

VILLAGE OF MCFARLAND
Public Works & Utilities Committee Minutes

Thursday, May 2, 2024 - 6:00 PM

1. CALL TO ORDER, ROLL CALL.

President Clow called the regular meeting of the Public Works & Utilities Committee to order at 6:00 PM in the Community Room of the Municipal Center. This meeting was also held via Zoom webinar.

Members present: Carolyn Clow, Pauline Boness, Chris Fredrick, Zach Freeman, Eric Kindschi, Marc Nielsen

Members not present: Lowell J. Prill

Staff Present: Public Works Director Lee Igl, Assistant to the Public Works Director Aimee Irwin, Town and Country staff Tim Stieve

2. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Public Works and Utilities Committee for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Committee about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Committee for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to public.works@mcfarland.wi.us to be included as part of the meeting.*

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

None.

3. APPROVAL OF MINUTES.

- a. *Motion to approve the minutes of the March 25, 2024, Public Works & Utilities Committee meeting.*

Motion by President Clow, seconded by Fredrick, to approve the minutes of the March 25, 2024, Public Works & Utilities Committee meeting. Motion carries 6 - 0 - 0.

4. BUSINESS.

- a. *Discussion and action to make a recommendation to the Village Board regarding the award of contract for the 2024 Street & Utility Improvements project.*

Igl provided an overview of the scope of work included within the 2024 Street & Utility Improvement project. Igl explained that funds from the stormwater utility and pedestrian trails will only include the required funds to match the expenses of the project. Stieve reviewed the supplemental bid items that were included in the bid package.

- Fredrick asked if Speedway Sand & Gravel had completed other projects for the village. Stieve responded that Speedway recently completed the Paulson Road project. Igl added that Speedway will be completing the restroom installation at Highland Oaks Park and are working on sidewalk replacements for this year.
- Freeman asked if supplemental bid items were included with Paulson Road last year and if they were accepted. Stieve explained that supplemental bid items were included and accepted. However, those bid tabulations were more favorable than this year's.

Motion by Fredrick, seconded by Boness, to recommend to the Village Board the award of contract to Speedway Sand & Gravel Inc. of Middleton for an amount of \$319,394.00 including the base bid and supplemental bid items S1, S2, and S3, omitting S4, with additional expenses for engineering, construction administration, and contingency for a total project cost in the amount of \$385,000. Motion carries 6 - 0 - 0.

5. SCHEDULE NEXT MEETING DATE.

a. Wednesday, May 29, 2024, at 6:00 p.m.

6. ADJOURNMENT.

Motion by Fredrick, seconded by Boness, to adjourn. By unanimous consent, meeting was adjourned at 6:20 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Aimee Irwin
Assistant to the Public Works Director