

VILLAGE OF MCFARLAND
Public Safety Committee Minutes

Monday, June 3, 2024 - 6:30 PM

1. CALL TO ORDER, ROLL CALL.

Trustee Hilary Brandt called the regular meeting of the Public Safety Committee to order at 6:30 PM in the community room.

Members present: Hilary Brandt, Miguel Peña, Meredith Hughey, Rich Staley, Dottie Olson, Shannon Morrison

Members not present: Rick Behnke

Staff Present: Police Chief Chapin, Village Clerk Cassandra Suettinger

2. PUBLIC APPEARANCES.

This is an opportunity for members of the public to address the Public Safety Committee for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Committee about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Committee for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to public.safety@mcfarland.wi.us to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

There were no public appearances.

3. APPROVAL OF MINUTES.

Motion to approve the minutes of the 5-6-2024 meeting.

Motion by Village Trustee Hilary Brandt, second by Village Trustee Miguel Peña, to approve the minutes from the 5-6-2024 meeting. Motion carries 6 - 0 - 0 by acclamation.

4. BUSINESS.

Discussion and recommendation on an event permit application from the McFarland Equity Project to hold a Juneteenth Celebration on June 16, 2024.

Village Trustee Brandt introduced the item. Chief Chapin gave an overview. Chief Chapin answered the committee's questions. Member Meredith Huey answered Christine Pribbenow's question about the inflatable bounce house. Christine Pribbenow commented on the map that was constructed for the event and will address questions with the Director of Public Works.

Motion by Village Trustee Hilary Brandt, second by Village Trustee Miguel Peña, to

recommend an approval for an event permit application from the McFarland Equity Project to hold a Juneteenth Celebration on June 16, 2024, with the conditions provided by the Director of Public Works. Motion carries 6 - 0 - 0 by acclamation.

- b. Discussion and recommendation on an application from Grace Coffee McFarland LLC, D/B/A, Grace Coffee McFarland, for a Class "B" Beer and "Class C" wine only license for the property located at 4719 Farwell Street #106, McFarland WI 53558 for the period beginning July 1, 2024 and ending June 30, 2025.

Village Trustee Brandt introduced the item. Chief Chapin gave an overview of the item and highlighted the recommendations from staff. Chief Chapin answered the committee's questions.

Motion by Village Trustee Hilary Brandt, second by Member Shannon Morrison, to recommend approval on an application from Grace Coffee McFarland LLC, D/B/A, Grace Coffee McFarland, for a Class "B" Beer and "Class C" wine only license for the property located at 4719 Farwell Street #106, McFarland WI 53558 for the period beginning July 1, 2024 and ending June 30, 2025, with the following conditions:

1. The fire inspection violation be corrected before issuance of the license;
2. The maximum occupant load of the area will be required to be posted per International Building Code 2015 edition 1004.3 (IBC). Staff will assist in determining permissible load and posting location with the applicant;
3. Any latches for the egress gates shall swing with the path of travel and be operable in accordance with ADA and IBC requirements;

Motion carries 6 - 0 - 0 by acclamation.

- c. Discussion and recommendation on an application from the Mekong LLC, D/B/A, the Mekong for a Class "B" Beer and "Class B" reserve liquor license for the property located at 5100 Erling Avenue for the period beginning July 1, 2024 and ending June 30, 2025.

Village Trustee Brandt introduced the item. Chief Chapin gave an overview of the item and emphasized the owner following the business plan they provided to avoid the problems prior businesses at that location had. Nengher Vang spoke to the committee about the Mekong and the business plan they have for it. He answered the committee's questions. Chief Chapin answered additional questions.

Motion by Village Trustee Hilary Brandt, second by Village Trustee Miguel Peña, to recommend approval on an application from the Mekong LLC, D/B/A, the Mekong for a Class "B" Beer and "Class B" reserve liquor license for the property located at 5100 Erling Avenue for the period beginning July 1, 2024 and ending June 30, 2025, with the following conditions:

1. During times where there are events in the banquet hall where persons under the age of 21 are present, they utilize additional measures to prevent against underage consumption of alcohol including but not limited to carding everyone at the point of sale or requiring wristbands or other markings to identify people over 21;
2. Installation of video surveillance system to monitor any areas where a licensed

operator will not be present to provide supervision;

3. Private security is required to be hired for any events in the venue which 150 or more attendees are anticipated;
4. Issuance of occupancy permits from both Building Inspection and Fire Inspection;
5. Adherence to the attached business plan dated May 23, 2024.

Motion carries 6 - 0 - 0 by acclamation.

5. SCHEDULE NEXT MEETING DATE.

a. 7/1/2024 at 6:30 p.m.

6. ADJOURNMENT.

Motion by Village Trustee Miguel Peña, second by Member Shannon Morrison, to adjourn at 7:20 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Tricia Reimer
Office Manager