

VILLAGE OF MCFARLAND

Village Board Minutes

Tuesday, March 26, 2024 - 7:00 PM

1. CALL TO ORDER.

Village President Carolyn Clow was not present. Suettinger called the meeting to order and asked for a nomination for a Trustee to serve as chair for the meeting.

Motion by Trustee Fessler, second by Trustee Jerke, to nominate Trustee Brassington to chair the meeting. Motion carried 7 - 0 - 0 by acclamation.

2. ROLL CALL.

Village Board members present: Village Trustee Hilary Brandt, Village Trustee Stephanie Brassington, Village Trustee Luke Fessler, Village Trustee TJ Jerke, Village Trustee Edward Wreh

Village Board members not present: Village President Carolyn Clow, Village Trustee Michael Flaherty

Staff Present: Interim Administrator Cassandra Suettinger, Community and Economic Development Director Andrew Bremer, and Public Works Director Lee Igl.

3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.

- a. Proclamation regarding Social Work Month
- b. Spring Election - April 2, 2024 - 7:00 a.m. to 8:00 p.m.
- c. Library Week - April 7th through April 13th

4. CONSENT AGENDA.

- a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.

- 1) Motion to approve checks in the amount of \$201,555.52
- 2) Motion to approve appointing Kristin Ellis to serve as an Election Inspector for the 2024-2025 term.
- 3) Motion to approve a Limited License Agreement between the Village of McFarland and OMI Properties, LLC.
- 4) Motion to approve a proposal from G.O. Loop to conduct a test bore for the geothermal design of the Municipal/Community Center Project.
- 5) Motion to approve a survey proposal from MSA Professional Services for various Village owned properties in the Downtown.

Motion by Village Trustee Stephanie Brassington, second by Village Trustee Hilary

Brandt, to approve the consent agenda as presented. Motion carries 5 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.
None.

6. BUSINESS.

- a. Sustainability & Natural Resources Committee (Trustee Flaherty & President Clow)

- 1) Discussion and action regarding the final Urban Forestry Management plan.

Motion by Village Trustee Stephanie Brassington, second by Village Trustee Luke Fessler, to accept the final Urban Forestry Management plan as presented. Motion carries 5 - 0 - 0 by acclamation.

- 2) Discussion and action regarding the Public Safety Center Battery and Microgrid project and authorize the project for bid.

Motion by Village Trustee Stephanie Brassington, authorize the Public Safety Center Battery and Microgrid project and authorize the project for bid. Motion carries 5 - 0 - 0 by acclamation.

- 3) Discussion and action regarding approval of an IRS 179D Energy Tax Deduction Allocation for Services Agreement with HGA for the Public Safety Center.

Motion by Village Trustee Stephanie Brassington, second by Village Trustee Luke Fessler, to approve an IRS 179D Energy Tax Deduction Allocation for Services Agreement with HGA for the Public Safety Center. Motion carries 5 - 0 - 0 by acclamation.

7. SCHEDULE NEXT MEETING DATE.

- a. April 9, 2024 - Village Board - 7:00 p.m.

- b. April 16, 2024 - Village Board - 6:00 p.m.

8. ADJOURNMENT.

Motion by Village Trustee TJ Jerke, second by Village Trustee Luke Fessler, to adjourn at

7:44 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Administrator