

VILLAGE OF MCFARLAND

Library Board Minutes

Monday, April 1, 2024 - 5:15 PM

1. CALL TO ORDER

Ken Machtan called the Library Board to order at 5:15 p.m. the E.D. Locke Public Library, meeting room 103.

Members present: Luke Fessler, Mona Nelson, Evan Richards, Ken Machtan, Staci Fritz, Peter Sobol

Members not present: Karin Mandli

Staff Present: Heidi Cox, Library Director

2. PUBLIC APPEARANCES AND COMMUNICATION

- a. *This is an opportunity for members of the public to address the Library Board for items that are on or not on the agenda. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to hcox@mcfarlandlibrary.org to be included as part of the meeting.*

3. ACTION ITEMS

- a. *Motion to approve the minutes of the March 4, 2024 meeting.*
Motion by Member Evan Richards, second by Member Peter Sobol, to approve the minutes of the March 4, 2024 meeting. Motion carries 6 - 0 - 0 by acclamation.
- b. *Motion to approve the March invoices*
Motion by Member Peter Sobol, second by Member Staci Fritz, to approve the March invoices. Motion carries 6 - 0 - 0 by acclamation.

4. INFORMATION ITEMS

- a. *Budget Update*
- b. *Director's Report*
- c. *Monthly Statistical Report*
- d. *Community Center*

5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

- a. *Adjacent County Reimbursement Requests*
Motion by Member Mona Nelson, second by Village Trustee Luke Fessler, to approve 2024 Adjacent County Reimbursement Requests

b. Collection Development Policy

Motion by Village Trustee Luke Fessler, second by Member Evan Richards, to approve Collection Development Policy with one change: move the sentences "*All librarians have a professional responsibility to be inclusive, not exclusive, in developing collections. Reasonable efforts will be made to provide materials representing diverse viewpoints*". to the beginning of section Criteria for Selection. Motion carries 6 - 0 - 0 by acclamation.

c. Lighting Controls Replacement Quotes

Motion by Member Evan Richards, second by Member Mona Nelson, to approve lighting controls replacement quote from 1901, Inc. not to exceed \$23,000. Motion carries 6 - 0 - 0 by acclamation.

d. Closing the library April 8, 2024 from 9am - 12pm for door repair work

Motion by Village Trustee Luke Fessler, second by Member Peter Sobol, to approve Closing the library April 8, 2024 from 9am - 12pm for door repair work Motion carries 6 - 0 - 0 by acclamation.

6. ADJOURNMENT

Motion by Member Peter Sobol, second by Member Staci Fritz, to adjourn at 5:55

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Heidi Cox
Library Director