

VILLAGE OF MCFARLAND
Public Safety Committee Minutes

Thursday, September 7, 2023 - 6:30 PM

1. CALL TO ORDER, ROLL CALL.

Village Trustee Edward Wreh called the regular meeting of the Public Safety Committee to order at 6:30 PM in the Community Room

Members present: Edward Wreh, Hilary Brandt, Rich Staley, Dottie Olson, Meredith Hughey

Members not present: Shannon Morrison, Alisa Leamy

Staff Present: Deputy Administrator Cassandra Suettinger, Police Chief Aaron Chapin

2. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Public Safety Committee for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Committee about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Committee for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to public.safety@mcfarland.wi.us to be included as part of the meeting.*

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

There were no public appearances.

3. APPROVAL OF MINUTES.

- a. *Motion to approve the minutes of the 7/31/2023 meeting.*

Motion by Village Trustee Edward Wreh, seconded by Village Trustee Hilary Brandt, to approve the minutes from the 7/31/2023 meeting. Motion carries 5 - 0 - 0 by acclamation.

4. BUSINESS.

- a. *Discussion and recommendation on an application for a Class "B" Beer and Reserve "Class B" Liquor for the Winehouse Lounge LLC, D/B/A, The Winehouse, for the property located at 4719 Farwell St including an approximately 400 square foot outdoor consumption area.*

Village Trustee Edward Wreh introduced the item. Deputy Administrator Suettinger gave an overview of the item. Chief Chapin gave his review regarding public safety. Deputy Administrator Suettinger answered the committee's questions. Motion by Village Trustee Edward Wreh, second by Village Trustee Hilary Brandt, to recommend approval of the application for a Class "B" Beer and Reserve "Class B"

Liquor for the Winehouse Lounge LLC, D/B/A, The Winehouse, for the property located at 4719 Farwell St including an approximately 400 square foot outdoor consumption area with the listed conditions:

1. Successful issuance of occupancy from the Building Inspector.
2. Completion of the installation of the internal fence dividing the outdoor area of Winehouse from the outdoor area of the adjacent Grace Coffee.
3. The maximum occupant load of the area will be required to be posted per the International Building Code 2015 edition 1004.3 (IBC). Staff will assist in determining permissible load and posting location with the applicant.
4. Any latches for the egress gates shall swing with the path of travel and be operable in accordance with ADA and IBC requirements.

Motion carries 5 - 0 - 0 by acclamation.

b. Discussion and recommendation on ordinance amendment 2023-08: An ordinance to prohibit false emergency calls.

Village Trustee Edward Wreh introduced the item. Chief Chapin gave an overview of the item and answered the committee's questions.

Motion by Village Trustee Edward Wreh, second by Village Trustee Hilary Brandt, to recommend approval of ordinance amendment 2023-08: An ordinance to prohibit false emergency calls. Motion carries 5 - 0 - 0 by acclamation.

c. Discussion and recommendation on ordinance amendment 2023-09: An ordinance amending regulations for mobile food establishments.

Village Trustee Edward Wreh introduced the item. Deputy Administrator Suettinger gave an overview of the item. Chief Chapin explained public safety issues and answered questions.

Motion by Village Trustee Edward Wreh, seconded by Village Trustee Hilary Brandt, to recommend approval of ordinance amendment 2023-09: An ordinance amending regulations for mobile food establishments, with the recommended amendment removing the word *shall* to *may* as earlier stated. Motion carries 5 - 0 - 0 by acclamation.

5. SCHEDULE NEXT MEETING DATE.

a. October 2, 2023, 6:30 p.m.

6. ADJOURNMENT.

Motion by Village Trustee Hilary Brandt to adjourn at 7:13 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Tricia Reimer
Office Manager

