VILLAGE OF MCFARLAND

Village Board Minutes

Tuesday, November 28, 2023 - 7:00 PM

1. CALL TO ORDER.

Village President Clow called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village Trustee Hilary Brandt, Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Luke Fessler, Village Trustee Michael Flaherty, Village Trustee TJ Jerke, Village Trustee Edward Wreh

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke, Deputy Administrator/Clerk Cassandra Suettinger, Police Chief Aaron Chapin, Community and Economic Development Director Andrew Bremer, Public Works Director Lee Igl, Outreach Director Lori Andersen, and Fire/EMS Director Chris Dennis.

3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.

a. Circulation of nomination papers begins December 1st

Deputy Administrator/Clerk suettinger reported the circulation of nomination papers will begin on December 1st.

4. CONSENT AGENDA.

a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.

1) Motion to approve the minutes of the November 14, 2023 Village Board meeting.

2) Motion to approve checks in the amount of $172,325.54.

3) Motion to approve proposals from Huffman Keel for owner's representation services to finalize construction of the Public Safety Center.

4) Motion to approve a Community Grant Application from the McFarland United Church of Christ as recommended by the Finance Committee in the amount of $2,500.

5) Motion to approve updates to Chapter 14 of the Village Personnel Policy Manual regarding night shift differential as recommended by the Personnel Committee.

6) Motion to approve purchase of two new ambulances for delivery and implementation in 2025.

Item 6 was requested to be removed from the consent agenda.

Motion by Village President Carolyn Clow, second by Village Trustee Stephanie

Brassington, to approve the consent agenda as presented. Motion carries 7 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

a. *This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.*

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.
None.

6. BUSINESS.

At 7:27 p.m. the Board returned to consent agenda item 4a.6) Discussion and action on purchase of two new ambulances for delivery and implementation in 2025.

Motion by President Carolyn Clow, second by Trustee Ed Wreh, to approve purchase of two new ambulances for delivery and implementation in 2025. Motion carries 7 - 0 - 0 by acclamation.

a. *Presentation from the McFarland Food Pantry on 2023 operations.*
Tom Ludwig, President of the Board of Directors of the McFarland Food Pantry, appeared to speak about 2022 McFarland Food Pantry operations.

Judy Taber, Manager of the McFarland Food Pantry, appeared to speak on 2023 operation so far. She noted demands continue to increase at the food pantry.

b. *Sustainability & Natural Resources Committee (Trustee Flaherty & President Clow)*

1) *Discussion and action to accept updates to the Mounds Policy for Preservation and Maintenance.*
Samantha Zeilenga, ISCM, spoke in support of the Mounds policy for preservation and maintenance; however, suggested the Village consider giving the mounds back to the Ho-Chunk nation entirely at some point.

Motion by Village President Carolyn Clow, second by Village Trustee TJ Jerke, to accept updates to the Mounds Policy for Preservation and Maintenance. Motion carries 7 - 0 - 0 by acclamation.

c. *Diversity, Equity, and Inclusion Committee (Trustees Brassington & Wreh)*

1) *Discussion and action regarding scheduling for the 2024 McFarland Observed*

Holidays.

Motion by Village Trustee Stephanie Brassington, second by Village Trustee Edward Wreh, to approve scheduling for the 2024 McFarland Observed Holidays.

Motion by Trustee Stephanie Brassington, second by Trustee Edward Wreh, to amend the motion to refer the matter back to the DEI Committee to define meetings and events. Motion carries 5 - 2 - 0 by acclamation with President Clow and Trustee Mike Flaherty voting nay.

d. Finance Committee (Trustees Brandt, Brassington, & Flaherty)

1) Discussion and action regarding updates to Chapter 1 (Accounting and Auditing) of the Fiscal Policy manual.

Motion by Village Trustee Hilary Brandt, second by Village Trustee Stephanie Brassington, to approve updates to Chapter 1 (Accounting and Auditing) of the Fiscal Policy manual. Motion carries 7 - 0 - 0 by acclamation.

e. Plan Commission (President Clow & Trustee Brassington)

1) Discussion and action regarding Ordinance 2023-14: An Ordinance Rezoning Parcel 071035483411 located in the 3400 block of Siggelkow Road from Dane County A-1 Exclusive Agriculture to the Village's A-1 Agriculture Transition district.

Community Development Director Andrew Bremer provided an overview of Ordinance 2023-14 and the recommendation from the Plan Commission for approval.

Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to approve Ordinance 2023-14: An Ordinance Rezoning Parcel 071035483411 located in the 3400 block of Siggelkow Road from Dane County A-1 Exclusive Agriculture to the Village's A-1 Agriculture Transition district. Motion carries 7 - 0 - 0 by acclamation.

f. Discussion and action on Ordinance amendment 2023-11: An Ordinance updating Appendix A of the Village Code of Ordinances regarding fees.

Motion by Village President Carolyn Clow, second by Village Trustee TJ Jerke, to approve Ordinance amendment 2023-11: An Ordinance updating Appendix A of the Village Code of Ordinances regarding fees. Motion carries 7 - 0 - 0 by acclamation.

g. Discussion and action on Ordinance 2023-15: an ordinance approving the budget for the year 2024 and establishing the 2023 payable in 2024 property tax levy for the Village of McFarland.

Motion by Village President Carolyn Clow, second by Village Trustee Edward Wreh, to Discussion and action on Ordinance 2023-15: an ordinance approving the budget for the year 2024 and establishing the 2023 payable in 2024 property tax levy for the Village of McFarland. Motion carries 6 - 1 - 0 by acclamation, with Trustee Mike Flaherty voting nay.

7. CLOSED SESSION.

a. *Discussion and action to convene in Closed Session in accordance with Wis. Stats. 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically to consider a successor labor agreement with the McFarland Professional Police Association.*

Motion by Village President Carolyn Clow, second by Village Trustee TJ Jerke, to convene in Closed Session in accordance with Wis. Stats. 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically to consider a successor labor agreement with the McFarland Professional Police Association. Motion carries unanimously on a roll call vote.

8. RECONVENE INTO OPEN SESSION.

Motion by President Carolyn Clow, second by Trustee Wreh to enter back into closed session at 8:44 p.m. Motion carries 7 - 0 - 0 by acclamation.

9. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION.

a. *Discussion and action regarding a successor labor agreement with the McFarland Professional Police Association.*

Motion by Village President Carolyn Clow, second by Village Trustee Edward Wreh, to approve a successor labor agreement with the McFarland Professional Police Association. Motion carries 7 - 0 - 0 by acclamation.

10. SCHEDULE NEXT MEETING DATE.

a. *December 12, 2023 - 7:00 p.m. - Village Board*

b. *December 26, 2023 at 7:00 pm - Village Board - Planned for Cancellation.*

11. ADJOURNMENT.

Motion by Village Trustee Michael Flaherty, second by Village Trustee TJ Jerke, to adjourn at 8:45 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Deputy Administrator/Clerk