

Tuesday, December 12, 2023

7:00 PM

McFarland Municipal Center
5915 Milwaukee St, McFarland
Community Room

AGENDA - AMENDED

You are invited to this meeting through a Zoom webinar. The public may attend in-person or remotely through the webinar or telephone options listed below.

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/81924903354>

Or by Telephone: +1 (312) 626-6799

Webinar ID: 819 2490 3354

Press *9 to raise/lower hand. Press *6 to mute/unmute.

1. CALL TO ORDER.
2. ROLL CALL.
3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.
4. CONSENT AGENDA.
 - a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.
 - 1) Motion to approve checks in the amount of \$989,867.76.
 - 2) Motion to appoint Election Inspectors for the 2024-2025 term
 - 3) Motion to approve a service agreement with Dane County for funding to provide case management and nutrition services through the Senior Outreach Department as a Focal Point.
 - 4) Motion to approve the purchase of a new patrol truck for delivery and implementation in 2025
 - 5) Motion to approve ordinance amendment 2023-16: an ordinance requiring vehicles to stop for flashing lights on a school bus as recommended by the Public Safety Committee.
5. PUBLIC APPEARANCES.
 - a. This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

6. BUSINESS.

- a. Public Works & Utilities Committee (Trustees Wreh & Brandt)
 - 1) Discussion and action to approve the final plans of the 2024 Exchange Street project and authorize the project for bid in accordance with WisDOT standards.
 - 2) Discussion and action to approve the final design for Lift Station 2 and authorize the project for bid.
 - 3) Discussion and action regarding adjustment to the rate for the Equivalent Residential Unit (ERU) within the Stormwater Utility.
- b. Personnel Committee (Trustees Fessler, Jerke, & Wreh)
 - 1) Motion to approve reclassification of the Assistant to the Public Works Director position within the Public Works department.
 - 2) Motion to approve updating the organizational chart of the Public Works Department
 - 3) Discussion on reorganization of Communication & Technology within Village Departments.
 - 4) Discussion and action on the job description and classification to create the Communication Manager within the Village.
 - 5) Discussion and action on reclassification of the Media Producer position.
 - 6) Discussion and action on updates to the Organizational Chart for the Village and Administration Department.
- c. Discussion and action regarding the selection of a proposal for owner's representation services for the McFarland Municipal Center Campus project.

7. SCHEDULE NEXT MEETING DATE.

- a. January 9, 2024 - 7:00 p.m. - Village Board
- b. January 23, 2024 - 7:00 p.m. - Village Board

8. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.