

VILLAGE OF MCFARLAND

Library Board Minutes

Monday, June 5, 2023 - 5:15 PM

1. CALL TO ORDER

Ken Machtan called the Library Board to order at 5:15 p.m. the E.D. Locke Public Library, meeting room 103.

Members present: Luke Fessler, Mona Nelson, Evan Richards, Ken Machtan, Karin Mandli

Members not present: Staci Fritz, Peter Sobol

Staff Present: Heidi Cox, Library Director

2. PUBLIC APPEARANCES AND COMMUNICATION

3. ACTION ITEMS

a. Motion to approve the minutes of the May 1, 2023 meeting.

Motion by Member Evan Richards, second by Member Mona Nelson, to approve the minutes of the May 1, 2023 meeting. Motion carries 4 - 0 - 1 by acclamation, with Karin Mandli abstaining.

b. Motion to approve the May invoices

Motion by Member Karin Mandli, second by Member Luke Fessler, to approve the May invoices Motion carries 5 - 0 - 0 by acclamation.

4. INFORMATION ITEMS

a. Budget Update

b. Director's Report

c. Monthly Statistical Report

d. Village Community Center

The Library Board discussed submitting a letter for the public comment portion of the village board meeting in support of the one-story option. They agreed to send the letter and have Library Board President, Ken Machtan sign it.

5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

a. Space Needs Study Review

b. Endowment Mission Statement

Motion by Member Karin Mandli, second by Member Mona Nelson, to approve the updated Endowment Mission Statement. Motion carries 5 - 0 - 0 by acclamation.

c. Donations-Monetary, Memorial & Bequests Policy

Motion by Member Evan Richards, second by Member Luke Fessler, to approve the updated Donations-Monetary, Memorial & Bequests Policy Motion carries 5 - 0 - 0 by acclamation.

d. Donations – Other Policy

The Donation - Other policy was reviewed and no changes were proposed.

e. Dane County Library Services Plan of Service Review

f. SCLS Technology Agreement

Motion by Member Mona Nelson, second by Member Evan Richards, to approve SCLS Technology Agreement Motion carries 5 - 0 - 0 by acclamation.

6. ADJOURNMENT

Motion by Member Evan Richards, second by Member Luke Fessler, to adjourn at 6:42 pm

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Heidi Cox
Library Director