

Wednesday, April 24, 2024

6:00 PM

McFarland Public Safety Center
6001 Broadhead St, McFarland
Small Conference Room

AGENDA - AMENDED

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
 - a. This is an opportunity for members of the public to address the Police and Fire Commission. Members of the public who wish to address the Commission should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to pfc@mcfarland.wi.us to be included as part of the meeting.
3. APPROVAL OF MINUTES.
 - a. Motion to approve the minutes of the March 23, 2024 meeting.
4. BUSINESS.
 - a. Discussion and action on consideration to amend the Village of McFarland Police and Fire Commission Rules and Regulations, specifically section 7.03.
 - b. Discussion and action on the Fire & Rescue Chief's recommendation on the appointment of Fire Inspector Scott Allain upon the successful completion of his probationary period of employment.
 - c. Update and discussion regarding the current Police Officer recruitment process for the Police Department.
5. SCHEDULE NEXT MEETING DATE.
6. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.

VILLAGE OF MCFARLAND

Saturday March 23, 2024 8:00 a.m.

Police & Fire Commission

McFarland Public Safety Center
6001 Brodhead Street

Meeting Minutes – March 23, 2023

1. CALL TO ORDER, ROLL CALL.

- a. President Jerry Mullen called the meeting to order at 8:03 a.m. PFC Members present: Jerry Mullen, Jim McKay, Carrie Nelson and Vince Wagner. PFC Members excused: Angela Wilcox. Staff Members Present: Police Lt. Jeremy Job and Fire & Rescue Chief Chris Dennis.

2. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Police and Fire Commission. Members of the public who wish to address the Commission should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to pfc@mcfarland.wi.us to be included as part of the meeting.

No public present.

3. APPROVAL OF MINUTES.

- a. Motion to approve the minutes of the February 12, 2024 meeting. Discussion and action regarding minutes of the meeting held on February 12, 2024. Call for changes or corrections. Hearing none, President Jerry Mullen called for a motion to accept the minutes as presented. Motion by Commissioner McKay, seconded by Commissioner Wagner. Motion passed on a unanimous vote.

4. CLOSED SESSION.

- a. A motion to move to closed session made by Commissioner McKay, seconded by Commissioner Wagner for discussion and action to convene into Closed Session in accordance with Wis. Statutes 19.85(1)(c) to consider employment, promotion compensation, or performance evaluation data of any public employee which the governmental body has jurisdiction or exercises responsibility, more specifically to interview finalists for the Administrative Captain position with the Fire & Rescue Department. A roll call vote was taken at 8:06 am. Commissioners Mullen, Wagner, McKay and Nelson voted yes. Commissioner Wilcox was absent. Moved to closed session.

5. RECONVENE INTO OPEN SESSION.

- a. Reconvene into Open Session to act on business conducted during Closed Session. Motion made by Commissioner McKay and seconded by Commissioner Nelson. Roll call

vote – Commissioners Mullen, Wagner, McKay and Nelson vote yes. Commissioner Wilcox was absent. Moved to closed session. Reconvened to Open Session at 12:29 pm.

6. ACTION ITEMS DISCUSSED IN CLOSED SESSION.

- a. Motion made by Commissioner McKay and seconded by Commissioner Nelson to approve establishing an eligibility list for the Administrative Captain position with the Fire and Rescue Department to include a letter from President Mullen to Chief Dennis listing the eligible candidates in alphabetic order. Motion passed on a unanimous voice vote.

7. CLOSED SESSION.

- a. A motion to move to closed session was made by Commissioner McKay, seconded by Commissioner Wagner for discussion and action convene into Closed Session in accordance with Wis. Statutes 19.85(1)(c) to consider employment, promotion compensation, or performance evaluation data of any public employee which the governmental body has jurisdiction or exercises responsibility, more specifically to interview finalists for the Police Officer position in the Police Department. A roll call vote was taken at 1:01 p.m. Commissioners Mullen, Wagner, McKay and Nelson vote yes. Commissioner Wilcox was absent. Moved to closed session.

8. RECONVENE INTO OPEN SESSION.

- a. Reconvene into Open Session to act on business conducted during Closed Session. Motion made by Commissioner McKay and seconded by Commissioner Nelson. Roll call vote – Commissioner Mullen, Wagner, McKay and Nelson vote yes. Commissioner Wilcox was absent. Moved to closed session. Reconvened to Open Session at 2:30 p.m.

9. ACTION ITEMS DISCUSSED IN CLOSED SESSION.

- a. Discussion and action to approve establishing an eligibility list for the Police Officer position within the Police Department. Motion made by Commissioner McKay and seconded by Commissioner Nelson to approve establishing an eligibility list for the Police Officer position within the Police Department to include a letter from President Mullen to Chief Chapin listing the eligible candidates in alphabetic order. Motion passed on a unanimous voice vote.

10. SCHEDULE NEXT MEETING DATE.

- a. Tentative meeting date to be determined.

11. ADJOURNMENT.

- a. A motion to adjourn was made by Commissioner McKay, seconded by Commissioner Nelson. Motion passed on a unanimous vote. The meeting was adjourned at 2:38 p.m.

VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Wednesday, April 24, 2024

SECTION: Business

DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: Discussion and action on consideration to amend the Village of McFarland Police and Fire Commission Rules and Regulations, specifically section 7.03.

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None

McFarland
SUMMARY SHEET

MEETING DATE: Wednesday, April 24, 2024

SECTION: Business

DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: Discussion and action on the Fire & Rescue Chief's recommendation on the appointment of Fire Inspector Scott Allain upon the successful completion of his probationary period of employment.

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None

McFarland
SUMMARY SHEET

MEETING DATE: Wednesday, April 24, 2024

SECTION: Business

DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: Update and discussion regarding the current Police Officer recruitment process for the Police Department.

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None