VILLAGE OF MCFARLAND

Village Board Minutes

Tuesday, January 9, 2024 - 7:00 PM

1. **CALL TO ORDER.**
   Village President Clow called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.
2. **ROLL CALL.**
   Village Board members present: Village Trustee Hilary Brandt, Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Luke Fessler, Village Trustee Michael Flaherty, Village Trustee TJ Jerke, Village Trustee Edward Wreh

   Village Board members not present: None.

   Staff Present: Administrator Matt Schuenke, Deputy Administrator/Clerk Cassandra Suettinger, and Community and Economic Development Director Andrew Bremer.
3. **PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.**
   None.
4. **CONSENT AGENDA.**

   a. *All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.*

   1) *Motion to approve the minutes of the November 28, 2023 meeting.*

   2) *Motion to approve the minutes of the December 12, 2023 meeting.*

   3) *Motion to approve checks in the amount of $1,260,847.44*

   4) *Motion to approve ordinance amendment 2024-01: an Ordinance to amend Appendix A of the Municipal Code concerning the stormwater Equivalent Residential Unit (ERU)*

   5) *Motion to approve Ordinance 2024-02: an ordinance to amend the Municipal Code to remove designation of the Village Administrator as the "public information officer" for the Village.*
      Motion by Village President Carolyn Clow, second by Trustee Stephanie Brassington, to approve the consent agenda as presented. Motion carries 7 - 0 - 0 by acclamation.
5. **PUBLIC APPEARANCES.**

   a. *This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the*

meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.
None.

6. BUSINESS.

a. Public Works & Utilities Committee (Trustees Wreh & Brandt)

1) Discussion and action regarding the Maintenance Plan for Village-Owned Stormwater Improvements.
Motion by Village Trustee Edward Wreh, second by Village Trustee Hilary Brandt, to approve the Maintenance Plan for Village-Owned Stormwater Improvements. Motion carries 7 - 0 - 0 by acclamation.

2) Discussion and action regarding the final Water Utility Financial Forecast as prepared by Baker Tilly.
Motion by Village Trustee Edward Wreh, second by Village Trustee Hilary Brandt, to approve the final Water Utility Financial Forecast as prepared by Baker Tilly. Motion carries 6 - 1 - 0 by acclamation, with Trustee Michael Flaherty voting nay.

b. Parks and Recreation Committee (Trustees Jerke & Fessler)

1) Discussion and action regarding confirmation for the ordering of playground equipment within the proposed Inclusive Park at Waubesa Intermediate School.
Motion by Village Trustee TJ Jerke, second by Village Trustee Luke Fessler, to approve the ordering of playground equipment within the proposed Inclusive Park at Waubesa Intermediate School. Motion carries 7 - 0 - 0 by acclamation.

2) Discussion and action regarding the final design for the addition of a restroom at Highland Oaks Park and authorizing the project for bid.
Motion by Village Trustee TJ Jerke, second by Village Trustee Luke Fessler, to approve the final design for the addition of a restroom at Highland Oaks Park and authorizing the project for bid. Motion carries 7 - 0 - 0 by acclamation.

c. Personnel Committee (Trustees Fessler, Jerke, & Wreh)

1) Discussion and action on creation of a Finance Manager/Treasurer and update of the organization chart for the Administration Department.
Motion by Village Trustee Luke Fessler, second by Village Trustee Edward Wreh, to approve the creation of a Finance Manager/Treasurer and update of the organization chart for the Administration Department. Motion carries 7 - 0 - 0 by acclamation.

d. Discussion and action regarding Resolution 2024-01: a resolution authorizing participation in the landfill siting process and appointing a Village representative.
Motion by Village President Carolyn Clow, second by Village Trustee Edward Wreh, to approve Resolution 2024-01: a resolution authorizing participation in the landfill siting

process and appointing a Village representative. Motion carries 7 - 0 - 0 by acclamation.

e. *Discussion and action regarding Resolution 2024-02: a resolution in opposition to Wisconsin 2023 Senate Bill 691 and 2023 Assembly Bill 768.*

Motion by Village President Carolyn Clow, second by Village Trustee TJ Jerke, to approve Resolution 2024-02: a resolution in opposition to Wisconsin 2023 Senate Bill 691 and 2023 Assembly Bill 768. Motion carries 7 - 0 - 0 by acclamation.

7. CLOSED SESSION.

a. *Discussion and action to convene into Closed Session in accordance with Wis. Stats. 19.85(1)(e) to deliberate or negotiate the investment of public funds or other specified public business whenever competitive or bargaining reasons require a closed session, specifically related to the acquisition of property located at 5220 Farwell Street, in Tax Increment District #4.*

Motion by Village President Carolyn Clow, second by Village Trustee TJ Jerke, to convene into Closed Session in accordance with Wis. Stats. 19.85(1)(e) to deliberate or negotiate the investment of public funds or other specified public business whenever competitive or bargaining reasons require a closed session, specifically related to the acquisition of property located at 5220 Farwell Street, in Tax Increment District #4. Trustee Fessler abtained from voting and removed himself from the table due to a conflict of interest Motion carries 6 - 0 - 1 on a roll call vote with all voting aye and Trustee Fessler abstaining. Trustee Flaherty did not participate in discussion in closed session.

8. RECONVENE INTO OPEN SESSION.

Motion by Village President Carolyn Clow, second by Village Trustee Hilary Brandt, to reconvene in open session at 8:37 p.m. Motion carries 5 - 0 - 0 by acclamation.

9. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION.

a. *Discussion and action on Resolution 2024-03, a resolution ratifying and approving a purchase agreement for the property located at 5220 Farwell Street located in Tax Increment District #4.*

Trustee Mike Flaherty was present for the vote on Resolution 2024-03.

Motion by Village President Carolyn Clow, second by Village Trustee TJ Jerke, to approve Resolution 2024-03, a resolution ratifying and approving a purchase agreement for the property located at 5220 Farwell Street located in Tax Increment District #4. Motion carries 5 - 0 - 1 by acclamation with Trustee Fessler abstaining.

10. SCHEDULE NEXT MEETING DATE.

a. *January 23, 2024 - Village Board - 7:00 p.m.*

b. *February 23, 2024 - 7:00 p.m. - Village Board*

11. ADJOURNMENT.

Motion by Village Trustee Edward Wreh, second by Village Trustee TJ Jerke, to adjourn at 8:38 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Deputy Administrator/Clerk