VILLAGE OF MCFARLAND

Village Board Minutes

Tuesday, July 11, 2023 - 7:00 PM

1. **CALL TO ORDER.**
   Village President Clow called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.
2. **ROLL CALL.**
   Village Board members present: Village Trustee Hilary Brandt, Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Luke Fessler, Village Trustee Michael Flaherty, Village Trustee TJ Jerke, Village Trustee Edward Wreh

   Village Board members not present: None.

   Staff Present: Administrator Matt Schuenke, Deputy Administrator/Clerk Cassandra Suettinger, Police Chief Aaron Chapin, Public Works Director Lee Igl, and Fire/EMS Director Chris Dennis.
3. **PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.**
   None.
4. **CONSENT AGENDA.**

   a. *All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.*

   1) *Motion to approve checks in the amount of $329,049.57.*

   2) *Motion to approve an Event Permit for the McFarland Community festival, and a Temporary Class B license for beer and wine for the McFarland Lions Club, to hold the McFarland Community Festival on September 21, 2023 through September 24, 2023 with the requested variance subject to the conditions provided from the Police Department, Public Works Department and Fire & Rescue Department.*
   Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to approve the consent agenda as presented. Motion carries 7 - 0 - 0 by acclamation for item 1) and 6 - 0 -1 for item 2) with Trustee Brassington abstaining.
5. **PUBLIC APPEARANCES.**

   a. *This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to*

village.clerk@mcfarland.wi.us to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.
None.

6. BUSINESS.

a. Discussion and action on resolution 2023-08: A Resolution declaring the Village of McFarland a Sanctuary for Trans and Nonbinary Individuals.
Motion by Village Trustee Luke Fessler, second by Village Trustee Edward Wreh, to approve resolution 2023-08: A Resolution declaring the Village of McFarland a Sanctuary for Trans and Nonbinary Individuals. Motion carries 7 - 0 - 0 by acclamation.

b. Update on progress on the construction of the Public Safety Center.
Jordan Schulz, representative with Huffman, provided an update on the Public Safety Center.

Village Administrator Schuenke provided an update on the insurance companies' review of the claim on the sinkhole. The insurance company has confirmed there is coverage for the sinkhole. The process has now begun to review the claims from the Village regarding remediation of the sinkhole to determine which items qualify for coverage.

c. Discussion and action regarding proposed Change Order #15 for the Public Safety Center project regarding electrical work and adjustments to the fire alarm system.
Motion by Village President Carolyn Clow, second by Village Trustee Edward Wreh, to approve Change Order #15 for the Public Safety Center project regarding electrical work and adjustments to the fire alarm system in the amount of 23,205. Motion carries 6 - 1 - 0 by acclamation with Flaherty voting nay.

d. Public Safety Committee (Trustees Wreh & Brandt)

1) Discussion and action on Ordinance 2023-05: an Ordinance updating Tourist Rooming House Regulations.
Public Comment:
Alisa Leahmy, 6601 Sleepy Hollow road, spoke in favor of passing Ordinance 2023-05.

Motion by Village Trustee Edward Wreh, second by Village Trustee Hilary Brandt, to approve Ordinance 2023-05: an Ordinance updating Tourist Rooming House Regulations. Motion carries 7 - 0 - 0 by acclamation.

e. Discussion of the proposed McFarland 2024-2028 Capital Improvement Plan.
Village Administrator Schuenke provided an overview of the 2024-2028 Capital Improvement Plan. Board members reviewed the plan and provided feedback accordingly.

Village Administrator Schuenke noted he would be presenting on debt implications and operational forecasting at a future meeting.

7. REQUESTS FOR REFERRAL OF NEW ITEMS.

a. *Discussion and action on referring review of the ban of the sale of fireworks to the Public Safety Committee.*
   Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to on refer review of the ban of the sale of fireworks to the Public Safety Committee. Motion carries 7 - 0 - 0 by acclamation.

8. SCHEDULE NEXT MEETING DATE.

a. *Special Village Board (Strategic Planning) - July 13, 2023 - 5:30 p.m.*

b. *Village Board - July 25, 2023 - 7:00 p.m.*

c. *Special Village Board (Strategic Planning) - August 2, 2023 - 5:30 p.m.*

d. *Village Board - August 8, 2023 - 7:00 p.m.*

9. ADJOURNMENT.

Motion by Village Trustee Edward Wreh, second by Village Trustee TJ Jerke, to adjourn at 8:59 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Deputy Administrator/Clerk