

Tuesday, November 14, 2023

7:00 PM

McFarland Municipal Center
5915 Milwaukee St, McFarland
Community Room

AGENDA

You are invited to this meeting through a Zoom webinar. The public may attend in-person or remotely through the webinar or telephone options listed below.

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/81924903354>

Or by Telephone: +1 (312) 626-6799

Webinar ID: 819 2490 3354

Press *9 to raise/lower hand. Press *6 to mute/unmute.

1. CALL TO ORDER.
2. ROLL CALL.
3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.
4. CONSENT AGENDA.
 - a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.
 - 1) Motion to approve the minutes of the October 24, 2023 Village Board meeting.
 - 2) Motion to approve the minutes of the special October 26, 2023 Village Board meeting.
 - 3) Motion to approve checks in the amount of \$1,651,198.98.
 - 4) Motion to approve an Event Permit Application and a license application for a temporary Class B fermented malt beverage and wine license from the Madison Curling Club for the MadTown Double Down Event to take place January 4, 2024 through January 7, 2024 at the Madison Curling Club located at 4802 Marsh Road with the conditions provided by the Police Chief.
 - 5) Motion to approve the change of agent to appoint Patricia Copeland to serve as the new liquor license agent for Walgreens Inc.
 - 6) Motion to accept the Communications & Engagement Plan from Revelation, PR, Advertising and Social Media.
 - 7) Motion to approve design engineering services agreement to conduct a traffic study for Broadhead/Holscher and Paulson/Ridge intersections.
 - 8) Motion to authorize the Village Administrator to lease 5810 Milwaukee Street.
5. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

6. PUBLIC HEARINGS.

- a. On the proposed budget for the year 2024 and establishing the 2023 payable in 2024 property tax levy for the Village of McFarland.

7. BUSINESS.

- a. Parks and Recreation Committee (Trustees Jerke & Fessler)
 - 1) Discussion and action regarding design services for lake access at Lewis Park.
 - 2) Discussion and action regarding updates to Chapter 1 Parks and Park Facilities Naming Policy.
- b. Community Development Authority (Trustees Brassington & Jerke)
 - 1) Discussion and action regarding updates to the Village's Tax Increment Financing Development Incentives Policy Manual.
- c. Sustainability and Natural Resources Committee (Trustee Flaherty & President Clow)
 - 1) Discussion and action to accept the Village of McFarland Community Center Net Zero Energy Predesign Report.
 - 2) Discussion and action to accept the Comprehensive Energy Plan Report.
- d. Discussion and action on approval of a Request for Proposals (RFP) for architectural services for the McFarland Municipal Center Campus project.
- e. Discussion and action on proposed changes to the 2024 Budget presented by Village Board members:
 - 1) Changes since the last distribution.
 - 2) General Fund (100)
 - a. Add funding to the Village Board budget to address additional supplies for the Village's annual Community Service Day.

- b Add funding to the Municipal Court budget to address increasing rate of pay for the Municipal Judge.
- c Remove funding for the DEI Strategist position or transition funding for position to communications responsibilities.
- d Add funding to the Fires & Rescue budget to address the Village participating in the CARES program.

3) Capital Projects Fund (400)

- a Add funding to the Community Development capital projects budget to address additional funding to support planning services for the east side business park.
- b Add funding to the Community Development capital projects budget to address commemorating the McFarland Land Acknowledgement on four Village-owned facilities.

4) Utility Fund (600)

- a Remove funding within the Water Services budget to fix duplication within formula.

8. CLOSED SESSION.

- a. Discussion and action to convene into Closed Session in accordance with Wis. Stats. 19.85(1)(e) to deliberate or negotiate the investment of public funds or other specified public business whenever competitive or bargaining reasons require a closed session, specifically related to.
 - 1) Resolution 2023-19, a resolution ratifying and approving a purchase agreement for the property located at 5810 Main Street, McFarland, WI.
 - 2) Resolution 2023-20, a resolution ratifying and approving a purchase agreement for the property located at 4903 Terminal Drive, McFarland, WI.
 - 3) Acquisition of property located at 4008 and 4012 Terminal Drive, including parcel 0710-273-8620-1, Tax Increment District #3.

9. RECONVENE INTO OPEN SESSION.

10. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION.

- a. Discussion and action on Resolution 2023-19: a resolution ratifying and approving a purchase agreement for the property located at 5810 Main Street, McFarland, WI.
- b. Discussion and action on Resolution 2023-20: a resolution ratifying and approving a purchase agreement for the property located at 4903 Terminal Drive, McFarland, WI.
- c. Discussion and action on acquisition of property located at 4008 and 4012 Terminal Drive, including parcel 0710-273-8620-1, Tax Increment District #3.

11. SCHEDULE NEXT MEETING DATE.

- a. November 28, 2023 - 7:00 p.m. - Village Board

- b. December 12, 2023 - 7:00 p.m. - Village Board
- c. December 26, 2023 at 7:00 pm - Village Board - Planned for Cancellation.

12. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.