VILLAGE OF MCFARLAND

Library Board Minutes

Monday, August 5, 2024 - 5:15 PM

1. CALL TO ORDER

Ken Machtan called the Library Board to order at 5:15 p.m. the E.D. Locke Public Library, meeting room 103.

Members present: Luke Fessler, Staci Fritz, Ken Machtan, Karin Mandli, Mona Nelson, Evan Richards, Peter Sobol

Members not present:

Staff Present: Heidi Cox, Library Director

2. PUBLIC APPEARANCES AND COMMUNICATION

a. *This is an opportunity for members of the public to address the Library Board for items that are on or not on the agenda. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to hcox@mcfarlandlibrary.org to be included as part of the meeting.*

3. ACTION ITEMS

a. *Motion to approve the minutes of the July 1, 2024 meeting.*
Motion by Member Evan Richards, second by Member Peter Sobol, to approve the minutes of the July 1, 2024 meeting. Motion carries 5 - 0 - 2 by acclamation, with Karin Mandli, Mona Nelson abstaining.

b. *Motion to approve the July 2024 invoices*
Motion by Member Mona Nelson, second by Member Staci Fritz, to approve the July 2024 invoices totaling $16,501.15. Motion carries 7 - 0 - 0 by acclamation.

4. INFORMATION ITEMS

a. *Budget Update*

b. *Director's Report*

c. *Monthly Statistical Report*

d. *Community Center*

5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

a. *Youth Center Services*

b. *Library Bylaws*

The Library Board reviewed changes in the bylaws pertaining to Article 1, section 3 on trustee attendance and Article II, Section 3 on Library Director evaluations.

c. *Meeting Room Policy*

Motion by Member Evan Richards, second by Member Peter Sobol, to approve changes to the Meeting Room Policy Motion carries 7 - 0 - 0 by acclamation.

d. *2024 Director Evaluation*

The board reviewed the Director Evaluation Form and agreed on a timeline of September 3-17, 2024 for filling out the form and discussing the evaluation at the October 7, 2024 Library Board meeting

6. ADJOURNMENT

Motion by Member Karin Mandli, second by Member Mona Nelson, to adjourn at 6:27

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Heidi Cox
Library Director