VILLAGE OF MCFARLAND **Village Board** *NOTICE OF PUBLIC MEETING*

Tuesday, January 9, 2024 **7:00 PM** **McFarland Municipal Center**
5915 Milwaukee St, McFarland
Community Room

AGENDA

The public may attend in-person or remotely through the Zoom webinar or telephone options listed below.

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

https://us02web.zoom.us/j/85673835952

Or by Telephone: +1 (312) 626-6799

Webinar ID: 856 7383 5952

Press *9 to raise/lower hand. Press *6 to mute/unmute.

1. CALL TO ORDER.

2. ROLL CALL.

3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.

4. CONSENT AGENDA.
   a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.

      1) Motion to approve the minutes of the November 28, 2023 meeting.

      2) Motion to approve the minutes of the December 12, 2023 meeting.

      3) Motion to approve checks in the amount of $1,260,847.44

      4) Motion to approve ordinance amendment 2024-01: an Ordinance to amend Appendix A of the Municipal Code concerning the stormwater Equivalent Residential Unit (ERU)

      5) Motion to approve Ordinance 2024-02: an ordinance to amend the Municipal Code to remove designation of the Village Administrator as the "public information officer" for the Village.

5. PUBLIC APPEARANCES.
   a. This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

6. BUSINESS.
   a. Public Works & Utilities Committee (Trustees Wreh & Brandt)
      1) Discussion and action regarding the Maintenance Plan for Village-Owned Stormwater Improvements.
      2) Discussion and action regarding the final Water Utility Financial Forecast as prepared by Baker Tilly.
   b. Parks and Recreation Committee (Trustees Jerke & Fessler)
      1) Discussion and action regarding confirmation for the ordering of playground equipment within the proposed Inclusive Park at Waubesa Intermediate School.
      2) Discussion and action regarding the final design for the addition of a restroom at Highland Oaks Park and authorizing the project for bid.
   c. Personnel Committee (Trustees Fessler, Jerke, & Wreh)
      1) Discussion and action on creation of a Finance Manager/Treasurer and update of the organization chart for the Administration Department.
   d. Discussion and action regarding Resolution 2024-01: a resolution authorizing participation in the landfill siting process and appointing a Village representative.
   e. Discussion and action regarding Resolution 2024-02: a resolution in opposition to Wisconsin 2023 Senate Bill 691 and 2023 Assembly Bill 768.

7. CLOSED SESSION.
   a. Discussion and action to convene into Closed Session in accordance with Wis. Stats. 19.85(1)(e) to deliberate or negotiate the investment of public funds or other specified public business whenever competitive or bargaining reasons require a closed session, specifically related to the acquisition of property located at 5220 Farwell Street, in Tax Increment District #4.

8. RECONVENE INTO OPEN SESSION.

9. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION.
   a. Discussion and action on Resolution 2024-03, a resolution ratifying and approving a purchase agreement for the property located at 5220 Farwell Street located in Tax Increment District #4.

10. SCHEDULE NEXT MEETING DATE.
    a. January 23, 2024 - Village Board - 7:00 p.m.
    b. February 23, 2024 - 7:00 p.m. - Village Board

11. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.

VILLAGE OF
McFarland

SUMMARY SHEET

MEETING DATE: **Tuesday, January 9, 2024**

SECTION: **Consent Agenda**

The Consent Agenda is for routine, procedural, and self-explanatory non-controversial items. Items will be approved by one motion unless a Board member requests that the item be removed. Board members who have a question on an item on the consent agenda or would like to have additional discussion, should request an item be removed from the consent agenda and discussed separately. Items requested to be dealt with separately, will be dealt with in the same order in which they were originally listed on the Consent Agenda under Business.

VILLAGE OF MCFARLAND

Village Board Minutes

Tuesday, November 28, 2023 - 7:00 PM

1. CALL TO ORDER.

Village President Clow called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village Trustee Hilary Brandt, Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Luke Fessler, Village Trustee Michael Flaherty, Village Trustee TJ Jerke, Village Trustee Edward Wreh

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke, Deputy Administrator/Clerk Cassandra Suettinger, Police Chief Aaron Chapin, Community and Economic Development Director Andrew Bremer, Public Works Director Lee Igl, Outreach Director Lori Andersen, and Fire/EMS Director Chris Dennis.

3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.

a. *Circulation of nomination papers begins December 1st*
Deputy Administrator/Clerk suettinger reported the circulation of nomination papers will begin on December 1st.

4. CONSENT AGENDA.

a. *All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.*

1) *Motion to approve the minutes of the November 14, 2023 Village Board meeting.*

2) *Motion to approve checks in the amount of $172,325.54.*

3) *Motion to approve proposals from Huffman Keel for owner's representation services to finalize construction of the Public Safety Center.*

4) *Motion to approve a Community Grant Application from the McFarland United Church of Christ as recommended by the Finance Committee in the amount of $2,500.*

5) *Motion to approve updates to Chapter 14 of the Village Personnel Policy Manual regarding night shift differential as recommended by the Personnel Committee.*

6) *Motion to approve purchase of two new ambulances for delivery and implementation in 2025.*
Item 6 was requested to be removed from the consent agenda.

Motion by Village President Carolyn Clow, second by Village Trustee Stephanie

Brassington, to approve the consent agenda as presented. Motion carries 7 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

a. *This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.*

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.
None.

6. BUSINESS.

At 7:27 p.m. the Board returned to consent agenda item 4a.6) Discussion and action on purchase of two new ambulances for delivery and implementation in 2025.

Motion by President Carolyn Clow, second by Trustee Ed Wreh, to approve purchase of two new ambulances for delivery and implementation in 2025. Motion carries 7 - 0 - 0 by acclamation.

a. *Presentation from the McFarland Food Pantry on 2023 operations.*
Tom Ludwig, President of the Board of Directors of the McFarland Food Pantry, appeared to speak about 2022 McFarland Food Pantry operations.

Judy Taber, Manager of the McFarland Food Pantry, appeared to speak on 2023 operation so far. She noted demands continue to increase at the food pantry.

b. *Sustainability & Natural Resources Committee (Trustee Flaherty & President Clow)*

1) *Discussion and action to accept updates to the Mounds Policy for Preservation and Maintenance.*
Samantha Zeilenga, ISCM, spoke in support of the Mounds policy for preservation and maintenance; however, suggested the Village consider giving the mounds back to the Ho-Chunk nation entirely at some point.

Motion by Village President Carolyn Clow, second by Village Trustee TJ Jerke, to accept updates to the Mounds Policy for Preservation and Maintenance. Motion carries 7 - 0 - 0 by acclamation.

c. *Diversity, Equity, and Inclusion Committee (Trustees Brassington & Wreh)*

1) *Discussion and action regarding scheduling for the 2024 McFarland Observed*

Holidays.

Motion by Village Trustee Stephanie Brassington, second by Village Trustee Edward Wreh, to approve scheduling for the 2024 McFarland Observed Holidays.

Motion by Trustee Stephanie Brassington, second by Trustee Edward Wreh, to amend the motion to refer the matter back to the DEI Committee to define meetings and events. Motion carries 5 - 2 - 0 by acclamation with President Clow and Trustee Mike Flaherty voting nay.

d. Finance Committee (Trustees Brandt, Brassington, & Flaherty)

1) Discussion and action regarding updates to Chapter 1 (Accounting and Auditing) of the Fiscal Policy manual.

Motion by Village Trustee Hilary Brandt, second by Village Trustee Stephanie Brassington, to approve updates to Chapter 1 (Accounting and Auditing) of the Fiscal Policy manual. Motion carries 7 - 0 - 0 by acclamation.

e. Plan Commission (President Clow & Trustee Brassington)

1) Discussion and action regarding Ordinance 2023-14: An Ordinance Rezoning Parcel 071035483411 located in the 3400 block of Siggelkow Road from Dane County A-1 Exclusive Agriculture to the Village's A-1 Agriculture Transition district.

Community Development Director Andrew Bremer provided an overview of Ordinance 2023-14 and the recommendation from the Plan Commission for approval.

Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to approve Ordinance 2023-14: An Ordinance Rezoning Parcel 071035483411 located in the 3400 block of Siggelkow Road from Dane County A-1 Exclusive Agriculture to the Village's A-1 Agriculture Transition district. Motion carries 7 - 0 - 0 by acclamation.

f. Discussion and action on Ordinance amendment 2023-11: An Ordinance updating Appendix A of the Village Code of Ordinances regarding fees.

Motion by Village President Carolyn Clow, second by Village Trustee TJ Jerke, to approve Ordinance amendment 2023-11: An Ordinance updating Appendix A of the Village Code of Ordinances regarding fees. Motion carries 7 - 0 - 0 by acclamation.

g. Discussion and action on Ordinance 2023-15: an ordinance approving the budget for the year 2024 and establishing the 2023 payable in 2024 property tax levy for the Village of McFarland.

Motion by Village President Carolyn Clow, second by Village Trustee Edward Wreh, to Discussion and action on Ordinance 2023-15: an ordinance approving the budget for the year 2024 and establishing the 2023 payable in 2024 property tax levy for the Village of McFarland. Motion carries 6 - 1 - 0 by acclamation, with Trustee Mike Flaherty voting nay.

7. CLOSED SESSION.

a. *Discussion and action to convene in Closed Session in accordance with Wis. Stats. 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically to consider a successor labor agreement with the McFarland Professional Police Association.*
Motion by Village President Carolyn Clow, second by Village Trustee TJ Jerke, to convene in Closed Session in accordance with Wis. Stats. 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically to consider a successor labor agreement with the McFarland Professional Police Association. Motion carries unanimously on a roll call vote.

8. RECONVENE INTO OPEN SESSION.

Motion by President Carolyn Clow, second by Trustee Wreh to enter back into closed session at 8:44 p.m. Motion carries 7 - 0 - 0 by acclamation.

9. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION.

a. *Discussion and action regarding a successor labor agreement with the McFarland Professional Police Association.*
Motion by Village President Carolyn Clow, second by Village Trustee Edward Wreh, to approve a successor labor agreement with the McFarland Professional Police Association. Motion carries 7 - 0 - 0 by acclamation.

10. SCHEDULE NEXT MEETING DATE.

a. *December 12, 2023 - 7:00 p.m. - Village Board*

b. *December 26, 2023 at 7:00 pm - Village Board - Planned for Cancellation.*

11. ADJOURNMENT.

Motion by Village Trustee Michael Flaherty, second by Village Trustee TJ Jerke, to adjourn at 8:45 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Deputy Administrator/Clerk

VILLAGE OF MCFARLAND

Village Board Minutes

Tuesday, December 12, 2023 - 7:00 PM

1. CALL TO ORDER.

Village President Clow called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village Trustee Hilary Brandt, Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Luke Fessler, Village Trustee Michael Flaherty, Village Trustee TJ Jerke, and Village Trustee Edward Wreh(joined at 7:22 p.m. and left at 8:05 p.m.).

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke, Deputy Administrator/Clerk Cassandra Suettinger, Police Chief Aaron Chapin, Public Works Director Lee Igl, Fire & Rescue Chief Chris Dennis, Human Resource Generalist Andrea Anderson and Outreach Director Lori Andersen.

3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.

President Clow thanked those who organized the winter wonderland event in the Village. Deputy Administrator/Clerk Suettinger reported the circulation of nomination process would continue up through January 2, 2024 at 5 p.m.

4. CONSENT AGENDA.

a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.

1) Motion to approve checks in the amount of $989,867.76.

2) Motion to appoint Election Inspectors for the 2024-2025 term

3) Motion to approve a service agreement with Dane County for funding to provide case management and nutrition services through the Senior Outreach Department as a Focal Point.

4) Motion to approve the purchase of a new patrol truck for delivery and implementation in 2025

5) Motion to approve ordinance amendment 2023-16: an ordinance requiring vehicles to stop for flashing lights on a school bus as recommended by the Public Safety Committee.

Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to approve the consent agenda as presented. Motion carries 6 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

a. *This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.*

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.
Al Runde, 6201 Renee Court, spoke in favor of undergrounding the utilities as a way of cleaning up the downtown area.

6. BUSINESS.

a. *Public Works & Utilities Committee (Trustees Wreh & Brandt)*

1) *Discussion and action to approve the final plans of the 2024 Exchange Street project and authorize the project for bid in accordance with WisDOT standards.*
Motion by Trustee Hilary Brandt, second by President Carolyn Clow, to approve the final plans of the 2024 Exchange Street project and authorize the project for bid in accordance with WisDOT standards. Motion carries 6 - 0 - 0 by acclamation.

2) *Discussion and action to approve the final design for Lift Station 2 and authorize the project for bid.*
Motion by Village Trustee Hilary Brandt, second by Village Trustee Edward Wreh, to approve the final design for Lift Station 2 and authorize the project for bid. Motion carries 7 - 0 - 0 by acclamation.

3) *Discussion and action regarding adjustment to the rate for the Equivalent Residential Unit (ERU) within the Stormwater Utility.*
Motion by Village Trustee Hilary Brandt, second by Village Trustee Edward Wreh, to accept the Stormwater Rate Study as prepared by Town & Country Engineering and approve an increase to the ERU Charge to $20.00 effective in January of 2024. Motion carries 7 - 0 - 0 by acclamation.

b. *Personnel Committee (Trustees Fessler, Jerke, & Wreh)*

1) *Motion to approve reclassification of the Assistant to the Public Works Director position within the Public Works department.*
Motion by Village Trustee Luke Fessler, second by Village Trustee TJ Jerke, to approve reclassification of the Assistant to the Public Works Director position within the Public Works department. Motion carries 7 - 0 - 0 by acclamation.

2) *Motion to approve updating the organizational chart of the Public Works Department*

Motion by Village Trustee Luke Fessler, second by Village Trustee TJ Jerke, to approve updating the organizational chart of the Public Works Department Motion carries 7 - 0 - 0 by acclamation.

3) *Discussion on reorganization of Communication & Technology within Village Departments.*

The Board discussed in concept the idea of reorganization of the Communication & Technology Department. There were concerned expressed with moving the position from reporting to the Administrator, to reporting to the Deputy Administrator within the Administration Department. The Board discussed concerns, but ultimately agreed to moving forward with the changes.

4) *Discussion and action on the job description and classification to create the Communication Manager within the Village.*

Motion by Village Trustee Luke Fessler, second by Village Trustee TJ Jerke, to approve the job description and classification to create the Communication Manager within the Village. Motion carries 5 - 1 - 0 by acclamation with Trustee Flaherty voting nay.

5) *Discussion and action on reclassification of the Media Producer position.*

Motion by Village Trustee Luke Fessler, second by Village Trustee TJ Jerke, to approve reclassification of the Media Producer position. Motion carries 6 - 0 - 0 by acclamation.

6) *Discussion and action on updates to the Organizational Chart for the Village and Administration Department.*

Motion by Village Trustee Luke Fessler, second by Village Trustee TJ Jerke, to approve updates to the Organizational Chart for the Village and Administration Department. Motion carries 5 - 1 - 0 by acclamation with Trustee Mike Flaherty.

c. *Discussion and action regarding the selection of a proposal for owner's representation services for the McFarland Municipal Center Campus project.*

Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to approve the selection of a proposal for owner's representation services for the McFarland Municipal Center Campus project. Motion carries 6 - 0 - 0 by acclamation.

7. SCHEDULE NEXT MEETING DATE.

a. *January 9, 2024 - 7:00 p.m. - Village Board*

b. *January 23, 2024 - 7:00 p.m. - Village Board*

8. ADJOURNMENT.

Motion by Village President Carolyn Clow, second by Village Trustee TJ Jerke, to adjourn at 8:23 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Deputy Administrator/Treasurer

Report Criteria:
Detail report type printed

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
10	ARAMARK	6140293042	MAT RENTAL	1	12/06/2023	60.33	.00	60.33	12/15/2023
		6140296999	MAT RENTAL	1	12/15/2023	60.33	.00	60.33	12/22/2023
		6140300844	MAT RENTAL	1	12/22/2023	60.33	.00	60.33	12/29/2023
		6140305110	MAT RENTAL	1	01/29/2024	60.33	.00	60.33	01/04/2024
Total 10:						241.32	.00	241.32	
16	RICOCHET MANUFACTU	13462	BACK TAGS	1	11/16/2023	690.00	.00	690.00	12/22/2023
Total 16:						690.00	.00	690.00	
30	ALLIANT ENERGY/WP&L	120123	WELL #3	1	12/01/2023	33.36	.00	33.36	12/15/2023
		120123	WELL #3	2	12/01/2023	1,469.91	.00	1,469.91	12/15/2023
		120123	5810 MILWAUKEE ST	3	12/01/2023	55.88	.00	55.88	12/15/2023
		121223	MUNICIPAL CENTER	1	12/12/2023	2,756.63	.00	2,756.63	12/22/2023
		121223	LIBRARY	2	12/12/2023	2,603.19	.00	2,603.19	12/22/2023
		121223	WELL #4	3	12/12/2023	1,931.74	.00	1,931.74	12/22/2023
		121223	SOCCER BUILDING	4	12/12/2023	126.34	.00	126.34	12/22/2023
		121223	5307 HOUGH ST	5	12/12/2023	18.42	.00	18.42	12/22/2023
		121223	5802 MAIN ST	6	12/12/2023	274.43	.00	274.43	12/22/2023
		121223	4806 MCDANIEL LN	7	12/12/2023	122.97	.00	122.97	12/22/2023
		121223	FLOOD LIGHT	8	12/12/2023	30.34	.00	30.34	12/22/2023
		121223	DOG PARK	9	12/12/2023	715.38	.00	715.38	12/22/2023
		121223	3234 CO RD AB	10	12/12/2023	21.83	.00	21.83	12/22/2023
		6922801707-	PUBLIC SAFETY CENTER	1	12/12/2023	6,681.55	.00	6,681.55	12/22/2023
Total 30:						16,841.97	.00	16,841.97	
68	BADGER WELDING SUPP	3801554	BADGER WELDING - OXY	1	12/12/2023	46.30	.00	46.30	12/15/2023
		3802286	BADGER WELDING - OXY	1	12/19/2023	47.66	.00	47.66	12/22/2023
Total 68:						93.96	.00	93.96	
96	BILL'S KEY SHOP INC	56454W	WATER SYSTEM KEYS	1	11/14/2023	145.00	.00	145.00	12/15/2023
Total 96:						145.00	.00	145.00	
104	BOBCAT OF MADISON IN	01-115566	TOOLCAT MAINTENANCE	1	12/18/2023	8.24	.00	8.24	12/22/2023
		01-115566	TOOLCAT MAINTENANCE	2	12/18/2023	2.25	.00	2.25	12/22/2023
		01-115566	TOOLCAT MAINTENANCE	3	12/18/2023	2.25	.00	2.25	12/22/2023
		01-115566	TOOLCAT MAINTENANCE	4	12/18/2023	2.25	.00	2.25	12/22/2023
Total 104:						14.99	.00	14.99	
175	CIVIC SYSTEMS LLC	CVC24121	SEMI-ANNUAL SUPPORT	1	01/02/2024	4,134.45	.00	4,134.45	01/04/2024
		CVC24121	SEMI-ANNUAL SUPPORT	2	01/02/2024	288.45	.00	288.45	01/04/2024
		CVC24121	SEMI-ANNUAL SUPPORT	3	01/02/2024	288.45	.00	288.45	01/04/2024
		CVC24121	SEMI-ANNUAL SUPPORT	4	01/02/2024	288.45	.00	288.45	01/04/2024
		CVC24121	SEMI-ANNUAL SUPPORT	5	01/02/2024	288.45	.00	288.45	01/04/2024
		CVC24121	SEMI-ANNUAL SUPPORT	6	01/02/2024	1,442.25	.00	1,442.25	01/04/2024
		CVC24121	SEMI-ANNUAL SUPPORT	7	01/02/2024	1,442.25	.00	1,442.25	01/04/2024
		CVC24121	SEMI-ANNUAL SUPPORT	8	01/02/2024	1,442.25	.00	1,442.25	01/04/2024

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 175:						9,615.00	.00	9,615.00	
194	CONCENTRA	103888702	EMPLOYMENT DRUG SC	1	11/20/2023	103.00	.00	103.00	12/15/2023
		103898154	CONCENTRA PHYSICAL	1	12/14/2023	390.00	.00	390.00	12/29/2023
Total 194:						493.00	.00	493.00	
225	DANE CO HIGHWAY	30100	SALT BRINE	1	11/30/2023	3,200.00	.00	3,200.00	12/22/2023
Total 225:						3,200.00	.00	3,200.00	
234	DANE CO EMERGENCY	122123	ANNUAL SUPPORT FEE -	1	12/21/2023	222.22	.00	222.22	12/29/2023
Total 234:						222.22	.00	222.22	
261	DECKER SUPPLY CO INC	926477	SIGNS PARTS	1	12/14/2023	47.65	.00	47.65	12/22/2023
Total 261:						47.65	.00	47.65	
267	DEMCO INC	7415550	LIBRARY SUPPLIES	1	12/26/2023	230.64	.00	230.64	01/04/2024
Total 267:						230.64	.00	230.64	
274	DEPT OF ADMINISTRATI	505-0000087	HIRING ADVERTISEMENT	1	12/13/2023	76.13	.00	76.13	12/22/2023
		505-0000087	HIRING ADVERTISEMENT	2	12/13/2023	12.25	.00	12.25	12/22/2023
		505-0000087	HIRING ADVERTISEMENT	3	12/13/2023	8.74	.00	8.74	12/22/2023
		505-0000087	HIRING ADVERTISEMENT	4	12/13/2023	8.75	.00	8.75	12/22/2023
		505-0000087	HIRING ADVERTISEMENT	5	12/13/2023	26.25	.00	26.25	12/22/2023
		505-0000087	HIRING ADVERTISEMENT	6	12/13/2023	26.25	.00	26.25	12/22/2023
		505-0000087	HIRING ADVERTISEMENT	7	12/13/2023	13.13	.00	13.13	12/22/2023
		505-0000087	HIRING ADVERTISEMENT	8	12/13/2023	3.50	.00	3.50	12/22/2023
Total 274:						175.00	.00	175.00	
324	ELECTION SYSTEMS & S	CD2069066	ANNUAL MAINTENANCE	1	01/02/2024	719.25	.00	719.25	01/04/2024
Total 324:						719.25	.00	719.25	
350	FASTENAL COMPANY	WIMAD4575	PLOW TRUCK MAINTENA	1	11/29/2023	3.93	.00	3.93	12/15/2023
		WIMAD4575	PLOW TRUCK MAINTENA	2	11/29/2023	1.07	.00	1.07	12/15/2023
		WIMAD4575	PLOW TRUCK MAINTENA	3	11/29/2023	1.07	.00	1.07	12/15/2023
		WIMAD4575	PLOW TRUCK MAINTENA	4	11/29/2023	1.07	.00	1.07	12/15/2023
		WIMAD4575	VEHICLE MAINTENANCE	1	11/30/2023	32.09	.00	32.09	12/15/2023
		WIMAD4575	VEHICLE MAINTENANCE	2	11/30/2023	8.76	.00	8.76	12/15/2023
		WIMAD4575	VEHICLE MAINTENANCE	3	11/30/2023	8.76	.00	8.76	12/15/2023
		WIMAD4575	VEHICLE MAINTENANCE	4	11/30/2023	8.76	.00	8.76	12/15/2023
Total 350:						65.51	.00	65.51	
395	GENERAL COMMUNICATI	327056	PSC STATION ALERTING	1	12/13/2023	23,779.12	.00	23,779.12	12/15/2023
Total 395:						23,779.12	.00	23,779.12	
439	HJ PERTZBORN	92082	LIBRARY SPRINKLER INS	1	10/30/2023	370.00	.00	370.00	12/15/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 439:						370.00	.00	370.00	
444	HOOPER CORPORATION	HV 5420251	WELL FACILITY MAINTEN	1	12/13/2023	275.50	.00	275.50	12/22/2023
		HV 5420257	WELL FACILITY MAINTEN	1	12/18/2023	631.04	.00	631.04	12/29/2023
Total 444:						906.54	.00	906.54	
454	IAFC MEMBERSHIP	000264428	IAFC DUES	1	01/02/2024	270.00	.00	270.00	01/04/2024
Total 454:						270.00	.00	270.00	
476	JEFFERSON FIRE & SAF	IN309908	LIBRARY ANNUAL INSPE	1	12/15/2023	405.00	.00	405.00	12/29/2023
		PB001546	FIRE HOSE	1	11/27/2023	716.00	.00	716.00	12/29/2023
Total 476:						1,121.00	.00	1,121.00	
492	KAYSER AUTOMOTIVE G	186927P	M5 MAINTENANCE	1	11/30/2023	85.25	.00	85.25	12/15/2023
		187191P	M3 MAINTENANCE	1	12/07/2023	244.12	.00	244.12	12/15/2023
		187222P	M3 MAINTENANCE	1	12/07/2023	223.32	.00	223.32	12/15/2023
Total 492:						552.69	.00	552.69	
540	LEAGUE WI MUNICIPALIT	10313	STANDARD DUES	1	01/03/2024	5,148.17	.00	5,148.17	01/04/2024
Total 540:						5,148.17	.00	5,148.17	
556	LIQUI SYSTEMS INC	31587	WATER CHEM PP REPAI	1	12/04/2023	45.00	.00	45.00	12/15/2023
		31587	WELL #4 VALVE	2	12/04/2023	100.00	.00	100.00	12/15/2023
Total 556:						145.00	.00	145.00	
560	L-R METER TEST & REPA	5079	TESTING LARGE METER	1	11/29/2023	561.50	.00	561.50	12/22/2023
Total 560:						561.50	.00	561.50	
575	MADISON MET SEWERA	2023-116	LIFT STATION 2 REVIEW	1	10/04/2023	2,240.00	.00	2,240.00	12/15/2023
Total 575:						2,240.00	.00	2,240.00	
634	MENARDS - MONONA	58551	PW SUPPLIES	1	11/28/2023	1.79	.00	1.79	12/15/2023
		58551	PW SUPPLIES	2	11/28/2023	1.79	.00	1.79	12/15/2023
		58551	PW SUPPLIES	3	11/28/2023	1.79	.00	1.79	12/15/2023
		58551	PW SUPPLIES	4	11/28/2023	6.59	.00	6.59	12/15/2023
		58643	PARKS SUPPLIES	1	11/30/2023	89.41	.00	89.41	12/15/2023
		58923	WATER PRESSURE TEST	1	12/06/2023	17.98	.00	17.98	12/22/2023
		58954	5810 MILWAUKEE ST	1	12/07/2023	85.38	.00	85.38	12/22/2023
		59169	PARKS SUPPLIES	1	12/13/2023	54.74	.00	54.74	12/22/2023
		59544	PARKS SUPPLIES	1	12/22/2023	6.95	.00	6.95	12/29/2023
Total 634:						266.42	.00	266.42	
640	MGE	1700324512-	4820 MARSH RD--SOCCE	1	12/27/2023	158.38	.00	158.38	12/29/2023
		3800120935-	STREET LIGHT	1	12/27/2023	39.76	.00	39.76	12/29/2023
		4900117592-	STREET LIGHT	1	12/27/2023	25.51	.00	25.51	12/29/2023
		7400232719-	LIFT #5 GAS	1	12/27/2023	95.93	.00	95.93	12/29/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 640:						319.58	.00	319.58	
667	MINNESOTA LIFE INS CO	002832L-JA	LIFE INSURANCE	1	12/11/2023	1,642.83	.00	1,642.83	12/15/2023
Total 667:						1,642.83	.00	1,642.83	
675	MOLENAAR, BRIAN	BM121523	MEAL AND FEDX SHIPPI	1	12/15/2023	179.40	.00	179.40	12/22/2023
Total 675:						179.40	.00	179.40	
756	POMP'S TIRE SERVICE I	80302602	TIRE REPAIR	1	12/15/2023	17.31	.00	17.31	12/22/2023
		80302602	TIRE REPAIR	2	12/15/2023	4.73	.00	4.73	12/22/2023
		80302602	TIRE REPAIR	3	12/15/2023	4.73	.00	4.73	12/22/2023
		80302602	TIRE REPAIR	4	12/15/2023	4.73	.00	4.73	12/22/2023
		80302603	5810 MAIN STREET - DIS	1	12/12/2023	12.72	.00	12.72	12/15/2023
		80302604	PARKS TIRE DISPOSAL	1	12/12/2023	3.51	.00	3.51	12/15/2023
		80302604	PARKS TIRE DISPOSAL	2	12/12/2023	.95	.00	.95	12/15/2023
		80302604	PARKS TIRE DISPOSAL	3	12/12/2023	.95	.00	.95	12/15/2023
		80302604	PARKS TIRE DISPOSAL	4	12/12/2023	.95	.00	.95	12/15/2023
		80302611	TIRE REPAIR	1	12/15/2023	64.98	.00	64.98	12/22/2023
		80302611	TIRE REPAIR	2	12/15/2023	17.72	.00	17.72	12/22/2023
		80302611	TIRE REPAIR	3	12/15/2023	17.72	.00	17.72	12/22/2023
		80302611	TIRE REPAIR	4	12/15/2023	17.72	.00	17.72	12/22/2023
		80302963	M3 TIRES	1	12/26/2023	745.20	.00	745.20	12/29/2023
		80303566	WATER TOOLS MAINTEN	1	01/02/2024	4.97	.00	4.97	01/04/2024
Total 756:						918.89	.00	918.89	
765	LEGAL SHIELD	108629-1215	LEGAL SHIELD	1	12/15/2023	131.60	.00	131.60	12/15/2023
Total 765:						131.60	.00	131.60	
775	PUBLIC SERVICE COMM	2311-I-03490	PSC FORMAL COMPLAIN	1	12/15/2023	374.08	.00	374.08	12/22/2023
		2311-I-03490	PSC FEE FOR RATE CAS	2	12/15/2023	400.46	.00	400.46	12/22/2023
Total 775:						774.54	.00	774.54	
797	REINDERS INC	6027652-01	TORO MAINTENANCE	1	12/11/2023	815.96	.00	815.96	12/22/2023
Total 797:						815.96	.00	815.96	
800	RELIANT FIRE APPARAT	CC000215	CUSTOMER SERVICE GR	1	11/10/2023	144.13-	.00	144.13-	12/22/2023
		WI002250	AERIAL SERVICE AND IN	1	12/11/2023	3,099.41	.00	3,099.41	12/22/2023
Total 800:						2,955.28	.00	2,955.28	
802	RENNERT'S FIRE EQUIP	1707	E2 REPAIRS	1	12/15/2023	1,275.00	.00	1,275.00	12/22/2023
		1717	E2 REPAIRS	1	12/20/2023	613.00	.00	613.00	12/22/2023
Total 802:						1,888.00	.00	1,888.00	
837	SCHMIDT'S AUTO INC	664008	TOW VEHICLE	1	12/09/2023	140.00	.00	140.00	12/22/2023
Total 837:						140.00	.00	140.00	
879	SOUTH CENTRAL LIBRA	23-705	MEETING EXPENSE	1	12/20/2023	12.00	.00	12.00	12/22/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 879:						12.00	.00	12.00	
958	TOWN & COUNTRY ENGI	26103	MC203 2023 WATER MAI	1	12/14/2023	277.50	.00	277.50	12/22/2023
		26104	MC217 HIGHLAND OAKS	1	12/14/2023	650.00	.00	650.00	12/22/2023
		26115	EXCHANGE ST FINAL EN	1	12/14/2023	4,929.35	.00	4,929.35	12/22/2023
		26116	MC197 PAULSON ROAD	1	12/14/2023	5,608.10	.00	5,608.10	12/22/2023
		26117	MC198 LIFT STATION 2 I	1	12/14/2023	12,660.98	.00	12,660.98	12/22/2023
		26118	MC208 USH 51 DOT PRO	1	12/14/2023	3,532.47	.00	3,532.47	12/22/2023
		26119	MC216 STORMWATER SI	1	12/14/2023	1,769.10	.00	1,769.10	12/22/2023
		26120	MC215 STORMWATER RA	1	12/14/2023	400.00	.00	400.00	12/22/2023
		26121	MC211 2023 GIS SUPPOR	1	12/14/2023	235.11	.00	235.11	12/22/2023
		26121	MC211 2023 GIS SUPPOR	2	12/14/2023	64.13	.00	64.13	12/22/2023
		26121	MC211 2023 GIS SUPPOR	3	12/14/2023	64.13	.00	64.13	12/22/2023
		26121	MC211 2023 GIS SUPPOR	4	12/14/2023	64.13	.00	64.13	12/22/2023
Total 958:						30,255.00	.00	30,255.00	
961	TOWN OF DUNN	010424	ANNEXATION PAYMENT	1	01/04/2024	1,533.88	.00	1,533.88	01/04/2024
Total 961:						1,533.88	.00	1,533.88	
992	US CELLULAR	0619915941	LIBRARY PHONE	1	11/28/2023	43.75	.00	43.75	12/15/2023
Total 992:						43.75	.00	43.75	
1015	VILLAGE OF MCFARLAN	123123	WM MCFARLAND PARK	1	12/23/2023	911.35	.00	911.35	01/04/2024
		123123	YAHARA RIVER PARK	2	12/23/2023	14.83	.00	14.83	01/04/2024
		123123	PED PATH	3	12/23/2023	2.97	.00	2.97	01/04/2024
		123123	PED PATH - OSBORN	4	12/23/2023	14.83	.00	14.83	01/04/2024
		123123	LEGION MEMORIAL PAR	5	12/23/2023	88.98	.00	88.98	01/04/2024
		123123	BRANDT PARK	6	12/23/2023	274.42	.00	274.42	01/04/2024
		123123	WOODLAND ESTATES PA	7	12/23/2023	32.63	.00	32.63	01/04/2024
		123123	AUTUMN GROVE PARK	8	12/23/2023	38.56	.00	38.56	01/04/2024
		123123	CEDAR RIDGE	9	12/23/2023	69.70	.00	69.70	01/04/2024
		123123	CEDAR GLADE PARK	10	12/23/2023	14.83	.00	14.83	01/04/2024
		123123	BOCCE BALL COURT	11	12/23/2023	16.00	.00	16.00	01/04/2024
		123123	EGNER PARK	12	12/23/2023	44.49	.00	44.49	01/04/2024
		123123	HIGHLAND OAK PARK	13	12/23/2023	72.67	.00	72.67	01/04/2024
		123123	COMM GARDEN	14	12/23/2023	16.00	.00	16.00	01/04/2024
		123123	PED PATH - DALE CURTI	15	12/23/2023	14.83	.00	14.83	01/04/2024
		123123	5802 & 5804 MAIN ST	16	12/23/2023	153.00	.00	153.00	01/04/2024
		123123	PED PATH - RUNNING DE	17	12/23/2023	14.83	.00	14.83	01/04/2024
		123123	MUNICIPAL CENTER	18	12/23/2023	336.64	.00	336.64	01/04/2024
		123123	RIDGE VIEW	19	12/23/2023	14.83	.00	14.83	01/04/2024
		123123	LIFT #2	20	12/23/2023	14.83	.00	14.83	01/04/2024
		123123	PW GARAGE	21	12/23/2023	845.62	.00	845.62	01/04/2024
		123123	PW - ST	22	12/23/2023	430.07	.00	430.07	01/04/2024
		123123	OLD LIBRARY	23	12/23/2023	37.08	.00	37.08	01/04/2024
		123123	LIBRARY	24	12/23/2023	366.17	.00	366.17	01/04/2024
		123123	LIBRARY	25	12/23/2023	176.48	.00	176.48	01/04/2024
		123123	MUNICIPAL CENTER	26	12/23/2023	407.47	.00	407.47	01/04/2024
		123123	VOM - HOLSCHER	27	12/23/2023	59.32	.00	59.32	01/04/2024
		123123	PARKING LOT	28	12/23/2023	14.83	.00	14.83	01/04/2024
		123123	OLD WELL HOUSE	29	12/23/2023	14.83	.00	14.83	01/04/2024
		123123	WATER TOWER - BURMA	30	12/23/2023	74.15	.00	74.15	01/04/2024
		123123	WATER TOWER - HOLSC	31	12/23/2023	45.97	.00	45.97	01/04/2024

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		123123	WELL #1	32	12/23/2023	14.83	.00	14.83	01/04/2024
		123123	WELL #3	33	12/23/2023	14.83	.00	14.83	01/04/2024
		123123	LIFT #4	34	12/23/2023	14.83	.00	14.83	01/04/2024
		123123	6001 BROADHEAD - PSC	35	12/23/2023	1,254.18	.00	1,254.18	01/04/2024
		123123	6001 BROADHEAD - PSC	36	12/23/2023	127.04	.00	127.04	01/04/2024
		123123	5810 MILWAUKEE ST	37	12/23/2023	63.83	.00	63.83	01/04/2024
		2023 TAXES-	ROSEWOOD FIELDS OU	1	01/03/2024	14.63	.00	14.63	01/04/2024
		2023 TAXES-	ROSEWOOD FIELDS OU	1	01/03/2024	19.52	.00	19.52	01/04/2024
		2023 TAXES-	ROSEWOOD FIELDS OU	1	01/03/2024	30.88	.00	30.88	01/04/2024
		2023 TAXES-	SIGGELKOW ROAD PAR	1	01/03/2024	47.14	.00	47.14	01/04/2024
		2023 TAXES	3234 CTH AB PRIVATE SE	1	01/02/2024	9.54	.00	9.54	01/04/2024
		2023 TAXES-	WA-CHE-TECHA PROP T	1	01/04/2024	4.89	.00	4.89	01/04/2024
Total 1015:						6,249.35	.00	6,249.35	
1060	WI DEPT OF REVENUE	01/04/2024	MANUFACTURING ASSE	1	01/04/2024	389.49	.00	389.49	01/04/2024
		L160430596	BUSINESS TAX REGISTR	1	01/04/2024	10.00	.00	10.00	01/04/2024
Total 1060:						399.49	.00	399.49	
1103	WINGRA STONE CO	30779	MATERIALS FOR WATER	1	11/25/2023	803.73	.00	803.73	12/22/2023
Total 1103:						803.73	.00	803.73	
1245	PROFESSIONAL PEST C	654517	PW PEST CONTROL	1	12/19/2023	22.55	.00	22.55	12/22/2023
		654517	PW PEST CONTROL	2	12/19/2023	6.15	.00	6.15	12/22/2023
		654517	PW PEST CONTROL	3	12/19/2023	6.15	.00	6.15	12/22/2023
		654517	PW PEST CONTROL	4	12/19/2023	6.15	.00	6.15	12/22/2023
		654518	MC PEST CONTROL	1	12/19/2023	48.00	.00	48.00	12/22/2023
Total 1245:						89.00	.00	89.00	
1256	BOUND TREE MEDICAL,	85180597	EMS - SUPPLIES	1	12/08/2023	813.85	.00	813.85	12/22/2023
		85185676	EMS - SUPPLIES	1	12/13/2023	8.19	.00	8.19	12/29/2023
		85185677	EMS - SUPPLIES	1	12/13/2023	998.18	.00	998.18	12/29/2023
Total 1256:						1,820.22	.00	1,820.22	
1264	BARNES INC	181162	BIN MAINTENANCE	1	11/30/2023	14,751.00	.00	14,751.00	12/15/2023
		181162	BIN MAINTENANCE	2	11/30/2023	14,751.00	.00	14,751.00	12/15/2023
		181162	BRUSH CURBSIDE ZONE	3	11/30/2023	7,032.90	.00	7,032.90	12/15/2023
		181162	BRUSH CURBSIDE ZONE	4	11/30/2023	7,032.90	.00	7,032.90	12/15/2023
		181162	YARDWASTE CURBSIDE	5	11/30/2023	620.55	.00	620.55	12/15/2023
		181162	YARDWASTE CURBSIDE	6	11/30/2023	620.55	.00	620.55	12/15/2023
		181359	MAIN ST/HOUGH ST REN	1	11/30/2023	85.00	.00	85.00	12/15/2023
Total 1264:						44,893.90	.00	44,893.90	
1358	EBI INC	220189	OFFICE CHAIR	1	12/12/2023	455.95	.00	455.95	12/22/2023
		220294	LIBRARY FURNITURE	1	12/19/2023	4,800.00	.00	4,800.00	12/22/2023
Total 1358:						5,255.95	.00	5,255.95	
1462	TASC	IN2964391	FSA ADMIN FEE	1	12/18/2023	175.12	.00	175.12	12/29/2023
Total 1462:						175.12	.00	175.12	

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
1694	HEARTLAND LITHO	66601	TAX BILL INSERTS	1	12/22/2023	100.84	.00	100.84	12/29/2023
		66601	TAX BILL INSERTS	2	12/22/2023	183.35	.00	183.35	12/29/2023
		66601	TAX BILL INSERTS	3	12/22/2023	183.35	.00	183.35	12/29/2023
		66601	TAX BILL INSERTS	4	12/22/2023	183.35	.00	183.35	12/29/2023
		66601	TAX BILL INSERTS	5	12/22/2023	1,100.08	.00	1,100.08	12/29/2023
		66601	TAX BILL INSERTS	6	12/22/2023	27.50	.00	27.50	12/29/2023
		66601	TAX BILL INSERTS	7	12/22/2023	27.50	.00	27.50	12/29/2023
		66601	TAX BILL INSERTS	8	12/22/2023	27.50	.00	27.50	12/29/2023
		66609	MONTHLY BILLING	1	12/30/2023	79.81	.00	79.81	01/04/2024
		66609	MONTHLY BILLING	2	12/30/2023	79.81	.00	79.81	01/04/2024
		66609	MONTHLY BILLING	3	12/30/2023	79.80	.00	79.80	01/04/2024
Total 1694:						2,072.89	.00	2,072.89	
1709	VON BRIESEN & ROPER	44752	PERSONNEL ISSUES	1	12/14/2023	357.50	.00	357.50	12/22/2023
Total 1709:						357.50	.00	357.50	
1730	ACCURATE APPRAISAL L	4482	ASSESSMENT SVCS.	1	01/02/2024	35,200.00	.00	35,200.00	01/04/2024
Total 1730:						35,200.00	.00	35,200.00	
1896	NAPA AUTO PARTS	920985	VALVE TURNER	1	12/13/2023	2.55	.00	2.55	12/22/2023
		920985	VALVE TURNER	2	12/13/2023	.69	.00	.69	12/22/2023
		920985	VALVE TURNER	3	12/13/2023	.69	.00	.69	12/22/2023
		920985	VALVE TURNER	4	12/13/2023	.69	.00	.69	12/22/2023
		921032	VALVE TURNER MAINTE	1	12/13/2023	19.23	.00	19.23	12/22/2023
		921032	VALVE TURNER MAINTE	2	12/13/2023	5.24	.00	5.24	12/22/2023
		921032	VALVE TURNER MAINTE	3	12/13/2023	5.24	.00	5.24	12/22/2023
		921032	VALVE TURNER MAINTE	4	12/13/2023	5.24	.00	5.24	12/22/2023
Total 1896:						39.57	.00	39.57	
1909	CATERPILLAR FINANCIA	34678300	LOADER LEASE	1	12/17/2023	253.23	.00	253.23	12/29/2023
		34678300	LOADER LEASE	2	12/17/2023	253.23	.00	253.23	12/29/2023
		34678300	LOADER LEASE	3	12/17/2023	253.23	.00	253.23	12/29/2023
		34678300	LOADER LEASE	4	12/17/2023	759.66	.00	759.66	12/29/2023
Total 1909:						1,519.35	.00	1,519.35	
1975	MADISON PUBLIC LIBRA	100 121423	LOST BOOK PAYMENT	1	12/14/2023	36.00	.00	36.00	12/22/2023
Total 1975:						36.00	.00	36.00	
1989	CORPORATE BUSINESS	35460599	ADMIN COPIERS	1	12/07/2023	142.50	.00	142.50	12/15/2023
		35460599	ADMIN COPIERS - SOS	2	12/07/2023	47.50	.00	47.50	12/15/2023
		35574370	COPIER LEASE	1	12/25/2023	221.98	.00	221.98	01/04/2024
Total 1989:						411.98	.00	411.98	
1993	TKK ELECTRONICS LLC	141522	TOUGHBOOK COMPUTE	1	11/15/2023	4,004.75	.00	4,004.75	12/29/2023
Total 1993:						4,004.75	.00	4,004.75	
2008	THE HOMESTEADER'S S	98693	MOWER PARTS	1	08/01/2023	36.26	.00	36.26	12/15/2023
		98693	MOWER PARTS	2	08/01/2023	36.26	.00	36.26	12/15/2023
		98693	MOWER PARTS	3	08/01/2023	36.26	.00	36.26	12/15/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		98693	MOWER PARTS	4	08/01/2023	132.97	.00	132.97	12/15/2023
Total 2008:						241.75	.00	241.75	
2058	MICROMARKETING LLC	935019	AUDIO BOOKS	1	10/05/2023	169.42	.00	169.42	12/15/2023
		941012	AUDIO BOOKS	1	12/14/2023	69.98	.00	69.98	12/22/2023
Total 2058:						239.40	.00	239.40	
2082	NASSCO INC	6367565	MC CUSTODIAL SUPPLIE	1	12/06/2023	220.88	.00	220.88	12/15/2023
Total 2082:						220.88	.00	220.88	
2162	KNOLL, KAREN	KK121123	TRAINING REIMBURSEM	1	12/11/2023	315.27	.00	315.27	12/22/2023
Total 2162:						315.27	.00	315.27	
2173	BAER INSURANCE SERVI	7783	WORKERS COMP INSUR	1	01/02/2024	41,119.95	.00	41,119.95	01/04/2024
		7783	WORKERS COMP INSUR	2	01/02/2024	3,611.88	.00	3,611.88	01/04/2024
		7783	WORKERS COMP INSUR	3	01/02/2024	3,611.89	.00	3,611.89	01/04/2024
		7783	WORKERS COMP INSUR	4	01/02/2024	3,611.89	.00	3,611.89	01/04/2024
		7783	WORKERS COMP INSUR	5	01/02/2024	3,611.89	.00	3,611.89	01/04/2024
		7783	WORKERS COMP INSUR	6	01/02/2024	21,115.65	.00	21,115.65	01/04/2024
		7783	WORKERS COMP INSUR	7	01/02/2024	21,115.65	.00	21,115.65	01/04/2024
		7783	WORKERS COMP INSUR	8	01/02/2024	13,336.20	.00	13,336.20	01/04/2024
		7805	GEN, AUTO, & CRIME INS	1	01/02/2024	44,285.60	.00	44,285.60	01/04/2024
		7805	GEN, AUTO, & CRIME INS	2	01/02/2024	3,598.21	.00	3,598.21	01/04/2024
		7805	GEN, AUTO, & CRIME INS	3	01/02/2024	3,598.21	.00	3,598.21	01/04/2024
		7805	GEN, AUTO, & CRIME INS	4	01/02/2024	3,598.21	.00	3,598.21	01/04/2024
		7805	GEN, AUTO, & CRIME INS	5	01/02/2024	3,598.21	.00	3,598.21	01/04/2024
		7805	GEN, AUTO, & CRIME INS	6	01/02/2024	17,714.22	.00	17,714.22	01/04/2024
		7805	GEN, AUTO, & CRIME INS	7	01/02/2024	17,714.24	.00	17,714.24	01/04/2024
		7805	GEN, AUTO, & CRIME INS	8	01/02/2024	16,607.10	.00	16,607.10	01/04/2024
Total 2173:						221,849.00	.00	221,849.00	
2216	ANDRES MEDICAL	122023MFWI	ANDRES MEDICAL	1	11/30/2023	1,943.17	.00	1,943.17	12/15/2023
Total 2216:						1,943.17	.00	1,943.17	
2237	MADISON COLLEGE	185106	WELDING TRAINING	1	12/13/2023	585.00	.00	585.00	12/22/2023
		185106	WELDING TRAINING	2	12/13/2023	585.00	.00	585.00	12/22/2023
		185106	WELDING TRAINING	3	12/13/2023	390.00	.00	390.00	12/22/2023
		185106	WELDING TRAINING	4	12/13/2023	390.00	.00	390.00	12/22/2023
		185106	WELDING TRAINING	5	12/13/2023	975.00	.00	975.00	12/22/2023
		185106	WELDING TRAINING	6	12/13/2023	975.00	.00	975.00	12/22/2023
		CORP-00000	MADISON COLLEGE COU	1	12/22/2023	165.00	.00	165.00	12/29/2023
Total 2237:						4,065.00	.00	4,065.00	
2270	UNITY POINT HEALTH	120523	SUSPECT BLOODWORK	1	12/05/2023	43.69	.00	43.69	12/15/2023
Total 2270:						43.69	.00	43.69	
2290	MPIC	010224 - 48-	PROPERTY INSURANCE	1	01/02/2024	18,893.60	.00	18,893.60	01/04/2024
		010224 - 48-	PROPERTY INSURANCE	2	01/02/2024	1,535.11	.00	1,535.11	01/04/2024
		010224 - 48-	PROPERTY INSURANCE	3	01/02/2024	1,535.11	.00	1,535.11	01/04/2024

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		010224 - 48-	PROPERTY INSURANCE	4	01/02/2024	1,535.11	.00	1,535.11	01/04/2024
		010224 - 48-	PROPERTY INSURANCE	5	01/02/2024	1,535.11	.00	1,535.11	01/04/2024
		010224 - 48-	PROPERTY INSURANCE	6	01/02/2024	7,557.42	.00	7,557.42	01/04/2024
		010224 - 48-	PROPERTY INSURANCE	7	01/02/2024	7,557.44	.00	7,557.44	01/04/2024
		010224 - 48-	PROPERTY INSURANCE	8	01/02/2024	7,085.10	.00	7,085.10	01/04/2024
Total 2290:						47,234.00	.00	47,234.00	
9140	TRITECH FORENSICS IN	00961673	EVIDENCE SUPPLIES	1	12/27/2023	200.71	.00	200.71	12/29/2023
Total 9140:						200.71	.00	200.71	
9152	TOWN OF BLOOMING GR	010424	ANNEXATION PAYMENT	1	01/04/2024	1,303.00	.00	1,303.00	01/04/2024
Total 9152:						1,303.00	.00	1,303.00	
16234	GALLS, LLC	026337089	GALLS PANTS	1	11/22/2023	92.98	.00	92.98	12/15/2023
Total 16234:						92.98	.00	92.98	
16247	CITY TREASURER	1048001	STORMWATER CHARGE	1	12/07/2023	28.68	.00	28.68	12/22/2023
Total 16247:						28.68	.00	28.68	
16257	CORPORATE BUSINESS	351940	ADMIN COPIER LEASE	1	12/11/2023	310.60	.00	310.60	12/15/2023
		351940	ADMIN COPIER LEASE	2	12/11/2023	62.12	.00	62.12	12/15/2023
		351940	ADMIN COPIER LEASE	3	12/11/2023	62.12	.00	62.12	12/15/2023
		351940	ADMIN COPIER LEASE	4	12/11/2023	62.12	.00	62.12	12/15/2023
		351940	ADMIN COPIER LEASE	5	12/11/2023	62.12	.00	62.12	12/15/2023
		351940	ADMIN COPIER LEASE	6	12/11/2023	62.12	.00	62.12	12/15/2023
		352124	COPIER LEASE	1	12/12/2023	187.25	.00	187.25	12/15/2023
		352125	COPIER LEASE	1	12/12/2023	38.42	.00	38.42	12/15/2023
		352175	F&R COPIER LEASE	1	12/13/2023	27.36	.00	27.36	12/15/2023
		352404	PW COLOR COPY OVER	1	12/18/2023	16.97	.00	16.97	12/22/2023
		352404	PW COLOR COPY OVER	2	12/18/2023	16.97	.00	16.97	12/22/2023
		352404	PW COLOR COPY OVER	3	12/18/2023	16.97	.00	16.97	12/22/2023
		352404	PW COLOR COPY OVER	4	12/18/2023	62.23	.00	62.23	12/22/2023
Total 16257:						987.37	.00	987.37	
16296	DANE CO DEPT OF HUM	DEC2023	MEALSITE DONATION - M	1	12/20/2023	3,686.50	.00	3,686.50	12/22/2023
		DEC2023	MEALSITE DONATION - C	2	12/20/2023	219.00	.00	219.00	12/22/2023
Total 16296:						3,905.50	.00	3,905.50	
16315	CRAFT, ANTHONY	AC 121823	TRAINING MEAL	1	12/18/2023	13.89	.00	13.89	12/22/2023
		AC 121823	K9 BOARDING & DOG FO	2	12/18/2023	252.13	.00	252.13	12/22/2023
Total 16315:						266.02	.00	266.02	
16316	PRAIRIE LAND TOWING	230013730	TOWING E2	1	12/15/2023	632.50	.00	632.50	12/29/2023
Total 16316:						632.50	.00	632.50	
16384	SUETTINGER, CASSAND	CS121823	EXPENSE REIMBURSEM	1	12/18/2023	40.61	.00	40.61	12/22/2023
		CS121823	EXPENSE REIMBURSEM	2	12/18/2023	35.37	.00	35.37	12/22/2023
		CS121823	EXPENSE REIMBURSEM	3	12/18/2023	302.65	.00	302.65	12/22/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 16384:						378.63	.00	378.63	
16509	MIDWEST TAPE	504295654	HOOPLA	1	08/31/2023	504.08	.00	504.08	12/15/2023
		504431244	HOOPLA	1	09/30/2023	579.49	.00	579.49	12/15/2023
		504578934	HOOPLA	1	10/31/2023	534.51	.00	534.51	12/15/2023
		504722034	HOOPLA	1	11/30/2023	555.57	.00	555.57	12/15/2023
Total 16509:						2,173.65	.00	2,173.65	
16547	PELLION BENEFITS	010324	VACATION VEBA PAYOUT	1	01/03/2024	3,181.09	.00	3,181.09	01/04/2024
		JM122723	RETIREE SICK LEAVE	1	12/27/2023	66,189.38	.00	66,189.38	12/29/2023
Total 16547:						69,370.47	.00	69,370.47	
16640	TOP PACK DEFENSE LLC	12111	BARNIER UNIFORM ALL	1	12/20/2023	53.98	.00	53.98	12/29/2023
		12133	PATCH REMOVAL/INSTAL	1	12/18/2023	20.00	.00	20.00	12/29/2023
		12181	PATCH INSTALL (ZIETSM	1	12/23/2023	40.00	.00	40.00	12/29/2023
		12181	UNIFORM ALLOWANCE Z	2	12/23/2023	195.58	.00	195.58	12/29/2023
Total 16640:						309.56	.00	309.56	
16776	CIVICPLUS, LLC	277863	CIVICPLUS FINANCE GAT	1	12/01/2023	682.50	.00	682.50	12/22/2023
		281356	MUNICODE SELF PUBLIS	1	01/02/2024	4,168.50	.00	4,168.50	01/04/2024
		281559	ANNUAL CIVICCLERK FE	1	01/02/2024	4,062.67	.00	4,062.67	01/04/2024
		281559	ANNUAL CIVICCLERK FE	2	01/02/2024	283.44	.00	283.44	01/04/2024
		281559	ANNUAL CIVICCLERK FE	3	01/02/2024	283.44	.00	283.44	01/04/2024
		281559	ANNUAL CIVICCLERK FE	4	01/02/2024	283.44	.00	283.44	01/04/2024
		281559	ANNUAL CIVICCLERK FE	5	01/02/2024	283.44	.00	283.44	01/04/2024
		281559	ANNUAL CIVICCLERK FE	6	01/02/2024	1,417.23	.00	1,417.23	01/04/2024
		281559	ANNUAL CIVICCLERK FE	7	01/02/2024	1,417.21	.00	1,417.21	01/04/2024
		281559	ANNUAL CIVICCLERK FE	8	01/02/2024	1,417.21	.00	1,417.21	01/04/2024
		281652	CIVICOPTIMZE	1	01/02/2024	6,435.57	.00	6,435.57	01/04/2024
		281652	CIVICOPTIMZE	2	01/02/2024	448.99	.00	448.99	01/04/2024
		281652	CIVICOPTIMZE	3	01/02/2024	448.99	.00	448.99	01/04/2024
		281652	CIVICOPTIMZE	4	01/02/2024	448.99	.00	448.99	01/04/2024
		281652	CIVICOPTIMZE	5	01/02/2024	448.99	.00	448.99	01/04/2024
		281652	CIVICOPTIMZE	6	01/02/2024	2,244.97	.00	2,244.97	01/04/2024
		281652	CIVICOPTIMZE	7	01/02/2024	2,244.97	.00	2,244.97	01/04/2024
		281652	CIVICOPTIMZE	8	01/02/2024	2,244.97	.00	2,244.97	01/04/2024
Total 16776:						29,265.52	.00	29,265.52	
16777	AT&T MOBILITY II LLC	2873268713	CELL PHONE MONTHLY	1	12/12/2023	85.07	.00	85.07	12/29/2023
Total 16777:						85.07	.00	85.07	
16785	WISCONSIN LIBRARY AS	19028	MEMBERSHIP RENEWAL	1	01/02/2024	155.00	.00	155.00	01/04/2024
Total 16785:						155.00	.00	155.00	
16822	EWALD'S HARTFORD FO	122123	NEW SQUAD	1	12/21/2023	43,868.50	.00	43,868.50	12/29/2023
		122723-HF2	NEW POLICE SQUAD	1	12/27/2023	43,868.50	.00	43,868.50	12/29/2023
		122723-HFG	NEW POLICE SQUAD	1	12/27/2023	43,868.50	.00	43,868.50	12/29/2023
Total 16822:						131,605.50	.00	131,605.50	

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
16890	PIRTEK MADISON	MA-T000106	VEHICLE MAINTENANCE	1	12/06/2023	14.55	.00	14.55	12/15/2023
		MA-T000106	VEHICLE MAINTENANCE	2	12/06/2023	3.96	.00	3.96	12/15/2023
		MA-T000106	VEHICLE MAINTENANCE	3	12/06/2023	3.96	.00	3.96	12/15/2023
		MA-T000106	VEHICLE MAINTENANCE	4	12/06/2023	3.96	.00	3.96	12/15/2023
Total 16890:						26.43	.00	26.43	
16921	AVANT GARDENING & LA	20231253	LANDSCAPE MAINTENA	1	12/11/2023	1,041.45	.00	1,041.45	12/15/2023
Total 16921:						1,041.45	.00	1,041.45	
16937	ESO SOLUTIONS INC.	ESO-126835	ESO	1	01/02/2024	6,141.15	.00	6,141.15	01/04/2024
Total 16937:						6,141.15	.00	6,141.15	
16980	BOLDTRONICS, INC.	20230165	PARK FACILITY MAINTEN	1	12/19/2023	196.25	.00	196.25	12/22/2023
Total 16980:						196.25	.00	196.25	
17084	AMAZON CAPITAL SERVI	11G3-LL6K-1	PROGRAM SUPPLIES	1	12/27/2023	139.99	.00	139.99	12/29/2023
		11T9-XXG1-	WELDING TRAINING SUP	1	12/10/2023	35.99	.00	35.99	12/15/2023
		11T9-XXG1-	WELDING TRAINING SUP	2	12/10/2023	27.99	.00	27.99	12/15/2023
		11T9-XXG1-	WELDING TRAINING SUP	3	12/10/2023	27.99	.00	27.99	12/15/2023
		11T9-XXG1-	WELDING TRAINING SUP	4	12/10/2023	41.35	.00	41.35	12/15/2023
		13KP-FLHM-	DVDS & CDS	1	12/10/2023	41.95	.00	41.95	12/15/2023
		17MQ-YPGF	VIDEO GAMES	1	12/24/2023	224.37	.00	224.37	12/29/2023
		1CMP-NQTF	GAMES	1	12/23/2023	284.33	.00	284.33	12/29/2023
		1FJ3-W4RV-	DVDS & CDS	1	12/18/2023	24.98	.00	24.98	12/22/2023
		1GY9-7G4N-	DVDS & CDS	1	12/10/2023	19.96	.00	19.96	12/15/2023
		1HQQ-K9F4-	PROGRAM SUPPLIES	1	12/26/2023	201.97	.00	201.97	12/29/2023
		1JFM-QKJX-	PW OFFICE SUPPLIES	1	12/12/2023	49.71	.00	49.71	12/22/2023
		1JFM-QKJX-	PW OFFICE SUPPLIES	2	12/12/2023	13.56	.00	13.56	12/22/2023
		1JFM-QKJX-	PW OFFICE SUPPLIES	3	12/12/2023	13.56	.00	13.56	12/22/2023
		1JFM-QKJX-	PW OFFICE SUPPLIES	4	12/12/2023	13.56	.00	13.56	12/22/2023
		1JWT-HPJ7-	DVDS & CDS	1	12/17/2023	40.98	.00	40.98	12/22/2023
		1KCF-MFFT-	WELDING TRAINING SUP	1	12/09/2023	42.07	.00	42.07	12/15/2023
		1KCF-MFFT-	WELDING TRAINING SUP	2	12/09/2023	32.72	.00	32.72	12/15/2023
		1KCF-MFFT-	WELDING TRAINING SUP	3	12/09/2023	32.72	.00	32.72	12/15/2023
		1KCF-MFFT-	WELDING TRAINING SUP	4	12/09/2023	48.30	.00	48.30	12/15/2023
		1L3L-JX6F-6	PROGRAM SUPPLIES	1	12/27/2023	63.39	.00	63.39	12/29/2023
		1NNP-PX96-	DVDS & CDS	1	12/18/2023	12.96	.00	12.96	12/22/2023
		1PXN-YCVH-	TAX FORMS	1	12/13/2023	123.00	.00	123.00	12/15/2023
		1VDK-GFWL	PROGRAM SUPPLIES	1	12/14/2023	113.79	.00	113.79	12/22/2023
		1WGC-H4CR	VIDEO GAMES	1	12/28/2023	283.83	.00	283.83	12/29/2023
		1Y9R-CNR4-	OPERATING SUPPLIES	1	12/15/2023	210.02	.00	210.02	12/22/2023
		1YPV-VLDR-	DVDS & CDS	1	12/22/2023	36.95	.00	36.95	12/29/2023
Total 17084:						2,201.99	.00	2,201.99	
17092	GENERAL ENGINEERING	58	BUILDING INSPECTION S	1	12/12/2023	5,954.55	.00	5,954.55	12/15/2023
Total 17092:						5,954.55	.00	5,954.55	
17133	GLETTY-SYOEN, KATIE	KGS-120123	CMDC - MILEAGE	1	12/01/2023	26.20	.00	26.20	12/29/2023
Total 17133:						26.20	.00	26.20	

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
17187	B&H PHOTO	219887866	MC AV EQUIPMENT	1	12/26/2023	1,226.65	.00	1,226.65	12/29/2023
Total 17187:						1,226.65	.00	1,226.65	
17197	FRIENDS OF THE MCFAR	122123	FTD BALANCE	1	12/21/2023	1,682.00	.00	1,682.00	12/22/2023
Total 17197:						1,682.00	.00	1,682.00	
17228	HEALTHYMINDS, LLC	HM000681	EAP PROGRAM	1	01/02/2024	2,520.00	.00	2,520.00	01/04/2024
Total 17228:						2,520.00	.00	2,520.00	
17235	TOWN OF COTTAGE GR	010424	ANNEXATION PAYMENT	1	01/04/2024	3,504.84	.00	3,504.84	01/04/2024
Total 17235:						3,504.84	.00	3,504.84	
17301	TSI INCORPORATED	91703690	PORT A COUNT CALIBRA	1	12/06/2023	1,175.00	.00	1,175.00	12/15/2023
Total 17301:						1,175.00	.00	1,175.00	
17318	TDS	122223-PW	PW INTERNET/TV/PHON	1	12/22/2023	355.27	.00	355.27	12/29/2023
		122223-PW	PW INTERNET/TV/PHON	2	12/22/2023	96.89	.00	96.89	12/29/2023
		122223-PW	PW INTERNET/TV/PHON	3	12/22/2023	96.89	.00	96.89	12/29/2023
		122223-PW	PW INTERNET/TV/PHON	4	12/22/2023	96.89	.00	96.89	12/29/2023
		122223-VOM	FACILITIES PHONE	1	12/22/2023	390.17	.00	390.17	12/29/2023
		122223-VOM	FIRE/EMS TV/INTERNET/	2	12/22/2023	647.06	.00	647.06	12/29/2023
		122223-VOM	COMM&TECH PHONE/TV	3	12/22/2023	186.50	.00	186.50	12/29/2023
		122223-VOM	COMMDEV PHONE/INTE	4	12/22/2023	178.38	.00	178.38	12/29/2023
		122223-VOM	COURT PHONE/INTERNE	5	12/22/2023	216.32	.00	216.32	12/29/2023
		122223-VOM	LIBRARY INTERNET/PHO	6	12/22/2023	314.39	.00	314.39	12/29/2023
		122223-VOM	OUTREACH INTERNET	7	12/22/2023	65.60	.00	65.60	12/29/2023
		122223-VOM	OUTREACH PHONE	8	12/22/2023	102.75	.00	102.75	12/29/2023
		122223-VOM	PD TV/INTERNET/PHONE	9	12/22/2023	856.35	.00	856.35	12/29/2023
		122223-VOM	ADMIN PHONE/INTERNE	10	12/22/2023	227.16	.00	227.16	12/29/2023
Total 17318:						3,830.62	.00	3,830.62	
17528	HGA	245572	PROF. SRVC. ENERGY P	1	12/04/2023	2,425.00	.00	2,425.00	12/15/2023
Total 17528:						2,425.00	.00	2,425.00	
17569	MCFARLAND ACE HARD	010251/T	PAINTERS TAPE FOR SH	1	12/06/2023	5.93	.00	5.93	12/15/2023
		010270/T	HOOKS CARABINER REF	1	12/08/2023	25.15	.00	25.15	12/15/2023
		010285/T	PW SUPPLIES	1	12/11/2023	2.70	.00	2.70	12/15/2023
		010285/T	PW SUPPLIES	2	12/11/2023	2.70	.00	2.70	12/15/2023
		010285/T	PW SUPPLIES	3	12/11/2023	2.70	.00	2.70	12/15/2023
		010285/T	PW SUPPLIES	4	12/11/2023	9.89	.00	9.89	12/15/2023
		010304/T	PARKS SUPPLIES	1	12/13/2023	49.58	.00	49.58	12/22/2023
		010310/T	EQUIPMENT MAINTENAN	1	12/14/2023	10.53	.00	10.53	12/15/2023
		010327/T	ICE MELT FOR CROSSIN	1	12/18/2023	12.59	.00	12.59	12/22/2023
		010369/T	BLK POLYTHLY	1	12/29/2023	2.24	.00	2.24	12/29/2023
		010372/T	PW FACILITY MAINTENA	1	12/29/2023	4.17	.00	4.17	12/29/2023
		010372/T	PW FACILITY MAINTENA	2	12/29/2023	1.14	.00	1.14	12/29/2023
		010372/T	PW FACILITY MAINTENA	3	12/29/2023	1.14	.00	1.14	12/29/2023
		010372/T	PW FACILITY MAINTENA	4	12/29/2023	1.14	.00	1.14	12/29/2023
		010373/T	HOOKS CARABINER REF	1	12/29/2023	8.98	.00	8.98	12/29/2023
		010390/T	PADLOCK PW SUPPLIES	1	01/02/2024	103.89	.00	103.89	01/04/2024

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		010390/T	PADLOCK PW SUPPLIES	2	01/02/2024	28.33	.00	28.33	01/04/2024
		010390/T	PADLOCK PW SUPPLIES	3	01/02/2024	28.33	.00	28.33	01/04/2024
		010390/T	PADLOCK PW SUPPLIES	4	01/02/2024	28.33	.00	28.33	01/04/2024
Total 17569:						329.46	.00	329.46	
17600	QUADIENT FINANCE USA	112323	POSTAGE	1	11/23/2023	2,000.00	.00	.00	Multiple
		112323	POSTAGE	2	11/23/2023	2,000.00-			
Total 17600:						.00	.00	.00	
17607	LIBRARY IDEAS LLC	104816	VOX BOOKS	1	12/12/2023	947.40	.00	947.40	12/22/2023
Total 17607:						947.40	.00	947.40	
17659	BARRON'S	122023	NEWSPAPER SUBSCRIP	1	12/20/2023	299.88	.00	299.88	12/22/2023
Total 17659:						299.88	.00	299.88	
17671	UW HEALTH	2928017	HEARTSAVER CARDS PU	1	12/28/2023	85.00	.00	85.00	01/04/2024
Total 17671:						85.00	.00	85.00	
17685	INGRAM LIBRARY SERVI	63007718	BOOKS	1	12/01/2023	63.12	.00	63.12	12/15/2023
		63008540	BOOKS	1	12/05/2023	257.27	.00	257.27	12/15/2023
		63010902	BOOKS	1	12/12/2023	152.85	.00	152.85	12/22/2023
		63012329	BOOKS	1	12/20/2023	219.45	.00	219.45	12/29/2023
Total 17685:						692.69	.00	692.69	
17715	DIVE RIGHT IN SCUBA - P	223442	WATER RESCUE SUPPLI	1	12/08/2023	3,476.68	.00	3,476.68	12/15/2023
		224167	WATER RESCUE SUPPLI	1	12/08/2023	5,537.08	.00	5,537.08	12/15/2023
Total 17715:						9,013.76	.00	9,013.76	
17723	EMERGENCY MEDICINE	120623	ER EXAM/CHARGE	1	12/06/2023	687.00	.00	687.00	12/22/2023
Total 17723:						687.00	.00	687.00	
17770	SJE	CD99508264	WATER SYSTEM MAINTE	1	12/27/2023	1,943.99	.00	1,943.99	12/29/2023
Total 17770:						1,943.99	.00	1,943.99	
17776	RELIABLE FLOOR CARE	27093	CARPET CLEANING	1	12/08/2023	8,981.27	.00	8,981.27	12/15/2023
Total 17776:						8,981.27	.00	8,981.27	
17806	MAYNE, SARAH	122123	REFUND CREDIT ON FIN	1	12/21/2023	153.86	.00	153.86	12/29/2023
Total 17806:						153.86	.00	153.86	
17820	CLEAN LAKES ALLIANCE	LP2024	ANNUAL MEMBERSHIP	1	01/03/2024	500.00	.00	500.00	01/04/2024
Total 17820:						500.00	.00	500.00	
17843	KANOPY INC.	KDEP-21769	STREAMING SERVICE	1	12/19/2023	3,000.00	.00	3,000.00	12/22/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 17843:						3,000.00	.00	3,000.00	
17845	DANE COUNTY TREASU	44532	MEDICAL SUPPLIES	1	12/20/2023	508.10	.00	508.10	12/29/2023
Total 17845:						508.10	.00	508.10	
17870	STANARD & ASSOCIATE	SA00005646	SERGEANT PROMOTION	1	12/28/2023	692.00	.00	692.00	01/04/2024
Total 17870:						692.00	.00	692.00	
17909	SHORT ELLIOTT HENDRI	457569	SIGGELKOW ROAD - SE	1	12/07/2023	1,788.00	.00	1,788.00	12/22/2023
Total 17909:						1,788.00	.00	1,788.00	
17920	GORDON FLESCH CO, IN	IN14494467	EXTRA COPIES	1	12/20/2023	11.46	.00	11.46	12/29/2023
Total 17920:						11.46	.00	11.46	
17990	LEXIPOL, LLC	INLEX12142	LEXIPOL ANNUAL	1	01/02/2024	6,540.62	.00	6,540.62	01/04/2024
Total 17990:						6,540.62	.00	6,540.62	
18032	CITY DETAIL CENTER	17017	VEHICLE MAINTENANCE	1	12/05/2023	37.50	.00	37.50	12/15/2023
		17017	VEHICLE MAINTENANCE	2	12/05/2023	37.50	.00	37.50	12/15/2023
		17017	VEHICLE MAINTENANCE	3	12/05/2023	37.50	.00	37.50	12/15/2023
		17017	VEHICLE MAINTENANCE	4	12/05/2023	137.50	.00	137.50	12/15/2023
Total 18032:						250.00	.00	250.00	
18033	MEISE CONSTRUCTION,	PAYAPP 1	2023 DOG PARK TRAIL C	1	12/18/2023	65,623.34	.00	65,623.34	12/22/2023
		PAYAPP5	COMMUNITY PARK PHAS	1	12/18/2023	136,357.19	.00	136,357.19	12/22/2023
Total 18033:						201,980.53	.00	201,980.53	
18034	HAWKINS, INC	6644895	WATER SYSTEM CHEMIC	1	12/13/2023	659.04	.00	659.04	12/22/2023
		6654266	WATER SYSTEM CHEMIC	1	12/27/2023	1,231.89	.00	1,231.89	12/29/2023
Total 18034:						1,890.93	.00	1,890.93	
18068	SIMPLE NETWORK CON	30780	PUBLIC SAFETY CENTER	1	12/07/2023	99.00	.00	99.00	12/15/2023
		30781	IT CONSULTING	1	12/13/2023	219.00	.00	219.00	12/22/2023
		30828	COURT	1	01/03/2024	21.62	.00	21.62	01/04/2024
		30828	GEN ADMIN	2	01/03/2024	483.61	.00	483.61	01/04/2024
		30828	POLICE	3	01/03/2024	222.35	.00	222.35	01/04/2024
		30828	FIRE/EMS	4	01/03/2024	94.78	.00	94.78	01/04/2024
		30828	OUTREACH	5	01/03/2024	28.86	.00	28.86	01/04/2024
		30828	COMM DEV	6	01/03/2024	21.62	.00	21.62	01/04/2024
		30828	PUBLIC WORKS	7	01/03/2024	29.49	.00	29.49	01/04/2024
		30828	WATER	8	01/03/2024	158.80	.00	158.80	01/04/2024
		30828	SEWER	9	01/03/2024	158.89	.00	158.89	01/04/2024
		30828	STORMWATER	10	01/03/2024	158.86	.00	158.86	01/04/2024
		30828	EMMGT	11	01/03/2024	7.21	.00	7.21	01/04/2024
		30828	FAMILY FESTIVAL	12	01/03/2024	7.21	.00	7.21	01/04/2024
		30828	SW ALLOCATION	13	01/03/2024	44.12	.00	44.12	01/04/2024
		30841	SW	1	01/03/2024	18.53	.00	18.53	01/04/2024
		30841	EM MGT	2	01/03/2024	3.03	.00	3.03	01/04/2024

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		30841	STW	3	01/03/2024	66.70	.00	66.70	01/04/2024
		30841	SEWER	4	01/03/2024	66.71	.00	66.71	01/04/2024
		30841	WATER	5	01/03/2024	66.67	.00	66.67	01/04/2024
		30841	PUBLIC WORKS	6	01/03/2024	12.38	.00	12.38	01/04/2024
		30841	COMMDEV	7	01/03/2024	9.08	.00	9.08	01/04/2024
		30841	OUTREACH	8	01/03/2024	12.11	.00	12.11	01/04/2024
		30841	FIRE/EMS	9	01/03/2024	39.79	.00	39.79	01/04/2024
		30841	POLICE	10	01/03/2024	93.36	.00	93.36	01/04/2024
		30841	GEN ADMIN	11	01/03/2024	203.03	.00	203.03	01/04/2024
		30841	FAMILY FESTIVAL	12	01/03/2024	3.03	.00	3.03	01/04/2024
		30841	COURT	13	01/03/2024	9.08	.00	9.08	01/04/2024
		30881	COURT - CLOUD BACKU	1	01/03/2024	1.56	.00	1.56	01/04/2024
		30881	GEN ADMIN - CLOUD BA	2	01/03/2024	34.97	.00	34.97	01/04/2024
		30881	POLICE - CLOUD BACKU	3	01/03/2024	16.08	.00	16.08	01/04/2024
		30881	FIRE/EMS - CLOUD BACK	4	01/03/2024	6.85	.00	6.85	01/04/2024
		30881	OUTREACH - CLOUD BA	5	01/03/2024	2.09	.00	2.09	01/04/2024
		30881	COMMDEV - CLOUD BAC	6	01/03/2024	1.56	.00	1.56	01/04/2024
		30881	PUBLIC WORKS - CLOUD	7	01/03/2024	2.13	.00	2.13	01/04/2024
		30881	WATER - CLOUD BACKU	8	01/03/2024	11.48	.00	11.48	01/04/2024
		30881	SEWER - CLOUD BACKU	9	01/03/2024	11.50	.00	11.50	01/04/2024
		30881	STORMWATER - CLOUD	10	01/03/2024	11.50	.00	11.50	01/04/2024
		30881	EMMGT - CLOUD BACKU	11	01/03/2024	.52	.00	.52	01/04/2024
		30881	FAMILY FESTIVAL - CLOU	12	01/03/2024	.52	.00	.52	01/04/2024
		30881	SW ALLOCATION - CLOU	13	01/03/2024	3.19	.00	3.19	01/04/2024
		30882	PSC SERVER CHARGE	1	01/03/2024	99.00	.00	99.00	01/04/2024
		MSP-30827	COURT	1	01/03/2024	43.79	.00	43.79	01/04/2024
		MSP-30827	GEN ADMIN	2	01/03/2024	979.37	.00	979.37	01/04/2024
		MSP-30827	POLICE	3	01/03/2024	450.30	.00	450.30	01/04/2024
		MSP-30827	FIRE/EMS	4	01/03/2024	191.94	.00	191.94	01/04/2024
		MSP-30827	OUTREACH	5	01/03/2024	58.44	.00	58.44	01/04/2024
		MSP-30827	COMM DEV	6	01/03/2024	43.79	.00	43.79	01/04/2024
		MSP-30827	PUBLIC WORKS	7	01/03/2024	59.71	.00	59.71	01/04/2024
		MSP-30827	WATER	8	01/03/2024	321.60	.00	321.60	01/04/2024
		MSP-30827	SEWER	9	01/03/2024	321.78	.00	321.78	01/04/2024
		MSP-30827	STORMWATER	10	01/03/2024	321.72	.00	321.72	01/04/2024
		MSP-30827	EMMGT	11	01/03/2024	14.60	.00	14.60	01/04/2024
		MSP-30827	FAMILY FESTIVAL	12	01/03/2024	14.60	.00	14.60	01/04/2024
		MSP-30827	SW ALLOCATION	13	01/03/2024	89.36	.00	89.36	01/04/2024
Total 18068:						5,472.87	.00	5,472.87	
18069	JOHNSON, COREY	CJ 121423	TRAINING MEALS	1	12/14/2023	37.55	.00	37.55	12/22/2023
Total 18069:						37.55	.00	37.55	
18113	J. M. BRENNAN, INC	21001332	HVAC BOILER REPLACE	1	11/30/2023	175,682.00	.00	175,682.00	12/22/2023
		21001366	HVAC MAINTENANCE	1	12/18/2023	3,256.00	.00	3,256.00	12/22/2023
		25001037	HVAC REPAIR	1	11/30/2023	1,483.61	.00	1,483.61	01/04/2024
		25001038	HVAC REPAIR	1	12/18/2023	655.00	.00	655.00	01/04/2024
Total 18113:						181,076.61	.00	181,076.61	
18122	HORIZON TREE SERVICE	111723	6414 EXCHANGE ST	1	11/17/2023	300.00	.00	300.00	12/15/2023
		120823	ASH TREE REMOVALS	1	12/08/2023	12,400.00	.00	12,400.00	12/29/2023
Total 18122:						12,700.00	.00	12,700.00	

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
18164	REVELATION PR, ADVER	1478	SOCIAL MEDIA CONSULT	1	01/02/2024	1,000.00	.00	1,000.00	01/04/2024
Total 18164:						1,000.00	.00	1,000.00	
18175	BUCKY'S DUMPSTERS &	96544	PORTABLE RESTROOMS	1	12/15/2023	135.00	.00	135.00	12/22/2023
		96545	PORTABLE RESTROOMS	1	12/15/2023	135.00	.00	135.00	12/22/2023
		96546	PORTABLE RESTROOMS	1	12/15/2023	135.00	.00	135.00	12/22/2023
		96547	PORTABLE RESTROOMS	1	12/15/2023	135.00	.00	135.00	12/22/2023
		96548	PORTABLE RESTROOMS	1	12/15/2023	185.71	.00	185.71	12/22/2023
Total 18175:						725.71	.00	725.71	
18266	NAVIANT	00148906	ONBASE SUBSCRIPTION	1	01/02/2024	9,649.20	.00	9,649.20	01/04/2024
		00148906	ONBASE SUBSCRIPTION	2	01/02/2024	2,046.80	.00	2,046.80	01/04/2024
		00148906	ONBASE SUBSCRIPTION	3	01/02/2024	1,754.40	.00	1,754.40	01/04/2024
		00148906	ONBASE SUBSCRIPTION	4	01/02/2024	1,754.40	.00	1,754.40	01/04/2024
		00148906	ONBASE SUBSCRIPTION	5	01/02/2024	4,970.80	.00	4,970.80	01/04/2024
		00148906	ONBASE SUBSCRIPTION	6	01/02/2024	4,970.80	.00	4,970.80	01/04/2024
		00148906	ONBASE SUBSCRIPTION	7	01/02/2024	2,924.00	.00	2,924.00	01/04/2024
		00148906	ONBASE SUBSCRIPTION	8	01/02/2024	1,169.60	.00	1,169.60	01/04/2024
		00149073	DIGITIZATION PROJECT	1	01/03/2024	485.00	.00	485.00	01/04/2024
Total 18266:						29,725.00	.00	29,725.00	
18301	GRAF TREE CARE	19591	URBAN FORESTRY MAN	1	11/30/2023	2,500.00	.00	2,500.00	12/22/2023
		19632	URBAN FORESTRY MAN	1	12/21/2023	2,500.00	.00	2,500.00	12/29/2023
Total 18301:						5,000.00	.00	5,000.00	
18305	NICKLES ELECTRIC CON	8276	KWIK TRIP/FARWELL ST	1	06/22/2023	2,996.00	.00	2,996.00	12/15/2023
Total 18305:						2,996.00	.00	2,996.00	
18307	SITEONE LANDSCAPE S	137125583-0	STUMP GRINDING MATE	1	12/13/2023	174.00	.00	174.00	12/22/2023
		137136248-0	STUMP GRINDING MATE	1	12/13/2023	174.00	.00	174.00	12/22/2023
Total 18307:						348.00	.00	348.00	
18308	FINICKI AUTO ELECTRIC	5902	MOWER MAINTENANCE	1	12/07/2023	56.63	.00	56.63	12/15/2023
		5902	MOWER MAINTENANCE	2	12/07/2023	15.44	.00	15.44	12/15/2023
		5902	MOWER MAINTENANCE	3	12/07/2023	15.44	.00	15.44	12/15/2023
		5902	MOWER MAINTENANCE	4	12/07/2023	15.44	.00	15.44	12/15/2023
Total 18308:						102.95	.00	102.95	
18309	MAHER, JAKAYLA	121223	REFUND CREDIT ON FIN	1	12/12/2023	38.61	.00	38.61	12/15/2023
Total 18309:						38.61	.00	38.61	
18310	LEWIS, IRENE	121223	REFUND CREDIT ON FIN	1	12/12/2023	80.35	.00	80.35	12/15/2023
Total 18310:						80.35	.00	80.35	
18311	NICHE ACADEMY LLC	9187	ONLINE RESOURCE	1	01/02/2024	2,500.00	.00	2,500.00	01/04/2024
Total 18311:						2,500.00	.00	2,500.00	

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
18312	AUTOMATION ARTS LLC	15242	MEETING ROOM AV	1	12/11/2023	7,497.23	.00	7,497.23	12/22/2023
Total 18312:						7,497.23	.00	7,497.23	
18313	MCFARLAND UNITED CH	121523	2023 COMMUNITY GRAN	1	12/15/2023	2,500.00	.00	2,500.00	12/22/2023
Total 18313:						2,500.00	.00	2,500.00	
18314	WDI LLC	6369560	FARM TO TABLE DINNER	1	09/14/2023	633.20	.00	633.20	12/22/2023
Total 18314:						633.20	.00	633.20	
18315	TRUITY PARTNERS LLC	T-110724	ACCOUNTING SERVICES	1	12/24/2023	1,134.00	.00	1,134.00	12/29/2023
		T-110872	ACCOUNTING SERVICES	1	12/31/2023	1,116.00	.00	1,116.00	01/04/2024
Total 18315:						2,250.00	.00	2,250.00	
18316	PULVERMACHER, EMILY	EP122923	UNIFORM PANTS	1	12/29/2023	60.00	.00	60.00	12/29/2023
Total 18316:						60.00	.00	60.00	
18317	SCHMOCK, LAWRENCE	LS122923	UTILITY REFUND	1	12/29/2023	2,094.86	.00	2,094.86	12/29/2023
Total 18317:						2,094.86	.00	2,094.86	
Grand Totals:						1,259,094.	.00	1,259,094.	

Report Criteria:
Detail report type printed

VILLAGE OF MCFARLAND

Check Register - Board Packet

Pay Period Dates: 12/03/2023 - 01/13/2024

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Pay Period Date	Journal Code	Check Issue Date	Payee	Payee ID	Amount
12/16/2023	PC	12/22/2023	DAY, ANDREW	880	563.19
12/16/2023	CDPT	12/22/2023	FIRE FIGHTERS LOCAL 31	8	194.92
12/30/2023	PC	01/05/2024	KLEMENTZ, MICHAEL	232	123.28
12/30/2023	CDPT	01/05/2024	FIRE FIGHTERS LOCAL 31	8	229.05
12/30/2023	CDPT	01/05/2024	WPPA TREASURER	6	643.00

Payroll Related Total – 1753.44

VILLAGE OF
McFarland

SUMMARY SHEET

MEETING DATE: **Tuesday, January 9, 2024**

SECTION: **Business**

DEPARTMENT: **Public Works**

CONTACT: **Lee Igl, Public Works Director, Matt Schuenke, Village Administrator, Aimee Irwin, Assistant to the Public Works Director**

AGENDA ITEM: **Motion to approve ordinance amendment 2024-01: an Ordinance to amend Appendix A of the Municipal Code concerning the stormwater Equivalent Residential Unit (ERU)**

PREVIOUS ACTION:

The Public Works & Utilities Committee recommended approval to the Village Board regarding a proposal from Town & Country to conduct a stormwater rate study at their April 24, 2023, meeting.

The Village Board approved the proposal at their May 9, 2023, meeting.

The Public Works & Utilities Committee recommended approval to the Village Board regarding the stormwater rate study at its meeting on November 27, 2023.

The Village Board adopted the recommendation of the Committee at its meeting on December 12, 2023.

ISSUE SUMMARY:

The Stormwater Utility was created in 2008 and the last rate adjustment occurred in 2015. The Committee approved a proposal from Town & Country Engineering to conduct a stormwater rate study at their April 24, 2023, meeting. The study was to review current data, trends, and future improvements to the stormwater utility in order to calculate recommended rates. Recent financial audits had suggested this as a means of cost recovery of revenues over expenses. The Village Board reviewed the report at its last meeting and approved its implementation to adjust the rate. The enclosed ordinance change revises the fee schedule in our code of ordinances in line with approval already granted by the VIllage Board.

FINANCIAL/BUDGET IMPACT:

A single family home currently pays $14.83 every other month or $88.98 for the year as part of their normal utility bill which would also include sewer and water charges. The proposed increase as a result of this study will increase this amount to $20 every other month or $120 for the year. A difference of $5.17 every other month or $31.02 for the year. The resulting increase will raise revenues to offset expenses for operating, capital, and begin establishing sinking funds for ongoing maintenance obligations.

VILLAGE PLAN REFERENCE:

Storm Water Utility - Cash Flow Analysis (October 17, 2023)

ORDINANCE REFERENCE:
Chapter 47-V Stormwater Utility

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:
Presented for approval as part of the consent agenda.

ATTACHMENTS:
1. Ord_2024-01 (6)

VILLAGE OF MCFARLAND
ORDINANCE 2024-01

AN ORDINANCE TO AMEND APPENDIX A OF THE MUNICIPAL CODE CONCERNING THE STORMWATER EQUIVALENT RESIDENTIAL UNIT (ERU)

PURPOSE: , Annually the Village Board reviews and adjusts certain fees for service established within the Code of Ordinances.

SPONSOR:, Public Works Director Lee Igl

RECOMMENDED REFERRAL, Public Works & Utilities Committee

PUBLIC HEARING, None required

NOW THEREFORE, be it ordained by the Village Board of the Village of McFarland, in the State of Wisconsin, as follows:

SECTION 1: **AMENDMENT** "CHAPTER 47 - PUBLIC UTILITIES FEES" of the Village of McFarland Municipal Code is hereby *amended* as follows:

A M E N D M E N T

CHAPTER 47 - PUBLIC UTILITIES FEES

Section	**Description**	**Fee**
47-45	Processing fee, private well operation permit application	$75.00
47-20	New construction water use fee	$50.00
47-79(d)(2)	Bimonthly customer charge—sanitary sewer users	
	Size of meter:	Bimonthly charge
	5/8-inch	$33.00
	3/4-inch	$33.00
	1-inch	$47.89
	1 1/4-inch	$57.78
	1 1/2-inch	$71.78
	2-inch	$101.31

	3-inch	$168.21
	4-inch	$264.45
	6-inch	$506.45
47-79(d)(3)	Charge for each 1,000 gallons of normal domestic strength	$4.00
47-79(d)(4)	Category A users service charge	Customer charge plus the volume charge for each applicable billing cycle
47-79(d)(5)	Category B users discharging normal domestic strength	$79.10
	Additional charge for more than 12,500 gallons	$4.00
47-79(d)(6)	Category C users high strength surcharge:	
	BOD charge per pound in excess of 250 milligrams per liter	$0.1676
	Suspended solids charge per pound in excess of 250 milligrams per liter	$0.28051
	TP charge per pound in excess of ten milligrams per liter	$0.035
	TKN charge per pound in excess of 40 milligrams per liter	$0.44981
47-80	Charge per quarter for each meter up to a one-inch meter installed to measure water not discharged to sewer	$0.92
47-159(b)	Utility connection charges:	
	Sewer hookup and lateral for new buildings	$450.00
47-271(b)	Stormwater utility fee per ERU per year	$120.00 ~~88.98~~
47-272(h)	Credit application fee	$50.00
	Notice of appeal fee	$50.00

PASSED AND ADOPTED BY THE VILLAGE OF MCFARLAND VILLAGE BOARD _____.

	AYE	NAY	ABSENT	ABSTAIN
Brandt	_____	_____	_____	_____
Brassington	_____	_____	_____	_____
Clow	_____	_____	_____	_____
Fessler	_____	_____	_____	_____
Flaherty	_____	_____	_____	_____
Jerke	_____	_____	_____	_____
Wreh	_____	_____	_____	_____

Presiding Officer

_____
Carolyn Clow, Village President,
Village of McFarland

Attest

_____
Cassandra Suettinger, Deputy
Administrator/Clerk, Village of
McFarland

VILLAGE OF
McFarland

SUMMARY SHEET

MEETING DATE: **Tuesday, January 9, 2024**

SECTION: **Business**

DEPARTMENT: **Administration**

CONTACT: **Matt Schuenke, Village Administrator, Cassandra Suettinger, Deputy Administrator/Clerk**

AGENDA ITEM: **Motion to approve Ordinance 2024-02: an ordinance to amend the Municipal Code to remove designation of the Village Administrator as the "public information officer" for the Village.**

PREVIOUS ACTION:
At its meeting on December 12, 2023, the Village Board approved creation of the Communications Manager position via the position description presented and authorized Staff to fill the vacancy.

ISSUE SUMMARY:
The Village Board previously adopted the creation of a Communications Manager position of which they would take on the role of Public Information Officer (PIO) as part of the essential duties for the position. By code, the assignment of PIO is currently placed on the Village Administrator with the Deputy Administrator as backup. There is no Statutory requirement that a PIO be designated within our code and that is a discretionary act on our part if we elect to do so. It is recommended; however, to remove the PIO assignment from the code and defer management of these essential duties through our job descriptions. The task and work that comes along with this more naturally fits within the job description that was just adopted where the Communications Manager will lead as PIO working with Staff where applicable. The enclosed ordinance makes that adjustment and is in line with something the Village Board already adopted via the job description.

FINANCIAL/BUDGET IMPACT:
None.

VILLAGE PLAN REFERENCE:
None.

ORDINANCE REFERENCE:
None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:
Presented for approval on the Consent Agenda.

ATTACHMENTS:
1. Ord 2024-02 Repeal 2-550(j) regarding PIO

VILLAGE OF
McFarland

ORDINANCE 2024-02

AN ORDINANCE REPEALING §§2-550(j) AND 2-631(i) AND CREATING §2-508(e) OF THE MCFARLAND MUNICIPAL CODE RELATING TO PUBLIC INFORMATION AND OPEN MEETINGS COMPLIANCE RESPONSIBILITIES.

Purpose: To amend the Municipal Code to remove the designation of the Village Administrator as the "public information officer" for the Village and to clarify that the Clerk-Treasurer is responsible for posting public meeting notices.

Sponsor: Administrator Matt Schuenke

Recommended Referral: None.

Public Hearing: None

WHEREAS, the Village of McFarland Municipal Code creates the office of Village Administrator and specifies the duties of that office; and

WHEREAS, §2-550(j) of the Code provides that the Village Administrator is to act as the public information officer for the Village; and

WHEREAS, §2-631(i) of the Code provides that the Deputy Administrator is to assist the Village Administrator in his or her public information responsibilities; and

WHEREAS, the foregoing sections of the Code also assign certain obligations with respect to Open Meetings Law compliance which, in practice are performed by the Clerk-Treasurer; and

WHEREAS, on December 12, 2023, the Village Board approved the creation of the position of Communications Manager and a job description for that position which includes duties as public information officer for the Village; and

WHEREAS, the Village Board finds that removing the public information officer and designation from the duties of the Village Administrator and the related responsibilities of the Deputy Administrator as set forth in the Code and conforming the Open Meetings Law compliance obligations to current practice will clarify the responsibility for Village communications and public notices and avoid confusion and potential conflicts;

NOW, THEREFORE, the Village Board of the Village of McFarland, does ordain as follows:

Section 1. Sections 2-550(j) and 2-631(i) of the McFarland Municipal Code are hereby repealed.

Section 2. Section 2-508(e) of the McFarland Municipal Code is hereby created to read as follows:

(e) *Open Meetings Law Compliance.* The Village Clerk-Treasurer shall be responsible for assuring that public notices required by the Wisconsin Open Meetings Law are properly posted for each meeting of any governmental body of the Village unless that duty is imposed on a different officer by this Code.

The above and foregoing Ordinance was duly adopted at a regular meeting of the McFarland Village Board on the 9th day of January, 2024.

APPROVED:

_____
Carolyn Clow, Village President

ATTEST:

_____
Cassandra Suettinger
Deputy Administrator/Clerk

ORDINANCE 2024 – 02	
MOTION	SECOND
ACTION	DATE
Adopted	
Referred	
Tabled	
Withdrawn	
Defeated	
Published	
INDIVIDUAL VOTING RECORD	
Brandt –	Jerke -
Brassington –	Fessler –
Clow –	Wreh –
Flaherty -	
VOTING RESULTS	
Motion Carried	
Motion Defeated:	

VILLAGE OF
McFarland

SUMMARY SHEET

MEETING DATE: **Tuesday, January 9, 2024**

SECTION: **Business**

DEPARTMENT: **Public Works**

CONTACT: **Matt Schuenke, Village Administrator, Lee Igl, Public Works Director**

AGENDA ITEM: **Discussion and action regarding the Maintenance Plan for Village-Owned Stormwater Improvements.**

PREVIOUS ACTION:
The Public Works & Utilities Committee recommended approval to the Village Board regarding a proposal from Town & Country Engineering to create a stormwater management area maintenance plan at their April 24, 2023 meeting.

The Village Board approved the proposal from Town & Country at their May 8, 2023 meeting.

The Public Works and Utilities Committee reviewed the first draft of the enclosed plan at their meeting on November 27, 2023.

The Public Works and Utilities Committee recommended approval of the Maintenance Plan for Village-Owned Stormwater Improvements at their December 20, 2023, meeting. The committee included in their recommendation the creation of a policy regarding the procedure for ongoing monitoring of stormwater sites.

ISSUE SUMMARY:
The committee previously approved a proposal from Town & Country Engineering to create a stormwater management maintenance plan. The plan is intended to assist with maintaining the stormwater management areas throughout the village and for additional areas that will be transferred to the Village in the future. Enclosed is the plan created by Town & Country Engineering that was reviewed and recommended for approval at Committee. As a plan, it can be used as a guide to steer projects within our capital improvement planning and other maintenance needs from year to year.

FINANCIAL/BUDGET IMPACT:
To implement the Stormwater maintenance plan in the public locations, future operational dollars will need to be added to the budget within the years desired. The Stormwater Utility Fund will guide operational needs from year to year while the 5 year Capital Improvement Plan will address capital projects from year to year if any borrowing may be needed.

VILLAGE PLAN REFERENCE:
None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:
Recommended Action:

> *Motion, second to accept the Maintenance Plan for Village-Owned Stormwater Improvements as presented and to provide direction for Staff to work with the Public Works and Utilities Committee for the creation of a policy regarding stormwater site monitoring.*

ATTACHMENTS:
1. 2023 Stormwater BMP Maintenance Plan

Maintenance Plan for Village-Owned Stormwater Best Management Practices

Village of McFarland, Wisconsin

November 2023

TOWN & COUNTRY ENGINEERING, INC.
Madison ♦ Rhinelander ♦ Kenosha
6264 Nesbitt Road
Madison, WI 53719
☎ (608) 273-3350 ♦ tce@tcengineers.net

General Information

The Village of McFarland is located on United States Highway (USH) 51, several miles south of USH 12/18 in Dane County, Wisconsin. The Village is a Municipal Separate Storm Sewer System (MS4) permitee through the Wisconsin Department of Natural Resources, and is also a member of the Madison Area Municipal Stormwater Partnership (MAMSWaP) group.

Since the early 2000s, the Village and County have had ordinances in place to require post-construction stormwater management. In many areas, this is provided via regional collection, conveyance, and treatment devices, often referred to as Best Management Practices (BMPs).

This document is prepared to create an inventory of existing Village-owned BMPs, identify work items necessary at each location, and layout a plan for future repairs and ongoing maintenance.

The Village-owned BMP locations are shown in Appendix A.

Existing Conditions and Recommended Maintenance

The Village operates and maintains 17 stormwater ponds and over 5300 feet of drainage conveyance channels. This is in addition to over 112,000 feet of storm sewer pipe and associated inlet and manhole structures. Maintenance of the piping and junction structures is not covered in this document.

The following pages contain a location map, site photographs, and specific recommended maintenance tasks for each BMP.

Maintenance Recommendations

While many BMPs have similar maintenance tasks, there are some differences based on actual design details and configuration of the device. General recommended maintenance tasks are listed below. These recommendations cover items not currently in the Village's BMP inventory, but are listed here to cover the potential future need for such items.

Vegetated and Non-Vegetated Conveyance Swales

1. Limit off-street parking or other activities that may cause rutting or soil compaction in swales and repair as needed.
2. Inspect swales annually to detect and remedy nuisance conditions such as standing water, weeds, woody growth, and trash dumping.
3. Limit the use of pesticides and fertilizer if swale is used for water quality control.
4. State the proper vegetation type and design height for dense vegetation in the maintenance plan, and maintain the specified height when mowing or cutting.
5. Remove sediment when infiltration rates are impeded, sediment accumulation is visible, or if standing water exists for 48 hours after a rainfall/runoff event. Avoid compaction of the soil in the swale during the sediment removal process. After sediment removal, repair any damaged or eroded areas by filling with topsoil that meets appropriate infiltration requirements. If compaction occurs, restore the swale infiltration capacity by mitigating for compaction as described DNR Technical Standards. Mitigation practices can include subsoiling or chisel plowing. Reseed as needed to reestablish vegetation.
6. Implement erosion control measures if erosion during construction or maintenance becomes severe enough to prevent establishment of vegetation. Refer to WDNR Technical Standards "Channel Erosion Mat" (1053), "Mulching for Construction Sites" (1058), and "Seeding for Construction Site Erosion Control" (1059) for further guidance.

Bio-Retention Areas

1. Inspect all components of the BMP at least semi-annually in early Spring and early Autumn; and within 72 hours following any major storm or flood event of sufficient intensity or duration to pose significant risk of damage to the system.
2. Visually inspect (usually during mowing operations) the bio-retention basin monthly to identify and repair eroded areas and remove liter and debris, if applicable.
3. Maintain plants by watering, weeding, hand pulling and/or herbicide applications, restoring plant saucers around planting holes, tightening and repairing any guy

supports, replacing flagging of guy wires, pruning and resetting plants to proper grades or vertical positions, as required to establish healthy, viable plantings. Herbicide treatments shall be performed by licensed applicators who are experienced with native and non-native plant identification. Herbicides will be used in full conformance with label requirements and application techniques will limit overspray and damage to off-target species.

4. Mow native plantings at a frequency to prevent significant flowering and seed set of annual weed species and cover crops. Mowing should be timed to maximize the annual weeds and cover crop cut down in one mowing. Mowing should not be so frequent as to train non-native weeds or cover crops to spread laterally and become shading ground covers. Vegetation should be mowed at a height of approximately 6 inches allowing ample sunlight to still reach the ground after the mowing. Care should be taken during the mowing operation to prevent the creation of any ruts, sources of erosion, or other damage to the basin landscape. Expect two to three mowing applications in the initial growing season after seeding.
5. Apply spot selective invasive weed control treatment on the entire basin area once in the initial growing season, two times in the first full growing season after seeding, two times in the second full growing season after seeding, and three times in the third full growing season after seeding. This can include combinations of hand weed control and selective herbicide treatment. Herbicide treatment can be conducted with tools such as hand held or backpack sprayers. Examples of common invasive species to be controlled from spread are Narrow-leaved cattail and reed canary grass in wetland areas; Canada thistle, Flowering spurge, Common teasel, Sweet clover, Red clover, Wild parsnip are examples of more upland type species to be controlled. Applications to perennial weeds need to occur prior to seed formation of such species. If such species do go to seed, contractor is responsible for cutting the seed heads, bagging them, and removing them from the site. Herbicide applications that are necessary must be performed by qualified personnel trained in the identification of native species and also licensed appropriately for herbicide applications in the state or region in which they are applying.
6. Burning is an excellent management tool for native plantings once established with the methods documented above. Typically after the third full growing season after seeding, a prescribed burn can be conducted at the site. Perform all necessary actions including preparing the burn plans, acquiring necessary permits, and preparing the fire breaks. Adjacent property owners must be notified and appropriate signage shall be placed along roadways.
7. Watering shall be provided every day for the first 10 days after installation, if rainfall is not sufficient. If plantings are planted in spring, water for 3 to 6 weeks after seed placement. If plantings are planted in the fall, water for 3 to 6 weeks in the spring if dry conditions exist until established. Apply water in a manner to preclude puddling, washing and erosion. The equivalent of one-half inch of rainfall per week shall be considered the minimum until germination.
8. All areas of the bio-retention basin where the mulch has been displaced shall be re-mulched as needed. Additional mulch shall be applied annually.
9. Snow shall not be dumped directly onto the bio-retention basin.

10. Repair shall be required when system shows standing water beyond 24 hours of rain event. Cleaning shall consist of removal of sediment, two (2) foot undercut, undercut replacement with material consisting of 70% sand / 30% compost and restoration in-kind. Restoration of plant material shall be by plugging, not seeding alone.
11. Check condition of receiving area at outlet for signs of erosion or sparse vegetation.

Wet and Dry Retention Ponds

1. For wet ponds, require sediment removal once the average depth of the permanent pool is 3.5 ft.
2. Annually inspect inlet and outlet structures, keeping embankments clear of woody vegetation, and providing access to perform the operation and maintenance activities.
3. Annually inspect the forebay and safety shelf and confirm that access routes for personnel and equipment are maintained.
4. Address weed or algae growth and removal, insect and wildlife control and any landscaping practices. Algaecide application requires separate permitting through DNR.

Permeable Pavements

1. Inspect systems at least twice per year. Inspections are recommended to be made during and after heavy rainfalls (eg: 2.9" or more over the area of the pervious pavement system within a 24 hour period). An alternative to inspecting during heavy rainfalls would be to apply sufficient water onto the pervious pavement system to simulate a heavy rainfall. Inspection of the permeable pavement system shall be conducted to evaluate the following:
    a. Pavement Condition – Inspect permeable pavement surfaces for settlement, deformation or cracking.
    b. Surface Infiltration – Inspect permeable pavement surfaces for sedimentation or evidence of ponding.
    c. Drainage – Inspect observation wells 72 hours after a rain event of 0.5 inches or greater to verify that the aggregate storage reservoir is draining down effectively.
    d. Outfalls - Inspect underdrain outfall locations for obstructions and erosion. Run-on Areas – Inspect run-on areas for adequate cover and stability.
2. Clean the pervious pavement at least twice per year using industry recommended methods, such as regenerative air or vacuum sweeping. After vacuuming, the pervious pavement system shall be tested and inspected again for ponding. If ponding still occurs, coordinate the necessary repairs and/or replacement.
3. Prohibit the following activities from occurring on the permeable pavement surface:
    a. Temporary or permanent stockpiling of soil, snow or other material that can potentially cause or contribute to clogging; application of pavement seal-coating; application of sand for deicing.

4. At least once per year measure and record water depth in the observation well at 72 to 80 hours after a rainfall event of 0.5 inches or more during a 24-hour period. Water depth in the observation pipe existing 72 hours after any storm event indicates additional monitoring may be needed to determine if maintenance or corrective action is necessary.

Cost Impacts

The largest cost item for maintenance of these facilities is likely to be the dredging of sediment collected in the basins. The following table summarizes projected dredging costs based on the depths of sediment observed in the ponds during inspection:

Village-Owned Stormwater Treatment Pond Projected Dredging Needs						
BMP Name	**Dredging Timeframe (yr)**	**Pond Area (sqyd)**	**Sediment Depth-2023 (ft)**	**Dredged Volume (cy)**	**Current Approximate Dredging Cost ($65/CY)**	**Approximate Dredging Cost at 3.5ft Sediment Depth ($65/CY)**
Commerce Park 3	2	1700	3	1700	$110,500	$128,917
Highland Oaks	2	3800	3	3800	$247,000	$288,167
Parkview Estates-Pond 2	2	3500	4	4667	$303,333	$265,417
Woodland Commons- Pond 1A	2	1200	3.5	1400	$91,000	$91,000
Woodland Commons- Pond 1B	2	300	3	300	$19,500	$22,750
				Sub-Totals 0-2 Years	**$771,333**	**$796,250**
Farwell Outfall	3-10	1700	2.5	1417	$92,083	$128,917
Commerce Park 1	3-10	1200	2	800	$52,000	$91,000
Commerce Park 4	3-10	2200	2	1467	$95,333	$166,833
Meredith Heights	3-10	700	2	467	$30,333	$53,083
Parkview Estates-Pond 1	3-10	13300	2.5	11083	$720,417	$1,008,583
				Sub-Totals 2-5 Years	**$990,167**	**$1,448,417**
Commerce Park 2	10+	2200	1	733	$47,667	$166,833
Marsh-Siggelkow Pond	10+	800	1	267	$17,333	$60,667
Osborn-Leanne	10+	2800	1.5	1400	$91,000	$212,333
Red Oak Addition	10+	12800	0.5	2133	$138,667	$970,667
Valley Drive	10+	2800	1	933	$60,667	$212,333
				Sub-Totals 5-10 Years	**$355,333**	**$1,622,833**

The dredging needs have been categorized into recommended timeframes. Additionally, a column has been provided to estimate dredging at all location assuming a 3.5ft sediment depth. This estimate provides for a potential future dredging cost at the locations that currently do not have high sediment levels. For facilities recommended for dredging within a time period more than 2 years, we recommend that the Village continue to monitor sediment depth levels on a regular basis to assess the need for dredging.

Additional Considerations- Babcock Channel

Included as an attachment to this report is consideration for the work required to remove accumulated sediment from the navigable channel downstream of the Village's Farwell outfall stormwater treatment lagoon. An exhibit detailing accumulated sediment levels and including an estimate is included as Appendix B.

The dredging of this area was considered previously in 2017. At that time, survey was taken of the elevation levels of sediment in the channel to determine the approximate amount of accumulated sediment. These survey measurements were replicated in November 2023 to verify current conditions and determine if additional sediment had accumulated in the channel. Recent survey efforts found that no significant amount of additional sediment buildup had accumulated between 2017 and present day.

The estimated cost for dredging the channel is $875,000. This is representative of approximately 8450 cubic yards of dredging and would achieve an approximate 6 foot depth in the center of the channel at target summer minimum lake levels. This is a preliminary estimate that relies on many assumptions and the work of dredging the channel would have numerous additional details to resolve. If dredging beneath private piers is desired, the piers would need to be removed prior to construction and the overall amount of dredging required would increase. This cost estimate does not include dredging of the channel area beneath Lake Edge Road.

The estimate also assumes that the excavated material would be able to be land applied and that it would not require disposal at a landfill. Testing of the material was completed in 2017. The sampling results from that time indicated that the sediments from both the Babcock Channel and the Village stormwater treatment lagoon were suitable for land application.

Commerce Park - Pond 1

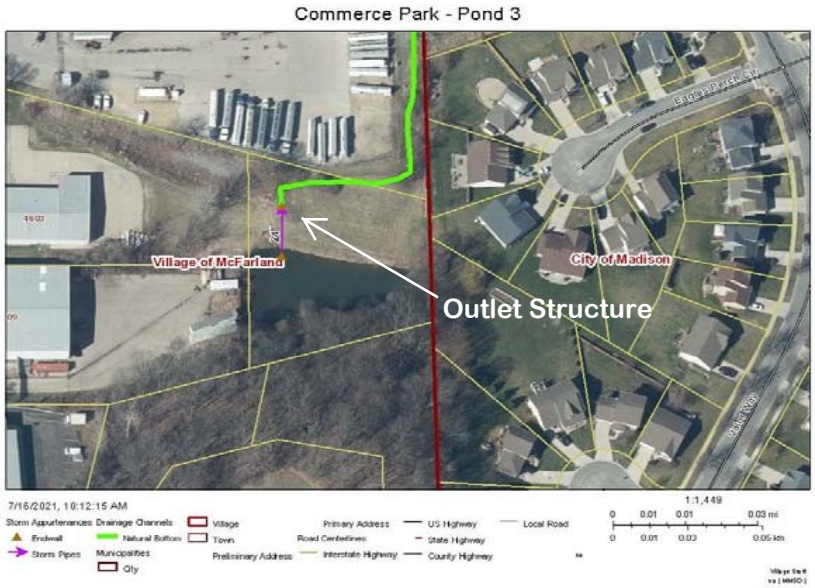
1 Establish maintenance access route with easement or agreement.
2 Clear vegetation from around the concrete outlet structure on the west side of the pond and stabize slopes.
3 Place rip-rap in influent gully on north side of pond.
4 Clear vegetation from around the discharge apron endwall at the outlet structure.
5 Consider dredging in next five years.

Commerce Park - Pond 2

1 Establish maintenance access route with easement or agreement to northwest and northeast corners of the pond.
2 Clear vegetation and debris from around the inlet apron endwall in the northwest corner of the pond.
3 Clear vegetation and debris from around the concrete outlet structure and discharge apron endwall in the northeast corner of the pond.
4 Clean debris from outlet structure.
5 Consider dredging in next ten years.

Commerce Park - Pond 3

1 Establish maintenance access route with easement or agreement to outlet structure and discharge pipe on northwest bank of pond.
2 Clear vegetation and clean debris from around the concrete outlet structure.
3 Clear vegetation and debris from around the discharge apron endwall northeast of the outlet structure.
4 Consider dredging in within the next two years.



Commerce Park - Pond 4

1 Establish maintenance access route with easement or agreement to outlet apron endwall and discharge apron endwalls in the southeast corner of pond.
2 Clear vegetation and debris from around the outlet apron endwall in southeast corner of the pond.
3 Replace cast in place concrete outlet apron endwalls for dual 24"x36" HERCP outlet discharge pipes.
4 Place rip-rap on downstream side of 12 CMP on west bank of pond.
5 Consider dredging in next five years.

Commerce Park - Pond 1

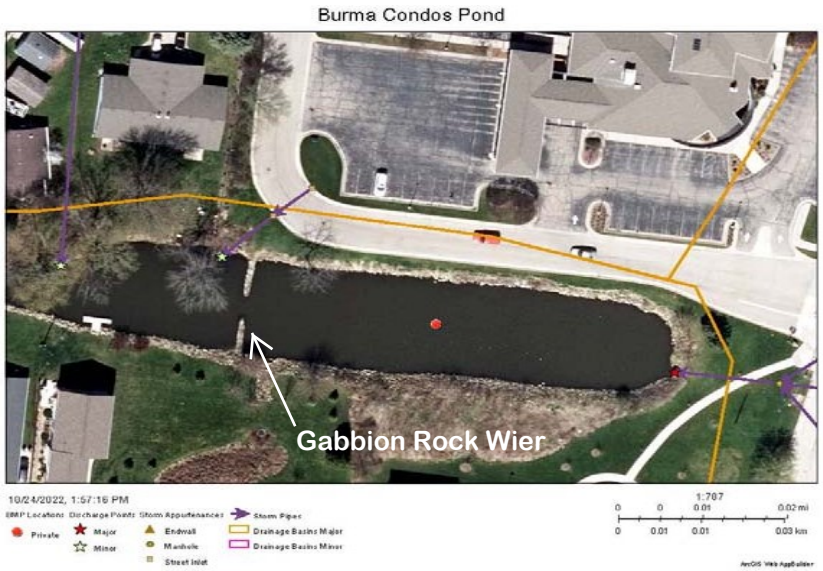
1 Establish maintenance access route with easement or agreement.
2 Clear vegetation from around the concrete outlet structure on the west side of the pond and stabize slopes.
3 Place rip-rap in influent gully on north side of pond.
4 Clear vegetation from around the discharge apron endwall at the outlet structure.
5 Consider dredging in next 3-10 years.

Commerce Park - Pond 4

1 Establish maintenance access route with easement or agreement to outlet apron endwall and discharge apron endwalls in the southeast corner of pond.
2 Clear vegetation and debris from around the outlet apron endwall in southeast corner of the pond.
3 Replace cast in place concrete outlet apron endwalls for dual 24"x36" HERCP outlet discharge pipes.
4 Place rip-rap on downstream side of 12 CMP on west bank of pond.
5 Consider dredging in next 3-10 years.

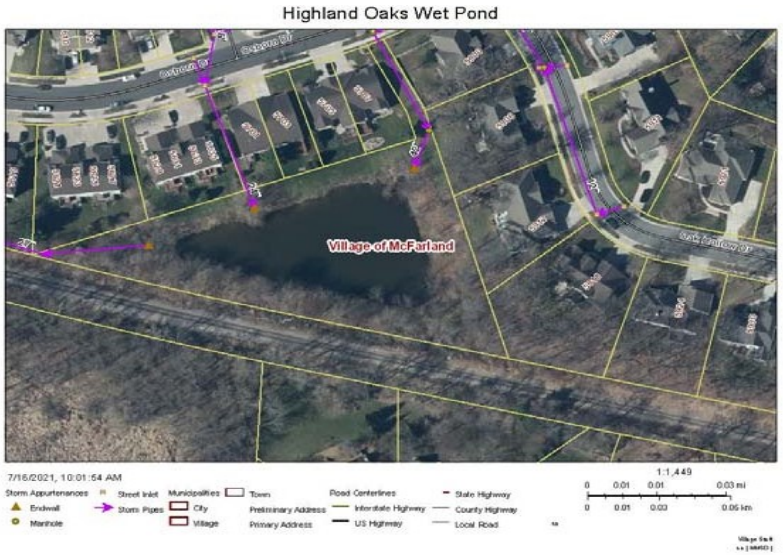
Farwell Outfall Stormwater Treatment Lagoon

1 Clean sludge pile next to large diameter CMP inlet pipe. Restrict public access to inlet pipe.
2 Consider dredging within the next 3-5 years.



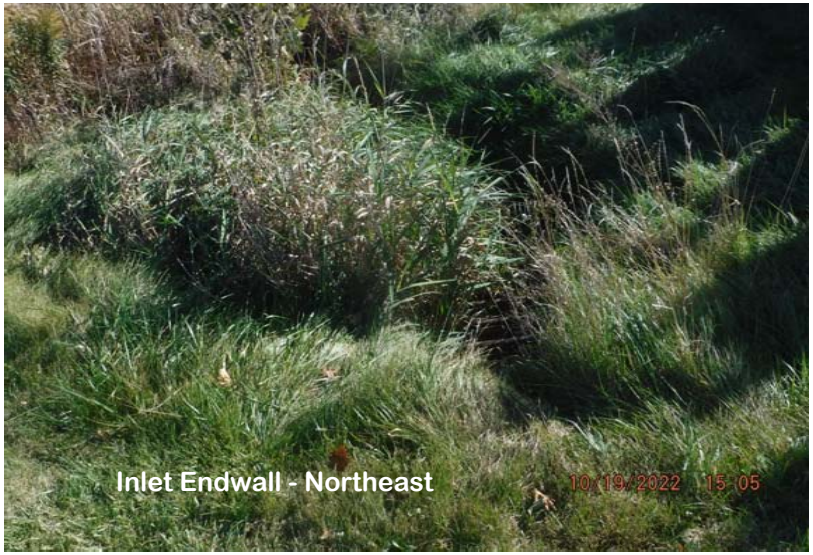
Highland Oaks Wet Pond

1 Remove trees from arouind the 42" inlet apron endwall in the northeast corner of pond. Add rip-rap on downstream side and stabilize structure.
2 Clear vegetation and remove leaves clogging the inlet apron endwall on the north bank of the pond.
3 Clear the trees and vegetation from around the outlet discharge structure on the west end of the pond.
4 Consider dredging within the next 2 years.



Marsh-Siggelkow Pond

1 Clear the vegetation around the two inlet apron endwalls on the northeast and northwest corners of the pond. Add rip-rap on downstream side of endwalls and stabilize bank.
2 Clear vegetation and debris from around the inlet apron endwall in the southeast corner of the pond.
3 Consider dredging within the next 10 years.



Meredith Heights Pond

1 Clear vegetation around inlet apron endwall on west end of pond.
2 Clear vegetation around outlet structure.
3 Heavy algea growth.
4 Clear vegetation along banks of discharge channel on downstream side of outlet structure.
5 Consider dredging in next 3-10 years.

Meredith Heights Storm Water Pond

Osborn-Leanne Wet Pond

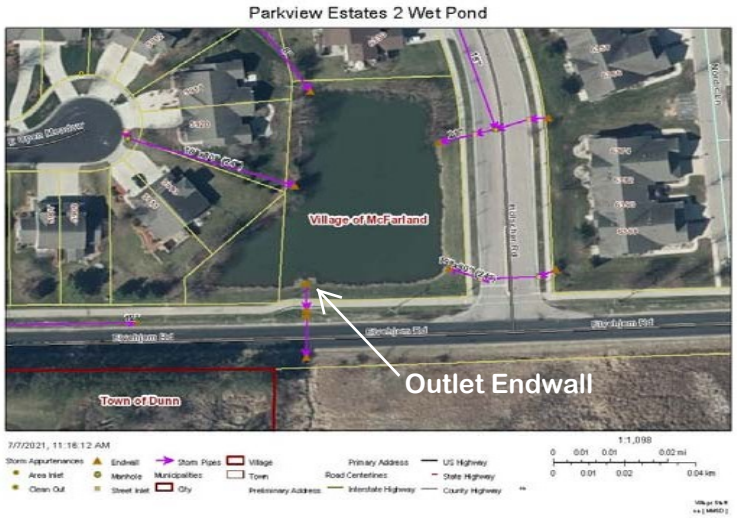
1 Remove vegetation around inlet apron endwall on north bank of pond. Add rip-rap and stablize downstream side of endwall.
2 Remove the trees and vegetation around the 48" inlet apron endwalls in the northwest corner of the pond. Add rip-rap and stabilize downstream side of endwalls
3 Consider dredging within the next 10 years.

Parkview Estates - Pond 1

1 Clear the vegetation in the area of the outlet structure and outlet apron endwalls at the east end of the pond. Stabilize the bank.
2 Clear vegetation, add rip-rap and stabilize the bank at the inlet apron endwall in the northwest corner of the pond.
3 Clean debris from inlet apron endwall located on the south bank of the pond. Place rip-rap and stabilize slope.
4 Consider dredging within the next five years.

Parkview Estates - Pond 2

1 Clear vegetation from the inlet apron endwalls on the east bank and in the southeast corner of the pond. Add rip-rap and stabilize slopes.
2 Clear vegetation, add rip-rap and stabilize the bank at the outlet apron endwall on the south bank of the pond.
3 Add rip-rap and stabilize slopes at dowstream side of inlet apron endwall on west side of pond.
4 Install HDPE endwall on inlet pipe in northwest corner of pond. Add rip-rap on downstream side.
5 Reconnect apron endwall to outlet pipe on south bank of pond.
6 Consider dredging within the next 2 years.

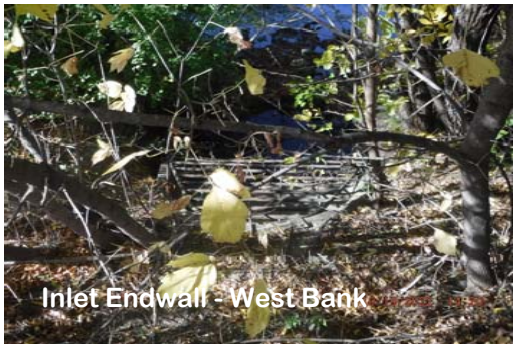


Parkview Estates - Pond 1

1 Clear the vegetation in the area of the outlet structure and outlet apron endwalls at the east end of the pond. Stabilize the bank.
2 Clear vegetation, add rip-rap and stabilize the bank at the inlet apron endwall in the northwest corner of the pond.
3 Clean debris from inlet apron endwall located on the south bank of the pond. Place rip-rap and stabilize slope.
4 Consider dredging within the next 3-10 years.

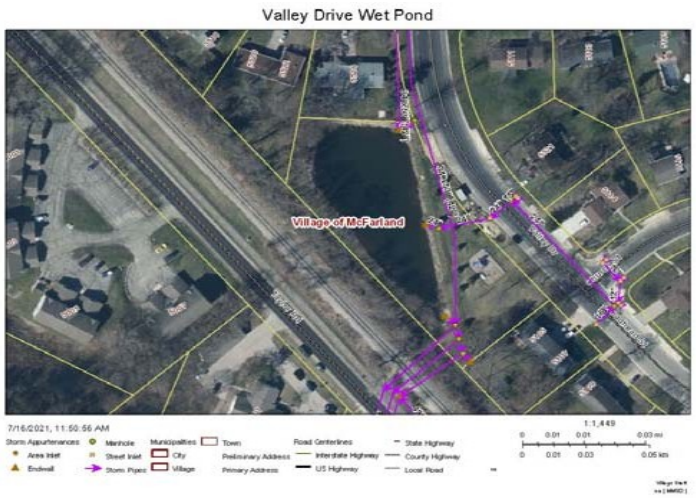
Red Oak Addition

1 Clear vegetation and add rip-rap on downstream side of 24" inlet apron endwall in southeast corner of pond.
2 Clear vegetation and debris from around the 30" inlet apron endwall and stabilize the inlet on the west bank of the pond.
3 Work with the adjacent landowners to establish an equipment access route to the inlet on the west bank of the pond. Landscaping improvements in the pipeline easement restrict access.
4 Clear the vegetation and debris from around the outlet apron endwall and stabilize the bank at the northwest corner of the pond.
5 Clear vegetation, place rip-rap and stabilize the bank at the inlet apron endwall on the north bank of the pond adjacent to the condominiums.
6 Consider dredging within the next 10 years.



Valley Drive Pond

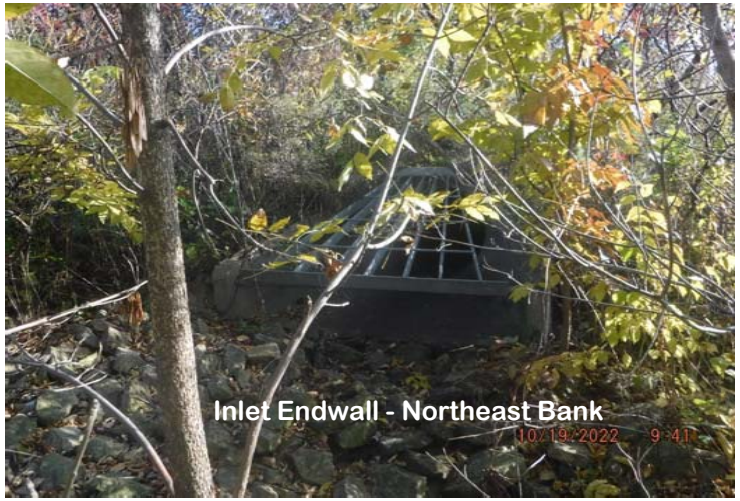
1 Clean debris from grate on outlet apron endwall in south corner of pond.
2 Clear vegetation around outlet apron endwall.
3 Clear vegetation around 24" inlet apron endwall on east bank
4 Clear debris and vegetation around the two large inlet apron endwalls in the northeast corner of the pond.
5 Install grate on eastern inlet apron endwall in northeast corner of pond.
6 Consider dredging in next 10 years.



Woodland Commons - Pond 1A

1 Establish maintenance access route with easement or agreement.
2 Install grate on inlet apron endwall at south end of pond. Add rip-rap on downstream side of apron endwall.
3 Clear vegetation around inlet apron endwalls on southeast bank of pond.
4 Install rip-rap in eroded channel above and east of inlet pipes on southeast bank
5 Update the storm sewer mapping to include all newer inlet pipes.
6 Clear vegetation from 36" inlet apron endwall on the northeast bank of the pond along Taylor Road.
7 Clear brush and debris from the upstream end of storm pipe crossing Taylor Road to the northeast bank endwall.
8 Consider dredging north area of pond in next two years.
9 Investigate manhole structure on north bank of pond.

Woodland Commons Pond 1a



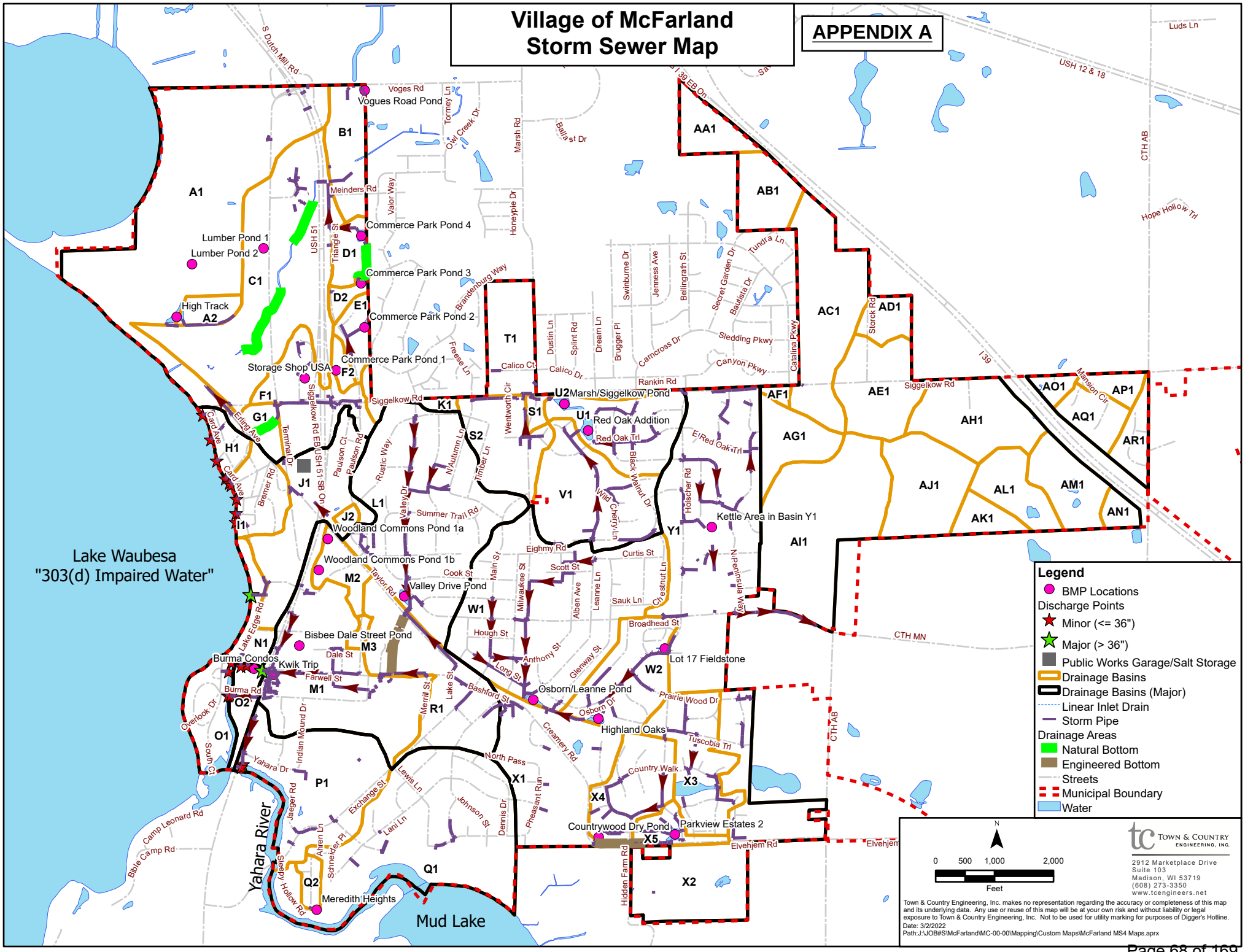
Woodland Commons - Pond 1B

1 Establish maintenance access route with easement or agreement.
2 Install grate on outlet apron endwall in northwest corner of pond.
3 Clean up debris and mow grass sideslopes.
4 Consider dredging in next two years.

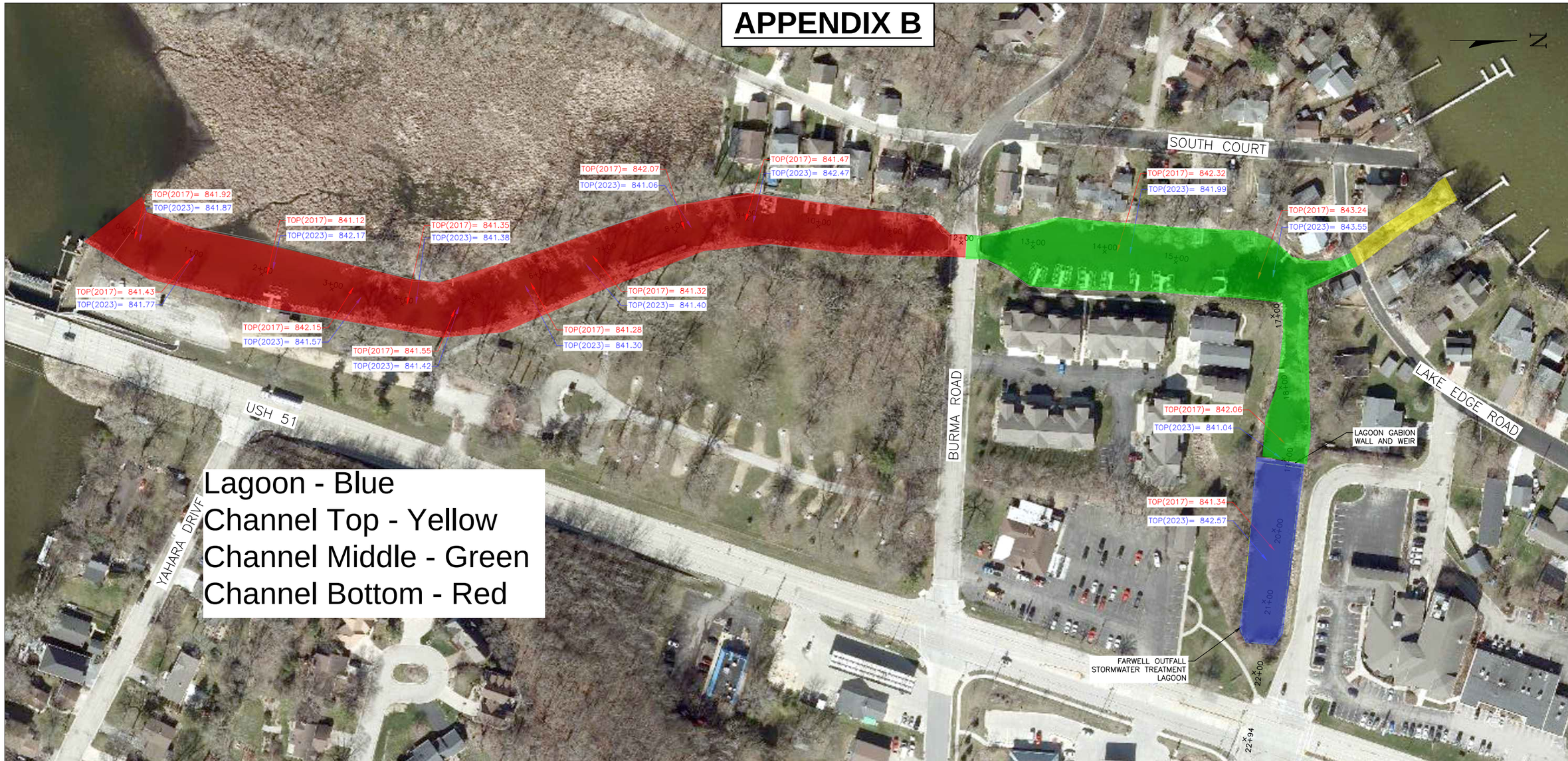
Woodland Commons Pond 1b

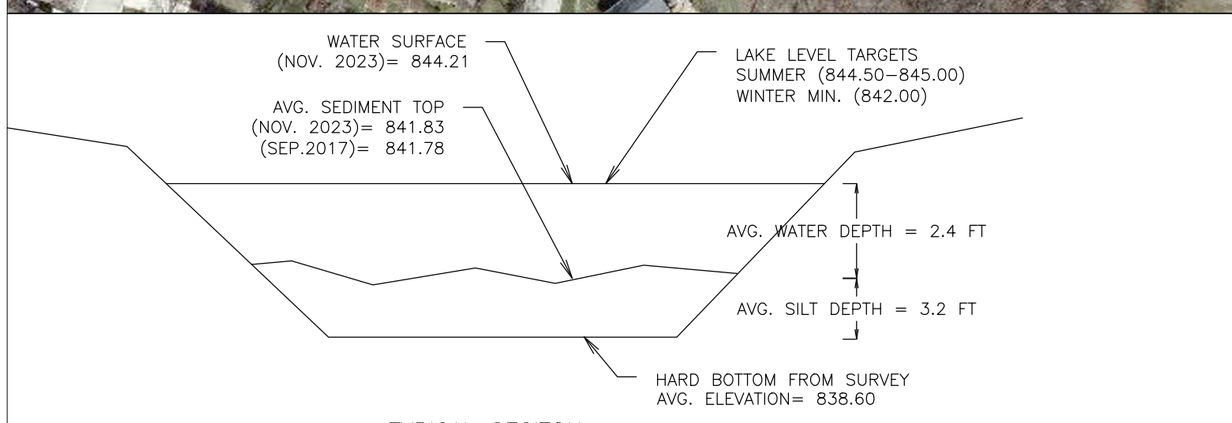
Village of McFarland Storm Sewer Map

APPENDIX A



APPENDIX B





TYPICAL SECITON

RESTORATION TO HARD BOTTOM

- REMOVAL OF APPROXIMATELY 8450 CUBIC YARDS WILL ACHIEVE THE HARD BOTTOM FOUND DURING SURVEY
- THIS WOULD ACHIEVE AN APPROXIMATE 6 FOOT DEPTH IN THE CENTER OF THE CHANNEL AT SUMMER MIN. LAKE LEVELS
- ESTIMATED COST = $875,000
- ESTIMATED COST/SHORELINE FOOT = $213/FT FOR 4850 FT
- COST ASSUMES A TRAPEZOIDAL FINISHED CHANNEL, WITH SHALLOWER DEPTHS AT THE SHORELINE THAN IN THE CENTER.
- COST ASSUMES AN AVERAGE CHANNEL EXCAVATION WIDTH OF 60 FEET
- COST DOES NOT INCLUDE DREDGING OF THE CHANNEL PORTION UNDER LAKE EDGE ROAD
- COST DOES NOT INCLUDE DREDGING OF THE VILLAGE STORM WATER TREATMENT LAGOON
- COST DOES NOT INCLUDE WORK PIER REMOVAL AND REPLACEMENT COSTS
- COST ASSUMES DREDGED SEDIMENT MATERIAL IS ABLE TO BE LAND APPLIED

TOWN & COUNTRY ENGINEERING, INC.
6264 Nesbitt Road
Madison, WI 53719
(608) 273-3350
www.tcengineers.net

CHANNEL CONDITIONS
Babcock Channel and Farwell Outfall
Village of McFarland, Wisconsin

PROJECT NO.: MC 216
DRAWING FILE: MC 216 BASE.DWG
DRAWN BY: T.J.S.
CHECKED BY: T.J.S.
DATE: 11-22-23
REVISIONS:
SCALE: 0 35 70
SHEET: 1

VILLAGE OF
McFarland

SUMMARY SHEET

MEETING DATE: **Tuesday, January 9, 2024**

SECTION: **Business**

DEPARTMENT: **Public Works**

CONTACT: **Lee Igl, Public Works Director, Matt Schuenke, Village Administrator, Aimee Irwin, Assistant to the Public Works Director**

AGENDA ITEM: **Discussion and action regarding the final Water Utility Financial Forecast as prepared by Baker Tilly.**

PREVIOUS ACTION:
The Public Works & Utilities Committee recommended approval to the Village Board regarding a proposal from Baker Tilly to conduct a five-year financial forecast for the water utility at their February 27, 2023, meeting.

The Village Board approved the proposal at their March 14, 2023, meeting.

The Public Works & Utilities Committee recommended approval to the Village Board regarding the final Water Utility Financial Forecast as presented at their December 20, 2023, meeting.

ISSUE SUMMARY:
Enclosed is the final draft of the Water Utility Financial Forecast as prepared by Baker Tilly. The forecast is a five-year outlook for the water utility to assist management with future planning. The draft plan was introduced at the November Public Works & Utilities Committee meeting.

The Public Works & Utilities Committee recommended approval to the Village Board regarding the final Water Utility Forecast as presented at their December 20, 2023 meeting.

FINANCIAL/BUDGET IMPACT:
The proposal to conduct a water utility forecast was estimated to cost $9,000 to $10,000. Funds were included in the 2023 budget for this proposal.

The plan helps to make operational and capital assumptions to better understand longer term effects on water rates. We will continue to review and follow these assumptions as planning happens from year to year for the CIP, budget, and rate adjustments.

VILLAGE PLAN REFERENCE:
None.

ORDINANCE REFERENCE:
None.

VILLAGE OF
McFarland

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:
Recommended motion:

Motion, second to accept the final Water Utility Financial Forecast as presented.

ATTACHMENTS:
1. McFarland Water Utility 2023-2027 Forecast FINAL

McFarland Water Utility

Enterprise Fund of the
Village of McFarland, Wisconsin

Water Utility Financial Forecast

2023 - 2027

Prepared as of

December 1, 2023

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bakertilly

Accountants' Compilation Report

To the Village Board
McFarland Water Utility

Management is responsible for the accompanying forecasted Attachments 1 through 11 (Attachments) as identified in the table of contents of the McFarland Water Utility, an enterprise fund of the Village of McFarland, Wisconsin for the years ended December 31, 2023-2027, including the related summaries of significant assumptions and accounting policies in accordance with guidelines for the presentation of a forecast established by the American Institute of Certified Public Accountants (AICPA). We have performed a compilation engagement in accordance with *Statements on Standards for Accounting and Review Services* promulgated by the Accounting and Review Services Committee of the AICPA. We did not examine or review the forecasted Attachments nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on this forecasted Attachments.

The forecasted results may not be achieved, as there will usually be differences between the forecasted and actual results because events and circumstances frequently do not occur as expected, and these differences may be material. We have no responsibility to update this report for events and circumstances occurring after the date of this report.

The accompanying supplementary information, identified as historical financial information for the year ended December 31, 2022 and nonfinancial information, contained in the Attachments is presented for purposes of additional analysis and is not a required part of the forecast. Such information is the responsibility of management. The supplementary information was subject to our compilation engagement. We have not examined or reviewed the supplementary information and do not express an opinion, a conclusion nor provide any assurance on such information.

Baker Tilly US, LLP

Madison, Wisconsin
December 1, 2023

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Purpose and Scope

The McFarland Water Utility (Utility) requested Baker Tilly US, LLP to compile a multi-year financial forecast which would quantify the financial impact of capital projects on Water user rates. In addition, this study incorporates management's expectations for the timing and amount of financing required over the next five years.

The Village Board the Public Works and Utilities Committee and members of the staff should be commended for their proactive approach in undertaking this project. The tools are now in place for the Utility to move forward and make decisions to solidify the Utility's financial future.

Nature of Forecast

This financial forecast presents, to the best of management's knowledge and belief, the Utility's expected results of operations for the forecast period. Accordingly, the forecast reflects management's judgment as of December 1, 2023, the date of this forecast, of the expected conditions and the expected course of action. The assumptions disclosed herein are those that management believes are significant to the forecast. There will usually be differences between the forecast and actual results because events and circumstances frequently do not occur as expected, and those differences may be material.

Approach

An interactive approach was followed in completing the study, which included drawing upon input from staff and management at the Utility and the Village. The steps followed in completing the study include:

- Obtain historical revenues, expenses and cash flow for three years.
- Develop a template to forecast five years into the future.
- Discussions with Utility personnel regarding projects under consideration.
- Completion of five-year capital project's list by Utility personnel.
- Review historical growth and forecast growth based on discussions with management.
- Preparation of a formal report outlining the significant assumptions and the forecast results.

This collaborative effort has resulted in a meaningful forecast that all involved can understand and use to guide the financial future of the Utility.

Forecast Results

The forecast presents a five-year prospective look based on estimates provided by management. The water utility is planning substantial capital additions over the next five years. The forecast calls for borrowing during the forecast period to assist in financing the aforementioned capital projects over the next five years. The planned increases are designed to allow the utility to continue to meet debt coverage and return to a position of adequate cash reserves and earn a reasonable rate of return throughout the forecast period.

The revenue requirement includes calculating annual debt coverage as required by the outstanding 2022 revenue bonds. All current general obligation notes do not have a debt coverage requirement.

Forecasted revenue requirement demonstrates some periods of excess and others with a deficiency of revenue. Generally, these swings are driven between the timing of a debt issue and the completion of the related capital asset construction. The forecast demonstrates a cumulative excess in revenue requirement from 2022 – 2027 of approximately $760,437.

We understand that the capital plan used as the basis for attachment 5 is subject to change. For a matter of perspective, for each $1,000,000 of capital activity the impact on the overall revenue required from water rates is approximately $105,000 (including the depreciation, PILOT and return on investment of 6.25%).

Nature of Operations

The Utility is an enterprise fund of the Village of McFarland. The Utility is managed by the Public Works and Utilities Committee and the Village Board. The Utility is subject to regulation by the Public Service Commission of Wisconsin (PSCW) in matters of rates, financial reporting, and other procedures.

Revenue Recognition

Water revenues are recorded for service rendered based on water meter readings, with billings made to customers bi-monthly. The utility does not accrue beyond billing dates.

Expenses

Historical operation and maintenance expenses are reported on the accrual basis. Forecasted 2023 through 2027 expenses are also generally reported on the accrual basis with the exception of certain nonrecurring major expenses which are normalized for rate-making purposes. This accounting for nonrecurring expenses differs from generally accepted accounting principles. Expenses related to pensions are based on cash contributions, rather than GASB 68 expenses, as required by the PSCW.

Plant

Additions to and replacements of Utility plant are recorded at the original cost, which includes material, labor, and overhead. The Utility does pay a tax equivalent to the Village per State Statute. The cost of renewals and betterments relating to retirement units is added to plant accounts. The cost of property replaced, retired or otherwise disposed of, is deducted from plant accounts and, generally, together with removal costs less salvage, is charged to accumulated depreciation.

Depreciation

Depreciation is computed using straight line rates authorized by the PSCW applied to the average plant investment balances for the calendar year.

Taxes

Municipal utilities are exempt from income taxes and therefore, no income tax liability is recorded by the McFarland Water Utility.

Revenues

Operating Revenue

Forecasted operating revenue is based on average revenue per customer per class. Customer growth assumptions are based on historical growth rates and discussions with Utility management of known upcoming developments or expansions. The increase in customers by class for the Utility is shown on Attachment 7.

Current water rates were approved by the PSCW effective August 13, 2021. This rate adjustment has been incorporated into this forecast.

Presented on Attachment 2 are projected minimum rate increases, which are forecasted to meet the cumulative revenue requirement through 2027. The proposed Test Year 2024 rate increase was a forecasted 32% effective in quarter 2 of 2024, 4.5% effective in the first quarter of 2026 and 28% effective in the first quarter of 2027.

Impact Fees

Revenues forecasted for impact fees are based on historical average impact fees and the 2023 Water Impact Fee Study to allocate a portion of the improvement of existing wells and the building of a new well attributed to growth.

Investment Income

Investment income forecasted for years 2023 - 2027 has been adjusted to include a 2% increase to account for inflation.

Operating Expenses

Expenses are forecasted based on historical trends, the 2023 approved budgets, and discussions with Utility management. Wages have been inflated by 2% annually for the years 2023 - 2027. Maintenance expenses have been inflated by the PSC inflation rate of 4.2% for 2023, 2.6% for 2024 and an average of 3.4% thereafter.

The remaining operating expenses as of May 31, 2023, were annualized for 2023 and inflated assuming a 2.6% inflationary increase in 2024 followed by a 3.4% inflationary increase for the years 2025 – 2027. Estimated expenses for water tower painting in 2023 and 2024 were normalized. Detailed operation and maintenance expenses are shown on Attachment 8.

Capital Additions

Capital additions are based on the Utility's capital project budget approved by the Village council and discussions with management. Detailed capital additions are shown on Attachment 5.

Debt Service

Management anticipates the issuance of new revenue bonds in the amount of $5,225,500 and $3,895,000 in 2024 and 2025, respectively. The debt is forecasted to bear an average interest rate of 4.5%. Debt proceeds are to fund anticipated Utility capital projects. The debt service schedule is forecasted on Attachment 10.

Forecasted debt issues were determined by management and management's registered municipal advisor.

A T T A C H M E N T S

McFarland Water Utility

Attachment 1

Sources and Uses of Funds Summary - Water
Actual 2022 - Forecasted 2027

	Actual	Forecasted				
Sources of Funds	2022	2023	2024	2025	2026	2027
Operating income	$ 382,656	$ 213,563	$ 422,966	$ 546,599	$ 499,192	$ 832,791
Add: Depreciation	400,304	430,178	456,671	537,296	641,746	718,696
Total From Operations	782,960	643,741	1,112,636	1,083,895	1,207,618	1,971,977
From Other Sources:						
Proceeds from debt issue	3,150,000	-	5,225,500	-	3,895,000	-
Interest income	123,185	126,204	128,728	131,303	133,929	136,607
Impact fees	36,402	43,900	$77,073	77,073	77,073	77,073
Total From Other Sources	3,309,587	170,104	5,431,301	208,376	4,106,002	213,680
Total Sources of Funds	4,092,547	813,845	6,543,937	1,292,270	5,313,620	2,185,657
Uses of Funds						
Acquisition and construction of utility plant **	1,272,605	1,196,500	1,127,750	3,557,940	2,954,000	2,277,655
Plan Water Tower Painting	-	-	-	-	500,000	-
Debt Service - existing	444,328	676,977	682,782	498,281	412,386	407,518
Debt Service - forecasted	-	-	-	401,716	401,716	701,149
Tax Equivalent	258,404	264,054	288,483	312,859	392,793	451,543
Total Uses of Funds	1,975,337	2,137,531	2,099,015	4,770,796	4,660,895	3,837,865
Net Cash Flows	$ 2,117,210	$ (1,323,686)	$ 4,444,922	$ (3,478,526)	$ 652,725	$ (1,652,208)

** This excludes plant financed by TIF and not initially paid for by the utility

Cumulative cash flow for six year period	$ 760,437
Estimated cash flow for future annual capital financed from operations	600,000

Please refer to Accountants' Report, Summary of Significant Assumptions and Summary of Significant Accounting Policies

McFarland Water Utility

Attachment 2

Income Statement - Water (GAAP basis)
Actual 2022 - Forecasted 2027

	Actual	Forecasted				
	2022	2023	2024	2025	2026	2027
OPERATING REVENUES						
Unmetered	4,119	2,205	2,249	2,294	2,340	2,387
Metered (current rates):						
Residential	$ 705,969	$ 708,537	$ 726,605	$ 736,852	$ 751,009	$ 765,167
Multifamily residential	61,750	65,783	72,178	69,831	71,855	73,879
Commercial	86,433	89,477	92,762	91,142	91,974	92,806
Public authorities	29,477	35,009	38,378	37,131	38,192	39,300
Total Metered Sales	883,629	898,806	929,923	934,956	953,030	971,152
Private fire protection	52,161	50,934	54,024	54,616	56,457	58,298
Public fire protection	472,300	472,300	472,300	472,300	472,300	472,300
Proposed Rate Increases *	-	-	233,000	465,999	532,679	953,836
Total Sales of Water	1,412,209	1,424,245	1,691,496	1,930,165	2,016,806	2,457,973
OTHER OPERATING REVENUES						
Forfeited discounts	3,546	3,617	3,689	3,763	3,838	3,915
Miscellaneous service revenue	305	311	317	323	329	336
Other	51,623	52,655	53,708	54,782	55,878	56,996
Total Other Operating Revenues	55,474	56,583	57,714	58,868	60,045	61,247
TOTAL OPERATING REVENUES	1,467,683	1,480,828	1,749,210	1,989,033	2,076,851	2,519,220
OPERATING EXPENSES						
Pumping	160,260	76,935	78,894	81,576	84,350	87,218
Water treatment	30,927	26,917	27,568	28,505	29,474	30,476
Transmission & distribution	111,643	149,228	165,860	171,499	177,330	183,359
Customer accounts	49,933	65,781	67,162	69,446	71,807	74,248
Administration & general	316,627	496,453	507,750	531,014	549,068	567,736
Total Operation and Maintenance	669,390	815,314	847,234	882,040	912,029	943,037
Depreciation	400,304	430,178	456,671	537,296	641,746	718,696
Taxes	15,333	21,773	22,339	23,098	23,884	24,696
TOTAL OPERATING EXPENSES	1,085,027	1,267,265	1,326,244	1,442,434	1,577,659	1,686,429
NET OPERATING INCOME	$ 382,656	$ 213,563	$ 422,966	$ 546,599	$ 499,192	$ 832,791
Percentage Increase in Rates			**32.00%**	**0.00%**	**4.50%**	**28.00%**
Proposed Rate Increases *						
2023		-	-	-	-	-
2024		-	233,000	465,999	465,999	465,999
2025		-	-	-	-	-
2026		-	-	-	66,680	67,347
2027		-	-	-	-	420,490

*** assumes 1/2 year impact in year of implementation for TY24 conventional rate case**

Please refer to Accountants' Report, Summary of Significant Assumptions and Summary of Significant Accounting Policies

McFarland Water Utility

Attachment 3

Rate of Return and Increase Suggested - Water
Actual 2022 - Forecasted 2027

	Actual	Forecasted				
	2022	2023	2024	2025	2026	2027
Net Investment Rate Base	$ 7,546,824	$ 8,519,672	$ 9,382,597	$ 11,368,695	$ 14,188,952	$ 16,288,307
Operating Income- Regulatory Basis (A)	260,135	150,554	334,925	443,558	327,863	604,269
Rate of Return	3.45%	1.77%	3.57%	3.90%	2.31%	3.71%
Recommended Return - **6.20%** (B)	468,000	528,000	582,000	705,000	880,000	1,010,000
Increase Required	$ 207,865	$ 377,446	$ 247,075	$ 261,442	$ 552,137	$ 405,731
Percent of Increase Required	14.72%	26.50%	14.61%	13.55%	27.38%	16.51%
Increase from Current Rates		26.50%	16.94%	17.86%	37.20%	26.97%
Proposed Increase			32.00%	0.00%	4.50%	28.00%
Rate of Return after Proposed Increase			6.05%	3.90%	2.78%	6.29%

(A) This is prior to the current year rate increase. Regulatory basis excludes depreciation on contributed assets and includes the tax equivalent and rent of water towers.
(B) The current authorized rate of return is 4.9%. While the utility may be eligible for up to a 6.2% rate of return, the recommended rate of return for this study was maintained at 6.0% due to the utilities existing resources and the ability to use debt for capital projects.

Operating Income- Regulatory Basis (A)	2022	2023	2024	2025	2026	2027
Net operating income (after increases)	$ 382,656	$ 213,563	$ 422,966	$ 546,599	$ 499,192	$ 832,791
Rent of Water towers (included in GAAP int inc)	71,986	69,295	66,442	63,418	60,214	56,821
GASB 68 Adjustment	(65,601)	-	-	-	-	-
Depreciation Expense- CIAC Plant	129,498	131,750	134,000	146,400	161,250	166,200
Tax Equivalent	(258,404)	(264,054)	(288,483)	(312,859)	(392,793)	(451,543)
	$ 260,135	$ 150,554	$ 334,925	$ 443,558	$ 327,863	$ 604,269

Please refer to Accountants' Report, Summary of Significant Assumptions and Summary of Significant Accounting Policies

McFarland Water Utility

Attachment 4

Average Rate Base - Water
Actual 2022 - Forecasted 2027

	Actual	Forecasted				
	2022	2023	2024	2025	2026	2027
Utility Plant in Service						
Balance - Beginning of year	$ 10,432,611	$ 11,594,372	$ 12,636,972	$ 13,659,022	$ 16,894,369	$ 19,580,535
Balance - End of year	11,594,372	12,636,972	13,659,022	16,894,369	19,580,535	21,651,679
Average Balance	11,013,491	12,115,672	13,147,997	15,276,695	18,237,452	20,616,107
Accumulated Depreciation						
Balance - Beginning of year	(3,371,902)	(3,531,864)	(3,676,392)	(3,893,363)	(3,961,666)	(4,174,328)
Balance - End of year	(3,531,864)	(3,676,392)	(3,893,363)	(3,961,666)	(4,174,328)	(4,520,313)
Average Balance	(3,451,883)	(3,604,100)	(3,784,900)	(3,927,500)	(4,068,000)	(4,347,300)
Materials and Supplies						
Balance - Beginning of year	19,450	19,450	19,450	19,450	19,450	19,450
Balance - End of year	19,450	19,450	19,450	19,450	19,450	19,450
Average Balance	19,450	19,500	19,500	19,500	19,500	19,500
Regulatory Liability						
Balance - Beginning of year	(45,644)	(22,823)	-	-	-	-
Balance - End of year	(22,823)	-	-	-	-	-
Average Balance	(34,234)	(11,400)	-	-	-	-
Average Net Investment Rate Base	$ 7,546,824	$ 8,519,672	$ 9,382,597	$ 11,368,695	$ 14,188,952	$ 16,288,307

Please refer to Accountants' Report, Summary of Significant Assumptions and Summary of Significant Accounting Policies

McFarland Water Utility
Capital Projects Forecast - Water
Forecasted 2023 - Forecasted 2027

Attachment 5

Water	2023	2024	2025	2026	2027	Total Project Cost
Network Equip	$ 2,500	$ 3,000	$ 3,500	$ 4,000	$ 4,500	$ 17,500
Leak Locator	35,000	-	-	-	-	35,000
Leased Equipment	8,000	8,000	8,000	8,000	8,000	40,000
Patrol Truck	65,000	-	-	-	-	65,000
Paulson Road	517,500	-	-	-	-	517,500
Paving and Utility Plan	504,500	20,000	-	-	-	524,500
Pickup Truck	12,000	57,000	-	15,000	16,000	100,000
Trailer	2,000	-	-	-	-	2,000
USH 51	50,000	-	-	-	-	50,000
Exchange Street	-	1,039,750	-	-	-	1,039,750
Well #5	-	-	3,320,000	-	-	3,320,000
Patrol Truck	-	-	80,000	-	82,500	162,500
Paving and Utility Plan	-	-	1,401,400	500,750	532,655	2,434,805
Egner Park Facility	-	-	-	425,000	-	425,000
CTH MN 5	-	-	-	882,250	-	882,250
Well #3	-	-	-	-	1,720,000	1,720,000
Well #4		-	-	1,200,000	-	1,200,000
Mains, Services, Hydrants	267,300	-	211,900	211,900	211,900	903,000
Total Capital Projects	$ 1,463,800	$ 1,127,750	$ 5,024,800	$ 3,246,900	$ 2,575,555	$ 13,438,805
Impact Fee Financed Projects (Wells)	$ -	$ -	$ 1,254,960	$ 81,000	$ 86,000	$ 1,421,960
Developers Financed	$ 267,300	$ -	$ 211,900	$ 211,900	$ 211,900	$ 903,000
Utility Financed	$ 1,196,500	$ 1,127,750	$ 3,557,940	$ 2,954,000	$ 2,277,655	$ 11,113,845
Book Cost of Plant Retired	153,900	105,700	322,593	267,834	206,511	1,056,538
Total Additions Net of Retirements	$ 1,309,900	$ 1,022,050	$ 4,702,207	$ 2,979,066	$ 2,369,044	$ 12,382,267

Please refer to Accountants' Report, Summary of Significant Assumptions and Summary of Significant Accounting Policies

McFarland Water Utility
Plant and Depreciation - Water
Actual 2022 - Forecasted 2027

Attachment 6

2022 Depreciation Expense	$ 302,820	129,498	Utility Financed Plant 1/1/22 (less land)	$ 10,422,997	Contributed Plant 1/1/22 (less land)	7,674,104
2022 Ave Depreciable Plant	$ 11,003,878	$ 7,674,104	Utility Financed 12/31/22 (less land)	11,584,759	Contributed Plant 12/31/22 (less land)	7,674,104
Composite Depreciation Rate	2.752%	1.687%	Depreciable Plant	$ 11,003,878	Depreciable Plant	$ 7,674,104

	Plant Additions	Depreciation Rates	Actual 2022	Forecasted 2023	2024	2025	2026	2027
Base Plant Jan 1, 2023- Utility Financed	$ 11,584,759	2.752%	$ 302,820	$ 322,732	$ 315,025	$ 318,800	$ 318,800	$ 318,800
Base Plant Jan 1, 2023- CIAC	7,674,104	1.687%	129,498	129,500	129,500	129,500	129,500	129,500
Additions								
2023								
Utility Financed Projects	1,196,500	2.752%	-	16,450	32,900	32,900	32,900	32,900
Contributed Projects	267,300	1.687%	-	2,250	4,500	4,500	4,500	4,500
2024								
Utility Financed Projects	1,127,750	2.752%	-	-	15,500	31,000	31,000	31,000
Contributed Projects	-	1.687%	-	-	-	-	-	-
2025								
Utility Financed Projects	3,557,940	2.752%	-	-	-	48,950	97,900	97,900
Contributed Projects	1,466,860	1.687%	-	-	-	12,400	24,800	24,800
2026								
Utility Financed Projects	2,954,000	2.752%	-	-	-	-	40,650	81,300
Contributed Projects	292,900	1.687%	-	-	-	-	2,450	4,900
2027								
Utility Financed Projects	2,277,655	2.752%	-	-	-	-	-	31,350
Contributed Projects	297,900	1.687%	-	-	-	-	-	2,500
Depreciation charged to Sewer			(32,014)	(40,754)	(40,754)	(40,754)	(40,754)	(40,754)
Total Depreciation Expense			$ 400,304	$ 430,178	$ 456,671	$ 537,296	$ 641,746	$ 718,696
Total Retirements	(1,056,538)							
Plant Balance (net of retirements)	$ 31,641,130							
Depreciation Expense- Utility Financed Plant			$ 270,806	$ 298,428	$ 322,671	$ 390,896	$ 480,496	$ 552,496
Depreciation Expense- CIAC Plant			$ 129,498	$ 131,750	$ 134,000	$ 146,400	$ 161,250	$ 166,200
CIAC Plant January 1			$ 7,674,104	$ 7,674,104	$ 7,941,404	$ 7,941,404	$ 9,408,264	$ 9,701,164
CIAC Plant December 31			$ 7,674,104	$ 7,941,404	$ 7,941,404	$ 9,408,264	$ 9,701,164	$ 9,999,064

Please refer to Accountants' Report, Summary of Significant Assumptions and Summary of Significant Accounting Policies

McFarland Water Utility
Revenues Forecast - Water (current rates)
Actual 2022 - Forecasted 2027

Attachment 7

	Actual	Forecasted				
	2022	2023	2024	2025	2026	2027
Residential						
Total Revenue	705,969	$ 708,537	$ 726,605	$ 736,852	$ 751,009	$ 765,167
Volume Sold (MG)	147,467	147,229	150,171	153,112	156,054	158,996
Average Number of Customers	3,185	3,203	3,267	3,331	3,395	3,459
Revenue Per Customer	222	221	221	221	221	221
Volume Per Customer	46	46	46	46	46	46
Multifamily residential						
Total Revenue	61,750	65,783	72,178	69,831	71,855	73,879
Volume Sold (MG)	19,413	21,694	22,361	23,029	23,696	24,364
Average Number of Customers	63	65	67	69	71	73
Revenue Per Customer	980	1,012	1,012	1,012	1,012	1,012
Volume Per Customer	308	334	334	334	334	334
Commercial						
Total Revenue	86,433	89,477	92,762	91,142	91,974	92,806
Volume Sold (MG)	24,497	27,067	27,318	27,570	27,822	28,074
Average Number of Customers	214	215	217	219	221	223
Revenue Per Customer	404	416	416	416	416	416
Volume Per Customer	114	126	126	126	126	126
Public Authorities						
Total Revenue	29,477	35,009	38,378	37,131	38,192	39,300
Volume Sold (MG)	9,873	11,905	12,266	12,626	12,987	13,348
Average Number of Customers	28	33	34	35	36	37
Revenue Per Customer	1,053	1,061	1,061	1,061	1,061	1,061
Volume Per Customer	353	361	361	361	361	361
Private Fire Protection						
Total Revenue	52,161	50,934	54,024	54,616	56,457	58,298
Average Number of Customers	85	83	86	89	92	95
Revenue Per Customer	614	614	614	614	614	614
Public Fire Protection	472,300	472,300	472,300	472,300	472,300	472,300
Total Revenue	$ 1,408,090	$ 1,422,040	$ 1,456,247	$ 1,461,872	$ 1,481,787	$ 1,501,750

2023 forecasted customers to be consistent with the customer count on 5/31/2023.
2024 forecasted customers to be consistent with the customer count on 5/31/2023, adjusted for the 5-year average change in customer numbers.
Forecasted consumption to be consistent with the consumption per customer for the previous 12 months.

Please refer to Accountants' Report, Summary of Significant Assumptions and Summary of Significant Accounting Policies

McFarland Water Utility

Attachment 8

Expenses Forecast - Water (GAAP basis)
Actual 2022 - Forecasted 2027

	Actual	Forecasted				
	2022	2023	2024	2025	2026	2027
OPERATING EXPENSES						
Pumping	$ 160,260	$ 76,935	$ 78,894	$ 81,576	$ 84,350	$ 87,218
Water treatment	30,927	26,917	27,568	28,505	29,474	30,476
Transmission & distribution *	111,643	149,228	165,860	171,499	177,330	183,359
Customer accounts expense	49,933	65,781	67,162	69,446	71,807	74,248
Administration & general	316,627	496,453	507,750	531,014	549,068	567,736
Total Operation & Maintenance	669,390	815,314	847,234	882,040	912,029	943,037
Depreciation expense	400,304	430,178	456,671	537,296	641,746	718,696
Taxes-FICA	15,333	21,773	22,339	23,098	23,884	24,696
TOTAL OPERATING EXPENSES	$ 1,085,027	$ 1,267,265	$ 1,326,244	$ 1,442,434	$ 1,577,659	$ 1,686,429

Forecasted 2023 and 2024 are based on the Test Year 2024 Rate Study and thereafter are inflated at a rate of 3.4% annually.

* Changes in expenses beyond inflation include the following:
- $12,500 of tower painting in transmission & distribution in 2023 and $26,042 in 2024
-$6,000 T24 Rate Study in 2023, 2024 & 2025

Please refer to Accountants' Report, Summary of Significant Assumptions and Summary of Significant Accounting Policies

McFarland Water Utility
Debt Coverage - Water
Actual 2022 - Forecasted 2027

Attachment 9

	Actual 2022	Forecasted 2023	Forecasted 2024	Forecasted 2025	Forecasted 2026	Forecasted 2027
Actual Defined Earnings						
Operating Revenues	$ 1,467,683	$ 1,480,828	$ 1,749,210	$ 1,989,033	$ 2,076,851	$ 2,519,220
Add: Interest income	123,185	126,204	128,728	131,303	133,929	136,607
Less: Operation and Maintenance Expenses	669,390	815,314	847,234	882,040	912,029	943,037
Taxes Other than Equivalent	15,333	21,773	22,339	23,098	23,884	24,696
Net Defined Earnings	$ 906,145	$ 769,945	$ 1,008,365	$ 1,215,197	$ 1,274,867	$ 1,688,094
Required Defined Earnings						
Subsequent Year Principal and Interest Payment- Revenue Debt	230,299	$ 228,954	$ 228,781	$ 228,436	$ 227,918	$ 227,228
Subsequent Year Principal and Interest Payment - Proposed Debt	-	-	401,716	401,716	701,149	701,149
Subtotal	230,299	228,954	630,497	630,152	929,067	928,377
Required Coverage Factor	1.25	1.25	1.25	1.25	1.25	1.25
Required Defined Earnings	$ 287,874	$ 286,193	$ 788,121	$ 787,690	$ 1,161,334	$ 1,160,471
Excess (Shortage)	$ 618,271	$ 483,752	$ 220,243	$ 427,507	$ 113,533	$ 527,623
Actual Coverage Factor		3.36	1.60	1.93	1.37	1.82

Please refer to Accountants' Report, Summary of Significant Assumptions and Summary of Significant Accounting Policies

McFarland Water Utility
Annual Debt Service - Water

	2015	2017	2019	2020	2022	2024	2026	Annual
	G.O. Promissory Note	G.O. Promissory Note	G.O. Promissory Note	G.O. Promissory Note	Revenue Bonds	Estimated Revenue Bonds	Estimated Revenue Bonds	Debt Service
2023	187,578	79,900	100,800	78,400	230,299	-	-	676,977
2024	188,978	83,400	104,100	77,350	228,954	-	-	682,782
2025	-	91,800	101,400	76,300	228,781	401,716	-	899,997
2026	-	-	103,700	80,250	228,436	401,716	-	814,102
2027	-	-	100,850	78,750	227,918	401,716	299,433	1,108,667
2028	-	-	103,000	77,250	227,228	401,716	299,433	1,108,627
2029	-	-	-	76,125	226,365	401,716	299,433	1,003,639
2030	-	-	-	-	229,644	401,716	299,433	930,793
2031	-	-	-	-	228,264	401,716	299,433	929,413
2032	-	-	-	-	226,710	401,716	299,433	927,859
2033	-	-	-	-	229,299	401,716	299,433	930,448
2034	-	-	-	-	228,824	401,716	299,433	929,973
2035	-	-	-	-	228,220	401,716	299,433	929,369
2036	-	-	-	-	227,487	401,716	299,433	928,636
2037	-	-	-	-	229,213	401,716	299,433	930,362
2038	-	-	-	-	230,594	401,716	299,433	931,743
2039	-	-	-	-	227,314	401,716	299,433	928,463
2040	-	-	-	-	228,177	401,716	299,433	929,326
2041	-	-	-	-	228,695	401,716	299,433	929,844
2042	-	-	-	-	228,918	401,716	299,433	930,067
2043	-	-	-	-	-	401,716	299,433	701,149
2044	-	-	-	-	-	401,716	299,433	701,149
2045	-	-	-	-	-	-	299,433	299,433
2046	-	-	-	-	-	-	299,433	299,433
Totals	376,556	255,100	613,850	544,425	4,569,340	8,034,320	5,988,660	20,382,251
						(A)	(B)	

(A) Forecasted Revenue Bond issue of $5,225,500 bearing an interest rate of 4.5% annually for 20 years
(B) Forecasted Revenue Bond issue of $3,895,000 bearing an interest rate of 4.5% annually for 20 years

Please refer to Accountants' Report, Summary of Significant Assumptions and Summary of Significant Accounting Policies

McFarland Water Utility
Taxes - Water
Actual 2022 - Forecasted 2027

Attachment 11

	Actual	Forecasted				
	2022	2023	2024	2025	2026	2027
Water						
Plant in Service - January 1	$ 18,184,651	$ 19,346,412	$ 20,656,312	$ 21,678,362	$ 26,380,569	$ 29,359,635
Held for Future Use - January 1	224,112	224,112	224,112	224,112	224,112	224,112
CWIP	22,736	64,902	29,213	29,213	29,213	29,213
Materials and Supplies	19,450	19,450	19,450	19,450	19,450	19,450
Assessable Plant	18,450,949	19,654,876	20,929,087	21,951,137	26,653,344	29,632,410
Assessment Ratio	95.12%	99.11%	99.11%	99.11%	99.11%	99.11%
Assessed Value	17,550,340	19,480,713	20,743,633	21,756,626	26,417,167	29,369,835
Mill Rate (A)	14.7236	13.5547	13.9071	14.3799	14.8688	15.3744
Tax Equivalent	258,404	264,054	288,483	312,859	392,793	451,543
1994 Tax Equivalent Floor	78,428	78,428	78,428	78,428	78,428	78,428
Larger of two lines above	258,404	264,054	288,483	312,859	392,793	451,543
Less local & school tax equivalent on meters charged to sewer department	5,927	9,955	10,214	10,561	10,920	11,291
Net property tax equivalent	252,477	254,099	278,269	302,298	381,873	440,252
Social Security	19,998	20,838	21,380	22,107	22,859	23,636
PSC Remainder Assessment	1,262	1,315	1,349	1,395	1,442	1,491
Total Water Tax Expense	$ 273,737	$ 276,252	$ 300,998	$ 325,800	$ 406,174	$ 465,379

2022 Mill Rate Computation (A)	Total	Utility
State	0.0000	N/A
County	2.6254	N/A
Local	5.7824	5.7824
School	8.2094	8.2094
Vocational	0.6959	0.6959
Gross Tax Rate	17.3131	14.6877
School Credit	-1.3356	-1.1330
Net Tax Rate	15.9775	13.5547
2022 Assessment Ratio	0.9512	

Please refer to Accountants' Report, Summary of Significant Assumptions and Summary of Significant Accounting Policies

VILLAGE OF
McFarland

SUMMARY SHEET

MEETING DATE: **Tuesday, January 9, 2024**

SECTION: **Business**

DEPARTMENT: **Public Works**

CONTACT: **Sayer Larson, Parks Superintendent, Lee Igl, Public Works Director, Matt Schuenke, Village Administrator**

AGENDA ITEM: **Discussion and action regarding confirmation for the ordering of playground equipment within the proposed Inclusive Park at Waubesa Intermediate School.**

PREVIOUS ACTION:
The Parks & Recreation Committee recommended approval of the concept to develop the park at the school, offered approval for Phase 1 of the improvement, and entered into planning/design agreement for Phase 2 at its meeting on June 6, 2023.

At its August 1, 2023, meeting, the Parks & Recreation Committee was updated on next steps for the project as the planning process was beginning.

The Parks & Recreation Committee began the planning process at its September 5, 2023, meeting.

A Public Information Meeting was held for the project at an open event at the Municipal Center on October 4, 2023.

The proposed site plan for the improvements was reviewed and approved by Committee at their meeting on November 7, 2023.

A draft of the planned equipment was discussed and reviewed by Committee at its meeting on December 5, 2023.

The Parks & Recreation Committee recommended approval to the Village Board regarding the Inclusive Park equipment included within the packet at their January 2, 2024 meeting.

ISSUE SUMMARY:
The first phase of the Inclusive Park at Waubesa Intermediate School was approved and begun in 2023. The first phase included a structure with public restrooms, associated utilities, accessible parking, and vehicular access. The Village and School District are sharing in the costs to bring the facility forward, helping to mitigate the cost impact for any one party. The design, bidding, and installation is planned in Phase 2 to complete the inclusive playground elements. The site plan was presented to the committee and approved on November with a draft plan for equipment reviewed in December of last year. At its meeting in January, the

Committee reviewed the final equipment layout and recommendation as well as affirmed its desire to continue partnership with the School District and proceed with this order. The School District will be ordering the equipment as we continue to bring details of the project together. The final design for sitework will be presented in March to proceed with bidding for the project to begin construction this Summer. Ordering the equipment now gets it started in production so that it can be installed in line with the project schedule.

FINANCIAL/BUDGET IMPACT:
The total cost estimate for the project as is included in the accepted Capital Improvement Plan and proposed 2024 Budget is $2.1 million, being shared by the Village and School District through various sources. The equipment cost for the village as enclosed on the quote is $665,400.00. The equipment cost for the school district equipment is $218,285.00.

VILLAGE PLAN REFERENCE:
Inclusive Playground Master Plan - December 14, 2020

ORDINANCE REFERENCE:
None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:
Recommended motion:

> *Motion, second to approve the confirmation to order playground equipment within the proposed Inclusive Park at Waubesa Intermediate School.*

ATTACHMENTS:
1. 23_1226 McFarland Inclusive Playground Renderings
2. 23_1226 Waubesa Inclusive Playground Quote and Component Lists
3. 23_1226 Waubesa Intermediate School Playground Renderings
4. 23_1226 Waubesa Intermediate School Playground Quote and Inclusions

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McFarland Inclusive Playground

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McFarland Inclusive Playground

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McFarland Inclusive Playground

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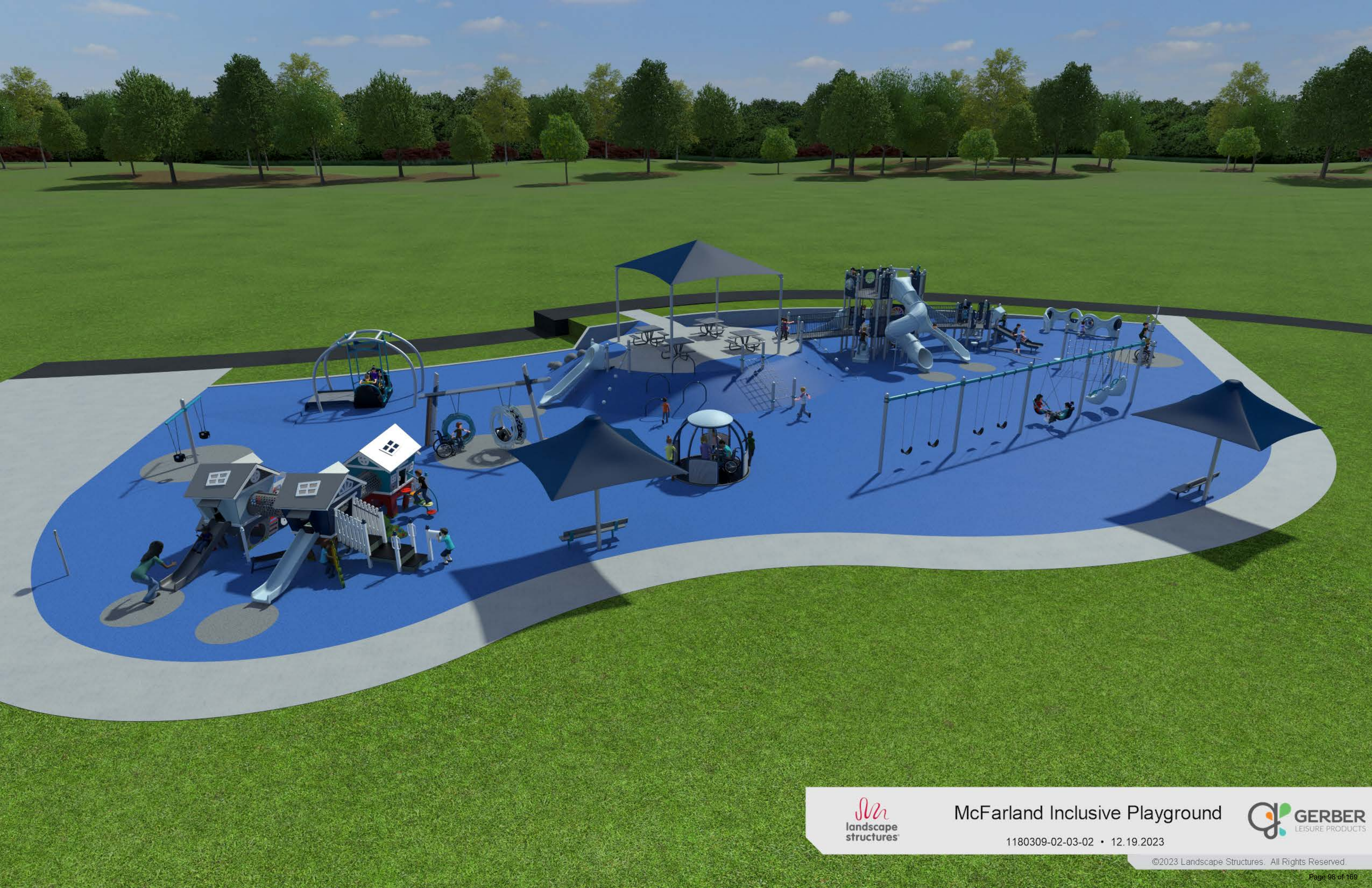

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McFarland Inclusive Playground

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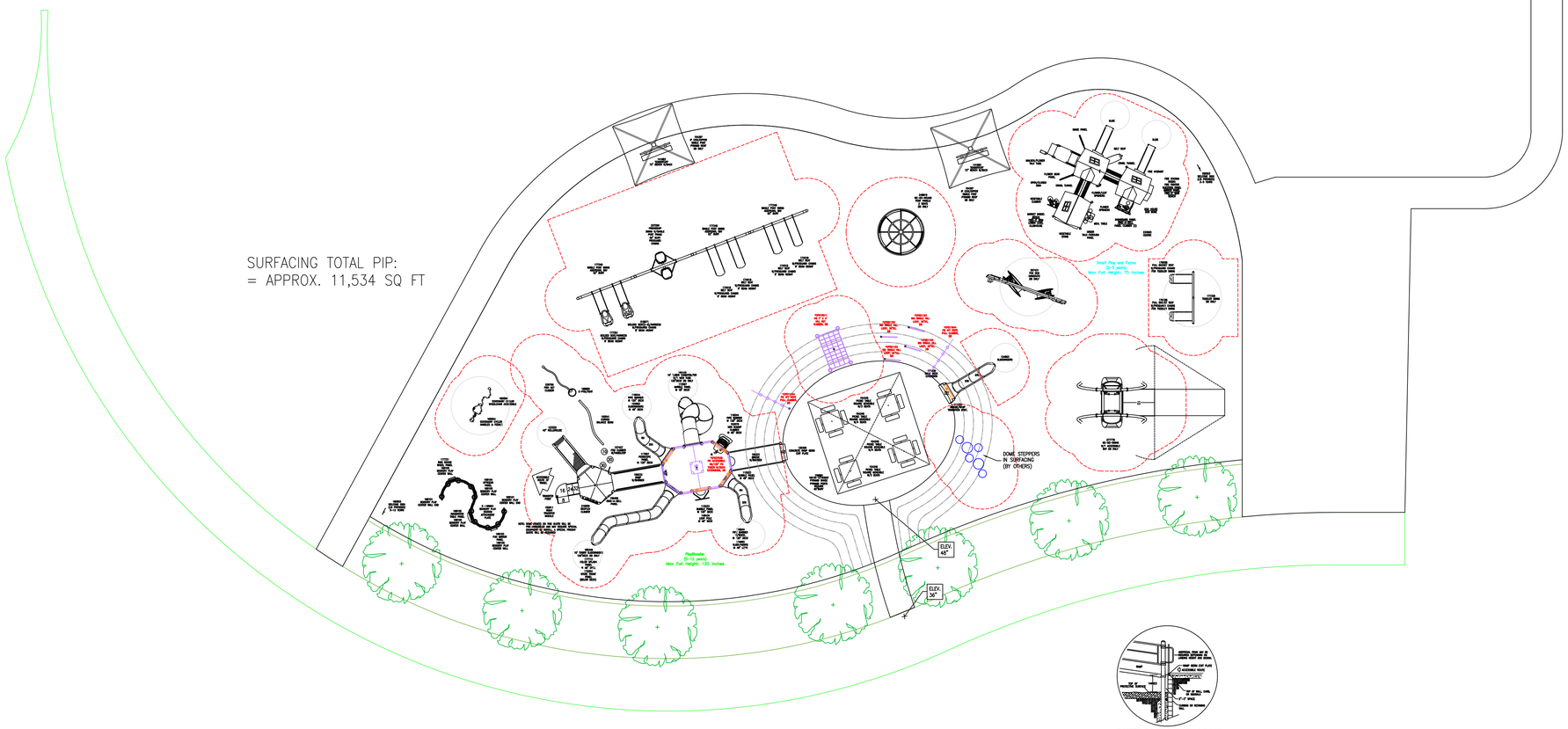

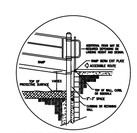

SUGGESTED ELEVATED RAMP BERM EXIT PLATE
24" PLUS DECK TO GRADE/TIR INSTALLATION
REFER TO RAMP BERM EXIT PLATE INSTALLATION SHEET
SEE PLAN FOR ELEVATION OF PLATE

5–12 YEARS

TOTAL ELEVATED PLAY COMPONENTS	15		
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	9	REQUIRED	8
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	9	REQUIRED	0
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	23	REQUIRED	0
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	14	REQUIRED	14

2–5 YEARS

TOTAL ELEVATED PLAY COMPONENTS	18		
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	13	REQUIRED	9
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	18	REQUIRED	6
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	11	REQUIRED	11

SURFACING:
TOTAL PIP = 10,778 SQ FT
10' = 1,632 SQ FT
8' = 2,004 SQ FT
7' = 367 SQ FT
6' = 272 SQ FT
4' = 6,503 SQ FT

BLUE = 10,298 SQ FT
GRAY = 480 SQ FT

NOTE: SOME ITEM(S) ON THIS QUOTE WILL BE PRE–ASSEMBLED AND MAY REQUIRE SPECIAL EQUIPMENT TO INSTALL. A SPECIAL FREIGHT QUOTE WILL BE REQUIRED

landscape structures

The play components identified on this plan are IPEMA certified. (Unless model number is preceded with *) The use and layout of these components conform to the requirements of ASTM F1487. To verify product certification, visit www.ipema.org

SKYWAYS SHADES NOT IPEMA CERTIFIED
PLEASE SEE QUOTATION FOR SPECIAL SKYWAYS NOTES

THIS PLAY AREA & PLAY EQUIPMENT IS DESIGNED FOR AGES 2–12 YEARS UNLESS OTHERWISE NOTED ON PLAN.

IT IS THE MANUFACTURERS OPINION THAT THIS PLAY AREA DOES CONFORM TO THE A.D.A. ACCESSIBILITY STANDARDS, ASSUMING AN ACCESSIBLE PROTECTIVE SURFACING IS PROVIDED, AS INDICATED, OR WITHIN THE ENTIRE USE ZONE.

THIS CONCEPTUAL PLAN WAS BASED ON INFORMATION AVAILABLE TO US. PRIOR TO CONSTRUCTION, DETAILED SITE INFORMATION INCLUDING SITE DIMENSIONS, TOPOGRAPHY EXISTING UTILITIES, SOIL CONDITIONS, AND DRAINAGE SOLUTIONS SHOULD BE OBTAINED, EVALUATED, & UTILIZED IN THE FINAL DESIGN. PLEASE VERIFY ALL DIMENSIONS OF PLAY AREA, SIZE, ORIENTATION, AND LOCATION OF ALL EXISTING UTILITIES, EQUIPMENT, AND SITE FURNISHINGS PRIOR TO ORDERING. SLIDES SHOULD NOT FACE THE HOT AFTERNOON SUN.

CHOOSE A PROTECTIVE SURFACING MATERIAL THAT HAS A CRITICAL HEIGHT VALUE TO MEET THE MAXIMUM FALL HEIGHT FOR THE EQUIPMENT (REF. ASTM F1487 STANDARD CONSUMER SAFETY PERFORMANCE SPECIFICATION FOR PLAYGROUND EQUIPMENT FOR PUBLIC USE, SECTION 8 CURRENT REVISION). THE SUBSURFACE MUST BE WELL DRAINED. IF THE SOIL DOES NOT DRAIN NATURALLY IT MUST BE TILED OR SLOPED 1/8" TO 1/4" PER FOOT TO A STORM SEWER OR A "FRENCH DRAIN".

IT IS THE MANUFACTURER'S OPINION AND INTENT THAT THE LAYOUT OF THESE COMPONENTS CONFORM WITH THE U.S. CONSUMER PRODUCT SAFETY COMMISSION'S (CPSC) "HANDBOOK FOR PUBLIC PLAYGROUND SAFETY".

DESIGNED BY:
CBA

COPYRIGHT: 12/19/23
LANDSCAPE STRUCTURES, INC.
601 7th STREET SOUTH – P.O. BOX 198
DELANO, MINNESOTA 55328
PH: 1–800–328–0035 FAX: 1–763–972–6091

Date	Previous Drawing #	Initials
12/5/23	1180309–02–02	CBA
11/20/23	1180309–02–01	MGA

SCALE IN FEET:
0' 5' 10' 20' 40'

McFarland Inclusive Playground

McFarland, WI

Gerber Leisure Products, Inc.
Kyla Reamon

SYSTEM TYPE:
PlayBooster & Forma

DRAWING #:
1180309–02–03

ISO 14001:2015 ETIE
ISO 9001:2015 Certified

Gerber Leisure Products, INC.
PO Box 42
Mount Horeb, WI 53572
Phone: 800-236-7758
Prepared by: Kyla Reamon/ kyla@gerberleisure.com

QUOTE

DATE:	12/19/2023
QUOTE Name:	Inclusive Playground
Valid Until:	30 days

Customer

VIllage of McFarland
Attn: Inclusive Playspace
5915 Milwaukee Street
McFarland,WI - 53558, USA

DESCRIPTION	QTY	PRICE	AMOUNT
New Landscape Structures play equipment, per attached 2D, 3Ds & Component List	1	370905	370,905.00
Discount on equipment, per Kyla	1	-25905	-25,905.00
Freight to installer	3	1400	4,200.00
Professional installation of above listed equipment	1	106575	106,575.00
Poured-in-Place Rubber Surfacing, delivered & installed *(includes aggregate base)*	1	209625	209,625.00
			0.00
To be completed by a General Contractor or Owner			
****Can be completed by Gerber Leisure Products for an additional fee***			
Excavation, site prep/leveling			
Concrete Pad and sidewalk			
Site restoration and reseeding			
Concrete border or sidewalks surrounding playspace			
Marking or private lines and building permits			
Final Color Selection			0.00

The equipment that I have proposed would comply with the current ADA guidelines in and of itself assuming that accessible resilient surfacing is supplied underneath the equipment including under and around the auxiliary ground level equipment, and an access pathway to the area is provided

Subtotal	$665,400.00
Taxable	$0.00
Tax rate	0.000%
Tax due	$0.00
Other	$0.00
TOTAL Due	**$665,400.00**

TERMS AND CONDITIONS

1. Full payment of materials is due to place the order
2. Customer will be billed for applicable installation servives and surfacing materials at start of work
3. Additional agreed upon services will be billed upon completion of the project
4. Final payment will be due within 30 days of invoice date
5. Please mail or email signed price quote to the address above

Customer Acceptance (sign below):

x _____

Print Name:

If you have any questions about this price quote, please contact: Kyla Reamon at 608-437-7037 / kyla@gerberleisure.com

Thank You For Your Business!

Gerber Leisure Products, INC.

PO Box 42
Mount Horeb, WI 53572
Phone: 800-236-7758
Prepared by: Kyla Reamon / kyla@gerberleisure.com

QUOTE

DATE:	12/19/2023
QUOTE Name:	Inclusive Playground
Valid Until:	30 days

Customer

VIllage of McFarland
Attn: Inclusive Playspace
5915 Milwaukee Street
McFarland,WI - 53558, USA

DESCRIPTION	Includes	Does NOT Include
New Landscape Structures play equipment, per attached 2D, 3Ds & Component List	all equipment listed and shown on corresponding documents	discounts, shipping, installation, surfacing
Discount on equipment, per Kyla	discount from manufacturer LIST pricing of equipment	discounts of any other kind, unless included in this quote
Freight to installer	safe delivery of the listed equipment to a previously agreed upon location, or our installers warehouse for storage	unloading of freight if not shipped to our warehouse
Professional installation of above listed equipment	digging footing holes, assembly of equipment, concrete for footings, project management, calling diggers, coordination of materials	excavation, site prep/leveling, surfacing, installation of surfacing, private lines marking or responsibility
Poured-in-Place Rubber Surfacing, delivered & installed	fall protecting rubber, 50/50 color/black top coat, 7-year warranty, aggregate sub-base, delivery & installation	site security, on-site drop test
Concrete border and flatwork	BY GENERAL CONTRACTOR	
Excavation, site prep/leveling	BY GENERAL CONTRACTOR	

The equipment that I have proposed would comply with the current ADA guidelines in and of itself assuming that accessible resilient surfacing is supplied underneath the equipment including under and around the auxiliary ground level equipment, and an access pathway to the area is provided

TERMS AND CONDITIONS

1. Full payment on materials is due to place the order.
2. Customer will be billed for applicable installation servives at start of work
3. Additional services (surfacing) will be billed upon completion of the project
4. Payment will be due within 30 days of invoice date
5. Please mail or email signed price quote to the address above

Customer Acceptance (sign below):

x _____

Print Name:

If you have any questions about this price quote, please contact: Kyla Reamon at 608-437-7037 /kyla@gerberleisure.com

Thank You For Your Business!

Color Verification Summary

McFarland Inclusive Playground

1180309-02-03

PlayBooster (5-12 years)

*** Palette Overridden ***

Direct Bury Aluminum

CG: Metallic Silver/Lagoon/Seafoam/Slate

ProShield® Finish	
Posts/Arches:	**Metallic Silver**
Clamps/Ball Connectors:	**Lagoon ***
Play Components:	**Denim ***
Polyethylene	
Slide Hoods/O-Zone®:	**Seafoam**
Slides/Tunnels/Gliders/E-Pods®:	**Seafoam**
Permalene®	
Primary Permalene:	**Recycled Denim w/Black ***
Secondary Permalene:	**Recycled Seafoam w/Black**
TenderTuff	
Barriers/Ladders/Benches:	**Gray**
Wheels/Rings/Rollers:	**Gray**
Decks/Step Ladders:	**Gray**
Cables	
Cables:	**Black**
Swings	
Posts:	**Metallic Silver**
Beams:	**Lagoon**
Clamps:	**Denim ***
Molded Bucket Seats:	**Seafoam**
Seat Harness:	**Lagoon**
Vibe®/SteelX®	
Secondary Panels:	**Lagoon**
Shade	
Upper Sails:	**Denim FR ***

QTY	NO.	DESCRIPTION
Freestanding Play		
Custom		
4	CP001153	**Single hill loop, 36"OC DB**
		Play Components: Denim=314
Motion & More Fun		
1	248819A	**We-Go-Round™ w/Perf Panels And 2 Seats We-Go-Round™ w/Perf Panels And w/2 Seats**
		Posts/Arches: Metallic Silver=349
		Play Components: Denim=314
		Slides/Tunnels/Gliders/E-Pods®: Seafoam=536
		Primary Permalene: Recycled Denim w/Black=814
Sensory Play		

QTY	NO.	DESCRIPTION
4	168100A	**Sensory Play Center Wall DB**
		Slides/Tunnels/Gliders/E-Pods®: Seafoam=536
2	168101A	**Sensory Play Center Wall End DB**
		Slides/Tunnels/Gliders/E-Pods®: Seafoam=536
5	168661A	**Sensory Play Station Plate**
		Slides/Tunnels/Gliders/E-Pods®: Seafoam=536
1	168103A	**Fun Mirror Panel**
		Primary Permalene: Recycled Denim w/Black=814
1	168105A	**Imagination Table**
		Primary Permalene: Recycled Denim w/Black=814
1	168104A	**Optigear Panel**
		Primary Permalene: Recycled Denim w/Black=814
1	177721A	**Rain Sound Wheel Panel**
		Primary Permalene: Recycled Denim w/Black=814
Shade		
1	159881C	[1]**18x18 Shade Pyramid 12'Roof Height 60"Bury**
		Posts/Arches: Metallic Silver=349
		Upper Sails: Denim FR=509
1	154397A	[1]**CoolToppers Single Post DB Only**
		Posts/Arches: Metallic Silver=349
		Upper Sails: Denim FR=509
Signs		
1	182503C	**Welcome Sign (LSI Provided) Ages 5-12 years Direct Bury**
		Posts/Arches: Metallic Silver=349
Site Furnishings		
1	141683A	**72" TenderTuff Bench w/Back No Armrests DB**
		Play Components: Denim=314
		Barriers/Ladders/Benches: Gray=166
2	154345B	**Picnic Table Square 3 Seats**
		Play Components: Denim=314
		Barriers/Ladders/Benches: Gray=166
2	154345A	**Picnic Table Square 4 Seats**
		Play Components: Denim=314
		Barriers/Ladders/Benches: Gray=166
Sports & Fitness		

QTY	NO.	DESCRIPTION	
1	100041A	**Curved Balance Beam DB**	
		Play Components: Denim=314	
		Wheels/Rings/Rollers: Gray=166	
Swings			
1	237296A	**Friendship Swing w/Single Post Frame 52" Bury ProGuard Chain Friendship Swing w/Single Post Frame 52" Bury ProGuard Chains**	0
		Posts: Metallic Silver=349	
		Beams: Lagoon=421	
		Clamps: Denim=314	
3	177345A	**Single Post Swing Frame 52" Bury Additional Bay 8' Beam Heig Single Post Swing Frame 52" Bury Additional Bay 8' Beam Height Only**	
		Posts: Metallic Silver=349	
		Beams: Lagoon=421	
		Clamps: Denim=314	
1	218671C	**Molded Bucket Seat 2-5 w/Harness ProGuard Chains 8' Beam Ht Molded Bucket Seat 2-5 w/Harness ProGuard Chains 8' Beam Height**	
		Molded Bucket Seats: Seafoam=536	
		Seat Harness: Lagoon=421	
1	177351A	**Molded Bucket Seat w/Harness ProGuard Chains for 8' Bm Hgt Molded Bucket Seat w/Harness ProGuard Chains for 8' Beam Height**	
		Molded Bucket Seats: Seafoam=536	
		Seat Harness: Lagoon=421	
4	174018A	**Belt Seat ProGuard Chains for 8' Beam Height**	
PlayBooster® Bridges & Ramps			
1	156231A	**Bridge w/Barriers**	
		Clamps/Ball Connectors: Lagoon=421	
		Play Components: Denim=314	
		Decks/Step Ladders: Gray=166	
1	120325A	**Ramp Berm Exit Plate Concrete Wall**	
		Clamps/Ball Connectors: Lagoon=421	
		Decks/Step Ladders: Gray=166	

QTY	NO.	DESCRIPTION
1	171539A	**Ramp Deck Extension DB 12"Dk**
		Posts/Arches: Metallic Silver=349
		Clamps/Ball Connectors: Lagoon=421
		Primary Permalene: Recycled Denim w/Black=814
		Decks/Step Ladders: Gray=166
1	156233A	**Ramp w/Barriers**
		Clamps/Ball Connectors: Lagoon=421
		Play Components: Denim=314
		Decks/Step Ladders: Gray=166
Climbers Other		
1	235756A	**Fish Net Climber DB (Rope)**
		Clamps/Ball Connectors: Lagoon=421
		Play Components: Denim=314
		Cables: Black=005
1	219509A	**GeoPlex ™ Climber 40" Deck**
		Posts/Arches: Metallic Silver=349
		Clamps/Ball Connectors: Lagoon=421
		Slides/Tunnels/Gliders/E-Pods®: Seafoam=536
		Primary Permalene: Recycled Denim w/Black=814
Climbers W/Permalene Handholds		
1	157427B	**Pod Climber w/Handloop 40"Dk DB Right Handhold**
		Clamps/Ball Connectors: Lagoon=421
		Play Components: Denim=314
		Slides/Tunnels/Gliders/E-Pods®: Seafoam=536
		Primary Permalene: Recycled Denim w/Black=814
		Barriers/Ladders/Benches: Gray=166
1	148434A	**Loop Pole Perm Handholds 48"Dk DB**
		Clamps/Ball Connectors: Lagoon=421
		Play Components: Denim=314
		Primary Permalene: Recycled Denim w/Black=814
1	153076A	**Mini Summit Climber 48"Dk DB**
		Posts/Arches: Metallic Silver=349
		Clamps/Ball Connectors: Lagoon=421
		Slides/Tunnels/Gliders/E-Pods®: Seafoam=536
		Primary Permalene: Recycled Denim w/Black=814
Custom		

QTY	NO.	DESCRIPTION
1	CP010511	**7' x 4' Hill Net climber Using thru-clamps for 4ft elevation. Includes clamps, hardware, and 4-7 ga steel ground level posts. DB**
		Posts/Arches: Metallic Silver=349
		Clamps/Ball Connectors: Lagoon=421
		Cables: Black=005
1	CP037038	**Accessible 48/120" PO Tower w/Deck Extensions PO Tower decks to be extended on both ends to allow a 60" turn radius. Includes 8 24" wide perm infills. Standard product to be quoted at other deck locations. Center climbing access to 120" dk. DB**
		NOTE – Item Ships Preassembled; LSI must coordinate freight
		Posts/Arches: Metallic Silver=349
		Clamps/Ball Connectors: Lagoon=421
		Primary Permalene: Recycled Denim w/Black=814
		Decks/Step Ladders: Gray=166
2	CP011944	**4ft Rope Pull Climber 4ft elevation change. Approximately 9' long in plan. Includes clamps, 4 roto knots, and two posts. DB**
		Posts/Arches: Metallic Silver=349
		Clamps/Ball Connectors: Lagoon=421
		Slides/Tunnels/Gliders/E-Pods®: Seafoam=536
Decks		
1	152911B	**Curved Transfer Module Right 40"Dk DB**
		Posts/Arches: Metallic Silver=349
		Clamps/Ball Connectors: Lagoon=421
		Primary Permalene: Recycled Denim w/Black=814
		Barriers/Ladders/Benches: Gray=166
		Decks/Step Ladders: Gray=166
1	178710A	**Hexagon Tenderdeck**
		Clamps/Ball Connectors: Lagoon=421
		Decks/Step Ladders: Gray=166
Enclosures		
2	116244A	**Pipe Barrier Above Deck**
		Clamps/Ball Connectors: Lagoon=421
		Barriers/Ladders/Benches: Gray=166
1	116244B	**Pipe Barrier w/Wheel Above Deck**
		Clamps/Ball Connectors: Lagoon=421
		Barriers/Ladders/Benches: Gray=166
		Wheels/Rings/Rollers: Gray=166

QTY	NO.	DESCRIPTION		
1	117957A	**Periscope Panel Above Deck**		
		Clamps/Ball Connectors:		Lagoon=421
		Primary Permalene:		Recycled Denim w/Black=814
		Secondary Panels:		Lagoon=421
2	115223A	**Bubble Panel Above Deck**		
		Clamps/Ball Connectors:		Lagoon=421
		Primary Permalene:		Recycled Denim w/Black=814
1	173567A	**Marble Panel Above Deck**		
		Clamps/Ball Connectors:		Lagoon=421
		Primary Permalene:		Recycled Denim w/Black=814
1	115254A	**Storefront Panel**		
		Clamps/Ball Connectors:		Lagoon=421
		Primary Permalene:		Recycled Denim w/Black=814
1	177712A	**Color Splash Panel Above Deck**		
		Clamps/Ball Connectors:		Lagoon=421
		Primary Permalene:		Recycled Denim w/Black=814
		Secondary Permalene:		Recycled Seafoam w/Black=836
1	159459A	**Ring-a-Bell Panel Above Deck**		
		Clamps/Ball Connectors:		Lagoon=421
		Play Components:		Denim=314
		Primary Permalene:		Recycled Denim w/Black=814
		Secondary Permalene:		Recycled Seafoam w/Black=836
Mainstructures				
1	185346A	**10' Tower SlideWinder2®**		
		Posts/Arches:		Metallic Silver=349
		Clamps/Ball Connectors:		Lagoon=421
		Slides/Tunnels/Gliders/E-Pods®:		Seafoam=536
1	185338B	**10' Tower TurboTwister w/1 View**		
		Posts/Arches:		Metallic Silver=349
		Clamps/Ball Connectors:		Lagoon=421
		Slides/Tunnels/Gliders/E-Pods®:		Seafoam=536
Motion & More Fun				
1	160054D	**Stationary Cycler Accessible Handles Only**		
		Clamps/Ball Connectors:		Lagoon=421
		Play Components:		Denim=314
1	160054C	**Stationary Cycler Pedals & Handles**		
		Clamps/Ball Connectors:		Lagoon=421
		Play Components:		Denim=314

QTY	NO.	DESCRIPTION
1	166809A	**E-Pod Seat**
		Clamps/Ball Connectors: Lagoon=421
		Slides/Tunnels/Gliders/E-Pods®: Seafoam=536
Posts		
2	111404F	**108"Alum Post DB**
		Posts/Arches: Metallic Silver=349
8	111404E	**116"Alum Post DB**
		Posts/Arches: Metallic Silver=349
2	111404D	**124"Alum Post DB**
		Posts/Arches: Metallic Silver=349
1	111404J	**76"Alum Post DB**
		Posts/Arches: Metallic Silver=349
2	111404H	**92"Alum Post DB**
		Posts/Arches: Metallic Silver=349
Slides		
1	123333A	**Rollerslide 40"Dk DB**
		Posts/Arches: Metallic Silver=349
		Clamps/Ball Connectors: Lagoon=421
		Play Components: Denim=314
		Slide Hoods/O-Zone®: Seafoam=536
		Wheels/Rings/Rollers: Gray=166
		Decks/Step Ladders: Gray=166
2	124863C	**SlideWinder2® 48"Dk DB 1 Straight 1 Right**
		Posts/Arches: Metallic Silver=349
		Clamps/Ball Connectors: Lagoon=421
		Slides/Tunnels/Gliders/E-Pods®: Seafoam=536
1	124863C	**SlideWinder2® 48"Dk DB 2 Straight**
		Posts/Arches: Metallic Silver=349
		Clamps/Ball Connectors: Lagoon=421
		Slides/Tunnels/Gliders/E-Pods®: Seafoam=536

Smart Play and Forma (2-5 years) *** Palette Overridden ***

Direct Bury Aluminum CG: Metallic Silver/Lagoon/Seafoam/Slate

ProShield® Finish

Posts/Arches:	**Metallic Silver**
Clamps/Ball Connectors:	**Denim ***
Play Components:	**Lagoon**

Polyethylene

Slides/Tunnels/Gliders/E-Pods®:	**Seafoam**
Secondary Slides/Tunnels/Gliders/E-Pods®:	**Gray**

Color Verification Summary

McFarland Inclusive Playground

1180309-02-03

Smart Play and Forma (2-5 years)

Direct Bury Aluminum

*** Palette Overridden ***

CG: Metallic Silver/Lagoon/Seafoam/Slate

Permalene®	
Primary Permalene:	**Recycled Denim w/Black ***
Secondary Permalene:	**Recycled Seafoam w/Black**
Tertiary Permalene:	**Recycled Lagoon w/Black**
TenderTuff	
Barriers/Ladders/Benches:	**Gray**
Decks/Step Ladders:	**Gray**
Cables	
Cables:	**Black**
Swings	
Posts:	**Metallic Silver**
Beams:	**Lagoon**
Vibe®/SteelX®	
Primary Panels:	**Seafoam**
Secondary Panels:	**Lagoon**
Shade	
Upper Sails:	**Denim FR ***

QTY	NO.	DESCRIPTION
Forma™		
Sensory Play		
1	307431A	**Fox Den™ Hangouts DB Only** **Fox Den™ Hangouts, Direct Bury Only**
		Posts/Arches: Metallic Silver=349
		Clamps/Ball Connectors: Denim=314
		Cables: Black=005
		Primary Panels: Seafoam=536
		Secondary Panels: Lagoon=421
Freestanding Play		
Shade		
1	154397A	[1]**CoolToppers Single Post DB Only**
		Posts/Arches: Metallic Silver=349
		Upper Sails: Denim FR=509
Signs		
1	182503A	**Welcome Sign (LSI Provided) Ages 2-5 years Direct Bury**
		Posts/Arches: Metallic Silver=349
Site Furnishings		
1	141683A	**72" TenderTuff Bench w/Back No Armrests DB**
		Play Components: Lagoon=421
		Barriers/Ladders/Benches: Gray=166

QTY	NO.	DESCRIPTION
Swings		
1	177336A	**Toddler Swing Frame**
		Posts: Metallic Silver=349
		Beams: Lagoon=421
1	277778A	[1]**We-Go-Swing® for One Wheelchair/One Seat**
		Primary Permalene: Recycled Denim w/Black=814
		Decks/Step Ladders: Gray=166
		Posts: Metallic Silver=349
		Beams: Lagoon=421
2	176038G	**Full Bucket Seat ProGuard Chains for Toddler Swing**
Smart Play®		
Ages 2-5 Yrs		
1	233083A	**Centre Direct Bury**
		Slides/Tunnels/Gliders/E-Pods®: Seafoam=536
		Secondary Slides/Tunnels/Gliders/E-Pods®: Gray=468
		Primary Permalene: Recycled Denim w/Black=814
		Secondary Permalene: Recycled Seafoam w/Black=836
		Tertiary Permalene: Recycled Lagoon w/Black=821

McFarland Inclusive Playground

Date:12/19/2023 | Rep Organization: Gerber Leisure Products, Inc. | Quote No: 1180309-02-03

By:canderson | Contact Person: Kyla Reamon

Project Title: McFarland Inclusive Playground | Location: McFarland WI

PlayBooster (5-12 years)						
PHASE-1 Direct Bury Aluminum			UNIT		TOTAL	
QTY	NO.	DESCRIPTION	WEIGHT (lb)	PRICE (US $)	WEIGHT (lb)	PRICE (2024)
PlayBooster®						
Bridges & Ramps						
1	156231A	Bridge w/Barriers			526.0	5,600.00
1	120325A	Ramp Berm Exit Plate Concrete Wall			30.0	525.00
1	171539A	Ramp Deck Extension DB 12"Dk			54.0	930.00
1	156233A	Ramp w/Barriers			554.0	6,705.00
Climbers Other						
1	235756A	Fish Net DB			65.0	3,350.00
1	219509A	GeoPlex Climber 40"Dk			64.0	1,225.00
Climbers W/Permalene Handholds						
1	148434A	Loop Pole Perm Handholds 48"Dk DB			57.0	1,435.00
1	153076A	Mini Summit Climber 48"Dk DB			88.0	1,570.00
1	157427B	Pod Climber w/Handloop 40"Dk DB Right Handhold			69.0	1,850.00
Custom						
2	CP011944	4FT ROPE PULL CLIMBER DB 4ft elevation change. Approximately 9' long in plan. Includes clamps, 4 roto knots, and two posts.	192.0	2,530.00	384.0	5,060.00
1	CP010511	7' X 4' HILL NET CLIMBER DB Using thru-clamps for 4ft elevation. Includes clamps, hardware, and 4-7 ga steel ground level posts.			370.0	7,095.00
1	CP037038	ACCESSIBLE 48/120" PO TOWER W/DECK EXTENSIONS DB PO Tower decks to be extended on both ends to allow a 60" turn radius. Includes 8 24" wide perm infills. Standard product to be quoted at other deck locations. Center climbing access to 120" dk. **NOTE – Item Ships Preassembled; LSI must coordinate freight**			3620.0	46,825.00
Decks						
1	152911B	Curved Transfer Module			240.0	3,535.00

McFarland Inclusive Playground

Date:12/19/2023 | Rep Organization: Gerber Leisure Products, Inc. | Quote No: 1180309-02-03

By:canderson | Contact Person: Kyla Reamon

Project Title: McFarland Inclusive Playground | Location: McFarland WI

PlayBooster (5-12 years)						
PHASE-1 Direct Bury Aluminum			UNIT		TOTAL	
QTY	NO.	DESCRIPTION	WEIGHT (lb)	PRICE (US $)	WEIGHT (lb)	PRICE (2024)
1	178710A	Right 40"Dk DB Hexagon Tenderdeck			285.0	3,755.00
Enclosures						
2	115223A	Bubble Panel Above Deck	38.0	1,085.00	76.0	2,170.00
1	177712A	Color Splash Panel Above Deck			83.0	3,780.00
1	173567A	Marble Panel Above Deck			64.0	3,000.00
1	117957A	Periscope Panel Above Deck			63.0	2,080.00
2	116244A	Pipe Barrier Above Deck	51.0	800.00	102.0	1,600.00
1	116244B	Pipe Barrier w/Wheel Above Deck			57.0	1,050.00
1	159459A	Ring-A-Bell Panel Above Deck			54.0	1,850.00
1	115254A	Storefront Panel			24.0	800.00
Mainstructures						
1	185346A	10' Tower SlideWinder2			323.0	7,105.00
1	185338B	10' Tower TurboTwister w/1 View			422.0	9,000.00
Motion & More Fun						
1	166809A	E-Pod Seat			11.0	395.00
1	160054D	Stationary Cycler Accessible Handles Only			17.0	1,105.00
1	160054C	Stationary Cycler Pedals & Handles			34.0	2,050.00
Posts						
2	111404F	108"Alum Post DB	28.0	380.00	56.0	760.00
8	111404E	116"Alum Post DB	29.0	395.00	232.0	3,160.00
2	111404D	124"Alum Post DB	30.0	455.00	60.0	910.00
1	111404J	76"Alum Post DB			19.0	330.00
2	111404H	92"Alum Post DB	23.0	355.00	46.0	710.00
Slides						
1	123333A	Rollerslide 40"Dk DB			364.0	9,655.00
2	124863C	SlideWinder2 48"Dk DB 1 Straight 1 Right	178.0	3,335.00	356.0	6,670.00
1	124863C	SlideWinder2 48"Dk DB 2 Straight			178.0	3,335.00
Freestanding Play						
Custom						
4	CP001153	SINGLE HILL LOOP, 36"OC DB	23.0	190.00	92.0	760.00
Motion & More Fun						

McFarland Inclusive Playground

Date:12/19/2023 | Rep Organization: Gerber Leisure Products, Inc. | Quote No: 1180309-02-03

By:canderson | Contact Person: Kyla Reamon

Project Title: McFarland Inclusive Playground | Location: McFarland WI

PlayBooster (5-12 years)						
PHASE-1 Direct Bury Aluminum			UNIT		TOTAL	
QTY	NO.	DESCRIPTION	WEIGHT (lb)	PRICE (US $)	WEIGHT (lb)	PRICE (2024)
1	248819A	We-Go-Round w/Perf Panels - 2 seats DB Only[1]			2100.0	37,310.00
Sensory Play						
1	168103A	Fun Mirror Panel			46.0	2,960.00
1	168105A	Imagination Table			20.0	915.00
1	168104A	Optigear Panel			41.0	3,865.00
1	177721A	Rain Sound Wheel Panel			56.0	2,710.00
4	168100A	Sensory Play Center Wall DB	88.0	1,710.00	352.0	6,840.00
2	168101A	Sensory Play Center Wall End DB	38.0	1,135.00	76.0	2,270.00
5	168661A	Sensory Play Station Plate			0.0	0.00
Shade						
1	159881C	18x18 Shade Pyramid 12'Roof Height 60"Bury[1]			777.0	8,950.00
1	154397A	CoolToppers Single Post Pyramid (12'x12') DB Only[1]			266.0	5,050.00
Signs						
1	182503C	Welcome Sign (LSI Provided) Ages 5-12 years Direct Bury			24.0	0.00
Site Furnishings						
1	141683A	72" TenderTuff Bench w/Back No Armrests DB			121.0	790.00
2	154345B	Picnic Table Square 3 Seats	242.0	1,715.00	484.0	3,430.00
2	154345A	Picnic Table Square 4 Seats	273.0	1,895.00	546.0	3,790.00
Sports & Fitness						
1	100041A	Curved Balance Beam DB			71.0	1,050.00
Swings						
4	174018A	Belt Seat ProGuard Chains for 8' Beam Height	8.0	160.00	32.0	640.00
1	237296A	Friendship Swing w/Single Post Frame 52" Bury ProGuard Chains			351.0	4,135.00
1	218671C	Molded Bucket Seat (2-5 yrs) w/Harness ProGuard Chains for 8' Beam Height			50.0	1,090.00
1	177351A	Molded Bucket Seat (5-12 yrs) w/Harness ProGuard Chains for 8' Beam Height			48.0	1,090.00
3	177345A	Single Post Swing Frame 52" Bury Additional Bay 8' Beam Height Only	148.0	1,290.00	444.0	3,870.00

McFarland Inclusive Playground

Date:12/19/2023 | Rep Organization: Gerber Leisure Products, Inc. | Quote No: 1180309-02-03

By:canderson | Contact Person: Kyla Reamon

Project Title: McFarland Inclusive Playground | Location: McFarland WI

PlayBooster (5-12 years)						
PHASE-1 Direct Bury Aluminum			UNIT		TOTAL	
QTY	NO.	DESCRIPTION	WEIGHT (lb)	PRICE (US $)	WEIGHT (lb)	PRICE (2024)

Smart Play and Forma (2-5 years)						
PHASE-1 Direct Bury Aluminum			UNIT		TOTAL	
QTY	NO.	DESCRIPTION	WEIGHT (lb)	PRICE (US $)	WEIGHT (lb)	PRICE (2024)
Smart Play®						
Ages 2-5 Yrs						
1	233083A	Centre DB[1]			4511.0	61,195.00
Forma™						
Sensory Play						
1	307431A	Fox Den Hangouts DB Only			769.0	19,890.00
Freestanding Play						
Shade						
1	154397A	CoolToppers Single Post Pyramid (12'x12') DB Only[1]			266.0	5,050.00
Signs						
1	182503A	Welcome Sign (LSI Provided) Ages 2-5 years Direct Bury			24.0	0.00
Site Furnishings						
1	141683A	72" TenderTuff Bench w/Back No Armrests DB			121.0	790.00
Swings						
2	176038G	Full Bucket Seat ProGuard Chains for Toddler Swing	11.0	440.00	22.0	880.00
1	177336A	Toddler Swing Frame DB Only			136.0	1,405.00
1	277778A	We-Go-Swing w/1 Accessible Bay DB Only[1]			2357.0	39,205.00

SUMMARY				WEIGHT (lb)	PRICE (2024)
PlayBooster (5-12 years) PHASE-1				15,044.0	242,490.00
Total Safety Zone Area = 6328 sq. ft.					
Smart Play and Forma (2-5 years) PHASE-1				8,206.0	128,415.00

McFarland Inclusive Playground

Date:12/19/2023 | Rep Organization: Gerber Leisure Products, Inc. | Quote No: 1180309-02-03

By:canderson | Contact Person: Kyla Reamon

Project Title: McFarland Inclusive Playground | Location: McFarland WI

Total Safety Zone Area = 6328 sq. ft.

ALL PHASES	PlayBooster®	9,047.0	150,975.00
	Freestanding Play	8,923.0	138,845.00
	Smart Play®	4,511.0	61,195.00
	Forma™	769.0	19,890.00
	Total	23,250.0	370,905.00

landscape structures

Waubesa Intermediate

Waubesa Intermediate • 12.20.2023

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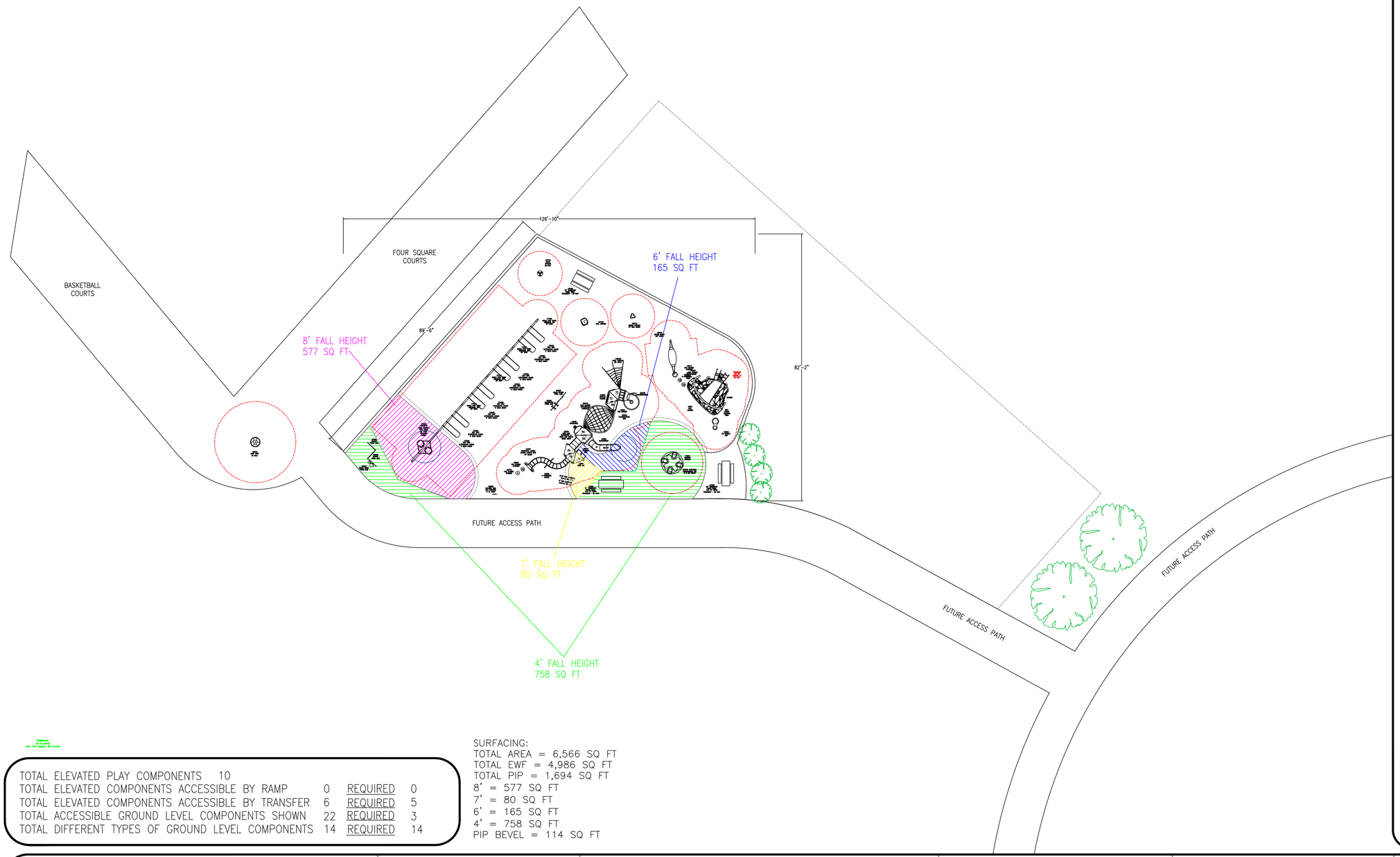

TOTAL ELEVATED PLAY COMPONENTS	10		
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	6	REQUIRED	5
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	22	REQUIRED	3
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	14	REQUIRED	14

SURFACING:
TOTAL AREA = 6,566 SQ FT
TOTAL EWF = 4,986 SQ FT
TOTAL PIP = 1,694 SQ FT
8' = 577 SQ FT
7' = 80 SQ FT
6' = 165 SQ FT
4' = 758 SQ FT
PIP BEVEL = 114 SQ FT

landscape structures

IPEMA CERTIFIED ASTM F1487

The play components identified on this plan are IPEMA certified. (Unless model number is preceded with *) The use and layout of these components conform to the requirements of ASTM F1487. To verify product certification, visit www.ipema.org

THIS PLAY AREA & PLAY EQUIPMENT IS DESIGNED FOR AGES 5–12 YEARS UNLESS OTHERWISE NOTED ON PLAN.

IT IS THE MANUFACTURERS OPINION THAT THIS PLAY AREA DOES CONFORM TO THE A.D.A. ACCESSIBILITY STANDARDS, ASSUMING AN ACCESSIBLE PROTECTIVE SURFACING IS PROVIDED, AS INDICATED, OR WITHIN THE ENTIRE USE ZONE.

THIS CONCEPTUAL PLAN WAS BASED ON INFORMATION AVAILABLE TO US. PRIOR TO CONSTRUCTION, DETAILED SITE INFORMATION INCLUDING SITE DIMENSIONS, TOPOGRAPHY EXISTING UTILITIES, SOIL CONDITIONS, AND DRAINAGE SOLUTIONS SHOULD BE OBTAINED, EVALUATED, & UTILIZED IN THE FINAL DESIGN. PLEASE VERIFY ALL DIMENSIONS OF PLAY AREA, SIZE, ORIENTATION, AND LOCATION OF ALL EXISTING UTILITIES, EQUIPMENT, AND SITE FURNISHINGS PRIOR TO ORDERING. SLIDES SHOULD NOT FACE THE HOT AFTERNOON SUN.

CHOOSE A PROTECTIVE SURFACING MATERIAL THAT HAS A CRITICAL HEIGHT VALUE TO MEET THE MAXIMUM FALL HEIGHT FOR THE EQUIPMENT (REF. ASTM F1487 STANDARD CONSUMER SAFETY PERFORMANCE SPECIFICATION FOR PLAYGROUND EQUIPMENT FOR PUBLIC USE, SECTION 8 CURRENT REVISION). THE SUBSURFACE MUST BE WELL DRAINED. IF THE SOIL DOES NOT DRAIN NATURALLY IT MUST BE TILED OR SLOPED 1/8" TO 1/4" PER FOOT TO A STORM SEWER OR A "FRENCH DRAIN".

IT IS THE MANUFACTURER'S OPINION AND INTENT THAT THE LAYOUT OF THESE COMPONENTS CONFORM WITH THE U.S. CONSUMER PRODUCT SAFETY COMMISSION'S (CPSC) "HANDBOOK FOR PUBLIC PLAYGROUND SAFETY".

DESIGNED BY:
KLP

COPYRIGHT: 12/20/23
LANDSCAPE STRUCTURES, INC.
601 7th STREET SOUTH – P.O. BOX 198
DELANO, MINNESOTA 55328
PH: 1-800-328-0035 FAX: 1-763-972-6091

Date	Previous Drawing #	Initials
12/13/23	23101902-02	KLP
10/19/23	23101902-01	KLP

NORTH

Waubesa Intermediate

McFarland, WI

Gerber Leisure Products, Inc.
Kyla Reamon

SYSTEM TYPE:
Playbooster

DRAWING #:
23101902-03

ISO 14001:2015 CERTIFIED

ISO 9001:2015 Certified

TOTAL ELEVATED PLAY COMPONENTS	10		
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	6	REQUIRED	5
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	22	REQUIRED	3
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	14	REQUIRED	14

SURFACING:
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TOTAL PIP = 1,694 SQ FT
8' = 577 SQ FT
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landscape structures

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CHOOSE A PROTECTIVE SURFACING MATERIAL THAT HAS A CRITICAL HEIGHT VALUE TO MEET THE MAXIMUM FALL HEIGHT FOR THE EQUIPMENT (REF. ASTM F1487 STANDARD CONSUMER SAFETY PERFORMANCE SPECIFICATION FOR PLAYGROUND EQUIPMENT FOR PUBLIC USE, SECTION 8 CURRENT REVISION). THE SUBSURFACE MUST BE WELL DRAINED. IF THE SOIL DOES NOT DRAIN NATURALLY IT MUST BE TILED OR SLOPED 1/8" TO 1/4" PER FOOT TO A STORM SEWER OR A "FRENCH DRAIN".

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DESIGNED BY:
KLP

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PH: 1-800-328-0035 FAX: 1-763-972-6091

Date	Previous Drawing #	Initials
12/13/23	23101902-02	KLP
10/19/23	23101902-01	KLP

NORTH

Waubesa Intermediate

McFarland, WI

Gerber Leisure Products, Inc.
Kyla Reamon

SYSTEM TYPE:
Playbooster

DRAWING #:
23101902-03

ISO 14001:2015 CERTIFIED

ISO 9001:2015 Certified

Gerber Leisure Products, INC.
PO Box 42
Mount Horeb, WI 53572
Phone: 800-236-7758
Prepared by: Kyla Reamon/ kyla@gerberleisure.com

QUOTE

DATE:	12/26/2023
QUOTE Name:	Waubesa School Playground
Valid Until:	30 days

Customer

Waubesa Intermediate School
5605 Red Oak Trail
McFarland, WI 53558

DESCRIPTION	QTY	PRICE	AMOUNT
New Landscape Structures play equipment, per attached 2D, 3Ds & Component List	1	145590	145,590.00
Discount on equipment, per Kyla	1	-11640	-11,640.00
Freight to installer	1	1400	1,400.00
Professional installation of above listed equipment	1	43200	43,200.00
Certified playground wood fiber surfacing, delivered and installed *No fabric included	1	9850	9,850.00
Poured-in-Place Rubber Surfacing, delivered & installed (includes aggregate base)	1	29885	29,885.00
To be completed by general contractor or owner			
Excavation, site prep/leveling			0.00
Concrete sidewalks and border for playground area			
Marking of private lines or fire lanes			
Permits (if needed)			

The equipment that I have proposed would comply with the current ADA guidelines in and of itself assuming that accessible resilient surfacing is supplied underneath the equipment including under and around the auxiliary ground level equipment, and an access pathway to the area is provided

Subtotal	$218,285.00
Taxable	$0.00
Tax rate	0.000%
Tax due	$0.00
Other	$0.00
TOTAL Due	**$218,285.00**

TERMS AND CONDITIONS

1. Full payment of materials is due to place the order
2. Customer will be billed for applicable installation servives and surfacing materials at start of work
3. Additional agreed upon services will be billed upon completion of the project
4. Final payment will be due within 30 days of invoice date
5. Please mail or email signed price quote to the address above

Customer Acceptance (sign below):

x _____

Print Name:

If you have any questions about this price quote, please contact: Kyla Reamon at 608-437-7037 / kyla@gerberleisure.com

Thank You For Your Business!

Gerber Leisure Products, INC.
PO Box 42
Mount Horeb, WI 53572
Phone: 800-236-7758
Prepared by: Kyla Reamon / kyla@gerberleisure.com

QUOTE

DATE:	12/26/2023
QUOTE Name:	Waubesa School Playground
Valid Until:	30 days

Customer

Waubesa Intermediate School
5605 Red Oak Trail
McFarland, WI 53558

DESCRIPTION	Includes	Does NOT Include
New Landscape Structures play equipment, per attached 2D, 3Ds & Component List	all equipment listed and shown on corresponding documents	discounts, shipping, installation, surfacing
Discount on equipment, per Kyla	discount from manufacturer LIST pricing of equipment	discounts of any other kind, unless included in this quote
Freight to installer	safe delivery of the listed equipment to a previously agreed upon location, or our installers warehouse for storage	unloading of freight if delivered to the site and not our warehouse
Professional installation of above listed equipment	digging footing holes, assembly of equipment, concrete for footings, project management, calling diggers, coordination of materials	excavation, site prep/leveling, surfacing, installation of surfacing, private lines marking or responsibility
Certified playground wood fiber	materials, shipping, installation	fabric, drainage tile
Poured-in-Place Rubber Surfacing, delivered & installed	Aggregate base for PIP surfacing, fall protecting rubber, 50/50 color/black top coat, 7-year warranty, delivery & installation	site security, on-site drop testing
Excavation, site prep/leveling, Marking of private lines, Sidewalks and concrete border	By General Contractor or owner	

The equipment that I have proposed would comply with the current ADA guidelines in and of itself assuming that accessible resilient surfacing is supplied underneath the equipment including under and around the auxiliary ground level equipment, and an access pathway to the area is provided

TERMS AND CONDITIONS

1. Full payment on materials is due to place the order.
2. Customer will be billed for applicable installation servives at start of work
3. Additional services (surfacing) will be billed upon completion of the project
4. Payment will be due within 30 days of invoice date
5. Please mail or email signed price quote to the address above

Customer Acceptance (sign below):

x _____

Print Name:

If you have any questions about this price quote, please contact: Kyla Reamon at 608-437-7037 /kyla@gerberleisure.com

Thank You For Your Business!

VILLAGE OF
McFarland

SUMMARY SHEET

MEETING DATE: **Tuesday, January 9, 2024**

SECTION: **Business**

DEPARTMENT: **Public Works**

CONTACT: **Lee Igl, Public Works Director, Matt Schuenke, Village Administrator**

AGENDA ITEM: **Discussion and action regarding the final design for the addition of a restroom at Highland Oaks Park and authorizing the project for bid.**

PREVIOUS ACTION:
The Parks & Recreation Committee approved the order of the prefabricated building at their November 7, 2023 meeting. This began the process for it to be built in line with our construction schedule.

The Parks & Recreation Committee recommended approval to the Village Board at its meeting on January 2, 2024 of the final design for the addition of a restroom at Highland Oaks Park and authorizing the project for bid. This recommendation also included the inclusion of the drinking fountain and ADA accessible ramp on Osborn.

ISSUE SUMMARY:
The 2024 Budget approved a restroom installation at Highland Oaks Park. The single room restroom will be purchased as a prefabricated building that was approved previously for order. The enclosed plan set now addresses bringing utilities to the structure and other associated site work. Electrical service will also be added to the structure and adjoining shelter which will allow for it to become part of our rent-able locations.

The Parks and Recreation Committee reviewed the final design at their last meeting and requested two additions in addition to their approval:

1. Drinking Fountain
2. Accessible Curb-cut on Osborn

The Village Engineer will be updating the design plans prior to bidding to also include a connection stub to add a drinking fountain. Additionally, they will be including in their plan specifications the installation of a drinking fountain similar to what is located at the dog park. That amenity includes a basic fountain, bottle filler, and ground height fountain for dogs. Finally, the plans will be updated to include the accessible ramp on Osborn providing better ADA access into the park. The work is expected to commence in the Spring and finish in early Summer for use this season.

FINANCIAL/BUDGET IMPACT:
All funds for the project will be paid for through the Parks Fund. No borrowed money will be

used for the project. The 2023 Budget allocated $150,000 for the project and 2024 approved the use of $75,000 for a total of $225,000.

Total Expenses (Est.)

$100,000	Utilities, Site Work
$ 61,950	Structure
$ 7,500	Drinking Fountain
$ 15,000	Engineering
$ 550	Rounding
$185,000	Total Estimated Cost

The amount as presented is tracking within the approved budget for the project. Either way the money is paid for through the Parks Fund. Whatever is needed will come from this source as approved and if not needed will remain in the fund for other projects.

VILLAGE PLAN REFERENCE:
None.

ORDINANCE REFERENCE:
None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:
Recommended motion:

> *Motion, second to approve the final design for the addition of a restroom at Highland Oaks Park and authorize the project for bid with the inclusion of a drinking fountain and curb cut.*

ATTACHMENTS:
1. HIGHLAND OAKS PARK PRELIMINARY PLANS
2. Lynx-Plan-and-Specs

2024 SITE IMPROVEMENTS
HIGHLAND OAKS PARK
OSBORN DRIVE
Village of McFarland, Wisconsin

SHEET INDEX

SHEET NO.	SHEET DESCRIPTION
1	SITE PLAN– HIGHLAND OAKS PARK
2	EROSION CONTROL – STANDARD CONSTRUCTION DETAILS
3	SITE PLAN– HIGHLAND OAKS PARK
4	PROJECT DETAILS

NO SCALE

MEMBER
ONE CALL SYSTEMS INTERNATIONAL

TO OBTAIN LOCATION OF PARTICIPANTS' UNDERGROUND FACILITIES BEFORE YOU DIG IN WISCONSIN

CALL DIGGERS HOTLINE
1–800–242–8511
TOLL FREE

WIS. STATUTE 182.0175 (1974) REQUIRES MIN. OF 3 WORK DAYS NOTICE BEFORE YOU EXCAVATE.

LEGEND

UNDERGROUND TELE.
UNDERGROUND CATV.
UNDERGROUND ELEC.
OVERHEAD
EXISTING GAS
PROPERTY LINE
EXISTING WATER MAIN
EXISTING SANITARY SEWER
EXISTING STORM SEWER
EXISTING FENCE LINE
SAWCUT
NEW STORM SEWER
NEW WATER MAIN
NEW SANITARY SEWER

NEW ITEMS:
WATER VALVE, CURB STOP, HYDRANT, MANHOLE, CURB INLET, ENDWALL, CAUTION GAS WARNING

EXISTING ITEMS:
FLAG POLE, MAILBOX, POWER POLE, LIGHT POLE, LAMP POST, PULL BOX, WATER VALVE, CURB STOP, HYDRANT, WELL, MONITORING WELL, TRACER WIRE, SANITARY MANHOLE, SANITARY VALVE, CLEANOUT, STORM MANHOLE, CURB INLET, CIRCULAR INLET, SQUARE INLET, ENDWALL, STUMP, DECID. TREE (RELATIVE SIZE SHOWN), EVERGREEN, SHRUB OR HEDGE, SIGN, CATV. PED., TELE. PED., ELEC. PED., GAS VALVE, STREET SIGN, IRON PIPE, IRON ROD

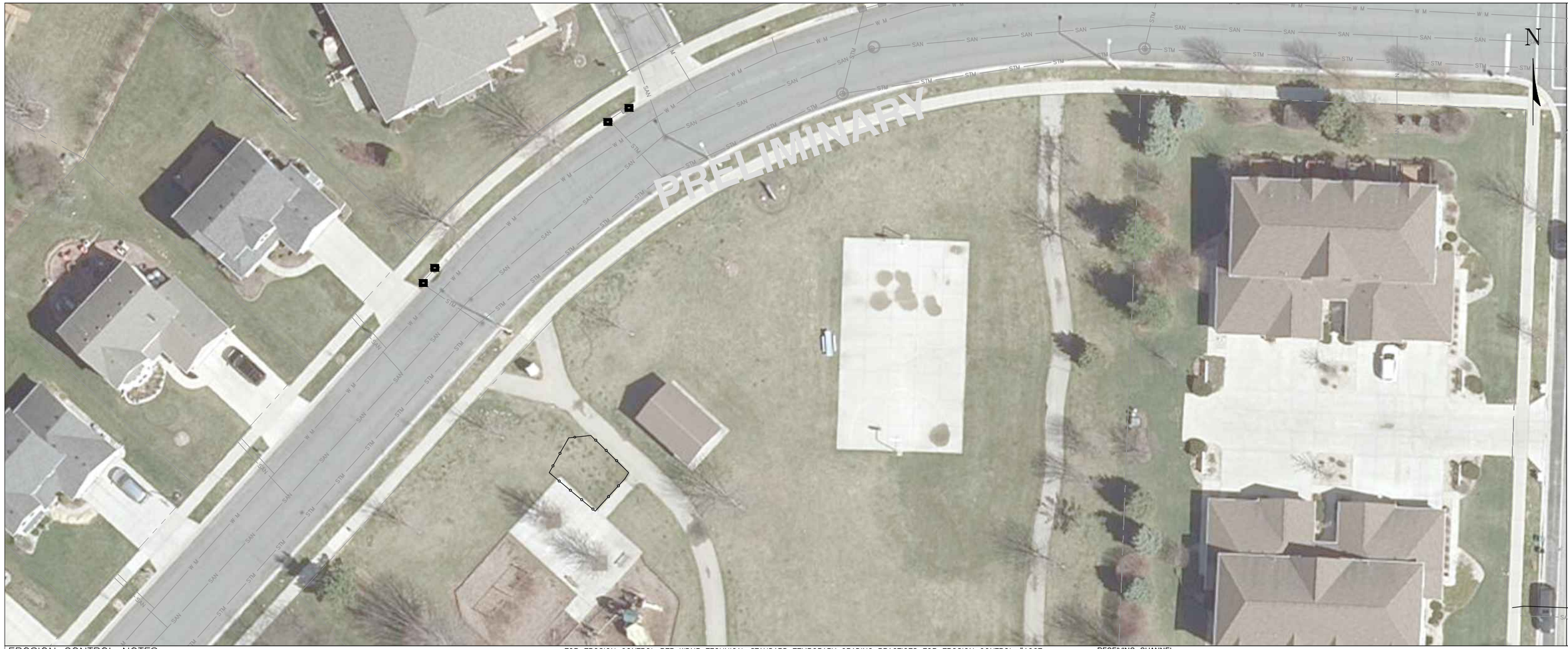
NOTES: 1.) EXISTING FEATURES AND LABELS ARE SHOWN WITH SCREENED, LIGHTER LINES.
2.) NEW CONCRETE IS SHOWN SHADED IN PLAN VIEWS
3.) CONCRETE REMOVALS ARE SHOWN BY CROSS–HATCHING

TOWN & COUNTRY ENGINEERING, INC.
6264 Nesbitt Road
Madison, WI 53719
(608) 273-3350
www.tcengineers.net

SHEET	REVISIONS	BY	DATE

2024 SITE IMPROVEMENTS
Highland Oaks Park
Village of McFarland, Wisconsin

DRAWN BY: T.J.S.
CHECKED BY: B.R.B.
REV. DATE:
PROJECT NO.: MC 217
DRAWING FILE: HIGHLAND OAKS PARK.DWG
DATE: 12–22–23



EROSION CONTROL NOTES:

- LOCATIONS MARKED WITH "■" TO RECEIVE INLET FILTER PROTECTION DURING CONSTRUCTION. ALL NEW STREET INLETS MUST ALSO RECEIVE INLET FILTER PROTECTION.
- CONSTRUCT A STONE CHECK DAM IN GUTTER LINE AT ALL LOCATIONS MARKED WITH "▲"
- SURFACE FLOW DIRECTION IS INDICATED WITH
- SILT FENCE INSTALLATION IS INDICATED WITH
- POST WDNR CERTIFICATE OF PERMIT COVERAGE ON SITE AND MAINTAIN UNTIL CONSTRUCTION ACTIVITIES HAVE CEASED, THE SITE IS STABILIZED, AND A NOTICE OF TERMINATION IS FILED WITH WDNR.
- KEEP A COPY OF THE CURRENT EROSION CONTROL PLAN ON SITE THROUGHOUT THE DURATION OF THE PROJECT.
- SUBMIT PLAN REVISIONS OR AMENDMENTS TO THE WDNR AT LEAST 5 DAYS PRIOR TO FIELD IMPLEMENTATION.
- THE CONTRACTOR IS RESPONSIBLE FOR ROUTINE SITE INSPECTIONS AT LEAST ONCE EVERY 7 DAYS AND WITHIN 24 HOURS AFTER A RAINFALL EVENT OF 0.5 INCHES OR GREATER. KEEP INSPECTION REPORTS ON-SITE AND MAKE THEM AVAILABLE UPON REQUEST.
- INSPECT AND MAINTAIN ALL INSTALLED EROSION CONTROL PRACTICES UNTIL THE CONTRIBUTING DRAINAGE AREA HAS BEEN STABILIZED.
- WHEN POSSIBLE: PRESERVE EXISTING VEGETATION (ESPECIALLY ADJACENT TO SURFACE WATERS), MINIMIZE LAND-DISTURBING CONSTRUCTION ACTIVITY ON SLOPES OF 20% OR MORE, MINIMIZE SOIL COMPACTION, AND PRESERVE TOPSOIL.
- REFER TO THE WDNR STORMWATER CONSTRUCTION TECHNICAL STANDARDS AT http:dnr.wi.gov/topic/stormwater/standards/const_standards.html.
- INSTALL PERIMETER EROSION CONTROLS AND ROCK TRACKING PAD CONSTRUCTION ENTRANCE(S) PRIOR TO ANY LAND-DISTURBING ACTIVITIES, INCLUDING CLEARING AND GRUBBING. USE WDNR TECHNICAL STANDARD STONE TRACKING PAD AND TIRE WASHING #1057 FOR ROCK CONSTRUCTION ENTRANCE(S).
- INSTALL INLET PROTECTION PRIOR TO LAND-DISTURBING ACTIVITIES IN THE CONTRIBUTING DRAINAGE AREA AND/OR IMMEDIATELY UPON INLET INSTALLATION. COMPLY WITH WDNR TECHNICAL STANDARD STORM DRAIN INLET PROTECTION FOR CONSTRUCTION SITES #1060.
- STAGE CONSTRUCTION GRADING ACTIVITIES TO MINIMIZE THE CUMULATIVE EXPOSED AREA. CONDUCT TEMPORARY GRADING FOR EROSION CONTROL PER WDNR TECHNICAL STANDARD TEMPORARY GRADING PRACTICES FOR EROSION CONTROL #1067.
- NOTIFY THE OWNER IF DEWATERING IS SCHEDULED TO OCCUR IN AREAS OF SOIL AND/OR GROUNDWATER CONTAMINATION, OR IF DEWATERING WILL OCCUR FROM A HIGH CAPACITY WELL (70 GPM OR MORE). DEWATER ONLY AFTER THE APPROPRIATE WDNR DEWATERING DISCHARGE PERMIT HAS BEEN OBTAINED.
- PROVIDE ANTI-SCOUR PROTECTION AND MAINTAIN NON-EROSIVE FLOW DURING DEWATERING. LIMIT PUMPING RATES TO EITHER (A) THE SEDIMENT BASIN/TRAP DESIGN DISCHARGE RATE, OR (B) THE BASIN DESIGN RELEASE RATE WITH THE CORRECTLY-FITTED HOSE AND GEOTEXTILE FILTER BAG. PERFORM DEWATERING OF ACCUMULATED SURFACE RUNOFF IN ACCORDANCE WITH WDNR TECHNICAL STANDARD DE-WATERING #1061.
- INSTALL AND MAINTAIN SILT FENCING PER WDNR TECHNICAL STANDARD SILT FENCE #1056. REMOVE SEDIMENT FROM BEHIND SILT FENCES AND SEDIMENT BARRIERS BEFORE SEDIMENT REACHES A DEPTH THAT IS EQUAL TO ONE-HALF OF THE FENCE AND/OR BARRIER HEIGHT.
- REPAIR BREAKS AND GAPS IN SILT FENCES AND BARRIERS IMMEDIATELY. REPLACE DECOMPOSING STRAW BALES (TYPICAL BALE LIFE IS 3 MONTHS). LOCATE, INSTALL, AND MAINTAIN STRAW BALES PER WDNR TECHNICAL STANDARD DITCH CHECKS #1062.
- INSTALL AND MAINTAIN FILTER SOCKS IN ACCORDANCE WITH WDNR TECHNICAL STANDARD INTERIM MANUFACTURED PERIMETER CONTROL AND SLOPE INTERRUPTION PRODUCTS #1071.
- IMMEDIATELY STABILIZE STOCKPILES AND SURROUND STOCKPILES AS NEEDED WITH SILT FENCE OR OTHER PERIMETER CONTROL IF STOCKPILES WILL REMAIN INACTIVE FOR 7 DAYS OR LONGER.
- IMMEDIATELY STABILIZE ALL DISTURBED AREAS THAT WILL REMAIN INACTIVE FOR 14 DAYS OR LONGER. BETWEEN SEPTEMBER 15 AND OCTOBER 15: STABILIZE WITH MULCH, TACKIFIER, AND A PERENNIAL SEED MIXED WITH WINTER WHEAT, ANNUAL OATS, OR ANNUAL RYE, AS APPROPRIATE FOR REGION AND SOIL TYPE. OCTOBER 15 THROUGH COLD WEATHER: STABILIZE WITH A POLYMER AND DORMANT SEED MIX, AS APPROPRIATE FOR REGION AND SOIL TYPE.
- STABILIZE AREAS OF FINAL GRADING WITHIN 7 DAYS OF REACHING FINAL GRADE.
- SWEEP/CLEAN UP ALL SEDIMENT/TRASH THAT MOVES OFF-SITE DUE TO CONSTRUCTION ACTIVITY OR STORM EVENTS BEFORE THE END OF THE SAME WORKDAY OR AS DIRECTED BY THE OWNER. SEPARATE SWEPT MATERIALS (SOILS AND TRASH) AND DISPOSE OF APPROPRIATELY.
- THE CONTRACTOR IS RESPONSIBLE FOR CONTROLLING DUST PER WDNR TECHNICAL STANDARD DUST CONTROL ON CONSTRUCTION SITES #1068.
- PROPERLY DISPOSE OF ALL WASTE AND UNUSED BUILDING MATERIALS (INCLUDING GARBAGE, DEBRIS, CLEANING WASTES, OR OTHER CONSTRUCTION MATERIALS) AND DO NOT ALLOW THESE MATERIALS TO BE CARRIED BY RUNOFF INTO THE RECEIVING CHANNEL.
- COORDINATE WITH THE OWNER TO UPDATE THE LAND DISTURBANCE PERMIT TO INDICATE THE ANTICIPATED OR LIKELY DISPOSAL LOCATIONS FOR ANY EXCAVATED SOILS OR CONSTRUCTION DEBRIS THAT WILL BE HAULED OFF-SITE FOR DISPOSAL. THE DEPOSITED OR STOCKPILED MATERIAL NEEDS TO INCLUDE PERIMETER SEDIMENT CONTROL MEASURES (SUCH AS SILT FENCE, HAY BALES, FILTER SOCKS, OR COMPACTED EARTHEN BERMS).
- FOR NON-CHANNELIZED FLOW ON DISTURBED OR CONSTRUCTED SLOPES, PROVIDE CLASS I, II OR III TYPE A EROSION CONTROL MATTING. SELECT EROSION MATTING FROM APPROPRIATE MATRIX IN WDOT'S WIDOT PRODUCT ACCEPTABILITY LIST (PAL); INSTALL AND MAINTAIN PER WDNR TECHNICAL STANDARD NON-CHANNEL EROSION MAT #1052.
- FOR CHANNELIZED FLOW ON DISTURBED OR CONSTRUCTED AREAS, PROVIDE CLASS I, II, OR III TYPE B EROSION CONTROL MATTING. SELECT EROSION MATTING FROM APPROPRIATE MATRIX IN WDOT'S WIDOT PRODUCT ACCEPTABILITY LIST (PAL); INSTALL AND MAINTAIN PER WDNR TECHNICAL STANDARD CHANNEL EROSION MAT #1053.
- MAKE PROVISIONS FOR WATERING DURING THE FIRST 8 WEEKS FOLLOWING SEEDING OR PLANTING OF DISTURBED AREAS WHENEVER MORE THAN 7 CONSECUTIVE DAYS OF DRY WEATHER OCCUR.
- INSTALL ADDITIONAL EROSION AND SEDIMENT CONTROL MEASURES (SUCH AS TEMPORARY SEDIMENT BASINS, DITCH CHECKS, EROSION CONTROL MATTING, SILT FENCING, FILTER SOCKS, WATTLES, SWALES, ETC.), OR AS DIRECTED BY THE OWNER.
- THE CONTRACTOR IS RESPONSIBLE FOR COMPLYING WITH ALL APPLICABLE WDNR REMEDIATION AND WASTE MANAGEMENT REQUIREMENTS FOR HANDLING AND DISPOSING OF CONTAMINATED MATERIALS. SITE-SPECIFIC INFORMATION FOR AREAS WITH KNOWN OR SUSPECTED SOIL AND/OR GROUNDWATER CONTAMINATION CAN BE FOUND ON WDNR'S BUREAU OF REMEDIATION AND REDEVELOPMENT TRACKING SYSTEM (BRRTS) PUBLIC DATABASE AT: http://dnr.wi.gov/botw/

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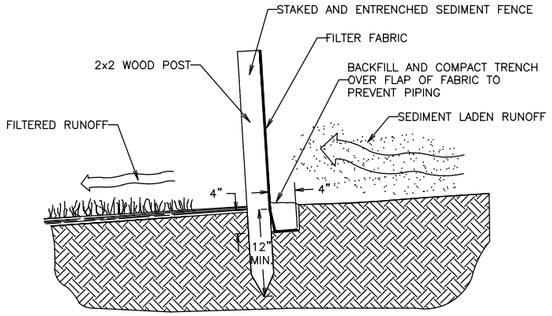
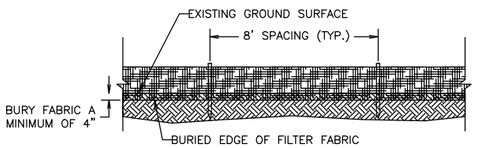
EROSION CONTROL PLAN AND GENERAL NOTES

2024 SITE IMPROVEMENTS
Highland Oaks Park
Village of McFarland, Wisconsin

PROJECT NO.: MC 216
DRAWING: HIGHLAND OAKS PARK.DWG
DRAWN BY: T.J.S.
CHECKED BY: B.R.B.
DATE: 12-22-23
REVISIONS:
SCALE: 0 5 10 20
SHEET: 1

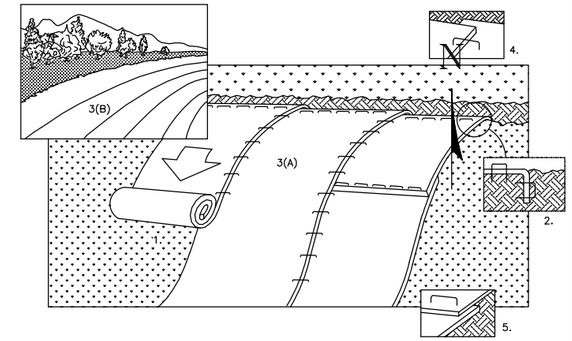


CROSS–SECTION OF A PROPERLY INSTALLED SEDIMENT FENCE



SEDIMENT FENCE DETAIL

DETAIL
SEDIMENT FENCE

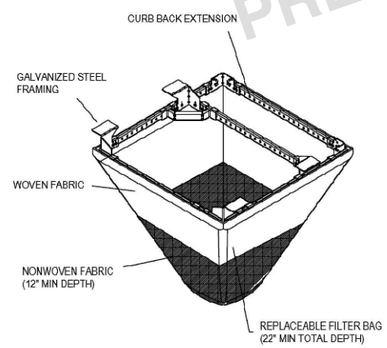


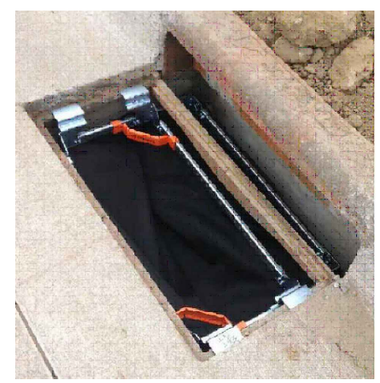
NOTE:
REFER TO GENERAL STAPLE PATTERN GUIDE FOR CORRECT STAPLE PATTERN RECOMMENDATIONS FOR SLOPE INSTALLATIONS.

1. PREPARE SOIL BEFORE INSTALLING BLANKETS, INCLUDING APPLICATION OF FERTILIZER AND SEED. NOTE: WHEN USING CELL–O–SEED DO NOT SEED PREPARED AREA. CELL–O–SEED MUST BE INSTALLED WITH PAPER SIDE DOWN.
2. BEGIN AT THE TOP OF THE SLOPE BY ANCHORING THE BLANKET IN 6" DEEP X 6" WIDE TRENCH. BACKFILL AND COMPACT THE TRENCH AFTER STAPLING.
3. ROLL THE BLANKETS (A.) DOWN OR (B.) HORIZONTALLY ACROSS THE SLOPE.
4. THE EDGES OF PARALLEL BLANKETS MUST BE STAPLED WITH APPROXIMATELY 2" OVERLAP.
5. WHEN BLANKETS MUST BE SPLICED DOWN THE SLOPE, PLACE BLANKETS END OVER END (SHINGLE STYLE) WITH APPROXIMATELY 4" OVERLAP. STAPLE THROUGH OVERLAPPED AREA, APPROXIMATELY 12" APART.
6. ALL BLANKETS MUST BE SECURELY FASTENED TO THE SLOPE BY PLACING STAPLES/STAKES IN APPROPRIATE LOCATIONS AS RECOMMENDED BY THE MANUFACTURER.

DETAIL
EROSION CONTROL MAT - SLOPE INSTALLATION

PRELIMINARY





GENERAL NOTES:

WHEN REMOVING OR MAINTAINING INLET PROTECTION, CARE SHALL BE TAKEN SO THAT THE SEDIMENT TRAPPED IN THE GEOTEXTILE FABRIC DOES NOT FALL INTO THE INLET. ANY MATERIAL FALLING INTO THE INLET SHALL BE REMOVED IMMEDIATELY.

FRAMED INLET PROTECTION SHALL BE COMPLIANT WITH ALL ASTM STANDARD D8057–17 REQUIREMENTS, INCLUDING:
A. BYPASS OVERFLOW THAT MEETS OR EXCEEDS INLET DESIGN FLOW
B. FRAME AND BAG STRONG ENOUGH TO HANDLE FULL SEDIMENT LOAD.

INSTALLATION NOTES:

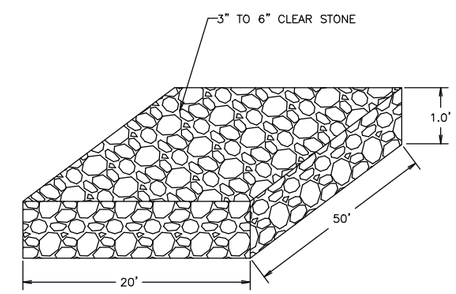
NO PART OF INLET PROTECTION SHALL BE PROJECTING ABOVE THE GRATE.

FOR COMBINATION INLETS, PROTECTION SHALL CAPTURE RUNOFF ENTERING BOTH GRATE AND CURB OPENING.

A DUAL FABRIC FILTER BAG, WITH NON–WOVEN BOTTOM AND WOVEN TOP SHALL BE USED.

THE INSTALLED BAG SHALL HAVE A MINIMUM SIDE CLEARANCE, BETWEEN THE INLET WALLS AND THE BAG, MEASURED AT THE BOTTOM OF THE OVERFLOW HOLES, OF 3". WHERE NECESSARY THE CONTRACTOR SHALL CINCH THE BAG, USING PLASTIC ZIP TIES, TO ACHIEVE THE 3" CLEARANCE. THE TIES SHALL BE PLACED AT A MAXIMUM OF 4" FROM THE BOTTOM OF THE BAG.

DETAIL
INLET PROTECTION - FRAMED (W/ CURB BOX)



NOTE:

– ON STREET SURFACES CRUSHED AGGREGATE BASE STONE SERVES AS TRACKING PAD.

DETAIL
CLEAR STONE TRACKING PAD

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TC TOWN & COUNTRY ENGINEERING, INC.

PROJECT DETAILS

2024 SITE IMPROVMENTS
Highland Oaks Park
Village of McFarland, Wisconsin

PROJECT NO.:	MC 216
DRAWING FILE:	HIGHLAND OAKS PARK.DWG
DRAWN BY:	T.J.S.
CHECKED BY:	B.R.B.
DATE:	12–22–23
REVISIONS:	
SCALE:	N.T.S.
SHEET:	2

PRELIMINARY

5700 OSBORN DRIVE

OSBORN DRIVE

5930 OSBORN DRIVE
GOLDEN SNITCH TR

EX. 8" DIP

EX. 8" PVC

EX. 30" RCP

EX. CONC. WALK

EX. 12" RCP

EX. 12" RCP

CONNECT TO EXISTING 8" PVC WITH NEW PREFABRICATED 8"X6" WYE

CONNECT TO EXISTING DIP WITH NEW 1" CORP. STOP

EX. LIGHT POLE (TYP.)

5945 OSBORN DRIVE
VILLAGE OF MCFARLAND
HIGHLAND OAKS PARK

EX. PARK SIGN

EX. BASKETBALL COURT

APPROX. PROPERTY LINES (TYP.)

EX. CONC. WALK

EX. TEMP PORTABLE RESTROOM

5920 OSBORN DRIVE

NEW ELECTRIC SERVICE CONNECTION TO EXISTING SHELTER STRUCTURE

EX. SHELTER STRUCTURE

EX. ASPH. PATH

EX. 8" DIP

EX. 8" PVC

EX. 30" RCP

89 L.F. NEW 1" COPPER WATER LATERAL

L.F. NEW 6" PVC SANITARY LATERAL

NEW ELECTRIC SERVICE

CONSTRUCT AND COORDINATE FROST WALL FOOTING PENETRATIONS AND SERVICE TERMINATIONS PER DETAILS AND BUILDING PLANS

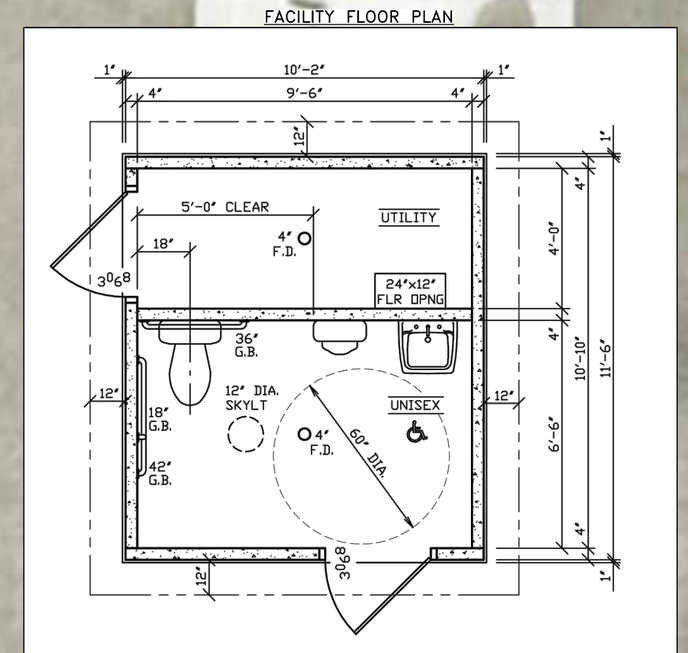
CONC. WALK

38 L.F. NEW FROST WALL FOOTING (SEE DETAIL)

COMPACTED GRANULAR FILL

N

FACILITY FLOOR PLAN



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SITE IMPROVEMENTS PLAN
OSBORN DRIVE

2024 SITE IMPROVMENTS
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Village of McFarland, Wisconsin

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DRAWN BY:	T.J.S.
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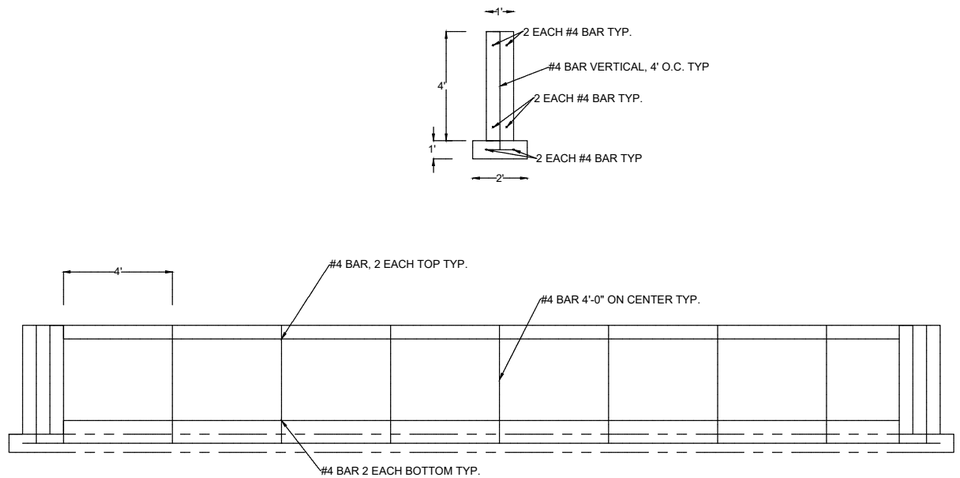
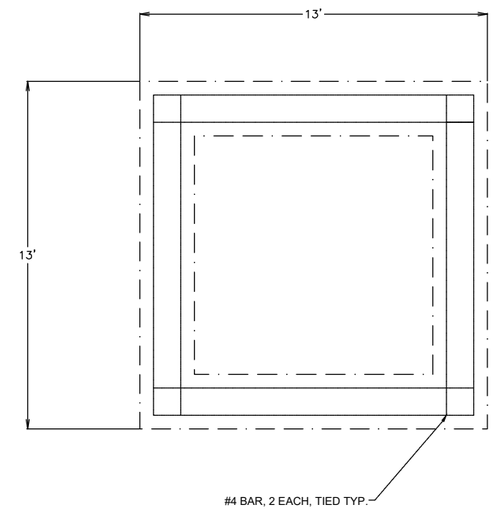
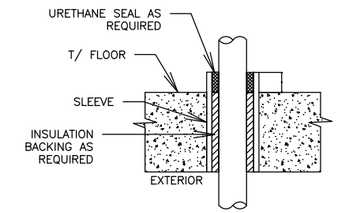


DETAIL
FROST WALL SECTIONS



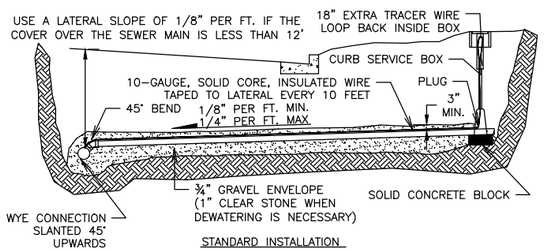
DETAIL
FROST WALL PLAN



TYPE L

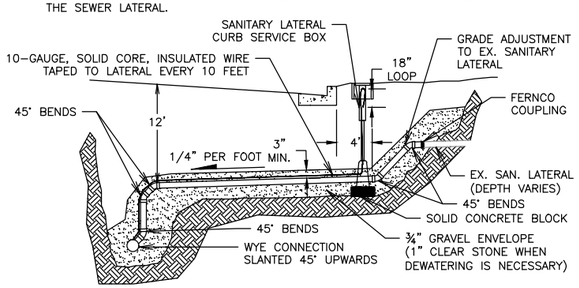
DETAIL
BASE/FLOOR PIPING PENETRATION

PRELIMINARY



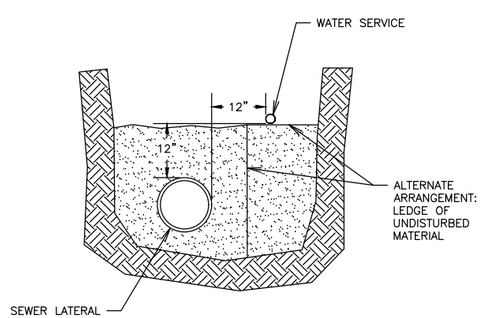
STANDARD INSTALLATION

NOTES:
1. CONSTRUCT LATERALS IN CONFORMANCE WITH CHAPTER SPS 382 OF THE WISCONSIN ADMINISTRATIVE CODE.
2. LATERAL SLOPE SHALL BE ¼" PER FOOT WHERE SUFFICIENT COVER EXISTS.
3. CONTRACTOR SHALL VERIFY SIZE, DEPTH, AND LOCATION OF EXISTING LATERALS.
4. WHERE LATERALS ARE NOT IMMEDIATELY CONNECTED TO BUILDING SEWERS THE ENDS OF THE LATERALS SHALL BE MARKED BY POSITIONING 4"x4" BOARDS VERTICALLY FROM THE ENDS OF THE LATERALS TO AT LEAST 2' ABOVE THE GROUND SURFACE.
5. THE LOCATION OF ALL SEWER LATERALS CROSSING UNDER THE CURB & GUTTER SHALL BE MARKED BY STAMPING AN "S" IN THE TOP OF THE CURB OVER THE LOCATION OF THE SEWER LATERAL.



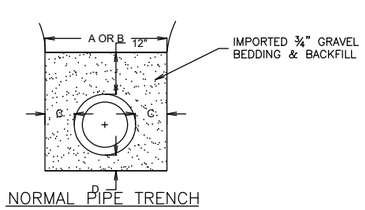
INSTALLATION WITH VERTICAL RISER

DETAIL
SANITARY SEWER LATERAL



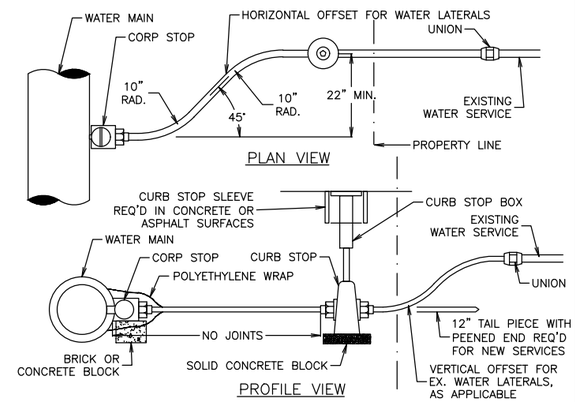
DETAIL
JOINT TRENCH INSTALLATION

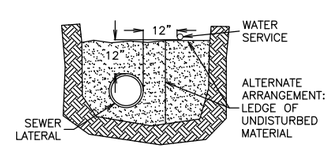
DIMENSIONS:
A: OUTSIDE DIAMETER OF PIPE PLUS 24" MAXIMUM, EXCEPT NEED NOT BE LESS THAN 36". TRENCH SHIELDS NARROWER THAN 4 FEET INSIDE WIDTH WILL NOT BE REQUIRED UNLESS SPECIFICALLY REQUIRED IN THE PROJECT SPECIFICATIONS.
B: FOR ROCK, OUTSIDE DIAMETER OF PIPE PLUS 18" MAXIMUM, EXCEPT NEED NOT BE LESS THAN 36".
C: MINIMUM – 6"
D: MINIMUM 4" BELOW BARREL AND 3" BELOW BELL.



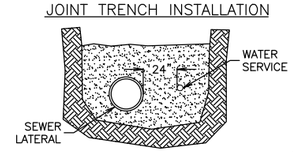
NORMAL PIPE TRENCH

DETAIL
TRENCH WIDTH AND BEDDING





JOINT TRENCH INSTALLATION



JOINT TRENCH INSTALLATION W/ LESS THAN 12" VERTICAL SEPARATION

NOTES:
– HORIZONTAL AND VERTICAL OFFSETS SHALL BE MADE WITH AN APPROVED PIPE BENDING TOOL. SHARP BENDS OR KINKS IN THE WATER SERVICE ARE NOT ALLOWED.

– VERTICAL OFFSETS SHALL BE MADE ON THE PROPERTY LINE SIDE OF THE CURB STOP.

– PLASTIC OR CAST IRON CURB BOX SLEEVES SHALL BE INSTALLED WHERE CURB BOXES ARE INSTALLED IN CONCRETE OR ASPHALT SURFACES.

–THE SEWER LATERAL SHALL BE LOCATED ON THE DOWNSTREAM SIDE OF THE WATER SERVICE, BASED ON SEWER MAIN FLOW DIRECTION.

–THE LOCATION OF ALL WATER SERVICES CROSSING UNDER THE CURB & GUTTER SHALL BE MARKED BY STAMPING A "W" IN THE TOP OF CURB OVER THE LOCATION OF THE WATER SERVICE LINE.

DETAIL
WATER SERVICE INSTALLATION

6264 Nesbitt Road
Madison, WI 53719
(608) 273-3350
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TOWN & COUNTRY ENGINEERING, INC.

PROJECT DETAILS

2024 SITE IMPROVMENTS
Highland Oaks Park
Village of McFarland, Wisconsin

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DRAWN BY:	T.J.S.
CHECKED BY:	B.R.B.
DATE:	12-22-23
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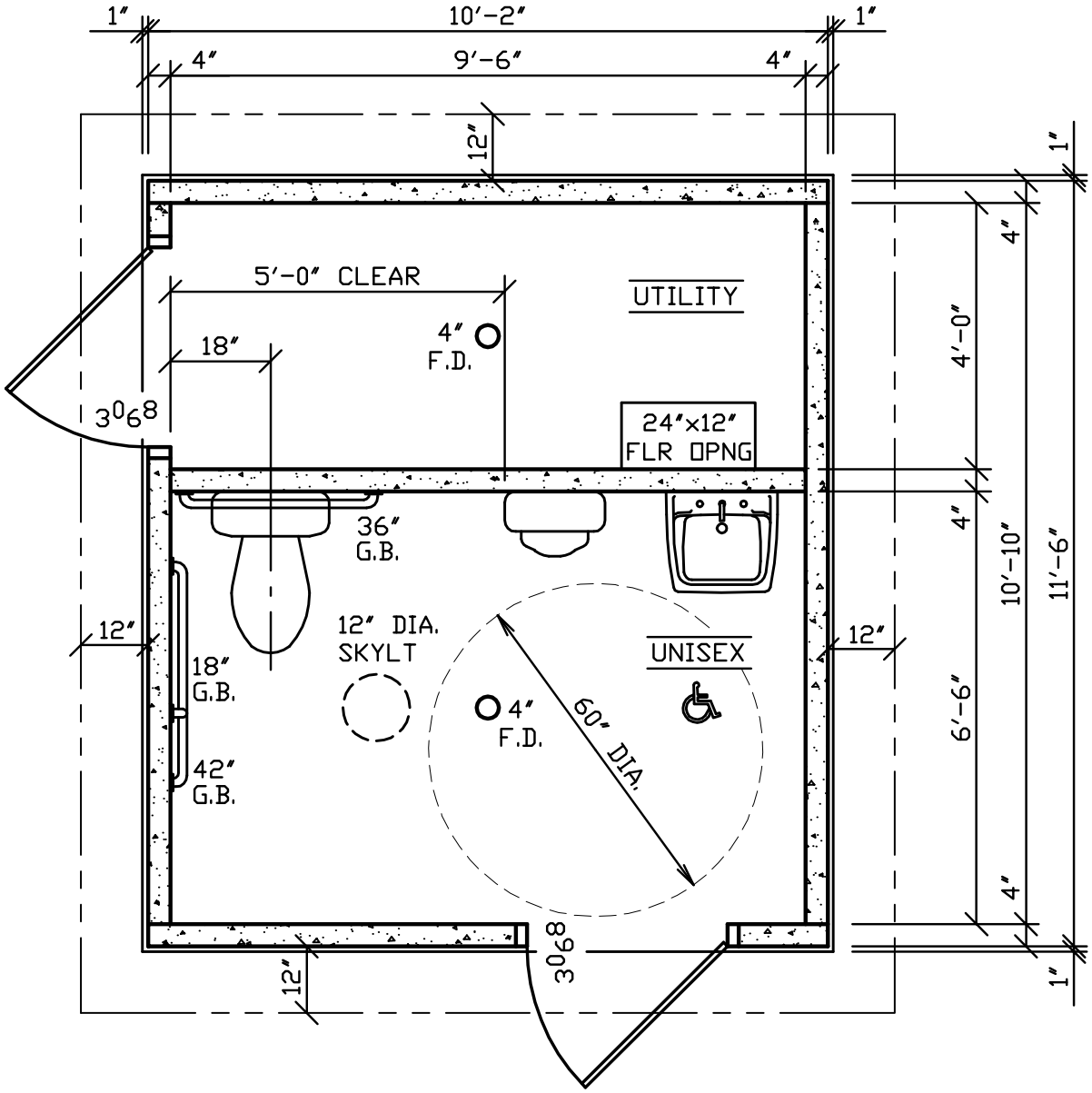
SCALE:	N.T.S.
SHEET:	4

- RESTROOM -

LYNX



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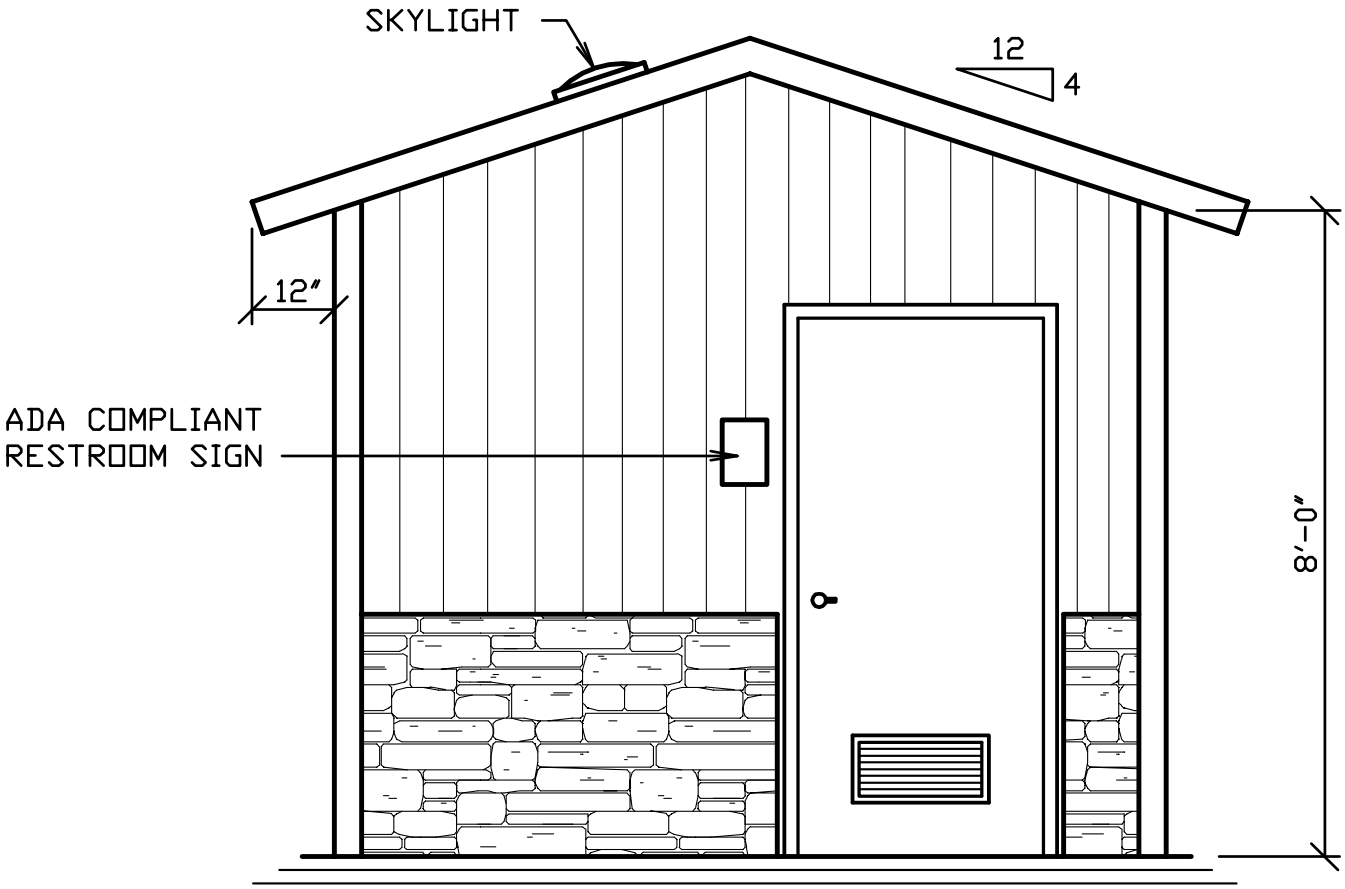

FRONT ELEVATION

SCALE: 1/4" = 1'-0"

(REAR ELEVATION SIMILAR, EXCEPT NO DOOR)

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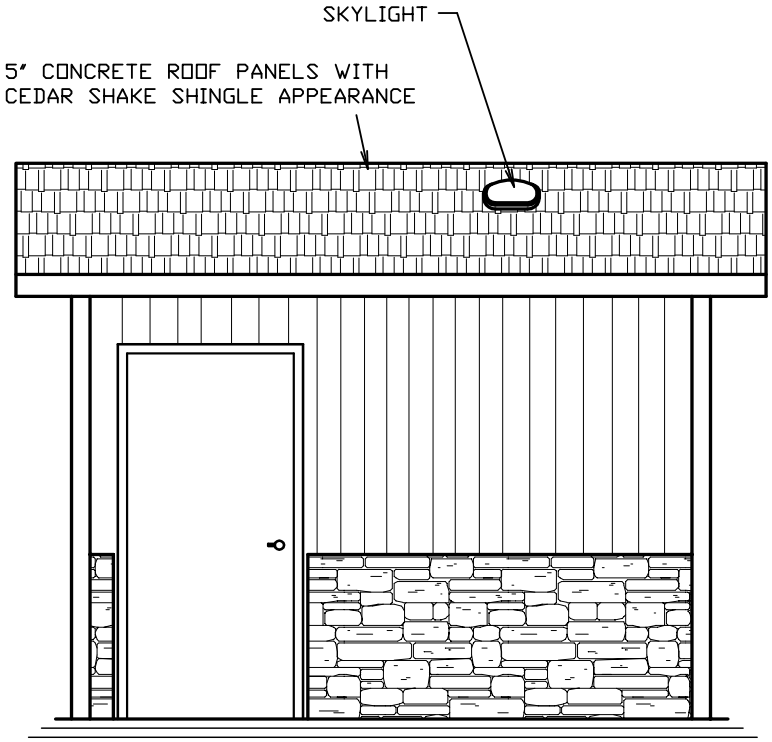
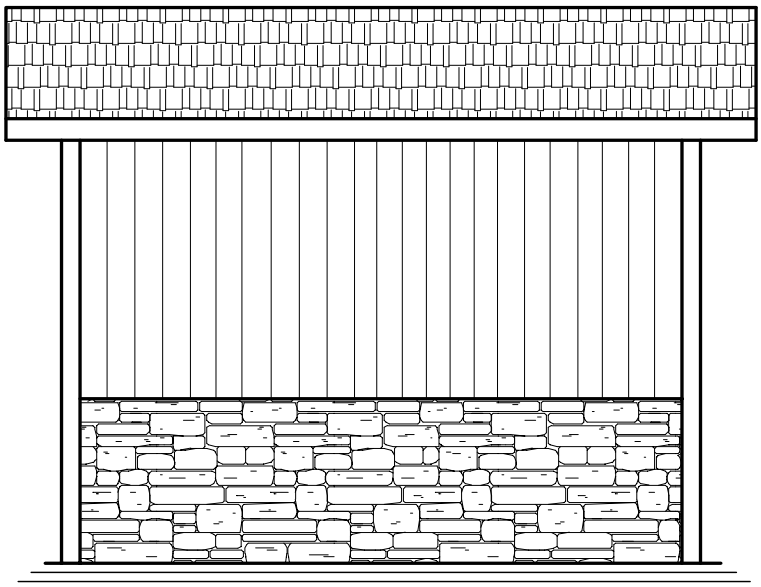


LEFT ELEVATION
SCALE: 1/4" = 1'-0"



RIGHT ELEVATION
SCALE: 1/4" = 1'-0"

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SPECIFICATIONS

PART 1 – GENERAL

1. SCOPE
   1.1. Construction and onsite placement of a prefabricated precast concrete restroom building.
2. MANUFACTURER
   2.1. Manufacturer shall be Huffcutt Concrete or a pre-approved equal.
   2.2. Manufacturer shall be an NPCA Certified Plant or equal with verifiable references demonstrating quality, design and service upon request.
   2.3. Manufacturer will provide a written warranty providing 20 years structural, manufacturer's warranty on all hardware and components not produced at precast concrete manufacturer's plant, and 3 years against defects in paint, caulk, and grout.
3. DESIGN
   3.1. Building will be manufactured using precast concrete including the roof. Building's structural and foundation design will be relevant to the region and properties associated with its final placement. Design will also meet ADA and building code requirements.
4. SUBMITTALS
   4.1. Manufacturer shall provide submittals and engineering if requested.

PART 2 – PRODUCTS

1. MATERIALS
   1.1. <u>Doors and Frames</u>
      1.1.1. Doors shall be 18ga galvanized metal, louvered with 16ga frames. Doors and frames shall include one coat of rust inhibitive primer and two finish coats of enamel paint.
   1.2. <u>Door Hardware</u>
      1.2.1. Aluminum drip cap. Reese or equal.
      1.2.2. Door closure with hold open. Cal-Royal or equal.
      1.2.3. Stainless hinges with non-removable pin. Cal-Royal or equal.
      1.2.4. Grade 1 lockset. Function and keying to be verified with owner.
      1.2.5. Brush style sweep. Reese or equal.
      1.2.6. ADA compliant threshold. Reese or equal.
   1.3. <u>Windows</u>
      1.3.1. Vinyl frame, obscure glass, operable. Parco or equal.
   1.4. <u>Plumbing</u>
      1.4.1. Stools
         1.4.1.1. Kohler porcelain wall mounted, ADA compliant, elongated bowl.

1.4.1.2. Sloan flush valve, concealed, hydraulic actuator.

1.4.2. Urinal

1.4.2.1. Kohler porcelain wall mounted, ADA compliant.

1.4.2.2. Sloan flush valve, concealed, hydraulic actuator.

1.4.3. Lavatories

1.4.3.1. Kohler wall mounted sink, ADA compliant.

1.4.3.2. Moen single handle ADA metering faucet.

1.4.4. Water Heater

1.4.4.1. Bradford white electric water heater. Size to be sufficient for number of showers and lavatories.

1.4.5. Mixing Valve

1.4.5.1. Honeywell thermostatic mixing valve, adjustable.

1.4.6. Floor Drains

1.4.6.1. Sioux Chief on grade adjustable floor drain.

1.4.7. Sediment Filter

1.4.7.1. Rusco sediment filter.

1.5. Electrical

1.5.1. Interior

1.5.1.1. RAB Vandalproof Tuff Dome motion sensor.

1.5.1.2. RAB VAN1 lights.

1.5.1.3. GFI receptacles.

1.5.1.4. Murdock super secure.

1.5.2. Exterior

1.5.2.1. RAB Tallpack lights.

1.5.3. Chase

1.5.3.1. 100amp loadcenter.

1.5.3.2. (2) 2 bulb florescent lamps. (1 per modular section)

1.5.3.3. Soler & Palau exhaust fan.

1.6. Interior Hardware

1.6.1. Stainless 3 roll toilet paper dispenser.

1.6.2. ADA toilet stalls shall have (1) 18” stainless vertical grab bar, (1) 36” stainless horizontal grab bar, (1) 42” stainless horizontal grab bar.

1.6.3. Stainless frame 18” x 36” mirror.

1.6.4. (2) coat hooks

1.7. Sealers

1.7.1. Floor shall be sealed using a deep penetrating, high alkali resistant, low volatility product. TK-290 or equal.

1.8. Caulks and Grout

1.8.1. All joints between precast panels shall be caulked using a durable, flexible polyurethane sealant. BASF Sonolastic NP-1 or equal.

1.8.2. Weld plate panel connections shall be grouted flush with interior wall surface. Speed Crete Red Line or equal.

2. FINISHES
   2.1. Interior
      2.1.1. Smooth trowel finish.
   2.2. Exterior
      2.2.1. Exterior wall appearance to be approved by owner using an architectural form liner.
      2.2.2. Roof shall be cedar shake architectural form liner.
   2.3. Paint
      2.3.1. Interior
         2.3.1.1. Wall panels shall be primed with a premium quality water based acrylic bonding primer moisture and alkali resistant. Finish coat shall be a high performance acrylic enamel.
      2.3.2. Exterior
         2.3.2.1. Roof shall be covered with a quality 100% acrylic satin paint. Owner to determine color.
         2.3.2.2. Walls shall be covered with a quality concrete stain. Owner to determine color.
         2.3.2.3. Doors shall be covered using 2 coats of a high performance 100% acrylic satin enamel. Owner to determine color.

Part 3 – Execution

1. PRECAST CONCRETE FAMILY STYLE RESTROOM – SHOWER BUILDING
   1.1. Building manufacturer shall construct, assemble, paint, install plumbing and electrical at their plant so that it may be transported to the jobsite in finished modules and placed using a crane.
   1.2. Building manufacturer shall provide mechanical rough in drawing showing where electrical, water supply line, waste line, and floor drains are to be located for hook up to building.
   1.3. Contractor will make final mechanical connections after the building is placed by manufacturer.
   1.4. Manufacturer will caulk interior and exterior seams between modules. Manufacturer will also perform any shipping and handling repairs during installation.
2. ONSITE
   2.1. Contractor shall provide adequate access and a level pad for the crane and semis to sit side by side under their own power. Working radius shall be 35’ from center pin on crane.
   2.2. Contractor shall design and pour a foundation suitable for building to sit on. Foundation shall be level to within ¼”.

2.3. Contractor shall rough in mechanicals according to mechanical rough in drawing provided by building manufacturer. Mechanicals shall be terminated at top of foundation. Final mechanical connections shall be done by contractor including floor drains.

2.4. Contractor will perform initial startup of building using O & M manual as a reference. Contractor will also perform any troubleshooting during initial startup.

VILLAGE OF
McFarland

SUMMARY SHEET

MEETING DATE: **Tuesday, January 9, 2024**

SECTION: **Business**

DEPARTMENT: **Administration**

CONTACT: **Cassandra Suettinger, Deputy Administrator/Clerk, Andrea Anderson, HR Generalist, Matt Schuenke, Village Administrator**

AGENDA ITEM: **Discussion and action on creation of a Finance Manager/Treasurer and update of the organization chart for the Administration Department.**

PREVIOUS ACTION:

ISSUE SUMMARY:
The Village has a vacancy for the Deputy Treasurer/Accountant position. In looking to fill the role and position, staff recommend expediting the future staffing plan to make the transition.

The concept of formation of divisions within the Administration Department has been discussed recently with the creation of the Communication Manager position. The future staffing plan has the Administration Department forming divisions in 2026. Within this there would be a Clerk Division, Finance Division, Human Resource Division and Communication Division. With the change on the immediate horizon, staff recommend creating the Finance Manager/ Treasurer position now and recruiting for the advanced skill set. With cost savings from the recent restructuring of communications, the Village has the financial capacity to make this transition now.

The proposed new position would provide a higher level of support than the previous position. The Financial Manager/Treasurer would have increased responsibility for taking over the Treasurer's duties, assisting in creation of the budget, forecasting of operating and capital expenditures, taking the lead on the Village's audit, taking the lead on the Village's borrowing, and among other increased duties, providing additional guidance and support to departments and the Village. Attached is the updated position description as well as the proposed scoring. The previous Deputy Treasurer/Accountant position was located in grade 8. The new Financial Manager/Treasurer position would be contained within Grade 10.

FINANCIAL/BUDGET IMPACT:
Funding for the position is contained within the 2024 budget.

VILLAGE PLAN REFERENCE:
Future Staffing Plan

ORDINANCE REFERENCE:
N/A

VILLAGE OF
McFarland

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:
The Personnel Committee unanimously recommended approval.

Motion to approve creation of a Finance Manager/Treasurer and update of the organizational chart for the Administration Department.

ATTACHMENTS:
1. Finance Manager-Treasurer - 12.28.23
2. Scoring Worksheet - Finance Manager-Treasurer 12-27-23
3. Administration Organizational Chart Draft 1.4.23

JOB OVERVIEW	
Job Title	Finance Manager/Treasurer
Department	Administration
Grade	10
Employment Status	☒ Full-time ☐ Part-time ☐ Limited Term Employment (LTE)
FLSA Status	☒ Exempt ☐ Non-exempt

Our Commitment to Diversity, Equity, and Inclusion (DEI)

Diversity, equity, and inclusion form the basis of our work in the Village of McFarland, WI. We recognize having a diverse and inclusive organization allows us to benefit from a variety of perspectives and strengthens our ability to achieve our mission to best serve the residents of the Village. To promote equity in our community, we must first do the work to ensure our organization is diverse, equitable, and inclusive.

SCOPE OF WORK

This position plays a crucial role in the financial management of the Village. They work closely with the Administrator and Deputy Administrator to develop and implement financial strategies and assist in oversight of financial operations. The position also collaborates with other departments to provide guidance in monitoring budgets and ensuring compliance with financial policies and procedures. Major responsibilities include assisting in budget development as well as continued monitoring of the annual budget, assisting in forecasting operational and capital expenses, maintenance and reconciliation of all financial accounts and records; coordination of accounts payable and receivable functions; coordination of payroll; assists with the development and implementation of financial policies and procedures; conducting year-end closeout activities leading the independent audit firm on the annual financial audit and conducting year-end close out activities; and fulfilling the statutory responsibilities of the Treasurer.

SUPERVISION

Received	Performs under the direction and supervision of the Deputy Administrator/Clerk, subject to the directives of the Village Board and the requirements of state statutes, Village ordinances, and generally accepted accounting principles and standards for municipal governments.
Exercised	None.

ESSENTIAL JOB FUNCTIONS

- Maintains the accounting system for all Village funds. Reviews, analyzes and balances all accounts on a monthly basis.
- Prepares journal entries as appropriate. Prepares monthly internal financial statements and variance reports on a cash basis.
- Leads and overseas assisting independent auditors with the annual audit by preparing various work papers and schedules and updating of fixed asset records in accordance with generally accepted accounting principles(GAAP).

- Perform duties as set forth in Chapter 61.26 of the Wisconsin Statutes and the Village Code of Ordinances as they pertain to Treasurer including preparation and submittal of all related forms, coordination of tax settlement, supervision of collection of taxes process.
- Assists in oversight of the day-to-day financial operations, including accounts payable, accounts receivable, payroll and general ledgers.
- Assists in the preparation of the Village budget including review of revenues and expenditures as well as formatting the budget for review.
- Provides regular reporting to the Village Board, Department heads, and as requested, regarding the Village's current fiscal position and forecasting of operational impacts.
- Assists with preparing the Capital budget and five-year Capital Plan including forecasting debt service implications to fund planned projects.
- Assists with the development, writing, coordination, implementation, and evaluation of financial and budgetary policies and procedures; insures that, where applicable, policies and procedures are implemented and operate as intended.
- Coordinates and manages financial accounting software, implementation, updates, and training.
- Facilitates annual borrowing process with Financial Advisor as authorized by the Village Board.
- Maintains payment schedules for all Village debt and ensures that debt payments are made timely and accurately.
- Assists with utility functions, including serving as the backup for utility posting/processing, Management of the Payment Services Network, performs utility billing adjustments as reported by the Assistant to the Public Works Director.
- Coordinates with payroll regarding benefit deductions.
- Monitors daily cash management procedures and offers maintenance recommendations to all departments.
- Attends meetings as needed, some of which may be in the evening.
- Assists, when necessary, with various financial-related projects or assignments
- Works as part of the team that performs routine clerical and administrative work in answering telephones, receiving the public, providing customer assistance, and data processing.
- Provides effective and efficient customer service and promotes and maintains responsive community relations.
- Follows safe work practices.

OTHER JOB FUNCTIONS

- Performs related duties as assigned.

REQUIREMENTS OF WORK

- Bachelor's degree in accounting, financial management, public administration or related field, or equivalent work experience.
- 4 to 6 years' experience in finance and accounting roles with increasing levels of responsibility and leadership.
- Any combination of education and experience which in the sole discretion of the Village would demonstrate the Employee's ability to meet the required knowledge, skills, and abilities for the position may also be considered.

KNOWLEDGE, ABILITY, AND SKILL In addition to requirements of work, the individual should also have the following knowledge, abilities, and skills:	
Knowledge of	• Strong financial acumen and understanding of financial principles, regulations, and best practices. • Generally accepted accounting principles. • Applicable federal and state laws, regulatory codes, and municipal ordinances and the ability to interpret and apply them in different situations. • Data entry, spreadsheet, financial software, and word processing software, techniques, and procedures. • Proper grammar, spelling, and punctuation. • The use of standard office equipment, including computers and relevant software programs. • The cultural context of interactions with individuals of diverse backgrounds that includes sex, race, religion, creed, color, national origin, age, disability, sexual orientation, ancestry, marital status, arrest or conviction record, military service, or any other legally protected status.
Ability to	• Carry out tasks with a minimum of direction and supervision. • Be proactive and have a results-oriented mindset. • Work independently and meet deadlines. • Create and maintain documents requiring an exceptional level of detail and accuracy. • Communicate effectively in person, writing, and electronically with staff and the public. • Understand and carry out oral and written directions. • Maintain confidentiality of sensitive records and materials. • Employ tact, courtesy, and good judgment in dealing with staff and the public. • Establish and maintain effective working relationships with supervisors and co-workers. • Follow and provide leadership and guidance on Village policies, procedures, and ordinances. • Multi-task and prioritize work. • Communicate effectively both verbally and in writing. • Establish and maintain effective working relationships with elected officials, supervisors, coworkers, retirees, contractors, vendors, and the general public.
Skill in	• Oral and written communications. • Strategic thinking and decision making. • Problem solving and troubleshooting. • Public relations.

NECESSARY SPECIAL REQUIREMENTS
• Must possess or be able to obtain a valid Wisconsin driver's license.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Work is performed mostly in an office setting; hand-eye coordination is necessary to operate computers and various pieces of office equipment. Specific vision abilities required by this job include close vision and the ability to adjust focus.
- While performing the duties of this job, the employee is frequently required to sit, stand, walk, talk and hear; use hands and fingers to handle, feel, or operate objects, tools, or controls and reach with hands and arms.
- The employee must occasionally lift and/or move up to 30 pounds.

Work Environment and Working Conditions

Works in a normal office setting with moderate noise levels. Occasional hours beyond the normal work week required; attendance at evening meetings required. Must be able to lift and move items up to 30 pounds.

Notes:

The above statements are intended to describe the general nature and level of work being performed by people assigned to do this job. The above is not intended to be an exhaustive list of all responsibilities and duties required. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

*External and internal applicants, as well as position incumbents who become disabled as defined under the Americans with Disabilities Act (ADA), must be able to perform the essential job functions (as listed) either unaided or with the assistance of a reasonable accommodation to be determined by management on a case-by-case basis.

This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

The Village is an equal employment opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity or expression, pregnancy, age, national origin, disability status, genetic information, protected veteran status, or any other characteristic protected by law.

Employee signature below indicates the employee's understanding of the requirements, essential functions and duties of the position.

Employee Signature _____ Date_____

Print Name _____

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JOB EVALUATION INSTRUMENT SCORING SHEET

Factor 1: Education	
1	20
2	40
3	50
4	60
5	80
6	90
7	100
License/ Certificate	+10

Factor 2: Work Experience	
1	25
2	50
3	75
4	100
5	125

Factor 3: Level of Discretion	Minor	Moderate	Serious	Critical
Little	10	20	35	55
Some	15	25	45	70
Often	25	45	55	80
High	45	55	75	100
Very High	50	60	90	115

Factor 4: Policy Development	
1	15
2	30
3	40
4	60
5	75
6	85
7*	100

Factor 5: Planning	
1	35
2	50
3	65
4	80
5	95
6*	110

Factor 6: Contact with Others	
1	15
2	30
3	45
4	60
5	75
6	85
7	100

Factor 7: Work of Others	
No Supv	0
1	10
2	25
3	40
4	65
5	80
6	85
7	95
8	105*

Factor 8: Working Conditions		
1	Office work only. Good working conditions with almost complete absence of physically demanding, unpleasant, strenuous, and/or hazardous elements.	15
2	Minimal external work or occasional exposure to physically demanding, unpleasant, strenuous, and/or hazardous situations.	30
3	Frequent exposure to physically demanding, unpleasant, strenuous, and/or hazardous elements.	45
4	Regular exposure to particularly physically demanding, unpleasant, strenuous, and/or hazardous elements, such as, dealing with inclement weather, operating heavy equipment, etc.	60
5	Continuous exposure to life threatening public safety situations which could jeopardize personal safety.	75

Factor 9: Technology	
1	0
2	10
3	30
4	50
5A	65
5B	65
6	75
7	85

TOTAL - 575

* These responses reserved for the highest-level of organization-wide authority, i.e. the Administrator/Manager

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JOB EVALUATION INSTRUMENT
FACTOR 1: EDUCATION

This factor measures the minimum level of education required by the job that is normally acquired through formal instruction.

Level	Definition	Point Value
1	Level of knowledge that is below what is normally attained through high school graduation.	20
2	High school degree or equivalent (GED).	40
3	High school, plus elementary technical training, acquired on the job or through one year or less of technical or business school.	50
4	Extensive technical or specialized training such as that which would be acquired by an Associates Degree or two years of technical or business school.	60
5	Completion of four-year college degree program.	80
6	Additional professional level of education beyond a four-year college program, such as a CPA or Professional Engineer (P.E.) training.	90
7	Completion of graduate coursework equal to a Master's Degree or higher.	100
Add on to any level as needed	License or certificate required to perform job duties	10

JOB EVALUATION INSTRUMENT
FACTOR 2: WORK EXPERIENCE

This factor measures the amount of work experience an employee would need to possess before assuming full responsibility for the position and performing the work effectively.

Level	Definition	Point Value
1	Less than one year experience is required.	**25**
2	Between one year and three years experience is required.	**50**
3	Between four to six years experience is required.	**75**
4	Between seven to ten years experience is required.	**100**
5	More than ten years experience is required.	**125**

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JOB EVALUATION INSTRUMENT
FACTOR 3: INDEPENDENT JUDGMENT & DECISION MAKING

This factor measures the level of discretion or judgment the individual exercises in making decisions and the potential impact of such decisions or judgments on the overall success of the organization and impact on the community.

Level of Discretion	Potential Impact of Erroneous Decisions or Judgment			
	Minor: Some inconvenience and delays but minor costs in terms of time, money, or public/employee good will.	**Moderate**: Moderate costs in time, money, or public/employee good will would be incurred. Delays in important projects/schedules likely	**Serious**: Important goals would not be achieved and the financial, employee, or public relations posture of the Organization would be seriously affected	**Critical**: Critical goals and objectives of the Organization would be adversely and very seriously affected. Error could likely result in critical financial loss, property damage, or bodily harm/loss of life
LITTLE: Little discretion or independent judgment exercised	**10**	**20**	**35**	**55**
SOME: Some discretion or judgment exercised, but supervisor is normally available	**15**	**25**	**45**	**70**
OFTEN: Job often requires making decisions in absence of specific policies and/or guidance from supervisors, but some direct guidance is received from supervisors	**25**	**45**	**55**	**80**
HIGH: High level of discretion with decisions restricted only by Departmental policies and little direct guidance from supervisors	**45**	**55**	**75**	**100**
VERY HIGH: Very high level of discretion with decisions only restricted by the broadest policies of the Organization	**50**	**60**	**90**	**115**

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JOB EVALUATION INSTRUMENT

FACTOR 4: RESPONSIBILITY FOR POLICY DEVELOPMENT

This factor is a measure of the extent to which the position requires the employee to participate in the development of policies and procedures both within the department and between departments in the organization.

Level	Definition	Point Value
1	Position involves only the execution of policies or existing standard operating procedures.	15
2	May provide some input to supervisor when policies or standard operating procedures are updated.	30
3	Position involves some development of policies/procedures for the Department and/or the interpretation or explanation of departmental policies for others in the organization or residents.	40
4	Position involves significant or primary responsibility for the development of policies and procedures for a division or organizational component of a department, as well as the interpretation, execution and recommendation of changes to department policies.	60
5	Position involves significant or primary responsibility for the development of policies and procedures for an entire department, plus occasional participation in the development of policies which affect other departments in the organization.	75
6	Position involves the primary responsibility for the development of departmental policies and procedures and regular participation in the development of policies that affect other departments and occasionally involves participation in the development of organization-wide policies.	85
7	Position involves primary responsibility for the overall development of organization-wide policies.	100

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JOB EVALUATION INSTRUMENT
FACTOR 5: PLANNING

This factor measures the degree to which the incumbent plans, either their own daily work or for the use of resources (manpower, equipment, supplies, etc.) in the attainment of departmental objectives and organization-wide goals.

Level	Definition	Point Value
1	Position requires that my daily work load and activities are assigned to me by my supervisor.	35
2	Position requires that I plan my own daily work load and work independently according to established procedures or standards.	50
3	Position requires that I plan my own daily work load and those of others in the department (first-level supervision).	65
4	Position requires an above average ability to analyze data and develop departmental plans, including plans where a number of difficult, technical and/or administrative problems must be addressed (Manager/Division level planning).	80
5	Position requires a high level of analytical ability to develop plans for a department or complex situation, including plans that involve integrating/involving/impacting other departments (Department Head level planning).	95
6	An extremely high level of planning and analysis is required for the entire organization. Work at this level often includes strategic planning for the organization, long range (five years or more) plans, etc (City Manager/Administrator level).	110

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JOB EVALUATION INSTRUMENT
FACTOR 6: CONTACT WITH OTHERS

This factor considers the extent to which the employee requires meeting and dealing with the public and influencing other persons, as well as the level of authority the employee has to make commitments on behalf of the organization.

Level	Definition	Point Value
1	Position involves interaction with fellow workers on routine matters with relatively little public contact.	15
2	Position involves frequent internal and external contact, but generally on routine matters such as furnishing or obtaining information.	30
3	Position involves frequent internal contact and regular contact with outsiders generally on routine matters, including contacts with irate outsiders which require some public relations skill for taking complaints for others to follow up upon.	45
4	Position involves frequent internal and external contacts which require public relations skills in handling complaints. Contacts involve non-routine problems and require in-depth discussion and/or persuasion in order to resolve the problem. Handles more difficult contacts that are referred by front line employees.	60
5	Position involves frequent internal and external contacts which require skill in dealing with, and influencing others, and initiating changes in policy/procedures to address the issue so as to avoid having to deal with the issue again in the future.	75
6	Position involves frequent internal and external contacts in which position acts as the spokesperson for the department and is authorized to make commitments of significant resources on behalf of the department.	85
7	Position involves frequent internal and external contacts where position represents the entire organization and is authorized to make commitments in matters of broad or critical interest to the entire organization.	100

JOB EVALUATION INSTRUMENT
FACTOR 7: WORK OF OTHERS

This factor measures the extent to which the employee is responsible for determining work levels and work content for other employees.

Level	Size of Group	Point Value
0	No responsibility for the work of others.	**0**
1	Responsible for assigning work to an employee or employees, without acting in a supervisory role.	**10**
2	Responsible for the supervision of one full time or several part time employees.	**25**
3	Responsible for the supervision of two to five full time (or full time equivalent) employees.	**40**
4	Responsible for the supervision of six to 15 full time (or full time equivalent) employees.	**65**
5	Responsible for direct and/or indirect supervision of 16 to 29 full time (or full time equivalent) employees.	**80**
6	Responsible for direct and/or indirect supervision of 30 to 50 full time (or full time equivalent) employees.	**85**
7	Responsible for direct and/or indirect supervision of more than 51 full time (or full time equivalent) employees.	**95**
8	Responsible for direct and indirect supervision of the entire organization.	**105**

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JOB EVALUATION INSTRUMENT
FACTOR 8: WORKING CONDITIONS

This factor considers the physical conditions surrounding the job that are beyond the employee's control, but which may be physically demanding, unpleasant, strenuous, and/or hazardous, and may impact the employee's physical well-being.

Level	Definition	Point Value
1	Office work only. Good working conditions with almost complete absence of physically demanding, unpleasant, strenuous, and/or hazardous elements.	15
2	Minimal external work or occasional exposure to physically demanding, unpleasant, strenuous, and/or hazardous situations.	30
3	Frequent exposure to physically demanding, unpleasant, strenuous, and/or hazardous elements.	45
4	Regular exposure to particularly physically demanding, unpleasant, strenuous, and/or hazardous elements such as dealing with inclement weather, operating heavy equipment, etc.	60
5	Continuous exposure to life threatening public safety situations which could jeopardize personal safety.	75

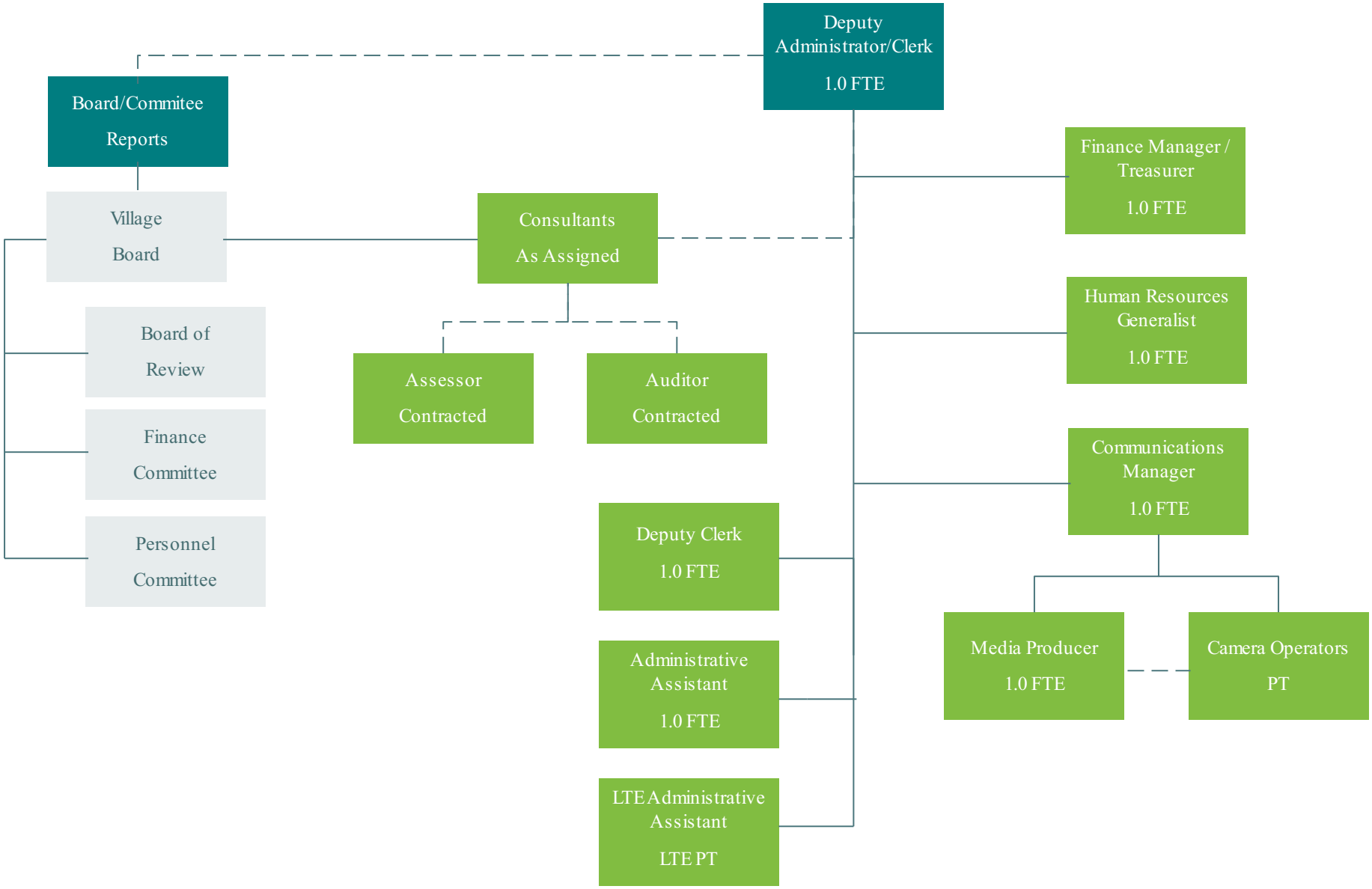
JOB EVALUATION INSTRUMENT

FACTOR 9: USE OF TECHNOLOGY/SPECIALIZED EQUIPMENT

This factor considers the extent to which the employee utilizes and supports technology, enhancing the efficiency and communication on behalf of the organization.

Level	Definition	Point Value
1	Position has no responsibility for, or use of, technology.	0
2	Position has some basic use of computers for data entry, and some use of the telephone, copier, etc.	10
3	Position has daily use of computers for data entry and use of the telephone, radios, fax machine, copier, etc. Position has daily use of light equipment such as push mowers, weed whackers, pole saws, custodial equipment, etc.	30
4	Position has daily use of computers, the Internet, Smartphones, etc. to create databases, spreadsheets, or reports. Position designs and creates customized reports, presentations, and/or documents using advanced software skills.	50
5A	Position provides routine consultation and technology support for everyday computer programming and/or software requests/questions to others in the organization; is an applications super user; or uses specialized software such as GIS, SCADA or telecommunications software.	65
5B	Position uses, repairs, and/or troubleshoots specialized equipment such as HVAC, lighting, gas flares, blowers, engines, heavy equipment, diagnostic equipment, large vehicles (vacuum trucks, street sweepers, fire apparatus) and/or medical or public safety equipment.	65
6	Position is responsible for advanced computer programming, system security, maintenance, training, and purchasing of items such as computers, printers, scanners, etc., for the computer system for the organization (IT personnel).	75
7	Position is responsible for the overall direction and supervision of the staff that are responsible for the computer and technology needs of the organization, including responsibility for developing technology policies for the organization (IT personnel).	85

Administration Department



DRAFT - January 4, 2024

VILLAGE OF McFarland

VILLAGE OF
McFarland

SUMMARY SHEET

MEETING DATE: **Tuesday, January 9, 2024**

SECTION: **Business**

DEPARTMENT: **Administration**

CONTACT: **Matt Schuenke, Village Administrator**

AGENDA ITEM: **Discussion and action regarding Resolution 2024-01: a resolution authorizing participation in the landfill siting process and appointing a Village representative.**

PREVIOUS ACTION:
None.

ISSUE SUMMARY:
Dane County is pursuing the construction of a new Landfill as part of a portion of the property where the Yahara Hills Golf Course is located at 6701 USH 12 in the City of Madison. When anyone, public or private, pursues the construction of a landfill the State forms a Local Negotiated Committee to address certain conditions of its construction. This Committee is automatically made up of the municipalities within a certain distance proximity. The City of Madison and Town of Cottage Grove are automatically included on this Committee based on their proximity. McFarland is just outside of this boundary and can be added to the Committee voluntarily if the other members agree. The County, City, and Town have all taken their respective actions to agree to voluntarily add McFarland to the Committee which affords us the appointment of a single representative as part of the group. The enclosed resolution adopted by the Village Board would accept our participation in the Committee and also appoint the Village President to serve in this role. The City is being represented by the Mayor with three other individuals and Town by their Chair. Committee began in late 2023 with the next meeting scheduled for January 10th.

FINANCIAL/BUDGET IMPACT:
None.

VILLAGE PLAN REFERENCE:
None.

ORDINANCE REFERENCE:
None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:
Recommended Action:

> *Motion, second to approve Resolution 2024-01, a resolution authorizing participation in the landfill siting process and appointing the Village President as the Village*

Representative.

ATTACHMENTS:

1. 2024-01 Dane County Landfill Siting Resolution

VILLAGE OF MCFARLAND

RESOLUTION 2024-01

A RESOLUTION AUTHORIZING PARTICIPATION IN THE LANDFILL SITING PROCESS AND APPOINTING A VILLAGE REPRESENTATIVE.

WHEREAS, Dane County is in the process of seeking approval from the Wisconsin Department of Natural Resources to expand the current Yahara Landfill site (Dane County Landfill No. 3, WFSB#238); and,

WHEREAS, §289.33 of the Wisconsin Statutes establishes a procedure by which affected municipalities may establish a local committee, as defined in the statute, to negotiate and, if necessary, arbitrate impacts resulting from the operations proposed to be authorized; and

WHEREAS, the Village of McFarland is not currently located within the maximum distance from the proposed facility that would qualify it as "affected municipality" automatically entitled to participate in the negotiation and arbitration process; and

WHEREAS, §289.33(7n)(a), Wis. Stats. provides a procedure by which the Village may nevertheless be added as a party to the proceedings upon the written agreement of all other parties; and

WHEREAS, at the request of the Village, and all parties to the current proceedings have entered into an agreement dated December 14, 2023 consenting to the participation by the Village on the local committee; and

WHEREAS, §289.33(7n)(b), Wis. Stats. requires that a municipality wishing to participate as a party to the proceedings adopt a siting resolution stating its intent to negotiate and, if necessary, arbitrate concerning the landfill proposal; and

WHEREAS, the Village Board finds that the public interest will be best served by participation by the Village in the negotiation and arbitration process;

NOW, THEREFORE, BE IT RESOLVED, that the Village of McFarland intends to negotiate and, if necessary, arbitrate with Dane County concerning the proposed Dane County Landfill No. 3 (WFSB#238).

BE IT FURTHER RESOLVED, that the Village Board appoints Carolyn A. Clow, Village President, to the local negotiating committee for purposes of such negotiation and arbitration.

BE IT FURTHER RESOLVED, that the Deputy Administrator/Clerk shall forward this resolution to the Wisconsin Waste Facility Siting Board, Dane County, the City of Madison and the Town of Cottage Grove within 7 days after its adoption.

Adopted at a regular meeting of the Village Board this 9th day of January, 2024.

APPROVED:

_____

Carolyn A. Clow
Village President

ATTEST:

_____

Cassandra Suettinger
Deputy Administrator/Clerk

RESOLUTION # 2024-01	
MOTION	SECOND
ACTION	DATE
Adopted	
Referred	
Tabled	
Withdrawn	
Defeated	
Published	
INDIVIDUAL VOTING RECORD	
Brassington	Jerke
Clow	Brandt
Flaherty	Wreh
Fessler	
VOTING RESULTS	
Motion Carried	
Motion Defeated:	

VILLAGE OF
McFarland

SUMMARY SHEET

MEETING DATE: **Tuesday, January 9, 2024**

SECTION: **Business**

DEPARTMENT: **Administration**

CONTACT: **Matt Schuenke, Village Administrator**

AGENDA ITEM: **Discussion and action regarding Resolution 2024-02: a resolution in opposition to Wisconsin 2023 Senate Bill 691 and 2023 Assembly Bill 768.**

PREVIOUS ACTION:
None.

ISSUE SUMMARY:
The League of Wisconsin Municipalities and Dane County Cities and Villages Association urges member communities to oppose 2023 Senate Bill 691 and Assembly Bill 768, related to the ability for certain towns to self-designate as an "urban town". The Senate Transportation and Local Government Committee is planning to hold a public hearing on SB 691 on January 10, 2024. According to recent communications form the League of Wisconsin Municipalities:

> *"SB 691 is a one-sided proposal which gives towns over 5,000 the ability to self-designate as an "Urban Town" without review or approval by affected adjacent cities and villages, the Department of Administration, a regional planning commission, or another board or agency. The bill REMOVES city or village review of growth near their border and will force cities and villages to extend water and sewer services outside their boundaries to serve properties within the town. Under the bill, the urban town may even dictate the point on the water or sewerage system from which the municipality must extend service or provide connection. Not only does this legislation provide towns the extraordinary ability to self-designate as an urban town without incorporation and without any review or approval, but it also exempts an urban town from extraterritorial plat approval and zoning and requires any future city or village annexations into those urban towns to be unanimous annexations. To ensure growth that is consistent with community objectives, neighboring cities and villages that have extraterritorial plat approval jurisdiction review for compliance with municipal ordinances, local master or comprehensive plans, and official maps. To remove this important check may mean sprawl without regard to existing patterns of development. In addition, unanimous annexation places a higher value on the property rights of a minority of property owners above the over one-half majority of owners that want to annex into a city or village."*

Attached is a resolution as drafted by the Dane County Cities and Villages Association. The Village Board is asked to approve the resolution, which staff will then distribute to our State legislators. Also attached for additional context is a memo by the League from September

urging that legislators not sign on to the bill.

FINANCIAL/BUDGET IMPACT:
None.

VILLAGE PLAN REFERENCE:
None.

ORDINANCE REFERENCE:
None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:
Recommended Action:

> *Motion, second to approve Resolution 2024-02, a resolution in opposition to Wisconsin 2023 Senate Bill 691 and 2023 Assembly Bill 768.*

ATTACHMENTS:
1. 2024-02 Opposition to Urban Towns Legislation Resolution
2. LWM Memo on Urban Towns 09252023

VILLAGE OF MCFARLAND

RESOLUTION 2024-02

A RESOLUTION OF THE VILLGE BOARD FOR THE VILLAGE OF MCFARLAND OPPOSING WISCONSIN 2023 SENATE BILL 6919 AND 2023 ASSEMBLY BILL 768

WHEREAS, Wisconsin law creates and recognizes the purpose of a number of governmental structures to best service the needs of its citizens, including general purpose governments such as cities and villages, towns, counties, and special purpose districts such as school districts and sanitary districts;

WHEREAS, these governmental units have the power and authority granted to them under state law;

WHEREAS, in addition to this statutory authority and power, cities and villages are granted home rule authority which grants more flexibility for these bodies to govern themselves and provide services to their citizens;

WHEREAS, towns were created within counties to enable sparsely populated areas to provide fundamental services for themselves;

WHEREAS, existing state law permits residents of territory lying within one or more towns to incorporate the territory as a city or village, should those citizens desire more governmental services;

WHEREAS, cities and villages have used their powers under state law to institute long-term planning and investment of resident taxpayer dollars to efficiently and effectively provide needed and capital-intensive services such as drinking water, sanitary sewer, stormwater, and other expanded municipal services;

WHEREAS, such expanded municipal services require city and village residents and taxpayers to pay the costs to plan for, build, maintain, and operate these infrastructure investments;

WHEREAS, SB-691 and AB-768 would allow certain urban towns over 5,000 in population to mandate cities and villages to extend drinking water and sanitary sewer services outside their municipal boundaries to serve properties within the town, without requiring those properties within the town to share in the costs borne by city and village residents to plan for and construct the infrastructure;

WHEREAS, SB-691 and AB-768 fails to account for the ways in which this mandate would undermine the considerations made in the long-term planning and investments made by the city and village residents and taxpayers based on their projected needs within their corporate boundaries;

WHEREAS, the limitations imposed by SB-691 and AB-768 on fees charged to ratepayers added to a municipal injure existing ratepayers by failing to allow the municipality to charge a reasonable fee to the new users to account for the investments already made by existing ratepayers;

WHEREAS, SB-691 and AB-768 may further bypass deliberative, long-term infrastructure planning and add additional costs, risks, and operational concerns for city and village residents by dictating the precise point on the drinking water or sanitary sewer system from which the municipality must extend service or provide connection; and

WHEREAS, along with requiring mandatory extension and connection to sewer and water systems, SB-691 and AB-768 also exempts an urban town from extraterritorial zoning or extraterritorial plat approval by a neighboring city or village, thereby minimizing the compatibility of uses and planned organizational growth into these boundary areas and further undermining a municipality's ability to provide sound, long-term infrastructure planning to its own residents.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board for the Village of McFarland does hereby resolve as follows:

SECTION 1. The Village Board believes there are significant policy, funding, and taxpayer fairness concerns with the 2023 Senate Bill 691 and 2023 Assembly Bill 768.

SECTION 2. The Village Board believes its existing residents would be harmed by the mandates upon municipal services set forth in 2023 Senate Bill 691 and 2023 Assembly Bill 768.

SECTION 3. The Village Board opposes 2023 Senate Bill 691 and 2023 Assembly Bill 768.

SECTION 4. The Village Board directs Village Staff to deliver this resolution to members of the State Legislature representing Village of McFarland residents.

Adopted at a regular meeting of the Village Board this 9th day of January, 2024.

APPROVED:

_____

Carolyn A. Clow
Village President

ATTEST:

_____

Cassandra Suettinger
Deputy Administrator/Clerk

RESOLUTION # 2024-02	
MOTION	SECOND
ACTION	DATE
Adopted	
Referred	
Tabled	
Withdrawn	
Defeated	
Published	
INDIVIDUAL VOTING RECORD	
Brassington	Jerke
Clow	Brandt
Flaherty	Wreh
Fessler	
VOTING RESULTS	
Motion Carried	
Motion Defeated:	

316 W. Washington Ave., Suite 600
Madison, WI 53703
Phone: 608-267-2380
Fax: 608-267-0645
Email: league@lwm-info.org
Website: lwm-info.org

To: Wisconsin State Legislature

From: Toni Herkert, Government Affairs Director, League of Wisconsin Municipalities
Katie Scott, Government Affairs Specialist, League of Wisconsin Municipalities

Date: September 25, 2023

RE: LRB 4336 Related to requiring water and sewerage system connections and annexation of territory and extraterritorial zoning in certain urban towns.

Senators and Representatives,

The League of Wisconsin Municipalities, representing over 600 cities and villages, large and small, throughout the state urges you **to not cosponsor LRB 4336** related to the creation of urban towns. The bill enables certain urban towns over 5000 in population to force cities and villages to extend water and sewer services outside their boundaries to serve properties within the town. Under the bill, the urban town may even dictate the point on the water or sewerage system from which the municipality must extend service or provide connection. Along with requiring mandatory extension and connection to sewer and water systems, the bill also exempts an urban town from extraterritorial zoning or extraterritorial plat approval by a neighboring city or village. This minimizes the compatibility of uses and planned organizational growth into these boundary areas. Additionally, if requirements are met, certain significantly developed territory of an urban town may not be annexed to a city or village except by unanimous approval of all the property owners of the property to be annexed.

There are many significant issues with LRB 4336.

- First, Wisconsin is experiencing a housing crisis. We need 130,000 units in the coming years. The Legislature just passed a significant housing incentives package that allocates $525 million for workforce and senior housing. These incentives are all based on municipalities modifying zoning ordinances to increase density and decrease lots sizes to more expeditiously add to our housing stock. Mandatory extension of city services into towns which typically have lots sizes of 2, 5, 10, or 20 acres does not help solve our housing crisis.

  In addition, the requirement to connect sewer or water does not financially account for the original costs of establishing a water or sewer utility and all the associated infrastructure costs that were solely funded by city and village residents. This bill only requires the town residents to pay for connection.

  We also have concerns that the connection costs may not include things like pumps or lift stations because the legislation does not contemplate the geographical variations in the state. Sewer or water lines will most likely need to account for increases or decreases in topography. The cost to actually provide the water will be greater than just a connection cost. In addition, the bill also provides that a landowner may request a lateral connection to the water or sewerage system of a governmental unit or

urban town. There is no way to account for these requests, how much they tax the system, or the amount of capacity required.

Subsequently, by forcing utility connection and resulting unplanned expansion into towns, sanitary sewer systems are subject to increased impact from inflow and infiltration from lengthy connections to town residents. This will occur without city and village control and could drastically increase costs for all users and place additional infrastructure repair and maintenance burdens on cities and villages.

- Second, towns already have options for obtaining water and sewer service for their residents. They can incorporate to provide additional services, or they can start or join a sanitary district or water utility. A couple towns that could meet the definition of an urban town, Ledgeview and Lawrence, are already members of the Central Brown County Water Authority and the Town of Scott receives its drinking water from the Green Bay Water Utility. Town sanitary districts can be created to provide sewer, water and solid waste collection services. Sanitary district powers include administration, regulatory and taxing powers.

- Third, LRB 4336 significantly undermines the ability of cities and villages to plan for their growth and future economic development opportunities.

  Under the bill, utility connections are required if the utility has sufficient capacity at the time of the town request. This mandate severely impacts city or village plans for extra capacity to be used for future growth or economic development. Having additional capacity to support businesses growth is economic development incentive municipalities use to attract and retain businesses. Many are greatly reliant on water and sewer services. In Wisconsin think brewers, paper mills, and manufacturing. Eroding the planned capacity reserve will crush economic development in our cities and villages.

  Moreover, unplanned and unanticipated town growth will put heavy strains on city infrastructure with city and village residents footing the bill. Without appropriate zoning towns can, for example, place a factory right next to a residential area of a city. That will negatively impact property values, erode community cohesion, and create additional compatibility and service concerns.

  In addition, LRB 4336 removes all incentives for collaboration in planning among local units of government, the exact concern the innovation fund in Act 12 was created to incentivize. The inevitable outcome is vastly increased litigation among adjacent units.

- Finally, the bill upends existing boundary agreements and limits property rights. Mandating unanimous approval removes property rights. What if 90% of a subdivision wants to annex into the city to receive increased services and 10% does not? Ninety percent of the residents have now lost their property rights due to the unanimous requirement for annexation. Another example includes a property owner wanting to sell land to a developer to fund retirement. Just one property owner could jeopardize the long-term planned return on investment for the sale of that private property.

Instead of mandating utility extensions and connections, unanimous approval annexations and unilaterally eliminating extraterritorial zoning and plat review, the Legislature should consider creating a process that brings towns, cities, and villages to the bargaining table when controversy arises. Arbitration would be more appropriate than changing laws statewide to account for a very few communities that are unable to resolve boundary and development issues. A prudent approach would be to allow local control in these situations, but guide the process when stalemates occur.

The League of Wisconsin Municipalities and our 607 cities and villages statewide ask you not to cosponsor this legislation. If we can be of further assistance, please do not hesitate to contact us at your convenience.