

Tuesday, September 26, 2023

7:00 PM

McFarland Municipal Center
Community Room

AGENDA

You are invited to this meeting through a Zoom webinar. The public may attend in-person or remotely through the webinar or telephone options listed below.

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/89299227226>

Or by Telephone: +1 (312) 626-6799

Webinar ID:

Press *9 to raise/lower hand. Press *6 to mute/unmute.

1. CALL TO ORDER.
2. ROLL CALL.
3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.
4. CONSENT AGENDA.
 - a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.
 - 1) Motion to approve the minutes of the August 22, 2023 Village Board meeting.
 - 2) Motion to approve the minutes of the September 12, 2023 meeting.
 - 3) Motion to approve checks in the amount of \$287,758.80.
 - 4) Motion to approve a Satisfaction of Mortgage for Spartan Properties of McFarland LLC
 - 5) Motion to approve a Satisfaction of Mortgage for Voges Road Properties LLC.
 - 6) Motion to approve updates to the Public Comment Policy.
 - 7) Motion to accept the Grant Analysis Overview report as prepared by Baird.
 - 8) Motion to approve an event permit from Health Journey Chiropractic to hold the Halloween Parade on October 21, 2023 on various streets within the Village with the conditions provided by the Police Department.
 - 9) Motion to approve Resolution 2023-17: a resolution requesting exemption from Dane County Library Tax.
5. PUBLIC APPEARANCES.
 - a. This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the

agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

6. BUSINESS.

- a. Update on progress on the construction of the Public Safety Center.
- b. Discussion regarding proposed Change Order #18 and #19 for the Public Safety Center project regarding final authorization for grouting, credit to remove micro-piles, and final credits to release allowances.
- c. Finance Committee (Trustees Brandt, Brassington, & Flaherty)
 - 1) Discussion and action to approve creation of Chapter 14 of the Fiscal Policy Manual as the Affordable Housing Fund Policy.
- d. Plan Commission (President Clow & Trustee Brassington)
 - 1) Discussion and action regarding Ordinance 2023-06, an ordinance amending Sec. 62-227 Accessory Uses, Buildings or Structures.
- e. Plan Commission (President Clow & Trustee Brassington)
Sustainability & Natural Resources Committee (Trustee Flaherty & President Clow)
 - 1) Discussion and action regarding Ordinance 2023-09, an ordinance amending various sections of Chapter 62 - Zoning, related to solar energy collection systems.
 - 2) Discussion and action regarding Ordinance 2023-10, an ordinance amending various sections of the McFarland Building Code related to site erosion control and stormwater management.
- f. Transmittal of the draft 2024 Budget from Village Staff to Village Board for review and consideration.
- g. Discussion regarding the selection of the one floor option or the two floor option for the Municipal Center renovation as presented within the McFarland Municipal Center Campus Master Plan project.

7. CLOSED SESSION.

- a. Discussion and action on entering into Closed Session in accordance with Wis. Stats 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically regarding Resolution 2023-18: a resolution ratifying and approving a purchase agreement for the property located at or around 5810 Milwaukee Street (Parcel #154/0610-031-6373-8) within Tax Increment District #4.

8. RECONVENE INTO OPEN SESSION

9. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION

- a. Discussion and action on Resolution 2023-18: a resolution ratifying and approving a purchase agreement for the property located at or around 5810 Milwaukee Street (Parcel #154/0610-031-6373-8) within Tax Increment District #4.

10. SCHEDULE NEXT MEETING DATE.

- a. October 5, 2023 - 6:00 pm - Special Village Board (Budget Review)
- b. October 10, 2023 - 7:00 p.m. - Village Board
- c. October 10, 2023 - 5:30 p.m. - Committee of the Whole
- d. October 12, 2023 - 6:00 pm - Special Village Board (Budget Review)
- e. October 24, 2023 - 7:00 pm - Village Board
- f. October 26, 2023 - 6:00 pm - Special Village Board (Budget Review)

11. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.

**VILLAGE OF
McFarland
SUMMARY SHEET**

MEETING DATE: Tuesday, September 26, 2023

SECTION: Consent Agenda

The Consent Agenda is for routine, procedural, and self-explanatory non-controversial items. Items will be approved by one motion unless a Board member requests that the item be removed. Board members who have a question on an item on the consent agenda or would like to have additional discussion, should request an item be removed from the consent agenda and discussed separately. Items requested to be dealt with separately, will be dealt with in the same order in which they were originally listed on the Consent Agenda under Business.

VILLAGE OF MCFARLAND

Village Board Minutes

Tuesday, August 22, 2023 - 7:00 PM

1. CALL TO ORDER.

Village President Clow called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village Trustee Hilary Brandt, Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Luke Fessler, Village Trustee Michael Flaherty, Village Trustee TJ Jerke, Village Trustee Edward Wreh

Village Board members not present: None

Staff Present: Deputy Administrator/Clerk Cassandra Suettinger, Police Chief Aaron Chapin, Community and Economic Development Director Andrew Bremer, Public Works Director Lee Igl, Outreach Director Lori Andersen, Fire/EMS Director Chris Dennis, and Communications & Technology Director Stephanie Miller.

3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.

None.

4. CONSENT AGENDA.

a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.

1) Motion to approve the minutes of the special August 2, 2023 Village Board meeting.

2) Motion to approve the minutes of the August 8, 2023 meeting.

3) Motion to approve checks in the amount of \$1,920,228.96.

4) Motion to approve an event permit application for the Aly Wolff Foundation to hold the Honky Tonk Hustle on September 29th and September 30th with the conditions provided by the Police Chief, Fire & Rescue Chief and Public Works Director.

5) Motion to approve an application from the McFarland School District for an event permit to hold the homecoming parade on October 4, 2023 with the conditions provided by the Police Chief, Fire & Rescue Chief, and Public Works Director.

6) Motion to approve Gaganpreet Singh as the agent of the liquor license for Handyspot 107 LLC located at 4701 Burma Road for the period ending June 30, 2024.

7) Motion to approve entering into a Memorandum of understanding with the Wisconsin Elections Commission for the 2023 Absentee ballot envelope subgrant program.

8) Motion to approve Resolution 2023-14: A resolution to combine Wards 1-5 for the

purpose of voting.

- 9) Motion to approve Resolution 2023-15: A resolution to combine Wards 6-10 for the purpose of voting.

Trustee Wreh requested consent agenda items 8 and 9 be removed.

Motion by Village President Carolyn Clow, second by Village Trustee TJ Jerke, to approve the consent agenda as presented for items 1-7. Motion carries 7 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.
None.

6. BUSINESS.

Discussion and action to approve Resolution 2023-14: a Resolution to combine wards 1-5 for the purpose of voting.

Deputy Administrator/Clerk Suettinger provided an overview of Resolution 2023-14 and the proposal to split polling places for elections beginning in 2024.

Motion by Trustee Ed Wreh, second by President Carolyn Clow, to approve Resolution 2023-14: a Resolution to combine wards 1-5 for the purpose of voting. Motion carries 7 - 0 - 0 by acclamation.

Discussion and action to approve Resolution 2023-15: a Resolution to combine wards 6-10 for the purpose of voting.

Deputy Administrator/Clerk Suettinger provided an overview of Resolution 2023-15 and the proposal to split polling places for elections beginning in 2024.

Motion by President Carolyn Clow, second by Trustee TJ Jerke, to approve Resolution 2023-15: a Resolution to combine wards 6-10 for the purpose of voting. Motion carries 7 - 0 - 0 by acclamation.

- a. Community Development Authority (Trustees Brassington & Jerke)
Plan Commission (President Clow & Trustee Brassington)

1) Discussion and action on a proposal from MSA Professional Services for Land Use Planning for Redevelopment District Plans No. 1 & 2.

Motion by President Carolyn Clow, second by Trustee Hilary Brandt, to approve a proposal from MSA Professional Services for Land Use Planning for Redevelopment District Plans No. 1 & 2 in the amount of 143,170. Motion carries 7 - 0 - 0 by acclamation.

b. Discussion regarding process to revise and/or update the Village's mission, vision statement, and core values.

The Board discussed it would like to revise the Village's mission, vision statement, and core values without the assistance of an outside consultant. The Board felt they had the skills and competency to complete the process themselves. The Board directed discussion on the revision be postponed until such time as the Communications and Engagement Plan is presented by Revelation and the Diversity, Equity, and Inclusion position is established. Additionally, the Board directed staff to remove the mission, vision statement and core values from the website and Board goals document.

c. Discussion and action to consider the proposed goals and objectives with action plan to be accepted as the 2023-2024 McFarland Strategic Implementation Plan.

Motion by President Carolyn Clow, second by Trustee Ed Wreh, to approve the proposed goals and objectives with action plan to be accepted as the 2023-2024 McFarland Strategic Implementation Plan with the following revisions:

1. Remove the sentence directing that all goals and objectives be in accordance with the mission and vision statement.
2. D.3 3 Add updating the mission, vision, and core values with cost to be determined and a timeline to begin the project in March of 2024.
3. Correct spelling of temporary on page 36 of the page,
4. Update action that planned renovations for Brandt Park include gender-neutral restroom facilities.
4. C 6 2 Correct spelling of County.

Motion carries 7 - 0 - 0 by acclamation.

The Board also requested a breakdown by department of the goals approve din the plan.

d. Discussion and action to accept the McFarland 2024-2028 Capital Improvement Plan.

Motion by Village President Carolyn Clow, second by Village Trustee Hilary Brandt, to accept the McFarland 2024-2028 Capital Improvement Plan. Motion carries 7 - 0 - 0 by acclamation.

e. Discussion regarding the selection of the one floor option or the two floor option for the

Municipal Center renovation as presented within the McFarland Municipal Center Campus Master Plan project.

President Clow provided an update on the process. The Board identified topics they would like staff to present on at the next Village Board to assist in the decision-making process. Those topics include future programming of the space, operational costs of the community center and temporary relocation plans.

7. SCHEDULE NEXT MEETING DATE.

- a. Joint Village Board & Library Board Meeting - September 12, 2023 - 5:30 pm
- b. Village Board - September 12, 2023 - 7:00 p.m.
- c. Village Board - September 26, 2022 - 7:00 p.m.

8. ADJOURNMENT.

Motion by Village Trustee Michael Flaherty, second by Village Trustee TJ Jerke, to adjourn at 8:20 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Deputy Administrator/Clerk

VILLAGE OF MCFARLAND

Village Board Minutes

Tuesday, September 12, 2023 - 7:00 PM

1. CALL TO ORDER.

Village President Clow called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village Trustee Hilary Brandt, Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Luke Fessler, Village Trustee TJ Jerke, Village Trustee Edward Wreh

Village Board members not present: Village Trustee Michael Flaherty

Staff Present: Deputy Administrator/Clerk Cassandra Suettinger, Police Chief Aaron Chapin, Community and Economic Development Director Andrew Bremer, Public Works Director Lee Igl, and Fire/EMS Director Chris Dennis.

3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.

4. CONSENT AGENDA.

a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.

1) Motion to approve checks in the amount of \$2,590,559.99.

2) Motion to approve a Community Grant Application from Indigenous Solidarity Collective of McFarland (ISCM) as recommended by the Finance Committee.

3) Motion to approve an application for a Class "B" Beer and Reserve "Class B" Liquor for the Winehouse Lounge LLC, D/B/A, The Winehouse, for the property located at 4719 Farwell St including an approximately 400 square foot outdoor consumption area as recommended by the Public Safety Committee.

4) Motion to approve a Temporary Class "B" license to sell fermented malt beverages with, with the variance to allow minors to be present where alcohol is sold, contingent upon the conditions provided by Lieutenant job.

Motion by Village President Carolyn Clow, second by Village Trustee Edward Wreh, to approve the consent agenda as presented. Motion carries 6 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

a. This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom

online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

None.

6. BUSINESS.

- a. Discussion and action to accept the Grant Analysis Overview report as prepared by Baird.

Adam Ruchtl, representation with Baird, presented an overview of the Grant Analysis reported. Board members provided feedback and asked questions.

- b. Public Safety Committee (Trustees Wreh & Brandt)

- 1) Discussion and action on ordinance amendment 2023-08: An ordinance to prohibit false emergency calls.

Trustee Wreh provided an overview of the recommendation from the Public Safety Committee on ordinance amendment 2023-08: an ordinance to prohibit false emergency calls.

Motion by Village Trustee Edward Wreh, second by Village Trustee Hilary Brandt, to approve ordinance amendment 2023-08: An ordinance to prohibit false emergency calls. Motion carries 6 - 0 - 0 by acclamation.

- 2) Discussion and action on ordinance amendment 2023-09: An ordinance amending regulations for mobile food establishments.

Trustee Wreh provided an overview of the recommendation from the Public Safety Committee on ordinance amendment 2023-08: an ordinance to prohibit false emergency calls.

Motion by Village Trustee Edward Wreh, second by Village Trustee Hilary Brandt, to approve ordinance amendment 2023-09: An ordinance amending regulations for mobile food establishments. Motion carries 6 - 0 - 0 by acclamation.

- c. Discussion and action on updates to the Public Comment Policy.

Motion by Village President Carolyn Clow, second by Village Trustee Edward Wreh, to postpone updates to the Public Comment Policy. Motion carries 6 - 0 - 0 by acclamation.

7. SCHEDULE NEXT MEETING DATE.

- a. September 26, 2023 - 7:00 p.m. - Village Board

- b. October 5, 2023 - 6:00 pm - Special Village Board (Budget Review)

c. October 10, 2023 - 7:00 p.m. - Village Board

d. October 12, 2023 - 6:00 pm - Special Village Board (Budget Review)

8. ADJOURNMENT.

Motion by Village Trustee Edward Wreh, second by Village Trustee TJ Jerke, to adjourn at 8:48 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
(INSERT NAME)
Cassandra Suettinger
Deputy Administrator/Clerk

Report Criteria:

Detail report type printed

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
10	ARAMARK	6140238970	MAT RENTAL	1	09/01/2023	59.15	.00	59.15	09/21/2023
		6140242750	MAT RENTAL	1	09/08/2023	59.15	.00	59.15	09/21/2023
		6140246585	MAT RENTAL	1	09/15/2023	59.15	.00	59.15	09/21/2023
Total 10:						177.45	.00	177.45	
30	ALLIANT ENERGY/WP&L	091523	MUNICIPAL CENTER	1	09/15/2023	3,601.02	.00	3,601.02	09/21/2023
		091523	PW FACILITY	2	09/15/2023	258.92	.00	258.92	09/21/2023
		091523	LIBRARY	3	09/15/2023	3,157.36	.00	3,157.36	09/21/2023
		091523	WELL #4	4	09/15/2023	2,833.49	.00	2,833.49	09/21/2023
		091523	SOCCER BUILDING	5	09/15/2023	15.65	.00	15.65	09/21/2023
		091523	5307 HOUGH ST	6	09/15/2023	18.99	.00	18.99	09/21/2023
		091523	5802 MAIN ST	7	09/15/2023	114.08	.00	114.08	09/21/2023
		091523	MCDANIEL	8	09/15/2023	281.18	.00	281.18	09/21/2023
		091523	2860 HIDDEN FARM	9	09/15/2023	30.20	.00	30.20	09/21/2023
		091523	DOG PARK/6300 ELVEHJ	10	09/15/2023	80.74	.00	80.74	09/21/2023
		091523	3234 COUNTY RD AB	11	09/15/2023	391.31	.00	391.31	09/21/2023
6922801707-	PSC ELECTRICITY	1	09/15/2023	91.00	.00	91.00	09/21/2023		
Total 30:						10,873.94	.00	10,873.94	
65	BADGER SPRAY REPAIR	43823	PAINT SPRAY PARTS	1	09/15/2023	23.65	.00	23.65	09/21/2023
		43823	PAINT SPRAY PARTS	2	09/15/2023	6.45	.00	6.45	09/21/2023
		43823	PAINT SPRAY PARTS	3	09/15/2023	6.45	.00	6.45	09/21/2023
		43823	PAINT SPRAY PARTS	4	09/15/2023	6.45	.00	6.45	09/21/2023
Total 65:						43.00	.00	43.00	
68	BADGER WELDING SUPP	3784805	ACETYLENE & OXYGEN	1	08/31/2023	1.86	.00	1.86	09/21/2023
		3784805	ACETYLENE & OXYGEN	2	08/31/2023	1.86	.00	1.86	09/21/2023
		3784805	ACETYLENE & OXYGEN	3	08/31/2023	1.86	.00	1.86	09/21/2023
		3784805	ACETYLENE & OXYGEN	4	08/31/2023	6.82	.00	6.82	09/21/2023
Total 68:						12.40	.00	12.40	
158	CHARTER COMMUNICATI	1708848010	CHARTER CABLE	1	09/01/2023	117.94	.00	117.94	09/21/2023
Total 158:						117.94	.00	117.94	
194	CONCENTRA	103834467	CONCENTRA PHYSICAL	1	08/30/2023	411.00	.00	411.00	09/21/2023
Total 194:						411.00	.00	411.00	
247	DANE CO TREASURER	154-083123	JAIL & SURCHARGES - A	1	08/31/2023	949.24	.00	949.24	09/21/2023
Total 247:						949.24	.00	949.24	
249	DANE COUNTY TREASU	2023-UNCLA	UNCLAIMED FUNDS	1	09/18/2023	126.00	.00	126.00	09/19/2023
		2023-UNCLA	UNCLAIMED FUNDS	2	09/18/2023	613.24	.00	613.24	09/19/2023
		2023-UNCLA	UNCLAIMED FUNDS	3	09/18/2023	36.00	.00	36.00	09/19/2023
		2023-UNCLA	UNCLAIMED FUNDS	4	09/18/2023	63.00	.00	63.00	09/19/2023
		2023-UNCLA	UNCLAIMED FUNDS	5	09/18/2023	3,319.77	.00	3,319.77	09/19/2023
		2023-UNCLA	UNCLAIMED FUNDS	6	09/18/2023	82.28	.00	82.28	09/19/2023
		2023-UNCLA	UNCLAIMED FUNDS	7	09/18/2023	161.94	.00	161.94	09/19/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		2023-UNCLA	UNCLAIMED FUNDS	8	09/18/2023	264.60	.00	264.60	09/19/2023
		2023-UNCLA	UNCLAIMED FUNDS	9	09/18/2023	40.00	.00	40.00	09/19/2023
		2023-UNCLA	UNCLAIMED FUNDS	10	09/18/2023	75.00	.00	75.00	09/19/2023
		2023-UNCLA	UNCLAIMED FUNDS	11	09/18/2023	32.57	.00	32.57	09/19/2023
		2023-UNCLA	UNCLAIMED FUNDS - PD	12	09/18/2023	72.00	.00	72.00	09/19/2023
		2023-UNCLA	UNCLAIMED FUNDS - PD	13	09/18/2023	380.00	.00	380.00	09/19/2023
		2023-UNCLA	UNCLAIMED FUNDS - PD	14	09/18/2023	23.50	.00	23.50	09/19/2023
Total 249:						5,289.90	.00	5,289.90	
274	DEPT OF ADMINISTRATI	505-0000083	JOB POSTING	1	09/13/2023	175.00	.00	175.00	09/21/2023
Total 274:						175.00	.00	175.00	
280	DIAMOND VOGEL CO	255207028	STREET PAINT SUPPLIE	1	09/08/2023	439.60	.00	439.60	09/21/2023
Total 280:						439.60	.00	439.60	
343	ETIcorp	092123	LIC MANAGER-SUPPORT	1	09/21/2023	254.00	.00	254.00	09/21/2023
Total 343:						254.00	.00	254.00	
345	JFTCO, INC	PIMS029106	BACKHOE PARTS	1	09/07/2023	33.35	.00	33.35	09/21/2023
		PIMS029106	BACKHOE PARTS	2	09/07/2023	9.10	.00	9.10	09/21/2023
		PIMS029106	BACKHOE PARTS	3	09/07/2023	9.10	.00	9.10	09/21/2023
		PIMS029106	BACKHOE PARTS	4	09/07/2023	9.10	.00	9.10	09/21/2023
		PIMS029133	BACKHOE PARTS	1	09/08/2023	150.21	.00	150.21	09/21/2023
		PIMS029133	BACKHOE PARTS	2	09/08/2023	40.97	.00	40.97	09/21/2023
		PIMS029133	BACKHOE PARTS	3	09/08/2023	40.97	.00	40.97	09/21/2023
		PIMS029133	BACKHOE PARTS	4	09/08/2023	40.97	.00	40.97	09/21/2023
Total 345:						333.77	.00	333.77	
361	FIRST SUPPLY LLC MADI	13440805-02	WATER SUPPLIES	1	09/11/2023	144.00	.00	144.00	09/21/2023
Total 361:						144.00	.00	144.00	
395	GENERAL COMMUNICATI	323465	M3 RADAR REPAIR	1	08/30/2023	341.25	.00	341.25	09/21/2023
Total 395:						341.25	.00	341.25	
408	GRAINGER INC	9832279757	GRAINGER MISC	1	09/08/2023	203.49	.00	203.49	09/21/2023
		9832895693	BATTERY< HANDLE & SQ	1	09/11/2023	112.67	.00	112.67	09/21/2023
		9838108026	CONTAINMENT POOL	1	09/14/2023	215.59	.00	215.59	09/21/2023
Total 408:						531.75	.00	531.75	
439	HJ PERTZBORN	92335	LIBRARY CROSS CONNE	1	09/06/2023	85.00	.00	85.00	09/21/2023
Total 439:						85.00	.00	85.00	
444	HOOPER CORPORATION	PL 71303195	PUBLIC SAFETY CENTER	1	09/12/2023	8,820.00	.00	8,820.00	09/21/2023
Total 444:						8,820.00	.00	8,820.00	
492	KAYSER AUTOMOTIVE G	181015P-BA	VEHICLE MAINTENANCE	1	07/31/2023	.70	.00	.70	09/21/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 492:						.70	.00	.70	
553	LINCOLN CONTRACTOR	166176	MARKING PAINT	1	09/06/2023	23.00	.00	23.00	09/21/2023
		166176	MARKING PAINT	2	09/06/2023	23.00	.00	23.00	09/21/2023
		166176	MARKING PAINT	3	09/06/2023	23.00	.00	23.00	09/21/2023
		166176	MARKING PAINT	4	09/06/2023	84.36	.00	84.36	09/21/2023
Total 553:						153.36	.00	153.36	
581	MADISON TRUCK EQUIP	9-104147	TRUCK PARTS--TRUCK 2	1	09/15/2023	238.11	.00	238.11	09/21/2023
		9-104147	TRUCK PARTS--TRUCK 2	2	09/15/2023	64.94	.00	64.94	09/21/2023
		9-104147	TRUCK PARTS--TRUCK 2	3	09/15/2023	64.94	.00	64.94	09/21/2023
		9-104147	TRUCK PARTS--TRUCK 2	4	09/15/2023	64.94	.00	64.94	09/21/2023
Total 581:						432.93	.00	432.93	
634	MENARDS - MONONA	54362	HOLSCHER WATER TOW	1	08/30/2023	184.99	.00	184.99	09/21/2023
		54362	WATER METER EXTERIO	2	08/30/2023	19.47	.00	19.47	09/21/2023
		54375	PW SUPPLIES	1	08/30/2023	7.03	.00	7.03	09/21/2023
		54375	PW SUPPLIES	2	08/30/2023	7.03	.00	7.03	09/21/2023
		54375	PW SUPPLIES	3	08/30/2023	7.03	.00	7.03	09/21/2023
		54375	PW SUPPLIES	4	08/30/2023	25.80	.00	25.80	09/21/2023
		54414	PUBLIC SAFETY CENTER	1	08/31/2023	2.99	.00	2.99	09/21/2023
		54458	BURMA WATER CHECK V	1	09/01/2023	19.98	.00	19.98	09/21/2023
Total 634:						274.32	.00	274.32	
640	MGE	6300112994-	STREET LIGHTS	1	09/01/2023	690.45	.00	690.45	09/21/2023
Total 640:						690.45	.00	690.45	
765	LEGAL SHIELD	091523	LEGAL SHIELD	1	09/15/2023	131.60	.00	131.60	09/21/2023
Total 765:						131.60	.00	131.60	
775	PUBLIC SERVICE COMM	2308-I-03490	PSC FORMAL COMPLAIN	1	09/15/2023	1,806.76	.00	1,806.76	09/21/2023
Total 775:						1,806.76	.00	1,806.76	
797	REINDERS INC	6039721-00	WATER WHEEL MAINTEN	1	09/05/2023	288.09	.00	288.09	09/21/2023
Total 797:						288.09	.00	288.09	
836	SCHILLING SUPPLY COM	931211-00	OPERATING SUPPLIES	1	08/30/2023	776.10	.00	776.10	09/21/2023
Total 836:						776.10	.00	776.10	
870	SLINDE TRUCKING	40180	PARKS	1	08/29/2023	120.00	.00	120.00	09/21/2023
Total 870:						120.00	.00	120.00	
992	US CELLULAR	0601621967	LIBRARY PHONE	1	08/28/2023	43.75	.00	43.75	09/21/2023
Total 992:						43.75	.00	43.75	
995	USABLUBOOK	INV0012310	MANHOLE LIFTER	1	09/01/2023	623.73	.00	623.73	09/21/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		INV0012310	PROBE RODS	2	09/01/2023	913.42	.00	913.42	09/21/2023
		INV0012731	MANHOLE LIFTER	1	09/07/2023	469.08	.00	469.08	09/21/2023
	Total 995:					2,006.23	.00	2,006.23	
1015	VILLAGE OF MCFARLAN	8791	SOCCER FIELD WATERIN	1	09/15/2023	517.52	.00	517.52	09/21/2023
	Total 1015:					517.52	.00	517.52	
1200	EZ OFFICE PRODUCTS	835516	COPY PAPER	1	09/08/2023	38.99	.00	38.99	09/21/2023
		835516	COPY PAPER	2	09/08/2023	175.44	.00	175.44	09/21/2023
		835516	COPY PAPER	3	09/08/2023	42.11	.00	42.11	09/21/2023
		835516	COPY PAPER	4	09/08/2023	42.11	.00	42.11	09/21/2023
		835516	COPY PAPER	5	09/08/2023	42.11	.00	42.11	09/21/2023
		835516	COPY PAPER	6	09/08/2023	17.55	.00	17.55	09/21/2023
		835516	COPY PAPER	7	09/08/2023	10.53	.00	10.53	09/21/2023
		835516	COPY PAPER	8	09/08/2023	10.53	.00	10.53	09/21/2023
		835516	COPY PAPER	9	09/08/2023	10.53	.00	10.53	09/21/2023
	Total 1200:					389.90	.00	389.90	
1245	PROFESSIONAL PEST C	640973	PW PEST CONTROL	1	09/15/2023	22.55	.00	22.55	09/21/2023
		640973	PW PEST CONTROL	2	09/15/2023	6.15	.00	6.15	09/21/2023
		640973	PW PEST CONTROL	3	09/15/2023	6.15	.00	6.15	09/21/2023
		640973	PW PEST CONTROL	4	09/15/2023	6.15	.00	6.15	09/21/2023
		640974	MC PEST CONTROL	1	09/15/2023	48.00	.00	48.00	09/21/2023
	Total 1245:					89.00	.00	89.00	
1256	BOUND TREE MEDICAL,	85077163	EMS - SUPPLIES	1	09/01/2023	116.00	.00	116.00	09/21/2023
	Total 1256:					116.00	.00	116.00	
1264	BARNES INC	176464	FACILITY MAINTENANCE	1	08/31/2023	429.25	.00	429.25	09/21/2023
		176632	6324 CRESTWOOD CIR/A	1	08/31/2023	4,848.00	.00	4,848.00	09/21/2023
		177156	BIN MAINTENANCE INST	1	08/31/2023	14,898.51	.00	14,898.51	09/21/2023
		177156	BIN MAINTENANCE INST	2	08/31/2023	14,898.51	.00	14,898.51	09/21/2023
	Total 1264:					35,074.27	.00	35,074.27	
1709	VON BRIESEN & ROPER	437338	PERSONNEL ISSUES	1	09/20/2023	2,015.00	.00	2,015.00	09/21/2023
	Total 1709:					2,015.00	.00	2,015.00	
1738	STATE OF WI TREASURE	154-083123	MONTHLY COURT FEES -	1	08/31/2023	2,650.05	.00	2,650.05	09/21/2023
	Total 1738:					2,650.05	.00	2,650.05	
1759	MANDT SANDFILL TRUC	74989	WATER MAIN MATERIALS	1	08/04/2023	1,310.56	.00	1,310.56	09/21/2023
		75183	WATER MAIN SPOILS	1	08/04/2023	650.00	.00	650.00	09/21/2023
		75459	WATER MAIN MATERIALS	1	08/28/2023	1,112.32	.00	1,112.32	09/21/2023
		75541	WATER MAIN MATERIALS	1	08/25/2023	417.48	.00	417.48	09/21/2023
		75879	WATER MAIN SPOILS	1	08/25/2023	900.00	.00	900.00	09/21/2023
	Total 1759:					4,390.36	.00	4,390.36	
1896	NAPA AUTO PARTS	908321	VEHICLE MAINTENANCE	1	09/14/2023	24.87	.00	24.87	09/21/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		908321	VEHICLE MAINTENANCE	2	09/14/2023	6.78	.00	6.78	09/21/2023
		908321	VEHICLE MAINTENANCE	3	09/14/2023	6.78	.00	6.78	09/21/2023
		908321	VEHICLE MAINTENANCE	4	09/14/2023	6.78	.00	6.78	09/21/2023
Total 1896:						45.21	.00	45.21	
1989	CORPORATE BUSINESS	345751633	COPIER LEASE	1	08/28/2023	221.98	.00	221.98	09/13/2023
		34831782	ADMIN COPIERS	1	09/06/2023	190.00	.00	190.00	09/21/2023
Total 1989:						411.98	.00	411.98	
2032	TEN-41	872	PETERSON UNIFORM AL	1	09/04/2023	114.75	.00	114.75	09/21/2023
Total 2032:						114.75	.00	114.75	
2058	MICROMARKETING LLC	930693	AUDIO BOOKS	1	08/22/2023	46.99	.00	46.99	09/21/2023
		932336	AUDIOBOOKS	1	09/12/2023	305.44	.00	305.44	09/21/2023
		932607	AUDIOBOOKS	1	09/14/2023	74.99	.00	74.99	09/21/2023
Total 2058:						427.42	.00	427.42	
2082	NASSCO INC	6334169	PARK SUPPLIES	1	09/07/2023	321.31	.00	321.31	09/21/2023
		6334169	PW SUPPLIES	2	09/07/2023	13.63	.00	13.63	09/21/2023
		6334169	PW SUPPLIES	3	09/07/2023	13.63	.00	13.63	09/21/2023
		6334169	PW SUPPLIES	4	09/07/2023	13.63	.00	13.63	09/21/2023
		6334169	PW SUPPLIES	5	09/07/2023	49.99	.00	49.99	09/21/2023
		6334173	CUSTODIAL SUPPLIES	1	09/07/2023	142.54	.00	142.54	09/21/2023
		6334173	CUSTODIAL SUPPLIES	2	09/07/2023	140.39	.00	140.39	09/21/2023
		6334173	CUSTODIAL SUPPLIES	3	09/07/2023	1.79	.00	1.79	09/21/2023
		6334173	CUSTODIAL SUPPLIES	4	09/07/2023	1.79	.00	1.79	09/21/2023
		6334173	CUSTODIAL SUPPLIES	5	09/07/2023	1.79	.00	1.79	09/21/2023
		6334173	CUSTODIAL SUPPLIES	6	09/07/2023	20.53	.00	20.53	09/21/2023
		6334173	CUSTODIAL SUPPLIES	7	09/07/2023	20.53	.00	20.53	09/21/2023
		6334173	CUSTODIAL SUPPLIES	8	09/07/2023	20.53	.00	20.53	09/21/2023
		6334173	CUSTODIAL SUPPLIES	9	09/07/2023	1.09	.00	1.09	09/21/2023
		6336561	MC SUPPLIES	1	09/14/2023	248.03	.00	248.03	09/21/2023
Total 2082:						1,011.20	.00	1,011.20	
2216	ANDRES MEDICAL	092023MFWI	AUGUST COLLECTIONS	1	08/31/2023	3,000.28	.00	3,000.28	09/21/2023
Total 2216:						3,000.28	.00	3,000.28	
2245	CGC, INC	66091	PSC - CONSULTATION	1	08/30/2023	10,313.25	.00	10,313.25	09/21/2023
Total 2245:						10,313.25	.00	10,313.25	
9140	TRITECH FORENSICS IN	00920892	EVIDENCE SUPPLIES	1	09/06/2023	206.62	.00	206.62	09/21/2023
Total 9140:						206.62	.00	206.62	
9141	VERMEER WISCONSIN I	40043058	CHIPPER PARTS	1	09/15/2023	3.50	.00	3.50	09/21/2023
		40043058	CHIPPER PARTS	2	09/15/2023	3.50	.00	3.50	09/21/2023
		40043058	CHIPPER PARTS	3	09/15/2023	3.50	.00	3.50	09/21/2023
		40043058	CHIPPER PARTS	4	09/15/2023	12.84	.00	12.84	09/21/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 9141:						23.34	.00	23.34	
14118	KLOTH DAVID	091123	EXCHANGE ST PROJECT	1	09/11/2023	1,430.00	.00	1,430.00	09/21/2023
Total 14118:						1,430.00	.00	1,430.00	
16238	PUBLIC HEALTH MADISO	091523	2022 DELINQUENT SEPTI	1	09/15/2023	38.16	.00	38.16	09/21/2023
Total 16238:						38.16	.00	38.16	
16247	CITY TREASURER	813424	STORMWATER CHARGE	1	09/08/2023	28.68	.00	28.68	09/21/2023
Total 16247:						28.68	.00	28.68	
16257	CORPORATE BUSINESS	346307	COPIER LEASE	1	09/01/2023	110.24	.00	110.24	09/13/2023
		346808	PW COLOR COPY OVER	1	09/11/2023	41.30	.00	41.30	09/21/2023
		346808	PW COLOR COPY OVER	2	09/11/2023	11.27	.00	11.27	09/21/2023
		346808	PW COLOR COPY OVER	3	09/11/2023	11.27	.00	11.27	09/21/2023
		346808	PW COLOR COPY OVER	4	09/11/2023	11.27	.00	11.27	09/21/2023
		346832	COPIER LEASE	1	09/11/2023	39.76	.00	39.76	09/13/2023
		347091	COPIER LEASE	1	09/13/2023	35.86	.00	35.86	09/21/2023
Total 16257:						260.97	.00	260.97	
16296	DANE CO DEPT OF HUM	SEPT2023	MEALSITE DONATION - C	1	09/20/2023	729.00	.00	729.00	09/21/2023
		SEPT2023	MEALSITE DONATION - M	2	09/20/2023	2,683.50	.00	2,683.50	09/21/2023
Total 16296:						3,412.50	.00	3,412.50	
16324	WSFA	091223	WSFFA DUES	1	09/12/2023	975.00	.00	975.00	09/21/2023
Total 16324:						975.00	.00	975.00	
16356	HOYOS CONSULTING	23459	NETWORK REPAIR	1	09/14/2023	975.00	.00	975.00	09/21/2023
Total 16356:						975.00	.00	975.00	
16385	THE PSYCHOLOGY CEN	276548	BASIC-PRE EMPLOYMEN	1	08/31/2023	475.00	.00	475.00	09/21/2023
Total 16385:						475.00	.00	475.00	
16545	DEPT OF SAFETY AND P	083123	DSPS AUGUST 2023	1	08/31/2023	5.00	.00	5.00	09/21/2023
Total 16545:						5.00	.00	5.00	
16747	WISCONSIN PRINTING	22897	NEWSLETTER-(AUG) 202	1	07/21/2023	803.17	.00	803.17	09/21/2023
		22897	NEWSLETTER POSTAGE-	2	07/21/2023	127.50	.00	127.50	09/21/2023
		22961	NEWSLETTER-(SEPT) 20	1	08/22/2023	885.80	.00	885.80	09/21/2023
		22961	NEWSLETTER POSTAGE	2	08/22/2023	127.18	.00	127.18	09/21/2023
		23022	NEWSLETTER POSTAGE	1	09/20/2023	129.23	.00	129.23	09/21/2023
		23022	NEWSLETTER-(SEPT) 20	2	09/20/2023	885.80	.00	885.80	09/21/2023
Total 16747:						2,958.68	.00	2,958.68	
16850	BOB'S LIQUOR	030821	RESTITUTION - R BROW	1	03/08/2021	161.94	.00	.00	Multiple
		030821	RESTITUTION - R BROW	2	03/08/2021	161.94-			

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 16850:						.00	.00	.00	
16890	PIRTEK MADISON	MA-T000099	PAINT SPRAYER HOSE	1	09/14/2023	10.59	.00	10.59	09/21/2023
		MA-T000099	PAINT SPRAYER HOSE	2	09/14/2023	2.89	.00	2.89	09/21/2023
		MA-T000099	PAINT SPRAYER HOSE	3	09/14/2023	2.89	.00	2.89	09/21/2023
		MA-T000099	PAINT SPRAYER HOSE	4	09/14/2023	2.89	.00	2.89	09/21/2023
Total 16890:						19.26	.00	19.26	
16921	AVANT GARDENING & LA	20230806	LANDSCAPING	1	08/09/2023	1,723.56	.00	1,723.56	09/21/2023
Total 16921:						1,723.56	.00	1,723.56	
16922	PARAGON DEVELOPMEN	15191032	BADGER BOOKS FOR 2N	1	09/18/2023	6,111.00	.00	6,111.00	09/21/2023
		15191055	BADGER BOOKS FOR 2N	1	09/18/2023	4,707.90	.00	4,707.90	09/21/2023
Total 16922:						10,818.90	.00	10,818.90	
17050	SHI INTERNATIONAL CO	B17345695	SHI COMPUTERS	1	09/11/2023	6,216.88	.00	6,216.88	09/21/2023
Total 17050:						6,216.88	.00	6,216.88	
17073	BECK, DALE	092023	EXCHANGE STREET PR	1	09/20/2023	1,090.00	.00	1,090.00	09/21/2023
Total 17073:						1,090.00	.00	1,090.00	
17084	AMAZON CAPITAL SERVI	11RK-T3CR-	DVDS & CDS	1	09/03/2023	11.99	.00	11.99	09/21/2023
		167R-HW3H-	DVDS & CDS	1	09/09/2023	44.90	.00	44.90	09/21/2023
		191J-XQ3J-V	DVDS & CDS	1	09/09/2023	14.99	.00	14.99	09/21/2023
		19RV-PQ7N-	OFFICE SUPPLIES	1	09/02/2023	102.86	.00	102.86	09/21/2023
		19RV-PQ7N-	OFFICE SUPPLIES	1	09/04/2023	125.10	.00	125.10	09/21/2023
		1DNR-PHKJ-	DVDS & CDS	1	09/18/2023	.04-	.00	.04-	09/21/2023
		1FHQ-79L1-	DVDS & CDS	1	09/18/2023	52.96	.00	52.96	09/21/2023
		1GWJ-1M67-	DVDS & CDS	1	09/04/2023	24.48	.00	24.48	09/21/2023
		1HKN-MX4F-	DVDS & CDS	1	09/04/2023	19.96	.00	19.96	09/21/2023
		1J1T-TLXN-1	DVDS & CDS	1	09/18/2023	40.95	.00	40.95	09/21/2023
		1KLR-7KKY-	MUNICIPAL CENTER FILT	1	09/14/2023	272.20	.00	272.20	09/21/2023
		1KRJ-JNFP-	DVDS & CDS	1	09/15/2023	18.95	.00	18.95	09/21/2023
		1L6F-JRW7-	DVDS & CDS	1	09/16/2023	13.98	.00	13.98	09/21/2023
		1RF7-WDNK	LIBRARY MATERIALS	1	09/09/2023	45.97	.00	45.97	09/21/2023
		1RFY-RLJH-	DVDS & CDS	1	09/07/2023	26.48	.00	26.48	09/21/2023
		1RLW-196Q-	PW SUPPLIES	1	09/12/2023	6.60	.00	6.60	09/21/2023
		1RLW-196Q-	PW SUPPLIES	2	09/12/2023	6.60	.00	6.60	09/21/2023
		1RLW-196Q-	PW SUPPLIES	3	09/12/2023	6.60	.00	6.60	09/21/2023
		1RLW-196Q-	PW SUPPLIES	4	09/12/2023	24.19	.00	24.19	09/21/2023
		1VDT-L77Y-7	DVDS & CDS	1	09/06/2023	31.95	.00	31.95	09/21/2023
		1VY3-39RP-	DVDS & CDS	1	09/15/2023	64.92	.00	64.92	09/21/2023
		1XLR-94TN-	LIBRARY MATERIALS	1	09/04/2023	75.57	.00	75.57	09/21/2023
		1Y7W-MVCH	DVDS & CDS	1	09/09/2023	111.71	.00	111.71	09/21/2023
Total 17084:						1,143.87	.00	1,143.87	
17092	GENERAL ENGINEERING	55	BUILDING INSPECTION S	1	09/15/2023	7,350.00	.00	7,350.00	09/21/2023
Total 17092:						7,350.00	.00	7,350.00	

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
17134	CORE & MAIN	T535771	WATER MAIN REPAIR PA	1	09/08/2023	130.00	.00	130.00	09/21/2023
		T537999	WATER SERVICE REPAIR	1	09/08/2023	544.00	.00	544.00	09/21/2023
		T537999	WATER MAIN REPAIR PA	2	09/08/2023	240.00	.00	240.00	09/21/2023
		T543549	WATER MAIN REPAIR PA	1	09/11/2023	340.00	.00	340.00	09/21/2023
Total 17134:						1,254.00	.00	1,254.00	
17187	B&H PHOTO	216442512	B&H EYE CARE MONITO	1	09/06/2023	167.64	.00	167.64	09/21/2023
		216486571	PUBLIC SAFETY CENTER	1	09/07/2023	194.96	.00	194.96	09/21/2023
		216641427	B&H EYE CARE MONITO	1	09/12/2023	167.64-	.00	167.64-	09/21/2023
Total 17187:						194.96	.00	194.96	
17196	ASSOCIATED TRUST CO	24680	ANNUAL FEE - 2019 TAXA	1	09/11/2023	475.00	.00	475.00	09/21/2023
Total 17196:						475.00	.00	475.00	
17232	APG OF SOUTHERN WIS	28886-0823	VILLAGE BOARD MINUTE	1	08/31/2023	220.21	.00	220.21	09/21/2023
Total 17232:						220.21	.00	220.21	
17312	BIAS, ELISHA	030420	OVERPAYMENT ON CITA	1	03/04/2020	126.00	.00	.00	Multiple
		030420	OVERPAYMENT ON CITA	2	03/04/2020	126.00-			
Total 17312:						.00	.00	.00	
17319	EBSCO INFORMATION S	100215423-1	FLIPSTER RENEWAL	1	08/31/2023	1,931.91	.00	1,931.91	09/21/2023
Total 17319:						1,931.91	.00	1,931.91	
17421	CRAPP'S MCFARLAND TA	102020	RESTITUTION - U WILLIA	1	10/20/2020	613.24	.00	.00	Multiple
		102020	RESTITUTION - U WILLIA	2	10/20/2020	613.24-			
Total 17421:						.00	.00	.00	
17447	PLANKERS, ROBERT	110320	ELECTION INSPECTOR	1	11/03/2020	36.00	.00	.00	Multiple
		110320	ELECTION INSPECTOR	2	11/03/2020	36.00-			
Total 17447:						.00	.00	.00	
17484	FEARING'S AUDIO-VIDEO	71927	PSC HEARING LOOP PAY	1	07/25/2023	6,850.19	.00	6,850.19	09/21/2023
Total 17484:						6,850.19	.00	6,850.19	
17515	MITA, MATTHEW	010721	OVERPAYMENT ON CITA	1	01/07/2021	63.00	.00	.00	Multiple
		010721	OVERPAYMENT ON CITA	2	01/07/2021	63.00-			
Total 17515:						.00	.00	.00	
17538	MITA, MATTHEW & KARY	020821	PROPERTY TAX OVERPA	1	02/08/2021	3,319.77	.00	.00	Multiple
		020821	PROPERTY TAX OVERPA	2	02/08/2021	3,319.77-			
Total 17538:						.00	.00	.00	
17561	ANDERSON, CONNIE	020521	REFUND OF OVERPAYM	1	02/05/2021	82.28	.00	.00	Multiple
		020521	REFUND OF OVERPAYM	2	02/05/2021	82.28-			

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 17561:						.00	.00	.00	
17569	MCFARLAND ACE HARD	009625/T	FASTENERS FOR NEW B	1	09/06/2023	17.90	.00	17.90	09/21/2023
		009634/T	PARKS SUPPLIES	1	09/07/2023	16.19	.00	16.19	09/21/2023
		009636/T	BRANDT PARK FACILITY	1	09/07/2023	6.83	.00	6.83	09/21/2023
		009637/T	PARKS SUPPLIES	1	09/07/2023	2.23	.00	2.23	09/21/2023
		009640/T	PW SUPPLIES	1	09/07/2023	10.38	.00	10.38	09/21/2023
		009640/T	PW SUPPLIES	2	09/07/2023	2.83	.00	2.83	09/21/2023
		009640/T	PW SUPPLIES	3	09/07/2023	2.83	.00	2.83	09/21/2023
		009640/T	PW SUPPLIES	4	09/07/2023	2.83	.00	2.83	09/21/2023
		009645/T	FINGERPRINT SUPPLIES	1	09/07/2023	18.78	.00	18.78	09/21/2023
		009649/T	PICNINC EQUIPMENT	1	09/08/2023	50.38	.00	50.38	09/21/2023
		009653/T	BURMA TOWER MAINT	1	09/08/2023	16.18	.00	16.18	09/21/2023
		009671/T	LIBRARY FACILITY MAIN	1	09/11/2023	10.42	.00	10.42	09/21/2023
		009682/T	PW SUPPLIES	1	09/12/2023	44.54	.00	44.54	09/21/2023
		009682/T	PW SUPPLIES	2	09/12/2023	12.15	.00	12.15	09/21/2023
		009682/T	PW SUPPLIES	3	09/12/2023	12.15	.00	12.15	09/21/2023
		009682/T	PW SUPPLIES	4	09/12/2023	12.14	.00	12.14	09/21/2023
		009685/T	PW SUPPLIES	1	09/13/2023	9.19	.00	9.19	09/21/2023
		009685/T	PW SUPPLIES	2	09/13/2023	2.51	.00	2.51	09/21/2023
		009685/T	PW SUPPLIES	3	09/13/2023	2.51	.00	2.51	09/21/2023
		009685/T	PW SUPPLIES	4	09/13/2023	2.51	.00	2.51	09/21/2023
		009688/T	PSC FLARE ADAPTER	1	09/13/2023	3.59	.00	3.59	09/21/2023
		009689/T	PSC FLARE ADAPTER RE	1	09/13/2023	3.59-	.00	3.59-	09/21/2023
		009691/T	PSC ITEMS	1	09/13/2023	24.26	.00	24.26	09/21/2023
		009692/T	PSC RETURNS	1	09/13/2023	24.26-	.00	24.26-	09/21/2023
		009693/T	PSC FILTER BAG	1	09/13/2023	23.39	.00	23.39	09/21/2023
		009724/T	COMMUNITY FEST SUPP	1	09/18/2023	17.98	.00	17.98	09/21/2023
Total 17569:						296.85	.00	296.85	
17571	STREET COP TRAINING	131360	TRAINING COURSE	1	08/29/2023	225.00	.00	225.00	09/21/2023
Total 17571:						225.00	.00	225.00	
17628	STASSI, THELMA	051321	RESTITUTION FROM J G	1	05/13/2021	40.00	.00	.00	Multiple
		051321	RESTITUTION FROM J G	2	05/13/2021	40.00-			
Total 17628:						.00	.00	.00	
17629	BACHUS, ALEXIS	051321	OVERPAYMENT FROM T	1	05/13/2021	264.60	.00	.00	Multiple
		051321	OVERPAYMENT FROM T	2	05/13/2021	264.60-			
Total 17629:						.00	.00	.00	
17683	PARKER, KERRI	071921	SALT SAVER REIMBURS	1	07/19/2021	75.00	.00	.00	Multiple
		071921	SALT SAVER REIMBURS	2	07/19/2021	75.00-			
Total 17683:						.00	.00	.00	
17685	INGRAM LIBRARY SERVI	62961799	BOOKS	1	08/24/2023	314.04	.00	314.04	09/21/2023
		62963687	BOOKS	1	08/29/2023	180.33	.00	180.33	09/21/2023
		62964373	BOOKS	1	08/30/2023	208.59	.00	208.59	09/21/2023
		62965195	BOOKS	1	08/31/2023	147.95	.00	147.95	09/21/2023
		62966219	BOOKS	1	09/05/2023	76.59	.00	76.59	09/21/2023
		62966489	BOOKS	1	09/05/2023	116.31	.00	116.31	09/21/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		62967113	BOOKS	1	09/06/2023	216.51	.00	216.51	09/21/2023
		62967119	BOOKS	1	09/06/2023	295.28	.00	295.28	09/21/2023
		62968367	BOOKS	1	09/08/2023	149.82	.00	149.82	09/21/2023
		62969838	BOOKS	1	09/12/2023	364.46	.00	364.46	09/21/2023
		62970782	BOOKS	1	09/13/2023	196.48	.00	196.48	09/21/2023
		67640647	BOOKS	1	09/06/2023	385.11	.00	385.11	09/21/2023
		67642829	BOOKS	1	09/12/2023	125.41	.00	125.41	09/21/2023
	Total 17685:					2,776.88	.00	2,776.88	
17696	VILLAGE LIQUOR	080321	RESTITUTION - D SCHRO	1	08/03/2021	32.57	.00	.00	Multiple
		080321	RESTITUTION - D SCHRO	2	08/03/2021	32.57-			
	Total 17696:					.00	.00	.00	
17904	CLEVELAND HEARTLAB	9205897126	HEALTH ASSESSMENTS	1	08/28/2023	525.00	.00	525.00	09/21/2023
	Total 17904:					525.00	.00	525.00	
17909	SHORT ELLIOTT HENDRI	452475	SIGGELKOW ROAD - SE	1	09/11/2023	1,490.00	.00	1,490.00	09/21/2023
	Total 17909:					1,490.00	.00	1,490.00	
17921	DINGES FIRE COMPANY	44448	DINGES PASSPORT	1	09/13/2023	23.17	.00	23.17	09/21/2023
	Total 17921:					23.17	.00	23.17	
17959	PARISI CONSTRUCTION	PR#3 - WILLI	SKATE PARK CONSTRUC	1	09/30/2023	112,736.50	.00	112,736.50	09/21/2023
	Total 17959:					112,736.50	.00	112,736.50	
18068	SIMPLE NETWORK CON	30255	CABLES FOR SERVERS	1	08/31/2023	130.00	.00	130.00	09/21/2023
		30355	PUBLIC SAFETY CENTER	1	09/01/2023	1,195.95	.00	1,195.95	09/21/2023
		30380	PSC ITEMS	1	09/08/2023	349.83	.00	349.83	09/21/2023
	Total 18068:					1,675.78	.00	1,675.78	
18245	FULL COLOR COPY LLC	285	POLICE FORMS AND EN	1	09/02/2023	535.06	.00	535.06	09/21/2023
	Total 18245:					535.06	.00	535.06	
18246	LITTEL, JOSHUA	091123	PARK DEPOSIT REFUND	1	09/11/2023	100.00	.00	100.00	09/21/2023
	Total 18246:					100.00	.00	100.00	
18247	CAPRI COMMUNITIES LL	091123	BOCCE BALL DEPOSIT	1	09/11/2023	200.00	.00	200.00	09/21/2023
		091123-2	BOCCE BALL RESERVATI	1	09/11/2023	100.00	.00	100.00	09/21/2023
	Total 18247:					300.00	.00	300.00	
18248	GREEN COUNTY HUMAN	091123	TRAINING	1	09/11/2023	60.00	.00	60.00	09/21/2023
	Total 18248:					60.00	.00	60.00	
18249	MATHER, DREW	091123	EXCHANGE ST PROJECT	1	09/11/2023	840.00	.00	840.00	09/21/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 18249:						840.00	.00	840.00	
18250	MALCOOK, KRISTIN	091123	EXCHANGE ST PROJECT	1	09/11/2023	1,670.00	.00	1,670.00	09/21/2023
Total 18250:						1,670.00	.00	1,670.00	
18251	DAHL, ERIC	091123	EXCHANGE ST PROJECT	1	09/11/2023	1,310.00	.00	1,310.00	09/21/2023
Total 18251:						1,310.00	.00	1,310.00	
18252	FORWARD INVESTMENT	091123	EXCHANGE ST PROJECT	1	09/11/2023	840.00	.00	840.00	09/21/2023
Total 18252:						840.00	.00	840.00	
18253	FORD, ANN	091123	EXCHANGE ST PROJECT	1	09/11/2023	3,000.00	.00	3,000.00	09/21/2023
Total 18253:						3,000.00	.00	3,000.00	
18254	RIEGERT, MARY ANN	091123	EXCHANGE ST PROJECT	1	09/11/2023	840.00	.00	840.00	09/21/2023
Total 18254:						840.00	.00	840.00	
18256	SCOTT APPRAISAL, LLC	8457	4008/12 TERMINAL DR - A	1	09/13/2023	2,500.00	.00	2,500.00	09/21/2023
Total 18256:						2,500.00	.00	2,500.00	
18257	RACHEL ARNDT CONSUL	0047	CONSULTING SERVICES	1	09/17/2023	3,800.00	.00	3,800.00	09/21/2023
Total 18257:						3,800.00	.00	3,800.00	
18258	JACOBS, ASHLEY	091323	REFUND OVERPAYMENT	1	09/13/2023	76.17	.00	76.17	09/21/2023
Total 18258:						76.17	.00	76.17	
18259	PATCH, JULIE	092023	EXCHANGE STREET PR	1	09/20/2023	1,430.00	.00	1,430.00	09/21/2023
Total 18259:						1,430.00	.00	1,430.00	
18260	BROWN, KATHRYN	092023	EXCHANGE STREET PR	1	09/20/2023	1,380.00	.00	1,380.00	09/21/2023
Total 18260:						1,380.00	.00	1,380.00	
18261	TORBLEAU, JOSEPH	092023	EXCHANGE STREET PR	1	09/20/2023	840.00	.00	840.00	09/21/2023
Total 18261:						840.00	.00	840.00	
18262	DARTSCH, CRAIG & LISA	092023	EXCHANGE STREET PR	1	09/20/2023	1,430.00	.00	1,430.00	09/21/2023
Total 18262:						1,430.00	.00	1,430.00	
18263	GALLAGHER, SUE	092123	INSURANCE OVERPAYM	1	09/21/2023	460.14	.00	460.14	09/21/2023
Total 18263:						460.14	.00	460.14	
18264	MADISON SHEET METAL	23-1069	PSC COUNTERTOPS	1	09/13/2023	56.00	.00	56.00	09/21/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 18264:						56.00	.00	56.00	
Grand Totals:						287,583.96	.00	287,583.96	

Report Criteria:

Detail report type printed

VILLAGE OF MCFARLAND			Check Register - Board Packet			Page: 1
			Pay Period Dates: 08/27/2023 - 09/09/2023			Sep 21, 2023 1:19PM
Pay Period Date	Journal Code	Check Issue Date	Payee	Payee ID	Amount	
09/09/2023	CDPT	09/15/2023	FIRE FIGHTERS LOCAL 31	8	174.84	

PAYROLL RELATED

174.84

McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, September 26, 2023

SECTION: Consent Agenda

DEPARTMENT: Administration

CONTACT: Andrew Bremer, Comm & Eco Dev Director

AGENDA ITEM: Motion to approve a Satisfaction of Mortgage for Spartan Properties of McFarland LLC

PREVIOUS ACTION:

ISSUE SUMMARY:

On September 4, 2008, the Village entered into a TIF development agreement with Spartan Properties of McFarland LLC, later assigned Voges Road Properties LLC, to redevelop the property located at 4915 Voges Road. The TIF loan was in the amount of \$635,000 and included an assessment guarantee of \$2,820,000. The TIF loan was secured with a real estate mortgage recorded with the Dane County Register of Deeds (Doc # 5262328 & 5262329). In January 2023, the Village received a property tax payment in an amount sufficient to satisfy the balance owed on the \$635,000 TIF loan. The property owner has requested the Village release its real estate mortgage. Included in the packet is a Satisfaction of Mortgage as prepared by the Village Attorney.

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Motion, second, to approve the Satisfaction of Mortgage for Spartan Properties of McFarland LLC.

ATTACHMENTS:

1. McFarland Satisfaction of Mortgage - 5262329

State Bar of Wisconsin Form 29-2003
SATISFACTION OF MORTGAGE

Document Number

Document Name

The undersigned certifies that the Village of McFarland, a Wisconsin municipal
corporation
is the present owner of a Mortgage executed by Spartan Properties of McFarland,
LLC

to secure payment of \$ 635,000.00 , dated August 24, 2016 ,
recorded on August 26, 2016 , in the Office of the Register of Deeds
for Dane County, Wisconsin, in (Reel) (Vol.) _____
of Records, at (Images) (Pages) _____, as Document No. 5262329 ,
and further certifies that the undersigned has a right to satisfy the same, and hereby
satisfies the above-described Mortgage on the following described real estate located
in said county ("Property") (if more space is needed, please attach addendum):

Lot One (1), Certified Survey Map No. 12838 filed in the office of the Register of
Deeds for Dane County, Wisconsin on January 16, 2010 in Volume 81 of Certified
Survey Maps on page 207, as Document No. 4627740, in the City of Madison, Dane
County, Wisconsin.

Recording Area

Name and Return Address

251/0710-271-0096-7

Parcel Identification Number (PIN)

Dated _____.

VILLAGE OF MCFARLAND, By:

_____(SEAL) _____(SEAL)
* Carolyn A. Clow, Village President * Cassandra Suettinger, Deputy Administrator-Clerk

AUTHENTICATION

Signature(s) _____
authenticated on _____.

* _____
TITLE: MEMBER STATE BAR OF WISCONSIN
(If not, _____
authorized by Wis. Stat. § 706.06)

THIS INSTRUMENT DRAFTED BY:

Allen D. Reuter, Attorney at Law
Madison, Wisconsin

ACKNOWLEDGMENT

STATE OF WISCONSIN)
) ss.
DANE COUNTY)

Personally came before me on _____,
the above-named Carolyn A. Clow and Cassandra Suettinger
to me known to be the person(s) who executed the foregoing
instrument and acknowledged the same.

* _____
Notary Public, State of Wisconsin
My Commission (is permanent) (expires: _____)

(Signatures may be authenticated or acknowledged. Both are not necessary.)

NOTE: THIS IS A STANDARD FORM. ANY MODIFICATIONS TO THIS FORM SHOULD BE CLEARLY IDENTIFIED.

SATISFACTION OF MORTGAGE

© 2003 STATE BAR OF WISCONSIN

FORM NO. 29-2003

Note: Only one mortgage may be described in this document.

* Type name below signatures.

McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, September 26, 2023

SECTION: Consent Agenda

DEPARTMENT: Administration

CONTACT: Andrew Bremer, Comm & Eco Dev Director

AGENDA ITEM: Motion to approve a Satisfaction of Mortgage for Voges Road Properties LLC.

PREVIOUS ACTION:

ISSUE SUMMARY:

On September 4, 2008, the Village entered into a TIF development agreement with Spartan Properties of McFarland LLC, later assigned Voges Road Properties LLC, to redevelop the property located at 4915 Voges Road. The TIF loan was in the amount of \$635,000 and included an assessment guarantee of \$2,820,000. The TIF loan was secured with a real estate mortgage recorded with the Dane County Register of Deeds (Doc # 5262328 & 5262329). In January 2023, the Village received a property tax payment in an amount sufficient to satisfy the balance owed on the \$635,000 TIF loan. The property owner has requested the Village release its real estate mortgage. Included in the packet is a Satisfaction of Mortgage as prepared by the Village Attorney.

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Motion, second, to approve a Satisfaction of Mortgage for Voges Road Properties LLC.

ATTACHMENTS:

1. McFarland Satisfaction of Mortgage - 5262328

State Bar of Wisconsin Form 29-2003
SATISFACTION OF MORTGAGE

Document Number

Document Name

The undersigned certifies that the Village of McFarland, a Wisconsin municipal corporation
is the present owner of a Mortgage executed by Voges Road Properties, LLC
to the Village of McFarland

to secure payment of \$ 635,000.00, dated August 24, 2016,
recorded on August 26, 2016, in the Office of the Register of Deeds
for Dane County, Wisconsin, in (Reel) (Vol.) _____
of Records, at (Images) (Pages) _____, as Document No. 5262328,
and further certifies that the undersigned has a right to satisfy the same, and hereby
satisfies the above-described Mortgage on the following described real estate located
in said county ("Property") (if more space is needed, please attach addendum):

Lot One (1), Certified Survey Map No. 10046 filed in the office of the Register of
Deeds for Dane County, Wisconsin on May 21, 2001 in Volume 58 of Certified
Survey Maps on page 304, as Document No. 3323468, in the City of Madison, Dane
County, Wisconsin.

Recording Area

Name and Return Address

251/0710-271-0096-7

Parcel Identification Number (PIN)

Dated _____.

VILLAGE OF MCFARLAND, By:

_____(SEAL) _____(SEAL)
* Carolyn A. Clow, Village President * Cassandra Suettinger, Deputy Administrator-Clerk

AUTHENTICATION

Signature(s) _____
authenticated on _____.

* _____
TITLE: MEMBER STATE BAR OF WISCONSIN
(If not, _____
authorized by Wis. Stat. § 706.06)

THIS INSTRUMENT DRAFTED BY:

Allen D. Reuter, Attorney at Law
Madison, Wisconsin

ACKNOWLEDGMENT

STATE OF WISCONSIN)
) ss.
DANE COUNTY)

Personally came before me on _____,
the above-named Carolyn A. Clow and Cassandra Suettinger
to me known to be the person(s) who executed the foregoing
instrument and acknowledged the same.

* _____
Notary Public, State of Wisconsin
My Commission (is permanent) (expires: _____)

(Signatures may be authenticated or acknowledged. Both are not necessary.)

NOTE: THIS IS A STANDARD FORM. ANY MODIFICATIONS TO THIS FORM SHOULD BE CLEARLY IDENTIFIED.

SATISFACTION OF MORTGAGE

© 2003 STATE BAR OF WISCONSIN

FORM NO. 29-2003

Note: Only one mortgage may be described in this document.

* Type name below signatures.

VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, September 26, 2023

SECTION: Business

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Deputy Administrator/Clerk

AGENDA ITEM: Motion to approve updates to the Public Comment Policy.

PREVIOUS ACTION:

The Board discussed the Public Comment Policy earlier in the spring.

The Board reviewed the Public Comment Policy at its September 12, 2023 meeting and suggested revisions.

ISSUE SUMMARY:

Revisions suggested from the last meeting have been incorporated into the Public Comment Policy.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

N/A

ORDINANCE REFERENCE:

N/A

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Motion to approve updates to the Public Comment Policy.

ATTACHMENTS:

1. Village Board Public Comment Policy09132023 FINAL

CHAPTER 1 PUBLIC COMMENT POLICY

SECTION 1.01 Purpose

The Village encourages input from the Public. The purpose of this policy is to ensure that the Public is allowed time to present their views pertaining to issues concerning the Village of McFarland while permitting the Village Board and its committees the ability to conduct their meetings in an effective manner.

SECTION 1.02 Application

- (a) This policy applies to all Village Board and Committee meetings unless otherwise stated on the meeting agenda and/or announced at the beginning of the meeting by the presiding officer at the meeting.
- (b) For matters that are on the posted Agenda, members of the Public may elect to speak during “Public Comments” (Section 1.03) or at the time the agenda item is presented (Section 1.04).

SECTION 1.03 Procedure for Public Appearances (Items Not on the Agenda)

Comments from the Public on matters not on the posted Agenda are permitted only during the “Public Appearances” portion of the meeting agenda. The following procedures are intended to accommodate input from the Public in a fair, reasonable, and orderly fashion:

- (a) The presiding officer will ask that if anyone wishes to address the Board or committee they should fill out the form provided in order to register to speak. The presiding officer will determine the order in which speakers will then be recognized upon receipt of forms provided.
- (b) Public comments shall be germane to any item pertaining to the Board’s or committee’s functions.
- (c) Each speaker shall provide his or her name and address, and the identity of any group or organization he or she is representing. All speakers shall address their comments to the Board or committee, and not to members of the audience.
- (d) Members of the Public making comments shall be respectful of others and refrain from the use of inappropriate language, innuendos, or other offensive actions or gestures.

~~(e) — Statements shall be kept as brief and to the point as possible.~~

- (f) The public comment time under Public Appearances is not a question and answer session. Board and Committee members should refrain from engaging in any comments or questions that are posed to them. Citizens who wish to speak with individual Board or committee members are encouraged to directly contact Board or committee members to discuss Board or committee issues. Any written statements or correspondences submitted to the Clerk/Treasurer will be forwarded on to the Board or Committee.
- (g) The presiding officer shall have the right and discretion to control discussion and to determine both the length of time and the number of times a person may speak. Unless an exception is granted by the presiding officer, each person will be allowed a maximum of three (3) minutes to speak. If a different length of time, or frequency of comment will be allowed, the presiding officer shall outline the guidelines for discussion prior to the public comment period to ensure equitable application of rules.
- ~~(h) If a group with similar views on an issue wishes to speak during the public comment period, the meeting presiding officer can ask that a spokesperson be selected to address the Board or committee.~~
- (i) Because minutes are a summary record of the Board's or committee's discussions and actions, speaker requests to append written statements or correspondence to the minutes will not be approved. Written comments to the Board or Committee may be submitted to Village staff. Comments may be read into the record during the time period established by the presiding officer. ~~the Village Clerk/Treasurer.~~
- ~~(j) Comments placed in the Zoom Q&A will be limited to the frequency and/or time limit of discussion outlined by the President Officer. Back and forth discussion in the Zoom Q&A function will not be recognized.~~

SECTION 1.04 Procedure for Public Input on Agenda Items

Comments from the Public for matters on the posted Agenda may be provided under the item listed on the agenda. This would apply to the general public, consultants, developers, project representatives, and Village Staff depending on the matter to be presented. The following procedures are intended to accommodate input from the Public in a fair, reasonable, and orderly fashion for matters listed on the agenda:

- (a) Any members of the public wishing to provide comment for matters posted on the Agenda shall follow the instructions for public comments listed on the Agenda in order to speak. The form should be provided to the presiding officer who will determine the order in which speakers will be recognized upon receipt of forms provided under that posted Agenda item.

- (b) Public comments shall be relevant to the matter posted on the Agenda.
- (c) Each speaker shall provide his or her name and address, and the identity of any group or organization he or she is representing. All speakers shall address their comments to the boards, commissions, or committees, and not to members of the audience.
- (d) Members of the Public making comments shall be respectful of others and refrain from the use of inappropriate language, innuendos, or other offensive actions or gestures.
- (e) Board, Commission, and Committee members may ask questions of the speakers during the discussion on the agenda item as points of clarification or for additional follow-up.
- (f) Each person will be allowed a single opportunity and a maximum of three (3) minutes to speak subject to discretion of the presiding officer. The presiding officer shall have the right and discretion to control discussion and to determine both the length of time and the number of times a person may speak.
- ~~(g) If a group with similar views on an issue wishes to speak during the public comment period, the meeting presiding officer can ask that a spokesperson be selected to address the board, commission, or committee.~~
- (h) Because minutes are a summary record of the meeting's discussions and actions, speaker requests to append written statements or correspondence to the minutes will not be approved. Written comments may be submitted to the Village Clerk/Treasurer for inclusion with the record.
- (i) The purpose of the Agenda Item Discussion is to assist the Village Board or Committee in making a decision on the matter that has been presented for consideration.

SECTION 1.05 Procedure for Public Hearings

A public hearing is a formal proceeding held in order to receive testimony. Various state statutes and Village ordinances require a formal hearing to be held before formal action can be taken.

- ~~(a) The presiding officer will read the agenda item and outline instructions for the public hearing and ground rules for proceedings such as length of time each speaker as outlined below.~~

- (b) Once ground rules and instructions have been provided, the presiding officer shall officially open the public hearing to take comments and testimony.
- (c) If there is an informational presentation planned as part of the public hearing, the informational presentation shall be made before public comment to address possible questions that might exist.
- (d) The presiding officer will ask that if anyone wishes to address the Board or committee they should fill out the form provided in order to register to speak. The presiding officer will determine the order in which speakers will then be recognized upon receipt of forms provided.
- (e) Each speaker shall provide his or her name and address, and the identity of any group or organization he or she is representing. All speakers shall address their comments to the Board or committee, and not to members of the audience.
- (f) Members of the Public making comments shall be respectful of others and refrain from the use of inappropriate language, innuendos, or other offensive actions or gestures.
- (g) A public hearing is not a question and answer session. Board and Committee members should refrain from engaging in any comments or questions that are posed to them. Citizens who wish to speak with individual Board or committee members are encouraged to directly contact Board or committee members to discuss Board or committee issues. Any written statements or correspondences submitted to the Clerk/Treasurer will be forwarded on to the Board or Committee. Board and Committee members may direct or request staff follow up on questions asked during the discussion period on the item after the public hearing is closed.
- (h) The presiding officer shall have the right and discretion to control discussion and to determine both the length of time and the number of times a person may speak. Unless an exception is granted by the presiding officer, each person will be allowed to speak one time for a maximum of three (3) minutes. If a different length of time, or frequency of comment will be allowed, the presiding officer shall outline the guidelines for discussion before opening the public hearing to ensure equitable application of rules.
- (j) Because minutes are a summary record of the Board's or committee's discussions and actions, speaker requests to append written statements or correspondence to the minutes will not be approved. Written comments to the Board or Committee may be submitted to Village staff. Comments may be read into the record during the time period established by the presiding officer.

- (k) Comments placed in the Zoom Q&A will be limited to the frequency and/or time limit of discussion outlined by the President Officer. Back and forth discussion in the Zoom Q&A function will not be recognized.
- (l) Once all comments have been heard, the presiding officer shall formally close the public hearing. Comments from the public will not be allowed after the public hearing has been closed. The discussion of the committee can proceed after this time.

Adopted: June 11, 2018

Revised: September 26, 2023

McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, September 26, 2023

SECTION: Business

DEPARTMENT: Administration

CONTACT: Andrew Bremer, Comm & Eco Dev Director

AGENDA ITEM: Motion to accept the Grant Analysis Overview report as prepared by Baird.

PREVIOUS ACTION:

The Board received a presentation from Adam Ruechel of Baird on the grant analysis overview report.

ISSUE SUMMARY:

The Board received the presentation on the Grant Analysis and Overview report from Baird. The report is placed on the consent agenda to formally accept the plan.

FINANCIAL/BUDGET IMPACT:

Funding for this project was provided as part of the 2023 Village Budget.

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Motion, second, to accept the Grant Analysis Overview report as prepared by Baird.

ATTACHMENTS:

1. McFarland Grant Overview FINAL DRAFT

Grant Analysis Overview
for the
VILLAGE OF MCFARLAND, WISCONSIN



September 12, 2023

(Approved Actions)

Organizational Review with Village Administrator/Community Development Director	August 21, 2023
Presented to Village Board	September 12, 2023

Prepared in part by:



Robert W. Baird & Co.
Public Finance
777 E. Wisconsin Ave.
Milwaukee, WI 53202
800.792.2473

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Section 1: Village of McFarland Officials

Village Board

Carolyn Clow	Village President
Stephanie Brassington	Village Trustee
Mike Flaherty	Village Trustee
Luke Fessler	Village Trustee
TJ Jerke	Village Trustee
Hilary Brandt	Village Trustee
Ed Wreh	Village Trustee

Village Staff

Matt Schuenke	Village Administrator
Cassandra Suettinger	Deputy Administrator/Clerk/Treasurer
Andrew Bremer	Community and Economic Development Director
Aaron Chapin	Police Chief
Chris Dennis	Fire and Rescue Chief
James Hessling	Public Works Director
Heidi Cox	Library Director
Stephanie Miller	Communications and Technology Director
Lori Andersen	Director of Senior Outreach

Finance Committee

Hilary Brandt, Chairperson	Stephanie Brassington
Mike Flaherty	

Section 2: Introduction and Description of Grant Overview

In February of 2023 village staff retained Robert W. Baird to conduct a grant analysis overview for the Village of McFarland. It was expressed the Village of McFarland Village Board had tasked staff with the desire to strategize grant opportunities available for initiatives found within the village's strategic and capital improvement plans. The process consisted of Baird providing general consulting services in reference to:

- Assisting in discussion with village administrator and community development director on CIP/Strategic Plan.
- Assisting in the evaluation of current 2022-2023 CIP/Strategic Plans and receive guidance from village staff on topic initiatives to provide in grant analysis.
- Developing a Grant Analysis Overview (Detailing identified projects from village staff, providing analysis of grant opportunities, effort level required to submit, timeframe, cost matching requirements and overall grant cost estimate.)
- Meeting with village staff (in person or electronically) to facilitate analysis/discussion of the Grant Analysis Overview.
- Attending public meetings (in person or electronically) to present Grant Analysis Overview.

Section 3: Summary of Findings

In working with village staff, the following were identified as priority areas for funding opportunities after reviewing the strategic and capital improvement plans for McFarland:

- [Community Center](#)
- [Library Expansion](#)
- [East Side Business Park](#)
- [Community Park](#)
- [Indoor Athletic Facility](#)
- [Inclusive Playground](#)
- [New Well](#)
- [Police Department](#)
- [Fire & EMS Departments](#)
- [Trail Grant](#)
- [Aquatic Center](#)

**Village of McFarland
Grant Analysis Overview**

Below is a table matrix created to showcase the number of grants incorporated within this document and provide an ability to jump directly to a particular grant webpage for further details:

Funding Challenge Levels:

HARD	MEDIUM	LOW
------	--------	-----

ID #	Grant Program	Community Center	Library	East Side Business Park	Community Park	Indoor Athletic Facility	Inclusive Playground	New Well	Police Department	Fire & EMS Department	Trails	Aquatic Center
1	Rural Housing Service (Community Facilities)											
2	Rural Utilities Service (Rural Water and Waste Disposal Grant)											
3	Great Lakes Federal Grant Navigation Program											
4	USDA Community Facilities Direct Loan Grant Program											
5	HUD Exchange Grant Program											

**Village of McFarland
Grant Analysis Overview**

ID #	Grant Program	Community Center	Library	East Side Business Park	Community Park	Indoor Athletic Facility	Inclusive Playground	New Well	Police Department	Fire & EMS Department	Trails	Aquatic Center
6	Community Development Block Grant - Public Facilities (CDBG-PF)											
7	Walmart Local Community Grants											
8	Alliant Energy Giving for Good Program											
9	T-Mobile Hometown Grants											
10	Infrastructure and Capacity Building Challenge Grants											
11	National Leadership Grants for Libraries											
12	Laura Bush 21st Century Librarian Program											

**Village of McFarland
Grant Analysis Overview**

ID #	Grant Program	Community Center	Library	East Side Business Park	Community Park	Indoor Athletic Facility	Inclusive Playground	New Well	Police Department	Fire & EMS Department	Trails	Aquatic Center
13	EBSCO Solar Installation Grant for Public Libraries											
14	Dollar General Youth Literacy Grants											
15	USDA Water & Waster Disposal Loan & Grant Program											
16	EDA Program Public Works and Economic Adjustment Assistance											
17	Wisconsin DOT Transportation Economic Assistance											
18	Wisconsin DOT Transportation Alternative Program (TAP)											

**Village of McFarland
Grant Analysis Overview**

ID #	Grant Program	Community Center	Library	East Side Business Park	Community Park	Indoor Athletic Facility	Inclusive Playground	New Well	Police Department	Fire & EMS Department	Trails	Aquatic Center
19	Wisconsin DOT Surface Transportation Program - Urban											
20	Community Development Block Grant- Public Facilities for ED											
21	Green Bay Packers Foundation											
22	AARP Community Challenge											
23	Christopher & Dana Reeve Foundation Quality of Life Grant											
24	Recreational Trails Program											
25	The Norma and Stanley Deboer Quit Trails Fund											

**Village of McFarland
Grant Analysis Overview**

ID #	Grant Program	Community Center	Library	East Side Business Park	Community Park	Indoor Athletic Facility	Inclusive Playground	New Well	Police Department	Fire & EMS Department	Trails	Aquatic Center
26	Knowles-Nelson Stewardship Local Assistance Grant Programs											
27	Land and Water Conservation Fund											
28	Preparing for Active Shooter Situations (PASS) Program											
29	School Violence Prevention Program Grant											
30	Community Policing Development (CPD) Accreditation											
31	Encouraging Innovation: Field Initiated Programs											

**Village of McFarland
Grant Analysis Overview**

ID #	Grant Program	Community Center	Library	East Side Business Park	Community Park	Indoor Athletic Facility	Inclusive Playground	New Well	Police Department	Fire & EMS Department	Trails	Aquatic Center
32	Law Enforcement Agenda Grant											
33	Leary Firefighters Grant											
34	Professional Fire Fighters of Wisconsin Support Grant											
35	FM Global Fire Prevention Grant Program											
36	Gary Sinise Foundation First Responders Grant											
37	FEMA Assistance to Firefighters											

Section 4: Appropriation Funding/Pilot Opportunities

Every year, Congress is responsible for allocating overall funding (“appropriations”) for offices, programs, and grants administered by the federal government. A municipality can request their House of Representative and State Senator to advocate for projects and programs that are beneficial to the district and the constituents they represent.

In researching McFarland’s representatives, the following information was found:

United States House of Representatives:

Mark Pocan

<https://pocan.house.gov/>

Appropriation Request Page

<https://pocan.house.gov/PocanAppropsRequest>

United States Senate Representatives:

Ron Johnson

<https://www.ronjohnson.senate.gov/>

Tammy Baldwin

<https://www.baldwin.senate.gov/>

Appropriation Request Page

<https://www.baldwin.senate.gov/appropriations-and-federal-funding>

Most of the capital projects indicated within McFarland’s strategic and capital improvement plans could be requested under the following categories:

- **Rural Housing Service (Community Facilities)**

For eligibility purposes Rural is defined as areas including cities, villages, townships, and towns including Federally Recognized Tribal Lands with no more than 20,000 residents according to the latest U.S. Census Data are eligible for consideration.

Grants to purchase, construct, or improve essential community facilities, to purchase equipment, and pay other related project expenses. Examples of eligible projects include but are not limited to medical or dental clinics, healthcare facilities, police or fire departments, and public works vehicles. Community Facilities grants cannot be used to pay initial operating expenses or annual recurring expenses, refinance existing debt, pay interest, build, or repair facilities in non-rural areas, or pay for construction costs of facilities that will be used for commercial rental space.

- **Rural Utilities Service (Rural Water and Waste Disposal Grants)**

For eligibility purposes Rural is defined as areas including cities, villages, townships, and towns including Federally Recognized Tribal Lands with no more than 20,000 residents according to the latest U.S. Census Data are eligible for consideration.

The Water and Waste Disposal Grant Program may be used to finance the acquisition, construction or improvement of drinking water sourcing, treatment, storage, and disposal; sewer collection, transmission, treatment, and disposal; solid waste collection, disposal, and closure; and storm water collection, transmission, and closure.

Should McFarland decide to apply for any of the grants listed within this overview it would be beneficial to reach out to all representatives to request a letter of support or directly request for appropriation funding.

Historically with any request for funding the following information should be provided to your representative:

1. Name of Department or Federal Agency that is receiving your application or request.
2. The exact name of the federal competition/the exact name and CFDA number (and Funding Opportunity number, if available) of the federal grant for which you are applying.
3. Date the application will be or already has been submitted to the agency for review and the expected timeline and decision.
4. Description of your proposal for federal funding, including who would benefit from the grant, how they would benefit, the amount of money you are requesting and how the money you are requesting would be used.
5. Any studies or supporting documents to validate community need.
6. Letters of support from various community members, businesses, and organizations.

Another opportunity to consider for projects identified within the McFarland's Strategic and Capital plans would be to have staff or a consultant submit an inquiry through the Grant Lakes Federal Grant Navigation Program. The program provides an opportunity for a municipality to gain resource assistance from the National League of Cities.

Funding Opportunity Great Lakes Federal Grant Navigation Program

Website: <https://www.nlc.org/initiative/federal-grant-navigation-program/>

Program Overview: National League of Cities launched a free grant navigation program to assist local government staff with collecting the necessary data and applying for federal grants. By participating in the program, your municipality will receive specialized, one-on-one assistance, in addition to contributing to a robust nationwide collection of data that will help inform policymakers on how to maximize the impact of federal dollars. In the long term, the data you help us collect will help us ensure that federal grant dollars for local governments are used in a fiscally responsible manner and provide the greatest value for residents going forward.

Eligibility: Currently, the NLC Federal Grant Navigation Program is conducting a pilot with cities that meet the following criteria:

- Cities that are in Wisconsin.
- Municipalities with populations near and above 6,000 residents
- The program is open to both NLC members and non-members.

Fund Usage: ARPA allocated \$65 billion in direct relief allocated to all 19,000 cities, towns, and villages. This comes in addition to offering cities billions of dollars in federal grants for local housing, health care, technology modernization, education, workforce, transportation, and economic development needs. Even more funding is coming to communities through IIJA to support decades-long delayed infrastructure needs. These funds will be essential to help strengthen communities that faced heavy economic losses during the pandemic.

Funding Available/Terms: NLC's Federal Grant Navigation Program is Free of Charge, and McFarland would incur not cost for participating.

Grant Application Process: NLC's Federal Grant Navigation Program will assist through four key steps needed to successfully secure federal grant funding:

- Conduct a Data-Driven Needs Assessment
- Match your Community's Needs with Funding Streams
- Apply for Federal Grants
- Collect the Necessary Information for Treasury Department Reporting

Funding Challenge Level: **LOW,**
Village staff can submit inquiry on their own.

Section 5: Community Center Funding Opportunities

Within the 2023-2027 McFarland Capital Improvement Plan is the planned project for a community center. The document indicates the Village is in the process of creating a master plan for the Municipal Center Campus to guide implementation of a Community Center.

The timeline for completion and occupancy of the Public Safety Center is in 2023 freeing up the former space. The master plan will be completed in the Spring of 2023 allowing for design work to commence in line with the master plan. Construction can follow then in 2024 with occupancy hypothetically in 2025.

The amount shown within the plan is an estimate and the master plan will provide a more specific cost opinion. It was derived from estimates used in the 2017 study and current experience with the Public Safety Center project. Once the new master plan is done, the next Capital Improvement Plan can be updated to include a more direct number consistent with the accepted master plan. Within this section are grant and funding opportunities which could be applied for to support the goals and initiatives identified above.

Funding Opportunity # 1- USDA Community Facilities Direct Loan Grant Program.

Website: <https://www.rd.usda.gov/programs-services/community-facilities/community-facilities-direct-loan-grant-program/wi>

Program Overview: This program provides affordable funding to develop essential community facilities in rural areas. An essential community facility is defined as a facility that provides an essential service to the local community for the orderly development of the community in a primarily rural area, and does not include private, commercial, or business undertakings.

Eligibility: Rural areas including cities, villages, townships, and towns including Federally Recognized Tribal Lands with no more than 20,000 residents according to the latest [U.S. Census Data](#) are eligible for this program.

Fund Usage: Funds can be used to purchase, construct, and / or improve essential community facilities, purchase equipment, and pay related project expenses. Examples include community support services such as community centers.

Funding Available:

- Low interest direct loans
- Grants-
- A combination of the two above, as well as our [loan guarantee program](#). These may be combined with commercial financing to finance one project if all eligibility and feasibility requirements are met.

Funding Terms: Due to the median household income for McFarland the grant process will be difficult to qualify for so recommendation would be to utilize low interest direct loan funding option.

USDA Direct Loan Opportunity:

- Loan repayment terms may not be longer than the useful life of the facility, state statutes, the applicant's authority, or a maximum of 40 years, whichever is less.
- Interest rates are set by Rural Development, Current interest rates for the 3rd quarter Fiscal Year 2023, effective to June 2023 are between 3.75%-4.5%
- Once the loan is approved, the interest rate is fixed for the entire term of the loan and is determined by the median household income of the service area and population of the community.

**Village of McFarland
Grant Analysis Overview**

- There is no pre-payment penalty.

Additional Requirements:

- Applicants must have legal authority to borrow money, obtain security, repay loans, construct, operate, and maintain the proposed facilities.
- Applicants must be unable to finance the project from their own resources and/or through commercial credit at reasonable rates and terms.
- Facilities must serve rural area where they are/will be located.
- Project must demonstrate substantial community support.
- Environmental review must be completed/acceptable.

Grant Application Process: Contact your local office to discuss community center project. Applications for this program are accepted year-round. Program resources are available online. (Includes forms needed, guidance, certifications) Will require McFarland to have a [Unique Entity ID number](#) and also require registration with the [System for Award Management \(SAM\)](#).

Rural Development Area Office Contact:

Jillian Lindholm, Area Director

1124 Professional Drive, Suite 100

Dodgeville, WI 53533

Phone: 608-935-2791

Fax: 855-715-8479

E-mail: wi-rd-dodgeville@usda.gov

Funding Challenge Level: HARD FOR GRANT, MEDIUM FOR LOAN

Village staff can submit application on their own, but consideration also should be made to have application submitted by either architectural or engineering firm. Further discussions will need to occur with Rural Development contact for eligibility.

Funding Opportunity # 2 ***HUD Exchange Section 108 Loan Guarantee Program***

Website: <https://www.hudexchange.info/programs/section-108/section-108-program-eligibility-requirements/#overview>

Program Overview: The Section 108 Loan Guarantee Program (Section 108) provides communities with a source of low-cost, long-term financing for economic and community development projects. Section 108 financing provides an avenue for communities to undertake larger, more costly projects, where they may have limited resources to invest in upfront.

Eligibility: The program is authorized under Section 108 of the Housing and Community Development Act of 1974 as the loan guarantee component of the [Community Development Block Grant \(CDBG\) Program](#). The specific regulations governing the Section 108 Program may be found at [24 CFR 570](#), Subpart M, Loan Guarantees.

Fund Usage: Section 108 can fund economic development, housing, public facilities, infrastructure, and other physical development projects, including improvements to increase their resilience against natural disasters. This flexibility of uses makes it one of the most potent and important public investment tools that HUD offers to states and local governments.

Funding Available/Terms: Section 108 loans may be used to finance the construction, reconstruction, or installation of public facilities including street, sidewalk, and other site improvements that are part of the overall project. The funds can also be used for related relocation, clearance, or site improvements. The borrower's cost of administering a Section 108 loan can be allocated to the CDBG administration cap of 20 percent, or the costs can be included as an activity delivery cost in carrying out the project. For example, if a borrower's employees underwrite economic development loans that are to be made with Section 108 funds, the portion of their salaries spent on this function can be treated as costs of carrying out the activity. This is important because these costs are not subject to the limitation on the use of CDBG funds to pay planning and administrative costs.

Grant Application Process: Public entities wishing to apply for Section 108 loan guarantee assistance are advised to contact HUD in advance for guidance on preparing an application. Note that there are citizen participation requirements that must be followed before the submission of a Section 108 application. Public entities should contact the Section 108 office in Washington, DC at section108@hud.gov.

**Village of McFarland
Grant Analysis Overview**

See application guidance Section 108 regulations at [24 CFR 570.704: Application Requirements](#).

Funding Challenge Level: HARD,

Village staff can submit application on their own, but consideration also should be made to have application submitted by either architectural or engineering firm. Further discussions will need to occur with Rural Development contact for eligibility.

***Funding Opportunity # 3
Wisconsin Division of Energy, Housing and Community
Resources, Community Development Block Grant-Public
Facilities (CDBG-PF)***

Website: <https://energyandhousing.wi.gov/Pages/AgencyResources/CDBG-PF.aspx>

Program Overview: Public Facilities funds help support infrastructure and facility projects for communities. Examples of eligible projects include improvements, repairs, or expansions of streets, drainage systems, water and sewer systems, sidewalks, and community centers. Grants are limited to projects that, if implemented, meet a CDBG National Objective.

Eligibility: Village staff will want to review further with Department of Administration to verify if they meet qualifications to benefit primarily low to moderate income individuals.

Funding Available/Terms: The 2023 CDBG-PF annual competitive grant will make up to approximately \$10 million (Pending Federal allocation to the State of Wisconsin and approval of the state's Annual Action Plan) available to assist UGLGs to expand and improve public infrastructure and facility projects critical to community vitality and sustainability. Typically, these projects will involve streets, sidewalks, water and sewer systems, storm water drainage and retention, senior and community centers, fire stations, libraries, blight elimination, accessibility modifications, and other similar types of activities. Under the State's CDBG-PF Program, the Department of Administration's Division of Energy, Housing and Community Resources will award grants up to a 2:1 ratio (i.e., maximum \$2 CDBG for every \$1 Grantee Match) toward the total project cost, up to a maximum \$1,000,000 award.

Grant Application Process: To be considered for 2023 CDBG-PF annual competitive grant funding, the completed and signed CDBG-PF Application form and all required application attachments and supporting documents must be received by DEHCR no later than the required date which historically is in May of each calendar year.

Funding Challenge Level: **MEDIUM,**

Village staff can submit inquiry on their own, but consideration can be made to have assistance from formal grant writer or to have staff attend training sessions to learn submittal process through Wisconsin Department of Administration.

Funding Opportunity # 4 ***Walmart Local Community Grants***

Website: <https://walmart.org/how-we-give/local-community-grants>

Program Overview: Their local community grants are awarded through an open application process and provide funding directly from Walmart and Sam's Club facilities to local organizations in the U.S.

Eligibility: A recognized government entity: state, county, or city agency, including law enforcement or fire departments, that are requesting funds exclusively for public purposes and CyberGrants FrontDoor verified.

Fund Usage: There are (8) areas of funding for which an organization can apply. The two areas which are most directly related to the creation of a community center would be:

- Community and Economic Development: Improving local communities for the benefit of low-income individuals and families in the local service area.
- Quality of Life: Improving access to recreation, arts or cultural experiences for low-income individuals and families in the local service area

Funding Available/Terms: Local community grants ranging from a minimum of \$250 to a maximum of \$5,000.

Grant Application Process: Grant applications for calendar year 2023 will be accepted on a quarterly basis. Deadlines for submissions are as follows:

- Quarter 1: Feb 1 – April 15
- Quarter 2: May 1 – July 15
- Quarter 3: August 1 – October 15
- Quarter 4: November 1 – December 31
- Applications may be submitted at any time during each quarter funding cycle. All applications will be reviewed prior to the next funding cycle.
- Organizations may only submit a total number of 25 applications and/or receive up to 25 grants within the 2023 grant cycle.
- All organizations applying for a Local Community grant must be [CyberGrants FrontDoor](#) verified prior to applying.

Funding Challenge Level: **LOW,**

Village staff can submit application on their own.

Funding Opportunity # 5 Alliant Energy Giving for Good Program

Website: <https://www.alliantenergy.com/communitysupportandsafety/grantssponsorships/givingforgood>

Program Overview: Alliant Energy and the Alliant Energy Foundation build stronger communities through investments in organizations and communities in Wisconsin.

Eligibility: A recognized government entity: state, county, or city agency, including law enforcement or fire departments, that are requesting funds exclusively for public purposes and CyberGrants FrontDoor verified.

Fund Usage: Alliant Energy has four key focus areas and the two potential areas to apply for a community center would be the following:

- Workforce Readiness with a focus on Youth Development and Mentoring. This area provides funding for leadership and mentoring, anti-bullying, afterschool programs, YMCA's.
- Community Safety and Engagement. This area provides funding for playground updates for new equipment at public parks which could be incorporated into a community center.

Funding Available/Terms: Funding availability and terms are provided after applying and can range from project to project. In 2022 projects in Dane County were funding between \$1,000 and \$50,000 dollars.

Grant Application Process: Applications are accepted year-round and reviewed monthly. With any request for a specific date/vent they ask to apply at least 60 days prior. Online Applications are preferred but requests can be made via email or phone number if necessary. Questions can be sent to foundation@alliantenergy.com or 1-866-769-3779.

Funding Challenge Level: **LOW,**

Village staff can submit application on their own.

Funding Opportunity # 6 T-Mobile Hometown Grants

Website: <https://www.t-mobile.com/brand/hometown-grants>

Program Overview: T-Mobile Hometown Grants is a \$25 million, five-year initiative to support the people and organizations who help small towns across America thrive and grow. Hometown Grants are given every quarter to up to 25 small towns. Apply for funding to support a community project of your choice, like revitalizing or repurposing a historic structure, creating a downtown asset or destination, or improving a space where friends and neighbors gather. Projects that add to a sense of place or could lead to further investment are of particular interest. We look forward to learning more about your town and your project.

Eligibility: T-Mobile is partnering with trusted non-profit organizations Smart Growth America and Main Street America on our grant selection panel. Both organizations have deep expertise in building stronger, healthier, and more connected communities. Eligibility is mainly for small towns with population less than 50,000.

Funding Available/Terms: Recipients are selected and awarded on a quarterly basis with grants up to \$50,000 per municipality.

Grant Application Process: Full proposal should be three (3) to five (5) pages. Should include, but is not limited to:

- Detailed description of project to be evaluated by an internal TMO panel and nonprofit organization(s)
- Detailed budget, including breakdown of budget line items.
- Timeline
- “Shovel ready” plan, with:
 - Outline of expected town outcomes, demonstrating how the project or strategy will lead to the anticipated result/change.
 - Details on permits needed/obtained, if applicable, to begin work upon receipt of funds
 - Any additional companies/business partnerships to be contracted for the work.

**Village of McFarland
Grant Analysis Overview**

- Up to 5 letters of support from local government and/or community organizations, partners, or members, demonstrating community alignment, engagement, and consensus for the proposed project.

Funding Challenge Level: LOW,

Village staff can submit application on their own.

Section 6: Library Expansion Funding Opportunities

Within the 2023-2027 McFarland Capital Improvement Plan are various projects related towards the improvement of the library. Within the document is the detailed breakdown of the following repairs:

2023- Boiler Replacement
2023-Shelving Improvements
2024- Furniture Upholstery
2024- Parking Lot and Stormwater Outlet Rehabilitation
2024-Roof Replacement
2023-2027 Computer Replacements

Within the 2020-2030 McFarland Strategic plan is the goal to develop a central Village Plaza to connect the library with the planned community/senior center and to partner with the Library Board to plan for and support future library facility improvements.

In 2022 the E.D Locke Public Library completed a revision of a facilities study where the recommendation was to support long term growth and programming demands an expansion of the current footprint either horizontally or vertically would be necessary. The study indicated the preferred method of expansion is to utilize an already built structural system and add a second level to the library.

Within this section are grant and funding opportunities which could be applied for to support the goals and initiatives identified above.

Funding Opportunity # 1- USDA Community Facilities Direct Loan Grant Program.

Website: <https://www.rd.usda.gov/programs-services/community-facilities/community-facilities-direct-loan-grant-program/wi>

Program Overview: This program provides affordable funding to develop essential community facilities in rural areas. An essential community facility is defined as a facility that provides an essential service to the local community for the orderly development of the community in a primarily rural area, and does not include private, commercial, or business undertakings.

Eligibility: Rural areas including cities, villages, townships, and towns including Federally Recognized Tribal Lands with no more than 20,000 residents according to the latest [U.S. Census Data](#) are eligible for this program.

Fund Usage: Funds can be used to purchase, construct, and / or improve essential community facilities, purchase equipment, and pay related project expenses. Examples include educational services such as libraries.

Funding Available:

- Low interest direct loans
- Grants-
- A combination of the two above, as well as our [loan guarantee program](#). These may be combined with commercial financing to finance one project if all eligibility and feasibility requirements are met.

Funding Terms: Due to the median household income for McFarland the grant process will be difficult to qualify for so recommendation would be to utilize low interest direct loan funding option.

USDA Direct Loan Opportunity:

- Loan repayment terms may not be longer than the useful life of the facility, state statutes, the applicant's authority, or a maximum of 40 years, whichever is less.
- Interest rates are set by Rural Development, Current interest rates for the 3rd quarter Fiscal Year 2023, effective to June 2023 are between 3.75%-4.5%
- Once the loan is approved, the interest rate is fixed for the entire term of the loan and is determined by the median household income of the service area and population of the community.
- There is no pre-payment penalty.

Additional Requirements:

- Applicants must have legal authority to borrow money, obtain security, repay loans, construct, operate, and maintain the proposed facilities.
- Applicants must be unable to finance the project from their own resources and/or through commercial credit at reasonable rates and terms.
- Facilities must serve rural area where they are/will be located.
- Project must demonstrate substantial community support.
- Environmental review must be completed/acceptable.

Grant Application Process: Contact your local office to discuss community center project. Applications for this program are accepted year-round. Program resources are available online. (Includes forms needed, guidance, certifications) Will require McFarland to have a [Unique Entity ID number](#) and also require registration with the [System for Award Management \(SAM\)](#).

Rural Development Area Office Contact:

Jillian Lindholm, Area Director
1124 Professional Drive, Suite 100
Dodgeville, WI 53533
Phone: 608-935-2791
Fax: 855-715-8479
E-mail: wi-rd-dodgeville@usda.gov

Funding Challenge Level: **HARD,**

Village staff can submit application on their own, but consideration also should be made to have application submitted by either architectural or engineering firm. Further discussions will need to occur with Rural Development contact for eligibility.

Funding Opportunity # 2 ***Infrastructure and Capacity Building Challenge Grants***

Website: <https://www.neh.gov/grants/preservation/infrastructure-and-capacity-building-challenge-grants>

Program Overview: Capital Projects support the purchase, design, construction, restoration, or renovation of facilities for humanities activities. This includes costs related to planning as well as the purchase and installation of related moveable and permanently affixed equipment for exhibiting, maintaining, monitoring, and protecting collections (whether on exhibit or in storage), and for critical building systems, such as electrical, heating ventilation and air conditioning, security, life safety, lighting, utilities, telecommunications, and energy management. Digital Infrastructure supports the maintenance, modernization, and sustainability of existing digital scholarly projects and platforms.

Eligibility: Eligible applicants include U.S. nonprofit organizations with 501(c)(3) tax-exempt status, accredited public and 501(c)(3) institutions of higher education, state, and local governmental agencies, and federally recognized Native American tribal governments.

Funding Available/Terms: Capital Projects are funded in two levels with different match ratios and periods of performance depending on the amount requested.

	Level 1	Level 2	Chair's Special Awards
Period of performance	Up to two years	Two to five years	Two to five years
Required match ratio	1:1 for all applicants	1:1 for applicants meeting special eligibility requirements 3:1 for applicants meeting general eligibility requirements See C2. Matching Requirements.	1:1 for applicants meeting special eligibility requirements 4:1 for applicants meeting general eligibility requirements See C2. Matching Requirements.
Maximum NEH federal matching funds	\$150,000	\$500,000	\$1,000,000
Maximum required third-party, nonfederal gifts	\$150,000	\$1,500,000	\$4,000,000
Maximum total project costs	\$300,000	\$2,000,000	\$5,000,000

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Match ratios for applicants meeting general eligibility requirements must meet the following match ratios:

- Requests for Level 1 grants up to \$150,000 must be matched at \$1 in third-party, nonfederal gifts for every \$1 in federal funds (1:1).
- Requests for Level 2 grants from \$150,001 to \$500,000 must be matched at \$3 in third party, nonfederal gifts for every \$1 in federal funds (3:1).
- Requests for a Chair's Special Award from \$500,001 to \$1,000,000 must be matched at \$4 in third-party, nonfederal gifts for every \$1 in federal funds (4:1).

Grant Application Process: The application process requires the municipality to apply using Grants.gov Workspace or a Grants.gov system-to-system solution. For more information visit the website link. Once that is completed a formal content and form application submission is required which will include a narrative, budget, and other forms, and attachments.

Funding Challenge Level: **HARD,**

Village staff can submit application on their own, but consideration also should be made to have application submitted by either grant writer, architectural, or engineering firm.

Funding Opportunity # 3 ***National Leadership Grants for Libraries***

Website: <https://www.ims.gov/grants/available/national-leadership-grants-libraries>

Program Overview: The National Leadership Grants for Libraries Program (NLG-L) supports projects that address critical needs of the library and archives fields and have the potential to advance practice and strengthen library and archival services for the American public. Successful proposals will generate results such as new models, tools, research findings, services, practices, and/or alliances that can be widely used, adapted, scaled, or replicated to extend and leverage the benefits of federal investment.

The goals for this program are to generate projects of far-reaching impact that:

- Build the workforce and institutional capacity for managing the national information infrastructure and serving the information and education needs of the public.
- Build the capacity of libraries and archives to lead and contribute to efforts that improve community well-being and strengthen civic engagement.
- Improve the ability of libraries and archives to provide broad access to and use of information and collections with emphasis on collaboration to avoid duplication and maximize reach.
- Strengthen the ability of libraries to provide services to affected communities in the event of an emergency or disaster.
- Strengthen the ability of libraries, archives, and museums to work collaboratively for the benefit of the communities they serve.

Eligibility: *Must* be either a unit of State or local government or be a private, nonprofit organization that has nonprofit status under the Internal Revenue Code of 1954, as amended, and located in one of the 50 States of the United States of America, the District of Columbia, the Commonwealth of Puerto Rico, the U.S. Virgin Islands, Guam, American Samoa, the Commonwealth of the Northern Mariana Islands, the Republic of the Marshall Islands, the Federated States of Micronesia, or the Republic of Palau.

In addition, you must qualify as one of the following six types of organizations: 1. A library or a parent organization, such as a school district, a municipality, a state agency, or an academic institution, that is responsible for the administration of a library. Eligible libraries include: (a) Public libraries.

Funding Available/Terms:

Award amounts and cost share requirements are as follows:

Project Type	Award Amount	Cost Share Requirement
Planning Grants	\$50,000 to \$150,000	No cost share required.
Forum Grants	\$50,000 to \$150,000	No cost share required.
Implementation Grants	\$50,000 to \$1,000,000	Requests of more than \$249,999 in IMLS funds require at least 1:1 cost share from non-federal sources.
Applied Research Grants	\$50,000 to \$750,000	No cost share required.

Cost sharing is not considered in the review of applications but is an eligibility criterion for certain NLG-L projects. See the Notice of Funding Opportunity for further information on cost sharing.

Grant Application Process: The application process for the NLG-L program has two phases; applicants must begin by applying for Phase I. For Phase I, all applicants must submit Preliminary Proposals by the September 21st deadline listed for this Notice of Funding Opportunity. For Phase II, only selected applicants will be invited to submit Full Proposals, and only those Invited Full Proposals will be considered for funding. Invited Full Proposals will be due March of the following year.

Funding Challenge Level: **MEDIUM,**

Village staff can submit inquiry on their own, but consideration can be made to have assistance from formal grant writer or to have staff attend training sessions to learn submittal process through Institute of Museum and Library Services.

Funding Opportunity # 4
Laura Bush 21st Century Librarian Program

Website: <https://www.ims.gov/grants/available/laura-bush-21st-century-librarian-program>

Program Overview: The Laura Bush 21st Century Librarian Program (LB21) supports the training and professional development of library and archives professionals; developing faculty and information leaders; and recruiting, educating, and retaining the next generation of library and archives professionals to develop a diverse workforce of library and archives professionals and meet the information needs of their communities.

The goals for this program are to generate projects of far-reaching impact that:

- Recruit, train, develop, and retain a diverse workforce of library and archives professionals.
- Develop faculty, library, and archives leaders by increasing the institutional capacity of libraries, archives, and graduate programs related to library and information science.
- Enhance the training and professional development of the library and archival workforce to meet the needs of their communities.

Eligibility: To be eligible for an award under the Laura Bush 21st Century Librarian Program, you must:

1. Be either a unit of State, local, or tribal government or be a private, nonprofit organization that has nonprofit status under the Internal Revenue Code of 1954, as amended, and 2. be located in one of the 50 States of the United States of America, the District of Columbia, the Commonwealth of Puerto Rico, the U.S. Virgin Islands, Guam, American Samoa, the Commonwealth of the Northern Mariana Islands, the Republic of the Marshall Islands, the Federated States of Micronesia, or the Republic of Palau.

In addition, you must qualify as one of the following six types of organizations:

1. A library or a parent organization, such as a school district, a municipality, a state agency, or an academic institution, that is responsible for the administration of a library. Eligible libraries include:

(a) Public libraries.

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(b) Public elementary and secondary school libraries.

(c) Tribal libraries.

(d) College (including community college) and university libraries.

(e) Research libraries and archives that are not an integral part of an institution of higher education and that make publicly available library services and materials that are suitable for scholarly research and are not otherwise available.

(f) Private or other special library, but only if the State in which such private or special library is located determines that the library should be considered a library for purposes of Library Services and Technology (see 20 U.S.C. § 9121-9165).

(g) Archives, including institutional, community-based, and special collections, that are under the supervision of at least one permanent professional staff member and are available to the public.

Funding Available/Terms: For the Laura Bush 21st Century Librarian Program, the requirements to provide cost share from non-federal sources differ according to project type:

Project Type	Award Amount	Cost Share Requirement
Planning	\$50,000 - \$150,000	No cost share required.
Forum	\$50,000 - \$150,000	No cost share required.
Implementation	\$50,000 - \$1,000,000	Requests of more than \$249,999 in IMLS funds require at least 1:1 cost share from non-federal sources.
Early Career Research Development	\$50,000 - \$750,000	No cost share required.
Applied Research	\$50,000 - \$750,000	No cost share required.

Cost sharing is an eligibility criterion and is not considered in the peer review of applications. Cost share that appears in the project budget should be calculated carefully. Awardees are expected to meet their cost share commitments.

Grant Application Process: The application process for the Laura Bush 21st Century Librarian Program consists of two phases.

For Phase I, all applicants must submit Preliminary Proposals (see Section D2 of this Notice of Funding Opportunity).

For Phase II, selected applicants will be invited to submit full proposals (Invited Full Proposals) (see Section D3 of this Notice of Funding Opportunity).

For both phases, applicants must submit their materials by the deadlines indicated on page 1 of the Notice of Funding Opportunity which historically has been towards the end of September each year with the full proposal due in late March. Late applications will not be considered for funding under this notice. Only Invited Full Proposals will be considered for funding.

Funding Challenge Level: **MEDIUM,**

Village staff can submit inquiry on their own, but consideration can be made to have assistance from formal grant writer or to have staff attend training sessions to learn submittal process through Institute of Museum and Library Services.

Funding Opportunity # 5 EBSCO Solar Installation Grant for Public Libraries

Website: <https://www.ebsco.com/solar>

Program Overview: EBSCO Information Services (EBSCO) accepted in 2023 applications for grants that will fund solar installations at libraries around the world. \$300,000 in grants are available to libraries looking to fund a solar project to reduce electricity costs. EBSCO will pay for the initial installation through the grant. The library, town, or college will own the system and will be responsible for all post-installation/ongoing maintenance of the solar array.

Eligibility: All academic, school, and public libraries that are current EBSCO customers are eligible to apply. McFarland is a current customer of EBSCO.

Funding Available/Terms: There are several criteria that will be used to assess the viability of each submission. For instance, a site with a large roof surface and a roof that is new enough to last 20 years would make an excellent candidate. A library that has already started to investigate solar as an option or one that could support a solar array large enough to offset its electricity costs would be viewed favorably. An institution with an existing sustainability program, a plan to involve its patrons or students in the project or high community involvement would also receive consideration.

Grant Application Process: The application deadline is historically due within April of each calendar year. Further review by staff will be needed to determine if they will open another cycle in 2024 and what requirements are needed for submission,

Funding Challenge Level: **MEDIUM,**

Village staff can submit inquiry on their own, but consideration can be made to have assistance from formal grant writer or to have staff attend training sessions to learn submittal process through Institute of Museum and Library Services.

Funding Opportunity # 6 T-Mobile Hometown Grants

Website: <https://www.t-mobile.com/brand/hometown-grants>

Program Overview: T-Mobile Hometown Grants is a \$25 million, five-year initiative to support the people and organizations who help small towns across America thrive and grow. Hometown Grants are given every quarter to up to 25 small towns. Apply for funding to support a community project of your choice, like revitalizing or repurposing a historic structure, creating a downtown asset or destination, or improving a space where friends and neighbors gather. Projects that add to a sense of place or could lead to further investment are of particular interest. We look forward to learning more about your town and your project.

Eligibility: T-Mobile is partnering with trusted non-profit organizations Smart Growth America and Main Street America on our grant selection panel. Both organizations have deep expertise in building stronger, healthier, and more connected communities. Eligibility is mainly for small towns with population less than 50,000.

Funding Available/Terms: Recipients are selected and awarded on a quarterly basis with grants up to \$50,000 per municipality.

Grant Application Process: Full proposal should be three (3) to five (5) pages. Should include, but is not limited to:

- Detailed description of project to be evaluated by an internal TMO panel and nonprofit organization(s)
- Detailed budget, including breakdown of budget line items.
- Timeline
- “Shovel ready” plan, with:
 - Outline of expected town outcomes, demonstrating how the project or strategy will lead to the anticipated result/change.
 - Details on permits needed/obtained, if applicable, to begin work upon receipt of funds
 - Any additional companies/business partnerships to be contracted for the work.

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- Up to 5 letters of support from local government and/or community organizations, partners, or members, demonstrating community alignment, engagement, and consensus for the proposed project.

Funding Challenge Level: LOW,

Village staff can submit application on their own.

Funding Opportunity # 7 Dollar General Youth Literacy Grants

Website: <https://www.dgliteracy.org/grant-programs/?#youth-literacy-grants>

Program Overview: All types of schools, public libraries, and nonprofit organizations that help K-12th grade students who are below grade level or having trouble reading are eligible to apply.

Eligibility: The applicant organization must be located within 15 miles of a Dollar General store.

Funding Available/Terms: Grant funding is provided to assist in the following areas:

- Implementing new or expanding existing literacy programs.
- Purchasing new technology or equipment to support literacy initiatives.
- Purchasing books, materials, or software for literacy programs.

The maximum grant amount is \$4,000.

Grant Application Process: The application deadline is historically due within April of each calendar year. Staff will be directed to a cyber grants website where they will be asked to register a username and then submit information via the website.

Funding Challenge Level: **LOW**

Village staff can submit application on their own.

Section 7: East Side Business Park Funding Opportunities

Within the 2023-2027 McFarland Capital Improvement Plan is the goal to adopt a new TID project plan for the development of an east side business park in 2024

This project also aligns with the 2020-2030 McFarland Strategic plan Goal C in promoting responsible, growth, increasing economic development and retaining existing businesses.

Within this section are grant and funding opportunities which could be applied for to support the goals and initiative identified above.

Funding Opportunity # 1
USDA Water & Waste Disposal Loan & Grant Program
Wisconsin

Website: <https://www.rd.usda.gov/programs-services/water-environmental-programs/water-waste-disposal-loan-grant-program/wi>

Program Overview: This program provides funding for clean and reliable drinking water systems, sanitary sewage disposal, sanitary solid waste disposal, and storm water drainage to households and businesses in eligible rural areas.

Eligibility: This program assists qualified applicants who are not otherwise able to obtain commercial credit on reasonable terms. Eligible applicants include:

- Most state and local governmental entities
- Private nonprofits

Fund Usage: Funds may be used to finance the acquisition, construction, or improvement of:

- Drinking water sourcing, treatment, storage, and distribution
- Sewer collection, transmission, treatment, and disposal
- Solid waste collection, disposal, and closure
- Storm water collection, transmission, and disposal

In some cases, funding may also be available for related activities such as:

- Legal and engineering fees
- Land acquisition, water and land rights, permits and equipment.
- Start-up operations and maintenance
- Interest incurred during construction.
- Purchase of facilities to improve service or prevent loss of service.
- Other costs determined to be necessary for completion of the project.
- See [7 CFR Part 1780.7 and 1780.9](#) for a complete list.

Funding Available:

- Long-term, low-interest loans.
- If funds are available, a grant may be combined with a loan if necessary to keep user costs reasonable.

Funding Terms: Due to the median household income for McFarland the grant process will be difficult to qualify for so recommendation would be to utilize low interest direct loan funding option.

USDA Direct Loan Opportunity:

- Loan repayment terms may not be longer than the useful life of the facility, state statutes, the applicant's authority, or a maximum of 40 years, whichever is less.
- Interest rates are set by Rural Development, Current interest rates for the 3rd quarter Fiscal Year 2023, effective to June 2023 are between 3.75%-4.5%
- Once the loan is approved, the interest rate is fixed for the entire term of the loan and is determined by the median household income of the service area and population of the community.
- There is no pre-payment penalty.

Additional Requirements:

- Borrowers must have the legal authority to construct, operate and maintain the proposed services or facilities.
- All facilities receiving federal financing must be used for a public purpose.
- Partnerships with other federal, state, local, private, and nonprofit entities that offer financial assistance are encouraged.
- Projects must be financially sustainable.

Grant Application Process:

Contact your local office to discuss community center project. Applications for this program are accepted year-round. Program resources are available online. (Includes forms needed, guidance, certifications) Will require McFarland to have a [Unique Entity ID number](#) and also require registration with the [System for Award Management \(SAM\)](#).

Rural Development Area Office Contact:

Rural Community Programs

5417 Clem's Way

Stevens Point, WI 54482

Phone: 715-345-7635

E-mail: wi.rd.cp.so@usda.gov

Funding Challenge: HARD,

Village staff can submit application on their own, but consideration also should be made to have application submitted by either architectural or engineering firm. Further discussions will need to occur with Rural Community Programs contact for eligibility.

Funding Opportunity # 2
EDA Program Public Works and Economic Adjustment Assistance

Website: <https://www.grants.gov/web/grants/view-opportunity.html?oppId=279842>

Program Overview: Specifically, under the Economic Development Assistance programs (EDAP) Federal Funding Opportunity (FFO) announcement, EDA will make construction, non-construction, and revolving loan fund investments under the Public Works and Economic Adjustment Assistance (EAA) Programs. Grants made under these programs will leverage regional assets to support the implementation of regional economic development strategies designed to create jobs, leverage private capital, encourage economic development, and strengthen America's ability to compete in the global marketplace. Through the EDAP FFO, EDA solicits applications from rural and urban communities to develop initiatives that advance new ideas and creative approaches to address rapidly evolving economic conditions.

Eligibility:

Eligible applicants for EDA financial assistance under the Public Works and EAA programs include a(n):

- (i) District Organization of a designated Economic Development District.
- (ii) Indian Tribe or a consortium of Indian Tribes.
- (iii) State, county, city, or other political subdivision of a State, including a special purpose unit of a State or local government engaged in economic or infrastructure development activities, or a consortium of political subdivisions.
- (iv) Institution of higher education or a consortium of institutions of higher education; or
- (v) Public or private non-profit organization or association acting in cooperation with officials of a political subdivision of a State.

Funding Available/Terms:

Award Ceiling: \$3,000,000

Award Floor: \$100,000

Grant Application Process: To consider applying it is recommended to have conversation with local representative:

Wisconsin

Tom Baron

Economic Development Representative

Phone:(312) 789-9773

tbaron@eda.gov

Funding Challenge Level: **HARD,**

Village will want to consult with Tom Baron about process, but consideration also should be made to have application worked on and submitted by either grant writer, architectural, or engineering firm.

Funding Opportunity # 3
State of Wisconsin Department of Transportation,
Transportation Economic Assistance (TEA)

Website: <https://wisconsindot.gov/Pages/doing-bus/local-gov/astnce-pgms/aid/tea.aspx>

Program Overview: The goal of the TEA program is to attract and retain businesses in Wisconsin and thus create and increase the number of jobs. The business cannot be speculative and local communities must assure that the number of jobs anticipated from the proposed project will materialize within three years from the date of the project agreement and remain for another four years.

Each state fiscal year, the TEA program has \$3.4 million available for transportation improvement projects. Grants of up to \$1 million are available for transportation improvements that are essential for an economic development project. The transportation project must have the local government's endorsement, benefit the public, and begin within three years of grant award. The program is designed to implement an improvement more quickly than normal state programming processes allow. The 50% local match can come from any combination of local, federal, or private funds or in-kind services.

Eligibility: To be eligible for TEA grant funding, an applicant must meet these four eligibility requirements.

Eligibility requirement #1 (Trans 510.04(1)(a)): The economic development project is unlikely to occur in Wisconsin unless the transportation facility improvement is built. An "economic development project" is defined in s.84.185(1)(am) as a business development that directly retains jobs or increases the number of jobs in this state.

A "transportation facility" is defined in s.84.185(1)(d) as any of the following:

- Roadway: Street, road, highway, intersection, and interchange improvements that are open to the public for travel and come under either the jurisdiction or ownership of a public authority. Private roads, driveways,

parking lanes, or parking lots are not eligible for improvement grant assistance. Other non-eligible costs include utilities, sewer, water, and electric.

- Rail: Industrial lead, spur, team track or trackside intermodal transfer facility.
- Harbor: Dredging, dock walls, piers, intermodal connections, lighting, etc.
- Airport: Runway, taxiway, or apron of an airport. Airplane hangars are not eligible for improvement grant assistance.

Trans 510.04(2) further clarifies that the governing body retains the transportation facility improvement in public ownership. The law specifically excludes improvements that do not meet this requirement.

Eligibility requirement #2 (Trans 510.04(1)(b)): The transportation facility improvement is not likely to occur without the grant. The sponsor must demonstrate why it is unable to provide 100% of the funding for the project by approving a resolution acknowledging the need for additional funding from the TEA grant and agree to abide to all conditions of the grant.

Eligibility requirement #3 (Trans 510.04(1)(c)): The business development meets the definition of an "economic development project" set forth in s.84.185(1)(am).

Note that meeting this requirement can either be done through (1) creating new jobs OR (2) retaining jobs. The job creation and/or retention needs to take place at the location of which TEA funding will be used.

1. Creating new jobs: Requirement is met by creating new jobs that would otherwise not be created if the proposed improvement did not happen. Job creation needs to be within 3 years of signing the project agreement¹ with the intention of retaining those jobs for 4 more years beyond the 3-year snapshot with the assumption that existing jobs (those that are currently employed by the business) will be retained.

2. Retaining jobs: Requirement is met by retaining jobs that would otherwise be eliminated if the proposed improvement did not happen. The intention is that jobs retained will continue for 7 more years.

In other words, jobs created, and jobs retained is based on a 7-year timeline with the clock starting at the point of which the project agreement is signed. Snapshots are taken at the 3-year and 7-year period for both new and retained jobs. It is the applicant's responsibility to report job status to WisDOT at the 3-year and 7-year mark. For an example of how the timeline works, please see question 7 on the TEA Program Frequently Asked Questions document.

Eligibility requirement #4 (Trans 510.04 (1)(d)): Construction of the transportation facility improvement would be scheduled to begin within 3 years of the date when a grant is awarded for the improvement.

Funding Available/Terms: The amount of funding that the community receives will be determined by comparing the following three criteria and selecting the lowest figure from among them:

- 50% of the project's actual TEA-eligible costs
- Total dollar amount for created and/or retained jobs based on \$5,000 per job rate multiplied by jobs created and/or retained
- \$1,000,000

Eligible costs to apply for under the TEA program are the following:

1. Environmental Testing and Remediation
 - a. Any necessary studies required to meet the Environmental Clearance requirements, including remediation.
2. Traffic Control and Safety for Road Projects
 - a. Included here are traffic signals, signing, pavement marking, and standard lighting.
3. Construction for Road Projects
 - a. Included here are costs for resurfacing, pavement replacement (mill -and-overlay, pulverization), storm water management and detention, retention, and recharging ponds, sidewalks, and bike lanes.

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Match Requirement: The sponsor must provide a 50% match with funding or in-kind services. The sponsor may use private or federal funding to meet that match, but no state funding can be used. In kind services may include, but are not limited to, engineering, land acquisition and construction.

Grant Application Process: To be eligible for consideration, an applicant must submit all the items listed under the TEA Project Application Submittal Package section (steps 2-10) found in the TEA Project - Key Steps and Documentation checklist.

These items must be reviewed before a TEA grant will be approved. For additional guidance completing the application package, please reference the Additional TEA Application Guidance document.

Funding Challenge Level: **HARD,**

Village staff can submit inquiry on their own, but consideration can be made to have assistance from formal grant writer or engineering consultant.

Funding Opportunity # 4- Wisconsin DOT Transportation Alternative Program (TAP)

Website: <https://wisconsindot.gov/Pages/doing-bus/local-gov/astnce-pgms/aid/tap.aspx>

Program Overview: The Transportation Alternatives Program (TAP) is a legislative program that was authorized in Fixing America's Surface Transportation Act (or "FAST Act"), the federal transportation act that was signed into law on December 4, 2015. With certain exceptions, projects that met eligibility criteria for the [Safe Routes to School Program](#), [Transportation Enhancements](#), and/or the [Bicycle & Pedestrian Facilities Program](#) are eligible TAP projects.

Federal law permits project sponsors to use TAP funds within the following categories:

- Construction, planning, and design of on-road and off-road trail facilities for pedestrians, bicyclists, and other non-motorized forms of transportation
- Construction, planning, and design of infrastructure-related projects and systems that will provide safe routes for non-drivers
- Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, or other non-motorized transportation users • Construction of turnouts, overlooks, and viewing areas
- Community improvement activities, including:
 - o Inventory, control, or removal of outdoor advertising
 - o Historic preservation and rehabilitation of historic transportation facilities
 - o Vegetation management practices in transportation right of way
 - o Archaeological activities relating to impacts from implementation of a transportation project
- Environmental mitigation activity, including pollution prevention and pollution abatement activities and mitigation to:
 - o address stormwater management, control, and water pollution prevention or abatement related to highway construction or due to highway runoff, including activities described in sections 23 U.S.C. 133(b)(3) [as amended under the FAST Act], 328(a), and 329 of title 23; or

o (ii) reduces vehicle-caused wildlife mortality or to restore and maintain connectivity among terrestrial or aquatic habitats (Former 23 U.S.C. 213(b)(2)-(4))

- Recreational Trails program (see the related but independently administered DNR Recreational Trails Program)
- Safe Routes to School (SRTS) program • Planning, designing, or constructing boulevards and other roadways largely in the right of way of former Interstate system routes or other divided highways.

Eligibility: The following entities may sponsor TAP projects:

- Local governments
- Regional transportation authorities
- Transit agencies
- Natural resource or public land agencies
- School districts, local education agencies, or schools
- Tribal governments
- Nonprofit entities responsible for the administration of local transportation safety programs
- Any other local or regional governmental entity with responsibility for oversight of transportation or recreational trails (other than a metropolitan planning organization or a state agency)

Funding Available/Terms: All TAP projects require sponsors to pay 20% of approved projects costs. TAP projects are capped. A TAP project may not be substituted for another project. TAP projects must commence within four years of the award date.

Grant Application Process: Grant Process runs in two cycles where application is submitted for review of a three-year period. This application is due in March of each year. There also is a supplemental solicitation which can be done each year in June. For more information about the application process staff can visit the program guideline link

<https://wisconsindot.gov/Documents/doing-bus/local-gov/astnce-pgms/aid/tap/tap-guide-22-26.pdf>

Due to being in the Madison Area MPO the application will also need to be submitted to the following contact for consideration:

Renee Callaway recallaway@cityofmadision.com

**Village of McFarland
Grant Analysis Overview**

Regional Local Program Contact:

Southwest Region

Rob Winterton

robert.winterton@dot.wi.gov

Phone: (608) 789-7879

Fax: (608) 246-3819

- TMA Contact:
Ben Lyman
Greater Madison MPO
BLyman@cityofmadison.com

Funding Challenge Level: MEDIUM,

Village staff can submit inquiry on their own, but consideration can be made to have assistance from formal grant writer or to have staff attend training sessions to learn submittal process through Wisconsin Department of Transportation and or contact regional contact for further information.

Funding Opportunity # 5 ***Wisconsin DOT Surface Transportation Program-Urban***

Website: <https://wisconsindot.gov/Pages/doing-bus/local-gov/astnce-pgms/highway/stp-urban.aspx>

Program Overview: The objective of STP-U is to improve federal aid eligible highways within urban areas. Projects must meet federal and state requirements. Communities are eligible for funding on roads functionally classified as major collector or higher.

Eligibility: Projects must meet federal and state requirements. Counties, towns, cities, villages, and certain public authorities located within urban and urbanized areas are eligible for funding on roads functionally classified as urban “collector” or higher. Local improvement projects on connecting highways are not eligible for STP-Urban funds.

Funding Available/Terms: Areas with populations of more than 200,000 (Madison, Milwaukee, Round Lake Beach, Appleton, Green Bay, and Minneapolis-St. Paul) receive designated annual funding. Annual allocations are made to each of the 12 urbanized areas with populations of 50,000 to 200,000. Annual allocations are also made to two groups of urban areas (5-20,000 and 20-50,000 population) based on population. Wisconsin uses a statewide formula ranking process to distribute funds to communities in urban areas based on eligible centerline mileage. As a result of the 2010 Census, there are now 52 urban areas in the state.

Grant Application Process: To continue statewide program stability efforts, the Wisconsin Department of Transportation (WisDOT) will manage a full five-year (five state fiscal years) program of projects. This provides the department and local sponsors the ability to review and adjust the already scheduled first two state fiscal years of the programs (2023 and 2024) as needed and add another three state fiscal years of approved projects to the schedule (2025, 2026 and 2027).

Additional information can be viewed here
<https://wisconsindot.gov/Documents/doing-bus/local-gov/astnce-pgms/highway/stp-urban.pdf>

**Village of McFarland
Grant Analysis Overview**

Program documents are anticipated to be provided in Spring of 2023 for the next submittal period.

Due to being in the Madison Area MPO the application will also need to be submitted to the following contact for consideration:

Renee Callaway recallaway@cityofmadision.com

Regional Local Program Contact:

Southwest Region

Rob Winterton

robert.winterton@dot.wi.gov

Phone: (608) 789-7879

Fax: (608) 246-3819

Funding Challenge Level: MEDIUM,

Village staff can submit inquiry on their own, but consideration can be made to have assistance from formal grant writer or to have staff attend training sessions to learn submittal process through Wisconsin Department of Transportation and or contact regional contact for further information.

***Funding Opportunity # 6
Community Development Block Grant-Public Facilities for
Economic Development (CDBG-PFED)***

Website: <https://energyandhousing.wi.gov/Pages/AgencyResources/CDBG-PFED.aspx>

Program Overview: CDBG-PFED grant funds are awarded to local governments for public infrastructure projects that support business expansion or retention.

Eligibility: Examples of eligible applications include new or improved water & sewer service and streets that result in business expansion and job opportunities for low- and moderate-income individuals.

Funding Available/Terms: CDBG-PFED applications may be submitted at any time and are reviewed by DOA as they are received. CDBG-PFED funds are awarded on an as-needed basis throughout the year, provided that the Applications meet a CDBG National Objective (in conjunction with HUD program regulations). Application materials and submission instructions should be carefully reviewed prior to applying for CDBG-PFED funds.

Grant Application Process: For each Grant Application received, DOA reviews the Application (on a case-by-case basis) to determine the eligibility & fundability of the proposed project. Successful Applications must meet a CDBG National Objective (in accordance with HUD program regulations). DOA anticipates a minimum 60-day review time period for submitted Applications. Applications deemed eligible & fundable will be awarded State CDBG-PFED funds.

Application link can be found on corresponding website.

Funding Challenge Level: **MEDIUM,**

Village staff can submit inquiry on their own, but consideration can be made to have assistance from formal grant writer. Grant Administrators will be required to attend Implementation Training.

Section 8: Community Park Funding Opportunities

Within the William McFarland Park & New Community Park Master Plan is the concept to develop a 26-acre parcel to be the home of a new community park. The site is currently in agricultural use and would be conducive to house a large-scale athletic facility development and potentially a large recreational building footprint.

Staff has indicated the village is close to finishing the first phase which included rough grading and the start of growing grass. The next phase has indicated continued planning and design in 2024 for construction in 2025. Currently the estimates for phase 2 are between \$2-3 million dollars.

Within the 2020 to 2030 Strategic Plan is the goal to continue to promote the concepts of a healthy community in an integrated way. The creation of a community park would assist in improving that initiative.

Within this section are grant and funding opportunities which could be applied for to support the goals and initiative identified above.

Funding Opportunity # 1 Green Bay Packers Foundation

Website: <https://www.packers.com/community/packers-foundation>

Program Overview: The Foundation, an entity independent of the Green Bay Packers, Inc., supports charities possessing one or more of the following goals: perpetuates a community environment that promotes families and the competitive value of athletics; contributes to player and fan welfare; ensures the safety and education of children; and/or prevents cruelty to animals.

Eligibility: An organization is eligible to apply if it is:

- Physically located in the state of Wisconsin.
- Classified as tax-exempt under section 501(c)(3) of the IRS Code for a minimum of two years; and
- Requesting funding for a project/program that addresses issues for at least one of the current year's focus areas.

Funding Available/Terms: Per website 2024 project/program focus areas is on athletics which by potentially partnering with local nonprofit organization could improve grant performance.

Dollar amounts of grants awarded vary between \$4,000 and a maximum of \$8,000.

Grant Application Process: Application can be done online and sample application can be viewed here:
<https://static.clubs.nfl.com/image/upload/packers/o00sdmtujewttwzd1iea>.

Funding Challenge Level: **MEDIUM,**

Village staff can submit inquiry on their own, but consideration can be made to have assistance from formal grant writer or to have staff work with local nonprofit organization for partnership to increase grant award chances.

Funding Opportunity # 2 AARP Community Challenge

Website: <https://www.aarp.org/livable-communities/community-challenge/info-2023/2023-challenge.html>

Program Overview: The AARP Community Challenge provides small grants to fund quick-action projects that can help communities become more livable for people of all ages. In 2023, the AARP Community Challenge accepted applications across three different grant opportunities. The Flagships Grant application is the most applicable to fund a Community Park.

Eligibility: Government entities are eligible to apply.

Funding Available/Terms: The flagship AARP Community Challenge grants have ranged from several hundred dollars for smaller, short-term activities to tens of thousands of dollars for larger projects. Since 2017, AARP has funded projects ranging from \$500 to \$50,000 with an average grant amount of \$11,900 (83 percent of grants have been under \$20,000.) AARP reserves the right to award compelling projects of any dollar amount.

Grant Application Process: Grant recipients are selected by an AARP panel of experts on aging, community development and livable communities. Projects are judged on the degree to which their goals make an immediate change that leads to longer-term impact and meet all other selection criteria.

Assessment Criteria:

- **Impact** (60 points): The project addresses a clear need that brings positive change and demonstrates the ability to overcome barriers and accelerate, grow and/or sustain the community's efforts to become more livable for residents — especially those age 50 or older — focuses on diversity, inclusion and addresses disparities
- **Execution** (30 points): Applicants demonstrate the capacity to deliver the AARP Community Challenge project on time and within the awarded budget, effectively engage residents and key stakeholders, and leverage volunteers — especially those age 50 or older — in the execution.

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- **Innovation** (10 points): The project demonstrates creativity or unique design or engagement elements that will contribute to its impact on residents — especially those age 50 or older.

In addition to the criteria provided, AARP will also evaluate each project based on its consistency with the AARP mission to serve the needs of people aged 50-plus.

Applications must be submitted through the online application form on the website by historically March 15 of every year.

Funding Challenge Level: MEDIUM,

Village staff can submit inquiry on their own, but consideration can be made to have assistance from formal grant writer or to have staff work with local nonprofit organization for partnership to increase grant award chances.

Funding Opportunity # 3 ***Christopher & Dana Reeve Foundation Quality of Life Grant***

Website: <https://www.christopherreeve.org/todays-care/get-support/grants-for-non-profits/application-process/>

Program Overview: The Christopher & Dana Reeve Foundation Quality of Life grants program offers a tiered grants strategy awarding **Direct Effect** (Tier 1) grants up to \$25,000 to support a wide array of programs and activities. In addition, we have created **Priority Impact** grants (Tiers 2, 3 & 4) with higher maximum award amounts that focus on targeted high priority issues for people living with paralysis and their families. This enables the Reeve Foundation to continue to support valuable projects and services in communities throughout the United States of America, as well as to highlight, fund and publicize high priority issues and successful solutions. **Expanded Impact** grants (Tier 5) are expansions of previously awarded QOL programs that have achieved demonstrable successful impact.

Eligibility: Quality of Life grant applications are accepted from 501(c)(3) nonprofit organizations, municipal and state governments, school districts, recognized tribal entities, and other institutions such as community or veterans hospitals.

Fund Usage: The funding of new equipment is not eligible unless it was on land where a park already existed. Primarily the funds can be utilized to modify older equipment and spaces for inclusive uses.

Funding Available/Terms: Potential funding of up to \$25,000.

Grant Application Process: Staff is encouraged to watch the tutorial submission video. The Quality-of-Life Grant Applications are completed online through this link to the Reeve Foundation online grants portal.

You may also copy and paste the following URL into your website browser: <https://www.grantinterface.com/Home/Logon?urlkey=christopherreeve>. You must have an organization profile/account in the online system to access the application.

Funding Challenge: **LOW,**

Village staff or recreation department can submit application on their own.

Funding Opportunity # 4 ***Walmart Local Community Grants***

Website: <https://walmart.org/how-we-give/local-community-grants>

Program Overview: Their local community grants are awarded through an open application process and provide funding directly from Walmart and Sam's Club facilities to local organizations in the U.S.

Eligibility: A recognized government entity: state, county, or city agency, including law enforcement or fire departments, that are requesting funds exclusively for public purposes and CyberGrants FrontDoor verified.

Fund Usage: There are (8) areas of funding for which an organization can apply. The two areas which are most directly related to the creation of a community park would be:

- Community and Economic Development: Improving local communities for the benefit of low-income individuals and families in the local service area.
- Quality of Life: Improving access to recreation, arts or cultural experiences for low-income individuals and families in the local service area

Funding Available/Terms: Local community grants ranging from a minimum of \$250 to a maximum of \$5,000.

Grant Application Process: Grant applications for calendar year 2023 will be accepted on a quarterly basis. Deadlines for submissions are as follows:

- Quarter 1: Feb 1 – April 15
- Quarter 2: May 1 – July 15
- Quarter 3: August 1 – October 15
- Quarter 4: November 1 – December 31
- Applications may be submitted at any time during each quarter funding cycle. All applications will be reviewed prior to the next funding cycle.
- Organizations may only submit a total number of 25 applications and/or receive up to 25 grants within the 2023 grant cycle.
- All organizations applying for a Local Community grant must be [CyberGrants FrontDoor](#) verified prior to applying.

Funding Challenge Level: **LOW,**

Village staff can submit application on their own.

Funding Opportunity # 5 T-Mobile Hometown Grants

Website: <https://www.t-mobile.com/brand/hometown-grants>

Program Overview: T-Mobile Hometown Grants is a \$25 million, five-year initiative to support the people and organizations who help small towns across America thrive and grow. Hometown Grants are given every quarter to up to 25 small towns. Apply for funding to support a community project of your choice, like revitalizing or repurposing a historic structure, creating a downtown asset or destination, or improving a space where friends and neighbors gather. Projects that add to a sense of place or could lead to further investment are of particular interest. We look forward to learning more about your town and your project.

Eligibility: T-Mobile is partnering with trusted non-profit organizations Smart Growth America and Main Street America on our grant selection panel. Both organizations have deep expertise in building stronger, healthier, and more connected communities. Eligibility is mainly for small towns with population less than 50,000.

Funding Available/Terms: Recipients are selected and awarded on a quarterly basis with grants up to \$50,000 per municipality.

Grant Application Process: Full proposal should be three (3) to five (5) pages. Should include, but is not limited to:

- Detailed description of project to be evaluated by an internal TMO panel and nonprofit organization(s)
- Detailed budget, including breakdown of budget line items.
- Timeline
- “Shovel ready” plan, with:
 - Outline of expected town outcomes, demonstrating how the project or strategy will lead to the anticipated result/change.
 - Details on permits needed/obtained, if applicable, to begin work upon receipt of funds
 - Any additional companies/business partnerships to be contracted for the work.

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- Up to 5 letters of support from local government and/or community organizations, partners, or members, demonstrating community alignment, engagement, and consensus for the proposed project.

Funding Challenge Level: LOW,

Village staff can submit application on their own.

Funding Opportunity # 6 Recreational Trails Program

Website: <https://dnr.wisconsin.gov/aid/RTP.html>

Program Overview: This is a federal program administered in most states. Municipal governments and incorporated organizations are eligible to receive reimbursement for the development, rehabilitation, and maintenance of recreational trails and trail-related facilities for both motorized and non-motorized recreational trail uses. Eligible sponsors may be reimbursed for up to 80% of eligible project costs. Funds from this program may be used in conjunction with funds from other state grant programs that also fund trail projects.

Eligibility: Towns, villages, cities, counties, tribal governing bodies, school districts, state agencies, federal agencies or incorporated organizations are eligible to apply for funds.

Funding Available/Terms: Eligible projects in order of priority are:

1. Maintenance and restoration of existing trails.
2. Development and rehabilitation of trailside and trailhead facilities and trail linkages.
3. Construction of new trails (with certain restrictions on federal lands*); and
4. Acquisition of easements and fee simple title to property for recreational trails or recreational trail corridors (must comply with the provisions of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended).

Grant Application Process: Applications are typically due on **May 1** each year. Grant Program Guidance and Application Materials are all in the same booklet:

<https://dnr.wisconsin.gov/sites/default/files/topic/Aid/grants/RTP/RTP2023GrantGuidance.pdf>

Funding Challenge: **LOW**

Village staff can submit application on their own.

Funding Opportunity # 7 ***The Norma and Stanley DeBoer Quiet Trails Fund***

Website: <https://dnr.wisconsin.gov/aid/RTP.html>

Program Overview: The Norma and Stanley DeBoer Quiet Trails Fund provides funding to support the creation and maintenance of quiet trails (e.g., walking, hiking, or skiing) in Wisconsin. The primary purpose is to create and maintain walking, hiking, or skiing trails open to the public in Wisconsin. This includes but is not limited to increasing access for people with disabilities; identification of trail locations; surveying; purchase of materials; construction; clean-up activities; repairs of trail surfaces, railings, or existing signage; and fees for necessary professional services.

- The secondary purpose is to enhance and promote quiet trails through activities including habitat improvement adjacent to the trail; development, creation, and installation of directional or explanatory signage and trail guide booklets; and modest costs of events designed to increase awareness and/or use of quiet trails.

Eligibility: Applicant must be one of the following: a public charity with approved 501(c)(3) exempt status (under section 509(a)(1), 509(a)(2), or 509(a)(3) Type I and Type II status); a federal, state, or local governmental unit, an American Indian nation or tribal community; or an accredited school, college, or university. The following types of organizations are not eligible for funding: individuals; businesses; section 509(a)(3) Type III supporting organizations; section 501(c)(4) organizations; section 501(c)(7) organizations; private foundations; and private operating foundations.

- Projects must support trails in Wisconsin that are open to the public.
- Projects must support walking, hiking, or skiing trails.
- Funding may not be used to support projects associated with trails open to motorized vehicles (e.g., snowmobiles, all-terrain vehicles, motorcycles) or mountain bikes.
- Project expenses may not have been incurred prior to submitting the application.

Funding Available/Terms: Grants range from \$500 to \$1,000.

Grant Application Process:

1. Determine if your project addresses our grantmaking priorities and meets our eligibility requirements.
2. Complete the application.
3. Include proof of IRS tax-exempt status (IRS form 501c3 tax determination letter).
4. Submit all materials to Lindsey
at NRFgrants@WisConservation.org by **March 1st**.
5. Applicants will be notified within six weeks.

Application can be found on website.

Funding Challenge: **LOW,**

Village staff can submit application on their own.

Funding Opportunity # 8 Knowles-Nelson Stewardship Local Assistance Grant Programs

Website: <https://dnr.wisconsin.gov/topic/Stewardship/ApplyLUG>

Program Overview: Local units of government (LUGs) are eligible applications for four Stewardship grant programs and two related federal programs administered by DNR.

- Aids for the Acquisition and Development of Local Parks (ADLP)
- Urban Green Space (UGS) grants
- Urban Rivers (UR) grants
- Acquisition of Development Rights (ADR)

LUG, LWCF and RTP grants support a wide variety of outdoor recreation projects throughout the state. Common projects funded through these grant programs include:

- Land acquisition for parks & trails, including riverfront property.
- Construction of hiking trails and bike paths
- Construction of canoe/kayak launches, including those that provide universal accessibility.
- Construction of riverfront park amenities
- Construction of park shelters and restroom facilities

Eligibility: Local Governments and Non-Profit organizations are eligible to apply.

Funding Available/Terms: Applications for Stewardship LUG grants are accepted once a year. Stewardship grants offer a 50% cost share. In typical years, the LUG program receives approximately three times more in grant requests than available grant funds.

Grant Application Process: Complete grant applications should be submitted electronically (e.g., email, zip files) to your Regional Project Manager by 11:59 pm on May 1 of each year. Do not use Google Drive or Drop Box to submit your application. Contact a regional Project Manager for information regarding required application components. Note that several application components such as a local adopted Comprehensive Outdoor Recreation Plan (CORP), local resolutions, and appraisals can take time to complete. The time between submitting a complete application and receiving a grant contract ranges from 6 to 12 months depending on the details of each project. While we strive to make tentative grant awards as quickly as

**Village of McFarland
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possible, applicants should keep this timeframe in mind when applying for a Stewardship Local Assistance, LWCF, and/or RTP grant.

For information on program policy and statewide coordination, contact the following DNR Statewide Grant Program Managers:		
Stewardship Local Assistance Grants; Stewardship Grants to Nonprofit Conservation Organizations; Land and Water Conservation Fund Grants	PAM ROOD	Phone: (608) 333-3718 Email: pamelaa.rood@wisconsin.gov
Recreational Trails Program Grants	BOBBI WINEBAR	Phone: (920) 461-2595 Email: roberta.winebar@wisconsin.gov

Funding Challenge: LOW,

Village staff can submit application on their own.

Funding Opportunity # 9 Land and Water Conservation Fund

Website: <https://dnr.wisconsin.gov/topic/Stewardship/FederalLUG>

Program Overview: The federal Land and Water Conservation Fund (LWCF) grant program was enacted by the U.S. Congress in 1965 to develop high-quality outdoor recreation opportunities for the public. LWCF grants provide 50% cost-share to state, tribal and local governments. Since its inception, more than 1800 projects have been completed in Wisconsin with more than \$81M in federal LWCF funds.

Eligibility: State, tribal, local governments and school districts are eligible for LWCF grants.

LWCF grants support land acquisition and development of high-quality outdoor recreation amenities in local communities.

Eligible Projects include:

- Land acquisition for parks & trails, including riverfront property.
- Construction of hiking trails and bike paths.
- Construction of canoe/kayak launches, including those that provide universal accessibility.
- Construction of riverfront park amenities.
- Construction of park shelters and restroom facilities.

Funding Available/Terms: Funding criteria for projects include:

- Relationship to the Statewide Comprehensive Outdoor Recreation Plan.
- Regional or statewide project.
- Acquires land where a plan supports the need.
- Provides or enhances water-based activity.
- Serves the greater populations.
- Involves intergovernmental cooperation or donations.
- Supports multiple uses.

Funding is a 50% cost share done via reimbursement applications. In typical years, the LUG program receives approximately three times more in grant requests than available grant funds.

Grant Application Process: Applications are typically due on **May 1** each year. Local sponsors work with a DNR Regional Project Manager to plan projects, follow program requirements and complete grant applications.

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Below is the contact information for the DNR Regional Project Manager:

[Pam Rood](#)

101 S. Webster St.

P.O. Box 7921

Madison, WI 53707-7921

608-333-3718

Funding Challenge: LOW,

Village staff can submit application on their own.

Section 9: Indoor Athletic Facility Funding Opportunities

Within the William McFarland Park & New Community Park Master Plan is the concept to develop an indoor athletic facility.

Within the 2020 to 2030 Strategic Plan is the goal to continue to promote the concepts of a healthy community in an integrated way. The creation of an indoor athletic facility would assist in improving that initiative.

Within this section are grant and funding opportunities which could be applied for to support the goals and initiative identified above.

Funding Opportunity # 1 Green Bay Packers Foundation

Website: <https://www.packers.com/community/packers-foundation>

Program Overview: The Foundation, an entity independent of the Green Bay Packers, Inc., supports charities possessing one or more of the following goals: perpetuates a community environment that promotes families and the competitive value of athletics; contributes to player and fan welfare; ensures the safety and education of children; and/or prevents cruelty to animals.

Eligibility: An organization is eligible to submit an application if it is:

- Physically located in the state of Wisconsin;
- Classified as tax-exempt under section 501(c)(3) of the IRS Code for a minimum of two years; and
- Requesting funding for a project/program that addresses issues for at least one of the current year's focus areas.
-

Funding Available/Terms: Per website 2024 project/program focus areas is on athletics which by potentially partnering with local nonprofit organization could improve grant performance.

Dollar amounts of grants awarded vary between \$4,000 and a maximum of \$8,000.

Grant Application Process: Application can be done online and sample application can be viewed here:
<https://static.clubs.nfl.com/image/upload/packers/o00sdmtujewttwzd1iea>.

Funding Challenge Level: **MEDIUM,**

Village staff can submit inquiry on their own, but consideration can be made to have assistance from formal grant writer or to have staff work with local nonprofit organization for partnership to increase grant award chances.

Funding Opportunity # 2 ***Christopher & Dana Reeve Foundation Quality of Life Grant***

Website: <https://www.christopherreeve.org/todays-care/get-support/grants-for-non-profits/application-process/>

Program Overview: The Christopher & Dana Reeve Foundation Quality of Life grants program offers a tiered grants strategy awarding **Direct Effect** (Tier 1) grants up to \$25,000 to support a wide array of programs and activities. In addition, we have created **Priority Impact** grants (Tiers 2, 3 & 4) with higher maximum award amounts that focus on targeted high priority issues for people living with paralysis and their families. This enables the Reeve Foundation to continue to support valuable projects and services in communities throughout the United States of America, as well as to highlight, fund and publicize high priority issues and successful solutions. **Expanded Impact** grants (Tier 5) are expansions of previously awarded QOL programs that have achieved demonstrable successful impact.

Eligibility: Quality of Life grant applications are accepted from 501(c)(3) nonprofit organizations, municipal and state governments, school districts, recognized tribal entities, and other institutions such as community or veterans hospitals.

Fund Usage: The funding of new equipment is not eligible unless it was on land where a park already existed. Primarily the funds can be utilized to modify older equipment and spaces for inclusive uses.

Funding Available/Terms: Potential funding of up to \$25,000.

Grant Application Process: Staff is encouraged to watch the tutorial submission video. The Quality-of-Life Grant Applications are completed online through this link to the Reeve Foundation online grants portal.

You may also copy and paste the following URL into your website browser: <https://www.grantinterface.com/Home/Logon?urlkey=christopherreeve>. You must have an organization profile/account in the online system to access the application.

Funding Challenge: **LOW**

Village staff or recreation department can submit application on their own.

Funding Opportunity # 3 ***Walmart Local Community Grants***

Website: <https://walmart.org/how-we-give/local-community-grants>

Program Overview: Their local community grants are awarded through an open application process and provide funding directly from Walmart and Sam's Club facilities to local organizations in the U.S.

Eligibility: A recognized government entity: state, county, or city agency, including law enforcement or fire departments, that are requesting funds exclusively for public purposes and CyberGrants FrontDoor verified.

Fund Usage: There are (8) areas of funding for which an organization can apply. The two areas which are most directly related to the creation of a community center would be:

- Community and Economic Development: Improving local communities for the benefit of low-income individuals and families in the local service area.
- Quality of Life: Improving access to recreation, arts or cultural experiences for low-income individuals and families in the local service area

Funding Available/Terms: Local community grants ranging from a minimum of \$250 to a maximum of \$5,000.

Grant Application Process: Grant applications for calendar year 2023 will be accepted on a quarterly basis. Deadlines for submissions are as follows:

- Quarter 1: Feb 1 – April 15
- Quarter 2: May 1 – July 15
- Quarter 3: August 1 – October 15
- Quarter 4: November 1 – December 31
- Applications may be submitted at any time during each quarter funding cycle. All applications will be reviewed prior to the next funding cycle.
- Organizations may only submit a total number of 25 applications and/or receive up to 25 grants within the 2023 grant cycle.
- All organizations applying for a Local Community grant must be [CyberGrants FrontDoor](#) verified prior to applying.

Funding Challenge Level: **LOW,**

Village staff can submit application on their own.

Funding Opportunity # 4 T-Mobile Hometown Grants

Website: <https://www.t-mobile.com/brand/hometown-grants>

Program Overview: T-Mobile Hometown Grants is a \$25 million, five-year initiative to support the people and organizations who help small towns across America thrive and grow. Hometown Grants are given every quarter to up to 25 small towns. Apply for funding to support a community project of your choice, like revitalizing or repurposing a historic structure, creating a downtown asset or destination, or improving a space where friends and neighbors gather. Projects that add to a sense of place or could lead to further investment are of particular interest. We look forward to learning more about your town and your project.

Eligibility: T-Mobile is partnering with trusted non-profit organizations Smart Growth America and Main Street America on our grant selection panel. Both organizations have deep expertise in building stronger, healthier, and more connected communities. Eligibility is mainly for small towns with population less than 50,000.

Funding Available/Terms: Recipients are selected and awarded on a quarterly basis with grants up to \$50,000 per municipality.

Grant Application Process: Full proposal should be three (3) to five (5) pages. Should include, but is not limited to:

- Detailed description of project to be evaluated by an internal TMO panel and nonprofit organization(s)
- Detailed budget, including breakdown of budget line items.
- Timeline
- “Shovel ready” plan, with:
 - Outline of expected town outcomes, demonstrating how the project or strategy will lead to the anticipated result/change.
 - Details on permits needed/obtained, if applicable, to begin work upon receipt of funds
 - Any additional companies/business partnerships to be contracted for the work.

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- Up to 5 letters of support from local government and/or community organizations, partners, or members, demonstrating community alignment, engagement, and consensus for the proposed project.

Funding Challenge Level: LOW,

Village staff can submit application on their own.

Section 10: Inclusive Playground Funding Opportunities

Within the 2023-2027 McFarland Capital Improvement Plan is the goal to create an inclusive park.

The Village completed a Master Plan in 2020 to develop an Inclusive Playground within Cedar Ridge Park. Funds to support design were included in the 2022 budget and Staff has partnered with the School District to study development of this park at Waubesa Intermediate School. This is near the park and would leverage additional funding to implement the park while creating opportunity for Cedar Ridge in the future.

Design work would begin in 2022 and continue into 2023 for construction in 2024. The concept was presented to the Joint Village/School Committee and received favorably to continue to study. Staff from both entities continue to review and discuss this opportunity for implementation.

Within the 2020 to 2030 Strategic Plan is the goal to continue to promote the concepts of a healthy community in an integrated way. The creation of an inclusive park would assist in improving that initiative.

Within this section are grant and funding opportunities which could be applied for to support the goals and initiative identified above.

Funding Opportunity # 1 Green Bay Packers Foundation

Website: <https://www.packers.com/community/packers-foundation>

Program Overview: The Foundation, an entity independent of the Green Bay Packers, Inc., supports charities possessing one or more of the following goals: perpetuates a community environment that promotes families and the competitive value of athletics; contributes to player and fan welfare; ensures the safety and education of children; and/or prevents cruelty to animals.

Eligibility: An organization is eligible to submit an application if it is:

- Physically located in the state of Wisconsin;
- Classified as tax-exempt under section 501(c)(3) of the IRS Code for a minimum of two years; and
- Requesting funding for a project/program that addresses issues for at least one of the current year's focus areas.
-

Funding Available/Terms: Per website 2024 project/program focus areas is on athletics which by potentially partnering with local nonprofit organization could improve grant performance.

Dollar amounts of grants awarded vary between \$4,000 and a maximum of \$8,000.

Grant Application Process: Application can be done online and sample application can be viewed here:
<https://static.clubs.nfl.com/image/upload/packers/o00sdmtujewttwzd1iea>.

Funding Challenge Level: **MEDIUM,**

Village staff can submit inquiry on their own, but consideration can be made to have assistance from formal grant writer or to have staff work with local nonprofit organization for partnership to increase grant award chances.

Funding Opportunity # 2 ***Christopher & Dana Reeve Foundation Quality of Life Grant***

Website: <https://www.christopherreeve.org/todays-care/get-support/grants-for-non-profits/application-process/>

Program Overview: The Christopher & Dana Reeve Foundation Quality of Life grants program offers a tiered grants strategy awarding **Direct Effect** (Tier 1) grants up to \$25,000 to support a wide array of programs and activities. In addition, we have created **Priority Impact** grants (Tiers 2, 3 & 4) with higher maximum award amounts that focus on targeted high priority issues for people living with paralysis and their families. This enables the Reeve Foundation to continue to support valuable projects and services in communities throughout the United States of America, as well as to highlight, fund and publicize high priority issues and successful solutions. **Expanded Impact** grants (Tier 5) are expansions of previously awarded QOL programs that have achieved demonstrable successful impact.

Eligibility: Quality of Life grant applications are accepted from 501(c)(3) nonprofit organizations, municipal and state governments, school districts, recognized tribal entities, and other institutions such as community or veterans hospitals.

Fund Usage: The funding of new equipment is not eligible unless it was on land where a park already existed. Primarily the funds can be utilized to modify older equipment and spaces for inclusive uses.

Funding Available/Terms: Potential funding of up to \$25,000 towards projects.

Grant Application Process: Staff is encouraged to watch the tutorial submission video. The Quality-of-Life Grant Applications are completed online through this link to the Reeve Foundation online grants portal.

You may also copy and paste the following URL into your website browser:
<https://www.grantinterface.com/Home/Logon?urlkey=christopherreeve>.

You must have an organization profile/account in the online system to access the application.

Funding Challenge: **LOW**

Village staff or recreation department can submit application on their own.

Funding Opportunity # 3 ***Walmart Local Community Grants***

Website: <https://walmart.org/how-we-give/local-community-grants>

Program Overview: Their local community grants are awarded through an open application process and provide funding directly from Walmart and Sam's Club facilities to local organizations in the U.S.

Eligibility: A recognized government entity: state, county, or city agency, including law enforcement or fire departments, that are requesting funds exclusively for public purposes and CyberGrants FrontDoor verified.

Fund Usage: There are (8) areas of funding for which an organization can apply. The two areas which are most directly related to the creation of a community center would be:

- Community and Economic Development: Improving local communities for the benefit of low-income individuals and families in the local service area.
- Quality of Life: Improving access to recreation, arts or cultural experiences for low-income individuals and families in the local service area

Funding Available/Terms: Local community grants ranging from a minimum of \$250 to a maximum of \$5,000.

Grant Application Process: Grant applications for calendar year 2023 will be accepted on a quarterly basis. Deadlines for submissions are as follows:

- Quarter 1: Feb 1 – April 15
- Quarter 2: May 1 – July 15
- Quarter 3: August 1 – October 15
- Quarter 4: November 1 – December 31
- Applications may be submitted at any time during each quarter funding cycle. All applications will be reviewed prior to the next funding cycle.
- Organizations may only submit a total number of 25 applications and/or receive up to 25 grants within the 2023 grant cycle.
- All organizations applying for a Local Community grant must be [CyberGrants FrontDoor](#) verified prior to applying.

Funding Challenge Level: **LOW,**

Village staff can submit application on their own.

Funding Opportunity # 4 T-Mobile Hometown Grants

Website: <https://www.t-mobile.com/brand/hometown-grants>

Program Overview: T-Mobile Hometown Grants is a \$25 million, five-year initiative to support the people and organizations who help small towns across America thrive and grow. Hometown Grants are given every quarter to up to 25 small towns. Apply for funding to support a community project of your choice, like revitalizing or repurposing a historic structure, creating a downtown asset or destination, or improving a space where friends and neighbors gather. Projects that add to a sense of place or could lead to further investment are of particular interest. We look forward to learning more about your town and your project.

Eligibility: T-Mobile is partnering with trusted non-profit organizations Smart Growth America and Main Street America on our grant selection panel. Both organizations have deep expertise in building stronger, healthier, and more connected communities. Eligibility is mainly for small towns with population less than 50,000.

Funding Available/Terms: Recipients are selected and awarded on a quarterly basis with grants up to \$50,000 per municipality.

Grant Application Process: Full proposal should be three (3) to five (5) pages. Should include, but is not limited to:

- Detailed description of project to be evaluated by an internal TMO panel and nonprofit organization(s)
- Detailed budget, including breakdown of budget line items.
- Timeline
- “Shovel ready” plan, with:
 - Outline of expected town outcomes, demonstrating how the project or strategy will lead to the anticipated result/change.
 - Details on permits needed/obtained, if applicable, to begin work upon receipt of funds
 - Any additional companies/business partnerships to be contracted for the work.

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- Up to 5 letters of support from local government and/or community organizations, partners, or members, demonstrating community alignment, engagement, and consensus for the proposed project.

Funding Challenge Level: LOW,

Village staff can submit application on their own.

Section 11: New Well Funding Opportunities

In speaking with Village staff, the desire to construct a new well is within the long-term plans over the course of the next 10 years.

Within this section are grant and funding opportunities which could be applied for to support the goals and initiative identified above.

Funding Opportunity # 1
USDA Water & Waste Disposal Loan & Grant Program
Wisconsin

Website: <https://www.rd.usda.gov/programs-services/water-environmental-programs/water-waste-disposal-loan-grant-program/wi>

Program Overview: This program provides funding for clean and reliable drinking water systems, sanitary sewage disposal, sanitary solid waste disposal, and storm water drainage to households and businesses in eligible rural areas.

Eligibility: This program assists qualified applicants who are not otherwise able to obtain commercial credit on reasonable terms. Eligible applicants include:

- Most state and local governmental entities
- Private nonprofits

Fund Usage: Funds may be used to finance the acquisition, construction, or improvement of:

- Drinking water sourcing, treatment, storage, and distribution
- Sewer collection, transmission, treatment, and disposal
- Solid waste collection, disposal, and closure
- Storm water collection, transmission, and disposal

In some cases, funding may also be available for related activities such as:

- Legal and engineering fees
- Land acquisition, water and land rights, permits and equipment.
- Start-up operations and maintenance
- Interest incurred during construction.
- Purchase of facilities to improve service or prevent loss of service.
- Other costs determined to be necessary for completion of the project.
- See [7 CFR Part 1780.7 and 1780.9](#) for a complete list.

Funding Available:

- Long-term, low-interest loans.
- If funds are available, a grant may be combined with a loan if necessary to keep user costs reasonable.

Funding Terms: Due to the median household income for McFarland the grant process will be difficult to qualify for so recommendation would be to utilize low interest direct loan funding option.

USDA Direct Loan Opportunity:

- Loan repayment terms may not be longer than the useful life of the facility, state statutes, the applicant's authority, or a maximum of 40 years, whichever is less.
- Interest rates are set by Rural Development, Current interest rates for the 3rd quarter Fiscal Year 2023, effective to June 2023 are between 3.75%-4.5%
- Once the loan is approved, the interest rate is fixed for the entire term of the loan and is determined by the median household income of the service area and population of the community.
- There is no pre-payment penalty.

Additional Requirements:

- Borrowers must have the legal authority to construct, operate and maintain the proposed services or facilities.
- All facilities receiving federal financing must be used for a public purpose.
- Partnerships with other federal, state, local, private, and nonprofit entities that offer financial assistance are encouraged.
- Projects must be financially sustainable.

Grant Application Process:

Contact your local office to discuss community center project. Applications for this program are accepted year-round. Program resources are available online. (Includes forms needed, guidance, certifications) Will require McFarland to have a [Unique Entity ID number](#) and also require registration with the [System for Award Management \(SAM\)](#).

Rural Development Area Office Contact:

Rural Community Programs

5417 Clem's Way

Stevens Point, WI 54482

Phone: 715-345-7635

E-mail: wi.rd.cp.so@usda.gov

Funding Challenge: HARD,

Village staff can submit application on their own, but consideration also should be made to have application submitted by either architectural or engineering firm. Further discussions will need to occur with Rural Community Programs contact for eligibility.

Funding Opportunity # 2
***Wisconsin Division of Energy, Housing and Community
Resources, Community Development Block Grant-Public
Facilities (CDBG-PF)***

Website:<https://energyandhousing.wi.gov/Pages/AgencyResources/CDBG-PF.aspx>

Program Overview: Public Facilities funds help support infrastructure and facility projects for communities. Examples of eligible projects include improvements, repairs, or expansions of streets, drainage systems, water and sewer systems, sidewalks, and community centers. Grants are limited to projects that, if implemented, meet a CDBG National Objective.

Eligibility: Village staff will want to review further with Department of Administration to verify if they meet qualifications to benefit primarily low to moderate income individuals.

Funding Available/Terms: The 2023 CDBG-PF annual competitive grant will make up to approximately \$10 million (Pending Federal allocation to the State of Wisconsin and approval of the state's Annual Action Plan) available to assist UGLGs to expand and improve public infrastructure and facility projects critical to community vitality and sustainability. Typically, these projects will involve streets, sidewalks, water and sewer systems, storm water drainage and retention, senior and community centers, fire stations, libraries, blight elimination, accessibility modifications, and other similar types of activities. Under the State's CDBG-PF Program, the Department of Administration's Division of Energy, Housing and Community Resources will award grants up to a 2:1 ratio (i.e., maximum \$2 CDBG for every \$1 Grantee Match) toward the total project cost, up to a maximum \$1,000,000 award.

Grant Application Process: To be considered for 2023 CDBG-PF annual competitive grant funding, the completed and signed CDBG-PF Application form and all required application attachments and supporting documents must be received by DEHCR no later than the required date which historically is in May of each calendar year.

Funding Challenge Level: **MEDIUM,**

Village staff can submit inquiry on their own, but consideration can be made to have assistance from formal grant writer or to have staff attend training sessions to learn submittal process through Wisconsin Department of Administration.

Funding Opportunity # 3 ***Great Lakes Federal Grant Navigation Program***

Website: <https://www.nlc.org/initiative/federal-grant-navigation-program/>

Program Overview: National League of Cities launched a free grant navigation program to assist local government staff with collecting the necessary data and applying for federal grants. By participating in the program, your municipality will receive specialized, one-on-one assistance, in addition to contributing to a robust nationwide collection of data that will help inform policymakers on how to maximize the impact of federal dollars. In the long term, the data you help us collect will help us ensure that federal grant dollars for local governments are used in a fiscally responsible manner and provide the greatest value for residents going forward.

Eligibility: Currently, the NLC Federal Grant Navigation Program is conducting a pilot with cities that meet the following criteria:

- Cities that are in Wisconsin.
- Municipalities with populations near and above 6,000 residents
- The program is open to both NLC members and non-members.

Fund Usage: ARPA allocated \$65 billion in direct relief allocated to all 19,000 cities, towns, and villages. This comes in addition to offering cities billions of dollars in federal grants for local housing, health care, technology modernization, education, workforce, transportation, and economic development needs. Even more funding is coming to communities through IIJA to support decades-long delayed infrastructure needs. These funds will be essential to help strengthen communities that faced heavy economic losses during the pandemic.

Funding Available/Terms: NLC's Federal Grant Navigation Program is Free of Charge, and McFarland would incur not cost for participating.

Grant Application Process: NLC's Federal Grant Navigation Program will assist through four key steps needed to successfully secure federal grant funding:

- Conduct a Data-Driven Needs Assessment
- Match your Community's Needs with Funding Streams
- Apply for Federal Grants
- Collect the Necessary Information for Treasury Department Reporting

Funding Challenge Level: **LOW,**
Village staff can submit inquiry on their own.

Section 12: Police Department Funding Opportunities

Within the 2023-2027 McFarland Capital Improvement Plan are various projects related towards the improvement of the police department. Within the document is the detailed breakdown of the following repairs:

2023-2027 Police Equipment
2023-2027 Patrol Vehicle
2023-2027 Traffic Safety
2023- Police Technology
2024- Records Management Software
2025- Squad Car Video
2026- USH 51 Cameras

Within the 2020-2030 McFarland Strategic plan is the goal to prioritize community-based policing practices and identify areas for extended outreach and program development.

Within this section are grant and funding opportunities which could be applied for to support the goals and initiatives identified above.

Funding Opportunity # 1 Preparing for Active Shooter Situations (PASS) Program

Website: <https://cops.usdoj.gov/pass>

Program Overview: The Fiscal Year **Preparing for Active Shooter Situations (PASS) Program** is designed to meet the goal of the 2016 Protecting Our Lives by Initiating COPS Expansion (POLICE) Act in offering "scenario-based, integrated response courses designed to counter active shooter threats or acts of terrorism against individuals or facilities." The program will fund a provider who can provide nationwide training to at least 20,000 first responders over the course of the award through scenario-based, multidisciplinary training classes. The training should be available to any jurisdiction in the U.S. and delivered in the desired location of the requesting agency, to include law enforcement, fire, and emergency medical services (EMS).

Eligibility: Local Law Enforcement Agencies, Units of Government.

Fund Usage: There historically has been **approximately \$12 million** to fund one award through the FY 2023 PASS program. The award is for one year (12 months) in length. There is no local match.

Grant Application Process: Consideration should be made to partner with multiple organizations for submittal. Further information can be found here <https://cops.usdoj.gov/pdf/2023ProgramDocs/pass/solicitation.pdf>

Funding Challenge Level: **HARD,**

Village staff can submit application on their own, but consideration also should be made to have application submitted by either grant writer or consider partnership with multiple municipalities and jurisdictions.

Funding Opportunity # 2 School Violence Prevention Program Grant

Website: <https://cops.usdoj.gov/svpp>

Program Overview: The Students, Teachers, and Officers Preventing School Violence Act of 2018 (STOP School Violence Act of 2018) gave the COPS Office authority to provide awards directly to States, units of local government, or Indian tribes to improve security at schools and on school grounds in the jurisdiction of the grantee through evidence-based school safety programs and technology.

Eligibility: Local Law Enforcement Agencies, Units of Government.

Fund Usage: Up to **\$73 million** in funding is available for FY23 SVPP. Each award is three years (36 months) in duration for a maximum federal share of \$500,000 per award. There is a local cash match (cost share) requirement of at least 25 percent.

SVPP funding will provide up to 75% funding for the following school safety measures in and around K-12 (*primary and secondary*) schools and school grounds:

- "Coordination with law enforcement"
- "Training for local law enforcement officers to prevent student violence against others and self"
- "Metal detectors, locks, lighting, and other deterrent measures"
- "Technology for expedited notification of local law enforcement during an emergency"
- "Any other measure that the COPS Office determines may provide a significant improvement in security"

The following school safety measures are available through the Bureau of Justice Assistance's (BJA's) section of the STOP School Violence Act of 2018:

- Development and operation of anonymous reporting systems
 - Hotlines
 - Internet websites
 - Mobile telephone applications
- Development and operation of a school threat assessment
- Specialized training for school officials in responding to mental health crises
- Training for school personnel and students to prevent student violence against others and self
- Any other measure the BJA determines may provide a significant improvement in security

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Please find additional info on the Bureau of Justice Assistance's (BJA's) website.

Funding may also be available through the OJJDP FY 2023 Enhancing School Capacity to Address Youth Violence solicitation.

All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.

Grant Application Process: To submit consideration for COPS grant visit the following information link
[https://cops.usdoj.gov/pdf/Process for Applying to COPS Office Solicitations.pdf](https://cops.usdoj.gov/pdf/Process_for_Applying_to_COPS_Office_Solicitations.pdf).

Funding Challenge Level: **MEDIUM,**

Village staff can submit inquiry on their own, but consideration can be made to have assistance from formal grant writer or to have staff attend training sessions to learn submittal process through Institute of Museum and Library Services.

Funding Opportunity # 3 Community Policing Development (CPD) Accreditation

Website: <https://cops.usdoj.gov/accreditation>

Program Overview: The Fiscal Year **Community Policing Development (CPD) Accreditation** program funds are used to develop the capacity of law enforcement to implement community policing strategies by providing guidance on promising practices through the development and testing of innovative strategies; building knowledge about effective practices and outcomes; and supporting new, creative approaches to preventing crime and promoting safe communities.

The CPD Accreditation has four open solicitations:

- FY23 Addressing Gaps in State Accreditation - Community Policing Development Solicitation
- FY23 Enhancing Existing Law Enforcement Accreditation Entities - Community Policing Development
- FY23 Supporting Law Enforcement Agencies in Seeking Accreditation - Community Policing Development
- FY23 Accreditation Resources and Implementation Support - Community Policing Development

Eligibility: Local Law Enforcement Agencies, Units of Government.

Fund Usage: The fiscal year 2023 Addressing Gaps in State Accreditation Program will fund multiple awards, **up to \$500,000**.

The fiscal year 2023 Enhancing Existing Law Enforcement Accreditation Entities Solicitation will fund multiple awards, **up to \$300,000 each**.

The fiscal year 2023 Supporting Law Enforcement Agencies in Seeking Accreditation Solicitation will fund multiple awards, **\$250,000 (large agencies) and \$160,000 (small or rural agencies) each**.

The fiscal year 2023 Accreditation Resources and Implementation Support Solicitation will fund an award for **\$250,000**.

Grant Application Process: To submit consideration staff is encouraged to visit the follow page for information and training videos
<https://cops.usdoj.gov/how-to-apply>

Funding Challenge Level: MEDIUM,

Village staff can submit inquiry on their own, but consideration can be made to have assistance from formal grant writer or to have staff attend training sessions to learn submittal process through Institute of Museum and Library Services.

Funding Opportunity # 4 Encouraging Innovation: Field Initiated Programs

Website: <https://bja.ojp.gov/program/encouraging-innovation-field-initiated-programs/overview>

Program Overview: The Encouraging Innovation: Field Initiated Program seeks to prevent and reduce crime and enhance the criminal justice system through innovative approaches that accelerate justice by identifying, defining, and responding to emerging or chronic crime problems and systemic issues using innovative approaches.

The program supports strategies to address these issues, including trying new approaches, addressing gaps in responses, building, or translating research knowledge, or building capacity. It furthers the Department of Justice's mission by providing resources to support state, local, tribal, and territorial efforts to reimagine their approaches and strategies to enhance fairness and access to justice; prevent and reduce crime, including violent crime; prevent and respond to overdoses; support crime victims; improve relationships and build trust between communities and the justice system; increase access to justice and supportive services; and advance innovative improvements within the justice system.

Eligibility: Local Law Enforcement Agencies, Units of Government.

Fund Usage: Historically the funding has been around \$1,000,000 which is awarded to 10 awardees.

Grant Application Process: Village staff is encouraged to review and download the funding pdf here: <https://bja.ojp.gov/funding/opportunities/o-bja-2023-171755>. There is also an informational webinar that will be available about the project.

Funding Challenge Level: **MEDIUM,**

Village staff can submit inquiry on their own, but consideration can be made to have assistance from formal grant writer or to have staff attend training sessions to learn submittal process.

Funding Opportunity # 5 Law Enforcement Agenda Grant

Website:

<https://doa.wi.gov/Pages/LocalGovtsGrants/LEAGrant.aspx>

Program Overview: Each tribal and local law enforcement agency in the State of Wisconsin (referred to herein as “LEAs” or “Grantees”) has been allocated a certain sum (its “Allocation”) based on the size of the population it serves, with an add-on for LEAs serving communities where violent crime exceeds the state average.

Eligibility: The Program is intended to provide LEAs with additional resources to help offset certain costs associated with hiring, training, testing, and equipping law-enforcement officers, as well as updating certain technology and policies and implementing new crime-reduction initiatives.

Fund Usage: An LEA may use its Allocation to reimburse eligible expenditures incurred between **March 15, 2022, and December 31, 2023**. Expenditures incurred outside that time window are not eligible for reimbursement under this Program. For purposes of this Program, an expenditure is not “incurred” until the LEA or its affiliated Tribal or local government has paid it. For a listing of eligible uses visit website link.

Funding Available/Terms: Per the spreadsheet McFarland Police Department has been awarded \$20,612.25.

Grant Application Process: Expense review cutoffs will be done on a quarterly basis. Future review periods are **June 30, 2023, September 30, 2023, and January 15, 2024**. Payments will only be made after these dates.

Funding Challenge Level: **LOW**,

Village staff or police department can submit expenditures on their own.

Section 13: Fire & EMS Department Funding Opportunities

Within the 2023-2027 McFarland Capital Improvement Plan are various projects related towards the improvement of the fire & ems department. Within the document is the detailed breakdown of the following repairs:

- 2023-2027 Car 1 Sinking Fund
- 2023-2027 EMS Equipment
- 2023-2027 Fire Equipment Replacement
- 2023-2027 Technology
- 2023-2026 Ice/Water Rescue Equipment
- 2023- Equipment Decon Washer
- 2023- EKG Monitors
- 2025- Ambulance Replacement
- 2026 Staff Car
- 2027- CPR Compressors
- 2027- Pumping Engine

Within the 2020-2030 McFarland Strategic plan is the goal to evaluate staffing models and organization structure to meet future public safety service delivery needs.

Within this section are grant and funding opportunities which could be applied for to support the goals and initiatives identified above.

Funding Opportunity # 1 Leary Firefighters Grant

Website: <https://learyfirefighters.org/grant>

Program Overview: The Leary Firefighters Foundation considers grant requests for training, equipment, and technology for fire departments, both paid and volunteer, in the US.

Eligibility: Local Government Fire Departments

Funding Available/Terms:

Areas of Support

- Training – the Foundation is pleased to fund training that enhances the professional development of departments.
- Equipment – the Foundation provides funding for departments to be outfitted with the best possible equipment for the health and safety of firefighters and in turn, the public they serve.
- Technology – the Foundation also makes technology grants.

Grant sizes vary but typically range from \$2,500 to \$25,000; occasionally the Foundation makes larger grants. We make no recommendations about the size of the grant your department should ask for other than to say that you should ask for what you need and make your very best case as to how that grant will benefit your department and the community it serves.

Grant Application Process: To be considered for funding, complete the LOI form and upload a brief Letter of Inquiry via our grants portal [LFFgrants.smapply.io](https://lffgrants.smapply.io).

Funding Challenge Level: **LOW**

Village staff or fire department can submit application on their own.

Funding Opportunity # 2
Professional Fire Fighters of Wisconsin Charitable
Foundation Community Support Grant

Website: <https://pffwcf.org/community-support-program/>

Program Overview: Their vision is for all those we serve to be healthy, safe and supported in their lives and in their communities. So, while we graciously acknowledge the ongoing support of our generous volunteers, donors, partners and sponsors, the Fire Fighters Foundation also gives small grants, sponsorships, donations and more to worthy organizations around the state.

Eligibility: Priority is given to nonprofit organizations with a connection to the fire service community.

Funding Available/Terms:

The grant allows an applicant to request funds to be utilized towards the following areas:

- Capital
- Project
- Operating
- Program
- Endowment
- Sponsorship
- Other

Grant Deadlines are March 1st, June 1st, September 1st, and December 1st. All grant requests are submitted electronically and funding ranges from \$100 to \$5,000.

Grant Application Process: To be considered for funding, staff must enter all information on the grant application found here <https://pffwcf.dm.networkforgood.com/forms/pffwcf-grant-application>.

Funding Challenge Level: **LOW,**

Village staff or fire department can submit application on their own.

Funding Opportunity # 3 FM Global Fire Prevention Grant Program

Website: <https://fs20.formsite.com/fmglobal/form14/index.html>

Program Overview: Through their Fire Prevention Grant Program, fire departments and brigades, as well as national, state, regional, local and community organizations can apply for funding to support a wide array of fire prevention, preparedness, and control efforts, including pre-incident planning, fire prevention education/training and arson prevention/fire investigation.

Eligibility: Any organization or agency in the United States that supports fire prevention can apply for an FM Global Fire Prevention Grant; however, funds must be used for public purposes.

Funding Available/Terms: Although there is no limit on how much funding you can apply for, this grant program is designed to provide seed money to help support your fire prevention, preparedness, and control efforts. The average grant award is \$2,500.

As of the creation of this document they are currently in the process of retooling the grant terms so it is unsure what will be consider for funding consideration.

Grant Application Process: Grant applications are reviewed four times per year. The grant review period closes on March 31, June 30, September 30, and December 31 or after 100 applications are received. Decisions on awards are made approximately 3 - 4 months after deadline. Application is done directly on website form.

Funding Challenge Level: **LOW,**

Village staff or fire department can submit application on their own.

Funding Opportunity # 4
Gary Sinise Foundation First Responders Grant

Website: <https://www.garysinisefoundation.org/first-responders-outreach>

Program Overview: Through the Gary Sinise Foundation's First Responders Outreach, we provide help to critical funding for emergency relief, training, and essential equipment to ensure these heroes perform to the best of their abilities.

Eligibility: Grants are reserved for Law Enforcement Departments, Fire Departments, and Paramedic or EMS departments.

Funding Available/Terms: Departments that receive grants are barred from re-applying for another grant for a period of 1 year.

- All First Responder Departments mentioned above are eligible to submit grant applications. However, the Gary Sinise Foundation First Responder Outreach Department prioritizes volunteer, low, and underfunded departments.

- Fire departments awarded grants for turnout gear will be sent Gary Sinise Foundation "Donated By" patches to be added to the coats, at no cost to the department.

Grant Application Process: Application is done directly on website form.

Funding Challenge: **LOW,**

Village staff or fire department can submit application on their own.

Funding Opportunity # 5 FEMA-Assistance to Firefighters Grant

Website:

<https://www.fema.gov/grants/preparedness/firefighters/assistance-grants>

Program Overview: The primary goal of the Assistance to Firefighters Grant (AFG) is to meet the firefighting and emergency response needs of fire departments and non-affiliated emergency medical service organizations.

Eligibility: Fire departments operating in any of the 50 states, as well as fire departments in the District of Columbia, the Commonwealth of the Northern Mariana Islands, the U.S. Virgin Islands, Guam, American Samoa, the Commonwealth of Puerto Rico,³ or any federally recognized Indian tribe or tribal organization. A fire department is an agency or organization having a formally recognized arrangement with a state, local, tribal or territorial authority (city, county, parish, fire district, township, town or other governing body) to provide fire suppression to a population within a geographically fixed primary first due response area.

Funding Available/Terms: Historically the program has around \$324 million dollars and projects to award around 2,000 projects each year.

When serving a jurisdiction of 20,000 residents or fewer, the applicant shall agree to make available non-federal funds in an amount equal to not less than 5% of the grant awarded.

The funding requested does require a match portion which would entail one of the following:

- i. Cash (Hard Match): Cost share of non-federal cash is the only allowable recipient contribution for AFG Program activity (Vehicle Acquisition, Operations and Safety, and Regional).
- ii. Trade-In Allowance/Credit: On a case-by-case basis, FEMA may allow recipients already owning assets acquired with non-federal cash to use the trade-in allowance/credit value of those assets as cash for the purpose of meeting their cost share obligation. For FEMA to consider a trade-in allowance/credit value as cash, the allowance amount must be reasonable, and the allowance amount must be a separate entry clearly identified in the acquisition documents.

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- iii. iii. In-kind (Soft Match): In-kind cost share is not allowable for the AFG Program.

Grant Application Process: The application can be done online and requires a start date of typically January 9th of each year and has to be submitted historically around February 10th of each year.

Funding Challenge: **LOW,**

Village staff or fire department can submit application on their own.

Section 14: Trail Grant Funding Opportunities

Within the 2023-2027 McFarland Capital Improvement Plan are various projects related towards the creation of new trail amenities for McFarland residents and visitors. Within the document is the detailed breakdown of the following repairs:

2023- Dog Park Trail
2023-2024 Siggelkow Road Trail
2026-2027 Lower Yahara River Trail

Within the 2020-2030 McFarland Strategic plan is the goal to improve, maintain and enhance bike/walking path connections throughout the Village and in cooperation with neighboring municipalities and government agencies.

Within this section are grant and funding opportunities which could be applied for to support the goals and initiatives identified above.

Funding Opportunity # 1 Recreational Trails Program

Website: <https://dnr.wisconsin.gov/aid/RTP.html>

Program Overview: This is a federal program administered in most states. Municipal governments and incorporated organizations are eligible to receive reimbursement for the development, rehabilitation, and maintenance of recreational trails and trail-related facilities for both motorized and non-motorized recreational trail uses. Eligible sponsors may be reimbursed for up to 80% of eligible project costs. Funds from this program may be used in conjunction with funds from other state grant programs that also fund trail projects.

Eligibility: Towns, villages, cities, counties, tribal governing bodies, school districts, state agencies, federal agencies or incorporated organizations are eligible to apply for funds.

Funding Available/Terms: Eligible projects in order of priority are:

1. Maintenance and restoration of existing trails.
2. Development and rehabilitation of trailside and trailhead facilities and trail linkages.
3. Construction of new trails (with certain restrictions on federal lands*); and
4. Acquisition of easements and fee simple title to property for recreational trails or recreational trail corridors (must comply with the provisions of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended).

Grant Application Process: Applications are typically due on **May 1** each year. Grant Program Guidance and Application Materials are all in the same booklet:

<https://dnr.wisconsin.gov/sites/default/files/topic/Aid/grants/RTP/RTP2023GrantGuidance.pdf>

Funding Challenge: **LOW**

Village staff can submit application on their own.

Funding Opportunity # 2 ***The Norma and Stanley DeBoer Quiet Trails Fund***

Website: <https://dnr.wisconsin.gov/aid/RTP.html>

Program Overview: The Norma and Stanley DeBoer Quiet Trails Fund provides funding to support the creation and maintenance of quiet trails (e.g., walking, hiking, or skiing) in Wisconsin. The primary purpose is to create and maintain walking, hiking, or skiing trails open to the public in Wisconsin. This includes but is not limited to increasing access for people with disabilities; identification of trail locations; surveying; purchase of materials; construction; clean-up activities; repairs of trail surfaces, railings, or existing signage; and fees for necessary professional services.

- The secondary purpose is to enhance and promote quiet trails through activities including habitat improvement adjacent to the trail; development, creation, and installation of directional or explanatory signage and trail guide booklets; and modest costs of events designed to increase awareness and/or use of quiet trails.

Eligibility: Applicant must be one of the following: a public charity with approved 501(c)(3) exempt status (under section 509(a)(1), 509(a)(2), or 509(a)(3) Type I and Type II status); a federal, state, or local governmental unit, an American Indian nation or tribal community; or an accredited school, college, or university. The following types of organizations are not eligible for funding: individuals; businesses; section 509(a)(3) Type III supporting organizations; section 501(c)(4) organizations; section 501(c)(7) organizations; private foundations; and private operating foundations.

- Projects must support trails in Wisconsin that are open to the public.
- Projects must support walking, hiking, or skiing trails.
- Funding may not be used to support projects associated with trails open to motorized vehicles (e.g., snowmobiles, all-terrain vehicles, motorcycles) or mountain bikes.
- Project expenses may not have been incurred prior to submitting the application.

Funding Available/Terms: Grants range from \$500 to \$1,000.

Grant Application Process:

1. Determine if your project addresses our grantmaking priorities and meets our eligibility requirements.
2. Complete the application.
3. Include proof of IRS tax-exempt status (IRS form 501c3 tax determination letter).
4. Submit all materials to Lindsey
at NRFgrants@WisConservation.org by **March 1st**.
5. Applicants will be notified within six weeks.

Application can be found on website.

Funding Challenge: **LOW,**

Village staff can submit application on their own.

Funding Opportunity # 3 Knowles-Nelson Stewardship Local Assistance Grant Programs

Website: <https://dnr.wisconsin.gov/topic/Stewardship/ApplyLUG>

Program Overview: Local units of government (LUGs) are eligible applications for four Stewardship grant programs and two related federal programs administered by DNR.

- Aids for the Acquisition and Development of Local Parks (ADLP)
- Urban Green Space (UGS) grants
- Urban Rivers (UR) grants
- Acquisition of Development Rights (ADR)

LUG, LWCF and RTP grants support a wide variety of outdoor recreation projects throughout the state. Common projects funded through these grant programs include:

- Land acquisition for parks & trails, including riverfront property.
- Construction of hiking trails and bike paths
- Construction of canoe/kayak launches, including those that provide universal accessibility.
- Construction of riverfront park amenities
- Construction of park shelters and restroom facilities

Eligibility: Local Governments and Non-Profit organizations are eligible to apply.

Funding Available/Terms: Applications for Stewardship LUG grants are accepted once a year. Stewardship LUG, LWCF, and RTP grants offer a 50% cost share. In typical years, the LUG program receives approximately three times more in grant requests than available grant funds.

Grant Application Process: Complete grant applications should be submitted electronically (e.g. email, zip files) to your Regional Project Manager by 11:59 pm on May 1 of each year. Do not use Google Drive or Drop Box to submit your application. Contact a regional Project Manager for information regarding required application components. Note that several application components such as a local adopted Comprehensive Outdoor Recreation Plan (CORP), local resolutions, and appraisals can take time to complete. The time between submitting a complete application and receiving a grant contract ranges from 6 to 12 months depending on the details of each project. While we strive to make tentative grant awards as quickly as

**Village of McFarland
Grant Analysis Overview**

possible, applicants should keep this timeframe in mind when applying for a Stewardship Local Assistance, LWCF, and/or RTP grant.

For information on program policy and statewide coordination, contact the following DNR Statewide Grant Program Managers:		
Stewardship Local Assistance Grants; Stewardship Grants to Nonprofit Conservation Organizations; Land and Water Conservation Fund Grants	PAM ROOD	Phone: (608) 333-3718 Email: pamelaa.rood@wisconsin.gov
Recreational Trails Program Grants	BOBBI WINEBAR	Phone: (920) 461-2595 Email: roberta.winebar@wisconsin.gov

Funding Challenge: LOW,

Village staff can submit application on their own.

Section 15: Aquatic Center Funding Opportunities

Within the 2023-2027 McFarland Capital Improvement Plan is the inclusion of aquatics improvements. Aquatics improvements are included in the backend of the 5-year plan as a reflection of that phasing but is contingent upon further planning specific to its development. The project also envisions very significant fundraising that likely serves as a guide on whether it advances through the plan to construction. Currently the project is slated for a 2026 design and 2027 build if funds are available.

Within the 2020-2030 McFarland Strategic Plan is the goal of evaluating the cost and benefits of an outdoor aquatic facility, including construction and operation.

Within this section are grant and funding opportunities which could be applied for to support the goals and initiatives identified above.

Funding Opportunity # 1- USDA Community Facilities Direct Loan Grant Program.

Website: <https://www.rd.usda.gov/programs-services/community-facilities/community-facilities-direct-loan-grant-program/wi>

Program Overview: This program provides affordable funding to develop essential community facilities in rural areas. An essential community facility is defined as a facility that provides an essential service to the local community for the orderly development of the community in a primarily rural area, and does not include private, commercial, or business undertakings.

Eligibility: Rural areas including cities, villages, townships, and towns including Federally Recognized Tribal Lands with no more than 20,000 residents according to the latest [U.S. Census Data](#) are eligible for this program.

Fund Usage: Funds can be used to purchase, construct, and / or improve essential community facilities, purchase equipment, and pay related project expenses. Examples include community support services such as community centers which in turn could have an aquatic center component.

Funding Available:

- Low interest direct loans
- Grants-
- A combination of the two above, as well as our [loan guarantee program](#). These may be combined with commercial financing to finance one project if all eligibility and feasibility requirements are met.

Funding Terms: Due to the median household income for McFarland the grant process will be difficult to qualify for so recommendation would be to utilize low interest direct loan funding option.

USDA Direct Loan Opportunity:

- Loan repayment terms may not be longer than the useful life of the facility, state statutes, the applicant's authority, or a maximum of 40 years, whichever is less.
- Interest rates are set by Rural Development, Current interest rates for the 3rd quarter Fiscal Year 2023, effective to June 2023 are between 3.75%-4.5%
- Once the loan is approved, the interest rate is fixed for the entire term of the loan and is determined by the median household income of the service area and population of the community.

**Village of McFarland
Grant Analysis Overview**

- There is no pre-payment penalty.

Additional Requirements:

- Applicants must have legal authority to borrow money, obtain security, repay loans, construct, operate, and maintain the proposed facilities.
- Applicants must be unable to finance the project from their own resources and/or through commercial credit at reasonable rates and terms.
- Facilities must serve rural area where they are/will be located.
- Project must demonstrate substantial community support.
- Environmental review must be completed/acceptable.

Grant Application Process: Contact your local office to discuss community center project. Applications for this program are accepted year-round. Program resources are available online. (Includes forms needed, guidance, certifications) Will require McFarland to have a [Unique Entity ID number](#) and also require registration with the [System for Award Management \(SAM\)](#).

Rural Development Area Office Contact:

Jillian Lindholm, Area Director

1124 Professional Drive, Suite 100

Dodgeville, WI 53533

Phone: 608-935-2791

Fax: 855-715-8479

E-mail: wi-rd-dodgeville@usda.gov

Funding Challenge Level: **HARD**

Village staff can submit application on their own, but consideration also should be made to have application submitted by either architectural or engineering firm. Further discussions will need to occur with Rural Development contact for eligibility.

Funding Opportunity # 2 ***Great Lakes Federal Grant Navigation Program***

Website: <https://www.nlc.org/initiative/federal-grant-navigation-program/>

Program Overview: National League of Cities launched a free grant navigation program to assist local government staff with collecting the necessary data and applying for federal grants. By participating in the program, your municipality will receive specialized, one-on-one assistance, in addition to contributing to a robust nationwide collection of data that will help inform policymakers on how to maximize the impact of federal dollars. In the long term, the data you help us collect will help us ensure that federal grant dollars for local governments are used in a fiscally responsible manner and provide the greatest value for residents going forward.

Eligibility: Currently, the NLC Federal Grant Navigation Program is conducting a pilot with cities that meet the following criteria:

- Cities that are in Wisconsin.
- Municipalities with populations near and above 6,000 residents
- The program is open to both NLC members and non-members.

Fund Usage: ARPA allocated \$65 billion in direct relief allocated to all 19,000 cities, towns, and villages. This comes in addition to offering cities billions of dollars in federal grants for local housing, health care, technology modernization, education, workforce, transportation, and economic development needs. Even more funding is coming to communities through IIJA to support decades-long delayed infrastructure needs. These funds will be essential to help strengthen communities that faced heavy economic losses during the pandemic.

Funding Available/Terms: NLC's Federal Grant Navigation Program is Free of Charge, and McFarland would incur not cost for participating.

Grant Application Process: NLC's Federal Grant Navigation Program will assist through four key steps needed to successfully secure federal grant funding:

- Conduct a Data-Driven Needs Assessment
- Match your Community's Needs with Funding Streams
- Apply for Federal Grants
- Collect the Necessary Information for Treasury Department Reporting

Funding Challenge Level: **LOW,**
Village staff can submit inquiry on their own.

Funding Opportunity # 3 Walmart Local Community Grants

Website: <https://walmart.org/how-we-give/local-community-grants>

Program Overview: Their local community grants are awarded through an open application process and provide funding directly from Walmart and Sam's Club facilities to local organizations in the U.S.

Eligibility: A recognized government entity: state, county, or city agency, including law enforcement or fire departments, that are requesting funds exclusively for public purposes and CyberGrants FrontDoor verified.

Fund Usage: There are (8) areas of funding for which an organization can apply. The two areas which are most directly related to the creation of a community center would be:

- Community and Economic Development: Improving local communities for the benefit of low-income individuals and families in the local service area.
- Quality of Life: Improving access to recreation, arts or cultural experiences for low-income individuals and families in the local service area

Funding Available/Terms: Local community grants ranging from a minimum of \$250 to a maximum of \$5,000.

Grant Application Process: Grant applications for calendar year 2023 will be accepted on a quarterly basis. Deadlines for submissions are as follows:

- Quarter 1: Feb 1 – April 15
- Quarter 2: May 1 – July 15
- Quarter 3: August 1 – October 15
- Quarter 4: November 1 – December 31
- Applications may be submitted at any time during each quarter funding cycle. All applications will be reviewed prior to the next funding cycle.
- Organizations may only submit a total number of 25 applications and/or receive up to 25 grants within the 2023 grant cycle.
- All organizations applying for a Local Community grant must be [CyberGrants FrontDoor](#) verified prior to applying.

Funding Challenge Level: **LOW,**

Village staff can submit application on their own.

Funding Opportunity # 4 T-Mobile Hometown Grants

Website: <https://www.t-mobile.com/brand/hometown-grants>

Program Overview: T-Mobile Hometown Grants is a \$25 million, five-year initiative to support the people and organizations who help small towns across America thrive and grow. Hometown Grants are given every quarter to up to 25 small towns. Apply for funding to support a community project of your choice, like revitalizing or repurposing a historic structure, creating a downtown asset or destination, or improving a space where friends and neighbors gather. Projects that add to a sense of place or could lead to further investment are of particular interest. We look forward to learning more about your town and your project.

Eligibility: T-Mobile is partnering with trusted non-profit organizations Smart Growth America and Main Street America on our grant selection panel. Both organizations have deep expertise in building stronger, healthier, and more connected communities. Eligibility is mainly for small towns with population less than 50,000.

Funding Available/Terms: Recipients are selected and awarded on a quarterly basis with grants up to \$50,000 per municipality.

Grant Application Process: Full proposal should be three (3) to five (5) pages. Should include, but is not limited to:

- Detailed description of project to be evaluated by an internal TMO panel and nonprofit organization(s)
- Detailed budget, including breakdown of budget line items.
- Timeline
- “Shovel ready” plan, with:
 - Outline of expected town outcomes, demonstrating how the project or strategy will lead to the anticipated result/change.
 - Details on permits needed/obtained, if applicable, to begin work upon receipt of funds
 - Any additional companies/business partnerships to be contracted for the work.

**Village of McFarland
Grant Analysis Overview**

- Up to 5 letters of support from local government and/or community organizations, partners, or members, demonstrating community alignment, engagement, and consensus for the proposed project.

Funding Challenge Level: LOW,

Village staff can submit application on their own.

Funding Opportunity # 5 Alliant Energy Giving for Good Program

Website:

<https://www.alliantenergy.com/communitysupportandsafety/grantssponsors/hips/givingforgood>

Program Overview: Alliant Energy and the Alliant Energy Foundation build stronger communities through investments in organizations and communities in Wisconsin.

Eligibility: A recognized government entity: state, county, or city agency, including law enforcement or fire departments, that are requesting funds exclusively for public purposes and CyberGrants FrontDoor verified.

Fund Usage: Alliant Energy has four key focus areas and the two potential areas to apply for an aquatic center would be the following:

- Workforce Readiness with a focus on Youth Development and Mentoring. This area provides funding for leadership and mentoring, anti-bullying, afterschool programs, YMCA's.
- Community Safety and Engagement. This area provides funding for playground updates for new equipment at public parks which could be incorporated into an aquatic center.

Funding Available/Terms: Funding availability and terms are provided after applying and can range from project to project. In 2022 projects in Dane County were funding between \$1,000 and \$50,000 dollars.

Grant Application Process: Applications are accepted year-round and reviewed monthly. With any request for a specific date/vent they ask to apply at least 60 days prior. Online Applications are preferred but requests can be made via email or phone number if necessary. Questions can be sent to foundation@alliantenergy.com or 1-866-769-3779.

Funding Challenge: **LOW**

Village staff can submit application on their own.

Section 16: Key Grant Website Links

Below is a listed of various grant website links which were utilized to find some of the information listed within this document and can be utilized by village staff as a resource for reviewing further grant opportunities in the future.

Wisconsin Department of Natural Resources
Water and Wastewater Funding Sources

<https://dnr.wisconsin.gov/aid/Sources.html>

Wisconsin Office of Rural Prosperity

<https://ruralwi.com/resources/>

League of Wisconsin Municipalities Grant Resources

<https://www.lwm-info.org/1655/Grants>

Federal Grants Wire

<https://www.federalgrantswire.com/>

Grants.Gov Register

<https://www.grants.gov/register.html>

The Grant Portal

<https://www.thegrantportal.com/thegrantportal/Search-Grants>

Section 17: Conclusion

This document was assembled to provide village staff, elected officials, committee members, and community members with a collection of grant opportunities available for initiatives found within the village's strategic and capital improvement plans.

Robert W. Baird would like to thank the Village of McFarland for the opportunity to arrange this information into one cohesive document and wants to thank the village administrator and community development director for their assistance in the process.

Section 18: DISCLAIMER TEXT

Robert W. Baird & Co. Incorporated is providing this information to you for discussion purposes. The materials do not contemplate or relate to a future issuance of municipal securities. Baird is not recommending that you take any action, and this information is not intended to be regarded as "advice" within the meaning of Section 15B of the Securities Exchange Act of 1934 or the rules thereunder.

Event Permit Application - Community Organizations

Fee Waiver

Community Organization Confirmation	I acknowledge that my group/organization meets the definition of Community Organization and hereby request an Event Permit fee waiver from the Village Board.
-------------------------------------	---

Applicant Information

Name of Primary Contact (First, Middle Initial, Last)	Melissa A Luhrs
Phone Number	
Address	
Email Address	

Agency / Organization Information (If Applicable)

Agency / Organization Name	Health Journey Chiropractic
Phone Number	
Address	
Email Address	

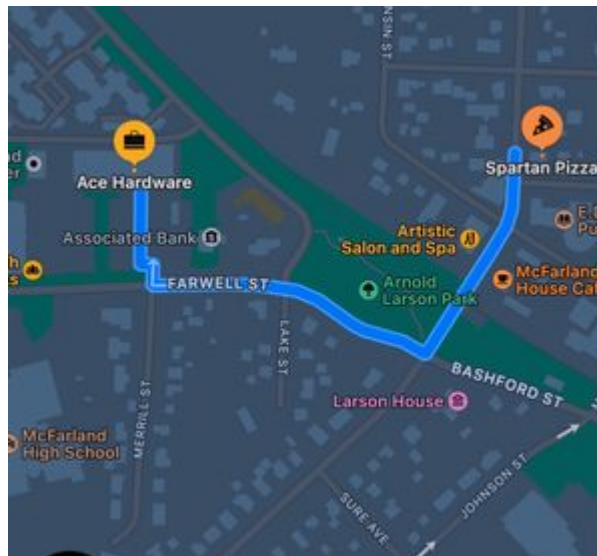
Event Information

Name of Event	Halloween Parade
Type of Event	Annual Halloween costume parade for area children
Location of Event	Anthony Street, exchange, to farwell street, ending in McFarland Hardware parking lot
Event Date(s)	October 21st, 2023
Event Time(s)	3pm-4pm

Total Number of Anticipated Attendees	200
Total Number of Attendees Anticipated Being at the Event at One Time	200
Setup Start Time	2:45pm
Tear-Down End Time	4 pm
Public or Private Event	Open to the Public
Is any part of the event proposed to take place on a Village street?	Yes
Will the event involve closure of a Village street?	Yes
Does this event include a parade? Only allowed for community organizations.	Yes

Please attach map of event, including all impacted intersections, road closures and parade routes.

File(s) attached:



Will there be outdoor amplified sound?	No
Will the event generate excessive noise or amplified sound after 10 pm? All events generating noise after 10 pm require a variance from the Village Board.	No
Will alcohol be consumed?	No
Will a Village park be used?	No
Will the event involve tents or any other activities that will require digging or turf disturbance?	No
Has this event been previously approved in prior years by the Village?	Ye
When? (Month / Year)	Past 30+ years.
Have any of the event details changed from the prior years?	Yes

Please describe the changes.

Instead of the Saturday before Halloween, it will be two Saturdays before, there is not a home badger game, and no school closure the same week, that many take to travel.

Will the event include any mobile food carts?	No
Will the event include any vendors?	No

Required Attachments

Detailed Event Schedule

File(s) attached:

Halloween parade
Schedule

Arrive: 2:45

Parade starts: 3 pm

Parade ends: 3:30 pm

Hand out treat bags: 3:30-4
McFarland HS band plays 3:30-4

Clean up/check parking lot: 4-4:30

Site Plan Requirement - A site plan must be attached that identifies the event layout for the event including stages, tents, equipment, fencing, alcohol sale and carding areas, etc.

File(s) attached:

Site plan

We will gather/line up at Spartan pizza parking lot, there is no official set up of tents for the event.

Insurance - The applicant shall furnish a certificate to the Village demonstrating that applicant has in force and will maintain during the time the Event Permit is in effect public liability insurance of not less than \$1,000,000 per one person, \$2,000,000 per occurrence for personal injury, and \$1,000,000 for property damage naming the Village as an additional insured.

File(s) attached:

Insurance

I have requested this information from State Farm and can drop a certificate by the village when I receive the declaration page

Event Details & Security Plan

As part of the application process, you will be required to meet with the McFarland Police Department to discuss details of your event and security requirements. Please provide some dates/times you would be available for a meeting.



Event Coordinators

Identify Event Coordinators (Identify 1 for Every 50 Expected Attendees)

i. Event Coordinator Name

Melissa Luhrs

Location at Event (ex. Race Start, Supply Tent)

Near Spartan Pizza

Time On-Site (ex. 10 am to 2pm)

2 45 until tart of parade at 3pm, then walking with the group to McFarland Hardware until 4/4 30

Cell Phone Number



Indemnification Agreement

In consideration for the issuance of the Event Permit, the undersigned, both individually and the agency or organization applying for the Event Permit, shall indemnify, defend and hold harmless the Village of McFarland and its officers, officials, agents, and employees against all loss or expense (including liability costs and reasonable attorney's fees) by reason of any claim or suit, or of liability imposed by law upon the Village or its officers, officials, agents or employees, for damages because of injury, including death at any time resulting therefrom, sustained by any person or persons, or on account of damages to property, including loss of use thereof, arising from, in connection with, caused by or resulting from the Event. The undersigned represents that he or she has authority to enter into this agreement on behalf of the agency or organization applying for this permit.

Applicant Signature

Date

09/11/2023

I understand the application and event requirements and agree to the following:

Certifications

- I agree to adhere to all applicable federal, state, and municipal laws and understand the violation of such laws will be subject to applicable fines and penalties, and failure to do so is grounds for revocation of the event permit.
- I understand that my event permit may be revoked at any time, if the Chief of Police, Fire/EMS Chief, Public Works Director, or designee, in their sole discretion, determine that health or general welfare to the public is endangered.
- I agree to return the site to the condition that existed before the event within twenty-four (24) hours or the expiration of my park reservation.
- I agree to abide by all conditions, including any additional conditions imposed by the Village, and understand failure to adhere to conditions will result in revocation of the event permit.

Applicant Signature

Date

09/11/2023

September 19, 2023

Re: Event Permit Review – Halloween Parade

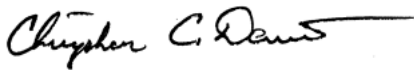
I have reviewed the submitted event application by Melissa Luhrs, Health Journey Chiropractic for the Annual Halloween Parade event to occur on October 21, 2023.

The application is substantially complete and complies with the EMS and fire requirements. The event has been held previously without significant concerns occurring. The organizers are not stating any changes in the event from previous events.

I recommend approval of the permit.

We look forward to the event occurring and participating in such a great community event.

Sincerely,



Christopher C. Dennis, Chief
Fire & Rescue Department
Village of McFarland

VILLAGE OF McFarland

Police Department

DATE: September 21, 2023

TO: McFarland Village Board

FROM: Aaron P Chapin, Chief of Police

REFERENCE: Recommendation of Approval

I have reviewed the Parade Permit Application submitted by Health Journey Chiropractic scheduled to take place on 10-21-23 at 3:00 pm, in the Village of McFarland for the Children's Halloween Parade.

I recommend approval of this application, with the condition that Health Journey Chiropractic comply with all direction given by law enforcement, and provide adequate staffing to coordinate, prepare and execute the event plan. The McFarland Police Department is prepared to provide the necessary traffic direction required.

Respectfully,



Aaron P. Chapin
Chief of Police

RESOLUTION 2023-17

A RESOLUTION REQUESTING EXEMPTION FROM DANE COUNTY LIBRARY TAX

WHEREAS the Dane County Board has established a county library and levies a county library tax as authorized under Section 43.57 (3) of the Wisconsin Statutes, and

WHEREAS the Dane County Library Board has determined that the library serving the Village of McFarland meets the minimum standards of operation established by the County Board (RES 185, 2011-2012; RES 98, 2013-2014; RES 233, 2016-2017) in compliance with Section 43.11 (3) (d) of the Wisconsin Statutes, and

WHEREAS Section 43.64 (2) (b) of the Wisconsin Statutes provides that a village or city which levies a tax for public library service and appropriates and expends for a library fund as defined by s.43.52 (1) during the year for which the county tax levy is made a sum at least equal to the county tax rate in the prior year multiplied by the equalized valuation of property in the city or village for the current year, and

WHEREAS the Village of McFarland will appropriate in 2023 and expend in 2024 an amount in excess of that calculated above in support of its library,

NOW THEREFORE BE IT RESOLVED that the Village of McFarland hereby requests of the Dane County Board of Supervisors that the Village of McFarland be exempted from the payment of any tax for the support of the County Library Service as provided in Section 43.64 (2).

BE IT FURTHER RESOLVED that confirmed copies of this resolution will be forwarded by the City/Village clerk to the following party:

Tracy Herold, Director
Dane County Library Service
herold@dcls.info

The above and foregoing Resolution was duly adopted at a regular meeting of the McFarland Village Board on September 26, 2023.

APPROVED:

Carolyn A. Clow, Village President

ATTEST:

Cassandra Suettinger, Deputy Administrator/Clerk

RESOLUTION # 2023-17	
MOTION	SECOND
ACTION	DATE
Adopted	
Referred	
Tabled	
Withdrawn	
Defeated	
Published	
INDIVIDUAL VOTING RECORD	
Brandt -	Flaherty -
Brassington -	Jerke -
Clow -	Wreh -
Fessler -	
VOTING RESULTS	
Motion Carried	
Motion Defeated:	

McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, September 26, 2023

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator, Chris Dennis, Fire/Rescue Chief, Aaron Chapin, Police Chief

AGENDA ITEM: Update on progress on the construction of the Public Safety Center.

PREVIOUS ACTION:

None.

ISSUE SUMMARY:

Please see enclosed monthly report for September. This will be the final construction project update from the Owner's Rep as the construction project is now complete. The Owner's Representative (Huffman Facility Development) will be present to provide a brief overview of the work completed to date and an update on what has transpired since this update was provided.

FINANCIAL/BUDGET IMPACT:

Financial progress is included in the report.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

No action is needed on this item. Provided as an update.

ATTACHMENTS:

1. McFarland PSC Report 2023 09



Project Status Report for

Village of McFarland Public Safety Center

September 2023

Jordan Schulz, HKP
Your Partner in Development

Project Recap

1. BUILDING + SITE: 56,000 SF building, 5 acre site
2. NET ZERO COMPONENTS:
 1. 470 kW PV Solar Array with 1,150 solar panels
 2. 1,300/1,500 MBH Geothermal Design Load, with 53 wells, 400' deep
3. SINKHOLE: work complete, insurance claim underway
4. CERTIFICATE OF OCCUPANCY: August 28th
5. FINAL WORK TO COMPLETE:
 1. Handful of mostly minor items being completed
6. COSTS:
 1. Retainage remaining for JP Cullen
 2. Supplier/Vendor final invoices near complete

Budget Updates

DESCRIPTION	BUDGET	FINAL PROJECTED COST	INVOICED TO DATE	% Complete
Pre-Development	56,322	62,838	62,838	100%
Professional Services <i>Design, Project Mgmt, Legal, Quality Testing</i>	1,221,585	1,306,453	1,280,113	98%
Owner Direct <i>Furniture, Equipment, etc.</i>	858,937	1,132,698	1,088,624	96%
Construction	18,834,443	21,375,812	21,357,795	100%
Other Project Expense	84,578	136,254	136,254	100%
Income	(32,000)	(32,000)	0	0%
PROJECTED FINAL COST SANS SINKHOLE	21,023,865	22,303,707		
OWNER CONTINGENCY	1,390,205	110,363		
FINAL COST OF SINKHOLE		1,678,348		
PROJECTED COST TOTAL	22,414,070	23,982,055		

Budget Updates

PCO*	CO	SCOPE	SUBMITTED	PENDING	STATUS	RECOMMENDED	APPROVED
	01	PCOs 4r2.2	55,295		Approved		28,000
	02	PCOs 004r2.1, 015	167,312		Approved		136,492
	03	PCOs 010, 016r1, 019r1, 023, 025	198,838		Approved		172,833
	04	PCOs 028, 030r1, 031r2	109,305		Approved		82,757
	05	PCOs 018r1, 029r1, 033r2, 043r2, 045r2, 046	152,252		Approved		102,888
	06	PCO 066 Door Hdwr Change	5,982		Approved		5,982
	07	PCOs 049r2, 056.2	38,802		Approved		18,479
	08	PCOs 057, 061r1, 062r1, 063, 069, 072r1, 075	87,277		Approved		65,121
	09	PCO 059.1 Weather Delays	94,521		Approved		68,000
	10	PCO 059.2 Switchgear Delay	163,905		Approved		95,867
	11	PCOs 080r1, 082, 093r1	60,218		Approved		46,741
	12	PCOs 091, 097, 101	33,989		Approved		33,989
	13	Final Switchgear Delay (date change, no cost)	-		Approved		-
	14	PCOs 079r1, 105, 114r1, 115r1, 119, 121	161,405		Approved		84,593
	15	<i>PCO 111s Soil Impacts (initial approval)</i>	<i>1,137,945</i>		Approved		<i>1,137,945</i>
	16	<i>PCO 111.05 for 100 CY additional grout</i>	<i>456,015</i>		Approved		<i>456,015</i>
	17	PCOs 133, 136, 145			Approved		23,205
148r1	19	Handrail at main entrance	10,449		Recommended	(3,584)	-
149	19	Standpipe Material Change	2,233		Recommended	2,233	
150	19	Sound Mitigation at F114	1,410		Recommended	1,410	
152	19	Electrical Owner Requests	1,629		Recommended	1,629	
153	19	Allowance Reconciliation	(115,478)		Recommended	(115,478)	
111.06	18	<i>MDF credit and ECI add for additional grout</i>	<i>24,872</i>		Recommended	<i>24,872</i>	
TOTAL				-		(88,918)	2,558,907



Project Update Photos



Main Entrance

Project Update Photos



Police Department

Project Update Photos



Fire Department

THANK YOU!

**VILLAGE OF
McFarland
SUMMARY SHEET**

MEETING DATE: Tuesday, September 26, 2023

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion regarding proposed Change Order #18 and #19 for the Public Safety Center project regarding final authorization for grouting, credit to remove micro-piles, and final credits to release allowances.

PREVIOUS ACTION:

Change Order #01 was approved by the Village Board at its meeting on March 14, 2022.

Change Order #02 was approved by the Village Board at its meeting on April 11, 2022.

Change Order #03 was approved by the Village Board at its meeting on May 10, 2022.

Change Order #04 was approved by the Village Board at its meeting on June 14, 2022.

Change Order #05 was approved by the Village Board at its meeting on September 13, 2022.

Change Order #06 was approved by the Village Board at its meeting on October 11, 2022.

Change Order #07 was approved by the Village Board at its meeting on November 10, 2022.

Change Order #08, #09, and #10 were approved by the Village Board at their meeting on December 13, 2022.

Change Order #11 was approved by the Village Board at their meeting on February 14, 2023.

Change Order #12 was approved by the Village Board at their meeting on March 14, 2023.

Change Order #13 was approved by the Village Board at their meeting on April 25, 2023.

Change Order #14 was approved by the Village Board at their meeting on May 23, 2023.

Change Order #15 was approved by the Village Board at their meeting on May 31, 2023.

Change Order #16 was approved by the Village Board at their meeting on July 11, 2023.

Change Order #17 was approved by the Village Administrator on July 20, 2023 and reported to



the Village Board at its meeting on August 8, 2023.

ISSUE SUMMARY:

Please find enclosed Change Order #18 and #19 as the final work not otherwise already included in the contract.

Change Order #18

There was some additional grouting that was needed to finalize this work at the conclusion of that process. Also, test boring yielded improved results of the soil around the sink hole where the previously approved micro-piles were no longer needed which generated a credit. The total cost of this change order is \$24,872.

Change Order #19

There are a handful of final changes that are included with this and then the release of remaining allowances not used for the project. Allowances are created in the contract when you are not sure the final costs to complete the work and essentially put a placeholder in the contract to address when its timely. For the allowances needed, this work was not needed and these costs not incurred releasing them back to the Village as a credit. Additionally we are forgoing the handrail around the monument which also generated a credit. Final work proposed here was to change the material for the fire department connection (FDC), sound mitigation within the Fire Chief's office, and some final electrical coordination. The total cost of this change order is a credit back to the Village of \$113,790.

Total combined credit of these two change orders is a reduction in cost of \$88,918. It will be deducted from the next pay request.

FINANCIAL/BUDGET IMPACT:

Project funds and their utilization is accounted for within the adjoining monthly report. Costs are further outlined within the attachments.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

No action needed for this item. Provided for discussion only.

ATTACHMENTS:

1. 230908 AIA CO-018 JPC-BRAY Signed
2. 230908 AIA CO-019 JPC-BRAY Signed

REQUEST FOR QUOTATION

Project: McFarland Public Safety Center

5 September 2023

JPC PCO #: 111.06

Description: Proposal includes an additional \$122,908.00 of incurred costs related to the pressure grouting operation to stabilize the soil collapse per direction from the Village of McFarland. Additionally shown is the credit of **\$100,000.00** to remove the previously approved costs related to the potential micropile scope that was not directed to proceed. Credit total for the micropiles was determined from the approved total in PCO-111.03r3, included in AIA CO-015.

Proposals are to be held for 10 working days. Quote is no longer valid post deadline

Labor Rates valid through 05/31/23

Activity Description

SUBCONTRACTORS	Services	TOTAL
		\$0.00
Midwest Drilled Foundations	Micropiles (CREDIT)	(\$100,000.00)
ECI	Pressure Grouting	\$122,908.00
		\$0.00
	Subtotal	\$22,908.00
	Subcontractor OH&P @ 7.5%	\$1,718.10
	Subcontract Total	\$24,626.10
	Bond @ 1%	\$246.26
	TOTAL	\$24,872



JPC Proposed Change Order Log - All

Manager: Tayler Blake
Prepared By: Tayler Blake

6005 - McFarland Public Safety Center
Prepared on: 09/01/2023

PCO #	Keywords	Sender ID	Subject	Proposed Value	Proposed Days
PCO-148r1	CO-018	JPC	Monument Sign Handrail	\$ (3,584.00)	0
PCO-149	CO-018	OREQ	FDC Standpipe Material Change	\$ 2,233.00	0
PCO-150	CO-018	OREQ	RFI-190 Sound Mitigation in F114 Chief	\$ 1,410.00	0
PCO-152	CO-018	OREQ	Electrical Owner Requests	\$ 1,629.00	0
PCO-153	CO-018	JPC	Allowance Reconciliation	\$ (115,478.00)	0
Total Value of Quoted Items				\$ (113,790)	0

REQUEST FOR QUOTATION

Project: McFarland Public Safety Center

2 August 2023

JPC PCO #: 148r1

Description: CREDIT = Monument Steps handrail material pricing from December 2021 and base bid JPC labor for installation.

Proposals are to be held for 10 working days. Quote is no longer valid post deadline

Labor Rates valid through 05/31/24

Activity Description

JP Cullen & Sons Inc.

General Contractor Work	Units	Quantity	Base Rate	PT&I (25%)	Total Rate	TOTAL
Carpenter Foreman - CREDIT	HR	-8	\$82.58	\$13.77	\$96.35	(\$770.80)
Carpenter - CREDIT	HR	-8	\$62.91	\$9.77	\$72.68	(\$581.44)
Labor Subtotal						(\$1,352.24)
JP Cullen Labor Total						(\$1,352.24)

MATERIALS	Units	Quantity	Unit Price	Material	Tax (0%)	TOTAL
		0	\$ -	\$0.00	\$0.00	\$0.00
R&B Wagner 2021 Material - CREDIT	\$/LF	-36	\$ 62.00	(\$2,232.00)	\$0.00	(\$2,232.00)
		0	\$ -	\$0.00	\$0.00	\$0.00
Material Subtotal						(\$2,232.00)
Material Total						(\$2,232.00)

TOTAL (\$3,584)

REQUEST FOR QUOTATION

Project:	McFarland Public Safety Center	7 August 2023
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JPC PCO #: 149

Description: Cost proposal to change roughly 4' of visible FDC standpipe material from PVC to galvanized pipe per request.

Proposals are to be held for 10 working days. Quote is no longer valid post deadline

Labor Rates valid through 05/31/24

Activity Description

SUBCONTRACTORS	Services	TOTAL
		\$0.00
KMS Excavators	Replace visible PVC pipewith Galvanized pipe	\$2,057.00
		\$0.00
	Subtotal	\$2,057.00
	Subcontractor OH&P @ 7.5%	\$154.28
	Subcontract Total	\$2,211.28
	Bond @ 1%	\$22.11
	TOTAL	\$2,233

REQUEST FOR QUOTATION

Project:	McFarland Public Safety Center	15 August 2023
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JPC PCO #: 150

Description: Cost proposal to perform the work detailed in RFI-190 Sound Mitigation in F114 Chief.

Proposals are to be held for 10 working days. Quote is no longer valid post deadline

Labor Rates valid through 05/31/24

Activity Description

SUBCONTRACTORS	Services	TOTAL
		\$0.00
Southport	RFI-190 Scope	\$1,299.00
		\$0.00
	Subtotal	\$1,299.00
	Subcontractor OH&P @ 7.5%	\$97.43
	Subcontract Total	\$1,396.43
	Bond @ 1%	\$13.96
	TOTAL	\$1,410

REQUEST FOR QUOTATION

Project:	McFarland Public Safety Center	28 August 2023
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JPC PCO #: 152

Description: Per request, please see below for costs associated with the following (3) items:
15amp beaker for the Unimac Extractor, relocate panic button on West end of
App Bay for phone use, relocate data line on East end of App Bay.

Proposals are to be held for 10 working days. Quote is no longer valid post deadline

Labor Rates valid through 05/31/24

Activity Description		
SUBCONTRACTORS	Services	TOTAL
		\$0.00
Universal	Unimac breaker	\$436.00
Universal	Panic Button relocate	\$616.00
Universal	Data line relocate	\$448.00
		\$0.00
	Subtotal	\$1,500.00
	Subcontractor OH&P @ 7.5%	\$112.50
	Subcontract Total	\$1,612.50
	Bond @ 1%	\$16.13
	TOTAL	\$1,629

REQUEST FOR QUOTATION

Project:	McFarland Public Safety Center	1 September 2023
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JPC PCO #: 153

Description: Proposal is intended to show allowance reconciliation credits for funds not used during the project.

Proposals are to be held for 10 working days. Quote is no longer valid post deadline

Labor Rates valid through 05/31/24

Activity Description		
Allowance	Services	TOTAL
		\$0.00
Allowance - Panel Signage		(\$28,236.00)
Allowance - Alum Storefront Testing		(\$5,096.00)
Allowance - Alum Curtainwall Testing		(\$10,096.00)
Allowance - Alum Window Testing		(\$5,096.00)
Allowance - Electrical Utility		(\$46,954.00)
Allowance - Phone Utility		(\$5,000.00)
Allowance - Cable Utility		(\$5,000.00)
Allowance - Fiber Optic Utility		(\$10,000.00)
		\$0.00
	Subtotal	(\$115,478.00)
		TOTAL (\$115,478)

McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, September 26, 2023

SECTION: Business

DEPARTMENT: Administration

CONTACT: Andrew Bremer, Comm & Eco Dev Director

AGENDA ITEM: Discussion and action to approve creation of Chapter 14 of the Fiscal Policy Manual as the Affordable Housing Fund Policy.

PREVIOUS ACTION:

March 14, 2022, Village Board adopted Resolution 2022-08, a resolution to create an affordable housing fund and commit funds to support affordable housing projects.

January 19, 2023 the Finance Committee met to discuss the creation of the policy and review examples affordable housing programs from other communities.

May 17, 2023 the Finance Committee met to review a preliminary draft of Chapter 14.

August 1, 2023 the Finance Committee met to review a revised copy of Chapter 14 and the associated application.

September 21, 2023 Finance Committee unanimous recommendation to create Chapter 14.

ISSUE SUMMARY:

Resolution 2022-08 established an Affordable Housing Fund as a special revenue fund (215) to support and incentivize affordable housing projects within the Village. The purpose of this project is to develop a set of policies, procedures and application form, as applicable, related to how these funds may be utilized in the future by the Village, residents, property owners, or developers. This is a new concept as we currently have not had this type of fund before nor a policy to guide its use.

Staff worked with the Finance Committee to review some examples of similar funds from other communities in Wisconsin. Some communities have affordable housing programs that are specifically directed only toward providing micro grants or loans to qualified existing single family or duplex owners (housing rehabs), while others might be used strictly for encouraging development of new affordable housing units, either through land purchases or incentives to developers. The former is more typical in larger communities that have dedicated Housing Authorities, public housing, directly receive state/federal housing funds (CDBG), and have housing specific staff. The Finance Committee provided direction that at this time, the Village should focus the purpose of the fund on projects that result in the development of new affordable housing units, rather than or in addition to, micro loans or grants to qualified existing single family or duplex homes for rehabilitation projects, rental/mortgage assistance payments, or downpayment assistance. As program funding and staffing increase in the future these other types of affordable housing assistance may become more viable.

Within the packet is a final copy of the new Affordable Housing Development Fund Policy



incorporating feedback received at the May 17, August 1, and September 21 Finance Committee meetings. The packet also includes the funding application modeled after Dane County's Affordable Housing Development Fund (AHDF) application. Staff has also shared these materials with representatives from Habitat for Humanity and Dane County housing staff for additional guidance during the creation process.

FINANCIAL/BUDGET IMPACT:

Resolution 2022-08 authorized a transfer to the new Affordable Housing Fund in the amount of \$75,000 from unassigned fund balance with the General Fund. Additional funding can be considered on an annual basis to build project revenues. Other sources of future fund revenues could be provided through Affordable Housing Extensions of existing Tax Increment Finance Districts. TIF statutes allow a community to keep a TID open for one additional year before it closes with the increment designated for a local housing fund for activities that benefit affordable housing and improve housing stock. State Statute requires 75% of the funds to be used for affordable housing while the remaining 25% can be used for other housing improvement projects. McFarland won't be able to benefit from this TIF provision until TID #3 closes in 2028; however, at that time the funds can be transferred into the Affordable Housing Fund.

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Motion, and second, to approve creation of Chapter 14 of the Fiscal Policy Manual as the Affordable Housing Fund Policy.

ATTACHMENTS:

1. 2022-08 To Create an Affordable Housing Fund and Commit Funds to Support Affordable Housing Projects
2. Chapter 14 - Affordable Housing Fund Program 09212023
3. McFarland Affordable Housing Development Fund Application 09212023

RESOLUTION 2022-08

A RESOLUTION TO CREATE AN AFFORDABLE HOUSING FUND AND COMMIT FUNDS TO SUPPORT AFFORDABLE HOUSING PROJECTS

WHEREAS, the inclusion of affordable housing within the Community provides for a healthy local economy by offering a diverse array of options to individuals and families that otherwise could not afford to live here; that the Village recognizes the value in being a partner to support and incentivize affordable housing projects within the Community;

WHEREAS, the Village recognizes the value in being a partner to support and incentivize affordable housing projects within the Community to create these opportunities for economic growth; and

WHEREAS, the creation of an affordable housing fund can establish parameters by which the Village will be proactive to incentivize opportunities for affordable housing for the benefit of all residents.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of McFarland does hereby create an Affordable Housing Fund (215) as a special revenue fund, and

BE IT FURTHER RESOLVED, that the Village Board authorizes a transfer to the new Affordable Housing Fund in the amount of \$75,000 from unassigned fund balance within the General Fund (100).

Adopted at a regular meeting of the Village Board this 14th day of March, 2022.

APPROVED:


Carolyn A. Clow, Village President

ATTEST:


Cassandra Suettinger, Clerk-Treasurer

RESOLUTION # 2022-08	
MOTION	SECOND
St. Clair	Brassington
ACTION	DATE
Adopted	03/14/2022
Referred	
Tabled	
Withdrawn	
Defeated	
Published	
INDIVIDUAL VOTING RECORD	
Brassington-Aye	St. Clair-Aye
Clow-Aye	Nelson-Aye
Flaherty-Aye	Wreh-Aye
Rupert-Aye	
VOTING RESULTS	
Motion Carried	7 - 0 - 0
Motion Defeated:	

CHAPTER 14 Affordable Housing Development Fund

SECTION 14.01 Program Description

The Village of McFarland recognizes that the inclusion of affordable housing within the Community provides for a healthy local economy by offering a diverse array of housing options to individuals and families that otherwise could not afford to live here. The Village's 2023 Housing Needs Assessment includes a goal to increase the supply of ownership and rental housing units to meet the Village's existing and projected housing needs. The Housing Needs Assessment further describes that the priority for the Village should focus on the unit types that the market is less likely to produce on its own, including affordable ownership and rental units. The Affordable Housing Development Fund is created to support the development of affordable housing units that might not otherwise be feasible within McFarland but for local funding assistance.

SECTION 14.02 Purpose

The purpose of this policy is to provide uniform guidelines to:

- (a) Provide a framework for the fair and transparent disbursement of public funds in support of this program;
- (b) Ensure that all applicants to the program are treated fairly and equitably regardless of outcomes;
- (c) Minimize administrative oversight and encourage consistency in the application process; and
- (d) Provide Village Board and Staff with guidance on appropriate expenditures, record keeping, and reporting expenses related to this program.

SECTION 14.03 Eligibility

- (a) The Village of McFarland.
- (b) Housing developers, including affordable housing land trusts and non-profit housing organizations exempt from Federal income taxes under Section 501(c)(3) of the Internal Revenue Code or equivalent, that conduct business without discrimination on the basis of sex, race, religion, creed, color, national

origin, age, disability, sexual orientation, ancestry, marital status, arrest or conviction record, military status, or any other legally protected status.

- (c) The following entities are not eligible to apply for the grant program:
 - (1) Individual homeowners or renters.
 - (2) Organizations awarded more than one (1) application within the same year.
 - (3) Housing developers, affordable housing land trusts or non-profits housing organizations that would create housing units exempt from property taxes unless the tax exempt entity has entered into a development agreement with the Village guaranteeing payment of a municipal service fee for municipal services on behalf of real estate tax exempt units provided to the residents and occupants of the property.

SECTION 14.04 Program Objectives

- (a) Increase the diversity and supply of affordable owner and rental housing units within the Village.
- (b) Align with the goals and strategies of the Village's Housing Needs Assessment, Comprehensive Plan, and any sub-area land use plans of the Village.
- (c) Support the Village's Fair Housing Ordinance, Chapter 29 of the McFarland Municipal Code.
- (d) Provide an alternative form of local housing funding assistance in addition, or in lieu of, requests for impact fee waivers or development incentives through local tax increment finance districts.

SECTION 14.05 Fundable Requests

The following requests may be funded in accordance with this policy:

- (a) Housing, and mixed-use developments, that will result in the creation of new affordable owner or renter occupied housing units. Affordable housing units are generally defined as housing units that are restricted to households with annual income at or below 60% of the Dane County median income at the time of

application. Nonowner-occupied units shall be deed restricted for a minimum of 30 years, or as determined through an approved development agreement. New owner-occupied housing units shall be restricted to first time buyers with annual income at or below 60% of the Dane County median income, or as determined through an approved development agreement. The Village at its discretion may fund projects that include a mix of affordable and market rate units. Visit www.wheda.com for more information on income limits for the current year.

- (b) Affordable housing site due diligence activities including but not limited to property appraisals, surveys, Phase 1 and 2 Environmental Site Assessments, certified survey maps or plats, site concepts and engineering plans, environmental remediation and building demolition to bring a property to shovel ready status for an affordable housing development.
- (c) Village of McFarland acquisition of property that could be marketed and sold, including at below market prices, to developers or non-profit housing organizations pursuing the development of affordable housing developments, including mixed-use affordable housing developments.
- (d) Updates to the Village's Housing Needs Assessment or any other long-range planning efforts that aim to address increasing and improving the Village's affordable housing supply.

SECTION 14.06 Non-Fundable Requests

The following requests may not be funded in accordance with this policy:

- (a) Requests to rehabilitate existing housing units where no new affordable housing units will be created.
- (b) Requests to develop accessory housing units.
- (c) Private developer, housing land trust or non-profit housing organization, requests to fund the acquisition of property or the demolition of existing buildings which do not include an approved development agreement to construct new affordable housing developments.
- (d) Housing projects that are not located within the Village of McFarland at the time

of application for a building permit.

- (e) Organizational and administrative costs related to providing and maintaining affordable housing units or services to residents within an affordable housing unit.
- (f) Rental or mortgage monthly payment subsidies.
- (g) Down payment assistance for homebuyers.

SECTION 14.07 Application Submittal

Each request submitted to the Village for consideration shall provide the following:

- (a) **Cover Letter.** Included within a separate heading summarizing the request.
- (b) **Application.** Included within Appendix A of this policy. The Application will bring together the relevant information outlining the request proposal the applicant is looking to see funded. This will include but not limited to identifying the organization, funding request, goals/objectives, experience/references, identifying key personnel, detailed budget, development proforma, timeline, and submittal requirements.
- (c) **Attachments.** Any other supplementary information needing to be attached to the application in order to support the funding request as filed. This area could also include letters of support for the funding request as provided.

SECTION 14.08 Application Evaluation

The following criteria will be applied to the review of applications for funding:

- (a) The extent to which the application meets the Program Objectives from Section 14.04.
- (b) The type, diversity and total number of affordable housing units proposed.
- (c) Extent to which the development reaches targeted populations.
- (d) The estimated impacts to the Village's property tax base.

- (e) The extent to which the project implements adopted Village housing and land use plans.
- (f) The extent to which the project may serve as a catalyst for the redevelopment of adjacent properties.
- (g) The quality of the proposed site and building design and amenities.
- (h) The extent to which the project includes sustainable design features including, but not limited to, solar, geothermal, and EV charging stations.
- (i) The extent to which the project provides supportive services, site and building amenities to owners and renters.
- (j) Location of the property in relation to community amenities, services, and alternative transportation.
- (k) Experience of the developer or organization, including any partner organizations.
- (l) Timeline and the realistic nature of implementation.
- (m) As part of the application evaluation process, Village Staff, or the Village Attorney, may complete an additional financial background review of the applicant. The applicant shall work in good faith to provide financial background materials requested by the Village, including but not limited to, commercial loan commitments, credit reports, personal and business financial statements and tax returns for at least the last two years.

SECTION 14.09 Funding Awards

- (a) The amount of grant awards shall be determined on a case by case basis based on the needs of the project. Applicants are expected to demonstrate that but for the Village contribution the project is not feasible or would not be feasible to the same extent. Program funding through this program is rarely the sole financial supporter of projects outside of developer equity and commercial lending. Village funding assistance should be the last dollar in the financial stack to make the project viable. Applicants are expected to seek additional resources to accomplish project goals including tax credits or other affordable housing

programs and partners whenever possible.

- (b) The grant program follows a reimbursement model and payment will be issued upon completion of the development project and issuance of a building occupancy permit. Exceptions to this policy may include where the Village has entered into a development agreement with an eligible applicant to provide funding assistance for land acquisition and site preparation costs in support of a future affordable housing construction project. An invoice, with accompanying receipts for all expenses, will be required for reimbursement.
- (c) All funding awards are subject to the availability of funds as authorized within the Annual Budget by the Village Board for the Village of McFarland.

SECTION 14.10 Annual Reporting

- (a) The Village Administrator shall provide the Village Board with an annual report with details concerning the current balance of funds and a summary of any funds received or dispersed in the previous 12 months, including a summary of each development project funded.

* * *

Appendix A Application

Adopted: XX/XX/23

Revised: None

MCFARLAND APPLICATION FOR AFFORDABLE HOUSING DEVELOPMENT FUND

This application should be used for project seeking McFarland AHDF funds. Applications must be submitted electronically to the Community & Economic Development Director. Applications may be submitted at any time subject to funding availability.

APPLICATION SUMMARY

ORGANIZATION NAME			
MAILING ADDRESS If P.O. Box, include Street Address on second line			
TELEPHONE		LEGAL STATUS	
FAX NUMBER		☐ Private, Non-Profit ☐ Private, For Profit ☐ Other: LLC, LLP, Sole Proprietor Federal EIN: _____ Unique Entity Identifier (UEI): _____	
NAME CHIEF ADMIN/ CONTACT			
INTERNET WEBSITE (if applicable)			
E-MAIL ADDRESS			

PROJECT NAME: Please list the project for which you are applying.

PROJECT NAME	PROJECT CONTACT PERSON	PHONE NUMBER	E-MAIL

FUNDS REQUESTED: Please list the amount and source of funding for which you are applying.

TOTAL PROJECT COST	AMOUNT OF AHDF FUNDS REQUESTED	PERCENT OF AHDF FUNDS TO TOTAL PROJECT COST
\$	\$	

Signature of Chief Elected Official/Organization Head

Title

Printed Name

Date

PROJECT DESCRIPTION

- A. **PROJECT NAME AND LOCATION:** Indicate the name, address, and census tract where the project will be located. Attach maps to the application indicating the location of the proposed project.

Project Name:	
Project Address:	
Parcel Number:	

- B. **PARTNERSHIPS:** Please describe any partner resources Dane County, WHEDA, or other organizations will be dedicating to support your project including but not limited to grants, low interest loans, or low income housing tax credits.

--

- C. **ZONING:** Provide the current zoning classifications of the site and describe any changes in zoning, variances, special or conditional use permits, or other items that are needed to develop this proposal. Indicate if the project is consistent with the Village's Comprehensive Plan or sub area plans.

--

- D. **PROJECT DESCRIPTION:** Provide a detailed description of the project, including proposed affordability period.

--

E. **TARGETED POPULATIONS:** Will the project serve any of the listed targeted populations?

Yes	No	
☐	☐	Chronically homeless, meaning those who are either: 1) an unaccompanied homeless individual with a disabling condition who has been continuously
		homeless for a year or more, or 2) an unaccompanied individual with a disabling who has had at least four episodes of homelessness the past three years. Disabling conditions include mental illness and alcohol and drug conditions
☐	☐	Veterans experiencing homelessness
☐	☐	Very low-income families and/or families experiencing homelessness.
☐	☐	Persons with arrest and conviction records
☐	☐	Individuals who are elderly
☐	☐	Individuals with disabilities

F. **GREEN TECHNOLOGIES/SUSTAINABILITY** Indicate if the project will be pursuing any of the listed energy and sustainability standards or incorporate applicable renewable energy systems. Submit certification of registration for any selected certification.

☐	2020 Enterprise Green Communities Certification
☐	ENERGY STAR Multifamily New Construction and EPA Indoor airPLUS
☐	2020 Enterprise Green Communities Certification Plus
☐	Passive House (PHIUS)
☐	US Green Build LEED Certification
☐	Solar energy systems
☐	Geothermal energy systems
☐	Level 2 or 3 electric vehicle charging stations

G. **WORK PLAN WITH TIMELINE AND MILESTONES:** In the space below, provide a work plan for how the project will be organized, implemented, and administered. Include a timeline and accomplishments from initiation through project completion. Add in extra quarters as needed. Examples of milestones are: acquisition, bid packages released, bids awarded, site preparation, excavation, construction begins, substantial completion, certificate of occupancy, lease-up begins, etc.

ON OR BEFORE	MILESTONES

- H. **UNITS:** In the space below, please list each site (street address or Lot #) and building where the work will be undertaken. For each address list the number of each units by size, income category, etc. Use additional pages as needed.

Nonowner-Occupied

ADDRESS #1:											
		# of Bedrooms					Projected Monthly Unit, including Utilities				
% of County Median Income (CMI)	Total # of Units	# of Studios	# of 1 BRs	# of 2 BRs	# of 3 BRs	# of 4+ BRs	\$ Rent for Studios	\$ Rent for 1 BRs	\$ Rent for 2 BRs	\$ Rent for 3 BRs	\$ Rent for 4+ BRs
≤30%											
40%											
50%											
60%											
80%											
Affordable Sub total											
Market											
Total Units							Notes:				

*40% = 31 to 40% CMI, 50%=41%-50% CMI, 60%=51-60% CMI, 80%=61-80% CMI, Market = ≥81%

ADDRESS #2:											
		# of Bedrooms					Projected Monthly Unit, including Utilities				
% of County Median Income (CMI)	Total # of Units	# of Studios	# of 1 BRs	# of 2 BRs	# of 3 BRs	# of 4+ BRs	\$ Rent for Studios	\$ Rent for 1 BRs	\$ Rent for 2 BRs	\$ Rent for 3 BRs	\$ Rent for 4+ BRs
≤30%											
40%											
50%											
60%											
80%											
Affordable Sub total											
Market											
Total Units							Notes:				

*40% = 31 to 40% CMI, 50%=41%-50% CMI, 60%=51-60% CMI, 80%=61-80% CMI, Market = ≥81%

Owner-Occupied

ADDRESS #1:		ADDRESS #2:	
Sale Price:		Sale Price:	
% of County Median Income (CMI)	Total # of Bedrooms	% of County Median Income (CMI)	Total # of Bedrooms
≤30%		≤30%	
40%		40%	
50%		50%	
60%		60%	
80%		80%	

*40% = 31 to 40% CMI, 50%=41%-50% CMI, 60%=51-60% CMI, 80%=61-80% CMI, Market = ≥81%

I. **SITE AMENITIES:** Check all that apply.

☐	Community Building, square feet:
☐	Community Room, square feet:
☐	Garages, number: and monthly rent:
☐	Surface parking, number: and monthly rent:
☐	Underground parking, number and monthly rent:
☐	Bike parking, number:

J. **OTHER SITE AMENITIES:** In the following space, describe the other site amenities for tenants and/or their guests.

LOCATION

K. **NEIGHBORHOOD AMENITIES:** Describe the neighborhood in which the project will be located noting access to social, recreational, educational, commercial, and health facilities and services and other municipal facilities and services.

Identify the distance the following amenities are from the proposed site.

Type of Amenities & Services	Name of Facility	Distance from Site
Full Service Grocery Store		
Public Elementary School		
Public Middle School		
Public High School		
Childcare		
Public Library		
Neighborhood, Community, or Senior Center		
Medical Clinic or Hospital		
Pharmacy		
Public Park or Hiking/Biking Trails		
Banking		
Retail		
Other (list the amenities)		

L. **TRANSPORTATION:** Identify the travel time and cost via public transportation or public automobile from the neighborhood to places of employment providing a range of jobs for lower-income workers.

PROJECT APPROACH

- M. **PARTNERHIPS:** In the space below, provide information on any partnerships that have been or will be formed in order to ensure the success of the project.

- N. **PARTNERHING TO END HOMELESSNESS:** In the space below, indicate the project's willingness to partner with Homeless Services Consortium member agencies and to end homelessness for individuals and /or families by providing a preferences for households experiencing homelessness. If project will not implement an HSC preference on any project units, indicate how the proposed project will forward the goal of ending homelessness without the HSC preference.

Total # of Project Units	# of Units Targeted to Individuals/Families on HSC community by-name list	% of Units Targeted to Individuals/Families on HSC community by name list

Describe the process and anticipated timeline for outreach, application submittal, and tenant screening for HSC-set aside units. Also, indicate support that will be made available to for potential applicants during the application process (e.g. transportation to application site, assistance gathering required documents).

- O. **ACCESS TO UNITS FOR HOUSEHOLDS EXPERIENCING HOMELESSNESS:** Will the project incorporate ALL of the listed flexible tenant screening criteria detailed below for applicants referred to units that are being targeted for individuals/families experiencing homelessness?

Yes	No
☐	☐

• Inability to meet a minimum income requirement if the applicant can demonstrate the ability to comply with the rent obligation based on a rental history of paying at an equivalent rent to income ratio for 24 months
• Lack of housing history
• Membership in a class protected by Dane County fair housing ordinances and non-discrimination ordinances in McFarland.
• Credit score
• Information on credit report that is disputed, in repayment, or unrelated to a past housing or utility (gas, electric, and water only) obligations.
• Inability to meet financial obligations other than housing and utilities necessary for housing (gas, electric, water).
• Owing money to a prior landlord or negative rent payment history if the tenant's housing and utility costs were more than 50% of their monthly income.
• Owing money to a prior landlord or negative rent or utility payment history if applicant does one of the following: (1) establishes a regular record of repayment of the obligation; 2) signs up for automatic payment of rent to the housing provider; or (3) obtains a representative payee.
• Wisconsin Circuit Court Access records;
• Criminal activity, except: (i) a criminal conviction within the last two years for violent criminal activity or drug related criminal activity resulting in a criminal conviction, and (ii) if the program or project is federally assisted, criminal activity for which federal law currently requires denial. (Violent criminal activity is defined in 24 C.F.R § 5.100 and means any criminal activity that has as one of its elements the use, attempted use, or threatened use of physical force substantial enough to cause, or be reasonably likely to cause, serious bodily injury or property damage. "Drug related criminal activity is defined in Wis. Stat. s. 704.17(3m)(a)(2). "Drug-related criminal activity" means criminal activity that involves the manufacture or distribution of a controlled substance. "Drug-related criminal activity" does not include the manufacture, possession, or use of a controlled substance that is prescribed by a physician for the use of by a disabled person, as defined in s. 100.264(1)(a), and manufactured by, used, by or in the possession of the disabled person or in the possession of the disabled person's personal care worker or other caregiver.

- P. **FAIR TENANT SELECTION CRITERIA (not applicable to owner-occupied housing):** Will the project incorporate tenant selection criteria detailed below? Check all that apply and attached copy of proposed tenant screening criteria for project.

General Screening Process – will not deny applicants based on the following:

	Yes	No	
Required for funding	☐	☐	Inability to meet a minimum income requirement if the applicant can demonstrate the ability to comply with the rent obligation based on a rental history of paying at an equivalent rent to income ratio for 24 months
	☐	☐	Lack of housing history
	☐	☐	Membership in a class protected by Dane County fair housing ordinances and non-discrimination ordinances in McFarland.
	☐	☐	Credit score
	☐	☐	Information on credit report that is disputed, in repayment, or unrelated to a past housing or utility (gas, electric, and water only) obligations.
	☐	☐	Inability to meet financial obligations other than housing and utilities necessary for housing (gas, electric, water).
	☐	☐	Owing money to a prior landlord or negative rent payment history if the tenant's housing and utility costs were more than 50% of their monthly income.
	☐	☐	Owing money to a prior landlord or negative rent or utility payment history if applicant does one of the following: (1) establishes a regular record of repayment of the obligation; 2) signs up for automatic payment of rent to the housing provider; or (3) obtains a representative payee.
	☐	☐	Wisconsin Circuit Court Access records;
	☐	☐	Criminal activity, except: (i) a criminal conviction within the last two years for violent criminal activity or drug related criminal activity resulting in a criminal conviction, and (ii) if the program or project is federally assisted, criminal activity for which federal law currently requires denial. (<i>Violent criminal activity</i> is defined in 24 C.F.R. § 5.100 and means any criminal activity that has as one of its elements the use, attempted use, or threatened use of physical force substantial enough to cause, or be reasonably likely to cause, serious bodily injury or property damage. "Drug related criminal activity" is defined in Wis. Stat. s. 704.17(3m)(a)(2). "Drug-related criminal activity" means criminal activity that involves the manufacture or distribution of a controlled substance. "Drug-related criminal activity" does not include the manufacture, possession, or use of a controlled substance that is prescribed by a physician for the use of by a disabled person, as defined in s. 100.264(1)(a), and manufactured by, used, by or in the possession of the disabled person or in the possession of the disabled person's personal care worker or other caregiver)

Will the project incorporate the denial process detailed below?

Yes	No
☐	☐

1.	Prior to a denial based on a criminal record, the housing provider shall provide the applicant access to a copy of the criminal record at least five days prior to the in-person appeal meeting and an opportunity to dispute the accuracy and relevance of the report, which is already required of HUD assisted housing providers. See 24 C.F.R. § 982.553(d), which applies to public housing agencies administering the section 8 rent assistance program.
2.	Prior to a denial based on a criminal record, the housing provider shall provide the applicant the opportunity to exclude the culpable family member as a condition of admission of the remaining family members.

3.	Prior to a denial decision, the housing provider is encouraged to meet with the applicant to review their application and make an individualized determination of their eligibility, considering: (a) factors identified in the provider's own screening policies, (b) if applicable, federal regulations, and (c) whether the applicant has a disability that relates to concerns with their eligibility and an exception to the admissions rules, policies, practices, and services is necessary as a reasonable accommodation of the applicant's disability. In making a denial decision, the housing provider shall consider all relevant circumstances such as the seriousness of the case, the extent of participation or culpability of individual family members, mitigating circumstances related to the disability of a family member, and the effects of denial on other family members who were not involved in the action or failure.
4.	The property manager will base any denial on sufficient evidence. An arrest record or police incident report is not sufficient evidence. Uncorroborated hearsay is not sufficient evidence.
5.	Denial notices shall include the following: a) The reason for denial with details sufficient for the applicant to prepare a defense, including: i) The action or inaction forming the basis for the denial, ii) Who participated in the action or inaction, iii) When the action or inaction was committed, and iv) The source(s) of information relied upon for the action or inaction. b) Notice of the applicant's right to a copy of their application file, which shall include all evidence upon which the denial decision was based. c) Notice of the applicant's right to copies of the property manager's screening criteria. d) Notice of the right to request an in-person appeal meeting on the denial decision by making a written request for a hearing within 45 days. The housing provider is not required to hold the unit open while the appeal is pending. e) Notice of the right to have an advocate present at the in-person appeal meeting and of the right to be represented by an attorney or other representative. f) Notice of the right to present evidence in support of their application, including, but not limited to evidence related to the applicant's completion or participation in a rehabilitation program, behavioral health treatment, or other supportive services.
6.	If the applicant requests an in-person appeal meeting, the hearing will be conducted by a person who was not involved in or consulted in making the decision to deny the application nor a subordinate of such a person so involved.
7.	The in-person appeal meeting shall be scheduled within ten working days of the request, unless the applicant requests a later date.
8.	A written decision on the application shall be provided to the applicant within ten working days after the in-person appeal meeting.

Q. **TENANCY ADDENDUM (not applicable to owner-occupied housing):** Will the project include the following provisions within all tenant leases or as an addendum to all tenant leases?

Yes	No
☐	☐

a.	Security Deposits. The amount of a security deposit shall not be more than one month's rent.
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b.	Late Fees and Other Fees. Late fees must be set forth in the rental agreement. Late fees shall not exceed 5% of the tenant's portion of the monthly rent. Other penalty fees are prohibited. All other fees must be directly related to the cost for a specific amenity or service provided to the tenant and comply with all applicable laws.
c.	Rights of Youth to Access Common Spaces. Youth under the age of 18 are allow to use and enjoy common areas without supervision. This does not preclude reasonable rules in ensure the safety of children and youth.
d.	Good Cause for Termination. A tenancy may not be terminated during or at the end of the lease unless there is good cause. Good cause is defined in include the following: (i) a serious violation of the lease; (ii) repeated minor violations of the lease; or (iii) a refusal to re-certify program eligibility. Repeated means a pattern of minor violations, not isolated incidents. Termination notices and procedures shall comply with Chapter 704 of Wisconsin Statutes and federal law, when applicable. Written notice is required for non- renewal and shall include the specific grounds for non-renewal and the right of the tenant to request a meeting to discuss the non-renewal with the landlord or landlord's property management agent within fourteen (14) days of the notice. If requested, the landlord or property management agent will meet with the tenant to discuss the non-renewal, allow the tenant to respond to the alleged grounds for non-renewal, and pursue a mutually acceptable resolution.
e.	Reasonable Guest Rules. Tenants have the right to have guests. In the event the property management establishes rules related to guests, they must be reasonable. Unreasonable rules include, but are not limited to the following: (1) Prior authorization of guests by the property management, unless the guest is staying for an extended period of time (e.g. more than 2 weeks); (2) Prohibition on overnight guests; (3) Requiring that the resident be with the guest at all times on the property. (4) Requiring guests to show ID unless requested by the tenant. (5) Subjecting caregivers, whether caring for a child or children, or an adult with disabilities, to limitations on the number of days for guests. Landlord may ban a person who is not a tenant from the rental premises if the person has committed violent criminal activity or drug related criminal activity at rental premises. No person shall be banned from the rental premises without the consent of the tenant unless the following have taken place: (1) A notice of the ban is issued to the tenant stating the: (a) name of the person banned, (b) grounds for the ban including, (i) the specific facts detailing the activity resulting in the ban; (ii) the source of the information relied upon in making the ban decision; and (iii) a copy of any criminal record reviewed when making the ban decision; and (c) the right of the tenant to have a meeting to dispute the proposed ban, discuss alternatives to the ban, and address any unintended consequences of the proposed ban. (2) If requested, a hearing on the ban has taken place to provide the tenant an opportunity to dispute the proposed ban, discuss alternatives of the ban, and address any unintended consequences of the proposed ban. A tenant may not invite or allow a banned person as a guest on the premises, provided the Landlord has followed the proper procedure and given notice to Tenant as set forth herein. A tenant who violates the guest policy may be given a written warning detailing the facts of the alleged violation. The written warning shall detail the violation, and warn the tenant that repeated violations may result in termination of tenancy. Tenants that repeatedly violate the guest policy, (e.g. three (3) or more violations within a twelve (12) month period) may be issued a notice of termination in accordance with state and federal law. Nothing in this policy limits a person's right to pursue a civil order for protection against another individual.

f.	Parking Policies. Parking policies and practices must comply with applicable laws. Vehicles shall not be towed to a location that is more than 6 miles from the rental premises, unless there is not a towing company with a tow location available within 6 miles.
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R. **SUPPORTIVE SERVICES PLAN (not applicable to owner-occupied housing):** Provide a detailed description of how supportive services will be secured for project tenants by using the table below. The plan should note any differences between services targeted to units with the HSC preference and services that will be available building-wide. Attach a letter from the identified partner(s) confirming the details of the plan.

Name of Supportive Services Partner, and number of staff dedicated to project:	
Scope of Services provided to tenants and approaches supportive service partner will use to address needs of tenant population:	
Where tenants will access services. For examples will services be on-site at development in designated space or by referral to off-site community supports:	
If services provided are referral to off-site community supports, please detail how tenants will receive information on supportive services that are available to them before and after needs arise:	
The frequency of services provided and/or a proposed schedule of when services are available to tenants:	
How will the supportive services partner identify and collaborate with other community service providers in the target area:	
How the supportive services partnership will be funded, including if the respondent is providing funding to support the partnership:	
Relevant performance data that provides insight into the supportive service partner's experience serving the target tenant population, and the outcomes for their tenants. Metrics could include the number of individuals served in a related program in a year, housing retention rates for individuals served in that program, connections to employment, etc:	
How the supportive services partner and the respondent will work together to ensure the best outcomes for tenants, such as housing retention:	

S. **SUPPORTIVE SERVICES:** Describe the experience and qualifications of the organization that will be providing supportive services.

EXPERIENCE AND QUALIFICATIONS

T. EXPERIENCE AND QUALIFICATIONS: Describe the experience and qualifications of your organization related to the development of affordable housing for low-income households.

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U. **PROPERTY MANAGEMENT (not applicable to owner-occupied housing):** Describe the experience and qualifications of the organization that will be handling the ongoing property management.

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If a Property Manager has yet to be identified, please describe how one will be selected.

PROJECT FINANCING

V. **BUDGET SUMMARY:** Indicate the sources and uses of all funds for this project.

The Village requires that the developer defer 40% of the developer fee as a financing source. If the sources and uses for a project indicate that less than 40% of the developer fee has been deferred, the amount requested will be reduced by the difference between the percentage of the developer fee deferred and 40%

For example: Assume the developer fee is \$1,000,000 and \$350,000, or 35% of the fee is deferred. Also assume the request for Village funding is \$500,000. The actual award would be reduced by \$50,000 and the project would receive an award of \$450,000, if selected.

[illegible]

W. Which of the identified sources have been secured?

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- X. If the project will be applying for tax credits, please indicate which applications will be submitted (e.g. 4%, 9%, senior), the proposed timeline for submittal (not applicable to owner-occupied housing).

- Y. **FUNDS NEEDED:** In the space below, please describe why AHDF funds are needed to ensure the viability of this project.

- Z. **OPERATING BUDGET (not applicable to owner-occupied housing):** Complete the 20-Year Operating Budget, identifying the income and expenses, use additional pages as necessary. An Excel file may be submitted in lieu of the Operating Budget provided that it contains all of the same column and row headers.

OPERATING BUDGET

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
INCOME										
Gross Potential Rent										
Vacancy										
Other Income										
Total Income										
OPERATING EXPENSES										
Marketing										
Payroll										
Other Administrative Costs										
Management Fees										
Utilities										
Security										
Maintenance Expenses										
Property Taxes										
Insurance										
Reserves for Replacement										
Total Operating Expenses										
Net Operating Income										
Debt Service										
Asset Management										
Cash Flow										

	Year 11	Year 12	Year 13	Year 14	Year 15	Year 16	Year 17	Year 18	Year 19	Year 20
INCOME										
Gross Potential Rent										
Vacancy										
Other Income										
Total Income										
OPERATING EXPENSES										
Marketing										
Payroll										
Other Administrative Costs										
Management Fees										
Utilities										
Security										
Maintenance Expenses										
Property Taxes										
Insurance										
Reserves for Replacement										
Total Operating Expenses										
Net Operating Income										
Debt Service										
Asset Management										
Cash Flow										

Application Procedure

Applications submitted for AHDF assistance shall be reviewed through the following process:

- ☐ Initial Staff Consultation. Applicants are encouraged to meet with the Village Administrator and Community & Economic Development Director to discuss proposed AHDF assistance requests and conceptual development plans prior to submitting an application.
- ☐ Preapplication Meetings (Non-mandatory). Applicants are encouraged to meet with the Finance Committee for a preapplication meeting to discuss the proposed project in order to gain better insight on how to design the project to meet the Village's AHDF policies. Applicants are also encouraged to meet with the Plan Commission to review conceptual development plans, planning objectives, and applicable zoning permit requirements. Note, it is not the intent of the Plan Commission to make recommendations regarding the financing requested, only design aspects of projects. Feedback provided by the Finance Committee and Plan Commission is non-binding.
- ☐ AHDF Application. Application materials shall be submitted to the Village Community & Economic Development Director who will notify the appropriate Village Staff, Village Attorney or any consultants who provide services to the Village whom are directed by the Village Community & Economic Development Director to review the application.
- ☐ Preliminary Determination of Completeness. The Village Community & Economic Development Director, and other designated staff, will review the application for completeness and applicability. If the application is incomplete or if additional information is needed the applicant will be notified that the application is not complete, and the reasons will be stated referring to the specific additional information required. The applicant may then resubmit the application with additional information/modifications or may withdraw the application.
- ☐ Staff Review. Village staff, and/or Village consultants, will review the application for eligibility and complete a pro forma analysis of the project. In order to better understand the needs of the project, the applicant or staff may request a meeting(s). Review time will be approximately 30 days from the date the completed application is submitted to the Village; however, more or less time may be required for particular applications. Upon completion of staff review, the application and a supplemental staff report will be submitted to the Finance Committee for recommendation to the Village Board.
- ☐ Finance Committee AHDF Application Recommendation. Upon completion of staff review, the application and associated staff report, will be scheduled for the next available Finance Committee meeting. The applicant will be notified of the date of the meeting(s)¹ in which the application is reviewed. Applicants, or their agents, will be required to be present at the Finance Committee meeting to answer questions regarding the proposed project. The Finance Committee will make a recommendation to the Village Board to approve, approve with conditions, deny the application, or postpone action on the application pending further discussion or information by the applicant.
- ☐ Village Board Preliminary Approval of AHDF Application. The application will be reviewed by the Village Board at its next scheduled meeting following action by the Finance Committee. The applicant will be notified of the date of Village Board meeting(s)¹ in which the application is reviewed. Applicants, or their agents, will be required to be present at the Village Board meeting to answer questions regarding the proposed project. The Village Board may approve, approve with conditions, deny the application, or postpone the application pending further discussion or information by the applicant. The Village Board may also refer the matter back to the Finance Committee, or another Village committee, for further consideration. *Note, at this stage in the process the Village Board may make a determination as to whether to provide AHDF assistance, a maximum amount of assistance, the form of incentives, and required assurances. These decision points will provide parameters for Village Staff and the applicant to draft a Development Agreement for future consideration by the Village Board.*

¹ The Finance Committee and/or Village Board may meet in closed session, pursuant to Wisconsin statutes, to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically to discuss the AHDF application or Development Agreement.

- ☐ Draft Development Agreement. Upon preliminary approval of the AHDF Application by the Village Board, Village Staff and the Village Attorney shall draft a Development Agreement based on the direction provided by Village Board. The draft Development Agreement will be reviewed with the applicant. The Development Agreement will describe the obligations of both the Village and the applicant, and the terms and conditions of AHDF assistance.
- ☐ Financial Background Review. Village Staff, or the Village Attorney, may complete an additional financial background review of the applicant. The applicant shall work in good faith to provide financial background materials requested by the Village, including but not limited to, commercial loan commitments, credit reports, personal and business financial statements and tax returns for at least the last two years.
- ☐ Finance Committee Recommendation on Development Agreement. The Finance Committee will meet¹ to provide a recommendation to the Village Board regarding the Development Agreement.
- ☐ Village Board Final Approval of Development Agreement. The Development Agreement will be considered for approval by the Village Board¹.
- ☐ Expiration. Approved AHDF applications shall become void if after six months (6) from the date of approval the applicant and Village have not executed the Development Agreement, unless both parties agree to an extension.

VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, September 26, 2023

SECTION: Business

DEPARTMENT: Community Development

CONTACT: Andrew Bremer, Comm & Eco Dev Director

AGENDA ITEM: Discussion and action regarding Ordinance 2023-06, an ordinance amending Sec. 62-227 Accessory Uses, Buildings or Structures.

PREVIOUS ACTION:

May 16, 2023 Plan Commission - discussion only

June 20, 2023 Plan Commission - discussion only

September 19, 2023 Plan Commission public hearing and unanimous recommendation for approval

ISSUE SUMMARY:

As part of the Village's approved Capital Improvement Plan, the Department/Plan Commission will be undertaking a comprehensive rewrite of the Village's Zoning Code beginning in 2024, with adoption likely in 2025. One area of the code that has been increasingly problematic to administer is accessory uses and structures. The Department has had to enforce ordinance provisions that may run contrary to modern planning best practices or historically acceptable neighborhood development patterns. Staff is proposing to complete a minor update to the Zoning Code focused on accessory uses and structures prior to the comprehensive rewrite in 2024. General areas of modification include:

- **Placement Restrictions.** Consider allowances for accessory structures in side or front yards. Currently, accessory structures are only allowed in rear yards only. Ordinance 2023-06 also includes a modified figure sourced from the City of Madison Zoning Code that illustrates where on a property an accessory structure could be located with the proposed changes to the Zoning Code.
- **Maximum Size and Height Restrictions.** Addressing the maximum percentage of yards that may be occupied by an accessory structure. Currently, the size is limited to 40% of the rear yard area; however, the existing code is unclear whether the 40 percent is cumulative or per structure. The maximum size and height requirements also don't differentiate between different types of districts; however, more rural zoning districts (e.g. A-1 and RH-1) allow agricultural uses that could likely require accessory structures that are larger than the ground floor of a principal structure or need to be taller than the current 15-foot height limitation.
- **Building Materials.** Currently, the Zoning Code provides an accessory structure needs to be similar in style and materials to the principal buildings in the neighborhood. This is vague and broad language that is difficult to enforce.
- **Clarify maximum size, height, location and material requirements for accessory**



buildings in commercial and manufacturing districts.

Within the packet is a redline copy of proposed changes to the Zoning Code based on the prior analysis and discussion at the May 16 and June 20, 2023 Plan Commission meetings.

Public Comments

The Department did not receive any written public comments concerning Ordinance 2023-06 for the Plan Commission's consideration prior to publication of the September 19th meeting packet and no public comments were provided during the public hearing.

FINANCIAL/BUDGET IMPACT:

This project was completed utilizing internal staff with a review of the ordinance by the Village Attorney.

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

Sec. 62-227 - Accessory uses, buildings or structures

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Motion, second, to approval Ordinance 2023-06.

ATTACHMENTS:

1. Draft Ord_2023-06 Accessory Uses, Buildings, and Structures_09.13.2023

**VILLAGE OF MCFARLAND
ORDINANCE 2023-06**

VARIOUS AMENDMENTS TO SEC. 62-227 ACCESSORY USES, BUILDINGS OR STRUCTURES

PURPOSE: To amend the Village Zoning Code to clarify certain regulations related to accessory uses and structures.

SPONSOR: Andrew Bremer, AICP, Community & Economic Development Director

REQUIRED REFFERAL: Plan Commission

PUBLIC HEARING: Class 2, held by Plan Commission

WHEREAS, the Plan Commission has determined that certain amendments to the Village Zoning Code are necessary in order to clarify zoning regulations related to accessory uses and structures; and

WHEREAS, the Plan Commission has held a public hearing on the proposed amendments at their September 19, 2023 meeting; and

WHEREAS, the Village Board has determined that the proposed amendments contained herein will promote the public interest by providing more effective and efficient regulation of accessory uses and structures

NOW THEREFORE, be it ordained by the Village Board of the Village of McFarland, in the State of Wisconsin, as follows:

SECTION 1: AMENDMENT “62-227 Accessory Uses, Buildings Or Structures” of the Village of McFarland Municipal Code is hereby *amended* as follows:

AMENDMENT

62-227 Accessory Uses, Buildings Or Structures

- (a) *Building permit required.* No owner shall, within the Village, build, construct, use or place any type of an accessory building, including prefabricated accessory buildings, until a building permit shall have first been obtained from the Building Inspector. Application for an accessory building permit shall be made in writing to the Building Inspector. With such application, there shall be submitted a fee pursuant to the Village Building Code and a complete set of plans and specifications, including a plot plan or drawing accurately showing the location of the proposed accessory building with respect to adjoining alleys, lot lines and buildings. If such application meets all requirements of this Section, the application shall be approved.

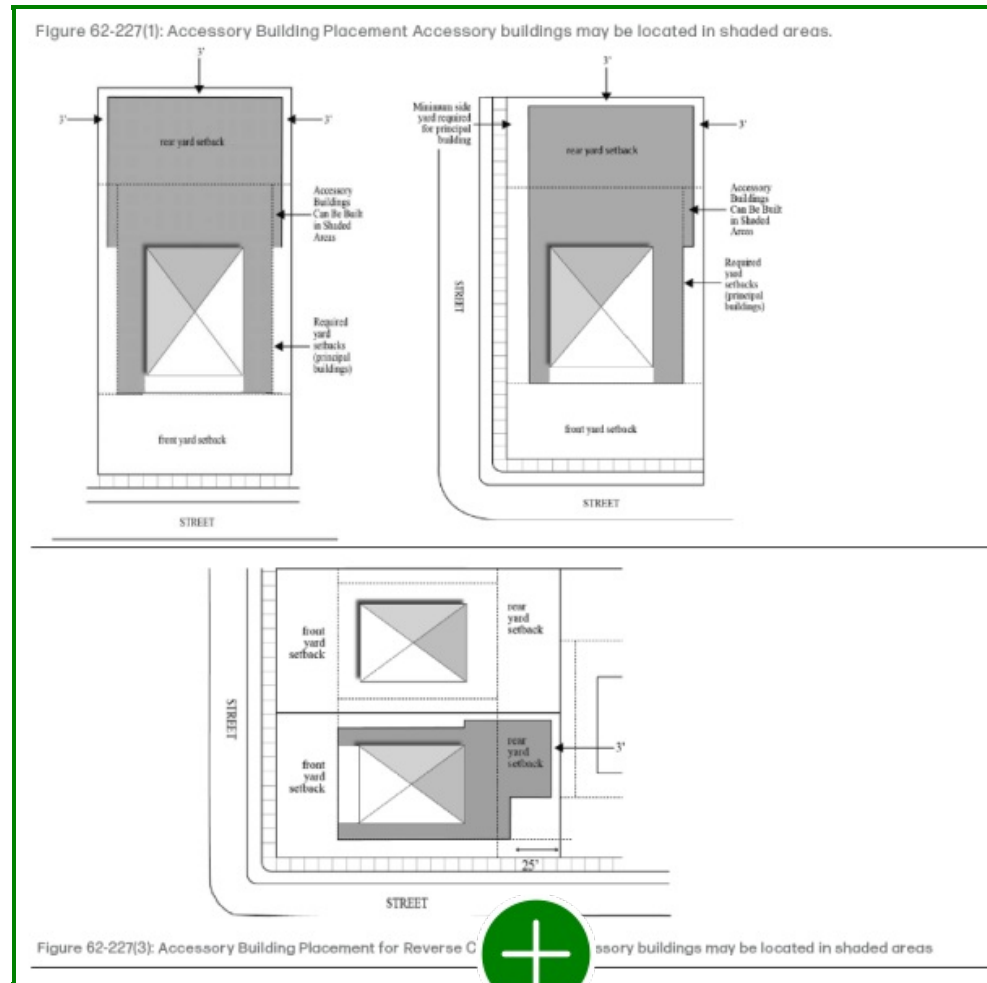
(1) Permit Exemptions. Children's play structures, including elevated play structures, swing sets, slides, but excluding enclosed playhouses, shall not require a building permit but shall meet the requirements of this section. Play structures shall not be used for storage.

- (b) *Principal structure to be present.* An accessory building or structure in any zoning district shall not be established prior to the principal building or structure being present or under construction on the zoning lot. Any accessory building or structure shall conform to the applicable regulations of the district in which it is located, except as specifically otherwise provided.

- (c) ~~Placement restrictions~~ Temporary Accessory Uses, Buildings or Structures. ~~An~~ Temporary accessory building, use or structure may be established subject to the following regulations:

~~Percentage of required rear yard occupied. No detached accessory building shall~~

- ~~(1) occupy more than 40 percent of the area of the required rear yard. Height of accessory buildings in required rear yards. No detached accessory building located in a required rear yard shall exceed 15 feet in height.~~ Temporary storage buildings. Temporary buildings for storage of building materials and equipment and for construction purposes are allowed when on the same or adjoining lot as the principal use for a period not to exceed the duration of such construction.
- (2) *Temporary offices.* Temporary real estate offices for purposes of conducting sale of property in the tract are allowed where such temporary office is located for a period not to exceed two years from the date of start of construction or one year after the initial occupancy of an improvement, whichever is lesser.
- (d) *Use restrictions in Residential District.* Accessory uses or structures in residential districts shall not involve the conduct of any business, trade or industry except for home occupations as defined herein and shall not be occupied as a dwelling unit. Accessory buildings shall not be used for residential dwelling purposes, including the installation of water or sanitary sewer services. Under no circumstances may a tent be used as a dwelling, or an accessory storage structure, or children's playhouse.
- (e) *Accessory buildings in Special and Residence Districts.*
- (1) Maximum Size. The cumulative total area of all detached accessory buildings shall not occupy more than forty (40) percent of the area of the rear yard, or the ground floor size of the principal structure on the zoning lot, whichever is less, with the following exemptions:
- Within the A1 Agriculture-Transition and RH-1 Rural Homes districts the cumulative total area of all detached accessory buildings shall not occupy more than forty (40) percent of the area of the rear yard only.
 - Within the CO Conservancy, PD Planned Development, and PD-I Planned Development Infill districts the cumulative total area of all detached accessory buildings shall be established by the Plan Commission as part of an approved site design review permit.
- (2) Maximum Height. No detached accessory building or structure shall exceed fifteen (15) feet in height with the following exceptions:
- The maximum height shall not exceed twenty (20) feet in height in the RH-1 Rural Homes District.
 - The maximum height in CO Conservancy, PD Planned Development, and PD-I Planned Development Infill districts shall not exceed twenty (20) feet in height or as established by the Plan Commission as part of an approved site design review permit.
 - Agricultural accessory buildings or structures in the A1 Agriculture-Transition District refer to Section 62-256(d). Non-agricultural accessory buildings or structures in the A1 Agriculture-Transition District shall not exceed twenty (20) feet in height.
- (3) Location. Accessory buildings and structures may be located in the following locations: ~~No accessory building in a Special or Residence District shall be erected in any yard except a rear yard, and all accessory buildings shall be located not less than three feet from all lot lines and from any other building or structure on the same lot except as provided hereunder.~~
- Within the buildable lot area for principal structures based on the district requirements for the property, with the exception that no accessory building or structure shall be placed within that portion of the front yard principal building setback area extending across the front length of the primary structure.
 - In a required rear yard setback a minimum of three (3) feet from any property line.
 - In a side yard setback, if located behind the rear plane of the principal building at the time of construction, a minimum of three (3) feet from any property line.
 - In the side or rear yard setback of a corner lot, a minimum distance from the street side lot line equal to the setback requirement for a principal building in the district.
 - In the rear yard setback of a reversed corner lot, no closer to the street side lot line than the front yard setback of the adjacent property, for the first twenty-five (25) feet from the common property line. Beyond this distance, the minimum setback shall be equal to the setback required for a principal building in the district.



- (4) *On reversed corner lots.* On a reversed corner lot in a Residence or Special District, no accessory building shall be located in a required rear yard within 25 feet of an adjoining property to the rear in a Residence District, except when the accessory building is located not closer to the side lot line abutting the street than the least depth which would be required under this Chapter for the front yard of such adjacent property to the rear and in no case shall any part of an accessory building project beyond the principal building to which it is accessory. *Materials.* No accessory building located in a Special or Residential District shall be constructed or finished with nonresidential building materials such as nondecorative concrete block or nondecorative plywood. Unless exempted below, Furthermore, all accessory buildings ~~within Special or Residential Districts shall~~ should be constructed or finished in a similar in a complementary architectural style, materials, and colors and with similar materials to the principal buildings on the zoning lot in the neighborhood.
- Agricultural accessory buildings in the A1 Agriculture-Transition and RH-1 Rural Homes districts.
 - Children's play structures.
 - Prefabricated accessory structures less than two hundred (200) square feet in size.
- (f) *Accessory buildings in Commercial and Manufacturing Districts.* ~~Accessory buildings in Commercial or Manufacturing Districts shall not be located nearer than ten feet from the rear lot line.~~
- Maximum Size. The cumulative total area of all principal and detached accessory buildings on a zoning lot shall maintain conformance with the lot coverage

- requirements for the district in which the property is located.
- (2) Maximum Height. The maximum height shall not exceed the maximum height for principal structures for the district in which the property is located or as approved by the Plan Commission as part of an approved site design review permit.
- (3) Location. Accessory buildings and structures may be located in the following locations, subject to site design review permit approval by the Plan Commission:
- Within the buildable lot area for principal structures based on the district requirements for the property.
 - In a required rear yard setback a minimum of five (5) feet from the rear lot line when adjacent to Commercial and Manufacturing Districts and ten (10) feet from the rear lot line when adjacent to Special and Residence Districts.
 - In a side yard setback, if located behind the rear plane of the principal building at the time of construction, a minimum of five (5) feet from any property line.
 - In the side or rear yard setback of a corner lot, a minimum distance from the street side lot line equal to the setback requirement for a principal building is the district.
 - In the rear yard setback of a reversed corner lot, no closer to the street side lot line than the front yard setback of the adjacent property, for the first twenty-five (25) feet from the common property line. Beyond this distance, the minimum setback shall be equal to the setback required for a principal building in the district.
- (4) Materials. No accessory building shall be constructed or finished with noncommercial building materials such as nondecorative concrete block or nondecorative plywood. All accessory buildings shall be constructed or finished in a complementary architectural style, materials, and colors to the principal building on the zoning lot or as approved by the Plan Commission as part of an approved site design review permit.
- (g) Landscaping uses. Accessory vegetation used for landscaping and decorating may be placed in any required yard area. Permitted vegetation include trees, shrubs and flowers and gardens.
~~Under no circumstances may a tent be used as a dwelling or an accessory structure.~~
- (h) Garages in embankments in front yards. Where the mean natural grade of a front yard is more than eight (8) feet above the curb level, a private garage may be erected within the front yard, provided as follows:
- That such private garage shall be located not less than five (5) feet from the front lot line;
 - That the floor level of such private garage shall be not more than one (1) foot above the curb level; and
 - That at least one-half the height of such private garage shall be below the mean grade of the front yard.
- (i) Garages on water front lots. In order to preserve the quality and beauty of our lakes and waterways, a private detached garage may be erected within the front or street yard as follows:
- There must be particular physical or topographical conditions of the property that prevent locating the garage within the standard building envelope of the lot.
 - The garage must comply with all fire separation requirements of the applicable building code.
 - The garage shall be located not less than ten (10) feet from the street lot line.
- (j) Outdoor lighting. Outdoor lighting installations shall not be permitted closer than three (3) feet to an abutting property line and, where not specifically otherwise regulated, shall not exceed fifteen (15) feet in height and shall be adequately shielded or hooded so that no excessive glare or illumination is cast upon the adjoining properties. Exemptions to these requirements may be considered as part of a Plan Commission approved site design review permit.
- (k) Lawn accessories. Walks, drives, paved terraces and purely decorative garden accessories such as pools, fountains, statuary, sun dials, flagpoles, etc., shall be permitted in setback areas but not closer than three (3) feet to an abutting property line other than a street line.
- (l) Retaining walls. Retaining walls may be permitted anywhere on the lot; provided, however, that no individual wall shall exceed six (6) feet in height, and a terrace of at least three (3) feet

in width shall be provided between any series of such walls.

(m) *Terrace area restrictions.* In addition to the definitions and restrictions contained in Chapter 53, Article IX, and Section 59-20, no person shall place any accessory structure or use, including landscaping ornaments, stones, children's play structures and basketball backboard/hoops, in the terrace area.

(n) *Outdoor furnaces.* Outdoor furnaces are prohibited in all zoning districts.

(o) *Restrictions on Placement of Accessory Buildings in Easements.* No accessory building or structure of any kind shall be placed or maintained in an easement designated for public or private utility, public sewer, public water, stormwater, drainage, public access or other purpose where placement would interfere with the purpose of the easement in the determination of the Director of Public Works or Village Engineer. This paragraph shall apply in addition to all accessory building setback standards in this section.

(Code 1998, § 13-1-160; Ord. No. 2003-03, § 1(13-1-160), 3-24-2003; Ord. No. 2006-02, §§ 1, 2, 4-10-2006; Ord. No. 2009-08, § 1, 3-23-2009; Ord. No. 2009-11, §§ 1, 2, 4-27-2009)

SECTION 2: REPEALER CLAUSE All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

SECTION 3: SEVERABILITY CLAUSE Should any part or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinances a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

SECTION 4: EFFECTIVE DATE This Ordinance shall be in full force and effect from the date of adoption and after the required approval and publication according to law.

PASSED AND ADOPTED BY THE VILLAGE OF MCFARLAND VILLAGE BOARD
JULY 11, 2023.

	AYE	NAY	ABSENT	ABSTAIN
Brandt	_____	_____	_____	_____
Brassington	_____	_____	_____	_____
Clow	_____	_____	_____	_____
Fessler	_____	_____	_____	_____
Flaherty	_____	_____	_____	_____
Jerke	_____	_____	_____	_____
Wreh	_____	_____	_____	_____

Presiding Officer

Attest

Carolyn Clow, Village President, Village of
McFarland

Cassandra Suettinger, Deputy
Administrator/Clerk, Village of McFarland

**VILLAGE OF
McFarland
SUMMARY SHEET**

MEETING DATE: Tuesday, September 26, 2023

SECTION: Business

DEPARTMENT: Community Development

CONTACT: Andrew Bremer, Comm & Eco Dev Director, Kong Thao, Associate Planner

AGENDA ITEM: Discussion and action regarding Ordinance 2023-09, an ordinance amending various sections of Chapter 62 - Zoning, related to solar energy collection systems.

PREVIOUS ACTION:

August 15, 2023 - Plan Commission held introductory discussion on this item. No action was taken.

September 11, 2023 - Sustainability & Natural Resources Committee recommended approval of Ordinance 2023-09.

September 19, 2023 - Plan Commission public hearing and unanimous recommendation of approval.

ISSUE SUMMARY:

The Village's Zoning Code does not specifically address uses and regulations for "solar farms", generally defined as where the principal use of the property is for multiple solar collectors on ground mounted racks or poles that harvest and convert solar energy into the electrical grid. The Zoning Code classifies permitted and conditional uses using the North American Industrial Classification System (NAICS). Sec. 62-69 does provide regulations for where "utility lines and pumping stations" are permitted within agricultural, conservancy and residential districts. Sec. 62-71 also provides regulations for where "Utilities (NAICS 221000)" are permitted in commercial districts. Neither of these categories specifically address solar farms. The 2022 NAICS Code 221114 Solar Electric Power Generation is defined as: *"This U.S. industry comprises establishments primarily engaged in operating solar electric power generation facilities. These facilities use energy from the sun to produce electric energy. The electric energy produced in these establishments is provided to electric power transmission systems or to electric power distribution systems."* NAICS Code 22114 also includes Corresponding Index Entries titled "electric power generation, solar", "power generation, solar electric," and "solar farms". On-site or on-building "solar collectors", where the solar collectors are not the principal use of the property, are also not particularly well defined under the Village Zoning Code, but are considered permitted accessory uses in all zoning districts by staff. Staff desires to clarify the definitions and regulations concerning the approval processes for solar uses (permitted and accessory) within the Zoning Code.

Public Comments

The Department did not receive any written public comments concerning Ordinance 2023-09 for the Plan Commission's consideration prior to publication of the September 19th meeting packet and no



public comments were provided during the public hearing.

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

Sec. 62-4. - Definitions

Sec. 62-69. - Permitted uses

Sec. 62-71. - Permitted or conditional uses - Commercial Districts

Sec. 62-210 - Specific Requirements Regarding Solar Energy Collection Systems

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Motion, second, to approve Ordinance 2023-09.

ATTACHMENTS:

1. Draft Ord_2023-09 Solar Energy Collection Systems_08.31.2023

**VILLAGE OF MCFARLAND
ORDINANCE 2023-09**

**VARIOUS AMENDMENTS TO CHAPTER 62, ZONING CODE RELATED TO
SOLAR ENERGY COLLECTION SYSTEMS**

PURPOSE: To amend the Village Zoning Code to include regulations regarding Solar Energy Collection Systems

SPONSOR: Andrew Bremer, AICP, Community & Economic Development Director

REFERRAL: Plan Commission (Required), Sustainability & Natural Resources Committee (Recommended)

PUBLIC HEARING (REQUIRED): Class 2, held by Plan Commission

WHEREAS, the Plan Commission, and Sustainability & Natural Resources Committee, have determined that certain amendments to the Village Zoning Code are necessary in order to clarify zoning regulations related to solar energy collection systems; and

WHEREAS, the Plan Commission has held a public hearing on the proposed amendments at their September 19, 2023 meeting; and

WHEREAS, the Village Board has determined that the proposed amendments contained herein will promote the public interest by providing more effective and efficient regulation of solar energy collection systems.

NOW THEREFORE, be it ordained by the Village Board of the Village of McFarland, in the State of Wisconsin, as follows:

SECTION 1: **AMENDMENT** “Subdivision V Signal Receiving Antennas, Wind Energy Systems” of the Village of McFarland Municipal Code is hereby *amended* as follows:

AMENDMENT

Subdivision V Signal Receiving Antennas, Wind And Solar Energy Systems

SECTION 2: **AMENDMENT** “62-4 Definitions” of the Village of McFarland Municipal Code is hereby *amended* as follows:

AMENDMENT

62-4 Definitions

The following words, terms and phrases, when used in this Article, shall have the meanings ascribed to them in this Section, except where the context clearly indicates a different meaning:

- (a) *Abutting*. Having property or district lines in common (e.g., two lots are abutting if they have property lines in common).
- (b) *Accessory building or use*.
 - (1) An accessory building or use is one that:
 - a. Is customary and clearly incidental to the principal building or principal use;
 - b. Serves exclusively the principal building or principal use;
 - c. Is subordinate in area, extent or purpose to the principal building or principal use;
 - d. Contributes to the comfort, convenience or necessity of occupants of the principal building or principal use served; and
 - e. Is located on the same zoning lot as the principal use served, with exception of such accessory off-street parking facilities as are permitted to locate elsewhere than on the same zoning lot as the building or use served.
 - (2) An accessory building or use includes, but is not limited to, the following:
 - a. A children's playhouse, garden house or private greenhouse;
 - b. A garage, carport, shed or building for storage incidental to a permitted use;
 - c. Incinerators incidental to a permitted use;
 - d. Storage of goods used in or produced by permitted manufacturing activities on the same zoning lot with such activities, unless such storage is excluded by the district regulations;
 - e. The production, processing, cleaning, servicing, testing, repair or storage of merchandise normally incidental to a permitted retail service or business use if conducted by the same ownership as the principal use;
 - f. Off-street motor vehicle parking areas and loading facilities;
 - g. Signs, as permitted and regulated in each district incorporated in this Chapter; and
 - h. Earth station dish antennas, which are ground-mounted or building-mounted.
- (c) *Acre, net*. The actual land devoted to the land use, excluding public streets, public lands or unusable lands, and school sites contained within 43,560 square feet.
- (d) *Adjacent*. Neighboring or within visible proximity (e.g., includes property that is across the street or public right-of-way and includes all properties directly impacted by a proposed development whether abutting or not).
- (e) *Agricultural use*. Any of the following activities conducted for the purpose of producing an income or livelihood: crop or forage production, keeping livestock, beekeeping nursery, sod or Christmas tree production, floriculture, aquaculture, fur

farming, forest management and enrolling land in a federal agricultural commodity payment program for a federal or state agricultural land conservation payment program.

- (f) *Alley*. A public way not more than 24 feet wide that affords only a secondary means of access to abutting property.
- (g) *Animal unit*. One animal unit is the equivalent of one cow, or one horse, or one pony, or one mule, or two hogs or ten sheep, or ten goats or 50 poultry or equivalent combination of them.
- (h) *Apartment*. A room or suite of rooms in a multiple-family structure that is arranged, designed, used or intended to be used as a single housekeeping unit. Complete kitchen facilities, permanently installed, must always be included for each apartment.
- (i) *Arterial street*. A public street or highway used or intended to be used primarily for large volume or heavy through traffic. Arterial streets shall include freeways and expressways as well as arterial streets, highways and parkways.
- (j) *Automobile laundry*. A building or portion thereof containing facilities for washing automobiles using production-line methods with a chain, conveyor, blower, steam-cleaning device or other mechanical devices or any premises with a capacity of washing 20 or more vehicles per eight-hour day.
- (k) *Awning*. A retractable, rooflike cover, temporary in nature, which projects from the wall of a building.
- (l) *Basement*. That portion of any structure located partly below the average adjoining lot grade, which is not designed or used primarily for year-around living accommodations.
- (m) *Block*. A tract of land bounded by streets or by a combination of streets and public parks, cemeteries, railroad right-of-way, bulkhead lines or shorelines of waterways. A block may be located in part beyond the boundary lines of corporate limits of the Village.
- (n) *Boardinghouse*. A building other than a hotel or restaurant where meals or lodging are regularly furnished by a rearrangement for compensation for three or more persons not members of a family, but not exceeding 12 persons and not open to transient customers.
- (o) *Bufferyard*. A unit of land, together with a specified type and amount of planting thereon, and any structures that may be required between land uses to eliminate or minimize conflicts between them.
- (p) *Buildable lot area*. The portion of a lot remaining after required yards have been provided.
- (q) *Building*. Any structure built for the support, shelter or enclosure of persons, animals, chattels or movable property of any kind and which is permanently affixed to the land. When any portion thereof is completely separated from every other portion by masonry or firewall without any window, which wall extends from the ground to the roof, then such portion shall be deemed to be a separate building.
- (r) *Building, completely enclosed*. A building separated on all sides from the adjacent open space or from other buildings or structures by a permanent roof and by exterior walls or party walls, pierced only by windows and normal entrance or exit doors.
- (s) *Building coverage*. The proportion of the lot area, expressed as a percent, that is

- covered by the maximum horizontal cross section of a building or buildings.
- (t) *Building detached.* A building surrounded by open space on the same lot.
 - (u) *Building height.* A vertical distance from the curb level or the approved ground level opposite the center of the front of a building to the highest point of the roof in the case of a flat roof, to the deck line of a mansard roof, and to the mean-height level between eaves and ridges of a gable, hip or gambrel roof.
 - (v) *Building, principal.* A building in which the principal use of the lot on which it is located is conducted.
 - (w) *Building setback line.* A line parallel to the lot line at a distance parallel to it, regulated by the yard requirements set up in this Code.
 - (x) *Bulk.* Used to indicate the size and setbacks of buildings or structures and the location of such buildings or structures with respect to one another and includes the following:
 - (1) Size and height of buildings;
 - (2) Location of exterior walls at all levels in relation to lot lines, streets or to other buildings;
 - (3) Gross floor area of buildings in relation to lot area (floor area ratio);
 - (4) All open spaces allocated to buildings; and
 - (5) Amount of lot area provided per dwelling unit or lodging room.
 - (y) *Business.* An occupation, employment or enterprise that occupies time, labor and materials, or wherein merchandise is exhibited or sold, or where services are offered.
 - (z) *Channel.* Those floodlands normally occupied by a stream of water under average annual high-water flow conditions while confined within generally well-established banks.
 - (aa) *Clinic, medical and dental.* A building in which a group of physicians, dentists or physicians and dentists and allied professional assistants are associated for the purpose of carrying on their professions. The clinic may include an accessory dental or medical laboratory. It shall not include in-patient care or operating rooms for major surgery.
 - (ab) *Club or lodge, private.* A nonprofit association of persons who are bona fide members paying annual dues, which owns, hires or leases a building or portion thereof, the use of such premises being restricted to members and their guests. The affairs and management of such private club or lodge are conducted by a Board of Directors, Executive Committee or similar body chosen by the members at their annual meeting. It shall be permissible to serve food and meals on such premises, provided adequate dining room space and kitchen facilities are available. Where properly licensed under existing Village ordinances, the consumption of intoxicating beverages by members of such club or lodge or their guests may be permitted.
 - (ac) *Community living arrangement.* The following facilities licensed or operated or permitted under the authority of the child welfare agencies under Wis. Stats. § 48.60, foster homes for children under Wis. Stats. § 48.02(6), group homes for children under Wis. Stats. § 48.02(7), and community-based residential facilities under Wis. Stats. § 50.01(1g), but does not include day care centers, nursing homes, general hospitals, special hospitals, prisons and jails. The establishment of a community living arrangement shall be in conformance with applicable Sections of Wis. Stats. §§ 46.03(22), 59.69(15), 62.23(7)(i) and 62.23(7a), and amendments thereto, and also the Wisconsin Administrative Code.

- (ad) *Conditional uses.* Uses of a special nature as to make impractical their predetermination as a principal use in a district.
- (ae) *Conforming building or structure.* Any building or structure that:
- (1) Complies with all the regulations of this Chapter or any amendment thereto governing bulk or the zoning district in which such building or structure is located; or
 - (2) Is designed or intended for a conforming use.
- (af) *Conservation standards.* Guidelines and specifications for soil and water conservation practices and management enumerated in the Technical Guide, prepared by the Natural Resources Conservation Service for Dane County, adopted by the County Soil and Water Conservation District Supervisors, and containing suitable alternatives for the use and treatment of land based upon its capabilities from which the landowner selects that alternative which best meets the landowner's needs in developing soil and water conservation.
- (ag) *Controlled access arterial street.* The condition in which the right of owners or occupants of abutting land or other persons to access, light, air or view in connection with an arterial street is fully or partially controlled by public authority.
- (ah) *Convalescent home and nursing home.* A home for the aged, infirm, chronically ill or incurable persons in which five or more persons not of the immediate family are received, kept or provided with food and shelter or care for compensation but not including hospital clinics or similar institutions devoted primarily to the diagnosis and treatment of disease or injury, maternity cases or mental illness.
- (ai) *Curb level.* The level of the established curb in front of such building measured at the center of such front.
- (aj) *Development.* Any manmade change to improved or unimproved real estate, including, but not limited to, construction of or additions or substantial improvements to buildings, other structures, or accessory uses, mining, dredging, filling, grading, paving, excavation or drilling operations or disposition of materials.
- (ak) *District, basic.* A part of the Village for which the regulations of this Chapter governing the use and location of land and building are uniform.
- (al) *District, overlay.* Overlay districts, also referred to herein as regulatory areas, provide for the possibility of superimposing certain additional requirements upon a basic zoning district without disturbing the requirements of the basic district. In the instance of conflicting requirements, the more strict of the conflicting requirements shall apply.
- (am) *Dwelling.* A building or part of a building containing one or more dwelling units and also containing other directly associated elements such as hallways, storage areas or common laundry facilities. For purposes of this Chapter, this term does not include "group lodging facilities."
- (an) *Dwelling, attached.* A dwelling separated from another dwelling unit and having any portion of any roof, wall or floor in common with another dwelling unit.
- (ao) *Dwelling, detached.* A dwelling that is entirely surrounded by open space on the same lot.
- (ap) *Dwelling, multiple-family.* A building, or portion thereof, containing three or more dwelling units.

- (aq) *Dwelling, single-family.* A building containing one dwelling unit only.
- (ar) *Dwelling, two-family.* A building containing two dwelling units only.
- (as) *Dwelling unit.* An area within a dwelling that is designed, occupied or intended to be occupied by a family (or by a nonfamily household) as permitted by this Chapter as separate living quarters with private kitchen, sanitary, sleeping and living quarters within the unit.
- (at) *Eating place.* Establishments primarily engaged in the retail sale of prepared food and drinks for consumption on the premises. Caterers and institutional food service establishments are included. The term shall not apply to houses of worship, religious, fraternal, youths' or patriotic organizations, service clubs and civic or union organizations that occasionally prepare or serve or sell meals to transients or the general public, nor shall it include any public or private school lunchroom.
- (au) *Efficiency unit.* A dwelling unit consisting of one principal room exclusive of bathroom, kitchen, hallway, closets or dining alcove directly off the principal room, providing that such dining alcove shall not exceed 90 square feet in area and shall not be used for sleeping purposes.
- (av) *Elderly dwelling.* A building, or portion thereof, designed, designated and used exclusively by a person who is 55 years of age or older, or a family, the head of which or spouse is 55 years of age or older.
- (aw) *Essential services.* Services provided by public and private utilities, necessary for the exercise of the principal use or service of the principal structure. These services include underground, surface or overhead gas, electrical, steam, water, sanitary sewerage, stormwater drainage, and communication systems and accessories thereto, such as poles, towers, wires, mains, drains, vaults, culverts, laterals, sewers, pipes, catchbasins, water storage tanks, conduits, cables, fire alarm boxes, police call boxes, traffic signals, pumps, lift stations and hydrants, but not including buildings.
- (ax) *Establishment, business.* A place of business carrying on operations that are physically separate and distinct from those of any other place of business located on the same zoning lot.
- (ay) *Family.* An individual or group of two or more individuals who are related by blood, marriage or adoption, together with not more than four additional persons not so related, living as a single household in a dwelling unit. For purposes of this Chapter, family includes nonfamily households.
- (az) *Family day care.* The provision of day care for children for compensation within a dwelling whether or not licensed by the state, including educational services so long as the care and services are taking place within a dwelling.
- (ba) *Farming, general.* Includes floriculture, forest and game management, orchards, raising of grain, grass, mint and seedcrops, raising of fruits, nuts and berries, sod farming and vegetable farming. General farming includes the operating of such an area for one or more of the above uses with the necessary accessory uses for treating or storing the produce; provided, however, that the operation of any such accessory uses shall be secondary to that of the normal farming activities.
- (bb) *Farmstead.* A single-family residential structure located on a parcel of land, which primary land use is associated with agriculture.
- (bc) *Floor area.* The sum of the gross floor area for each of a building's stories measured

from the exterior limits of the faces of the structure. The floor area of a building includes basement floor area. It does not include cellars and unenclosed porches or any floor space in an accessory building or in the principal building that is designed for the parking of motor vehicles in order to meet the parking requirements of this Article.

- (bd) *Floor area ratio*. An intensity measured as a ratio derived by dividing the total floor area of a building by the gross area site. Where the lot is part of a larger development and has no bufferyard, that lot area may be used instead of the gross site area.
- (be) *Foster home*. Any facility that is operated by a person required to be licensed by Wis. Stats. § 48.62(1)(a) and that provides care and maintenance for no more than four children or, if necessary to enable a sibling group to remain together, for no more than six children or, if the State Department of Children and Families promulgates rules permitting a different number of children, for the number of children permitted under those rules.
- (bf) *Frontage*. All the property abutting on one side of a street between two intersecting streets or all of the property abutting on one side of a street between an intersecting street and the dead end of a street.
- (bg) *Garage, private*. A detached accessory building or portion of the principal building, designed, arranged, used or intended to be used for storage of automobiles of the occupant of the premises.
- (bh) *Garage, public*. Any building or portion thereof, not accessory to a residential building or structure, used for equipping, servicing, repairing, leasing or public parking of motor vehicles.
- (bi) *Gross floor area*. The area within the inside perimeter of the exterior walls of the building under consideration, exclusive of vent shafts and courts, without deduction for corridors, stairways, closets, the thickness of interior walls, columns or other features. The gross floor area of a building, or portion thereof, not provided with surrounding exterior walls shall be the usable area under the horizontal projection of the roof or floor above. The gross floor area shall not include shafts with no openings or interior courts.
- (bj) *Gross site area*. The area of land that is designated by its owner or developer as a tract to be used, developed or built upon as a unit under single ownership or control. The gross site area shall be legally described and made part of the application for zoning approvals.
- (bk) *Group foster home*. Any facility operated by a person required to be licensed by Wis. Stats. § 48.62 for the care and maintenance of five to eight foster children.
- (bl) *Group lodging facilities*. Building or parts of buildings designed, occupied or intended to be occupied as living quarters on a basis other than as a dwelling, dwelling unit, hotel or motel.
- (bm) *Group lodginghouse*. A group lodging facilities containing general lodging rooms not having kitchen facilities, offered for rent or comparable compensation on a monthly or longer basis. Meals or access to common meal preparation facilities may be offered as part of the service to occupants.
- (bn) *Guest, permanent*. A person who occupies or has the right to occupy on a monthly or longer basis a hotel or apartment hotel accommodation as such person's domicile and place of permanent residence.

- (bo) *Historic District*. An area designated by the Village Board on the recommendation of the Landmarks Commission, pursuant to this Section, composed of two or more improvement parcels that together comprise a district of special character or special historic interest or value as part of the development, heritage or cultural characteristics of the Village, state or nation.
- (bp) *Historic site*. A parcel of land having historic significance due to a substantial value in tracing prehistory or history of aboriginal people, or upon which an historic event has occurred, and which has been designated as an historic site under this Chapter, or an improvement parcel, or part thereof, on which is situated an historic structure and any abutting improvement parcel, or part thereof, used as and constituting part of the premises on which the historic structure is situated.
- (bq) *Historic structure*. An improvement that has a special character or historic interest or value in showing the development, heritage or cultural characteristics of the Village, state or nation, which has been designated as an historic structure under this Chapter.
- (br) *Home occupation*. Any activity carried out for gain by a resident conducted as an accessory use in the resident's dwelling unit or in structures accessory thereto.
- (bs) *Home professional office*. A home occupation consisting of the office of a recognized profession.
- (bt) *Hotel*. A facility containing sleeping rooms with private or semi-private bathroom facilities offered overnight lodging to the public for compensation and catering primarily to the traveling public. A hotel shall offer services such as maid, telephone, desk and vending services. It may offer a restaurant, recreational facilities and meeting facilities.
- (bu) *Hotel, apartment*. A building in which at least 90 percent of the accommodations are dwelling units or are occupied by permanent guests.
- (bv) *Household*. A family or nonfamily group living in a nontransient manner in a single dwelling unit.
- (bw) *Impervious surface*. Those surfaces that do not absorb water. They consist of all buildings, parking areas, driveways, roads, sidewalks, and any areas of concrete or asphalt. In the case of lumberyards, areas of stored lumber constitute impervious surfaces.
- (bx) *Impervious surface ratio*. A measure of the intensity of land use that is determined by dividing the total area of all impervious surfaces on a site by the gross site area.
- (by) *Improvement*. Any building, structure, place, work of art or other object that is all or part of any physical betterment of real property.
- (bz) *Improvement parcel*. A parcel of property containing an improvement that is treated as a single entity for the purpose of levying real estate taxes. The term shall also include any unimproved area of land which is treated as a single parcel for real estate tax purposes.
- (ca) *Junk*. Any scrap, waste, reclaimable material or debris, whether or not stored or used in conjunction with dismantling, processing, salvage, storage, baling, disposal or other use or disposition. Junk includes, but is not limited to, vehicles, tires, vehicle parts, equipment, paper, rags, metal, glass, building materials, household appliances, brush, wood and lumber.
- (cb) *Junkyard*. An open area where waste or scrap materials are bought, sold, exchanged,

stored, baled, packed, disassembled or handled, including, but not limited to, scrap iron and other metals, paper, rags, rubber tires and bottles. A junkyard includes an automobile wrecking or dismantling yard, but does not include uses established entirely within enclosed buildings.

- (cc) *Kenel, animal*. Any premises, or portion thereof, where dogs, cats and other household pets are maintained, boarded, bred or cared for in return for remuneration, or are kept for the purpose of sale.
- (cd) *Landmarks Commission*. The Landmarks Commission under this Code.
- (ce) *Landscape surface area ratio (LSR)*. The percentage of the gross site area that is preserved as permanently protected landscaped area.
- (cf) *Landscaped area*. The area of the site that is planted and continually maintained in vegetation, including grasses, ground cover, shrubs, bushes and trees. Landscaped area includes the area located within planted and continually maintained landscaped planters.
- (cg) *Loading area*. A completely off-street space or berth on the same lot for the loading or unloading of freight carriers, having adequate ingress and egress to a public street or alley.
- (ch) *Lodging room*. A room rented as sleeping and living quarters without kitchen facilities and with or without an individual bathroom.
- (ci) *Lodging room (for determining lot area requirements and off-street parking requirements)*. For the purpose of determining the lot area requirements, any lodging room designed or intended to be occupied by more than two persons shall be determined as one lodging room for each two persons; provided, however, that in a lodginghouse or a fraternity and sorority house the number of lodging rooms shall be determined by dividing the total number of persons intended to occupy the lodging rooms by two.
- (cj) *Lodginghouse*. A building where lodging only is provided for compensation for not more than three persons not members of the family.
- (ck) *Lot*. A parcel of land having frontage on a public street, or other officially approved means of access, occupied or intended to be occupied by a principal structure or use and sufficient in size to meet the lot width, lot frontage, lot area and other open space provisions of this Code as pertaining to the district wherein located.
- (cl) *Lot area*. The area of a horizontal plane bounded by the front, side and rear lot lines.
- (cm) *Lot, corner*. A lot of which at least two adjacent sides abut for their full lengths upon a street, provided that the interior angle at the intersection of such two sides is less than 135 degrees. A lot abutting upon a curved street or streets shall be considered a corner lot if the tangents to the curve at its points of beginning within the lot or at the points of intersection of the side lot lines with the street line intersect at an interior angle of less than 135 degrees.
- (cn) *Lot coverage (residential)*. The area of a lot occupied by the principal building or buildings and accessory building.
- (co) *Lot coverage (except residential)*. The area of a lot occupied by the principal buildings or buildings and accessory buildings including any driveways, parking areas, loading areas, storage areas and walkways.

- (cp) *Lot depth.* The mean horizontal distance between the front lot line and the rear lot line of a lot measured within the lot boundaries.
- (cq) *Lot, interior.* A lot situated on a single street that is bounded by adjacent lots along each of its other lines and is not a corner lot.
- (cr) *Lot line.* A property boundary line of any lot held in single or separate ownership, except that where any portion of the lot extends into the abutting street or alley, the lot line shall be deemed to be the abutting street or alley right-of-way line.
- (cs) *Lot line, front.* In the case of a lot abutting upon only one street, the line separating such lot from such street. In the case of any other lot, the owner shall, for the purpose of this Chapter, have the privilege of electing any street lot line the front lot line, providing that such choice, in the opinion of the Zoning Administrator, will not be injurious to the existing, or to the desirable future development of the adjacent properties.
- (ct) *Lot line, rear.* The lot line that is opposite the most distant from the front lot line. In the case of an irregular, triangular or gore-shaped lot, a line 20 feet in length, entirely within the lot parallel to and most distant from the front lot line shall be considered to be the rear lot line for the purpose of determining depth of rear yard.
- (cu) *Lot line, side.* Any lot line not a front lot line or a rear lot line.
- (cv) *Lot lines.* The property lines bounding the lot.
- (cw) *Lot lines and area.* The peripheral boundaries of a parcel of land and the total area lying within such boundaries.
- (cx) *Lot of record.* A lot that is part of a Subdivision or a Certified Survey Map that has been recorded in the Office of the Register of Deeds of Dane County or a parcel of land, the deed to which was recorded in the Office of said Register of Deeds prior to the effective date of the ordinance from which this Chapter is derived. Any lot or parcel of land created through a violation of any other applicable laws or ordinances of the state and the Village shall not, in this instance, be considered a lot of record.
- (cy) *Lot, reversed corner.* A corner lot, the street side lot line of which is substantially a continuation of the front lot line of the first lot to its rear.
- (cz) *Lot, substandard.* A parcel of land held in separate ownership having frontage on a public street, or other approved means of access, occupied or intended to be occupied by a principal building or structure, together with accessory buildings and uses, having insufficient size to meet the lot width, lot area, yard, off-street parking areas or other open space provisions of this Code as pertaining to the district wherein located.
- (da) *Lot, through.* A lot that has a pair of opposite lot lines along two substantially parallel streets and which is not a corner lot. On a through lot, both street lines shall be deemed front lot lines.
- (db) *Lot width.* The horizontal distance between the side lot lines of a lot, measured at right angles to the lot depth, said measurement to be made at the rear line of the required front yard.
- (dc) *Lot, zoning.* A single tract of land located within a single block which, at the time of filing for a building permit, is designated by its owner or developer as a tract to be used, developed or built upon as a unit under single ownership or control. Therefore, a zoning lot or lots may or may not coincide with a lot of record.
- (dd) *Minor structures.* Any small, movable accessory erection or construction such as

birdhouses, tool houses, pet houses, play equipment, arbors and walls and fences under four feet in height.

- (de) *Mobile home*. A manufactured home that is HUD certified and labeled under the National Mobile Home Construction and Safety Standards Act of 1974. A mobile home is a transportable structure, being eight feet or more in width (not including the overhang of the roof), built on a chassis and designed to be used as a dwelling with or without permanent foundation when connected to the required utilities.
- (df) *Mobile home lot*. A parcel of land for the placement of a single mobile home and the exclusive use of its occupants.
- (dg) *Mobile home park*. A parcel of land that has been developed for the placement of mobile homes and is owned by an individual, a firm, trust, partnership, public or private association, or corporation. Individual lots within a mobile home park are rented to individual mobile home users.
- (dh) *Mobile home Subdivision*. A land Subdivision, as defined by Wis. Stats. Ch. 236 and any Village land division ordinance, with lots intended for the placement of individual mobile home units. Individual homesites are in separate ownership as opposed to the rental arrangements in mobile home parks.
- (di) *Modular unit*. A factory fabricated transportable building unit designed to be used by itself or to be incorporated with similar units at a building site into a modular structure to be used for residential, commercial, educational or industrial purposes.
- (dj) *Motel*. A facility offering services of a hotel but where the sleeping rooms are physically arranged so that most have access to outside, adjacent parking areas without passing through the lobby.
- (dk) *Motor freight terminal*. A building or area in which freight brought by motor truck is assembled and/or stored for routing in intrastate or interstate shipment by motor truck.
- (dl) *Multifamily development*. One lot having a total of three or more dwelling units, regardless of the number of principal residential structures.
- (dm) *Nameplate*. A sign indicating the name and address of a building, or the name of an occupant thereof, and the practice of a permitted occupation therein.
- (dn) *Nonconforming building or structure*. A building or structure that does not comply with all of the regulations of this Chapter or of any amendment hereto governing bulk for the zoning district in which such building or structure is located.
- (do) *Nonconforming use*. A use of land that does not comply with all the regulations of this Chapter or of any amendment hereto governing use for the zoning district in which such use is located.
- (dp) *Nonfamily households*. A group of individuals not exceeding five in number who do not constitute a "family" as defined in this Section and who live as a single household in a dwelling unit.
- (dq) *Nursery school*. A facility licensed as a day care center by the state where persons provide for compensation and/or consideration for service, group care for four or more children under seven years of age, for less than 24 hours a day at a location other than the child's own home or the homes of relatives or guardians.
- (dr) *Nursing home*. An establishment used as a dwelling place by the aged, infirm, chronically ill or incurably afflicted, in which not less than three persons live or are

kept or provided for on the premises for compensation, excluding clinics and hospitals and similar institutions devoted to the diagnosis, treatment or the care of the sick or injured.

- (ds) *Office for a professional person.* An office for a professional person is one in which services are performed by persons engaged in a profession requiring advanced training in a recognized professional specialty and including the fields of religion, architecture, engineering, law, medicine, personal health services and instruction in the liberal or fine arts.
- (dt) *Off-street parking.* A site not within the public right-of-way devoted to the parking of vehicles, including parking spaces, aisles, access drives, and landscaped areas, and providing vehicular access to a public street.
- (du) *Outdoor furnace.* An apparatus designed to burn solid or liquid combustible material to produce heat and/or heat hot water for a building in which it is not located.
- (dv) *Parking lot.* A structure or premises containing five or more parking spaces open to the public.
- (dw) *Parties in interest.* Includes all abutting property owners, all property owners within 100 feet, and all property owners of opposite frontages.
- (dx) *Planned residential development, dwelling.* A parcel or tract of land having an area as required in the district regulations under common management, single ownership, and which is the site for two or more principal residential buildings and where regulations may be modified as regulated in this Chapter.
- (dy) *Professional office in a home.* The office or studio in a person's residence or a person engaged in a recognized professional specialty and including the fields of religion, architecture, engineering, law, medicine, personal health services and instruction in the liberal or fine arts, provided that such use shall comply with all of the conditions of a home occupation, except that mechanical equipment customarily appurtenant to said profession may be used, provided no external manifestations thereof are apparent at the property line.
- (dz) *Public airport.* Any airport that complies with the definition contained in Wis. Stats. § 114.013(3), or any airport that serves or offers to serve common carriers engaged in air transport.
- (ea) *Public way.* Any sidewalk, street, alley, highway or other public thoroughfare.
- (eb) *Railroad right-of-way.* A strip of land containing railroad tracks and customary auxiliary facilities for only track operation. For the purpose of this Chapter, a railroad right-of-way does not include land used or intended to be used for switching, spur, lead, team or siding tracks, freight depots or stations, loading platforms, train sheds, warehouses, car or locomotive shops, car yards or classification yards.
- (ec) *Reserved parking space.* Those off-street parking spaces allocated for temporary standing of automobiles awaiting entrance to a particular establishment.
- (ed) *Retail.* The sale of goods or merchandise in small quantities to the consumer.
- (ee) *Roadside stand.* A temporary structure that is not permanently affixed to the ground and is readily removable in its entirety, which is used solely for the display or sale of farm products produced on the premises upon which such roadside stand is located. No roadside stand shall be more than 300 square feet in ground area and there shall not be more than one roadside stand on any one premises.

- (ef) *Row house*. A place of abode not more than two stories in height, arranged to accommodate three or more attached living units in which each living unit is separated from the adjoining unit by an unpierced vertical occupancy separation of not less than one hour fire-resistive construction, extending from the basement or lowest floor to the underside of the roof boards. Each living unit shall have separate entrances and exits leading directly to the outside.
- (eg) *Screening*. A hedge, wall or fence to provide a visual separator and physical barrier not less than four feet nor more than six feet in height, unless otherwise provided for in this Chapter.
- (eh) *Setback*. The minimum horizontal distance between the front lot line and the nearest point of the foundation of that portion of the building to be enclosed. The overhang cornices shall not exceed 24 inches. Any overhang of the cornice in excess of 24 inches shall be compensated by increasing the setback by an amount equal to the excess of cornice over 24 inches. Uncovered steps shall not be included in measuring the setback.
- (ei) Reserved.
- (ej) *Signs*. Any medium, including its structure, words, letters, figures, numerals, phrases, sentences, emblems, devices, designs, trade names or trademarks by which anything is made known and which are used to advertise or promote an individual, firm, association, corporation, profession, business, commodity or product and which is visible from any public street or highway.
- (ek) *Solar Energy Collection, Farm (Principal Use)*. A lot on which the the primary land use is an array of multiple solar collectors on ground-mounted racks or poles that harvest and convert solar energy into thermal, chemical or electrical energy and transmit the same.
- (el) *Solar Energy Collection System*. All equipment required to harvest solar energy to generate electricity, including storage devices, power conditioning equipment, transfer equipment, and parts related to the functioning of those items.
- (em) *Solar Energy Collection System, Roof & Building Mounted (Accessory Use)*. A solar energy collection system that is structurally mounted to the roof or side of a building or other permitted principal or accessory structure, including limited accessory equipment associated with the system which may be ground mounted. It is installed parallel to the roof or building surface with a few inches gap.
- (en) *Solar Energy Collection System, Ground Mounted (Accessory Use)*. A solar energy collection system and associated mounting hardware that is affixed to or placed upon the ground including but not limited to fixed, passive, or active tracking racking systems.
- (eo) *Story*. That portion of a building included between the surface of any floor and the surface of the next floor above it, or if there is no floor above it, then the space between the floor and the ceiling next above it. Any portion of a story exceeding 14 feet in height shall be considered as an additional story for each 14 feet or fraction thereof. A basement having one-half or more of its height above grade shall be deemed a story for purposes of height regulation.
- (ep) *Story, half*. That portion of a building under a gable, hip or mansard roof, the wall

- plates of which, on at least two opposite exterior walls, are not more than 4 1/2 feet above the finished floor of such story. In the case of single-family dwellings, two-family dwellings and multifamily dwellings less than three stories in height, one-half story in a sloping roof shall not be counted as a story for the purposes of this Code.
- (eq) *Street*. Property other than an alley or private thoroughfare or travelway that is subject to public easement or right-of-way for use as a thoroughfare and serves as a principal means of access to abutting property.
 - (er) *Street yard*. A yard facing a street and extending across the full width of the lot, the depth of which shall be the minimum horizontal distance between the existing street or highway right-of-way line and a line parallel thereto through the nearest point of the principal structure. Corner lots shall have two or more street yards.
 - (es) *Structural alterations*. Any change in the supporting members of a structure, such as foundations, bearing walls, columns, beams or girders.
 - (et) *Structure*. Anything constructed or erected, the use of which requires a permanent location on the ground or attached to something having a permanent location on the ground.
 - (eu) *Temporary auxiliary apartment*. A living arrangement that permits an elderly or handicapped person to live in a temporary separate living area within a single-family detached dwelling unit in the R-1 Residential District, or which permits a relative or personal attendant of an elderly or handicapped person to live in a temporary, separate living area within such a dwelling unit. Such living area may contain separate bath and kitchen facilities to permit a degree of independence. Ingress and egress for such a living area may be either from within the principal dwelling unit or from a side or rear entrance.
 - (ev) *Temporary structure*. A movable structure not designed for human occupancy nor for the protection of goods or chattels and not forming an enclosure, such as billboards.
 - (ew) *Traditional neighborhood development*. A development as defined by Wis. Stats. § 66.1027(1)(c) that exhibits several of the following characteristics: alleys, streets laid out in a grid system, buildings oriented to the street, pedestrian-orientation, compatible mixed land uses, village squares and greens.
 - (ex) *Trailer*. Any structure that is or may be mounted upon wheels for moving about and is propelled by its own or drawn by other motive power and which is used as a dwelling or as an accessory building or structure in the conduct of a business, trade or occupation or issued for hauling purposes.
 - (ey) *Urban residential district(s)*. The R-1, R-1A, R-1B, R-2, R-3, R-MH or R-E zoning districts and residences allowed at a conditional use C-G zoning district.
 - (ez) *Usable open space*. That part of the ground level of a zoning lot, other than in a required front or corner side yard, which is unoccupied by driveways, drive aisles, service drives, off street parking spaces and/or loading berths and is unobstructed to the sky. This space of minimum prescribed dimension shall be available to all occupants of the building and shall be usable for greenery, drying yards, recreational space, gardening, and other leisure activities normally carried on outdoors. Where and to the extent prescribed in these regulations, balconies and roof areas, designed and improved for outdoor activities, may also be considered as usable open space. The usable open space shall be planned as an assemblage or singularly designed area that

maximizes the size for open space usage. The only exception to this standard is where the required open space is designed to be part of the individual living units in the form of patios or decks.

- (fa) *Use*. The purpose or activity for which the land or building thereof is designed, arranged or intended, or for which it is occupied or maintained.
- (fb) *Use, accessory*. A subordinate building or use that is located on the same lot on which the principal building or use is situated and which is reasonably necessary and incidental to the conduct of the primary use of such building or main use, when permitted by district regulations.
- (fc) *Use, conditional*. A use that, because of its unique or varying characteristics, cannot be properly classified as a permitted use in a particular district. After due consideration, as provided for in this Chapter, of the impact of such use upon neighboring land and of the public need for the particular use at a particular location, such conditional use may or may not be granted.
- (fd) *Use, permitted*. A use that may be lawfully established in a particular district or districts provided it conforms with all requirements and regulations of such district in which such use is located.
- (fe) *Use, principal*. The main use of land or building as distinguished from subordinate or accessory use.
- (ff) *Utilities*. Public and private facilities, such as water wells, water and sewage pumping stations, water storage tanks, electrical power substations, static transformer stations, telephone and telegraph exchanges, microwave radio relays and gas regulation stations, inclusive of associated transmission facilities, but not including sewage disposal plants, municipal incinerators, warehouses, shops, storage yards and power plants.
- (fg) *Vision triangle*. A vision triangle is the triangular area located at the street corner formed by connecting the point of intersection of the curbs of the intersecting streets, or the point of intersection of the asphalt edges of the streets if no curb is present, with two other points located a distance away from the point of intersection along the line of the intersecting curb, or the asphalt edge of the street if no curb is present. On collector and arterial streets, the distance away from the point of intersection to the point along that collector or arterial street is 35 feet. For local streets, the distance away from the point of intersection to the point along that street is 30 feet. For private streets, the distance away from the point of intersection to the point along that street is 25 feet. For alleys, the distance away from the point of intersection to the point along that alley is 20 feet. The functional classification of streets and alleys shall be determined by the Village Engineer consistent with the definitions provided under Section 56-2.
- (fh) *Yard*. An open space on the same lot with a structure, unoccupied and unobstructed from the ground upward except the vegetation. The street and rear yards extend the full width of the lot.
- (fi) *Yard, front*. A yard extending across the full width of the lot and lying between the front line of the lot and the nearest line of the building. The side where the address is shall be considered the front yard.
- (fj) *Yard, rear*. A yard extending across the full width of the lot and lying between the rear lot line and the nearest line of the principal building.

- (fk) *Yard, side.* A yard extending from the front yard to the rear yard, lying between the main building and a side lot line. The width of a side yard shall be the minimum horizontal distance between the side lot line and a line parallel thereto through the nearest point of the principal structure. A side yard does not include any yard that is a street yard.
- (fl) *Zero lot line.* The concept whereby two respective dwelling units within a building shall be on separate and abutting lots and shall meet on the common property line between them, thereby having zero space between said units.
- (fm) *Zoning permit.* A permit issued by the Zoning Administrator to certify that the use of lands, structures, air and waters subject to this Chapter are or shall be used in accordance with the provisions of said Chapter.

(Code 1998, § 13-1-300; Ord. No. 2003-03, § 1(13-1-300), 3-24-2003; Ord. No. 2003-04, §§ 2, 3, 3-24-2003; Ord. No. 2009-08, § 2, 3-23-2009; Ord. No. 2009-11, §§ 1, 3, 4-27-2009)

SECTION 3: **AMENDMENT** “62-69 Permitted Uses” of the Village of McFarland Municipal Code is hereby *amended* as follows:

AMENDMENT

62-69 Permitted Uses

- (a) *Generally.* The permitted and allowable conditional uses in each district of the residential and noncommercial zoning districts shall be set forth in the following table:

RESIDENTIAL DISTRICT PERMITTED USES										
Description	A-1	C O	R-1	R-1A	R-1B	R-2	R-3	R-MH	R-E	RH-1
Residential uses										
Single-family detached dwellings	P	N	P	P	P	P	N	P	P	P
Conversion of a single-family to a two-family	N	N	C	C	C	C	C	C	C	C
Temporary auxiliary apartment ²	N	N	C	C	C	N	C	C	C	C
Manufactured home, built after 10/74	C	N	P	P	P	P	N	P ¹	P	P

Two-family dwellings	N	N	N	N	N	P	P	N	P	N
Zero lot line dwellings	N	N	N	N	N	P	P	N	P	N
Multifamily dwellings, up to eight units/acre	N	N	N	N	N	N	P	N	N	N
Multifamily dwellings, up to 15 units/acre	N	N	N	N	N	N	C	N	N	N
Elderly occupied dwellings, up to ten units/acre	N	N	N	N	N	N	N	N	P	N
Elderly occupied dwellings, up to 21 units/acre	N	N	N	N	N	N	N	N	C	N
Community based residential facilities	N	N	P	P	P	P	P	P	P	P
Business uses										
Community living arrangements, up to eight people	N	N	P	P	P	P	P	P	P	P
Home day care (4—8, licensed) ³	N	N	P	P	P	P	N	P	C	P
Home day care (3 or fewer, unlicensed)	N	N	P	P	P	P	P	P	C	P
Home occupations ³	P	N	P	P	P	P	P	P	P	P
Day care center (9 or more, licensed)	N	N	N	N	N	N	C	N	C	N
Community living arrangements, over eight people	N	N	C	C	C	C	C	C	C	C
Landscaping businesses on parcels 2 acres or larger	P	N	N	N	N	N	N	N	N	C
Public uses										
Greenways, open space, parks and pools	P	P	P	P	P	P	P	P	P	P
Off-street parking facilities	N	C	N	N	N	N	N	N	N	N
Nursing homes, hospitals	N	N	N	N	N	N	P	N	N	N
Clubs, lodges	C	N	N	N	N	N	P	N	N	C

Elementary and secondary schools	C	N	P	P	P	P	P	P	P	P
Public libraries	N	N	P	P	P	P	P	P	P	P
Fire stations	C	N	P	P	P	P	P	P	P	P
Cemeteries and mausoleums	C	N	C	C	C	C	C	C	C	C
Athletic facilities	N	N	C	C	C	C	C	C	C	C
Houses of worship and their affiliated uses	C	N	P	P	P	P	P	P	P	P
Industrial and higher uses										
Sewage treatment plants	N	N	N	N	N	N	N	N	N	N
Utility lines and pumping stations	P	C	P	P	P	P	P	P	P	P
<u>Solar Energy Collection System, Farm (Principal Use)</u>	<u>C</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>
Accessory uses										
Private garage space	P	N	P	P	P	P	P	P	P	P
Gardening/storage sheds	P	C	P	P	P	P	N	N	P	P
Off-street parking facilities	P	C	P	P	P	P	P	P	P	P
Normal household pets, not exceeding 3 mature pets	P	N	P	P	P	P	P	P	P	P
Agriculture and forestry ⁴	P	C	N	N	N	N	N	N	N	P
<u>Solar Energy Collection System, Roof & Building Mounted, and Ground Mounted</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>

P = Permitted, C = Conditional, N = Not Allowed

¹ Manufactured homes placement shall comply with all of the following requirements and limitations:

- (1) The home shall be doublewide of at least 24 feet in width and 36 feet in length.
- (2) The home shall be installed on an approved foundation system in conformity

with the uniform building code. The wheels and axles must be removed.

- (3) The home shall be equipped with foundation siding which in design, color and texture appears to be an integral part of the adjacent exterior wall of the manufactured home.
- (4) The home shall be covered by a roof pitched at a minimum slope of two inches in 12 inches, which is permanently covered with nonreflective material.

²There must be a minimum of 800 square feet of floor area for each dwelling unit, exclusive of halls and entries, cellar and basements.

³Refer to Section 62-230.

⁴Keeping of chickens permitted in residential areas pursuant to subsections (d) and (e).

- (b) *Overlay districts.* Permitted and conditional uses in Overlay Districts shall include the uses permitted in the underlying zoning district subject to additional compliance with the provisions of any requirements of this Section or any other applicable ordinance.
- (c) *Review of building plans.* Within any Overlay District, all plans for new construction or exterior remodeling shall be reviewed and approved by the Village Plan Commission and the Fire/EMS Chief prior to the issuance of a building permit.
- (d) *Keeping of chickens.* The keeping of no more than four chickens shall be allowed in the R-1, R-1A, R-1B, R-2, R-3 and RH-1 districts provided that:
 - (1) The principal use is a single-family or two-family dwelling.
 - (2) No person shall keep any roosters.
 - (3) No person shall slaughter chickens outdoors.
 - (4) Chickens shall be provided with a structure and area exclusively devoted for use as a hen house and fenced outdoor enclosure.
 - a. Chickens must be kept in the hen house or fenced outdoor enclosure at all times and shall not be allowed to run free.
 - b. The hen house shall be a covered, predator-resistant, well-ventilated structure, providing a minimum of two square feet per chicken.
 - c. The outdoor enclosure shall be adequately fenced to contain chickens and protect them from predators.
 - d. The hen house must be kept in a clean, dry, and sanitary condition at all times.
 - e. The outdoor enclosure shall be cleaned on a regular basis to prevent the accumulation of animal waste and offensive odors.
 - f. Chicken feed, if stored outdoors, must be kept in rat-proof containers.
 - (5) The hen house or outdoor enclosure shall be located in the rear yard and no closer than 25 feet to any residential dwelling on an adjacent lot, nor closer than ten feet to the property line.
 - (6) The hen house and outdoor enclosure shall comply with the maximum lot coverage and height requirements for accessory buildings. Refer to Section 62-227 of the Village of McFarland Municipal Code.
 - (7) The permittee shall comply with Wis. Admin. Code § ATCP 17.02 relating to livestock premises registration.

(8) Annual permit.

- a. Any person who keeps chickens in the Village of McFarland under Section 62-69(d) shall obtain an annual permit prior to June 1 of each year, or within 30 days of acquiring the chickens. The permit year commences on June 1 and ends the following May 31.
- b. As part of the initial permit approval process, the Village Building Inspector shall inspect the applicant's property for compliance with this Section. The annual permit renewal process shall not require reinspection.
- c. The Zoning Administrator may revoke a permit if there are two or more violations of this Section, or Chapter 20 of the Village of McFarland Municipal Code, within any six-month period.
- d. Applications shall be made to the Community Development Department on such forms as deemed appropriate, and a fee shall be established from time to time by the Village Board and provided in Appendix A to this Code. Failure to obtain the required permit and pay the required fee will result in forfeiture, including doubling the permit fee.
- (e) The number of livestock kept in the A-1 or RH-1 zoned district shall not exceed one animal unit for each full acre and the lot must be at least two acres in size. For lots zoned A-1 or RH-1 less than two acres but over 20,000 sq. ft. no more than ten chickens shall be allowed. Any structure housing livestock shall be at least 100 feet from an urban residentially zoned district.

(Code 1998, § 13-1-48; Ord. No. 2003-03, § 1(13-1-48), 3-24-2003; Ord. No. 2011-10, § 2, 5-23-2011; Ord. No. 2013-14, § 69, 11-11-2013)

SECTION 4: **AMENDMENT** “62-71 Permitted Or Conditional Uses--Commercial Districts” of the Village of McFarland Municipal Code is hereby *amended* as follows:

AMENDMENT

62-71 Permitted Or Conditional Uses--Commercial Districts

The permitted and allowable conditional uses in each district of the commercial zoning districts shall be set forth in the following table:

COMMERCIAL DISTRICT PERMITTED USES^(4, 5, 6, 7)

Land Uses ⁽¹⁾	NAICS	C-G ⁽²⁾	C-H	C-P	C-L	M-IC

Agricultural services and support	115000	C	C	C	N	N
Mining	212000	N	N	N	N	C
Utilities	221000	N	C	C	N	C
Construction contractors	236000	N	P	P	N	P
Wood product manufacturing	321000	N	p(7)	p(7)	N	P
Drugs manufacturing	325410	N	p(7)	p(7)	N	P
Plastics manufacturing	326100	N	p(7)	p(7)	N	P
Printing	323000	C	C	p(7)	N	P
Fabricated metal manufacturing	332000	N	p(7)	p(7)	N	C
Machinery & equipment	333000	N	p(7)	p(7)	N	P
Computer manufacturing	334000	N	p(7)	p(7)	N	P
Electrical manufacturing	335000	N	p(7)	p(7)	N	P
Manufacturing not listed above		N	p(7)	p(7)	N	P
Retail buildings						
20,000 sq. ft. or greater	44000 — 450000	C	N	N	N	N
Auto dealers (new and used)	441100	C	C	N	N	N
Motorcycle, boat, and other vehicle dealers	441220 & 441229	C	C	N	N	N
Furniture store	442110	P	N	N	N	N
Electronics/appliance store	443100	P	N	N	N	N
Building materials (fully enclosed only)	444100	N	C	C	N	P
Hardware store	444130	P	C	N	N	N
Landscape/nursery	444220	N	C	N	N	N
Food store (except convenience)	445110	P	C	N	N	N
Liquor store	445310	P	N	N	N	N
Pharmacies and drug stores	446110	P	P	N	N	N
Cosmetic and beauty supplies	446120	P	P	N	N	N
Gasoline stations and convenience stores	447110	C	C	N	N	N

Clothing store	448100	P	N	N	N	N
Jewelry store	448310	P	N	N	N	N
Sporting goods, hobby, book and music	451100	P	N	N	N	N
Department store	452110	P	N	N	N	N
Miscellaneous shopping	453000	P	N	N	N	N
Mail-order houses	454113	C	C	C	N	P
Fuel dealers	454310	N	N	N	N	C
Rail transportation	482110	N	N	N	N	C
Trucking	484000	N	C	N	N	P
Transit and ground passenger transportation	485000	C	C	C	N	C
Wholesale, trade (except for petro terminals)	423000 & 424000	N	C	C	N	P
Petro terminal	424710	N	N	N	N	C
Post office	491110	P	N	N	N	N
Warehousing & storage (fully enclosed only)	493110	C	C	P	N	P
Custodial services	561720	N	P	P	C	C
Vehicle repair and body shops	811111 & 811121	C	C	N	C	C
Car wash/oil change	811190	C	P	N	N	N
Consumer electronics repair	811211	C	C	N	C	C
Mini-warehouses	531130	N	C	N	C	N
Commercial banking	522110	P	P	N	P	N
Financial services	522291	P	P	N	P	N
Insurance	524113	P	P	N	P	N
Real estate offices	531210	P	P	N	P	N
Auto leasing	532110	C	C	N	N	N
Movies/videos	532230	P	N	N	N	N
Commercial and industrial equipment rental ⁽³⁾	532400	P	P	P	P	P

Legal services	541110 & 541190	P	P	P	P	N
Accounting and tax preparation	541210	P	P	P	P	N
Architectural engineering and related services	541310	P	P	P	P	N
Computer services	541510	P	P	P	P	N
Management consulting services	541610	P	P	P	P	N
Research/testing services	541710	N	P	C	P	N
Advertising service agencies	541810	P	P	P	P	N
Photo studios	541921	P	C	N	P	N
Employment services	561300	P	P	P	P	N
Business support services	561400	P	P	P	P	N
Travel services	561510	P	N	N	C	N
Veterinary clinics	541940	C	C	N	N	N
Elementary and secondary schools	611110	C	C	N	P	N
Library	519120	C	C	N	P	N
Medical services and offices	621100	P	C	P	P	N
Medical labs	621500	N	C	P	N	N
Hospitals and clinics	622110	C	C	N	N	N
Nursing homes	623110	P	P	N	N	N
Individual and family services, and commercial day care	624100	P	C	N	P	N
Museum/gallery/historical sites	712100	P	C	N	P	N
Bowling center	713950	P	C	N	N	N
Sports and recreation instruction	611620	P	C	N	C	N
Fitness centers	713940	P	C	N	C	N
Amusement arcades (except billiards)	713120	C	C	N	C	N
Lodging	721110	C	P	C	N	N
Restaurants	722100	P	P	N	C	N
Limited-service restaurants, including fast food	722211	C	C	N	N	N

Taverns	722410	P	N	N	C	N
Furniture repair and re-upholstery	811420	C	C	N	C	N
Computer and office machine repair	811212	P	P	N	N	N
Other household repair	811490	P	P	N	C	N
Personal care services	812100	P	N	N	N	N
Funeral home and services	812210	P	C	N	P	N
Kennels and pet boarding	812910	C	C	N	N	N
Laundry, coin-operated	812310	P	N	N	N	N
Dry cleaning and laundry (except coin-operated)	812320	C	N	N	N	N
Parking lots	812930	C	C	N	N	N
Religious/civic/business/professional organizations	813000	P	C	N	P	N
Executive, legislative and other general government	921100	P	N	N	N	N
Residences permitted R-2 and R-3		C	N	N	N	N
Adult businesses (see Section 11-261(d))		N	P	N	N	P
Adult bookstore (see Section 11-261(c))		P	P	N	N	P
Commercial laundry (no direct customer pickups and drop-offs, no dry cleaning)	812331	N	N	N	N	C
<u>Solar Energy Collection System, Roof & Building Mounted, and Ground Mounted (Accessory Use)</u>		<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>

P = Permitted, C = Conditional, N = Not Allowed

(1) The meaning of the terms shall be the same as that used in the North American Industry Classification System (NAICS), 2007 Edition or revised edition thereof, published by the U.S. Printing Office, with the number of the intended NAICS number following the land use name.

(2) All uses that are permitted or conditional in C-G are permitted or conditional in the C-C Central Commercial District.

(3) Indoor storage only. Outdoor storage allowed upon issuance of a conditional use permit.

- (4) All businesses, servicing, processing or display of materials for rent or sale, except for off-street parking of motor vehicles in operable condition and open storage of materials accessory to a principal use shall be conducted within completely enclosed buildings. Open storage accessory to principal uses in the C-G, C-H, C-P, C-L, and C-C zoning districts may be allowed upon issuance of a conditional use permit.
- (5) All nonenclosed areas of the site that are used for off-street parking, loading or driveways for motor vehicles shall be paved or effectively dust-proofed and measures shall exist on-site to prevent tracking of mud from the site on to public streets.
- (6) All commercial business in the C-C, C-G, C-L or M-1C Districts that are open to the public between the hours of 2:30 a.m. and 5:30 a.m. shall require a conditional use permit.
- (7) Light manufacturing, predominantly from previously prepared materials, of finished products or parts, including processing, fabrication, assembly, treatment and packaging of such products, provided all manufacturing activities are contained entirely within an enclosed building, and noise, odor, smoke, heat, glare, and vibration resulting from manufacturing activity, are confined entirely within the building. Does not include industrial processing from raw materials.
- (Code 1998, § 13-1-50; Ord. No. 2003-03, § 1(13-1-50), 3-24-2003; Ord. No. 2004-02, § 1, 1-29-2004; Ord. No. 2009-16, § 1, 8-24-2009; Ord. No. 2011-03, § 1, 1-10-2011; Ord. No. 2014-07, § 1, 6-23-2014; Ord. No. 2015-03A, § 2, 4-27-2015)

SECTION 5: **ADOPTION** “62-210 Specific Requirements Regarding Solar Energy Collection Systems” of the Village of McFarland Municipal Code is hereby *added* as follows:

ADOPTION

62-210 Specific Requirements Regarding Solar Energy Collection Systems(*Added*)

- (a) Ground mounted solar energy collection systems shall comply with the requirements for accessory structures. Roof, building and canopy mounted solar energy collection systems shall comply with the height limits and setbacks for primary structures, when affixed to a principal structure, or accessory structures, when affixed to an accessory structure, with the exemption that the height limits for a primary structure, or accessory structure, may be exceeded by up to twelve (12) inches to accommodate solar energy collection equipment.
- (b) Solar Energy Collection Systems, Farms:
- (1) A certified professional engineer shall certify that the foundation and design on the solar panels are within accepted professional standards given local soil and climate conditions.

- (2) Power and communication lines running between banks of solar panels and to electric substations or interconnections with buildings shall be buried underground.
- (3) Systems, equipment, and structures shall not exceed thirty (30) feet in height when ground mounted.
- (4) Vegetation under ground mounted solar energy collection systems should consist of pollinator-friendly vegetation or similar prairie grass seed mix.
- (5) Ground mounted solar energy collection systems shall have a minimum setback for all equipment, excluding fences, of twenty-five (25) feet from the front lot line and ten (10) feet from side or rear lot lines, subject to modification as approved by the Plan Commission as part of a conditional use permit and site design review permit.
- (6) Systems equipment and structures shall be fully enclosed and secured by a fence or wall per the requirements in Sec. 8-369. Knox boxes and keys, or other similar measures as approved by the McFarland Fire & Rescue Department, shall be provided at locked entrances for emergency personnel access.
- (7) An appropriate warning sign shall be provided at the entrance to the facility and shall include the facilities 911 address and a twenty-four hour emergency contact number.
- (c) Any conditions or restrictions placed on the solar energy collection system shall be limited to those that serve to preserve or protect the public health and safety, or do not significantly increase the cost, or decrease the efficiency of the system. Conditions or restrictions that allow for an alternative system of comparable cost and efficiency may also be imposed.

SECTION 6: REPEALER CLAUSE All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

SECTION 7: SEVERABILITY CLAUSE Should any part or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinances a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

SECTION 8: EFFECTIVE DATE This Ordinance shall be in full force and effect from the date of adoption and after the required approval and publication according to law.

PASSED AND ADOPTED BY THE VILLAGE OF MCFARLAND VILLAGE BOARD

_____.

	AYE	NAY	ABSENT	ABSTAIN
Brandt	_____	_____	_____	_____
Brassington	_____	_____	_____	_____
Clow	_____	_____	_____	_____
Fessler	_____	_____	_____	_____
Flaherty	_____	_____	_____	_____
Jerke	_____	_____	_____	_____
Wreh	_____	_____	_____	_____

Presiding Officer

Attest

Carolyn Clow, Village President,
Village of McFarland

Cassandra Suettinger, Deputy
Administrator/Clerk, Village of
McFarland

McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, September 26, 2023

SECTION: Business

DEPARTMENT: Community Development

CONTACT: Andrew Bremer, Comm & Eco Dev Director, Kong Thao, Associate Planner

AGENDA ITEM: Discussion and action regarding Ordinance 2023-10, an ordinance amending various sections of the McFarland Building Code related to site erosion control and stormwater management.

PREVIOUS ACTION:

August 15, 2023 - Plan Commission held introductory discussion on this item. No action taken.
September 11, 2023 - Sustainability & Natural Resources Committee recommended approval of Ordinance 2023-10.

September 19, 2023 - Plan Commission public hearing and unanimous recommendation for approval.

ISSUE SUMMARY:

Dane County made several updates to their code of ordinances to help mitigate flooding, including requiring peak rate control for the 200-year storm, the previous requirement was 100-year, definition updates (e.g. redevelopment sites), definition additions (e.g. green infrastructure), and adding volume requirements for closed watersheds. The latter actually mirrors what the Village already did for Juniper Ridge. As a municipality within the County, the Village is required to enforce these new requirements and has been doing so since they went into effect. Within the packet is a draft copy of Article 8-XVII Site Erosion Control and Article 8-XVIII Stormwater Management prepared by the Village Engineer illustrating the proposed revisions in order to bring the Municipal Code up to the current County requirements. These ordinances are part of Chapter 8, Building Code.

Public Comments

The Department did not receive any written public comments concerning Ordinance 2023-10 for the Plan Commission's consideration prior to publication of the September 19th meeting packet and no public comments were provided during the public hearing.

FINANCIAL/BUDGET IMPACT:

None

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

Article XVII Site Erosion Control
Article XVIII Stormwater Management



BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Motion, second, to approve Ordinance 2023-10.

ATTACHMENTS:

1. Draft Ord_2023-10 Erosion Control and Stormwater Management_08.29.2023

**VILLAGE OF MCFARLAND
ORDINANCE 2023-10**

**VARIOUS AMENDMENTS TO ARTICLE 8-XVII SITE EROSION CONTROL AND
ARTICLE 8-XVIII STORMWATER MANAGEMENT**

PURPOSE: To amend Chapter 8, Building Code, Article 8-XVII Site Erosion Control and Article 8-XVIII Stormwater Management.

SPONSOR: Andrew Bremer, AICP, Community & Economic Development Director

RECOMMENDED REFERRAL: Plan Commission, Sustainability & Natural Resources Committee

PUBLIC HEARING (RECOMMENDED) Class 2, held by Plan Commission

WHEREAS, the Plan Commission, and Sustainability & Natural Resources Committee, have determined that certain amendments to the Village Building Code are necessary in order to meet erosion control and stormwater management requirements adopted by Dane County; and

WHEREAS, the Plan Commission has held a public hearing on the proposed amendments at their September 19, 2023 meeting; and

WHEREAS, the Village Board has determined that the proposed amendments contained herein will promote the public interest by mitigating erosion and flooding.

NOW THEREFORE, be it ordained by the Village Board of the Village of McFarland, in the State of Wisconsin, as follows:

SECTION 1: **AMENDMENT** “8-671 Design Criteria, Standards And Specifications For Control Measures” of the Village of McFarland Municipal Code is hereby *amended* as follows:

AMENDMENT

8-671 Design Criteria, Standards And Specifications For Control Measures

All control measures required to comply with this Article shall meet the design criteria, standards and specifications for the control measures based on accepted design criteria, standards and specifications identified by the Building Inspector and/or Village Engineer to prevent or reduce all of the following:-

- (a) Deposition of soil from being tracked onto streets by vehicles.

- (b) The discharge of sediment from disturbed areas into on-site storm water inlets.
- (c) The discharge of sediment from disturbed areas into adjacent waters of the state.
- (d) The discharge of sediment from drainage ways that flow off the site.
- (e) The discharge of sediment by dewatering activities.
- (f) The discharge of sediment eroding from soil stockpiles existing for more than seven (7) days.
- (g) The transport by runoff of chemicals, cement and other building compounds and materials on the construction site during the construction period.

(Code 1998, § 15-5-5)

SECTION 2: **AMENDMENT** “8-672 Maintenance Of Control Measures” of the Village of McFarland Municipal Code is hereby *amended* as follows:

AMENDMENT

8-672 Maintenance Of Control Measures

All sedimentation basins and other control measures necessary to meet the requirements of this Article shall be maintained by the applicant or subsequent landowner during the period of land disturbance and land development of the site in a satisfactory manner to ensure adequate performance and to prevent nuisance conditions. The BMPs used to comply with this section shall be implemented as follows:

- (a) Erosion and sediment control practices shall be constructed or installed before land disturbing construction activities begin.
- (b) Erosion and sediment control practices shall be maintained until final stabilization.
- (c) Final stabilization activity shall commence when land disturbing activities cease and final grade has been reached on any portion of the site.
- (d) Temporary stabilization shall commence when land disturbing construction activities have temporarily ceased and will not resume for a period exceeding fourteen (14) calendar days.
- (e) BMPs that are no longer necessary for erosion and sediment control shall be removed.

(Code 1998, § 15-5-6)

SECTION 3: **AMENDMENT** “8-705 General Plan Requirements” of the Village of McFarland Municipal Code is hereby *amended* as follows:

AMENDMENT

8-705 General Plan Requirements

- (a) *Generally.* Erosion control plans required under Section 8-703 may include consideration of adjoining landowners' cooperative efforts to control transport of sediment, and shall include the items required in Section 8-672.
- (b) *Plan elements.* All erosion control plans shall include the following elements:
- (1) Site boundaries superimposed on a USGS 7.5-minute topographical map;
 - (2) Cross sections of road and drainage ditches;
 - (3) Profiles within road and drainage ditches;
 - (4) Culvert sizes;
 - (5) Direction of flow of runoff;
 - (6) Watershed size for each drainage area;
 - (7) Design discharges for ditches and structural measures;
 - (8) Runoff velocities for particular projects:
 - a. The standard design shall include run-off velocities for the two-year 24-hour storm event;
 - b. Designs of detention basins shall include, in addition to the two-year 24-hour storm, runoff velocities for the ten-year 24-hour storm event;
 - (9) Fertilizer, mulching and seeding rates and recommendations;
 - (10) Time schedules for stabilization of ditches and slopes;
 - (11) Plans shall adhere to the following minimum standards:
 - a. ~~Prevent gully erosion and limit off-site permissible annual aggregate soil loss for exposed areas resulting from sheet and rill erosion to an annual, cumulative rate not to exceed 7.5 tons per acre per year~~Limit total off-site permissible annual aggregate soil loss for exposed areas resulting from sheet and rill erosion to an annual, cumulative soil loss rate not to exceed 5.0 tons sediment yield per acre annually, as determined using the U.S. Natural Resources Conservation Service Technical Guide;
 - b. Plan compliance under Subsection (b)(2)k.1. shall be determined using the Natural Resource Service Technical Guide or other commonly accepted soil erosion control methodology approved by the Dane County Conservationist and the Village Engineer, which includes the following considerations:
 1. Season of year;
 2. Site characteristics;
 3. Soil erodibility and slope; and
 - c. For internally drained sites, erosion control measures for plan approval need not attempt to regulate soil transportation within the limits of the disturbed area;
 - (12) Description of methods by which sites are to be developed, indicating how the project will be phased to minimize the extent of area disturbed throughout the construction period;
 - (13) A proposed timetable of steps to mitigate the erosion caused by land development activity, in a manner consistent with accepted erosion control

methods suitable to the specific site, including a timetable for prompt revegetation; all revegetation by seeding must be completed by September 15. Any seeding not completed by September 15 must be accomplished using sod. Any vegetated areas not established by November 15, shall be considered as though no vegetation is established until April 15 of the following year at the soonest and may be subject to additional erosion control measures such as sod, erosion mat, increased application rates of seed and mulch, or other measures required by the Village Engineer;

- (14) Provisions to ensure no increase in surface water drainage from sites during or after construction, unless water is discharged into existing, adequate drainage areas, specifying all stormwater management controls such as outlet control structures or basins necessary to comply with maximum permitted discharges;
- (15) Provisions to prevent mud-tracking off-site onto public thoroughfares during the construction period;
- (16) Special provisions for erosion control practices and maintenance on sites with disturbed slopes greater than ten percent;
- (17) Special provisions for erosion control practices and maintenance on sites adjacent to wetlands or surface water bodies; and any proposed modifications to approved plans or alterations to accepted sequencing of land disturbing activities at the site shall be approved by the Village Engineer prior to implementation of said changes;
- (18) Provisions to ensure streets are swept clean of sand, dirt, mud, trash, straw, etc., daily;
- (19) Limits of disturbed area;
- (20) Limits of impervious area; and
- (21) Provisions to reduce dust by means of watering or application of polymers or other acceptable means of dust control.

(Code 1998, § 15-5-7(b); Ord. No. 2002-09, § 7, 9-9-2002; Ord. No. 2005-04, §§ 3, 8—13, 3-28-2005)

SECTION 4: **AMENDMENT** “8-815 Definitions” of the Village of McFarland Municipal Code is hereby *amended* as follows:

AMENDMENT

8-815 Definitions

The following words, terms and phrases, when used in this Article, shall have the meanings ascribed to them in this Section, except where the context clearly indicates a different meaning:

- (a) *Agricultural land use/activity*. Use of land for planting, growing, cultivating and harvesting of crops for human or livestock consumption; pasturing or yarding of

- livestock; growing and tending of gardens and trees; and harvesting of trees.
- (b) *Best management practice (BMP)*. A practice, technique, or measure that is an effective, practical means of preventing or reducing soil erosion and/or water pollution from runoff both during and after land development activities. These can include structural, vegetative or operational practices.
 - (c) *Business day*. A day on which Village offices are routinely and customarily open for business.
 - (d) *Closed Watershed*. An area that does not have a surface outlet, with water only able to leave through evaporation, infiltration, or mechanical means. For the purposes of this ordinance, the following are considered closed watersheds:
 - (1) Internally drained watersheds that are at least 20,000 square feet in area and at least one (1) foot in depth from invert to lowest surface outlet.
 - (2) Watersheds with no surface outlet discharges from a two (2) year, twenty four (24) hour design storm.
 - (3) Areas that have historically not drained through surface outlets, as determined by the local approval authority.
 - (e) *Common plan of development or sale*. All lands included within the boundary of a certified survey or plat, or with a series of adjacent surveys or plats created for the purpose of development or sale where multiple, separate and distinct land-developing activity may take place at different times and on different schedules.
 - (f) *Community water supply*. A public water supply system that serves at least 15 service connections used by yearround residents or regularly serves at least 25 yearround residents. Any water supply system serving seven or more homes, ten or more mobile homes, ten or more apartment units or ten or more condominium units shall be considered a community water supply system unless the owners of the property served by the water supply system provide information to the satisfaction of the Director of Public Works indicating that 25 yearround residents will not be served.
 - (g) *Design storm*. A hypothetical discrete rainstorm characterized by a specific duration, spatial distribution, rainfall intensity, return frequency, and total rainfall depth.
 - (h) *Discharge volume*. The quantity of runoff discharged from the land surface as the result of a rainfall event.
 - (i) *Division of land*. Either a minor or major Subdivision as defined in this Section respectively.
 - (j) *Existing development*. Buildings, other structures and impervious surfaces existing prior to the adoption of the ordinance from which this Article is derived.
 - (k) *Fee in lieu*. A payment of money to the Village in place of meeting all or part of the stormwater performance standards required by this Article.
 - (l) *Financial guarantee*. A cash deposit, performance bond, maintenance bond, surety bond, irrevocable letter of credit, or similar guarantee submitted to the Village by an applicant to ensure that requirements of this Article are carried out in compliance with the stormwater management plan.
 - (m) *Green Infrastructure*. Practices that use plant or soil systems, permeable pavement or other permeable surfaces or substrates, stormwater harvest and reuse, or landscaping to store, infiltrate, or evapotranspire stormwater and reduce flows to sewer systems or

to surface waters. Green Infrastructure includes, but is not limited to, the following practices: rainwater harvesting/reuse, rain gardens, bioretention systems, infiltration basins, planters that are connected to roof drainage, vegetated swales, permeable pavement, green roofs, and rain barrels.

- (n) *Gross aggregate area*. The total area, in acres, of all land located within the property boundary containing the land development activity.
- (o) *Groundwater enforcement standard*. A numerical value expressing the concentration of a substance in groundwater, which is adopted under Wis. Stats. § 160.07 and Wis. Admin. Code § NR 140.10 or Wis. Stats. § 160.09 and Wis. Admin. Code § NR 140.12.
- (p) *Groundwater preventive action limit*. A numerical value expressing the concentration of a substance in groundwater, which is adopted under Wis. Stats. § 160.15 and Wis. Admin. Code §§ NR 140.10, 140.12, or 140.20.
- (q) *Heavily disturbed site*. A site where an area of land is subjected to significant compaction due to the removal of vegetative cover or earth moving activities, including filling.
- (r) *Hydrologic soil group (HSG)*. The same meaning as used in the runoff calculation methodology promulgated by the United States Natural Resources Conservation Service Engineering Field Manual for Conservation Practices.
- (s) *Impervious surface*. A surface that does not allow infiltration during precipitation events. Rooftops, sidewalks, parking lots, and street surfaces are examples of impervious surface.
- (t) *Infiltration*. The process by which rain or surface runoff penetrates into the soil.
- (u) *Land development activity*. Any activity that changes the volume or peak flow discharge rate of rainfall runoff from the land surface. These land development activities include, but are not limited to, any manmade alteration of the land surface that results in a change in topography or existing vegetative and nonvegetative soil cover, which may lead to changes in stormwater runoff and result in increased soil erosion and movement of sediment into waters of the state, clearing and grubbing, demolition, excavating, pit trench dewatering, filling and grading activities, and the construction or redevelopment of buildings, roads, parking lots, paved and unpaved areas and similar facilities. This term does not include agricultural land use activities.
- (v) *Lightly disturbed site*. A site where an area of land is subjected to minor compaction due to the limited removal of vegetative cover or earth moving activities.
- (w) *Maintenance agreement*. A legal document that is filed with the County Register of Deeds as a property deed restriction, and which provides for long-term maintenance of stormwater management practices.
- (x) *Municipal water supply system*. A community water supply system owned by a city, village, county, town, town sanitary district, utility district, public inland lake and rehabilitation district, municipal water district or a federal, state, county or municipal owned institution for congregate care or correction, or a privately owned water utility serving the foregoing.
- (y) *New development*. Any of the following activities:
 - (1) Structural development, including construction of a new building or other structures;

- (2) Expansion or alteration of an existing structure that results in an increase in the surface dimensions of the building or structure;
- (3) Land disturbing activities; or
- (4) Creation or expansion of impervious surface.
- (z) *Nonerosive velocity*. A rate of flow of stormwater runoff, usually measured in feet per second, that does not erode soils. Nonerosive velocities vary for individual sites, taking into account topography, soil type, and runoff rates.
- (aa) *Nonstorm discharge*. A discharge to the stormwater management system created by some process other than stormwater runoff.
- (ab) *Nonstructural measure*. A practice, technique, or measure to reduce the volume, peak flow rate, or pollutants in stormwater that does not require the design or installation of fixed stormwater management facilities other than residential development. Development of the following land uses: commercial, industrial, government and institutional, recreation, transportation, communication, and utilities. The term does not include agricultural land use activity.
- (ac) *Peak flow discharge rate*. The maximum rate at which a unit volume of stormwater is discharged resulting from a rainfall event.
- (ad) *Pervious surface*. A surface that allows infiltration of precipitation or surface flow during a large portion of a precipitation event. Lawns, fields and woodlands are examples of pervious surfaces.
- (ae) *Plan*. An erosion control plan under Article XVII, Division 2 of this Chapter or a stormwater management plan under Division 8-XVIII-4 of this Article.
- (af) *Post-construction stormwater discharge*. Any stormwater discharged from a site following the completion of land development activity and final site stabilization.
- (ag) *Post-development condition*. The extent and distribution of land cover types, anticipated to occur under conditions of full development that will influence stormwater runoff and infiltration.
- (ah) *Practice/management practice*. A practice, technique or measure that is an effective, practical means of preventing or reducing soil corrosion and/or water pollution from runoff both during and after land development activities.
- (ai) *Predevelopment condition*. The extent and distribution of land cover types present before the initiation of land development activity, assuming that all land uses prior to land development activity are managed in an environmentally sound manner. Lands shall be deemed to have runoff characteristics equivalent to NRCS TR-55 Curve Numbers (CNs) of 30, 58, 71 and 78 for Hydrologic Soil Groups A, B, C, and D, respectively. This term is used to match pre- and post-development stormwater peak flows and volumes as required by this Article. In a situation where cumulative impervious surface created after the adoption of the ordinance from which this Article is derived exceeds the 20,000 square feet threshold, the pre-development conditions shall be those prior to any land disturbance.
- (aj) *Pretreatment*. The treatment of stormwater prior to its discharge to the primary stormwater treatment practice in order to reduce pollutant loads to a level compatible with the capability of the primary practice.
- (ak) *Redevelopment*. Any development that replaces existing impervious surfaces or results

in the cumulative increase of less than 20,000 square feet of impervious surface to a site since August 21, 2001 on sites predominately developed as commercial, industrial, institutional or multifamily. Sites may be a combination of new development and redevelopment.

~~Any construction, alteration or improvement exceeding 4,000 square feet of land disturbance performed on sites where the entire existing site is predominantly developed to commercial, industrial, institutional or multifamily residential uses. Projects may include a mix of redevelopment and new impervious surfaces.~~

- (al) *Residential*. A residential dwelling containing one or two dwelling units.
- (am) *Runoff*. The rainfall, snowmelt, or irrigation water flowing over the ground surface.
- (an) *Runoff curve number (RCN)*. The meaning used in the runoff calculation methodology promulgated by the United States Natural Resources Construction Service Engineering, Field Manual for Conservation Practices.
- (ao) *Site*. The bounded area described in an erosion control plan or stormwater management plan.
- (ap) *Site restriction*. Any physical characteristic that limits the use of a stormwater best management practice.
- (aq) *Slope*. The net vertical rise over horizontal run, expressed as a percentage, which represents a relatively homogeneous incline or decline over an area of land.
- (ar) *Storm events*. The precipitation amounts that occur over a 24-hour period that have a specified recurrence interval for Dane County, Wisconsin. For example, one-year, two-year, ten-year and 100-year storm events mean the precipitation amounts that occur over a 24-hour period that have a recurrence interval of one, two, ten and 100 years.
- (as) *Stormwater conveyance system*. Any method employed to carry stormwater runoff from a land development activity to the waters of the state. Examples of methods include: swales, channels and storm sewers.
- (at) *Stormwater management measure*. Structural or nonstructural practices that are designed to reduce stormwater runoff pollutant loads, discharge volumes, and/or peak flow discharge rates.
- (au) *Stormwater management plan*. One or more documents that together identify the actions to be taken and/or the practices to be installed to reduce stormwater peak discharge rates, volumes and pollutant loads, from land development activity, to levels meeting the purpose and intent of this Article.
- (av) *Stormwater management system plan*. A comprehensive plan developed to address stormwater drainage and nonpoint source pollution control problems on a watershed or sub-watershed basis, and which meets the purpose and intent of this Article.
- (aw) *Stormwater runoff*. That portion of precipitation falling during a rainfall event, or that portion of snow- and ice-melt, that does not soak into the soil, and flows off the surface of the land and into a natural or artificial conveyance network.
- (ax) *Street reconstruction*. Removal and replacement of the road subgrade, where existing stormwater conveyance systems are modified.
- (ay) *Structural measure*. A source area practice, conveyance measure, and/or end-of-pipe treatment that is designed to control stormwater runoff pollutant loads, discharge volumes, and peak discharge rates. Channels, weirs, swales, detention and retention ponds, and overflow and outfall structures are all examples of structural measures to

contain storm events.

- (az) *Structure*. Any human-made object with form, shape and utility, either permanently or temporarily attached to, placed upon, or set into the ground, stream bed or lake bed.
 - (ba) *Submission*. The plan materials and/or hydrologic calculations required to be presented to the Village for review.
 - (bb) *TR-55*. Technical Release 55, Urban Hydrology for Small Watersheds, published by the Engineering Division, United States Natural Resource Conservation Service, United States Department of Agriculture, June 1992.
 - (bc) *Unnecessary hardship*. That circumstance where special conditions, which were not self-created, affect a particular property and make strict conformity with regulations unnecessarily burdensome or unreasonable in light of the purposes of this Article.
 - (bd) *Village Engineer*. The individual designated to administer the Article.
 - (be) *Well*. An excavation or opening into the ground made by digging, boring, drilling, driving or other methods for the purpose of obtaining groundwater.
 - (bf) *Wetland functional value*. The type, quality, and significance of the ecological and cultural benefits provided by wetland resources, such as: flood storage, water quality protection, groundwater recharge and discharge, shoreline protection, fish and wildlife habitat, floral diversity, aesthetics, recreation, and education.
 - (bg) *Wetlands*. An area where water is at, near, or above the land surface long enough to be capable of supporting aquatic or hydrophytic vegetation and which has soils indicative of wet conditions. These wetlands include existing, mitigated and restored wetlands.
 - (bh) *WPDES*. Wisconsin Pollutant Discharge Elimination System.
 - (bi) *WPDES stormwater permit*. A permit issued by the Wisconsin Department of Natural Resources under Wis. Stats. § 283.33 that authorizes the point source discharge of stormwater to waters of the state.
- (Code 1998, § 15-5-23; Ord. No. 2002-10, § 1(15-5-23), 9-9-2002; Ord. No. 2005-05, § 2, 3-28-2005)

SECTION 5: **AMENDMENT** “8-844 Stormwater Discharge Quantity” of the Village of McFarland Municipal Code is hereby *amended* as follows:

AMENDMENT

8-844 Stormwater Discharge Quantity

Unless otherwise provided for in this Article, all land development activities subject to this Article shall establish on-site management practices to control the peak flow rates of stormwater discharged from the site as described in this Article. Infiltration of stormwater runoff from driveways, sidewalks, rooftops, parking lots, and landscaped areas shall be incorporated to the maximum extent practical to provide volume control in addition to control of peak flows. On-site management practices shall be used to meet the following minimum performance standards, however, redevelopment projects shall not be required to comply with Subsections (a), (b) or (c) of this Section:

(a) *Runoff rate control.*

- (1) *Hydrologic calculations.* All runoff calculations shall be according to the methodology described in TR-55, or other methodology approved by the Village Engineer and the Dane County Conservationist. The pre-development runoff curve number (RCN) used in such calculations shall be 30 for HSG A, 58 for HSG B, 71 for HSG C, and 78 for HSG D.

Heavily disturbed sites will be lowered one permeability class for hydrologic calculations. Lightly disturbed areas require no modification. Where practices have been implemented to restore soil structure to predeveloped conditions, no permeability class modification is required.

- (2) *Design standards.* All stormwater facilities shall be designed, installed and maintained to effectively accomplish the following [storms, using the NOAA Atlas 14 website](#):

- a. Maintain predevelopment peak runoff rates for the two-year, 24-hour storm event (~~2.83~~^{2.9} inches over 24 hours duration);
- b. Maintain predevelopment peak runoff rates for the ten-year, 24-hour storm event (~~4.20~~⁵ inches over 24 hours duration);
- c. Maintain predevelopment peak runoff rates for the 25-year, 24-hour storm event (~~4.8~~⁹₄ inches over 24 hours duration);
- d. Maintain predevelopment peak runoff rates for the 100-year, 24-hour storm event (~~6.0~~⁵₁ inches over 24-hour duration);
- e. [Maintain predevelopment peak runoff rates for the 200-year, 24-hour storm event \(7.29 inches over 24-hour duration\).](#)

- (b) *Peak flow rates of stormwater runoff.* The proposed land development shall not increase peak flow rates of stormwater runoff from that which would have resulted from the same storm occurring over the site with the land in its predevelopment conditions for storms of 24-hour duration and recurrence intervals of two, ten, 25, ~~and~~ 100, ~~and~~ ²⁰⁰ years.

- (c) *Conveyance systems.* All stormwater conveyance systems within the proposed development, and receiving surface runoff from the proposed development, shall be designed to completely contain peak storm flows as described in this Article. Calculations for determining peak flows for conveyance system sizing shall use curve numbers based on the existing or future proposed land use for off-site areas (whichever results in the highest peak flows), and the proposed land use for the on-site areas. Appropriate post-development curve numbers are described in TR-55.

- (d) *Open channel conveyance systems.* For open channel conveyance systems the peak flow from the 100-year, 24-hour storm shall be completely contained within the channel bottom and banks.
- (e) *Storm sewer pipes.* For storm sewer pipes the peak flow from the ten year, 24-hour storm shall be completely contained within the pipes.
- (f) *Determination of peak flow rates and volume of runoff.* Determination of peak flow rates and volume of runoff for purposes of meeting the requirements of this Article shall be computed based on the principals and procedures described in TR 55. The Village Engineer may approve other calculation methods.
- (g) *Rainfall distributions.* The rainfall distributions for the storm events shall be based on the NRCS Type II storms as described in TR-55.
- (h) *Increases or decreases in the hydrology of wetlands.* Increases or decreases in the hydrology of wetlands shall be minimized to the extent practical. Where such changes are proposed, the impact of the proposal on wetland functional values shall be assessed using methods acceptable to the Village Engineer. Significant changes to wetland functional values shall be avoided as defined in Wis. Admin. Code Ch. NR 103.
- (i) *Runoff from the ~~1~~200-year storm.* Runoff from the ~~1~~200-year storm to public right-of-way stormwater easements, or environmental corridors where downstream accommodations are not in place shall be maintained.
- (j) For redevelopment with proposed impervious surface area greater than 80% of existing, the first 0.5 inches of runoff must be captured using green infrastructure.
- (k) Closed Watersheds. Pre-development modeling must include closed watershed areas. Sites within closed watersheds must be designed to achieve 90% Stay-on without exemption. Sites with areas subject to inundation (ground elevations below the watershed outlet elevation) must include:
 - (1) A stable outlet capable of handling overflow events.
 - (2) An emergency drawdown or pumping plan.
 - (3) Storage capacity for back-to-back 100-year storm events.

(Code 1998, § 15-5-25(b); Ord. No. 2002-10, § 1(15-5-25(b)), 9-9-2002; Ord. No. 2005-05, § 7, 3-28-2005)

SECTION 6: **AMENDMENT** “8-904 Requirements” of the Village of McFarland Municipal Code is hereby *amended* as follows:

AMENDMENT

8-904 Requirements

- (a) *Enumerated.* The stormwater management plan required under this Article shall comply with the requirements in Chapter 14 of the Dane County Ordinances, as well as the following:

- (1) Name, address, and telephone number for the following or their designees:
landowner; developer; project engineer for practice design and certification;
person responsible for installation of stormwater management practices;
person responsible for maintenance of stormwater management practices prior
to the transfer, if any, of maintenance responsibility to another party.
- (2) A proper legal description of the property proposed to be developed
referenced to the U.S. Public Land Survey system or to block and lot numbers
within a recorded land **Subdivision** plat. Include a USGS 7.5-minute
topographical map showing the property boundaries of the proposed
development.
- (3) Predevelopment site conditions, including:
 - a. One or more site maps at a scale of not less than one inch equals 100
feet. The site maps shall show the following:
 1. Site location and legal property description;
 2. Predominant soil types and hydrologic soil groups;
 3. Existing cover type and condition;
 4. Topographic contours of the site at the scale not to exceed
two feet;
 5. Topography and drainage network including enough of the
contiguous properties to show runoff patterns onto, through,
and from the site;
 6. Watercourses that may effect or be affected by runoff from the
site;
 7. Flow path and direction for all stormwater conveyance
sections, including time of travel and time of concentration
applicable to each;
 8. Watershed boundaries used in determinations of peak flow
discharge rates and discharge volumes from the site;
 9. Lakes, streams, wetlands, channels, ditches, and other
watercourses on and immediately adjacent to the site;
 10. Limits of the 100-year floodplain;
 11. Location of wells located within 1,200 feet of stormwater
detention ponds, infiltration basins, or infiltration trenches;
 12. Delineation of wellhead protection areas delineated pursuant
to Wis. Admin. Code § NR 811.16.
 - b. Computations of peak flow discharge rates and discharge volumes for
the two-year/24-hour, ten-year/24-hour, 25-year/24-hour design storm
events and 100-year/24-hour storm events. All major assumptions
used in developing input parameters shall be clearly stated. The
computations shall be made for each discharge point in the
development, and the geographic areas used in making the
calculations shall be clearly cross referenced to the required maps.
- (4) Post-development site conditions, including:
 - a. Explanation of the provisions to preserve and use natural topography

- and land cover features to minimize changes in peak flow runoff rates and volumes to surface waters and wetlands.
- b. Explanation of any restrictions or stormwater management measures in the development area imposed by wellhead protection plans and Village ordinances.
 - c. One or more site maps at a scale of not less than one inch equals 100 feet showing:
 - 1. Revised pervious land use including vegetative cover type and condition;
 - 2. Impervious land use including all buildings, structures, and pavement;
 - 3. Revised topographic contours of the site at a scale not to exceed two feet;
 - 4. Revised drainage network including enough of the contiguous properties to show runoff patterns onto, through, and from the site;
 - 5. Locations and dimensions of drainage easements;
 - 6. Locations of maintenance easements specified in the maintenance agreement;
 - 7. Flow path and direction for all stormwater conveyance sections, including time of travel and time of concentration applicable to each;
 - 8. Location and type of all stormwater management conveyance and treatment practices, including the on-site and off-site tributary drainage area;
 - 9. Location and type of conveyance system that will carry runoff from the drainage and treatment practices to the nearest adequate outlet such as a curbed street, storm drain, or natural drainageway; watershed boundaries used in determinations of peak flow discharge rates and discharge volumes;
 - 10. Any changes to lakes, streams, wetlands, channels, ditches, and other watercourses on and immediately adjacent to the site.
 - d. Computation of the runoff volume resulting from the 1.5-inch rainfall, and computations of peak flow discharge rates and discharge volumes for the two-year/24-hour, ten-year/24-hour, 25-year/24-hour storm events, and 100-year/24-hour storm events. All major assumptions used in developing input parameters shall be clearly stated. The computations shall be made for each discharge point in the development, and the geographic areas used in making the calculations shall be clearly cross-referenced to the required maps.
 - e. Results of investigations of soils and groundwater required for the placement and design of stormwater management measures.
 - f. Results of impact assessments on wetland functional values.

- g. Design computations and all applicable assumptions for the stormwater conveyance (open-channel, closed-pipe) system.
- h. Design computations and all applicable assumptions for stormwater quality practices (sedimentation type, filtration-type, infiltration-type) as needed to show that practices are appropriately sized to accommodate runoff from the 1.5-inch rainfall. For practice designs that depart from those specified in the Wisconsin Storm Water Manual, Part 2, the results of continuous simulation modeling, conducted according to the guidelines established in this manual, shall be presented in such a way as to show the reduction in average annual total suspended solids loading from the developed site.
- i. Detailed drawings including cross sections and profiles of all permanent stormwater conveyance and treatment practices.
- j. Cost estimates for the construction, operation, and maintenance of each stormwater management practice.
- k. Other information as needed by the Village Engineer to determine compliance of the proposed stormwater management measures with the provisions of this Article.
- l. All site investigations, plans, designs, computations, and drawings shall be certified by a competent engineer, to be prepared in accordance with accepted engineering practice and in accordance with The Wisconsin Storm Water Manual, Part 2: Technical Design Guidelines for Storm Water BMP's as published and amended by the State of Wisconsin Department of Natural Resources, the Natural Resources Conservation Service's Field Office Technical Guide, Chapter 4, and any other technical methodology approved by the Dane County Conservationist.

(b) *Exceptions.* The Village Engineer may prescribe alternative submittal requirements for applicants seeking an exemption to on-site stormwater management performance standards under this Article.

(Code 1998, § 15-5-28; Ord. No. 2002-10, § 1(15-5-27), 9-9-2002; Ord. No. 2005-05, §§ 10—12, 3-28-2005)

SECTION 7: AMENDMENT “8-816 Applicability And Jurisdiction” of the Village of McFarland Municipal Code is hereby *amended* as follows:

AMENDMENT

8-816 Applicability And Jurisdiction

(a) *Applicability.* This Article applies to land development activities within the boundaries

of the Village as well as all land development activities subject to the Village's extraterritorial plat review jurisdiction that meet the following criteria:

- (1) Any development other than agricultural development after August 22, 2001, that results in the cumulative addition of 20,000 square feet of impervious surface to the site;
 - (2) Agricultural development where the resulting new total impervious surface area exceeds 20,000 square feet;
 - (3) Any development that requires a **Subdivision** plat, as defined in Chapter 56;
 - (4) Any development that requires a Certified Survey Map, as defined in Chapter 56 for property intended for commercial or industrial use;
 - (5) Land development activities that are smaller than the minimum applicability criteria if such activities are part of a larger common plan of development or sale that meets any of the criteria herein, even though multiple, separate and distinct land development activities may take place at different times on different schedules;
 - (6) Land development activity of any size that, in the opinion of the Village Engineer, is likely to result in stormwater runoff which exceeds the safe capacity of the existing drainage facilities or receiving body of water, which causes undue channel erosion, which increases water pollution or the transportation of particulate matter, or which endangers downstream property or public safety.
- (b) *Exemptions and clarifications.* Exemptions from the provisions of this Article shall be as follows:
- (1) Any activity directly related to the planting, growing and harvesting of agricultural crops that creates no impervious surfaces shall be exempt from all requirements of this Article.
 - (2) Redevelopment where no additional impervious surfaces are created shall be exempt from the requirements of Section 8-844. Where new impervious surfaces are created in a redevelopment project, all provisions of this Article shall apply to the new impervious surfaces.

(Code 1998, § 15-5-24; Ord. No. 2002-10, § 1(15-5-24), 9-9-2002; Ord. No. 2005-05, § 3, 3-28-2005)

SECTION 8: REPEALER CLAUSE All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

SECTION 9: SEVERABILITY CLAUSE Should any part or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinances a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

SECTION 10: EFFECTIVE DATE This Ordinance shall be in full force and effect from the date of adoption and after the required approval and publication according to law.

PASSED AND ADOPTED BY THE VILLAGE OF MCFARLAND VILLAGE BOARD

	AYE	NAY	ABSENT	ABSTAIN
Brandt	_____	_____	_____	_____
Brassington	_____	_____	_____	_____
Clow	_____	_____	_____	_____
Fessler	_____	_____	_____	_____
Flaherty	_____	_____	_____	_____
Jerke	_____	_____	_____	_____
Wreh	_____	_____	_____	_____

Presiding Officer

Attest

Carolyn Clow, Village President,
Village of McFarland

Cassandra Suettinger, Deputy
Administrator/Clerk, Village of
McFarland

McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, September 26, 2023

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Transmittal of the draft 2024 Budget from Village Staff to Village Board for review and consideration.

PREVIOUS ACTION:

None.

ISSUE SUMMARY:

[Please click on this link to view the Staff Submittal of the draft 2024 Budget](#) that will be introduced to the Village Board in our meeting for the review process to begin in October. All tax levy supported funds are included at this time for review. The tax increment district and utility funds will be released shortly following the meeting on Tuesday and well before their review dates. The total Operating Budget within the General Fund for next year is proposed at \$7,877,500 which is an 7.58% increase from the previous year. The increase from the prior year is sizable, but mainly attributed to growth in operations with additional revenue provided by the State. The total cost for debt service has risen with recent borrowings to \$4,325,000 or an approximate 25% increase from 2023.

The tax levy to support the operating budget is proposed to increase by 9.2% or \$744,000 to a level of \$8,833,500 for the coming year. The tax rate; however, will decrease this year after increasing last year for the first time in 8 years. Property values have increased significantly again which reduces the tax rate from \$6.30 the previous year to \$6.09 this coming year. The projected impact of the tax levy and rate is calculated using median home values. The median home value in 2022 was \$335,000 and in 2023 this grew to \$390,600 or roughly a 16.6% increase comparable with the 13.58% increase seen on the Assessed Value. Someone with a home of that value would expect to pay about 12.74% more in their Village taxes or about \$269.11 more compared to the previous year. Last year that expected additional cost was forecasted around \$200 and due to the additional debt need that amount has grown.

These numbers are provided as a brief summary for initial perspective and are only reflective of how the budget is presented at this point in the process. We are working on finalizing things up until the meeting starts so there may be some final tweaks once its finally delivered. As the hand off now goes from Staff to the Board, these numbers will change throughout the review as we work towards the final approval in November.

FINANCIAL/BUDGET IMPACT:

The Annual Budget sets the spending plan and authority for the Village within the next calendar year. As such, the financial impact this document has is significant and will be reviewed by the



Village Board over the course of the next several weeks.

The Village Board was provided paper copies of the budget within their binder; however, a complete electronic copy is available on the Village website. This includes a table of contents with links and bookmarks to sections that you want to review. It also has its own set of page numbers to keep track of the whole document rather than by fund as its presented in the binder.

This can be viewed at:

<https://www.mcfarland.wi.us/budget>

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

No action needed at this point as we are beginning the Board's review of the budget. Our first review meeting will be on Thursday, October 5th at 6:00 pm.

ATTACHMENTS:

None

McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, September 26, 2023

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion regarding the selection of the one floor option or the two floor option for the Municipal Center renovation as presented within the McFarland Municipal Center Campus Master Plan project.

PREVIOUS ACTION:

The Village Board authorized the issuance of the enclosed RFP at their meeting on December 13, 2021.

The Village Board approved hiring the consultant to complete the Master Plan following the RFP process at their meeting on February 28, 2022. [Please click on this link to view the proposal](#) and [click on this link to view the Request for Proposals \(RFP\)](#).

The Village Board met with the Consultant through its Committee of the Whole meeting on May 24, 2022 in order to introduce and begin the project.

The Village Board met with the Consultant through its Committee of the Whole meeting on June 28, 2022 in order to provide input on the project through stakeholder engagement.

The Village Board met with the Consultant through its Committee of the Whole meeting on July 26, 2022 in order to receive summary updates, provide design directives, and plan for the design workshop.

The Design Workshop was held with the Village Board and Departments on October 6, 2022.

The Committee of the Whole met with Staff and Consultants to review the conceptual floor and site plan layouts for the project at its meeting on February 14, 2023.

A Public Information Meeting was held on Thursday, April 20, 2023 with about 40 public attendees present to meet with the Consulting Team and Department Heads of impacted Staff. [The presentation can be viewed by clicking on this link](#) and the presentation provided is included within this packet.

The Committee of the Whole met with Staff and Consultants on April 25, 2023 to review the updates to the conceptual floor plans and site plan layouts as well as feedback from the Public Information Meeting.



The Village Board accepted the Master Plan at its meeting on May 23, 2023.

The Village Board reviewed the long term financial projection for the options related to the project at its meeting on August 8, 2023.

The Library Board reviewed the long term financial projection for the options related to the project at its meeting on September 19, 2023.

ISSUE SUMMARY:

The Village Board had previously accepted the Master Plan for the McFarland Municipal Center Campus. The signature element of this project includes two options for improvements to the Municipal Center to add spaces for a Community Center to the facility as well as supporting growth of departments to remain.

Option #1 is to renovate the facility within a single story concept. Essentially using the space to be vacated by Public Safety users in August and remodeling it to better align with space needs.

The current footprint of this facility cannot support the space needs identified within the Master Plan. As such, this option does propose additional square footage to the facility to align with what's needed for the uses identified. This includes the creation of a second entrance, adjoining gathering area, and bump out for exercise. As much as it is solely a renovation, it does have elements of new construction as well similar to the second option.

Option #2 will also address the first floor but adds a second floor to the project. Senior Outreach, Library with Youth Center, and general shared Community Center spaces will be located on the first floor. Second floor will capture Administration, Communications and Technology, Community Development, and public meeting room spaces. Both floors will have space that can be earmarked for future growth and expansion without completing build out initially. This is the same concept applied at the Public Safety Center as we grow into those needs over time.

Before we can proceed with next steps to implement the project, we need to consider which option should be selected in order to move forward. At our meeting last month we took a deeper look into the long term finances for the project with the inclusion of the Library into the financial forecast. This same presentation has now been provided to the Library Board. The Master Plan has the work that will guide us for either option but in order to bring on the next consulting team we need to pick one path forward to follow. The meeting for Tuesday is to only discuss the options before us and continue to further evaluate both directions. Action then will not be considered until the October 10th meeting to allow the board time to prepare for that decision as well as provide space for additional research or follow up as is needed.

[Please click on this link to view the Master Plan](#) that was accepted.

Additionally, [please click on this link to view the project webpage](#) as additional background.

Please click on this link for the long term financial forecast for [Option #1 \(One Story\)](#) and [Option #2 \(Two Story\)](#).

**FINANCIAL/BUDGET IMPACT:**

Either option is not without a significant investment in our infrastructure in order to bring forward. The costs are summarized and detailed within the Master Plan but presented as roughly \$17 million for Option #1 and \$25 million for Option #2 (with some rounding applied). The impacts for which have been built into our 2024-2028 Capital Improvement Plan that has been under review by the board since May.

[Please click on this link for the long term financial overview](#) we discussed at our last meeting. Additionally, the most current 2024-2028 Capital Improvement Plan is included as a separate agenda item as part of this meeting.

VILLAGE PLAN REFERENCE:

[2017 Facilities Master Plan](#) - This plan created the idea of a public safety use moving out of the existing location to make room for the Community Center. This latest plan will further study that concept in greater detail knowing the full extent of the space availability. This 2017 effort also established space needs for other Departments that are remaining within the facility and those estimates will be revisited as a result of this work.

[2022 Library Space Needs Study \(Final\)](#) - This plan was accepted by the Library Board at its meeting in July of 2022 as it considered options for facility improvements. The work of this Master Plan does not need to revisit this work, but simply understand it as background and relate to it as practicable.

[2023-2024 McFarland Strategic Implementation Plan](#) - This plan sets the goals and objectives approved by the Village Board. Completion of the Master Plan was accounted for within the previous goals and now in the coming year the board wishes to work on next steps for the project including this decision between the option followed by bringing on a new consulting team. The long term financing was reviewed by the board in August and accepted within the updated 2024-2028 Capital Improvement Plan.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

No action is needed on this item. It is presented at this time for discussion only.

ATTACHMENTS:

None