

VILLAGE OF MCFARLAND

Police & Fire Commission

Wednesday January 10, 2024

6:00 p.m.

McFarland Public Safety Center
6001 Brodhead Street

Meeting Minutes – January 10, 2024

1. **CALL TO ORDER, ROLL CALL.** President Jerry Mullen called the meeting to order at 6:01 p.m. Members present: Jerry Mullen, Jim McKay, and Vince Wagner. Members excused Angela Wilcox and Carrie Nelson. Staff Members Present: Police Chief Aaron Chapin and Fire Rescue Chief Chris Dennis
2. **PUBLIC APPEARANCES.**
 - a. This is an opportunity for members of the public to address the Police and Fire Commission. Members of the public who wish to address the Commission should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to pfc@mcfarland.wi.us to be included as part of the meeting.

NONE.
3. **APPROVAL OF MINUTES.**
 - a. Motion to approve the minutes of the December 2, 2023 meeting. Discussion and action regarding minutes of the meeting held on December 2, 2023. Call for changes or corrections. Hearing none, President Jerry Mullen called for a motion to accept the minutes as presented. Motion by Commissioner Wagner seconded by Commissioner McKay. Motion passed on a unanimous vote.
4. **BUSINESS.**
 - a. Discussion and action on terminating current Police Officer Eligibility List. Chief Chapin requested the current Police Officer Eligibility List be terminated because only one candidate remained. A motion was made by Commissioner Mullen, seconded by Commissioner McKay. Motion passed on a unanimous vote.
 - b. Discussion and action on establishing a Police Officer Recruitment process. Chief Chapin presented the process for recruitment and hiring for Police Officer(s). After discussion a motion was made by Commissioner Wagner, seconded by Commissioner McKay to

accept the process for the recruitment and hiring process for Police Officer. Motion passed on a unanimous vote.

- c. Discussion and action on establishing a Fire & Rescue Administrative Captain hiring process. The Village Board has approved an additional Fire and Rescue position, Administrative Captain. Chief Dennis presented the recruitment and hiring process to fill this position. After discussion a motion was made by Commissioner Mullen, seconded by Commissioner McKay to accept the process for the recruitment and hiring process for Fire and Rescue Administrative Caption. Motion passed on a unanimous vote.
5. **SCHEDULE NEXT MEETING DATE.** Tentative meeting date to be determined for the week of March 4, 2024.
6. **ADJOURNMENT.** A motion to adjourn was made by Commissioner McKay, seconded by Commissioner Wagner. Motion passed on a unanimous vote. Meeting adjourned at 6:27 pm.