

VILLAGE OF MCFARLAND
Parks and Recreation Committee Minutes

Tuesday, October 3, 2023 - 7:00 PM

1. CALL TO ORDER, ROLL CALL.

Trustee Jerke called the regular meeting of the Parks and Recreation Committee to order at 7:00 PM at the Municipal Center in the Community Room.

Members present: TJ Jerke, Luke Fessler, Sarah Kuba, Tanya Lancaster, Justin Rupert, Lori Wisnicky

Members not present: Jessica Tokar

Staff Present: Village Administrator Matt Schuenke, Director of Public Works Lee Igl, Parks Superintendent Sayer Larson, Assistant to the Public Works Director Aimee Irwin, and Parkitecture staff Katie MacDonald

2. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Parks and Recreation Committee for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Committee about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Committee for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to public.works@mcfarland.wi.us to be included as part of the meeting.*

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.
None.

3. APPROVAL OF MINUTES.

- a. *Motion to approve the minutes of the September 5, 2023 Parks & Recreation Committee meeting*

Motion by Trustee Jerke, seconded by Trustee Fessler, to approve the minutes of the September 5, 2023 Parks & Recreation Committee meeting. Motion carries 6 - 0 - 0.

4. BUSINESS.

- a. *Discussion regarding Inclusive Park draft design plan.*

Schuenke presented the updated draft design plan for Inclusive Park.

- Trustee Jerke asked if the turnaround was adequate for traffic. Schuenke and Katie MacDonald of Parkitecture responded that a full engine could turn around and that there is plenty of room for maneuverability. Trustee Jerke asked if

marking would help traffic flow. MacDonald stated that it would need to be marked as no parking and Schuenke stated this could be reviewed within the design build.

- Kuba asked if there would be designation for a loading zone. Schuenke responded that additional discussions with the school district could occur regarding this.
- Lancaster asked if any further discussion had occurred regarding a unifying theme. Schuenke stated discussions would occur after the public information meeting.
- Trustee Jerke stated that the public information meeting regarding Inclusive Park is planned for Wednesday, October 4th at 6:00 p.m.

b. Discussion regarding future aquatics planning and engagement process

Schuenke reviewed the next steps in the aquatics planning and engagement process. A survey is planned to be distributed prior to the scheduled public information meeting on November 1st at 6:00 p.m. Schuenke presented the draft survey questions.

- The committee recommended including definitions for the type of possible aquatic facilities, estimates of operating costs and construction costs, and a projected timeline for the construction of an aquatic facility.
- Schuenke explained that the target for a type of aquatic facility is in 2028 and would include a fundraising campaign for construction.
- Rachel Chambers of 5503 Chestnut Lane provided public comment regarding the current drive to an outdoor pool and inquired about what the capital and operating costs would be associated with a pool. Trustee Jerke and Schuenke responded that the capital and operating costs will vary depending on what type of aquatic facility the community would want.

c. Discussion and action regarding skate park rules signage

Larson reviewed the enclosed skate park rules signage, seeking feedback from the committee regarding the rules, hours of the park, and the name of the site.

- Kuba asked if it would be necessary to list the items in the first bullet or follow the example enclosed to state non-motorized & non-electric. Larson and Lancaster responded that this bullet provides a definition of what could be utilized at the park.
- Trustee Fessler asked if events are not permitted without prior approval. Larson explained that this rule is meant to avoid any business demonstrations and stated staff would prefer to have committee approval for any event requests.
- Trustee Jerke asked if a QR code would be beneficial. Larson explained this could be added if desired.
- The committee discussed various naming options for the site.

Motion by Trustee Jerke, seconded by Lancaster, to approve the enclosed rules signage and utilize the site name of the bike and skate park. Motion carries 6 - 0 - 0.

5. SCHEDULE NEXT MEETING DATE.

a. Tuesday, November 7, 2023 at 6:30 p.m.

6. ADJOURNMENT.

Motion by Trustee Fessler, seconded by Kuba, to adjourn at 8:15 pm

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,

Aimee Irwin

Assistant to the Public Works Director