

VILLAGE OF MCFARLAND
Committee of the Whole Minutes

Tuesday, September 26, 2023 - 5:30 PM

1. CALL TO ORDER.

President Clow called the Committee of the Whole meeting of the Village Board to order at 5:30 PM in the Community Room.

2. ROLL CALL.

Village Board members present: Village Trustee Hilary Brandt, Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Luke Fessler, Village Trustee TJ Jerke, Village Trustee Edward Wreh(left the meeting at 6:03 p.m. and did not return), and Village Trustee Michael Flaherty (joined at 5:57 p.m.)

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke, Deputy Administrator/Clerk Cassandra Suettinger, and Human Resource Generalist Andrea Anderson.

3. PUBLIC APPEARANCES.

This is an opportunity for members of the public to address the Committee of the Whole for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Committee about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Committee for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.
None.

4. APPROVAL OF MINUTES.

Motion to approve the minutes of the June 13, 2023 meeting.

Motion by Village President Carolyn Clow, second by Village Trustee Hilary Brandt, to approve the minutes of the June 13, 2023 meeting. Motion carries 7 - 0 - 0 by acclamation.

5. BUSINESS.

Discussion regarding the position description for a Diversity, Equity, and Inclusion position.

Village Administrator Schuenke provided an overview of the process to date regarding

creation of the Diversity, Equity, and Inclusion position.

The Board provided feedback and suggested revisions. Administrator Schuenke reported the position would next be referred to the Personnel Committee to finalize and classify accordingly. The Board will get the position back after the Personnel Committee to take action on creation of the position and authorize filling of the vacancy.

6. SCHEDULE NEXT MEETING DATE.

a. October 10, 2023 - 5:30 p.m. - Committee of the Whole

7. ADJOURNMENT.

Motion by Village Trustee Hilary Brandt, second by Village Trustee TJ Jerke, to adjourn at 6:17 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Deputy Administrator/Clerk