

VILLAGE OF MCFARLAND

**Village Board Minutes**

*Tuesday, August 27, 2024 - 7:00 PM*

**1. CALL TO ORDER.**

Village President Clow called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

**2. ROLL CALL.**

Village Board members present: Village Trustee Hilary Brandt, Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Luke Fessler, Village Trustee Alisa Leamy, Village Trustee Miguel Peña, Village Trustee Lowell J. Prill

Village Board members not present: None.

Staff Present: Village Administrator Matt Schuenke, Public Works Director Lee Igl, and Streets/Utilities Superintendent Bob Jacobs.

**3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.**

**4. CONSENT AGENDA.**

a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.

1) Motion to approve checks in the amount of \$532,166.25

2) Motion to approve appointing Diane Coville and Lori Whitman to serve as Election Inspectors for the 2024-2025 term.

Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to approve the consent agenda as presented. Motion carries 7 - 0 - 0 by acclamation.

**5. PUBLIC APPEARANCES.**

a. This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to [village.clerk@mcfarland.wi.us](mailto:village.clerk@mcfarland.wi.us) to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

Matthew Wiswell, 6302 Pennock Lane, spoke in opposition of TID #7.

Ken Boyd, 3457 Siggelkow Road, spoke in opposition of Village debt. (Vicki and Adam Domack 3280 Lee South Court, Renee Boyd, 3457 Siggelkow Road, and Steve Annen 5011 Falling Leaves Lane did not wish to speak but surrendered their time to Mr. Boyd).

Meredith Hughey, 5003 Wild Rye Court, spoke on the Village spending referendum.

Ethan Ferrel, 6024 Eagle Cove Drive, spoke on resigning from the McFarland Thistle as its writer and thanked the community for being able to cover it.

Ellie Kyser, 5902 Running Deer Trail, spoke in support of the Village spending referendum.

## **6. BUSINESS.**

### *a. Personnel Committee (Trustees Leamy, Fessler & Prill)*

#### *1) Discussion and action on creation of a Facilities Maintenance Manager and update of the organizational chart for the Public Works Department.*

Village Administrator Schuenke provided background on the proposal to create a Facilities Maintenance Manager position within the Public Works Department.

Motion by Village Trustee Alisa Leamy, second by Village Trustee Lowell J. Prill, to approve the creation of a Facilities Maintenance Manager and update the organizational chart for the Public Works Department. Motion carries 7 - 0 - 0 by acclamation.

#### *b. Discussion and action regarding a proposal from T.E. Brennan Company for risk management consulting services to conduct a Request for Proposals process for Village insurance services.*

Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to approve a proposal from T.E. Brennan Company for risk management consulting services to conduct a Request for Proposals process for Village insurance services. Motion carries 7 - 0 - 0 by acclamation.

#### *c. Discussion and action to consider the proposed goals and objectives with action plan to be accepted as the 2024-2025 McFarland Strategic Implementation Plan.*

Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to approve the proposed goals and objectives with action plan to be accepted as the 2024-2025 McFarland Strategic Implementation Plan. Motion carries 7 - 0 - 0 by acclamation.

#### *d. Discussion and action to accept the McFarland 2025-2029 Capital Improvement Plan.*

Larry Gates, 4642 Bellengranz St, spoke in favor of the completion of the new soccer complex being included in the 2025-2029 Capital Improvement Plan.

Nate Franke, representative of McFarland Soccer Club, spoke in favor of the completion of the new soccer complex being included in the 2025-2029 Capital Improvement Plan.

Motion by Village President Carolyn Clow, second by Village Trustee Alisa Leamy, to accept the McFarland 2025-2029 Capital Improvement Plan. Motion carries 7 - 0 - 0 by acclamation.

## **7. REQUESTS FOR REFERRAL OF NEW ITEMS.**

- a. Discussion and action on a referral from Trustee Brassington to create an ordinance requiring a referendum vote of the electors before certain public construction projects can be commenced.

President Clow provided an overview of the referral process.

Amber, Janice, Louis, and Jason Kwiatkowski, 3383 Siggelkow Road, Ann Brink, 5706 Ambrosia, Kathy and Steve Annen, 5011 Falling Leaves Lane, Bob and Karen Pominville, 5612 Osborn Drive, did not wish to speak but wished to register their support for a spending referendum.

Motion by President Clow, second by Trustee Luke Fessler, to hold a Committee of the Whole meeting on September 10th at 5:30 p.m. to discuss a referendum vote of electors before certain public construction projects can be commenced and that the item will not be on the Village Board meeting for September 10th for action. Motion carries 7 - 0 - 0 by acclamation.

## **8. SCHEDULE NEXT MEETING DATE.**

- a. Village Board - Tuesday, September 10, 2024 at 7:00 pm (Regular Meeting)
- b. Village Board - Tuesday, September 24, 2024 at 5:30 pm (Special Joint Meeting with Library Board)
- c. Village Board - Tuesday, September 24, 2024 at 7:00 pm (Regular Meeting)
- d. Village Board - Monday, September 30, 2024 at 6:00 pm (Special Meeting, Budget Review #1)

## **9. ADJOURNMENT.**

Motion by Village Trustee Stephanie Brassington, second by Village Trustee Luke Fessler, to adjourn at 9:06 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,  
Cassandra Suettinger  
Deputy Administrator/Clerk