

VILLAGE OF MCFARLAND

Monday, June 10, 2024 6:00 PM

Police & Fire Commission
McFarland Public Safety Center
6001 Broadhead St, McFarland
Small Conference Room

Meeting Minutes

1. CALL TO ORDER, ROLL CALL.

- a. Meeting called to order at 6:01 p.m. by President Mullen. PFC Members present: Jerry Mullen, Vince Wagner, Jim McKay and Angela Wilcox. PFC Members absent: Carrie Nelson. Staff Members present: Police Chief Chapin and Fire and Rescue Chief Dennis.

2. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Police and Fire Commission. Members of the public who wish to address the Commission should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form.

No public present.

3. APPROVAL OF MINUTES.

- a. Motion made by Commissioner McKay and seconded by Commissioner Wilcox to approve the minutes of the May 1, 2024 meeting as presented. Motion carried on a unanimous vote.

4. BUSINESS.

- a. Discussion and action on the Police Chief's recommendation on the appointment of Corey Johnson upon the successful completion of his probationary period of employment. A motion was made by Commissioner Wilcox and seconded by President Mullen to approve of the permanent appointment Corey Johnson as Police Officer for the Village of McFarland. President Mullen will prepare a letter to Chief Chapin. Motion carried on a unanimous vote.
- b. Discussion and action on the Fire & Rescue Chief's recommendation to utilize the current eligibility list established for Administrative Captain on March 23, 2024 to fill the newly created Administrative Captain vacancy. Motion by Commissioner McKay and seconded by President Mullen to authorize use of the current eligibility list for the promotion to fill the vacant position of Administrative Captain. Motion carried on a unanimous vote.
- c. Discussion and action on the Police Chief's request to schedule interviews for the current Police Officer recruitment. Commissioners agreed to meet on June 18, 2024 for the purpose of interviewing candidates and to create an eligibility list for Police Officer.

5. CLOSED SESSION.

- a. Discussion and action to convene into Closed Session in accordance with Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically to interview finalists for the EMT/Firefighter and Firefighter/Paramedic position within the Fire & Rescue Department. A motion made by Commissioner Wagner and seconded by Commissioner McKay to move to closed session. Roll call vote: Mullen, Wagner, McKay and Wilcox - Yes. Moved into closed session at 6:14 p.m.

6. RECONVENE INTO OPEN SESSION.

- a. Reconvene into Open Session to act on business conducted during Closed Session. Motion made by Commissioner McKay and seconded by Commissioner Wilcox to move into open session at 9:14 p.m. Roll call vote: Mullen, Wagner, McKay and Wilcox - Yes.

7. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION.

- a. Discussion and action to approve establishing an eligibility list for the EMT/Firefighter and Firefighter/Paramedic position within the Fire & Rescue Department. Motion made by Commissioner Wilcox and seconded by Commissioner McKay that President Mullen prepare a letter with an eligibility list in alphabetic order of six candidates for the position of EMT/Firefighter and Firefighter/Paramedic. This letter will be in effect from June 10, 2024 to June 10, 2025. Motion carried on a unanimous vote.

8. SCHEDULE NEXT MEETING DATE.

- a. June 18, 2024 at 6:00 p.m.

9. ADJOURNMENT.

- a. Motion to adjourn was made by Commissioner Wagner and seconded by Commissioner McKay. Motion carried on a unanimous vote. The meeting adjourned at 9:16 p.m.