

VILLAGE OF MCFARLAND
Public Safety Committee Minutes

Monday, June 5, 2023 - 6:30 PM

1. CALL TO ORDER, ROLL CALL.

Village Trustee Edward Wreh called the regular meeting of the Public Safety Committee to order at 6:30 PM in Conference Room A.

Members present: Hilary Brandt, Rich Staley, Shannon Morrison, Edward Wreh

Members not present: Dottie Olson

Staff Present: Fire Chief Dennis, Police Chief Chapin, Deputy Administrator Suettinger

2. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Public Safety Committee for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Committee about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Committee for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to public.safety@mcfarland.wi.us to be included as part of the meeting.*

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

There were no public appearances.

3. APPROVAL OF MINUTES.

- a. *Motion to approve the minutes of the 5/1/2023 meeting.*
Motion by Village Trustee Edward Wreh, second by Village Trustee Hilary Brandt, to approve the minutes of the 5/1/2023 meeting. Motion carries 4 - 0 - 0 by acclamation.

4. BUSINESS.

- a. *Discussion and recommendation on a Tourist Rooming House Permit application for Waubesa Performance Property Management LLC, for the property at 6008 Lake Edge Rd for the July 1, 2023 through June 30, 2024 license year.*

Village Trustee Edward Wreh introduced the item.

Kathy Carl of 6014 lake edge Rd. spoke in opposition of the TRH.

Linda Monk of 6010 Lake Edge Rd. spoke in opposition of the TRH.

Mike Barr, 5916 , 5920, 6001, 6005 Lake Edge Road, and 6007 and 6006 South Court, spoke in favor of the TRH.

Deputy Administrator Suettinger gave an overview of the item and explained that the requirements for parking were met. The application was complete, and all items are in compliance.

Linda Monk asked a question about reporting trespassing, and Chief Chapin addressed the question by explaining how police operations would handle a trespassing complaint. Chief Dennis answered the committee's question about fire department access to residences on Lake Edge Road.

Motion to recommend approval of a Tourist Rooming House permit application for Waubesa Performance Property Management LLC, for the property located at 6008 Lake Edge Road for the period of July 1, 2023 through June 30, 2024.

Jennifer Trisna, 6020 South Court., questioned the access to water. Cassandra Suettinger answered the question and explained that the property owner gets to determine water access.

Village Trustee Edward Wreh called the vote. Motion carries 4 - 0 - 0 by acclamation.

b. Discussion and recommendation on Ordinance 2023-05: an Ordinance updating Tourist Rooming House Regulations.

Trustee Wreh introduced the item. Cassandra Suettinger reviewed the three items in the ordinance that the Village Boards wanted the Public Safety Committee to revisit.

The committee discussed the items.

Motion by Village Trustee Edward Wreh, seconded by Village Trustee Brandt to recommend approval to the Village Board on Ordinance 2023-05: an ordinance updating tourist rooming house regulations as presented by staff and deferring the public hearing to the Village Board.

Village Trustee Edward Wreh asked anyone with comments or questions to step up to the podium.

Linda Monk of 6010 Lake Edge Road had a question regarding homeowner responsibility to respond to issues on the property. Trustee Edward Wreh explained the process of having an agent respond on behalf of the owner. Additionally, Chief Chapin spoke on the appropriateness of calling the police and also answered Member Shannon Morrison's question about evidence of violations.

Village Trustee Edward Wreh called a vote. Motion carries 4-0-0 by acclamation.

5. SCHEDULE NEXT MEETING DATE.

a. July 3, 2023 or July 6, 2023

The next meeting is July 3, 2023, at 6:30 p.m.

6. ADJOURNMENT.

Motion by Village Trustee Hilary Brandt, second by Member Shannon Morrison, to adjourn at 7:29 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Tricia Reimer
Office Manager