

Monday, June 10, 2024

6:00 PM

McFarland Public Safety Center
6001 Broadhead St, McFarland
Small Conference Room

AGENDA

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
 - a. This is an opportunity for members of the public to address the Police and Fire Commission. Members of the public who wish to address the Commission should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to pfc@mcfarland.wi.us to be included as part of the meeting.
3. APPROVAL OF MINUTES.
 - a. Motion to approve the minutes of the May 1, 2024 meeting.
4. BUSINESS.
 - a. Discussion and action on the Police Chief's recommendation on the appointment of Corey Johnson upon the successful completion of his probationary period of employment.
 - b. Discussion and action on the Fire & Rescue Chief's recommendation to utilize the current eligibility list established for Administrative Captain on March 23, 2024 to fill the newly created Administrative Captain vacancy.
 - c. Discussion and action on the Police Chief's request to schedule interviews for the current Police Officer recruitment.
5. CLOSED SESSION.
 - a. Discussion and action to convene into Closed Session in accordance with Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically to interview finalists for the EMT/Firefighter and Firefighter/Paramedic position within the Fire & Rescue Department.
6. RECONVENE INTO OPEN SESSION.
 - a. Reconvene into Open Session to act on business conducted during Closed Session.
7. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION.
 - a. Discussion and action to approve establishing an eligibility list for the EMT/Firefighter and Firefighter/Paramedic position within the Fire & Rescue Department.

8. SCHEDULE NEXT MEETING DATE.

9. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.

VILLAGE OF MCFARLAND

Wednesday, May 1, 2024, 6:00 PM

Police & Fire Commission

McFarland Public Safety Center

6001 Broadhead St, McFarland

Small Conference Room

Meeting Minutes

1. CALL TO ORDER, ROLL CALL.

- a. Meeting called to order at 6:01 p.m. by President Mullen. PFC Members present: Jerry Mullen, Vince Wagner, Jim McKay, Angela Wilcox, and Carrie Nelson. PFC Members absent: None. Staff Members present: Police Chief Aaron Chapin.

2. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Police and Fire Commission. Members of the public who wish to address the Commission should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to pfc@mcfarland.wi.us to be included as part of the meeting.

No public present.

3. APPROVAL OF MINUTES.

- a. Motion to approve the minutes of the April 24, 2024 meeting. Discussion and action regarding minutes of the meeting held on April 24, 2024. Call for changes or corrections. With a minor spelling error to be corrected, President Jerry Mullen called for a motion to accept the minutes as presented with the spelling correction. Motion by Commissioner McKay, motion was seconded by Commissioner Wilcox. Motion passed on a unanimous vote.

4. BUSINESS.

- a. Discussion and action on Chief Chapin's recommendation to discontinue the current police officer eligibility hiring list. A motion to discontinue the current eligibility police officer hiring list was made by Commissioner McKay and seconded by Commissioner Nelson. Motion passed on a unanimous vote.
- b. Discussion and action on the Police Chief's request to establish a recruitment process to fill an immediate vacancy and an anticipated vacancy pursuant to an officer resigning effective May 10, 2024. After discussion, a motion was made by Commissioner Wilcox, and seconded by Commissioner McKay, to accept Police Chief Chapin's proposed recruitment process. Motion passed on a unanimous vote.

5. SCHEDULE NEXT MEETING DATE.

- a. Tentative next meeting date is set for June 22, 2024. Time to be determined.

6. **ADJOURNMENT.**

- a. A motion to adjourn was made by Commissioner Wagner and seconded by President Mullen. Motion passed on a unanimous vote. The meeting was adjourned at 6:45 p.m.

McFarland
SUMMARY SHEET

MEETING DATE: Monday, June 10, 2024

SECTION: Business

DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: Discussion and action on the Police Chief's recommendation on the appointment of Corey Johnson upon the successful completion of his probationary period of employment.

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None

McFarland
SUMMARY SHEET

MEETING DATE: Monday, June 10, 2024

SECTION: Business

DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: Discussion and action on the Fire & Rescue Chief's recommendation to utilize the current eligibility list established for Administrative Captain on March 23, 2024 to fill the newly created Administrative Captain vacancy.

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

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BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None

McFarland
SUMMARY SHEET

MEETING DATE: Monday, June 10, 2024

SECTION: Business

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CONTACT:

AGENDA ITEM: Discussion and action on the Police Chief's request to schedule interviews for the current Police Officer recruitment.

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None