

VILLAGE OF MCFARLAND
Public Works & Utilities Committee Minutes

Monday, October 23, 2023 - 6:00 PM

1. CALL TO ORDER, ROLL CALL.

Trustee Wreh called the regular meeting of the Public Works & Utilities Committee to order at 6:00 PM in the Community Room of the Municipal Center. This meeting was also held via Zoom webinar.

Members present: Edward Wreh, Hilary Brandt, Marc Nielsen, Chris Fredrick, Eric Kindschi, Matthew Coan

Members not present: Pauline Boness

Staff Present: Village Administrator Matt Schuenke, Public Works Director Lee Igl, Assistant to the Public Works Director Aimee Irwin, and Town & Country staff Tim Stieve.

2. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Public Works and Utilities Committee for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Committee about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Committee for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to public.works@mcfarland.wi.us to be included as part of the meeting.*

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

None.

3. APPROVAL OF MINUTES.

- a. *Discussion and action on rescinding the meeting minutes of the August 28th Public Works and Utilities Committee meeting.*

Motion by Fredrick, seconded by Trustee Wreh, to rescind the minutes of the August 28th Public Works and Utilities Committee meeting. Motion carries 6 - 0 - 0.

- b. *Discussion and action on the meeting minutes of the August 28th Public Works & Utilities Committee meeting.*

Motion by Fredrick, seconded by Trustee Wreh, to approve the August 28th Public Works & Utilities Committee meeting as enclosed within the packet. Motion carries 6 - 0 - 0.

- c. *Motion to approve the minutes of the September 27, 2023 Public Works & Utility Committee meeting.*

Motion by Trustee Wreh, seconded by Fredrick, to approve the minutes of the September 27, 2023 Public Works & Utility Committee meeting with the amendment provided by committee member Nielsen. Motion carries 6 - 0 - 0.

4. BUSINESS.

- a. Discussion and action to make a recommendation to the Village Board regarding the final design for Lift Station 2 and authorize the project for bid.

Stieve of Town and Country presented and reviewed the enclosed final design plans for Lift Station 2.

Motion by Trustee Wreh, seconded by Trustee Brandt, to recommend approval to the Village Board regarding the final design for Lift Station 2 and authorize the project for bid. Motion carries 6 - 0 - 0.

- b. Discussion and action to make a recommendation to the Village Board regarding the purchase of a generator for Lift Station 2.

No action was taken on this item.

- c. Presentation, discussion and action to make a recommendation of approval to the Village Board regarding the final plans of the 2024 Exchange Street project and authorize the project for bid.

Stieve of Town & Country Engineering presented the final plans for the 2024 Exchange Street project.

Motion by Trustee Wreh, seconded by Trustee Brandt, to recommend approval to the Village Board regarding the final plans of the 2024 Exchange Street project and authorize the project for bid. Motion carries 5 - 1 - 0 by acclamation, with Nielsen voting nay.

- d. Discussion and action to make a recommendation to the Village Board regarding the draft 2024 Budget for the Utilities Fund (600).

Igl reviewed the draft 2024 Budget for the Utilities fund (600).

Motion by Trustee Brandt, seconded by Coan, to recommend approval to the Village Board regarding the draft 2024 Budget for the Utilities Fund (600). Motion carries 4 - 1 - 1, with Nielsen voting nay, and Trustee Wreh abstaining.

- e. Discussion and action to make a recommendation to the Village Board regarding the draft 2024 Budget for the Stormwater Utility Fund (605).

Igl reviewed the draft 2024 Budget for the Stormwater Utility Fund (605).

Motion by Trustee Wreh, seconded by Trustee Brandt, to recommend approval to the Village Board regarding the draft 2024 Budget for the Stormwater Utility Fund (605) as presented. Motion carries 6 - 0 - 0.

5. SCHEDULE NEXT MEETING DATE.

- a. Monday, November 27, 2023 at 6:00 p.m.

6. ADJOURNMENT.

Motion by Trustee Brandt, seconded by Trustee Wreh, to adjourn at 7:45 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Aimee Irwin
Assistant to the Public Works Director