

VILLAGE OF MCFARLAND

Village Board Minutes

Thursday, May 2, 2024 - 7:00 PM

1. CALL TO ORDER.

Village President Clow called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Luke Fessler, Village Trustee Miguel Peña, Village Trustee Hilary Brandt, Village Trustee Alisa Leamy

Village Board members not present: Village Trustee Lowell J. Prill

Staff Present: Interim Administrator Cassandra Suettinger, Interim Clerk Tanya O'Malley, Public Works Director Lee Igl, Fire/EMS Director Chris Dennis, and Administrator Matt Schuenke.

3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.

President Clow provided updates on Community Service Day.

Trustee Fessler announced upcoming Juneteenth and Pride in the Park events.

4. CONSENT AGENDA.

a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.

1) Motion to approve the minutes of the April 11, 2024 meeting.

2) Motion to approve the minutes of the April 16, 2024 special meeting.

3) Motion to approve checks in the amount of \$709,531.16

5) Motion to approve a Memorandum of Understanding between the Village of McFarland and the McFarland Professional Police Association and the Village of McFarland regarding scheduled overtime.

6) Motion to approve the amendment of Chapter 28, Meals, of the Personnel Policy Manual effective May 1, 2024.

7) Motion to approve an event permit for the McFarland Pride Association to hold a Pride in the Park event at William McFarland Park on June 23, 2024 from 10:00 a.m. to 4:00 p.m. with the variance to allow minors to be present where alcohol is served and with the conditions provided by Village Staff.

8) Motion to approve a Temporary Class "B" license for fermented malt beverages for the American Legion Post 534 for the Take a Vet Fishing event to be held on June 15, 2024

with the variance to allow minors to be present where alcohol is served and with the conditions provided by Village Staff.

- 9) Motion to adopt Resolution 2024-06: A Resolution Retiring the Existing Official Seal and Adopting a New Official Seal for the Village of McFarland.
- 10) Discussion and action to adopt Resolution 2024-07: A Resolution to Revise the Village of McFarland Ward Plan Following the Adoption of 2023 Wisconsin Act 94 and to Combine Municipal Wards for Voting Purposes.

Trustee Fessler requested the removal of item 4.

Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to approve items 1 through 3 and 5 through 10 of the consent agenda as presented. Motion carries 6 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.
Representative Jimmy Anderson introduced himself and asked Trustees to reach out if there is anything they need from him.

6. BUSINESS.

- 4) Motion to approve the purchase of a 2027 Pierce Velocity PUC Pumper.
Item 4.a.(4) from the Consent Agenda.

Chief Dennis provided information and answered questions.

Motion by Village President Carolyn Clow, second by Village Trustee Luke Fessler, to approve the purchase of a 2027 Pierce Velocity PUC Pumper. Motion carries 6 - 0 - 0 by acclamation.

- a. Plan Commission (President Clow & Trustee Brassington)
 - 1) Discussion and action on a request by Veridian Homes Rosewood Fields, LLC for approval of Amendment No. 2 to the Rosewood Fields Development Agreement Phase 3 construction.

Administrator Schuenke and Dan Day, engineer for the developer, provided information and answered questions.

Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to approve a request by Veridian Homes Rosewood Fields, LLC for approval of Amendment No. 2 to the Rosewood Fields Development Agreement Phase 3 construction. Motion carries 6 - 0 - 0 by acclamation.

b. Public Works & Utilities Committee (President Clow & Trustee Prill)

1) Discussion and action regarding the award of contract for the 2024 Street & Utility Improvements project.

Director of Public Works Igl and Tim Stieve, Town and Country, provided information and answered questions.

Motion by Village President Carolyn Clow, second by Village Trustee Hilary Brandt, to award contract to Speedway Sand & Gravel, Inc. of Middleton for an amount of \$319,394 including the base bid and supplemental bid items S1, S2, and S3, with additional expenses for engineering, construction administration, and contingency for a total project cost in the amount of \$385,000 for the 2024 Street & Utility Improvements project. Motion carries 6 - 0 - 0 by acclamation.

7. SCHEDULE NEXT MEETING DATE.

President Clow announced that the next meetings will be held on May 14, 2024 at 7:00 p.m. and May 28, 2024 at 7:00 p.m.

8. ADJOURNMENT.

Motion by Village Trustee Stephanie Brassington, second by Village Trustee Luke Fessler, and carried by unanimous consent, to adjourn at 7:28 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Tanya O'Malley
Interim Village Clerk