

**Minutes
Parks and Recreation Committee Meeting
July 2, 2024**

Members Present: Luke Fessler, Alisa Leamy, Sarah Kuba, Tanya Lancaster, Anita Iwanski, Jessica Tokar, Lori Wisnicky

Members Absent: None

Staff Present: Matt Schuenke, Village Administrator; Andrew Bremer, Community and Economic Development Director; Lee Igl, Public Works Director; Sayer Larson, Parks Superintendent; Kong Thao, Associate Planner; Phil McDade, Public Works staff.

Others present: Blake Theisen, Parkitecture & Planning

1. CALL TO ORDER

Fessler called the meeting to order at 6:30 PM.

2. PUBLIC APPEARANCES.

No public appearances.

3. APPROVAL OF MINUTES.

- a. Kuba motioned to approve the minutes of the June 4, 2024, Parks and Recreation Committee meeting. Seconded by Tokar. Motion carried 7-0.

4. BUSINESS.

- a. **Discussion and action regarding signage for the CPA pickleball tournament in August.**

Larson discussed plans by the village to host a tournament in August at the William McFarland Park pickleball courts sponsored by the Capital Area Pickleball Association. CAPA expressed interest in hanging a sign of the tournament's sponsor at the event. Fessler motioned to approve the request by CAPA to post signage as presented during the pickleball tournament on the dates of Friday, August 16th; Saturday, August 17th; and Sunday, August 18th at William McFarland Park shelter and pickleball courts. Kuba seconded. Motion passed 7-0.

- b. **Discussion and action regarding a request from MRAP for pickleball court usage.**

Larson discussed plans by McFarland Recreation, Aquatics and Play (MRAP) to utilize pickleball courts on Friday for lessons and instruction if instructional classes

scheduled for Wednesdays are rained out. Leamy motioned to approve the request by MRAP as presented to permit the use of pickleball courts on Friday nights following a rainout for the duration of the approved schedule, with the exception of the Friday of the August pickleball tournament scheduled for the courts. Seconded by Lancaster. Motion passed 7-0.

c. Discussion and action to make a recommendation to the Village Board regarding the Lewis Park lake access design and authorize the project for bid.

Theisen reviewed the Lewis Park lake access plan with the committee, including installation of a boardwalk and canoe/kayak launching stations, directly south of the park shelter and adjacent to the bird viewing boardwalk. The 2024 village budget allocated \$250,000 for the project. Improvements in lake access were included in the 2015 Lewis Park master plan approved by the village board. Motion by Fessler to recommend approval to the Village Board of the Lewis Park access design and authorize the project for bid. Seconded by Leamy. Motion passed 7-0.

d. Discussion and action to make a recommendation to the Village Board regarding approval of an underground electrical easement in Lewis Park requested by Alliant Energies.

Bremer discussed with the committee plans by Alliant Energies to bury overhead electrical lines in and near Lewis Park. The work will involve underground, directional boring to install lines to replace overhead lines, with the goal of reducing power outages in the area. Because the proposed initial route of the underground lines potentially interfered with large oak trees in the park, village staff worked with Alliant Energies on re-routing the direction of the underground lines. The re-routing requires the approval of an easement by the Village Board. Fessler motioned to recommend to the Village Board approval of an underground electrical easement in Lewis Park requested by Alliant Energies, conditioned on the following: 1. Revise the easement to remove the rights of Alliant to install above-ground equipment; 2. Revise the easement to require Alliant to expose any conflicting utilities in the area of the easement before the boring occurs and to subsequently patch the existing pavement to Public Works standards.

Seconded by Tokar. Motion passed 7-0.

e. Discussion regarding updates to the Village's Comprehensive Outdoor and Recreational Plan including qualitative, quantitative, and locational analysis.

Bremer and Thao discussed with the committee the results of a recent survey of village residents on outdoor recreation, as well as a public information meeting on the survey results. The survey highlighted areas of the village that may be in need of additional park resources, and preferences among those surveyed of additional and expanded parks resources.

f. Introduction to and discussion of the proposed McFarland 2025-2029 Capital Improvement Plan.

Schuenke reviewed the five-year capital improvement plan, which focuses on large, fixed-use items, such as roads and buildings, funded by the village. The plan considers project priorities identified by the Village Board and its committees, as well as timelines for funding those improvements.

g. Discussion regarding the committee workplan.

Schuenke reviewed the committee's timeline for consideration of projects both underway and planned. The committee's role in setting policy was also discussed by Schuenke and Fessler.

5. SCHEDULE NEXT MEETING DATE.

- a. Tuesday, August 6, 2024 at 6:30 p.m.

6. ADJOURNMENT.

Leamy motioned to adjourn; Kuba seconded. Motion carried 7-0. Meeting adjourned at 9:01 PM.