

VILLAGE OF MCFARLAND

Village Board Minutes

Tuesday, April 16, 2024 - 5:30 PM

1. CALL TO ORDER.

Village President Clow called the special meeting of the McFarland Village Board to order at 5:30 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village Trustee Hilary Brandt, Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Luke Fessler, Village Trustee Alisa Leamy, Village Trustee Miguel Peña, Village Trustee Lowell J. Prill

Village Board members not present: None

Staff Present: Interim Administrator Cassandra Suettinger, Interim Clerk Tanya O'Malley, Police Chief Aaron Chapin, Public Works Director Lee Igl, Outreach Director Lori Andersen, Fire/EMS Director Chris Dennis, Administrator Matt Schuenke, Communications Manager Melanie Camellia, and Diversity, Equity, and Inclusion Strategist Krystal Johnson.

3. NEW BOARD WELCOMING CEREMONY.

- a. Ceremonial swearing in of elected Village Trustees Alisa Leamy, Lowell Prill, and Miguel Peña.

Interim Clerk O'Malley swore in elected Village Trustees Alisa Leamy, Lowell Prill, and Miguel Peña.

4. COMMENCE THE BUSINESS PORTION OF THE ANNUAL MEETING.

5. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.
None.

6. BUSINESS.

- a. Committee Appointments

- 1) Discussion and action to confirm appointment of Village Board members to boards, commissions, and committees as recommended by the Village President.

Motion by Village President Carolyn Clow, second by Village Trustee Hilary Brandt, to confirm appointment of Village Board members to boards, commissions, and committees as recommended by the Village President. Motion carries 7 - 0 - 0 by acclamation.

- 2) Election of Luke Fessler as the Village Board representative on the Library Board (2/3 vote required) as recommended by the Village President.

Motion by Village President Carolyn Clow, second by Village Trustee Hilary Brandt, to approve election of Luke Fessler as the Village Board representative on the Library Board as recommended by the Village President. Motion carries 7 - 0 - 0 by acclamation.

- 3) Election of Trustee Stephanie Brassington as the Village Board representative to the Plan Commission (2/3 vote required) as recommended by the Village President.

Motion by Village President Carolyn Clow, second by Village Trustee Luke Fessler, to approve election of Trustee Stephanie Brassington as the Village Board representative to the Plan Commission as recommended by the Village President. Motion carries 7 - 0 - 0 by acclamation.

- 4) Discussion and action on resident appointments to Boards, Committees and Commissions.

Motion by Village President Carolyn Clow, second by Village Trustee Hilary Brandt, to approve resident appointments to Boards, Committees and Commissions as presented in the packet. Motion carries 7 - 0 - 0 by acclamation.

b. Organizational Issues

- 1) Discussion on the tentative Village Board schedule for 2024-2025.

President Clow outlined the tentative schedule for the 2024-2025 Village Board term.

- 2) Public Announcement - Community Service Day - Saturday, April 27, 2024.

President Clow provided information regarding Community Service Day.

- 3) Public Announcement - Meet and Greet immediately following adjournment of Annual meeting- Village Board members will be available to meet and greet members of the Community. The Board will also take donations to the food pantry at this time.

President Clow announced that there would be a Meet and Greet following adjournment.

7. SCHEDULE NEXT MEETING DATE.

- a. Village Board Meeting - May 2nd - 7:00 p.m. (Rescheduled from April 23rd)

- b. Village Board Meeting - May 14th - 7:00 p.m.

- c. Village Board Meeting - May 28th - 7:00 p.m.

8. ADJOURNMENT.

Motion by Village Trustee Stephanie Brassington, second by Village Trustee Hilary Brandt, to adjourn at 5:42 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Tanya O'Malley
Interim Village Clerk