

VILLAGE OF MCFARLAND **School District/Village Board Joint** *NOTICE OF PUBLIC MEETING*
Planning Committee

Tuesday, May 14, 2024

4:30 PM

McFarland Municipal Center
5915 Milwaukee St, McFarland
Community Room

AGENDA

The public may attend in-person or remotely through the Zoom webinar or telephone options listed below.

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/86805685319>

Or by Telephone: +1 (312) 626-6799

Webinar ID: 868 0568 5319

Press *9 to raise/lower hand. Press *6 to mute/unmute.

1. CALL TO ORDER, ROLL CALL.

2. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the School District/Village Board Joint Planning Committee for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Committee about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Committee for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

3. APPROVAL OF MINUTES.

- a. Motion to approve the minutes of the November 14, 2023 meeting.

4. BUSINESS.

- a. Discussion regarding the School District and Village working towards constructing a solar farm at or around 3454 Siggelkow Road (Parcel 0710-654-8341-1).
- b. Discussion regarding referendum held by the School District.
- c. Discussion regarding the joint development of an Inclusive Playground at Waubesa Intermediate School.
- d. Discussion regarding McFarland Municipal Center Campus Project including Community Center.
- e. Discussion of topics of mutual interest and updates of local initiatives to the School District of McFarland and Village of McFarland.

5. SCHEDULE NEXT MEETING DATE.

- a. Tuesday, July 9, 2024 at 4:00 pm.

6. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.

VILLAGE OF MCFARLAND

School District/Village Board Joint Planning Committee Minutes

Tuesday, November 14, 2023 - 4:30 PM

1. CALL TO ORDER, ROLL CALL.

Village President Clow called the regular meeting of the School District and Village Board Joint Planning Committee to order at 4:00 pm in the Community Room of the McFarland Municipal Center.

Members present: School District: Meghan Fessler, Bruce Fischer, and Aaron Tarnutzer. Village: Carolyn Clow, Hilary Brandt, and Matt Schuenke.

Members not present: None.

Staff Present: Jeff Mahoney, Director of Business.

2. PUBLIC APPEARANCES.

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Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

None.

3. APPROVAL OF MINUTES.

Motion to approve the minutes of the May 31, 2023 meeting.

Motion by Clow, second by Brandt, to approve the minutes of the November 14, 2023 meeting. Motion carries 6 - 0 - 0 by acclamation.

4. BUSINESS.

Discussion and introduction of the School District Diversity, Equity, Inclusion, and Belonging Coordinator.

Tarnutzer provided an update on the appointment of the School District Diversity, Equity, Inclusion, and Belonging Coordinator. Brittany Brazzel was hired into this role and began in August of 2023. Brittany has a very impressive and unique background including serving as a Social Studies Educator, Department Chair, Alternative Education Coordinator, Professional Development Specialist, and a Curriculum Associate. She was selected based on her proven ability to build strong and trusting

relationships with students, families, community members, and staff, her instructional expertise, her ability to listen and bring people together, and her leadership skills.

b. Update regarding the recruitment for a Diversity, Equity, and Inclusion Strategist for the Village.

Schuenke stated that the Village Board approved the job description to create the position and authorized Staff to fill the vacancy. The hiring plan was to conduct the recruitment through the end of the year with an appointment happening in January.

c. Discussion regarding the joint development of an Inclusive Playground at Waubesa Intermediate School.

Schuenke went over the progress to develop an Inclusive Park at Waubesa Intermediate School. The Parks and Recreation Committee was working on finalizing the Site Plan with School District Staff and was in process of developing the plan for equipment installation. Orders for equipment should be made in January of 2024 with final design for site work completed in March of 2024. Plan will be to begin construction on Phase 2 at the conclusion of the current school year in anticipation for use in the Fall of the next school year.

d. Discussion regarding planning for a referendum by the School District.

Mahoney was present to provide background on the need for an operating referendum by the School District. He provided data regarding the funding gap and various impacts it had on different levels of value. The Committee reviewed this information and discussed its contents.

e. Discussion and update regarding the McFarland Municipal Center Master Plan.

Schuenke reviewed the background on the development of the master plan which was accepted in May. The Village Board has identified Option #2 to move forward with which will construct a second story on top of the existing Municipal Center in order to create space for a Community Center. Next steps for the project include contracting with an Owner's Representative to help oversee the design and construction as well as an architect to design and bid the project for construction. Next phase of the project to begin design development is anticipated in February of 2024.

f. Discussion regarding the School District and Village working towards constructing a solar farm at or around 3454 Siggelkow Road (Parcel 0710-654-8341-1).

Mahoney provided an update on this that all of the necessary documents between the District, Village, and Alliant Energy were signed. Alliant needs to hire a contractor which will also prepare the design for the infrastructure. Implementation remains on track for 2025 as planned.

g. Discussion regarding planning by Dane County regarding the Sustainability Campus and Landfill Development at Yahara Hills Golf Course in the City of Madison.

Clow provided an update that she was recently appointed to the Local Negotiating Committee along with the City of Madison and Town of Cottage Grove to work with Dane County on their plans to develop a new landfill and sustainability campus at the existing Yahara Hills Golf Course. She will be involved in these meetings now going forward with a final agreement expected for action in the Summer of 2024.

h. Discussion of topics of mutual interest and updates of local initiatives to the School District of McFarland and Village of McFarland.

There were no additional topics addressed.

5. SCHEDULE NEXT MEETING DATE.

a. Tuesday, January 9, 2024 at 4:00 pm.

6. ADJOURNMENT.

Motion by Brandt, second by Fessler, and carried at 5:27 pm. Motion carried 6 - 0 - 0 by acclamation.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Matthew G. Schuenke
Village Administrator


VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, May 14, 2024

SECTION: Business

DEPARTMENT: Administration

CONTACT: Andrew Bremer, Comm & Eco Dev Director

AGENDA ITEM: Discussion regarding the School District and Village working towards constructing a solar farm at or around 3454 Siggelkow Road (Parcel 0710-654-8341-1).

PREVIOUS ACTION:

None.

ISSUE SUMMARY:

The Village had previously finalized the purchase of this property earlier this year.

Additionally, the Village, School District, and Alliant Energy came to terms on lease agreements for the space to construct the solar farm on the property. Alliant is in the process of building the design and finding a contractor for the Project. We will provide an update in our meeting as we've transitioned from the leasing discussion to implementation.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

No action needed on this item. Provided as a brief update.




ATTACHMENTS:

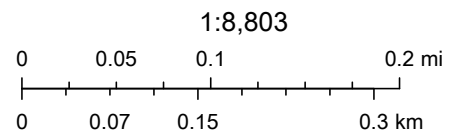
1. Siggelkow Property

Village of McFarland



7/12/2022, 8:05:09 PM

-  Village
-  Road Centerlines
-  Parcels




McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, May 14, 2024

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion regarding referendum held by the School District.

PREVIOUS ACTION:

None.

ISSUE SUMMARY:

The School District conducted an operating referendum in April of 2024. They will provide an update on those outcomes and future next steps as is being discussed with the School Board.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

No action on this item. For discussion only.

ATTACHMENTS:

None


VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, May 14, 2024

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion regarding the joint development of an Inclusive Playground at Waubesa Intermediate School.

PREVIOUS ACTION:

This project was introduced to the joint committee at its meeting on May 10, 2022.

An update was provided to the joint committee at its meeting on September 13, 2022.

Approvals regarding a joint memorandum for the project were adopted by both School and Village Board in the Summer of 2023.

Approval on the playground equipment was approved in January of 2024 and final site design was approved in March of 2024.

ISSUE SUMMARY:

The Village and School District continue to advance improvements at Waubesa Intermediate School for the development of inclusive play elements and other support features. Phase 1 of this process is complete to construct the shelter facility with restrooms and access. Phase 2 will begin in June for completion this Fall. An agreement to formalize past decisions on the project is currently being circulated within Committee and Boards. This is anticipated for completion in May of this year to allow for the final phase of the project to begin.

FINANCIAL/BUDGET IMPACT:

Total cost for the project will be reviewed in the meeting with all expenses planned to be shared equally between both entities.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Presented for discussion.

ATTACHMENTS:

None





McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, May 14, 2024

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion regarding McFarland Municipal Center Campus Project including Community Center.

PREVIOUS ACTION:

None.

ISSUE SUMMARY:

The Village has completed a new master plan for the McFarland Municipal Center Campus. Additionally the Village Board took action to move forward with Option #2 from that plan which intends to construct a second story on the Municipal Center. We are also continuing to work towards the inclusion of the Youth Center into the Facility. [Please click on this link to view the plan.](#)

The Village Board has also approved contracts with the Concord Group to oversee Owner's Representation in design and construction as well as HGA to serve as project architect. Design is underway with a public information meeting coming this Summer to review more details about the project. Construction is expected to begin in the Spring of 2025 with completion in the Fall of 2026.

FINANCIAL/BUDGET IMPACT:

Cost implications are included within the draft report.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Presented as an update for discussion.

ATTACHMENTS:

None


VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, May 14, 2024

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion of topics of mutual interest and updates of local initiatives to the School District of McFarland and Village of McFarland.

PREVIOUS ACTION:

This item has been a standing topic held at each of the last meetings.

ISSUE SUMMARY:

The main intent of these meetings is for the School District and Village to meet in a small group setting to talk about areas of overlap in which we can work together. Past meetings have outlined a number of topics where that might be possible.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

No action required on this item.

ATTACHMENTS:

None