VILLAGE OF MCFARLAND

Village Board Minutes

Monday, June 10, 2024 - 7:00 PM

1. CALL TO ORDER.

Village President Clow was not present to call the meeting to order at 7:00 p.m. As required by ordinance, Deputy Administrator/Clerk Cassandra Suettinger called the meeting to order at 7:01 p.m. Motion by Trustee Luke Fessler, second by Trustee Hilary Brandt, to nominate Stephanie Brassington to chair the Village Board meeting.

2. ROLL CALL.

Village Board members present: Village Trustee Hilary Brandt, Village Trustee Stephanie Brassington, Village Trustee Luke Fessler, Village Trustee Alisa Leamy, Village Trustee Miguel Peña, Village Trustee Lowell J. Prill

Village Board members not present: Village President Carolyn Clow

Staff Present: Village Administrator Matt Schuenke, Deputy Administrator/Clerk Cassandra Suettinger, Police Chief Aaron Chapin, Public Works Director Lee Igl, and Fire/EMS Director Chris Dennis.

3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.

a. *Proclamation to recognize June 2024 as Men's Health Month.*

4. CONSENT AGENDA.

a. *All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.*

1) *Motion to approve the minutes of the May 28, 2024 Village Board meeting.*

2) *Motion to approve checks in the amount of $297,660.64*

3) *Motion to approve an Event Permit and a Temporary Alcohol License for McFarland Chamber of Commerce for the Bands by the Boardwalk event taking place on June 13, July 11, and August 8, 2024, including the variance to have minors present where alcohol is served with the conditions provided by Village Staff.*

4) *Motion to adopt Resolution 2024-09: A Resolution Authorizing the Submittal of the Compliance Maintenance Annual Report for 2023.*

5) *Motion to approve an event permit application from the McFarland Equity Project to hold a Juneteenth Celebration on June 16, 2024 with the conditions provided by the Public Works Director as recommended by the Public Safety Committee.*

6) *Motion to approve Resolution 2024-10: A Resolution Approving the Renewal of Applications for Alcohol Beverage Licenses for 2024-2025*
Motion by Village Trustee Luke Fessler, second by Village Trustee Lowell J. Prill, to

approve the consent agenda as presented. Motion carries 6 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

a. *This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.*

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.
Mike Moderski, 5305 Leanne Lane, spoke in opposition of constructing a 2nd story on the Municipal Center. Moderski spoke to request the Village curb spending and take larger spending projects to referendum.

Samantha Zeilenga, representative of Spartan Forward, spoke to request the Village lower spending, including reconsideration of construction of a Community Center. She also spoke to request the Village partner better with the school district.

Ed Wreh, 6139 Meadowstreet Trail, spoke in favor of the Village partnering better with the school district. Wreh confirmed as a former Village Trustee, he had brought back reconsideration of the decision to construct a 2-story community center and was the catalyst and advocate for creation of a 2-story option. He stated he regretted it and was wrong to do so.

6. BUSINESS.

a. *Discussion and action on Resolution 2024-11: a Resolution recognizing Juneteenth in the Village of McFarland.*
Motion by Village Trustee Stephanie Brassington, second by Village Trustee Luke Fessler, to approve Resolution 2024-11: a Resolution recognizing Juneteenth in the Village of McFarland. Motion carries 6 - 0 - 0 by acclamation.

b. *Parks and Recreation Committee (Trustees Fessler & Leamy)*

1) *Discussion and action regarding a proposal from Parkitecture for design services for Community Park Phase 2.*
Motion by Village Trustee Luke Fessler, second by Village Trustee Alisa Leamy, to approve a proposal from Parkitecture for design services for Community Park Phase 2 in the amount of $139,896. Motion carries 7 - 0 - 0 by acclamation.

2) *Discussion and action to make a recommendation to the Village Board regarding a*

proposal from Parkitecture for Brandt Park shelter renovation design services.
Motion by Village Trustee Luke Fessler, second by Village Trustee Alisa Leamy, to approve a proposal from Parkitecture for Brandt Park shelter renovation design services in the amount of $8,820. Motion carries 7 - 0 - 0 by acclamation.

c. Public Safety Committee (Trustees Brandt & Peña)

1) Discussion and action on an application from Grace Coffee McFarland LLC, D/B/A, Grace Coffee McFarland, for a Class "B" Beer and "Class C" wine only license for the property located at 4719 Farwell Street #106, McFarland WI 53558 for the period beginning July 1, 2024 and ending June 30, 2025.
Motion by Village Trustee Hilary Brandt, second by Village Trustee Miguel Peña, to approve an application from Grace Coffee McFarland LLC, D/B/A, Grace Coffee McFarland, for a Class "B" Beer and "Class C" wine only license for the property located at 4719 Farwell Street #106, McFarland WI 53558 for the period beginning July 1, 2024 and ending June 30, 2025 with the following conditions:
1. The maximum occupant load of the area will be required to be posted per International Building Code 2015 edition 1004.3 (IBC). Staff will assist in determining permissible load and posting location with the applicant;
2. Any latches for the egress gates shall swing with the path of travel and be operable inaccordance with ADA and IBC requirements.
Motion carries 7 - 0 - 0 by acclamation.

d. Public Works & Utilities Committee (President Clow & Trustee Prill)

1) Discussion and action regarding the award of contract for the bulk fill station at the Public Works building.
Motion by Village President Carolyn Clow, second by Village Trustee Lowell J. Prill, to approve the award of contract for the bulk fill station at the Public Works building in the amount of $93,000. Motion carries 7 - 0 - 0 by acclamation.

7. SCHEDULE NEXT MEETING DATE.

a. June 25, 2024 - 5:30 p.m.- Special Village Board Meeting

b. June 25, 2024 - 7:00 p.m.- Village Board Meeting

c. July 9, 2024 - 5:30 p.m.- Special Village Board Meeting

d. July 9, 2024 - 7:00 p.m.- Special Village Board Meeting

8. ADJOURNMENT.
Motion by Village Trustee Lowell J. Prill, second by Village Trustee Luke Fessler, to adjourn at 7:42 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger

Deputy Administrator/Clerk