

VILLAGE OF MCFARLAND
Committee of the Whole Minutes

Tuesday, June 13, 2023 - 5:30 PM

1. CALL TO ORDER.

President Clow called the Committee of the Whole meeting to order at 5:30 PM in the Community Room.

2. ROLL CALL.

Village Board members present: Village Trustee Hilary Brandt, Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Luke Fessler, Village Trustee Michael Flaherty, Village Trustee TJ Jerke, Village Trustee Edward Wreh

Village Board members not present: None.

Staff Present: Deputy Administrator/Clerk Cassandra Suettinger, Human Resource Generalist Andrea Anderson and Communications & Technology Director Stephanie Miller.

3. PUBLIC APPEARANCES.

This is an opportunity for members of the public to address the Committee of the Whole for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Committee about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Committee for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

None.

4. APPROVAL OF MINUTES.

Motion to approve the minutes of the April 25, 2023 meeting.

Motion by Village President Carolyn Clow, second by Village Trustee Edward Wreh, to approve the minutes of the April 25, 2023 meeting. Motion carries 7 - 0 - 0 by acclamation.

5. BUSINESS.

Discussion on a Diversity, Equity, and Inclusion position.

The Village Board reviewed the preliminary draft position description and timeline for review of the position description. The Board overall were supportive of moving the proposed preliminary draft job description forward to the Diversity, Equity and Inclusion Committee to work on. Once the DEI Committee is finished working through

the position description, the updated draft will come back to the Committee of the Whole for further discussion to advance the position.

6. SCHEDULE NEXT MEETING DATE.

7. ADJOURNMENT.

Motion by Village Trustee Stephanie Brassington, second by Village Trustee Hilary Brandt, to adjourn at 6:36 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Deputy Administrator/Clerk