VILLAGE OF MCFARLAND

Library Board Minutes

Monday, August 7, 2023 - 5:15 PM

1. CALL TO ORDER

Ken Machtan called the Library Board to order at 5:15 p.m. the E.D. Locke Public Library, meeting room 103.

Members present: Luke Fessler, Mona Nelson, Evan Richards, Ken Machtan, Staci Fritz, Peter Sobol (arrived at 5:25)

Members not present: Karin Mandli

Staff Present: Heidi Cox, Library Director

2. PUBLIC APPEARANCES AND COMMUNICATION

With no objection, the board to item 5d. Library Strategic Plan.

After conclusion of the discussion of 5d Library Strategic Plan, the board resumed moving through the agenda as presented.

3. ACTION ITEMS

a. *Motion to approve the minutes of the July 3, 2023 meeting.*
Motion by Member Evan Richards, second by Member Peter Sobol, to approve the minutes of the July 3, 2023 meeting. Motion carries 5 - 0 - 1 by acclamation, with Mona Nelson abstaining.

b. *Motion to approve the July invoices*
Motion by Member Staci Fritz, second by Member Mona Nelson, to approve Motion to approve the July invoices Motion carries 6 - 0 - 0 by acclamation.

4. INFORMATION ITEMS

a. *Budget Update*

b. *Director's Report*

c. *Monthly Statistical Report*

d. *Community Center*

5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

a. *Close the library from 9am - noon on October 19th, 2023 for staff CPR Training*
Motion by Member Evan Richards, second by Member Staci Fritz, to approve closing the library from 9am - noon on October 19th, 2023 for staff CPR Training Motion carries 6 - 0 - 0 by acclamation.

b. *2024 Budget*

c. *Library Faxing & Scanning Policy*
Motion by Member Evan Richards, second by Member Peter Sobol, to approve the jLibrary Faxing & Scanning Policy Motion carries 6 - 0 - 0 by acclamation.

d. *Library Strategic Plan*

6. ADJOURNMENT
Motion by Member Evan Richards, second by Member Mona Nelson, to adjourn at 6:39.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Heidi Cox
Library Director