

Saturday, March 23, 2024

8:00 AM

McFarland Public Safety Center
6001 Broadhead St, McFarland
Small Conference Room

AGENDA

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
 - a. This is an opportunity for members of the public to address the Police and Fire Commission. Members of the public who wish to address the Commission should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to pfc@mcfarland.wi.us to be included as part of the meeting.
3. APPROVAL OF MINUTES.
 - a. Motion to approve the minutes of the February 12, 2024 meeting.
4. CLOSED SESSION.
 - a. Discussion and action to convene into Closed Session in accordance with Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically to interview finalists for the Administrative Captain position within the Fire & Rescue Department.
5. RECONVENE INTO OPEN SESSION.
 - a. Reconvene into Open Session to act on business conducted during Closed Session.
6. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION.
 - a. Discussion and action to approve establishing an eligibility list for the Administrative Captain position within the Fire & Rescue Department.
7. CLOSED SESSION.
 - a. Discussion and action to convene into Closed Session in accordance with Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically to interview finalists for the Police Officer position within the Police Department.
8. RECONVENE INTO OPEN SESSION.
 - a. Reconvene into Open Session to act on business conducted during Closed Session.
9. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION.

- a. Discussion and action to approve establishing an eligibility list for the Police Officer position within the Police Department.

10. SCHEDULE NEXT MEETING DATE.

11. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.

VILLAGE OF MCFARLAND

Monday February 12, 2024

McFarland Public Safety Center 6001 Brodhead Street

Police & Fire Commission

6:00 p.m.

Meeting Minutes – February 12, 2024

1. CALL TO ORDER, ROLL CALL.

President Jerry Mullen called the meeting to order at 6:01 p.m.

PFC Members present: Jerry Mullen, Jim McKay, Angela Wilcox and Vince Wagner.

PFC Members absent: Carrie Nelson.

Staff Members Present: Police Chief Aaron and Chapin and Fire & Rescue Chief Chris Dennis

2. PUBLIC APPEARANCES.

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No public present.

3. APPROVAL OF MINUTES.

- a. Motion to approve the minutes of the January 10, 2024 meeting. Discussion and action regarding minutes of the meeting held on January 10, 2024. Call for changes or corrections. Hearing none, President Jerry Mullen called for a motion to accept the minutes as presented. Motion by Commissioner Jim McKay seconded by Commissioner Angela Wilcox. Motion passed on a unanimous vote.

4. BUSINESS.

- a. Discussion and action on Chief Chapin's recommendation on the appointment to Police Officer of Dawson Keller upon successful completion his probationary period. Chief Chapin reported that Keller had completed his probationary period and has and is doing his job as prescribed. A motion to remove Keller's probationary status and appoint him a police officer was made by Commissioner Vince Wagner, seconded by Commissioner Jim McKay. Motion passed on a unanimous vote. Commission President Mullen will prepare a letter to Chief Chapin that Keller is appointed Police Officer and his probationary status is removed.
- b. Discussion and action on Fire & Rescue Chief Dennis' request to decertify the current EMT/Firefighter/Paramedic eligibility list dated July 24, 2023. After discussion, a motion was made by Commissioner Angela Wilcox, seconded by Commissioner Jim McKay to decertify the eligibility list dated July 24, 2023. Motion passed on a unanimous vote.

- c. Discussion and action on Fire & Rescue Chief Dennis' request to establish a recruitment process to fill a vacancy and establish an eligibility list for EMT/Firefighter/Paramedic. Chief Dennis presented the proposed process. After discussion, a motion was made by Commissioner Angela Wilcox and seconded President Mullen to accept Chief Dennis's proposed process. Motion passed on a unanimous vote.

5. SCHEDULE NEXT MEETING DATE. Tentative meeting date to be determined.

6. ADJOURNMENT. A motion to adjourn was made by Commissioner Vince Wagner, seconded by Commissioner Jim McKay. Motion passed on a unanimous vote. The meeting was adjourned at 6:22 pm.