

VILLAGE OF MCFARLAND

Library Board Minutes

Monday, March 4, 2024 - 5:15 PM

1. CALL TO ORDER

Ken Machtan called the Library Board to order at 5:15 p.m. the E.D. Locke Public Library, meeting room 103.

Members present: Luke Fessler, Mona Nelson, Evan Richards, Ken Machtan, Staci Fritz, Peter Sobol, Karin Mandli

Members not present:

Staff Present: Heidi Cox, Library Director

2. PUBLIC APPEARANCES AND COMMUNICATION

- a. *This is an opportunity for members of the public to address the Library Board for items that are on or not on the agenda. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to hcox@mcfarlandlibrary.org to be included as part of the meeting.*

3. ACTION ITEMS

- a. *Motion to approve the minutes of the February 5, 2024 meeting.*
Motion by Member Evan Richards, second by Member Staci Fritz, to approve the minutes of the February 5, 2024 meeting. Motion carries 6 - 0 - 1 by acclamation, with Peter Sobol abstaining.
- b. *Motion to approve the February 2024 invoices*
Motion by Member Peter Sobol, second by Member Mona Nelson, to approve the February 2024 invoices totaling \$18,671.01. Motion carries 7 - 0 - 0 by acclamation.

4. INFORMATION ITEMS

- a. *Budget Update*
- b. *Director's Report*
- c. *Monthly Statistical Report*
- d. *Community Center*

5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

- a. *Staff In-Service Day*
Motion by Village Trustee Luke Fessler, second by Member Karin Mandli, to approve

the budget of \$513.00 from the gift fund the Staff In-Service Day. Motion carries 7 - 0 - 0 by acclamation.

b. HVAC - Hail and cottonwood screening for Condensing Unit

Motion by Member Peter Sobol, second by Member Evan Richards, to approve HVAC - Hail and cottonwood screening for Condensing Unit in the amount of \$3981. Motion carries 7 - 0 - 0 by acclamation.

6. ADJOURNMENT

Motion by Member Staci Fritz, second by Member Karin Mandli, to adjourn at 5:44.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Heidi Cox
Library Director