

VILLAGE OF MCFARLAND

Library Board Minutes

Monday, July 3, 2023 - 5:15 PM

1. CALL TO ORDER

Ken Machtan called the Library Board to order at 5:15 p.m. the E.D. Locke Public Library, meeting room 103.

Members present: Luke Fessler, Evan Richards, Ken Machtan, Staci Fritz, Peter Sobol, Karin Mandli

Members not present: Mona Nelson

Staff Present: Heidi Cox, Library Director

2. PUBLIC APPEARANCES AND COMMUNICATION

3. ACTION ITEMS

a. Motion to approve the minutes of the June 5, 2023 meeting.

Motion by Member Evan Richards, second by Member Karin Mandli, to approve the minutes of the June 5, 2023 meeting. Motion carries 4 - 0 - 2 by acclamation, with Staci Fritz, Peter Sobol abstaining.

b. Motion to approve the June invoices

Motion by Member Karin Mandli, second by Member Staci Fritz, to approve the June invoices Motion carries 6 - 0 - 0 by acclamation.

4. INFORMATION ITEMS

a. Budget Update

b. Director's Report

c. Monthly Statistical Report

d. Community Center

5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

a. Library Board Letter regarding Community Center

Public Comments:

Carolyn Clow spoke in opposition to the Library Board resubmitting their letter.

Ed Wrey spoke in opposition to the Library Board resubmitting their letter.

Motion by Member Peter Sobol, second by Member Evan Richards, to table the Library Board Letter regarding Community Center Motion carries 6 - 0 - 0 by acclamation.

b. Joint Village Board and Library Board Meeting

The library board discussed the proposed meeting time of September 12, 2023 at 5:30 for a joint Library Board/Village Board meeting. The library board found that they would

have a quorum for that meeting time.

c. Review Director's 2023 goals

d. Study Room Policy

Motion by Member Evan Richards, second by Member Peter Sobol, to approve Study Room Policy with one change: Changing the sentences "*Use of study rooms must be arranged at the Circulation desk. Users must sign in on the signup sheet*" to "*All users should check in at the Circulation desk and sign the meeting room sign-up sheet.*".

Motion carries 6 - 0 - 0 by acclamation.

e. Ukulele Policy

Motion by Member Staci Fritz, second by Member Evan Richards, to approve the Ukulele Policy Motion carries 6 - 0 - 0 by acclamation.

f. Wifi Hotspot Policy

Motion by Member Evan Richards, second by Member Karin Mandli, to approve removing the Wifi Hotspot Policy Motion carries 6 - 0 - 0 by acclamation.

g. Trustee Education

h. Approval for landscaping quotes

Motion by Member Karin Mandli, second by Member Staci Fritz, to approve the landscaping quotes from Avant Gardening & Landscaping not to exceed \$5,000. Motion carries 6 - 0 - 0 by acclamation.

6. ADJOURNMENT

Motion by Village Trustee Luke Fessler, second by Member Peter Sobol, to adjourn at 6:17

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Heidi Cox
Library Director