VILLAGE OF MCFARLAND

Library Board Minutes

Monday, June 3, 2024 - 5:15 PM

1. CALL TO ORDER

Ken Machtan called the Library Board to order at 5:15 p.m. the E.D. Locke Public Library, meeting room 103.

Members present: Luke Fessler, Staci Fritz, Ken Machtan, Karin Mandli, Evan Richards, Peter Sobol

Members not present: Mona Nelson

Staff Present: Heidi Cox, Library Director

2. PUBLIC APPEARANCES AND COMMUNICATION

a. *This is an opportunity for members of the public to address the Library Board for items that are on or not on the agenda. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to hcox@mcfarlandlibrary.org to be included as part of the meeting.*

3. ACTION ITEMS

a. *Motion to approve the minutes of the May 6, 2024 meeting.*
Motion by Member Evan Richards, second by Member Peter Sobol, to approve the minutes of the May 6, 2024 meeting. Motion carries 4 - 0 - 2 by acclamation.

b. *Motion to approve the May invoices*
Motion by Member Peter Sobol, second by Member Staci Fritz, to approve the May invoices Motion carries 6 - 0 - 0 by acclamation.

4. INFORMATION ITEMS

a. *Budget Update*

b. *Director's Report*

c. *Monthly Statistical Report*

d. *Community Center*

5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

a. *Library Planning- Expansion, Renovation, and the Community Center Branch*
Village Administrator Matt Schuenke discussed the process for the Village's Capital Improvement Plan. Village Board President Carolyn Clow encouraged the library board

to submit items to the CIP for renovating the current building. Carolyn and Matt both answered questions about the Community Center Project.

b. *Program Policy*

c. *Quote for lighting control surge suppression*

Motion by Member Evan Richards, second by Member Peter Sobol, to approve Quote for lighting control surge suppression for $1,000 from 1901 Electric. Motion carries 6 - 0 - 0 by acclamation.

d. *Contract for Rachel Arndt*

Motion by Member Karin Mandli, second by Member Staci Fritz, to approve the Contract for Rachel Arndt Consulting, LLC not to exceed $2,000. Motion carries 6 - 0 - 0 by acclamation.

6. ADJOURNMENT

Motion by Member Karin Mandli, second by Member Staci Fritz, to adjourn at 6:23

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Heidi Cox
Library Director