

Minutes
Parks and Recreation Committee Meeting
June 4, 2024

Members Present: Luke Fessler, Alisa Leamy, Sarah Kuba, Tanya Lancaster, Jessica Tokar, Lori Wisnicky

Members Absent: Anita Iwanski

Staff Present: Sayer Larson, Parks Superintendent; Phil McDade, Public Works staff.

1. CALL TO ORDER

Fessler called the meeting to order at 6:30 PM.

2. PUBLIC APPEARANCES.

No public appearances.

3. APPROVAL OF MINUTES.

- a. Leamy motioned to approve the minutes of the May 7, 2024, Parks and Recreation Committee meeting. Seconded by Kuba. Motion carried 6-0.

4. BUSINESS.

- a. **Discussion and action to make a recommendation to the Village Board regarding a proposal from Parkitecture for design services for Community Park Phase 2.**

Blake Theisen of Parkitecture & Planning discussed the second phase of the Community Park development with the committee, which includes plans for storm sewer maintenance and utilities, along with a restroom/shelter building and a playground. Fessler motioned to recommend approval to the Village Board regarding a proposal from Parkitecture for design services related to Community Park Phase 2 in the amount of \$139,896. Tokar seconded. Motion carried 6-0.

- b. **Discussion and action to make a recommendation to the Village Board regarding a proposal from Parkitecture for Brandt Park shelter renovation design services.**

Larson discussed plans for needed restroom renovations at the Brandt Park Shelter which would also include installation of security cameras. Larson noted the Brandt Park Shelter lacks security cameras, which are desired for shelters reservable by the public. Work on the renovations is scheduled for fall 2024, after reservations have been completed for the shelter. Fessler motioned to recommend approval to the Village Board of a proposal by Parkitecture regarding design services for the Brandt

Park Restroom remodel in the amount of \$8,820. Leamy seconded. Motion carried 6-0.

- c. **Update regarding the Inclusive Park project.** Thiesen discussed progress on the Inclusive Park project, a joint project between the McFarland school district and village at Waubesa Intermediate School. An outdoor restroom building at the site is up and running, while playground equipment for the park, as well as the school, will be installed in the summer of 2024.

5. SCHEDULE NEXT MEETING DATE.

- a. Tuesday, July 2, 2024 at 6:30 p.m.

6. ADJOURNMENT.

Kuba motioned to adjourn; Leamy seconded. Motion carried 6-0. Meeting adjourned at 6:56 PM.