

Monday, February 12, 2024

6:00 PM

McFarland Public Safety Center
6001 Broadhead St, McFarland
Small Conference Room

AGENDA

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
 - a. This is an opportunity for members of the public to address the Police and Fire Commission. Members of the public who wish to address the Commission should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to pfc@mcfarland.wi.us to be included as part of the meeting.
3. APPROVAL OF MINUTES.
 - a. Motion to approve the minutes of the January 10, 2024 meeting.
4. BUSINESS.
 - a. Discussion and action on the Police Chief's recommendation on the appointment of Dawson Keller upon the successful completion of his probationary period of employment.
 - b. Discussion and action on the Fire & Rescue Chief's recommendation to decertify the current EMT/Firefighter and Firefighter/Paramedic eligibility list dated July 24, 2023.
 - c. Discussion and action on the Fire & Rescue Chief's request to establish a recruitment process to fill a vacancy and establish an eligibility list for Firefighter/Paramedic.
5. SCHEDULE NEXT MEETING DATE.
6. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.

Wednesday January 10, 2024

6:00 p.m.

McFarland Public Safety Center
6001 Brodhead Street

Meeting Minutes – January 10, 2024

1. **CALL TO ORDER, ROLL CALL.** President Jerry Mullen called the meeting to order at 6:01 p.m. Members present: Jerry Mullen, Jim McKay, and Vince Wagner. Members excused Angela Wilcox and Carrie Nelson. Staff Members Present: Police Chief Aaron Chapin and Fire Rescue Chief Chris Dennis
2. **PUBLIC APPEARANCES.**
 - a. This is an opportunity for members of the public to address the Police and Fire Commission. Members of the public who wish to address the Commission should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to pfc@mcfarland.wi.us to be included as part of the meeting.

NONE.
3. **APPROVAL OF MINUTES.**
 - a. Motion to approve the minutes of the December 2, 2023 meeting. Discussion and action regarding minutes of the meeting held on December 2, 2023. Call for changes or corrections. Hearing none, President Jerry Mullen called for a motion to accept the minutes as presented. Motion by Commissioner Wagner seconded by Commissioner McKay. Motion passed on a unanimous vote.
4. **BUSINESS.**
 - a. Discussion and action on terminating current Police Officer Eligibility List. Chief Chapin requested the current Police Officer Eligibility List be terminated because only one candidate remained. A motion was made by Commissioner Mullen, seconded by Commissioner McKay. Motion passed on a unanimous vote.
 - b. Discussion and action on establishing a Police Officer Recruitment process. Chief Chapin presented the process for recruitment and hiring for Police Officer(s). After discussion a motion was made by Commissioner Wagner, seconded by Commissioner McKay to

accept the process for the recruitment and hiring process for Police Officer. Motion passed on a unanimous vote.

- c. Discussion and action on establishing a Fire & Rescue Administrative Captain hiring process. The Village Board has approved an additional Fire and Rescue position, Administrative Captain. Chief Dennis presented the recruitment and hiring process to fill this position. After discussion a motion was made by Commissioner Mullen, seconded by Commissioner McKay to accept the process for the recruitment and hiring process for Fire and Rescue Administrative Caption. Motion passed on a unanimous vote.
5. **SCHEDULE NEXT MEETING DATE.** Tentative meeting date to be determined for the week of March 4, 2024.
6. **ADJOURNMENT.** A motion to adjourn was made by Commissioner McKay, seconded by Commissioner Wagner. Motion passed on a unanimous vote. Meeting adjourned at 6:27 pm.

VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Monday, February 12, 2024

SECTION: Business

DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: Discussion and action on the Police Chief's recommendation on the appointment of Dawson Keller upon the successful completion of his probationary period of employment.

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None

McFarland
SUMMARY SHEET

MEETING DATE: Monday, February 12, 2024

SECTION: Business

DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: Discussion and action on the Fire & Rescue Chief's recommendation to decertify the current EMT/Firefighter and Firefighter/Paramedic eligibility list dated July 24, 2023.

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None

McFarland
SUMMARY SHEET

MEETING DATE: Monday, February 12, 2024

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CONTACT:

AGENDA ITEM: Discussion and action on the Fire & Rescue Chief's request to establish a recruitment process to fill a vacancy and establish an eligibility list for Firefighter/Paramedic.

PREVIOUS ACTION:

ISSUE SUMMARY:

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VILLAGE PLAN REFERENCE:

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BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None