VILLAGE OF MCFARLAND

Village Board Minutes

Tuesday, March 12, 2024 - 7:00 PM

1. **CALL TO ORDER.**
   Village President Clow called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.
2. **ROLL CALL.**
   Village Board members present: Village Trustee Hilary Brandt, Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Luke Fessler, Village Trustee Michael Flaherty, Village Trustee TJ Jerke, Village Trustee Edward Wreh

   Village Board members not present: None.

   Staff Present: Interim Administrator Cassandra Suettinger, and Public Works Director Lee Igl.
3. **PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.**

   a. *McFarland Awarded SolSmart Gold Designation*
   Associate Planner Kong Thao highlighted the VIllage has received the SolSmart Gold Designation.

   b. *Public Service Commission Public Hearing - Village Water Rate adjustment - March 20, 2024*

4. **CONSENT AGENDA.**

   a. *All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.*

   1) *Motion to approve the minutes of the February 27, 2024 meeting.*

   2) *Motion to approve checks in the amount of $263,504.64.*

   3) *Motion to approve appointing Krystal Johnson, Carmen Thompson, Nora Wroblewski, Tanya Lancaster, Emily Hennes, and Denise Peterson to serve as Election Inspectors for the 2024-2025 term.*

   4) *Motion to approve a Community Grant Application from Boy Scout Troop 53 as recommended by the Finance Committee.*

   5) *Motion to approve the MS4 Annual Report for 2023 as recommended by the Public Works & Utilities Committee.*

   6) *Motion to approve an addendum agreement with the Dane County Office of Equal Opportunity Purchase of Services Agreement Civil Rights Compliance Assurance.*

   7) *Motion to approve a Community Grant Application from the McFarland Pride*

Association as recommended by the Finance Committee.
Items 4 and 7 were requested to be removed from the consent agenda.

Motion by President Clow, second by Trustee Brassington, to approve the consent agenda as presented with items 4 and 7 removed. Motion carries 7 - 0 - 0 on items 1, 2, 5, 6 and item 6 carries 6 - 0 - 1 with Trustee Wreh abstaining.

5. PUBLIC APPEARANCES.

a. *This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.*

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.
None.

6. BUSINESS.

The Board discussed consent agenda item 4. Discussion and action on a CommunityCommunity Grant Application from Boy Scout Troop 53.

Motion by Trustee Jerke, second by Trustee Fessler, to increase the Community Grant award for Boy Scout Troop 53 from $500 to $868. Motion fails 2 - 5 - 0.

Motion by President Clow, second by Trustee Wreh, to approve the Community Grant Application for Boy Scout Troop 53 in the amount of $500 as recommended by the Finance Committee. Motion carries 7 - 0 - 0 by acclamation.

Motion by Trustee Fessler, second by Trustee Brassington, to approve the community grant application from the McFarland Pride Association in the amount of $1,500. Motion fails 3 - 3 - 1 with Clow, Brandt, and Flaherty voting nay and Wreh abstaining.

Motion by President Clow, second by Trustee Fessler to approve the Community Grant Application from the McFarland Pride Association as recommended by the Finance Committee. Motion carries 6 - 0 - 1 with Trustee Wreh abstaining.

a. *Parks and Recreation Committee (Trustees Jerke & Fessler)*

1) *Discussion and action regarding the draft plan for Aquatics*
Motion by Village Trustee TJ Jerke, second by Village Trustee Luke Fessler, to accept ssion and action regarding the draft plan for Aquatics Motion carries 7 - 0 - 0 by acclamation.

2) *Discussion and action regarding the award of contract for the Highland Oaks Park restroom project.*
Motion by Village Trustee TJ Jerke, second by Village Trustee Luke Fessler, to to award contract to Speedway Sand & Gravel, Inc. of Middleton for an amount of $114,970 for the Highland Oaks Park restroom project with additional expenses forengineering, construction administration, and contingency for a total project cost in an amountof $206,500. Motion carries 7 - 0 - 0 by acclamation.

7. CLOSED SESSION.

a. *Discussion and action on entering into closed session in accordance with Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation, or other performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to consider 2023 performance evaluation data and applicable compensation for the Village Administrator position.*
Motion by Village President Carolyn Clow, second by Village Trustee TJ Jerke, to enter into closed session in accordance with Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation, or other performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to consider 2023 performance evaluation data and applicable compensation for the Village Administrator position. Motion carries 7 - 0 - 0 on a roll call vote with all voting aye at 7:49 p.m.

8. RECONVENE INTO OPEN SESSION
Motion by President Clow, second by Trustee Brassington to adjourn closed session and reconvene in option session at 9:11 p.m.

9. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION.

a. *Discussion and action regarding the 2023 performance evaluation data and applicable compensation for the Village Administrator position.*
Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to approve the 2023 performance evaluation data and compensation with a 2% increase and 4% across the Board increase. Motion carries 7 - 0 - 0.

10. SCHEDULE NEXT MEETING DATE.

a. *March 26, 2024 - Village Board - 7:00 p.m.*

b. *April 9, 2024 - Village Board - 7:00 p.m.*

11. ADJOURNMENT.
Motion by Village Trustee Michael Flaherty, second by Village Trustee TJ Jerke, to adjourn at 9:13 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Administrator