

VILLAGE OF MCFARLAND

Village Board Minutes

Tuesday, June 13, 2023 - 7:00 PM

1. CALL TO ORDER.

Village President Clow called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village Trustee Hilary Brandt, Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Luke Fessler, Village Trustee Michael Flaherty, Village Trustee TJ Jerke, Village Trustee Edward Wreh

Village Board members not present: None.

Staff Present: Deputy Administrator/Clerk Cassandra Suettinger, Police Chief Aaron Chapin, Community and Economic Development Director Andrew Bremer, Public Works Director Lee Igl, Outreach Director Lori Andersen, Fire/EMS Director Chris Dennis, and Communications & Technology Director Stephanie Miller.

3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.

Trustee Wreh provided the following Public Announcements regarding events happening in the Community

June 19th - McFarland High School will be holding a Juneteenth Event at Arnold Larson Park from 5 p.m. to 8 p.m.

June 25th - Pride in the Park Event will be held at Arnold Larson Park from 8 a.m. to 5 p.m.

4. CONSENT AGENDA.

a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.

1) Motion to approve the minutes of the May 23, 2023 Village Board meeting.

2) Motion to approve the minutes of the May 31, 2023 Special Village Board meeting.

3) Motion to approve checks in the amount of \$1,225,704.70.

4) Motion to approve a proposal from Fahrner Asphalt for sidewalk maintenance.

5) Motion to approve a proposal from Town & Country Engineering regarding Final Engineering for Lift Station #2.

6) Motion to approve Resolution 2023-10: A Resolution authorizing submittal of the Compliance Maintenance Annual Report (CMAR) for 2022.

7) Motion to approve a Tourist Rooming House Permit application for Waubesa Performance Property Management LLC, for the property at 6008 Lake Edge Rd for the

July 1, 2023 through June 30, 2024 license year as recommended by the Public Safety Committee.

Trustee Fessler requested item #7 be removed from the consent agenda.

Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to approve the consent agenda as presented for items 4a)1. through 6. Motion carries 7 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.
None.

6. BUSINESS.

The Board discussed consent agenda item 4 a 7) under business.

Discussion and action on a tourist rooming house permit application for Waubesa Performance Property Management LLC, for the property at 6008 Lake Edge Road for the July 1, 2023 through June 30, 2024 license year as recommended by the Public Safety Committee.

Motion by President Clow, second by Trustee Wreh, approve tourist rooming house permit application for Waubesa Performance Property Management LLC, for the property at 6008 Lake Edge Road for the July 1, 2023 through June 30, 2024 license year as recommended by the Public Safety Committee. Motion carries 7 - 0 - 0 by acclamation.

- a. Discussion and action on Resolution 2023-11: a Resolution recognizing Juneteenth in the Village of McFarland.

Motion by Village President Carolyn Clow, second by Village Trustee Edward Wreh, to approve Resolution 2023-11: a Resolution recognizing Juneteenth in the Village of McFarland. Motion carries 7 - 0 - 0 by acclamation.

President Clow read the resolution into the record.

- b. Discussion and action on Resolution 2023-12: A Resolution recognizing June as LGBTQI+ Pride Month.

Motion by Village President Carolyn Clow, second by Village Trustee Edward Wreh, to

approve Resolution 2023-12: A Resolution recognizing June as LGBTQI+ Pride Month. Motion carries 7 - 0 - 0 by acclamation.

President Clow read the resolution into the record.

- c. Discussion and action regarding the Public Input Plan as part of the Communications and Engagement Plan being prepared by Revelation: PR, Advertising, and Social Media.

The Board provided feedback on the Public Input Plan and suggested revisions to include additional stakeholders.

Motion by Village President Carolyn Clow, second by Village Trustee Michael Flaherty, to approve the Public Input Plan as part of the Communications and Engagement Plan being prepared by Revelation: PR, Advertising, and Social Media. Motion carries 7 - 0 - 0 by acclamation.

- d. Discussion and action on selecting the one floor option or the two floor option for the Municipal Center renovation as presented within the McFarland Municipal Center Campus Master Plan project.

Maura Donnelly, 3542 E Dyreson Road, spoke on behalf of the McFarland Youth Center, in favor of constructing a 2-story option.

Carrie Nelson, 5211 N Autumn Lane, spoke in favor of constructing the 2-story option. Shawn Miller, submitted a letter in support of constructing a 2-story community center. McFarland Public Library, submitted a letter in support of constructing a 1-story community center project.

The Village Board discussed the options and their preference regarding which option to proceed with.

Motion by Village Trustee Stephanie Brassington, second by Village President Carolyn Clow, to approve the one floor option for the Municipal Center renovation as presented within the McFarland Municipal Center Campus Master Plan project. Motion carries 4 - 3 - 0 by acclamation with President Clow, Trustee Wreh, and Trustee Jerke voting nay.

- e. Landmarks Commission (Trustee Fessler)

- 1) Discussion and possible action to approve a purchase order from Sewah Studios for historical marker signs.

Motion by Village Trustee Luke Fessler, second by Village Trustee Michael Flaherty, to approve a purchase order from Sewah Studios for historical marker signs in an amount of \$23,500. Motion carries 7 - 0 - 0 by acclamation.

- f. Parks and Recreation Committee (Trustees Jerke & Fessler)

- 1) Discussion and action regarding a proposal to develop an Inclusive Playground at Waubesa Intermediate School with the McFarland School District.

Public Works Director Lee Igl provided an overview of the proposal to develop an Inclusive Playground at Waubesa Intermediate School with the McFarland School District.

Motion by Village Trustee TJ Jerke, second by Village Trustee Edward Wreh, to approve a proposal to develop an Inclusive Playground at Waubesa Intermediate School with the McFarland School District and to commit American Rescue Plan funds to the project. Motion carries 7 - 0 - 0 by acclamation.

- 2) Discussion and action regarding a change order to construct Phase 1(b) for the Inclusive Playground at Waubesa Intermediate School with the McFarland School District.

Motion by Village Trustee TJ Jerke, second by Village Trustee Luke Fessler, to approve a change order to construct Phase 1(b) for the Inclusive Playground at Waubesa Intermediate School with the McFarland School District. Motion carries 7 - 0 - 0 by acclamation.

- 3) Discussion and action regarding a proposal for plan, design and bidding services for Phase 2 for the Inclusive Playground at Waubesa Intermediate School with the McFarland School District.

Motion by Village Trustee TJ Jerke, second by Village Trustee Luke Fessler, to approve a proposal for plan, design and bidding services for Phase 2 for the Inclusive Playground at Waubesa Intermediate School with the McFarland School District. Motion carries 7 - 0 - 0 by acclamation.

- g. Discussion and action on submitting a letter of support for the Village of McFarland to be included in the local negotiated agreement (LNA) process regarding Dane County's Future Sustainability Campus and Landfill.

Motion by Village President Carolyn Clow, second by Trustee Wreh, to approve submitting a letter of support for the Village of McFarland to be included in the local negotiated agreement (LNA) process regarding Dane County's Future Sustainability Campus and Landfill. Motion carries 6 - 0 - 1 by acclamation with Trustee Wreh abstaining.

- h. Discussion on the revised Village Board schedule for 2023-2024.

President Clow provided an overview of the updated revised Village Board schedule for 2023-2024.

7. SCHEDULE NEXT MEETING DATE.

- a. June 15, 2023 - Special Village Board - 5:30 p.m.
- b. June 27, 2023 - Village Board - 7:00 p.m.
- c. July 11, 2023 - Village Board - 7:00 p.m.
- d. July 13, 2023 - Special Village Board - 5:30 pm

8. ADJOURNMENT.

Motion by Village Trustee Stephanie Brassington, second by Village Trustee TJ Jerke, to adjourn at 9:05 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Deputy Administrator/Clerk