

VILLAGE OF MCFARLAND

Parks and Recreation Committee Minutes

Tuesday, June 6, 2023 - 6:30 PM

1. CALL TO ORDER, ROLL CALL.

Trustee Jerke called the regular meeting of the Parks and Recreation Committee to order at 6:30 PM in the Community Room at the Municipal Center. The meeting was also held via Zoom webinar.

Members present: TJ Jerke, Luke Fessler, Sarah Kuba, Tanya Lancaster, Justin Rupert, Lori Wisnicky, Jessica Tokar

Members not present:

Staff Present: Public Works Director Lee Igl, Parks Superintendent Sayer Larson, Assistant to the Public Works Director Aimee Irwin, Parkitecture staff Blake Theisen and Katie MacDonald

2. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Parks and Recreation Committee for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Committee about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Committee for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to public.works@mcfarland.wi.us to be included as part of the meeting.*

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

Anita Iwanski at 5312 Black Walnut Drive provided public comment regarding the pickleball courts. She spoke about the design, usage, open play structure, paddle racks and popularity. She expressed her opposition regarding the upcoming tournament that will be held on the courts.

3. APPROVAL OF MINUTES.

- a. *Motion to approve the minutes of the May 2, 2023 Parks & Recreation Committee meeting.*

Motion by Trustee Jerke, seconded by Trustee Fessler, to approve the minutes of the May 2, 2023 Parks & Recreation Committee meeting. Motion carries 7 - 0 - 0.

4. BUSINESS.

- a. *Discussion and action to make a recommendation to the Village Board regarding a*

proposal to develop an Inclusive Playground at Waubesa Intermediate School with the McFarland School District.

Blake Theisen of Parkitecture provided a history of the Inclusive Park project. Theisen provided an overview of the new project plan, including the site plan. Igl added that the large rectangle identified on the site plan is the area the school district is exploring a synthetic or Astroturf field. Theisen explained that a facility will house restrooms for the diamond fields but also be available for Inclusive Park users as well.

- Trustee Fessler asked if area number 9 was an open play area. Theisen explained this is a hard surface area for various activities.
- Lancaster asked how the presented project differs from the project that was identified within the parks master plan. Theisen responded that the site plan shown is only a spatial rendering. The footprint now does have more room and flexibility.
- Trustee Jerke asked if Learning Landscapes would be utilized in this project. Theisen stated that the shift in the project may result in not utilizing Learning Landscapes. However, their input could be valuable.
- Trustee Jerke asked who would be responsible for maintaining the facility. Theisen and Igl stated the school district would maintain the facility.

Motion by Trustee Jerke, seconded by Kuba, to recommend approval to the Village Board regarding a proposal to develop an Inclusive Playground at Waubesa Intermediate School with the McFarland School District. Motion carries 7 - 0 - 0.

- b. Discussion and action to make a recommendation to the Village Board regarding a change order to construct Phase 1(b) for the Inclusive Playground at Waubesa Intermediate School with the McFarland School District.

Igl explained that this item would be a change-order for our current construction contractor, Speedway Sand & Gravel, to complete the road and utility connections for this site this year. This would include water, sewer, electrical and paving work.

Motion by Trustee Jerke, seconded by Trustee Fessler, to recommend approval to the Village Board regarding a change-order to construct Phase 1(b) for the Inclusive Playground at Waubesa Intermediate School with the McFarland School District. Motion carries 7 - 0 - 0.

- c. Discussion and action to make a recommendation to the Village Board regarding a proposal for plan, design and bidding services for Phase 2 for the Inclusive Playground at Waubesa Intermediate School with the McFarland School District.

Theisen explained this proposal would involve moving from conceptual plan through engagement to final engineering and bidding.

- Trustee Jerke asked if the school district had a committee or group conversing about this project. Theisen explained there is a group of school district staff and others who desire to be part of the conversation.
- Lancaster asked how the process would work with the school district. Igl explained that each party has their separate responsibilities to complete.
- Trustee Jerke asked if Parkitecture had completed a park project similar to this

project. Theisen responded yes.

- Trustee Fessler asked if a pre-selected play equipment manufacturer had been selected. Theisen stated that the school district does have an identified play equipment manufacturer they prefer but this had not been finalized yet.

Motion by Trustee Jerke, seconded by Lancaster, to recommend approval to the Village Board regarding a proposal for plan, design and bidding services for Phase 2 of the Inclusive Playground at Waubesa Intermediate School with the McFarland School District. Motion carries 7 - 0 - 0.

d. Update regarding Community Park.

Larson provided an update regarding the Community Park and the financials.

- Kuba asked when play would occur at the new Community Park fields. Larson explained that play would likely occur during the fall of 2025 or spring of 2026.
- Trustee Jerke asked if there were any issues with the new well installation. Larson stated there were no known issues.

e. Update regarding the 2023 McDaniel Park Beach Improvements Project.

Larson provided an overview of the changes regarding the 2023 McDaniel Park Beach Improvements project which will not occur in 2023. Trustee Jerke stated that while the project will not occur in 2023, the project may occur in a future year.

- Lancaster asked how the project would continue to move forward. Larson stated that a formal dredging permit with the DNR will be the next step.

f. Introduction regarding the 2024-2028 Capital Improvement Plan (CIP) including 10 year plan for park system improvements.

Igl provided an overview of the draft 2024 through 2028 Capital Improvement Plan (CIP). The plan will return to the committee next month where questions and additional discussion will occur.

5. SCHEDULE NEXT MEETING DATE.

a. Wednesday, July 5th, 2023 at 6:30 pm

6. ADJOURNMENT.

Motion by Trustee Fessler, seconded by Kuba, to adjourn at 7:45 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,

Aimee Irwin

Assistant to the Public Works Director