

## **VILLAGE OF MCFARLAND**

**Wednesday, April 24, 2024, 6:00 PM**

## **Police & Fire Commission**

**McFarland Public Safety Center**

6001 Broadhead St, McFarland

*Small Conference Room*

### **Meeting Minutes**

#### **1. CALL TO ORDER, ROLL CALL.**

- a. Meeting called to order at 6:00 p.m. by President Mullen. PFC Members present: Jerry Mullen, Vince Wagner, Jim McKay and Angela Wilcox. PFC Members absent: Carrie Nelson. Staff Members present: Fire & Rescue Chief Chris Dennis and Police Chief Aaron Chapin.

#### **2. PUBLIC APPEARANCES.**

- a. This is an opportunity for members of the public to address the Police and Fire Commission. Members of the public who wish to address the Commission should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to [pfc@mcfarland.wi.us](mailto:pfc@mcfarland.wi.us) to be included as part of the meeting.

No public present.

#### **3. APPROVAL OF MINUTES.**

- a. Motion to approve the minutes of the March 23, 2024 meeting. Commissioner McKay motioned to accept the minutes of the March 23, 2024 meeting as presented, motion was seconded by Commissioner Wilcox. Motion carried on a unanimous vote.

#### **4. BUSINESS.**

- a. Discussion and action on consideration to amend the Village of McFarland Police and Fire Commission Rules and Regulations, specifically section 7.03. After discussion, a motion was made by Commissioner McKay and seconded by Commissioner Wilcox that pursuant to Village of McFarland Police and Fire Commission Rules and Regulations as permitted Section 2.07 that Section 703 (1) be waived for the current eligibility list candidates for the position of Administrative Captain in the Fire and Rescue Department. Roll call vote: Commissioners Mullen, Wagner, McKay, and Wilcox vote yes. Commissioner Nelson was absent.

Additionally, after discussion, a motion was made by Commissioner Wagner and seconded by Commissioner Wilcox to amend/remove the Village of McFarland Police and Fire Commission Rules and Regulations, section 7.03 (1) as a requirement to fill positions in the McFarland Police Department and Fire Rescue Department effective April 24, 2024. The motion passed unanimously.

The Village of McFarland Police and Fire Commission Rules and Regulations section 7.03 will now read: "Satisfactory department evaluation at current rank."

- b. Discussion and action on Fire & Rescue Chief Dennis' recommendation on the appointment of Fire Inspector Scott Allain upon the successful completion of his probationary period of employment. A motion was made by Commissioner Wilcox and seconded by Commissioner McKay that Fire Inspector Scott Allain has successfully completed his probationary requirements and that he be appointed Fire Inspector. President Mullen will prepare a letter for Chief Dennis with the Commission's decision to remove Fire Inspector Allain from probationary status. Motion carried unanimously.
- c. Update and discussion regarding the current Police Officer recruitment process for the Police Department. Police Chief Chapin reported that he has exhausted the current eligibility list of candidates for police officer. A new recruitment process will be presented at the next PFC meeting.

**5. SCHEDULE NEXT MEETING DATE.**

- a. May 1, 2024 at 6:00 p.m.

**6. ADJOURNMENT.**

- a. A motion to adjourn was made by Commissioner Wagner, seconded by Commissioner Nelson. Motion passed on a unanimous vote. The meeting was adjourned at 6:38 p.m.