

Wednesday, July 5, 2023

6:30 PM

McFarland Municipal Center
Community Room

AGENDA

You are invited to this meeting through a Zoom webinar. The public may attend in-person or remotely through the webinar or telephone options listed below.

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/85646335462>

Or by Telephone: +1 (312) 626-6799

Webinar ID: 856 4633 5462

Press *9 to raise/lower hand. Press *6 to mute/unmute.

1. CALL TO ORDER, ROLL CALL.

2. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Parks and Recreation Committee for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Committee about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Committee for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to public.works@mcfarland.wi.us to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

3. APPROVAL OF MINUTES.

- a. Motion to approve the minutes of the June 6, 2023 Parks & Recreation Committee meeting.

4. BUSINESS.

- a. Discussion regarding the draft committee workplan.
- b. Discussion regarding the 2024-2028 Capital Improvement Plan (CIP) including 10 year plan for park system improvements.
- c. Discussion regarding review and updates to Chapter 1 Parks and Park Facilities Naming Rights Policy.

5. SCHEDULE NEXT MEETING DATE.

- a. Tuesday, August 1, 2023 at 6:30 p.m.

6. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.

VILLAGE OF MCFARLAND
Parks and Recreation Committee Minutes

Tuesday, June 6, 2023 - 6:30 PM

1. CALL TO ORDER, ROLL CALL.

Trustee Jerke called the regular meeting of the Parks and Recreation Committee to order at 6:30 PM in the Community Room at the Municipal Center. The meeting was also held via Zoom webinar.

Members present: TJ Jerke, Luke Fessler, Sarah Kuba, Tanya Lancaster, Justin Rupert, Lori Wisnicky, Jessica Tokar

Members not present:

Staff Present: Public Works Director Lee Igl, Parks Superintendent Sayer Larson, Assistant to the Public Works Director Aimee Irwin, Parkitecture staff Blake Theisen and Katie MacDonald

2. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Parks and Recreation Committee for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Committee about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Committee for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to public.works@mcfarland.wi.us to be included as part of the meeting.*

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

Anita Iwanski at 5312 Black Walnut Drive provided public comment regarding the pickleball courts. She spoke about the design, usage, open play structure, paddle racks and popularity. She expressed her opposition regarding the upcoming tournament that will be held on the courts.

3. APPROVAL OF MINUTES.

- a. *Motion to approve the minutes of the May 2, 2023 Parks & Recreation Committee meeting.*

Motion by Trustee Jerke, seconded by Trustee Fessler, to approve the minutes of the May 2, 2023 Parks & Recreation Committee meeting. Motion carries 7 - 0 - 0.

4. BUSINESS.

- a. *Discussion and action to make a recommendation to the Village Board regarding a*

proposal to develop an Inclusive Playground at Waubesa Intermediate School with the McFarland School District.

Blake Theisen of Parkitecture provided a history of the Inclusive Park project. Theisen provided an overview of the new project plan, including the site plan. Igl added that the large rectangle identified on the site plan is the area the school district is exploring a synthetic or Astroturf field. Theisen explained that a facility will house restrooms for the diamond fields but also be available for Inclusive Park users as well.

- Trustee Fessler asked if area number 9 was an open play area. Theisen explained this is a hard surface area for various activities.
- Lancaster asked how the presented project differs from the project that was identified within the parks master plan. Theisen responded that the site plan shown is only a spatial rendering. The footprint now does have more room and flexibility.
- Trustee Jerke asked if Learning Landscapes would be utilized in this project. Theisen stated that the shift in the project may result in not utilizing Learning Landscapes. However, their input could be valuable.
- Trustee Jerke asked who would be responsible for maintaining the facility. Theisen and Igl stated the school district would maintain the facility.

Motion by Trustee Jerke, seconded by Kuba, to recommend approval to the Village Board regarding a proposal to develop an Inclusive Playground at Waubesa Intermediate School with the McFarland School District. Motion carries 7 - 0 - 0.

- b. Discussion and action to make a recommendation to the Village Board regarding a change order to construct Phase 1(b) for the Inclusive Playground at Waubesa Intermediate School with the McFarland School District.

Igl explained that this item would be a change-order for our current construction contractor, Speedway Sand & Gravel, to complete the road and utility connections for this site this year. This would include water, sewer, electrical and paving work.

Motion by Trustee Jerke, seconded by Trustee Fessler, to recommend approval to the Village Board regarding a change-order to construct Phase 1(b) for the Inclusive Playground at Waubesa Intermediate School with the McFarland School District. Motion carries 7 - 0 - 0.

- c. Discussion and action to make a recommendation to the Village Board regarding a proposal for plan, design and bidding services for Phase 2 for the Inclusive Playground at Waubesa Intermediate School with the McFarland School District.

Theisen explained this proposal would involve moving from conceptual plan through engagement to final engineering and bidding.

- Trustee Jerke asked if the school district had a committee or group conversing about this project. Theisen explained there is a group of school district staff and others who desire to be part of the conversation.
- Lancaster asked how the process would work with the school district. Igl explained that each party has their separate responsibilities to complete.
- Trustee Jerke asked if Parkitecture had completed a park project similar to this

project. Theisen responded yes.

- Trustee Fessler asked if a pre-selected play equipment manufacturer had been selected. Theisen stated that the school district does have an identified play equipment manufacturer they prefer but this had not been finalized yet.

Motion by Trustee Jerke, seconded by Lancaster, to recommend approval to the Village Board regarding a proposal for plan, design and bidding services for Phase 2 of the Inclusive Playground at Waubesa Intermediate School with the McFarland School District. Motion carries 7 - 0 - 0.

d. Update regarding Community Park.

Larson provided an update regarding the Community Park and the financials.

- Kuba asked when play would occur at the new Community Park fields. Larson explained that play would likely occur during the fall of 2025 or spring of 2026.
- Trustee Jerke asked if there were any issues with the new well installation. Larson stated there were no known issues.

e. Update regarding the 2023 McDaniel Park Beach Improvements Project.

Larson provided an overview of the changes regarding the 2023 McDaniel Park Beach Improvements project which will not occur in 2023. Trustee Jerke stated that while the project will not occur in 2023, the project may occur in a future year.

- Lancaster asked how the project would continue to move forward. Larson stated that a formal dredging permit with the DNR will be the next step.

f. Introduction regarding the 2024-2028 Capital Improvement Plan (CIP) including 10 year plan for park system improvements.

Igl provided an overview of the draft 2024 through 2028 Capital Improvement Plan (CIP). The plan will return to the committee next month where questions and additional discussion will occur.

5. SCHEDULE NEXT MEETING DATE.

a. Wednesday, July 5th, 2023 at 6:30 pm

6. ADJOURNMENT.

Motion by Trustee Fessler, seconded by Kuba, to adjourn at 7:45 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,

Aimee Irwin

Assistant to the Public Works Director

**VILLAGE OF
McFarland
SUMMARY SHEET**

MEETING DATE: Wednesday, July 5, 2023

SECTION: Business

DEPARTMENT: Public Works

CONTACT: Lee Igl, Public Works Director

AGENDA ITEM: Discussion regarding the draft committee workplan.

PREVIOUS ACTION:

None.

ISSUE SUMMARY:

Staff, along with the Village Board park appointees, have put together a draft workplan for the upcoming year. The attached workplan is a draft and a living document. It is intended to allow us to be able to look forward and know what is coming up in the future meetings. We are able to add projects as they become known and move projects as the need arises. The plan includes a list of active projects, project development, general concept planning, policy development, and presentations. It also provides a tentative schedule for each item to be brought forward. This draft document will be a working tool for the committee to use and review regularly.

FINANCIAL/BUDGET IMPACT:

Some projects are listed in the current CIP.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

No action is required on this item.

ATTACHMENTS:

1. 2023-2024 Parks and Recreation Committee Work Plan 06272023 mgs

Parks and Recreation Committee 2023-2024 Work Plan

Reference – [Current Ordinance Section 2-385](#)

Provide definition for the functions in which the Committee is responsible for.

Project Implementation – What we need to finish this year.

- Community Park Phase 1
- Dog Park Trail
- Skate Park
- Highland Oaks Bathroom
- ~~McDaniel Park Beach~~

Project Development – What we'll start working towards next year.

- Brandt Park Restrooms (Design/Build)
- Field Grading (Build)
- Inclusive Park (Design/Build)
- Lewis Park Flooring (Build)
- Lewis Park Lake Access (Design/Build)
- McDaniel Park Beach (Permitting)
- Playground (Highland)

General Planning

- Aquatics (2023)
- Capital Improvement Planning
- Community Park Phase 2 (2024)
- Outdoor Recreation Plan (2024)

Policy Development

- Facility Use Policy
- Fee Schedule Review
- Ordinance Review

Presentations

- Local Groups/Park Users (Softball, Soccer, etc.)
- Associations (Friends of McFarland Parks, Lake Waubesa Conservation, etc.)
- Others

Meeting Schedule

- May 2, 2023
 - Committee Roles and Responsibilities
 - Schedule Park Tour
 - McDaniel Park Beach Update
 - Park Project Updates
 - 2023 McFarland Bird Festival
 - Committee Work Plan Update
- June 6, 2023
 - Disc Golf League
 - Inclusive Playground Memo
 - Change Order for Phase 1(a) of Inclusive Playground
 - Proposal for Phase 2 of Inclusive Playground
 - Community Park Update
 - McDaniel Park Beach Update
 - Capital Improvement Planning
- July 5, 2023
 - Update on Work Plan
 - Capital Improvement Planning
 -
- August 1, 2023
 - Capital Improvement Planning (Action/Recommendation)
 - Aquatics Planning
 - Inclusive Park Planning
 - Fee Schedule Review
 - Chapter 1 – Parks Naming Rights Policy
 - Dog Park Trail
 -
- September 5, 2023
 - Aquatics Planning
 - Inclusive Park Planning
 - Chapter 1 – Parks Naming Rights Policy (Action/Recommendation)
 - Highland Oaks Bathroom
 -
- October 3, 2023
 - Aquatics Planning TBD
 - Inclusive Park Planning
 - Chapter 3
 - Lewis Park Lake Access (Design)
 - McDaniel Park Beach (Permitting)
 -

- November 7, 2023
 - Aquatics Planning TBD
 - Inclusive Park Design
 - Exempt Users List from Policy
 - Lewis Park Lake Access (Design)
 - McDaniel Park Beach (Permitting)
 -
- December 5, 2023
 - Aquatics Planning TBD
 - Inclusive Park Design
 - Brandt Park Restrooms
 - Lewis Park Lake Access (Design)
 - McDaniel Park Beach (Permitting)
 -
- January 2, 2024
 - Inclusive Park Design
 - Playground (Highland)
 - Brandt Park Restrooms
 - Lewis Park Lake Access (Design)
 - Parks and Open Space Plan
 -
- February 6, 2024
 - Playground (Highland)
 - Field Grading
 - Lewis Park Lake Access (Design)
 - Parks and Open Space Plan
 - Community Park Phase 2 (Design)
 -
- March 5, 2024
 - Review (Re)appointment Process
 - Playground (Highland) (Recommendation/Action)
 - Lewis Park Flooring
 - Parks and Open Space Plan
 - Community Park Phase 2 (Design)
 -
- April 2, 2024
 - Evaluate Work Performance from Current Term
 - Look Ahead to Next Term
 - Parks and Open Space Plan
 - Community Park Phase 2 (Design)
 -

McFarland
SUMMARY SHEET

MEETING DATE: Wednesday, July 5, 2023

SECTION: Business

DEPARTMENT: Public Works

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion regarding the 2024-2028 Capital Improvement Plan (CIP) including 10 year plan for park system improvements.

PREVIOUS ACTION:

None.

ISSUE SUMMARY:

Please find included within your packets the proposed 5 years Capital Improvement Plan for 2024-2028 as its related to the Village including park improvements overseen by the Public Works Department. The base of this plan is fueled by the 10 year Park Improvement Plan that has been updated from last year's approval for the new term. Information contained within this 10 year plan came from previously accepted master plans, the previously accepted Capital Improvement Plan relative to parks projects, and other previously discussed initiatives. The 10 year plan is also updated based on our progress in 2023 in order to reconcile with the 5 year plan and included in your packet for reference. The full 5 year plan includes all other Capital needs for parks as well in addition to the larger projects previously discussed and conceived. Our plan for the meeting is to simply introduce this information in which we'll discuss in further detail at the next meeting. The Village Board at the same time is reviewing the full 5 year CIP for all Departments in which the projects presented here for parks are included with all other capital requests across the Village. We anticipate finishing this work near the end of August in order to accept the 2024-2028 CIP for inclusion in the 2024 Budget process that will begin this Fall.

FINANCIAL/BUDGET IMPACT:

All of the estimated costs are shown for each project within the year they are planned.

VILLAGE PLAN REFERENCE:

There are many different plans that we have that fuel this work. [Please click on this to view the Parks, Recreation, and Natural Resources website for a list](#) and access to each of these plans. A list of what is provided is as follows:

- Aquatics Feasibility Study
- Inclusive Playground Master Plan
- McDaniel Park Master Plan
- Outdoor Recreation and Open Space Plan 2019 to 2023
- Urso/Schuetz Master Plan



Additionally, you can click on this link to view the master plan for [McFarland Park](#) and [Community Park](#).

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Presented for introduction. No action needed at the July meeting. Action is anticipated for the August meeting.

ATTACHMENTS:

1. 2024-2028 McFarland CIP - DRAFT - 05312023
2. Parks Capital Improvement Plan 05312023 mgs



5 Year
Capital Improvement Program

2024-2028

August 22, 2023
Village Board Review and Approval

DRAFT

2024-2028 McFarland Capital Improvement Plan

Funding Summary

By Department...	2024	2025	2026	2027	2028	Total
Administration	39,500	52,500	27,500	27,500	57,500	204,500
Facilities	12,683,000	12,684,500	186,000	188,000	188,000	25,929,500
Communications/Technology	5,000	5,000	5,000	5,000	5,000	25,000
Police	185,000	65,000	285,000	235,000	35,000	805,000
Fire and Rescue	110,000	1,009,000	188,250	1,413,000	584,250	3,304,500
Public Works	9,788,250	4,746,250	6,249,000	5,897,250	6,513,250	33,194,000
Senior Outreach	0	0	0	0	0	0
Library	371,000	113,000	8,000	8,000	8,000	508,000
Parks	3,023,000	3,500,000	3,105,000	1,760,000	7,565,000	18,953,000
Community Development	175,000	20,500	56,000	56,250	281,250	589,000
Total	26,379,750	22,195,750	10,109,750	9,590,000	15,237,250	83,512,500

By Fund...	2024	2025	2026	2027	2028	Total
General - Fund 100	4,500	4,500	4,500	4,500	4,500	22,500
Comm/Tech - Fund 200	5,000	5,000	5,000	5,000	5,000	25,000
TID #3 - Fund 305	-	-	-	3,070,750	1,686,500	4,757,250
TID #4 - Fund 310	-	-	-	-	-	-
TID #5 - Fund 315	-	-	-	-	-	-
Capital Projects - Fund 400	20,509,250	18,188,000	5,277,000	4,831,750	11,042,000	59,848,000
Parks - Fund 405	515,000	500,000	165,000	435,000	440,000	2,055,000
Utility - Fund 600	4,562,500	3,021,500	3,943,000	1,096,250	1,996,000	14,619,250
Stormwater - Fund 605	783,500	476,750	715,250	146,750	63,250	2,185,500
Total	26,379,750	22,195,750	10,109,750	9,590,000	15,237,250	83,512,500

Within Fund 400...	2024	2025	2026	2027	2028	Total
General Revenue	250,000	275,000	300,000	325,000	350,000	1,500,000
Grants	2,182,000	5,000	690,750	750	6,000,000	8,878,500
Intergovernmental	800,000	-	500,000	-	-	1,300,000
Borrowing	17,275,250	17,678,000	3,786,250	4,506,000	4,692,000	47,937,500
Reserves	2,000	230,000	-	-	-	232,000
Total	20,509,250	18,188,000	5,277,000	4,831,750	11,042,000	59,848,000

Within Borrowing...	2024	2025	2026	2027	2028	Total
Bonds	12,500,000	12,500,000	-	-	-	25,000,000
Notes	4,775,250	5,178,000	3,786,250	4,506,000	4,692,000	22,937,500
Total	17,275,250	17,678,000	3,786,250	4,506,000	4,692,000	47,937,500

Within Fund 600 and 605...	2024	2025	2026	2027	2028	Total
Water	2,328,250	2,897,250	2,913,000	982,000	1,965,250	11,085,750
Sanitary Sewer	2,234,250	124,250	1,030,000	114,250	30,750	3,533,500
Storm Sewer	783,500	476,750	715,250	146,750	63,250	2,185,500
Total	5,346,000	3,498,250	4,658,250	1,243,000	2,059,250	16,804,750

Capital Improvement Program

Village of McFarland

Prior Plan Approval/Inclusion Year:

2021	2022	2023	2024	2025	2026	2027	2028
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Program Year: 2024

Funding by Project

Projects	Dept	General Fund 100	Comm/Tech Fund 200	TID #3 Fund 305	TID #4 Fund 310	TID #5 Fund 315	Capital Projects - Fund 400					Parks Fund 405	Utility - 600		Stormwater Fund 605	Total
							General	Grants	Intergov	Borrow	Reserve	Total	Water	Sewer		
Digital Records Mgmt	Admin						25,000					25,000				25,000
Equipment/Furniture	Admin	2,500										-				2,500
HR Software	Admin						12,000					12,000				12,000
Community Center (Build)	Facilities									12,500,000		12,500,000				12,500,000
General Tech Equipment	Facilities									30,000		30,000				30,000
Land Acquisition	Facilities						40,000					40,000				40,000
Network Equip	Facilities						4,000					4,000	3,000	3,000	3,000	13,000
Sinking Fund	Facilities						100,000					100,000				100,000
	C/T											-				-
Equipment Upgrade	C/T		5,000									-				5,000
	C/T											-				-
Equipment	Police									15,000		15,000				15,000
RMS System	Police									150,000		150,000				150,000
Traffic Safety	Police									20,000		20,000				20,000
Car 1 Sinking Fund	Fire/EMS						7,750					7,750				7,750
EMS Equipment	Fire/EMS									24,250		24,250				24,250
Fire Equipment	Fire/EMS						24,500	5,000		27,250		56,750				56,750
Ice/Water Rescue	Fire/EMS						6,500					6,500				6,500
Technology	Fire/EMS									14,750		14,750				14,750
Exchange Street (Build)	DPW							1,177,000		2,101,250		3,278,250	1,039,750	164,000	390,750	4,872,750
Grapple Bucket	DPW									6,000		6,000				6,000
Landscape Rakes	DPW									20,000		20,000				20,000
Leased Equipment	DPW						9,000					9,000	8,000	8,000	8,000	33,000
Lift Station #2 (Build)	DPW											-		2,000,000		2,000,000
Paving and Utility Plan	DPW									698,750		698,750	1,018,250			1,717,000
Pedestrian Ways	DPW									100,000		100,000				100,000
Pickup Truck X 4	DPW									57,000		57,000	57,000	57,000	57,000	228,000
Sidewalk Replace	DPW									100,000		100,000				100,000
Sinking Fund	DPW						2,250					2,250	2,250	2,250	2,250	9,000
Small Capital	DPW											-			2,500	2,500
Street Maintenance	DPW									150,000		150,000				150,000
Street Sweeper	DPW											-			320,000	320,000
Street Tree Planting	DPW									30,000		30,000				30,000
Well #5 (Design)	DPW											-	200,000			200,000
	Outreach											-				-
	Outreach											-				-
	Outreach											-				-
Comp - Workstation	Library						8,000					8,000				8,000
HVAC Controls	Library									115,000		115,000				115,000
Parking Lot/Hardscape	Library									73,000		73,000				73,000
Roof Maintenance	Library									175,000		175,000				175,000
Bathroom (Design/Build)	Parks											-	75,000			75,000
Bocce Electrical/Light	Parks									-		-				-
Brandt Park Bathrooms	Parks									110,000		110,000				110,000
CP Phase 2 (Design)	Parks									175,000		175,000				175,000
Field Grading	Parks									40,000		40,000				40,000
Inclusive Park (Build)	Parks							1,000,000	800,000			1,800,000	300,000			2,100,000
Lewis Park Flooring	Parks									30,000		30,000				30,000
Lake Access (Design/Build)	Parks									300,000		300,000				300,000
McDaniel Park (Permitting)	Parks									25,000		25,000				25,000
Mower	Parks									28,000		28,000				28,000
Park Equipment	Parks											-	15,000			15,000
Playground (Highland)	Parks											-	125,000			125,000
Property Acquisition	Parks											-				-
Downtown TID	CD									-		-				-
East Side BP TID	CD									50,000		50,000				50,000
Outdoor Rec Plan	CD						8,000			-	2,000	10,000				10,000
Property Acquisition	CD											-				-
Small Capital	CD	2,000										-				2,000
Sinking Fund	CD						3,000					3,000				3,000
Zoning Code	CD									110,000		110,000				110,000
Total Projects		4,500	5,000	-	-	-	250,000	2,182,000	800,000	17,275,250	2,000	20,509,250	515,000	2,328,250	2,234,250	26,379,750

Capital Improvement Program

Village of McFarland

Prior Plan Approval/Inclusion Year:

2021	2022	2023	2024	2025	2026	2027	2028
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Program Year: 2025

Funding by Project

Projects	Dept	General Fund 100	Comm/Tech Fund 200	TID #3 Fund 305	TID #4 Fund 310	TID #5 Fund 315	Capital Projects - Fund 400					Total	Parks Fund 405	Utility - 600		Stormwater Fund 605	Total
							General	Grants	Intergov	Borrow	Reserve			Water	Sewer		
Badger Book Replacement	Admin									25,000		25,000					25,000
Digital Records Mgmt	Admin						25,000					25,000					25,000
Equipment/Furniture	Admin	2,500										-					2,500
Community Center (Build)	Facilities									12,500,000		12,500,000					12,500,000
General Tech Equipment	Facilities									30,000		30,000					30,000
Land Acquisition	Facilities						40,000					40,000					40,000
Network Equip	Facilities						4,000					4,000		3,500	3,500	3,500	14,500
Sinking Fund	Facilities						100,000					100,000					100,000
	C/T											-					-
Equipment Upgrade	C/T		5,000									-					5,000
	C/T											-					-
Equipment	Police						15,000					15,000					15,000
Squad Car Video	Police						22,750			7,250		30,000					30,000
Traffic Safety	Police						5,000			15,000		20,000					20,000
Ambulance (x 2)	Fire/EMS									625,000	125,000	750,000					750,000
Car 1 Sinking Fund	Fire/EMS						8,500					8,500					8,500
Chief Vehicle	Fire/EMS									127,000		127,000					127,000
EMS Equipment	Fire/EMS						4,750					4,750					4,750
Fire Equipment	Fire/EMS							5,000		55,500		60,500					60,500
Ice/Water Rescue	Fire/EMS									5,250		5,250					5,250
Technology	Fire/EMS						11,750			41,250		53,000					53,000
CTH MN 5 (Design)	DPW									50,000		50,000					50,000
E. Interceptor II (Design)	DPW											-			30,000		30,000
Leased Equipment	DPW						9,000					9,000		8,000	8,000	8,000	33,000
Patrol Truck	DPW									80,000		80,000		80,000	80,000	80,000	320,000
Paving and Utility Plan	DPW									507,750		507,750		403,000			910,750
Pedestrian Ways	DPW									100,000		100,000					100,000
Pickup Truck	DPW									44,000		44,000					44,000
Sidewalk Replace	DPW									100,000		100,000					100,000
Sinking Fund	DPW						2,750					2,750		2,750	2,750	2,750	11,000
Small Capital	DPW											-				2,500	2,500
Stormwater Maintenance	DPW											-				350,000	350,000
Street Maintenance	DPW								150,000			150,000					150,000
Street Sweeper	DPW											-				30,000	30,000
Street Tree Planting	DPW								30,000			30,000					30,000
Tool Cat Machine	DPW								85,000			85,000					85,000
Vehicle Lift	DPW								200,000			200,000					200,000
Well #5 (Build)	DPW											-		2,300,000			2,300,000
	Outreach											-					-
	Outreach											-					-
	Outreach											-					-
Comp - Workstation	Library						8,000					8,000					8,000
Roof Replacement	Library										105,000	105,000					105,000
Bathroom (Design/Build)	Parks											-	160,000				160,000
CP Phase 2 (Build)	Parks									2,000,000		2,000,000	325,000				2,325,000
Egner Park Facility (Design)	Parks									75,000		75,000		100,000			175,000
Larson Park	Parks									100,000		100,000					100,000
McDaniel Park (Build)	Parks									250,000		250,000					250,000
McF Park Ph 3.1 (Design)	Parks									75,000		75,000					75,000
McF Park (Facility)	Parks									250,000		250,000					250,000
Park Equipment	Parks											-	15,000				15,000
Property Acquisition	Parks											-					-
Siggeikow Trail (Design)	Parks								150,000			150,000					150,000
Parks PF Needs Assessment	CD						15,000					15,000					15,000
Property Acquisition	CD											-					-
Small Capital	CD	2,000										-					2,000
Sinking Fund	CD						3,500					3,500					3,500
Total Projects		4,500	5,000	-	-	-	275,000	5,000	-	17,678,000	230,000	18,188,000	500,000	2,897,250	124,250	476,750	22,195,750

Capital Improvement Program

Village of McFarland

Prior Plan Approval/Inclusion Year:

2021	2022	2023	2024	2025	2026	2027	2028
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Program Year: 2026

Funding by Project

Projects	Dept	General Fund 100	Comm/Tech Fund 200	TID #3 Fund 305	TID #4 Fund 310	TID #5 Fund 315	Capital Projects - Fund 400						Parks Fund 405	Utility - 600		Stormwater Fund 605	Total
							General	Grants	Intergov	Borrow	Reserve	Total		Water	Sewer		
Digital Records Mgmt Equipment/Furniture	Admin	2,500					25,000					25,000					25,000
General Tech Equipment	Facilities									30,000		30,000					30,000
Land Acquisition	Facilities						40,000					40,000					40,000
Network Equip	Facilities						4,000					4,000		4,000	4,000	4,000	16,000
Sinking Fund	Facilities						100,000					100,000					100,000
Equipment Upgrade	C/T		5,000									-					-
	C/T											-					5,000
	C/T											-					-
Equipment	Police						15,000					15,000					15,000
Patrol Vehicles	Police									200,000		200,000					200,000
Traffic Safety	Police						20,000					20,000					20,000
USH 51 Cameras	Police									50,000		50,000					50,000
Car 1 Sinking Fund	Fire/EMS						9,000					9,000					9,000
EMS Equipment	Fire/EMS						5,000					5,000					5,000
Fire Equipment	Fire/EMS						1,750	5,000		66,500		73,250					73,250
Ice/Water Rescue	Fire/EMS									4,500		4,500					4,500
Staff Vehicle	Fire/EMS									80,250		80,250					80,250
Technology	Fire/EMS						8,500			7,750		16,250					16,250
CTH MN 5 (Build)	DPW							685,750		319,000		1,004,750		882,250		366,750	2,253,750
E. Interceptor II (Build)	DPW											-			1,000,000		1,000,000
Leased Equipment	DPW						9,000					9,000		8,000	8,000	8,000	33,000
Paving and Utility Plan	DPW									497,500		497,500		500,750		286,000	1,284,250
Pedestrian Ways	DPW						47,750			52,250		100,000					100,000
Pickup Truck	DPW									15,000		15,000		15,000	15,000	15,000	60,000
Property Acquisition	DPW									350,000		350,000					350,000
Sidewalk Replace	DPW									100,000		100,000					100,000
Sinking Fund	DPW						3,000					3,000		3,000	3,000	3,000	12,000
Small Capital	DPW											-				2,500	2,500
Street Maintenance	DPW									150,000		150,000					150,000
Street Sweeper	DPW											-				30,000	30,000
Street Tree Planting	DPW									30,000		30,000					30,000
Tool Cat	DPW									93,500		93,500					93,500
Tower Paint (Holscher)	DPW											-		500,000			500,000
USH 51 Seg 7 (Build)	DPW									250,000		250,000					250,000
	Outreach											-					-
	Outreach											-					-
	Outreach											-					-
	Library											-					-
Comp - Workstation	Library						8,000					8,000					8,000
	Library											-					-
CP Phase 3 (Design)	Parks									50,000		50,000					50,000
Egner Park Facility (Build)	Parks									350,000		350,000		1,000,000			1,350,000
Lake Access Study	Parks									15,000		15,000					15,000
McF Park Ph 3.1 (Build)	Parks									425,000		425,000					425,000
Park Equipment	Parks											-	15,000				15,000
Playground (Cedar Ridge)	Parks											-	150,000				150,000
Property Acquisition	Parks											-					-
Siggelkow Trail (Build)	Parks								500,000	600,000		1,100,000					1,100,000
Comprehensive Plan	CD									50,000		50,000					50,000
Property Acquisition	CD											-					-
Small Capital	CD	2,000										-					2,000
Sinking Fund	CD						4,000					4,000					4,000
Total Projects		4,500	5,000	-	-	-	300,000	690,750	500,000	3,786,250	-	5,277,000	165,000	2,913,000	1,030,000	715,250	10,109,750

Capital Improvement Program

Village of McFarland

Prior Plan Approval/Inclusion Year:

2021	2022	2023	2024	2025	2026	2027	2028
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Program Year: 2027

Funding by Project

Projects	Dept	General Fund 100	Comm/Tech Fund 200	TID #3 Fund 305	TID #4 Fund 310	TID #5 Fund 315	Capital Projects - Fund 400						Parks Fund 405	Utility - 600		Stormwater Fund 605	Total
							General	Grants	Intergov	Borrow	Reserve	Total		Water	Sewer		
Digital Records Mgmt	Admin						25,000					25,000					25,000
Equipment/Furniture	Admin	2,500										-					2,500
General Tech Equipment	Facilities									30,000		30,000					30,000
Land Acquisition	Facilities						40,000					40,000					40,000
Network Equip	Facilities						4,500					4,500		4,500	4,500	4,500	18,000
Sinking Fund	Facilities						100,000					100,000					100,000
Equipment Upgrade	C/T											-					-
	C/T		5,000									-					5,000
	C/T											-					-
Equipment	Police						15,000					15,000					15,000
Patrol Vehicles x 3	Police									200,000		200,000					200,000
Traffic Safety	Police						20,000					20,000					20,000
Car 1 Sinking Fund	Fire/EMS						10,000					10,000					10,000
CPR Compressors	Fire/EMS									55,500		55,500					55,500
EMS Equipment	Fire/EMS						5,000					5,000					5,000
Fire Equipment	Fire/EMS						38,500	750		4,500		43,750					43,750
Pumper/Engine	Fire/EMS									1,281,750		1,281,750					1,281,750
Technology	Fire/EMS						17,000					17,000					17,000
Facility (Plan)	DPW									100,000		100,000					100,000
Leased Equipment	DPW						9,000					9,000		8,000	8,000	8,000	33,000
Patrol Truck	DPW									82,500		82,500		82,500	82,500	82,500	330,000
Paving and Utility Plan	DPW									920,250		920,250		692,750			4,683,750
Pedestrian Ways	DPW									100,000		100,000					100,000
Pickup Truck	DPW						500			16,500		17,000		16,000	16,000	16,000	65,000
Sidewalk Replace	DPW									100,000		100,000					100,000
Sinking Fund	DPW						3,250					3,250		3,250	3,250	3,250	13,000
Small Capital	DPW											-				2,500	2,500
Street Maintenance	DPW									150,000		150,000					150,000
Street Sweeper	DPW											-				30,000	30,000
Street Tree Planting	DPW									30,000		30,000					30,000
Tractor	DPW									85,000		85,000					85,000
Well #3 (Design)	DPW											-		175,000			175,000
	Outreach											-					-
	Outreach											-					-
	Outreach											-					-
Comp - Workstation	Library											-					-
	Library						8,000					8,000					8,000
	Library											-					-
Aquatics (Design)	Parks									500,000		500,000					500,000
Bathroom (Design/Build)	Parks											-	170,000				170,000
CP Phase 3 (Build)	Parks									250,000		250,000	250,000				500,000
Lower Yahara (Design)	Parks									150,000		150,000					150,000
McF Park Ph 3.2 (Build)	Parks									425,000		425,000					425,000
Park Equipment	Parks											-	15,000				15,000
Property Acquisition	Parks											-					-
Comprehensie Plan	CD						25,000			25,000		50,000					50,000
Property Acquisition	CD											-					-
Small Capital	CD	2,000										-					2,000
Sinking Fund	CD						4,250					4,250					4,250
Total Projects		4,500	5,000	3,070,750	-	-	325,000	750	-	4,506,000	-	4,831,750	435,000	982,000	114,250	146,750	9,590,000

Capital Improvement Program

Village of McFarland

Prior Plan Approval/Inclusion Year:

2021

2022

2023

2024

2025

2026

2027

2028

Program Year: 2028

Funding by Project

Projects	Dept	General Fund 100	Comm/Tech Fund 200	TID #3 Fund 305	TID #4 Fund 310	TID #5 Fund 315	Capital Projects - Fund 400						Parks Fund 405	Utility - 600		Stormwater Fund 605	Total
							General	Grants	Intergov	Borrow	Reserve	Total		Water	Sewer		
Digital Records Mgmt	Admin	2,500					25,000					25,000					25,000
Equipment/Furniture	Admin						-					-					2,500
Voting Equipment	Admin									30,000		30,000					30,000
General Tech Equipment	Facilities						30,000					30,000					30,000
Land Acquisition	Facilities						40,000					40,000					40,000
Network Equip	Facilities						4,500					4,500		4,500	4,500	4,500	18,000
Sinking Fund	Facilities						100,000					100,000					100,000
Equipment Upgrade	C/T						-					-					-
	C/T		5,000				-					-					5,000
	C/T						-					-					-
Equipment	Police						15,000					15,000					15,000
Traffic Safety	Police						20,000					20,000					20,000
AED Machines	Fire/EMS									39,500		39,500					39,500
Brush Truck	Fire/EMS									90,000		90,000					90,000
Car 1 Sinking Fund	Fire/EMS						10,250					10,250					10,250
EMS Equipment	Fire/EMS						5,500					5,500					5,500
Fire Equipment	Fire/EMS						40,500			4,750		45,250					45,250
SCBA Replacements	Fire/EMS									375,000		375,000					375,000
Technology	Fire/EMS						18,750					18,750					18,750
Facility (Design)	DPW						-					-					-
Leased Equipment	DPW						9,000					9,000		8,000	8,000	8,000	33,000
Paving and Utility Plan	DPW			1,686,500						623,750		623,750		405,000			2,715,250
Pedestrian Ways	DPW									100,000		100,000					100,000
Pickup Truck	DPW						15,000					15,000		15,000	15,000	15,000	60,000
Sidewalk Replace	DPW									100,000		100,000					100,000
Sinking Fund	DPW						3,250					3,250		3,250	3,250	3,250	13,000
Small Capital	DPW											-				2,500	2,500
Street Maintenance	DPW									150,000		150,000					150,000
Street Sweeper	DPW											-				30,000	30,000
Street Tree Planting	DPW									30,000		30,000					30,000
USH 51 Seg 6 (Build)	DPW									1,750,000		1,750,000		204,500			1,954,500
Well #3 (Build)	DPW											-		1,325,000			1,325,000
Outreach	Outreach											-					-
	Outreach											-					-
	Outreach											-					-
Comp - Workstation	Library											-					-
	Library						8,000					8,000					8,000
	Library											-					-
Aquatics (Build)	Parks							6,000,000				6,000,000					6,000,000
Arnold Larson (Plan/Design)	Parks						1,000			74,000		75,000					75,000
Brandt Parking Lot (Design/Build)	Parks									250,000		250,000					250,000
Dredging (Design)	Parks									50,000		50,000					50,000
Lower Yahara (Build)	Parks									750,000		750,000	250,000				1,000,000
Park Equipment	Parks											-	15,000				15,000
Playground (???)	Parks											-	175,000				175,000
Property Acquisition	Parks											-					-
Downtown TID	CD									25,000		25,000					25,000
Property Acquisition	CD											-					-
Small Capital	CD	2,000										-					2,000
Sinking Fund	CD						4,250					4,250					4,250
Wayfinding Signage	CD									250,000		250,000					250,000
Total Projects		4,500	5,000	1,686,500	-	-	350,000	6,000,000	-	4,692,000	-	11,042,000	440,000	1,965,250	30,750	63,250	15,237,250

2023-2027 CAPITAL IMPROVEMENT PLAN (CIP)

Appendix A

Financial Analysis

Appendix B

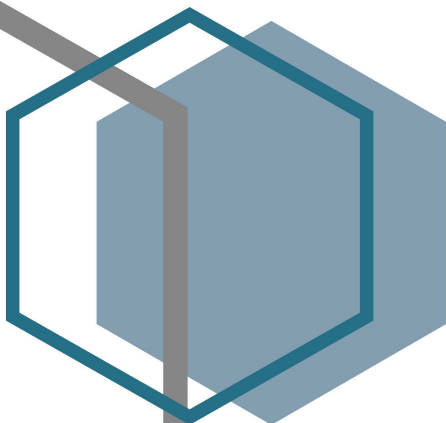
Project Summaries

Appendix C

Paving and Utility Plan 2023-2032

Appendix D

Park System Capital Improvements 2023 - 2032



**2023-2027
CAPITAL
IMPROVEMENT
PLAN (CIP)**

Appendix A

Financial
Analysis

Village of McFarland																					
2024 - 2028 Capital Improvement Program																					
Estimated Debt Service - Village Purposes Notes & Bonds - With Growth																					
Year Due	Existing Debt Service	2024 \$12,500,000 Bonds		2024 \$4,750,000 Notes		2025 \$12,500,000 Bonds		2025 \$4,930,000 Notes		2026 \$3,770,000 Notes		2027 \$4,505,000 Notes		2028 \$4,695,000 Notes		Combined Debt Service	Tax Rate	Est. Tax Rate Increase *	Est. Tax Increase ****	***	Year Due
		Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest					Percentage of Legal Debt Limit Used	
2023	3,374,967															3,374,967	\$2.47			59.72%	2023
2024	4,067,749															4,067,749	\$2.64	\$0.16	\$63.43	72.38%	2024
2025	3,910,869	425,000	693,562	100,000	220,781											5,350,212	\$3.27	\$0.63	\$247.87	84.26%	2025
2026	4,173,244	425,000	533,813	300,000	168,750	145,000	699,862		246,500							6,692,169	\$3.90	\$0.63	\$244.26	78.88%	2026
2027	4,021,628	475,000	513,562	400,000	155,625	475,000	545,288	425,000	188,700	200,000	196,031					7,595,834	\$4.25	\$0.36	\$139.02	79.43%	2027
2028	3,499,647	500,000	491,625	450,000	139,688	500,000	523,350	425,000	171,700	325,000	144,819	425,000	230,297			7,826,126	\$4.25	\$0.00	\$0.51	70.74%	2028
2029	3,400,822	525,000	468,563	500,000	121,875	525,000	500,287	450,000	154,200	325,000	131,006	425,000	164,369	120,000	246,872	8,057,994	\$4.29	\$0.04	\$15.68	62.96%	2029
2030	2,990,019	550,000	444,375	525,000	102,656	550,000	476,100	475,000	135,700	375,000	116,131	425,000	146,306	425,000	185,406	7,921,693	\$4.14	(\$0.16)	(\$60.68)	55.40%	2030
2031	2,506,869	625,000	417,937	550,000	82,500	575,000	450,788	525,000	115,700	400,000	99,663	450,000	127,712	450,000	166,813	7,542,982	\$3.86	(\$0.28)	(\$107.42)	48.38%	2031
2032	2,564,928	650,000	389,250	625,000	60,469	600,000	424,350	580,000	93,600	425,000	82,131	450,000	108,588	475,000	147,156	7,675,472	\$3.85	(\$0.01)	(\$3.60)	41.27%	2032
2033	2,199,325	650,000	360,000	650,000	36,562	625,000	396,787	675,000	68,500	425,000	64,069	450,000	89,463	500,000	126,438	7,316,144	\$3.60	(\$0.25)	(\$98.58)	34.56%	2033
2034	1,491,509	650,000	330,750	650,000	12,188	650,000	368,100	675,000	41,500	425,000	46,006	455,000	70,231	525,000	104,656	6,494,940	\$3.13	(\$0.47)	(\$182.33)	28.69%	2034
2035	1,466,469	650,000	301,500			675,000	338,287	700,000	14,000	425,000	27,944	475,000	50,469	550,000	81,813	5,755,482	\$2.72	(\$0.41)	(\$160.62)	23.57%	2035
2036	1,440,894	700,000	271,125			700,000	307,350			445,000	9,456	475,000	30,281	550,000	58,437	4,987,543	\$2.31	(\$0.41)	(\$159.95)	19.19%	2036
2037	1,415,319	700,000	239,625			720,000	275,400					475,000	10,094	550,000	35,063	4,420,501	\$2.01	(\$0.30)	(\$118.41)	15.37%	2037
2038	1,389,209	700,000	208,125			720,000	243,000							550,000	11,687	3,822,021	\$1.70	(\$0.31)	(\$119.59)	12.11%	2038
2039	1,362,031	700,000	176,625			720,000	210,600									3,169,256	\$1.38	(\$0.32)	(\$124.47)	9.51%	2039
2040	1,334,318	700,000	145,125			720,000	178,200									3,077,643	\$1.32	(\$0.07)	(\$25.94)	7.01%	2040
2041	1,306,606	700,000	113,625			720,000	145,800									2,986,031	\$1.25	(\$0.06)	(\$25.13)	4.60%	2041
2042	431,375	725,000	81,563			720,000	113,400									2,071,338	\$0.85	(\$0.40)	(\$156.73)	2.97%	2042
2043		725,000	48,937			720,000	81,000									1,574,937	\$0.64	(\$0.22)	(\$84.81)	1.75%	2043
2044		725,000	16,313			720,000	48,600									1,509,913	\$0.60	(\$0.04)	(\$14.92)	0.57%	2044
2045						720,000	16,200									736,200	\$0.29	(\$0.31)	(\$121.85)		2045
\$48,347,797		\$12,500,000	\$6,246,000	\$4,750,000	\$1,101,094	\$12,500,000	\$6,342,749	\$4,930,000	\$1,230,100	\$3,770,000	\$917,256	\$4,505,000	\$1,027,810	\$4,695,000	\$1,164,341	\$114,027,147	\$0.36		\$139.02		
Est. Int. Rate		4.50%		3.75%		4.50%		4.00%		4.25%		4.25%		4.25%				Average for 2024-2028 CIP			
* Based on Villages 2023 Est. Assessed Value -				\$1,543,697,303		**		\$1,364,907,000	22 Actual												
								\$1,543,697,303	23 Est.												
** Assuming growth at 6%, 5%, 4%, 3% and 2% thereafter								\$1,636,319,141													
								\$1,718,135,098													
*** Calculation based on All General Obligations, 5% of Equalized Value using same growth assumptions as above.								\$1,786,860,502													
								\$1,840,466,317													
								\$1,877,275,644													
**** Median Home Value				\$ 390,600				\$1,914,821,156													
5/30/2023																					

**2023-2027
CAPITAL
IMPROVEMENT
PLAN (CIP)**

Appendix D

**Park System
Capital
Improvements
2023-2032**

McFarland Parks Capital Improvement Plan

Project/Amenity	Location	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Notes
Small Projects, Furniture, Equipment	Varies	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	General application on the replacement of items and new small amenities.
Equipment	Varies	28,000										Annually the Parks Division considers various equipment needs to support operations.
Miscellaneous Projects	Varies	70,000										Field Grading and Lewis Floor (2024).
Playground, Park Amenities	Case by Case	125,000		150,000		175,000		180,000		185,000		Update/upgrade old playground equipment. Locations to be determined in CIP.
Bathrooms	Case by Case	75,000	160,000		170,000		180,000		190,000		200,000	Establish new bathroom facilities within system. Locations to be determined in CIP.
Property Acquisition	Case by Case	TBD		TBD		TBD		TBD		TBD		Review available opportunities, could happen sooner or later.
Siggelkow Road Bike Trail	Community Park		150,000	1,100,000								Plan/County Grant/Design 2024-2025, and Construct 2026.
Parking Lot, Shelter, Playground (Phase 2)	Community Park	175,000	2,325,000									Design 2024 and Construct 2025. Construction of shelter, parking lot, playground, etc.
Trails, Pump Track, Prairie Restoration (Phase 3)	Community Park			50,000	500,000							Design 2026 and Construct 2027. All remaining items but for new facility.
Indoor Athletic Complex (Phase 4)	Community Park						50,000	250,000	5,000,000			Plan (Operations) 2029, Design 2030, & Construct 2031. Year round complex.
McFarland Park Facility Purchase	McFarland Park		250,000									Village paid for a portion when constructed, would need to payoff remaining debt.
Fitness Court, Trails, Baseball, Playground (Phase 3)	McFarland Park		75,000	425,000	425,000							Design 2025 and Construct 2026/2027. Fill in support elements, new amenities.
Aquatics (Phase 4)	McFarland Park				500,000	6,000,000						Plan/Design 2026-2027 and Construct 2028.
Lake Access	Lewis Park, Other	300,000		15,000								Lewis Park (2024) and General Study (2026).
Inclusive Park	WIS	2,100,000										Construct 2024. Partnership with School District.
Restroom Renovation, Technology Upgrades	Brandt Park	110,000										Updates to the existing bathrooms, add access control, and cameras.
Parking Lot	Brandt Park					250,000						Design/Build 2028. Upper diamond, support park and trail.
Water Quality Boom System	McDaniel Park	25,000	250,000									Improved water quality, filtration, and beach development. Dane County Partnership.
Band Shelter, Event Space	Arnold Larson Park		100,000			75,000		750,000				General Improvements in 2025, Plan/Design 2028 and Construct 2029/2030.
Shelter/Bathroom Facility	Egner Park		175,000	1,350,000								Design 2025 and Construct 2026. Shared with water utility and pump house.
Lower Yahara River Trail (Phase 1)	Urso/Schuetz Park				50,000	250,000						Design/Grant Application 2027 and Construct 2028. Southern entrance thru park.
Disc Golf Facility/Trailhead (Phase 2)	Urso/Schuetz Park				100,000	750,000						Design 2027 and Construct 2028. Second facility to support east park, trail.
Dredging Work (Phase 3)	Urso/Schuetz Park					50,000	350,000					Design 2028 and Construct 2029. Partner with channel, lagoon, and ponds.
		3,023,000	3,500,000	3,105,000	1,760,000	7,565,000	595,000	1,195,000	5,205,000	200,000		
Parks Fund		515,000	500,000	165,000	435,000	440,000	195,000	195,000	205,000	200,000		
General Capital Revenue						1,000						
Fundraising						6,000,000			5,000,000			
Grants		1,000,000										
Intergovernmental		800,000		500,000								
Other Funds			100,000	1,000,000								
Private Funding												
Borrowing		708,000	2,900,000	1,440,000	1,325,000	1,124,000	400,000	1,000,000	0	0		

McFarland Parks Capital Improvement Plan

Project/Amenity	Location	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Notes
Small Projects, Furniture, Equipment	Varies	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	General application on the replacement of items and new small amenities.
Equipment	Varies	28,000										Annually the Parks Division considers various equipment needs to support operations.
Miscellaneous Projects	Varies	70,000										Field Grading and Lewis Floor (2024).
Playground, Park Amenities	Case by Case	125,000		150,000		175,000		180,000		185,000		Update/upgrade old playground equipment. Locations to be determined in CIP.
Bathrooms	Case by Case	75,000	160,000		170,000		180,000		190,000		200,000	Establish new bathroom facilities within system. Locations to be determined in CIP.
Property Acquisition	Case by Case	TBD		TBD		TBD		TBD		TBD		Review available opportunities, could happen sooner or later.
Siggelkow Road Bike Trail	Community Park		150,000	1,100,000								Plan/County Grant/Design 2024-2025, and Construct 2026.
Parking Lot, Shelter, Playground (Phase 2)	Community Park	175,000	2,325,000									Design 2024 and Construct 2025. Construction of shelter, parking lot, playground, etc.
Trails, Pump Track, Prairie Restoration (Phase 3)	Community Park			50,000	500,000							Design 2026 and Construct 2027. All remaining items but for new facility.
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	Parks Fund	515,000	500,000	165,000	435,000	440,000	195,000	195,000	205,000	200,000		
	General Capital Revenue					1,000						
	Fundraising					6,000,000			5,000,000			
	Grants	1,000,000										
	Intergovernmental	800,000		500,000								
	Other Funds		100,000	1,000,000								
	Private Funding											
	Borrowing	708,000	2,900,000	1,440,000	1,325,000	1,124,000	400,000	1,000,000	0	0		

McFarland
SUMMARY SHEET

MEETING DATE: Wednesday, July 5, 2023

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion regarding review and updates to Chapter 1 Parks and Park Facilities Naming Rights Policy.

PREVIOUS ACTION:

The former Parks, Recreation, and Natural Resources Committee recommended adoption of this policy at its meeting on March 16, 2017.

The Village Board formerly approved this policy at its meeting on March 27, 2017.

ISSUE SUMMARY:

Please find enclosed Chapter 1 which is the Parks and Park Facilities Naming Rights Policy.

This was created in 2017 to help guide requests from individuals looking to name some aspect of the park system. We wanted to introduce this policy to consider for possible updates. At the very least it needs to be updated for the changes to the Committee structure. The objective for the next meeting is to introduce this policy, summarize its contents, and setup next steps for the meeting in August to continue its review.

FINANCIAL/BUDGET IMPACT:

There are no specific financial considerations to draft the policy as this work is done by Staff.

There may be some financial implications regarding the standards that it sets regarding donations and other similar conditions contained within the language.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

No action needed. Planned for discussion only.

ATTACHMENTS:

1. Chapter 1 - Parks Naming Rights Policy

CHAPTER 1 Parks and Park Facilities Naming Rights Policy

SECTION 1.01 Policy Purpose

The purpose is to establish a policy to provide standards and guidance for the naming or renaming of public parklands, features, and facilities under the jurisdiction of the Village of McFarland (herein after “Village”). The naming of existing Village parklands, features, and facilities may not have been determined within the scope of this policy. As such, existing names do not need to be changed to expressly conform to this policy. It is intended that this policy shall serve as the basis for future naming as may be desired.

SECTION 1.02 Authorization

The Parks, Recreation, and Natural Resources (herein after “PRNR”) Committee shall have the responsibility to consider and make recommendations regarding requests for the naming of sites. The PRNR Committee shall make its recommendation to the Village Board who, in its sole discretion, shall consider and take final action regarding requests for the naming of sites. Diversity, balance, and creativity will be sought through the selection and recommendation process.

SECTION 1.03 Definitions

- (a) **Amenities:** Smaller furnishings and facilities in the parks system such as benches, drinking fountain, tables, etc. Amenities are not formally named but recognition for donated amenities is possible.
- (b) **Donations:** A gift of property, goods, or cash generally with no expectation of return. If the gift is contingent upon a special request it is made subject to “condition”.
- (c) **Major Feature:** Components of park facilities, e.g. sports fields, tennis courts, playgrounds, shelters, fountains, artwork, physical features, or distinctive natural elements.
- (d) **Naming:** The name approved by the Village Board to a given park, park facility, and/or major feature.
- (e) **Naming Request:** The proposal to name or rename a park, park facility, and/or major feature.

- (f) **Park:** All traditionally designed parks, gardens, natural open spaces, woodlands, and specialized parks under the stewardship of the Public Works Department.
- (g) **Park Facility:** Major structures such as community centers, pools, and enclosed pavilions within lands under the oversight of the Village.

SECTION 1.04 Objectives

- (a) Provide name identification for individual parks, park areas, park facilities, or major features.
- (b) Provide criteria for citizen input into the process of naming parks, park areas, park facilities, or major features.
- (c) Insure that naming of parks, park areas, park facilities, or major features is approved by the Village Board after receiving recommendations from the PRNR Committee.

SECTION 1.05 Selection Criteria

The naming of Village parks and/or park facilities should be reserved for circumstances that serve the interest of the Village and ensure a worthy and enduring legacy. Therefore, the potential names should be drawn from the following broad categories for consideration:

- (a) **Geographic Location or Natural Feature.** This can include reference to the natural aspects of the park, its adjacency to a natural feature, or proximity to an adjoining subdivision or street.
- (b) **Historic Events or People.** When considering a naming request to recognize events, people, and places of historic cultural or social significance, requests must demonstrate this significance through research and documentation and show there is continued importance to the city, region, state, and/or nation.
- (c) **Outstanding Individual.** This category is designed to acknowledge the sustained contribution that has been made by such individuals to the Village and/or the development and management of the Village's park system. Quality of the contribution should be considered in kind along with the length of service by the individual. The Applicant requesting the naming shall be responsible to fully substantiate the contributions made by this individual. Preference will be given to a request in which the individual has a tie to the park being requested to be named. Naming requests for an outstanding individual is encouraged only for those who have been deceased for at least three years in order to ensure that person's significance and good reputation have been accepted. This provision can be waived at the Village Board's directive. The naming requests for people who may have lost their lives due to war or a tragic event will be considered only after the shock of such event, a minimum of three years, has lessened within the community.

(d) **Major Donations.**

- (1) Submission of a naming request to recognize a donation in honor of or at the request of the donor will be considered. The threshold for naming under these circumstances will include one or more of the following:
 - (i) Land for the majority of the park was deeded to the Village.
 - (ii) Contribution of a minimum of 50% of the capital construction costs associated with the development of the park and/or park facility.
 - (iii) Establishment of a minimum 20-year endowment for the continued maintenance and/or programming of the park and/or park facility.

(e) **Donation of a Major Feature.**

- (1) Naming of major features will be considered, but the threshold is as follows:
 - (i) Contribution of 100% of the capital construction costs associated with the development of the major feature.
 - (ii) Establishment of a long term endowment for the repair and maintenance of the donated major feature.

(f) **Other Considerations.**

- (1) Donors seeking naming rights for major donations with respect to an individual will be encouraged to follow the principles that apply to naming a park for an outstanding individual. Exceptions to this will be considered on their own merits at the discretion of the PRNR Committee and approval of the Village Board. Naming parks and/or park facilities with a company name is not permitted; however, company names will be considered for major features. Corporate logos, insignias, brands, or direct advertising text shall not be included within naming requests.
- (2) Renaming proposals, whether for a major gift or by community request, are not encouraged. Likewise, names that have become widely accepted by the community will not be abandoned unless there are compelling reasons and strong public sentiment from the broader community for doing so. Historical or commonly used place names will be preserved wherever possible.
- (3) To minimize confusion, parks will not be subdivided for the purpose of naming unless there are readily identifiable physical divisions such as roads or waterways. However, naming of specific major facilities within parks will be permitted. Under these circumstances, such names should be different to the park name to avoid user confusion.

- (4) All signs that indicate the proposed name shall comply with Village graphic and design standards. Specialized naming signage will not be permitted.
- (5) The PRNR Committee reserves the right to recommend to the Village Board the renaming any park, park facility, and/or major feature if the person, entity, or event for which it is named turns demonstrates malfeasance, is found to be disingenuous, and/or subsequently acts in a disreputable way.

SECTION 1.06 Procedures

The following procedures have been established to ensure that naming requests are considered in a consistent manner:

- (a) All naming requests shall be made by submitting an application to the Director of Public Works.
- (b) The naming application will contain the following minimum information:
 - (1) The proposed name.
 - (2) Written narrative justifying the reasons for the proposed name.
 - (3) Written documentation indicating community support for the proposed name.
 - (4) Description/map showing location and boundaries of the park.
 - (5) If proposing to name a facility or major feature within a park, include a description/map showing the location of the facility.
 - (6) If proposing to rename a park or facility, include justification for changing an established name.
 - (7) If proposing to name a park or facility after an outstanding person, include documentation of that person's significance and good reputation in the Village's, State's, or Nation's history.
- (c) Upon receipt of a naming request, the following assessment shall be applied by the Village to consider the request:
 - (1) Review the proposed request for its adherence to the policies of the Village.

- (2) Ensure that supporting information has been authenticated, particularly when an individual's name is proposed.
- (3) Seek input from relevant neighborhood associations, historical groups, and other organizations, if deemed appropriate.
- (4) Upon completion of Items (c)(1)-(3) above, a recommendation will be provided to the PRNR Committee by the Director of Public Works, or his/her designee, regarding the naming request that has been proposed.
- (5) The PRNR Committee will allow for at least two meetings to consider naming requests once a recommendation has been provided by the Director of Public Works.
 - (i) **First Meeting.** The naming request shall only be introduced for discussion only as part of the PRNR Committee's first consideration. Public comment will be solicited by the Village regarding the naming request prior to the second meeting. The Village shall use regular and available means of communication to announce the naming request as it has been presented. A Class I Public Hearing notice will be issued in conjunction with the Second Meeting for the Committee to receive comments from the Public regarding the naming request.
 - (ii) **Second Meeting.** Following the introduction in the first meeting and the solicitation of public comments, the PRNR Committee may take action following a Public Hearing to forward a recommendation of the naming request to the Village Board.
- (6) The recommendation of the PRNR Committee and Director of Public Works regarding the naming request will be presented to the Village Board for consideration and final action.