

VILLAGE OF MCFARLAND

Village Board Minutes

Tuesday, May 14, 2024 - 7:00 PM

1. CALL TO ORDER.

Village President Clow called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village President Carolyn Clow, Village Trustee Miguel Peña, Village Trustee Lowell J. Prill, Village Trustee Hilary Brandt, Village Trustee Stephanie Brassington, Village Trustee Luke Fessler, Village Trustee Alisa Leamy

Village Board members not present: None.

Staff Present: Interim Administrator Cassandra Suettinger, Interim Clerk Tanya O'Malley, Community and Economic Development Director Andrew Bremer, Public Works Director Lee Igl, Fire/EMS Director Chris Dennis, and Administrator Matt Schuenke.

3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.

President Clow announced that there would be a Public Information Meeting on the Comprehensive Outdoor and Recreation Plan. She also provided information about a Friends of McFarland Parks Bike Tour Event.

Trustee Brassington provided information about a World Day for Cultural Diversity Dialogue and Development Event.

a. Proclamation - Designating Public Works week as May 19-25, 2024.

President Clow proclaimed May 19-25, 2024 as Public Works Week.

Public Works Director Igl introduced the Public Works Staff members that were present. He showed a presentation about Public Works in the Village and thanked all of the Public Works staff.

4. CONSENT AGENDA.

a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.

1) Motion to approve the minutes of the May 2, 2024 meeting.

2) Motion to approve checks in the amount of \$1,449,793.72

3) Motion to approve purchasing bicycle racks for the Bashford Street public parking lot as recommended by the Parks & Recreation Committee and Community Development Authority.

4) Motion to approve an event permit for the American Legion Post 534 to hold the Memorial Day Parade on May 27, 2024 with the conditions provided by Village Staff.

5) Motion to approve a request for American Legion Post No. 534, 4911 Burma Rd, to expand their licensed premise for the consumption of alcohol for an approximately 525 sq. ft. outdoor area adjacent to the dance hall with the conditions provided by staff as recommended by the Public Safety Committee.

6) Motion to approve playground equipment replacement at Highland Oaks Park as recommended by the Parks & Recreation Committee.

Motion by Village President Carolyn Clow, second by Village Trustee Hilary Brandt, to approve the consent agenda as presented. Motion carries 7 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

a. This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.
None.

6. BUSINESS.

a. Discussion and action regarding the plan for borrowing in order to fund the 2024 Capital Improvement Plan as presented by Carol Wirth of Wisconsin Public Finance Professionals.

Administrator Schuenke and Carol Wirth, Wisconsin Public Finance Professionals, provided information and answered questions.

Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to accept the plan for borrowing in order to fund the 2024 Capital Improvement Plan as presented by Carol Wirth of Wisconsin Public Finance Professionals. Motion carries 7 - 0 - 0 by acclamation.

b. Parks and Recreation Committee (Trustees Fessler & Leamy)

1) Discussion and action regarding an agreement with the McFarland School District for the development of the Inclusive Park at Waubesa Intermediate School.

Administrator Schuenke provided information and answered questions.

Motion by Village Trustee Luke Fessler, second by Village Trustee Alisa Leamy, to approve an agreement with the McFarland School District for the development of the

Inclusive Park at Waubesa Intermediate School. Motion carries 7 - 0 - 0 by acclamation.

c. Plan Commission (President Clow & Trustee Brassington)

1) Discussion and action on regarding a preferred concept plan for improvements to proposed WisDOT roundabouts at Siggelkow Road and USH 51 ramps.

Community and Economic Development Director Bremer provided information and answered questions.

Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to approve the preferred Welcome M roundabout design concept as recommended by the Plan Commission and to authorize Village Staff to coordinate approvals with the WisDOT. Motion carries 6 - 1 - 0 by acclamation, with Luke Fessler voting nay.

d. Discussion and action on updates to the Village Board Handbook.

Interim Administrator Suettinger provided information and answered questions.

Motion by Village President Carolyn Clow, second by Village Trustee Hilary Brandt, to accept the updates to the Village Board Handbook as presented in the packet. Motion carries 7 - 0 - 0 by acclamation.

7. CLOSED SESSION.

a. Discussion and action to convene in Closed Session:

1) In accordance with Wis. Stats. 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically to consider a successor labor agreement with the International Fire Fighters Association.

2) Discussion and action to convene in Closed session in accordance with Wis. Stats. 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, specifically regarding a claim for damages to private property at 4707 Burma Road, Unit G regarding a sanitary sewer backup.

Motion by Village President Carolyn Clow, second by Village Trustee Lowell J. Prill, to convene into Closed Session at 8:27 p.m. in accordance with Wis. Stats. 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically to consider a successor labor agreement with the International Fire Fighters Association and in accordance with Wis. Stats. 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, specifically regarding a claim for damages to private property at 4707 Burma Road, Unit G regarding a

sanitary sewer backup. Motion carries 7 - 0 - 0 on a roll call vote.

8. RECONVENE INTO OPEN SESSION.

Motion by Village Trustee Luke Fessler, second by Village Trustee Stephanie Brassington, to reconvene into Open Session at 8:59 p.m. Motion carries 7 - 0 - 0 by acclamation.

9. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION.

- a. Discussion and action on a successor agreement with the International Fire Fighters Association for 2024-2026.

Motion by Village President Carolyn Clow, second by Village Trustee Hilary Brandt, to approve a successor agreement with the International Fire Fighters Association for 2024-2026. Motion carries 7 - 0 - 0 by acclamation.

- b. Discussion and action on a notice of claim from Judy Annen, 4707 Burma Road, Unit G.

Motion by Village President Carolyn Clow, second by Village Trustee Miguel Peña, to deny the claim from Judy Annen, 4707 Burma Road, Unit G for a sanitary sewer backup. Motion carries 7 - 0 - 0 by acclamation.

10. SCHEDULE NEXT MEETING DATE.

- a. May 21, 2024 - 7:00 p.m. - Village Board Meeting

- b. June 11, 2024 - 5:30 p.m. - Village Board Meeting (Strategic Planning Meeting #1)

- c. June 11, 2024 - 7:00 p.m. - Village Board Meeting

11. ADJOURNMENT.

Motion by Village Trustee Hilary Brandt, second by Village Trustee Luke Fessler, to adjourn at 9:04 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Tanya O'Malley
Interim Village Clerk