

VILLAGE OF MCFARLAND

Village Board Minutes

Thursday, April 11, 2024 - 7:00 PM

1. CALL TO ORDER.

Village President Clow called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village Trustee Hilary Brandt, Village Trustee Stephanie Brassington, Village Trustee Luke Fessler, Village Trustee TJ Jerke, Village Trustee Edward Wreh, Village President Carolyn Clow, Village Trustee Michael Flaherty

Village Board members not present: None

Staff Present: Interim Administrator Cassandra Suettinger, Clerk/Treasurer Tanya O'Malley, Public Works Director Lee Igl, and Administrator Matt Schuenke.

3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.

Director of Public Works Igl provided an update on the large item collection and indicated that another collection will be held in September.

Trustee Fessler provided information on the Lion's Club Spring Food Drive, the Grace Coffee Rainbow Reading hour, the Family Equity Council, the Farmer's Market, and the Juneteenth celebration.

Trustee Wreh announced that a Community Foundation initiative has begun.

a. Community Service Day - April 27th

Community Outreach Specialist Katie Gletty-Syoen provided information and answered questions regarding Community Service Day, which will be taking place on April 27, 2024.

b. Arbor Day Proclamation - Last Friday in April

President Clow proclaimed the last Friday in April as Arbor Day in the Village of McFarland. A celebration will be held on April 26, 2024 at 6 p.m. at the Lewis Park Shelter.

c. Spring Election Results

Interim Clerk/Treasurer O'Malley provided information regarding the April 2, 2024 Election.

4. CONSENT AGENDA.

a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.

1) Motion to approve the minutes of the March 12, 2024 meeting.

2) Motion to approve the minutes of the March 26, 2024 meeting.

3) Motion to approve checks in the amount of \$176,992.17

4) Motion to approve appointing Lisa Skar and Amanda Reeve to serve as Election Inspectors for the 2024-2025 term.

Motion by Village President Carolyn Clow, second by Village Trustee Hilary Brandt, to approve the consent agenda as presented. Motion carries 7 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

a. This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

None.

6. BUSINESS.

a. Parks and Recreation Committee (Trustees Jerke & Fessler)

1) Discussion and action regarding an expansion project at the McFarland Ice Arena and pursuing an agreement between the Village of McFarland and McFarland Hockey.
Administrator Schuenke and Tod Pritchard, McFarland Hockey Inc. Board President, provided information and answered questions.

Motion by Village Trustee TJ Jerke, second by Village Trustee Luke Fessler, to approve an expansion project at the McFarland Ice Arena and pursuing an agreement between the Village of McFarland and McFarland Hockey with the Committee provision that MHI share in the cost of parking lot repaving. Motion carries 7 - 0 - 0 by acclamation.

b. Public Works & Utilities Committee (Trustees Wreh & Brandt)

1) Discussion and action on Ordinance #2024-10: an ordinance updating sand and grease tap installations in the Village.

Director of Public Works Igl provided information and answered questions.

Motion by Village Trustee Edward Wreh, second by Village Trustee Hilary Brandt, to approve Ordinance #2024-10: an ordinance updating sand and grease trap installations in the Village. Motion carries 7 - 0 - 0 by acclamation.

c. Discussion and action on Ordinance 2024-09: An Ordinance amending §2-187(a) of the

McFarland Municipal Code relating to Committee, Commission and Board Appointments.

Trustee Jerke provided an overview of his referral.

Motion by Village Trustee TJ Jerke, second by Village Trustee Stephanie Brassington, to Ordinance 2024-09: An Ordinance amending §2-187(a) of the McFarland Municipal Code relating to Committee, Commission and Board Appointments. Motion carries 7 - 0 - 0 by acclamation.

- d. Discussion and action on Charter Ordinance 2024-12: A Charter Ordinance related to the removal of appointive officers.

Trustee Jerke provided an overview of his referral.

Interim Administrator Suettinger provided background information.

Motion by Village Trustee TJ Jerke, second by Village Trustee Michael Flaherty, to approve Charter Ordinance 2024-12: A Charter Ordinance related to the removal of appointive officers. Motion carries 5 - 2 - 0 by acclamation, with Carolyn Clow, Edward Wreh voting nay.

- e. Discussion and action regarding Ordinance #2024-07: an ordinance to split the offices of Village Clerk and Village Treasurer.

Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to approve Ordinance #2024-07: an ordinance to split the offices of Village Clerk and Village Treasurer. Motion carries 7 - 0 - 0 by acclamation.

- f. Discussion and action on appointing Village Treasurer.

Motion by Village President Carolyn Clow, second by Village Trustee Edward Wreh, to approve appointing Lisa Skar as Village Treasurer. Motion carries 7 - 0 - 0 by acclamation.

- g. Discussion and action on appointing Village Clerk.

Motion by Village President Carolyn Clow, second by Village Trustee Luke Fessler, to approve appointing Cassandra Suettinger as Village Clerk, effective May 18, 2024. Motion carries 7 - 0 - 0 by acclamation.

- h. Recognition of departing elected officials.

The Village recognized the departing Trustees Flaherty, Jerke, and Wreh and thanked them for their service.

7. REQUESTS FOR REFERRAL OF NEW ITEMS.

None.

8. CLOSED SESSION.

- a. Discussion and action on entering into closed session in accordance with Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation, or other performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to consider 2023 performance evaluation data and applicable compensation for the Village Administrator position.

Motion by Village President Carolyn Clow, second by Village Trustee Luke Fessler, to convene into Closed Session at 8:43 p.m. in accordance with Wis. Stats. 19.85(1)(c) to

consider employment, promotion, compensation, or other performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to consider 2023 performance evaluation data and applicable compensation for the Village Administrator position. Motion carries 7 - 0 - 0 on a roll call vote.

9. RECONVENE INTO OPEN SESSION.

Motion by Village President Carolyn Clow, second by Village Trustee Luke Fessler, to reconvene into Open Session at 9:08 p.m. Motion carries 7 - 0 - 0 by acclamation.

10. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION.

None.

11. SCHEDULE NEXT MEETING DATE.

a. April 16, 2024 - Village Board - 6:00 p.m. - Annual Meeting

It was announced that the meeting would be taking place at 5:30 p.m.

b. April 23, 2024 - Village Board - 7:00 p.m.

It was announced that the meeting will be held on May 2, 2024.

12. ADJOURNMENT.

Motion by Village Trustee Luke Fessler, second by Village Trustee Hilary Brandt, to adjourn at 9:10 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Tanya O'Malley
Interim Village Clerk