VILLAGE OF MCFARLAND

Library Board Minutes

Tuesday, September 3, 2024 - 5:15 PM

1. CALL TO ORDER

Ken Machtan called the Library Board to order at 5:15 p.m. the E.D. Locke Public Library, meeting room 103.

Members present: Luke Fessler, Ken Machtan, Karin Mandli, Mona Nelson, Evan Richards, Peter Sobol

Members not present: Staci Fritz,

Staff Present: Heidi Cox, Library Director

2. PUBLIC APPEARANCES AND COMMUNICATION

a. *This is an opportunity for members of the public to address the Library Board for items that are on or not on the agenda. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to hcox@mcfarlandlibrary.org to be included as part of the meeting.*

3. ACTION ITEMS

a. *Motion to approve the minutes of the August 5, 2024 meeting.*
Motion by Member Evan Richards, second by Member Peter Sobol, to approve the minutes of the August 5, 2024 meeting. Motion carries 6 - 0 - 0 by acclamation.

b. *Motion to approve the August 2024 invoices*
Motion by Member Peter Sobol, second by Member Karin Mandli, to approve the August 2024 invoices totaling $10,975.28. Motion carries 6 - 0 - 0 by acclamation.

4. INFORMATION ITEMS

a. *Budget Update*

b. *Director's Report*

c. *Monthly Statistical Report*

d. *Community Center*

5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

a. *Library Bylaws*
Motion by Member Karin Mandli, second by Member Peter Sobol, to approve Library Bylaws Motion carries 6 - 0 - 0 by acclamation.

b. *Library Program Policy*

Motion by Member Evan Richards, second by Member Mona Nelson, to approve Library Program Policy Motion carries 6 - 0 - 0 by acclamation.

c. *2025 Library Budget*

Motion by Member Evan Richards, second by Member Mona Nelson, to approve 2025 Library Budget Motion carries 6 - 0 - 0 by acclamation.

d. *Library Electrical System Logging Quote*

Motion by Member Evan Richards, second by Member Peter Sobol, to approve Library Electrical System Logging Quote for $2,200. Motion carries 6 - 0 - 0 by acclamation.

e. *Review of Library Director 2024 Goals*

6. ADJOURNMENT

Motion by Member Karin Mandli, second by Member Peter Sobol, to adjourn at 6:05

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Heidi Cox
Library Director