

Minutes
Landmarks Commission Meeting
May 22, 2023

Members Present: Luke Fessler, Gordan Kinder, Ron Larson

Members Absent: Kathy Krusiec, John Wells

Staff Present: Andrew Bremer, Kong Thao

1. CALL TO ORDER

Fessler called the meeting to order at 4:00 PM.

2. PUBLIC APPEARANCES.

None received virtually and in-person.

3. APPROVAL OF MINUTES.

- a. Fessler motioned to approve the minutes of the April 25, 2023, Landmarks Commission meeting. Seconded by Kinder. Motion carried 3-0.

4. BUSINESS.

- a. Discussion and possible action to make a recommendation to the Village Board regarding a purchase order for historical marker signs.

Staff provided the Commission with an update of their activity following the April 25, 2023 Landmarks Commission meeting. Staff's discussion included an overview of price estimates provided by Sewah Studios, a cost breakdown for sign size, font size, QR codes, pictures, and other enhancement features. Staff did not recommend QR codes or photos to be included on the signs based on the trade-off for reduced character and word limits. Staff provided further information on the proposed purchase order with the cost estimates to be financed in 2023 with the allocated budget and from TID #4.

The Commission discussed edits and updates to the sample text provided by Larson. Staff to review the text again before sending it to Sewah Studio.

Kinder motioned to make a recommendation to the Village Board regarding a purchase order from Sewah Studios for historical marker signs for an estimate amount of \$23,255. Motion seconded by Larson. Motion passed 3-0.

5. SCHEDULE NEXT MEETING DATE.

- a. To be determined.

6. ADJOURNMENT.

Kinder motioned to adjourn. Seconded by Larson. Motion carried 3-0. Meeting adjourned at 4:27 PM.