

Tuesday, June 13, 2023

7:00 PM

McFarland Municipal Center
Community Room

AGENDA

You are invited to this meeting through a Zoom webinar. The public may attend in-person or remotely through the webinar or telephone options listed below.

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/81924903354>

Or by Telephone: +1 (312) 626-6799

Webinar ID: 819 2490 3354

Press *9 to raise/lower hand. Press *6 to mute/unmute.

1. CALL TO ORDER.
2. ROLL CALL.
3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.
4. CONSENT AGENDA.
 - a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.
 - 1) Motion to approve the minutes of the May 23, 2023 Village Board meeting.
 - 2) Motion to approve the minutes of the May 31, 2023 Special Village Board meeting.
 - 3) Motion to approve checks in the amount of \$1,225,704.70.
 - 4) Motion to approve a proposal from Fahrner Asphalt for sidewalk maintenance.
 - 5) Motion to approve a proposal from Town & Country Engineering regarding Final Engineering for Lift Station #2.
 - 6) Motion to approve Resolution 2023-10: A Resolution authorizing submittal of the Compliance Maintenance Annual Report (CMAR) for 2022.
 - 7) Motion to approve a Tourist Rooming House Permit application for Waubesa Performance Property Management LLC, for the property at 6008 Lake Edge Rd for the July 1, 2023 through June 30, 2024 license year as recommended by the Public Safety Committee.
5. PUBLIC APPEARANCES.
 - a. This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are

present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

6. BUSINESS.

- a. Discussion and action on Resolution 2023-11: a Resolution recognizing Juneteenth in the Village of McFarland.
- b. Discussion and action on Resolution 2023-12: A Resolution recognizing June as LGBTQI+ Pride Month.
- c. Discussion and action regarding the Public Input Plan as part of the Communications and Engagement Plan being prepared by Revelation: PR, Advertising, and Social Media.
- d. Discussion and action on selecting the one floor option or the two floor option for the Municipal Center renovation as presented within the McFarland Municipal Center Campus Master Plan project.
- e. Landmarks Commission (Trustee Fessler)
 - 1) Discussion and possible action to approve a purchase order from Sewah Studios for historical marker signs.
- f. Parks and Recreation Committee (Trustees Jerke & Fessler)
 - 1) Discussion and action regarding a proposal to develop an Inclusive Playground at Waubesa Intermediate School with the McFarland School District.
 - 2) Discussion and action regarding a change order to construct Phase 1(b) for the Inclusive Playground at Waubesa Intermediate School with the McFarland School District.
 - 3) Discussion and action regarding a proposal for plan, design and bidding services for Phase 2 for the Inclusive Playground at Waubesa Intermediate School with the McFarland School District.
- g. Discussion and action on submitting a letter of support for the Village of McFarland to be included in the local negotiated agreement (LNA) process regarding Dane County's Future Sustainability Campus and Landfill.
- h. Discussion on the revised Village Board schedule for 2023-2024.

7. SCHEDULE NEXT MEETING DATE.

- a. June 15, 2023 - Special Village Board - 5:30 p.m.
- b. June 27, 2023 - Village Board - 7:00 p.m.
- c. July 11, 2023 - Village Board - 7:00 p.m.

d. July 13, 2023 - Special Village Board - 5:30 pm

8. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.

**VILLAGE OF
McFarland
SUMMARY SHEET**

MEETING DATE: Tuesday, June 13, 2023

SECTION: Consent Agenda

The Consent Agenda is for routine, procedural, and self-explanatory non-controversial items. Items will be approved by one motion unless a Board member requests that the item be removed. Board members who have a question on an item on the consent agenda or would like to have additional discussion, should request an item be removed from the consent agenda and discussed separately. Items requested to be dealt with separately, will be dealt with in the same order in which they were originally listed on the Consent Agenda under Business.

VILLAGE OF MCFARLAND

Village Board Minutes

Tuesday, May 23, 2023 - 7:00 PM

1. CALL TO ORDER.

Village President Clow called the regular meeting of the McFarland Village Board to order at 7:02 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Luke Fessler, Village Trustee Edward Wreh, Village Trustee TJ Jerke, Village Trustee Michael Flaherty

Village Board members not present: Village Trustee Hilary Brandt

Staff Present: Administrator Matt Schuenke, Deputy Administrator/Clerk Cassandra Suettinger, Community and Economic Development Director Andrew Bremer, Public Works Director Lee Igl, Outreach Director Lori Andersen, and Fire/EMS Director Chris Dennis.

3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.

Wednesday, May 31st, The Village will be raising the pride flag at the McFarland Municipal Center.

a. Community Service Day 2023 Report

Katie Gletty-Syoen provided a report on Community Service Day 2023. She noted it was the most well attended event they have ever had.

4. CONSENT AGENDA.

a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.

1) Motion to approve the minutes of the April 25, 2023 meeting.

2) Motion to approve the minutes of the special Village Board School District meeting held on May 3, 2023.

3) Motion to approve the minutes of the May 9, 2023 Village Board meeting.

4) Motion to approve checks in the amount of \$743,610.65.

5) Motion to approve entering into a Memorandum of Understanding with the Wisconsin Elections Committee regarding the 2023 Accessible Voting Equipment Subgrant Reimbursement Program.

6) Motion to approve amending approval of the Event Permit for the Community Band changing dates from July 13th and August 17th to June 29th and August 17th with the conditions provided by the Public Works Director.

- 7) Motion to approve Resolution 2023-09: A Resolution approving the renewal of applications for liquor and fermented malt beverage licenses for 2023-2024.
- 8) Motion to approve a "Class A(Cider Only)" and Class "A" alcohol license for Ameer Investment Inc; D/B/A WI0100 Larson Beach, located at 4800 Larson Beach Road, with Bayarmaa Wey acting as agent for the period ending June 30, 2023 as recommended by the Public Safety Committee.
- 9) Motion to approve a "Class A" and Class "A" alcohol license for Ameer Investment Inc; D/B/A WI0102 Burma, located at 4701 Burma Road, with Tammy Downing acting as agent, for the period ending June 30, 2023 as recommended by the Public Safety Committee.

Motion by Village President Carolyn Clow, second by Village Trustee Luke Fessler, to approve the consent agenda as presented. Motion carries 6 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

Patrick Bugles, spoke to being harassed in the community.

Kathy Lyons, 6323 Johnson St, spoke in favor of the Board pursuing option #2 of the McFarland Municipal Center Campus.

6. BUSINESS.

- a. Discussion and action regarding the acceptance of the 2022 Municipal Financial Statements and Audit Results as presented by Baker Tilly Virchow Krause.

Andrea Jansen, partner at Baker Tilly Virchow Krause, presented an overview of the 2022 Municipal Financial Statements and Audit.

Motion by Village President Carolyn Clow, second by Village Trustee Michael Flaherty, to accept the 2022 Municipal Financial Statements and Audit Results as presented by Baker Tilly Virchow Krause. Motion carries 6 - 0 - 0 by acclamation.

- b. Update on progress on the construction of the Public Safety Center.

Jordan Schulz, owner's representative for the Public Safety Center construction project,

provided an overview of the progress of the Public Safety Center construction project.

- c. Discussion and action regarding proposed Change Order #14 for the Public Safety Center project regarding overhead doors, driveway approach, and miscellaneous expenses.

Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to approve proposed Change Order #14 for the Public Safety Center project regarding overhead doors, driveway approach, and miscellaneous expenses. Motion carries 6 - 0 - 0 by acclamation.

- d. Public Safety Committee (Trustees Wreh & Brandt)

- 1) Discussion and action on Ordinance 2023-05: an Ordinance updating Tourist Rooming House Regulations.

Public Comments:

Adam Crowley, 6008 Lake Edge Road, submitted a letter in opposition to changes to the Village's Tourist Rooming House Ordinance,
Alisha Leamy, 6606 Sleepy Hollow Road, submitted a letter of opposition regarding changes to the Village's Tourist Rooming House Ordinance not being strict enough.
Shaun O'Hearn, 5205 Linden Parkway, spoke in opposition of the proposed changes to the Village's Tourist Rooming House Ordinance and the notification process of the proposed ordinance amendment.

Motion by President Carolyn Clow, second by Trustee Mike Flaherty, to refer Ordinance 2023-05 back to the Public Safety Committee to specifically address how the residency requirement for minimum stays applies to businesses, grand fathering businesses for the next permitting period, and notifying all TRH permit holders and those within the TRH mailing notification area.

Motion by President Clow, to consider Ordinance 2023-05 at the Board's next meeting, with notification to all permit holders and those within the notification area. Motion dies for lack of second.

Original motion carries 5 - 1 - 0 with Trustee Ed Wreh voting nay.

- e. Community Development Authority (Trustees Brassington & Jerke)
Plan Commission (President Clow & Trustee Brassington)

- 1) Discussion and action on a Request for Proposals for Land Use Planning for Redevelopment Districts 1 & 2.

Motion by Village President Carolyn Clow, second by Village Trustee Edward Wreh, to approve a Request for Proposals for Land Use Planning for Redevelopment Districts 1 & 2. Motion carries 6 - 0 - 0 by acclamation.

- f. Finance Committee (Trustees Brandt, Brassington, & Flaherty)

- 1) Discussion and action to create Chapter 13 of the Fiscal Policy Manual as the

Community Grant Policy.

Motion by Village Trustee Stephanie Brassington, second by Village Trustee Michael Flaherty, to create Chapter 13 of the Fiscal Policy Manual as the Community Grant Policy to approve the policy with changes noted. Motion carries 4 - 2 - 0 by acclamation with President Carolyn Clow and Trustee Ed Wreh voting nay.

g. Discussion and action to terminate the award of contract for the 2023 McDaniel Park Beach Improvements Project.

Administrator Schuenke reported the Wisconsin Department of Natural Resources has informed the Village that they will not be issuing a permit required to complete the 2023 McDaniel Park Beach Project. He reported the recommendation at this time is to terminate the project, and continue to work on getting approval from the WI DNR for required permitting.

Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to terminate the award of contract for the 2023 McDaniel Park Beach Improvements Project. Motion carries 6 - 0 - 0 by acclamation.

h. Discussion and action to terminate the agreement with Dane County for the improvement of the beach within McDaniel Park.

i. Discussion and action to accept the McFarland Municipal Center Campus Master Plan.

Julie Woodward, 5604 Cardinal Drive, spoke in favor of advancing the McFarland Municipal Center Master Plan and having a 2-story Community Center in the Village. Joan Jacobsen, 5604 Cardinal Drive, spoke in favor of advancing the McFarland Municipal Center Master Plan and having a 2-story Community Center in the Village.

Motion by Village President Carolyn Clow, second by None, to accept the McFarland Municipal Center Campus Master Plan. Motion carries 6 - 0 - 0 by acclamation.

j. Introduction to and discussion of the proposed McFarland 2024-2028 Capital Improvement Plan.

Village Administrator Schuenke introduced the McFarland 2024-2028 Capital improvement Plan. He noted the Board will review the document over the summer and as the Board looks ahead to the 2024 budget.

7. SCHEDULE NEXT MEETING DATE.

a. May 31, 2023 - Special Village Board (Strategic Planning Meeting #1) - 5:30 pm

b. June 13, 2023 - Committee of the Whole - 5:30 p.m.

c. June 13, 2023 - Village Board - 7:00 pm

d. June 21, 2023 - Special Village Board (Strategic Planning Meeting #2) - 5:30 p.m.

e. June 27, 2023 - Village Board - 7:00 p.m.

8. ADJOURNMENT.

Motion by Village Trustee TJ Jerke, second by Village Trustee Stephanie Brassington, to adjourn at 10:06 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Deputy Administrator/Clerk

VILLAGE OF MCFARLAND

Village Board Minutes

Wednesday, May 31, 2023 - 5:30 PM

1. CALL TO ORDER.

Village President Clow called the special meeting of the McFarland Village Board to order at 5:38 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village Trustee Hilary Brandt, Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Luke Fessler, Village Trustee Edward Wreh, Village Trustee TJ Jerke, Village Trustee Michael Flaherty

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke, Police Chief Aaron Chapin, Public Works Director Lee Igl, and Fire/EMS Director Chris Dennis.

3. PUBLIC APPEARANCES.

a. *This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.*

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.
None.

4. BUSINESS.

a. *Discussion and action regarding proposed Change Order #15 for the Public Safety Center project regarding to extend the final completion date for the repairs on the sinkhole.*

Motion by President Carolyn Clow, second by Trustee Stephanie Brassington, to approve Change Order #15 in the amount of \$1,137,945 for the Public Safety Center project regarding extending the final completion date for the repairs on the sinkhole subject to final authorization by the Village Administrator or his designee. Motion carries 6 - 0 - 0 by acclamation.

Trustee Jerke stepped away and was not present for the vote on item 4a.

b. *Discussion regarding revisions to the Village's Mission and Vision Statements.*

The Board discussed the Village's Mission and Vision Statement and process for update.

The Board discussed reviewing other sample Mission and Vision statements as a way to shape revision to the Village's current statement. The Board directed staff to distribute Trustee Brandt's sample Mission and Vision statements, and put the agenda item back on the June 15th for further discussion.

c. Discussion regarding 2023-2024 McFarland Strategic Implementation Plan as the Village Board goals and objectives for the coming year.

Village Administrator Schuenke provide an overview of the process for update of the McFarland Strategic Implementation plan and establishing goals and objectives for the coming year.

1) Goal A: McFarland Municipal Center Campus

The Village Board discussed Goal A: McFarland Municipal Center Campus and provided feedback on updates.

2) Goal B: Public Infrastructure

The Village Board discussed Goal B: Public Infrastructure and provided feedback on updates.

3) Goal C: Housing and Economic Development

The Village Board discussed Goal C: Housing and Economic Development and provided feedback on updates.

4) Goal D: Village Government

The Board postponed discussion on item Goal D: Village Government to the next strategic planning meeting.

5. SCHEDULE NEXT MEETING DATE.

a. June 13, 2023 - Committee of the Whole - 5:30 p.m.

b. June 13, 2023 - Village Board - 7:00 pm

c. June 15, 2023 - Special Village board (Strategic Planning Meeting #2) - 5:30 p.m.

d. June 27, 2023 - Village Board - 7:00 p.m.

6. ADJOURNMENT.

Motion by Village Trustee Stephanie Brassington, second by Village Trustee Hilary Brandt, to adjourn at 7:25 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Deputy Administrator/Clerk

VILLAGE OF MCFARLAND

Check Register

Page: 1

Pay Period Dates: 05/07/2023 - 06/03/2023

Jun 07, 2023 11:44AM

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
05/20/2023	PC	05/26/2023		TURNER, RILEY	399	595.37
05/20/2023	PC	05/26/2023		SCHAAF, CAMERON	400	369.67
05/20/2023	CDPT	05/26/2023		FIRE FIGHTERS LOCAL 31	8	177.81
06/03/2023	CDPT	06/09/2023		FIRE FIGHTERS LOCAL 31	8	196.18
06/03/2023	CDPT	06/09/2023		WPPA TREASURER	6	647.00

PAYROLL RELATED

\$1,986.03

Report Criteria:

Detail report type printed

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
10	ARAMARK	6140176882	MAT RENTAL	1	05/12/2023	52.33	.00	52.33	06/08/2023
		6140180742	MATS	1	05/19/2023	52.33	.00	52.33	06/08/2023
		6140184687	MAT RENTAL	1	05/26/2023	52.33	.00	52.33	06/08/2023
		6140188229	MAT RENTAL	1	06/02/2023	52.33	.00	52.33	06/08/2023
Total 10:						209.32	.00	209.32	
30	ALLIANT ENERGY/WP&L	051923	4806 MCDANIEL LANE	1	05/19/2023	113.22	.00	113.22	06/02/2023
		051923	6300 ELVEHJEM/DOG PA	2	05/19/2023	297.16	.00	297.16	06/02/2023
		052423	WATER TOWER BURMA	1	05/24/2023	70.61	.00	70.61	06/08/2023
		052423	WELL #1	2	05/24/2023	699.17	.00	699.17	06/08/2023
		052423	WELL #1	3	05/24/2023	24.59	.00	24.59	06/08/2023
		052423	TRAFFIC FLASHERS - FA	4	05/24/2023	17.41	.00	17.41	06/08/2023
		052423	TRAFFIC FLASHERS - FA	5	05/24/2023	18.09	.00	18.09	06/08/2023
		052423	TRAFFIC FLASHERS - BA	6	05/24/2023	18.90	.00	18.90	06/08/2023
		052423	STREET LIGHTING (2)	7	05/24/2023	270.03	.00	270.03	06/08/2023
		052423	CEDAR GLADE AERATOR	8	05/24/2023	15.24	.00	15.24	06/08/2023
		052423	GAZEBO	9	05/24/2023	29.49	.00	29.49	06/08/2023
		052423	TRAFFIC FLASHERS - CR	10	05/24/2023	17.67	.00	17.67	06/08/2023
		052423	FLOWER CORNER	11	05/24/2023	25.01	.00	25.01	06/08/2023
		052423	LIFT #5	12	05/24/2023	243.03	.00	243.03	06/08/2023
		052423	LIFT #3	13	05/24/2023	64.45	.00	64.45	06/08/2023
		052423	LIFT #2	14	05/24/2023	177.76	.00	177.76	06/08/2023
		052423	LIFT #1	15	05/24/2023	149.80	.00	149.80	06/08/2023
		052423	WELL #4	16	05/24/2023	19.40	.00	19.40	06/08/2023
		052423	WELL #3	17	05/24/2023	19.40	.00	19.40	06/08/2023
		052423	WELL #3	18	05/24/2023	1,363.51	.00	1,363.51	06/08/2023
		052423	BRANDT PARK	19	05/24/2023	131.26	.00	131.26	06/08/2023
		052423	LEWIS PARK	20	05/24/2023	112.40	.00	112.40	06/08/2023
		052423	WATER TOWER HOLSCH	21	05/24/2023	17.96	.00	17.96	06/08/2023
		052423	SIRENS	22	05/24/2023	27.94	.00	27.94	06/08/2023
		052423	STREET LIGHTING (1)	23	05/24/2023	9,040.60	.00	9,040.60	06/08/2023
		052523-4812	PW FACILITY	1	05/10/2023	387.58	.00	387.58	05/25/2023
		052523-5689	2860 HIDDEN FARM FLO	1	05/25/2023	30.20	.00	30.20	05/25/2023
		6179517191-	PHASE3 UNDERGROUN	1	05/26/2023	10,464.50	.00	10,464.50	06/02/2023
		6922801707-	PSC ELECTRICITY	1	05/22/2023	4,701.96	.00	4,701.96	05/25/2023
Total 30:						28,568.34	.00	28,568.34	
68	BADGER WELDING SUPP	3768927	BADGER WELDING - OXY	1	05/16/2023	25.00	.00	25.00	06/08/2023
		3769878	BADGER WELDING - OXY	1	05/30/2023	70.32	.00	70.32	06/08/2023
		3770321	ACETYLENE & OXYGEN	1	05/31/2023	12.40	.00	12.40	06/08/2023
Total 68:						107.72	.00	107.72	
79	BAYCOM INC	SRVCE0000	BAYCOM RADIO REPAIR	1	05/17/2023	200.00	.00	200.00	06/08/2023
Total 79:						200.00	.00	200.00	
104	BOBCAT OF MADISON IN	01-111101	TOOLCAT MAINTENANCE	1	05/16/2023	40.56	.00	40.56	06/08/2023
		01-111101	TOOLCAT MAINTENANCE	2	05/16/2023	11.07	.00	11.07	06/08/2023
		01-111101	TOOLCAT MAINTENANCE	3	05/16/2023	11.07	.00	11.07	06/08/2023
		01-111101	TOOLCAT MAINTENANCE	4	05/16/2023	11.07	.00	11.07	06/08/2023
		01-111541	TOOLCAT MAINTENANCE	1	06/07/2023	3.60	.00	3.60	06/08/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		01-111541	TOOLCAT MAINTENANCE	2	06/07/2023	3.60	.00	3.60	06/08/2023
		01-111541	TOOLCAT MAINTENANCE	3	06/07/2023	3.60	.00	3.60	06/08/2023
		01-111541	TOOLCAT MAINTENANCE	4	06/07/2023	13.20	.00	13.20	06/08/2023
Total 104:						97.77	.00	97.77	
150	CDW GOVERNMENT INC	JV00753	MONITOR MOUNT	1	05/25/2023	218.23	.00	218.23	06/08/2023
Total 150:						218.23	.00	218.23	
158	CHARTER COMMUNICATI	0003261060	CHARTER CABLE	1	06/01/2023	117.94	.00	117.94	06/08/2023
Total 158:						117.94	.00	117.94	
161	CHASE LUMBER AND FU	2306-765127	STORMSEWER REPAIR	1	06/06/2023	6.09	.00	6.09	06/08/2023
Total 161:						6.09	.00	6.09	
166	CINTAS CORPORATION #	8406264861	FIRST AID SUPPLIES - RE	1	05/26/2023	12.23	.00	12.23	06/08/2023
		8406264861	FIRST AID SUPPLIES - RE	2	05/26/2023	12.23	.00	12.23	06/08/2023
		8406264861	FIRST AID SUPPLIES - RE	3	05/26/2023	12.23	.00	12.23	06/08/2023
		8406264861	FIRST AID SUPPLIES - RE	4	05/26/2023	44.86	.00	44.86	06/08/2023
Total 166:						81.55	.00	81.55	
247	DANE CO TREASURER	154-050123	JAIL & SURCHARGES - A	1	05/01/2023	382.06	.00	382.06	06/08/2023
		154-053123	JAIL & SURCHARGES - M	1	05/31/2023	846.90	.00	846.90	06/08/2023
Total 247:						1,228.96	.00	1,228.96	
319	EH WACHS COMPANY	INV216639	VALVE TURNER REPAIR	1	05/18/2023	257.50	.00	257.50	06/08/2023
Total 319:						257.50	.00	257.50	
324	ELECTION SYSTEMS & S	CD2061133	EXPRESS VOTE MACHIN	1	06/02/2023	3,950.00	.00	3,950.00	06/08/2023
Total 324:						3,950.00	.00	3,950.00	
338	ENGELHART INC	1799886	PW SHOP	1	06/07/2023	3.22	.00	3.22	06/08/2023
		1799886	PW SHOP	2	06/07/2023	3.22	.00	3.22	06/08/2023
		1799886	PW SHOP	3	06/07/2023	3.22	.00	3.22	06/08/2023
		1799886	PW SHOP	4	06/07/2023	11.78	.00	11.78	06/08/2023
		1799891	FORESTRY EQUIPMENT	1	06/07/2023	482.95	.00	482.95	06/08/2023
Total 338:						504.39	.00	504.39	
350	FASTENAL COMPANY	WIMAD4520	SIGN PARTS	1	05/22/2023	20.33	.00	20.33	06/08/2023
Total 350:						20.33	.00	20.33	
361	FIRST SUPPLY LLC MADI	13714743-00	WATER-HYDRANT MAINT	1	06/06/2023	513.77	.00	513.77	06/08/2023
Total 361:						513.77	.00	513.77	
395	GENERAL COMMUNICATI	316818	PSC CELLULAR BDA - PM	1	02/28/2023	17,915.33	.00	17,915.33	06/08/2023
		316819	PSC - EMERGENCY RES	1	02/28/2023	9,714.39	.00	9,714.39	06/08/2023
		320242	PSC CELLULAR BDA - PM	1	05/25/2023	11,943.56	.00	11,943.56	06/08/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		320243	PSC - EMERGENCY RES	1	05/25/2023	6,476.25	.00	6,476.25	06/08/2023
	Total 395:					46,049.53	.00	46,049.53	
408	GRAINGER INC	9710482614	THERMOSTATIC MIXING	1	05/17/2023	187.11	.00	187.11	06/08/2023
		9716982575	GRAINGER WATER HOS	1	05/23/2023	13.52	.00	13.52	06/08/2023
		9723663754	PSC - HOSE REELS	1	05/31/2023	1,346.65	.00	1,346.65	06/08/2023
		9726046619	BATTERIES	1	06/01/2023	47.28	.00	47.28	06/08/2023
		9730983575	GRAINGER WATER HOS	1	06/06/2023	329.76	.00	329.76	06/08/2023
	Total 408:					1,924.32	.00	1,924.32	
476	JEFFERSON FIRE & SAF	IN302930	EXTINGUISHER RECHAR	1	05/11/2023	46.25	.00	46.25	06/08/2023
		IN303095	FIRE HOOKS & MARRYIN	1	05/22/2023	314.50	.00	314.50	06/08/2023
		IN303121	TURNOUT GEAR	1	05/23/2023	12,288.00	.00	12,288.00	06/08/2023
		IN303345	FIRE EXTINGUISHER	1	05/26/2023	580.00	.00	580.00	06/08/2023
		IN303346	FIRE EXTINGUISHER	1	05/26/2023	322.00	.00	322.00	06/08/2023
		IN303708	SCBA COMPRESSOR RE	1	05/31/2023	730.00	.00	730.00	06/08/2023
		IN303743	FIRE EXTINGUISHER M	1	06/07/2023	286.00	.00	286.00	06/08/2023
	Total 476:					14,566.75	.00	14,566.75	
492	KAYSER AUTOMOTIVE G	178064P	VEHICLE MAINT TRUCK 3	1	05/30/2023	97.39	.00	97.39	06/08/2023
		178064P	VEHICLE MAINT TRUCK 3	2	05/30/2023	26.56	.00	26.56	06/08/2023
		178064P	VEHICLE MAINT TRUCK 3	3	05/30/2023	26.56	.00	26.56	06/08/2023
		178064P	VEHICLE MAINT TRUCK 3	4	05/30/2023	26.56	.00	26.56	06/08/2023
		178193P	M3 MAINTENANCE	1	05/31/2023	102.60	.00	102.60	06/08/2023
	Total 492:					279.67	.00	279.67	
553	LINCOLN CONTRACTOR	I46732	MARKING PAINT	1	05/17/2023	159.45	.00	159.45	06/08/2023
		I46732	MARKING PAINT	2	05/17/2023	43.49	.00	43.49	06/08/2023
		I46732	MARKING PAINT	3	05/17/2023	43.49	.00	43.49	06/08/2023
		I46732	MARKING PAINT	4	05/17/2023	43.49	.00	43.49	06/08/2023
	Total 553:					289.92	.00	289.92	
575	MADISON MET SEWERA	RC00004087	ADAPTIVE MGMT	1	12/01/2022	7,385.00	.00	7,385.00	06/08/2023
	Total 575:					7,385.00	.00	7,385.00	
603	MCFARLAND CHAMBER	4QTR2022T	ROOM TAX DISBURSEME	1	05/30/2023	1,210.91	.00	1,210.91	06/08/2023
	Total 603:					1,210.91	.00	1,210.91	
634	MENARDS - MONONA	48779	PARKS SUPPLIES	1	05/16/2023	178.15	.00	178.15	06/08/2023
		49344	PSC SOFTENER SALT	1	05/26/2023	55.92	.00	55.92	06/08/2023
		49550	PARKS SUPPLIES	1	05/30/2023	65.59	.00	65.59	06/08/2023
	Total 634:					299.66	.00	299.66	
640	MGE	0496869093-	BOCCE ELECTRICAL	1	05/04/2023	140.00	.00	140.00	05/25/2023
		1115413856-	BOCCE ELECTRICAL	1	05/25/2023	14.33	.00	14.33	06/02/2023
		1700324512-	4820 MARSH RD--SOCCE	1	05/25/2023	203.40	.00	203.40	06/02/2023
		3800120935-	STREET LIGHT	1	05/25/2023	34.15	.00	34.15	06/02/2023
		4900117592-	STREET LIGHT	1	05/25/2023	24.62	.00	24.62	06/02/2023
		6300112994-	STREET LIGHT	1	05/31/2023	690.45	.00	690.45	06/08/2023

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		7400232719-	LIFT #5 GAS	1	05/25/2023	26.68	.00	26.68	06/02/2023
		8600157181-	LIFT #4 ELECT	1	05/26/2023	43.40	.00	43.40	06/02/2023
	Total 640:					1,177.03	.00	1,177.03	
660	MILLER, JOHN	JM050323	UNIFORM ALLOWANCE -	1	05/03/2023	194.57	.00	194.57	06/08/2023
		JM051623	MEALS AND LODGING - T	1	05/16/2023	251.53	.00	251.53	06/08/2023
	Total 660:					446.10	.00	446.10	
667	MINNESOTA LIFE INS CO	002832L-JUL	LIFE INSURANCE	1	06/01/2023	1,647.35	.00	1,647.35	06/08/2023
	Total 667:					1,647.35	.00	1,647.35	
747	PIONEER RIM & WHEEL	03CS3076	SQUAD BOSCH PAD	1	05/12/2023	52.49	.00	52.49	06/08/2023
	Total 747:					52.49	.00	52.49	
756	POMP'S TIRE SERVICE I	80288181	SKID STEER	1	05/18/2023	892.21	.00	892.21	06/08/2023
		80288181	SKID STEER	2	05/18/2023	243.33	.00	243.33	06/08/2023
		80288181	SKID STEER	3	05/18/2023	243.33	.00	243.33	06/08/2023
		80288181	SKID STEER	4	05/18/2023	243.33	.00	243.33	06/08/2023
	Total 756:					1,622.20	.00	1,622.20	
764	PREMIER PAINT & WALLP	73188	PAINT FOR STREETS	1	05/25/2023	91.75	.00	91.75	06/08/2023
	Total 764:					91.75	.00	91.75	
797	REINDERS INC	2295722-00	PARKS SOD REPAIR SEE	1	04/12/2023	70.00	.00	70.00	06/08/2023
	Total 797:					70.00	.00	70.00	
800	RELIANT FIRE APPARAT	041423	FD VEHICLE MAINT	1	04/14/2023	362.86-	.00	362.86-	06/08/2023
		WI001916	FD VEHICLE MAINT	1	05/19/2023	9,129.92	.00	9,129.92	06/08/2023
	Total 800:					8,767.06	.00	8,767.06	
802	RENNERT'S FIRE EQUIP	INV-658	TENDER 6 PLUMBING	1	05/23/2023	22.75	.00	22.75	06/08/2023
		INV-686	E1 PUMP TESTING	1	05/26/2023	1,229.08	.00	1,229.08	06/08/2023
		INV-687	T6 PUMP TESTING	1	05/26/2023	412.16	.00	412.16	06/08/2023
		INV-688	TK8 PUMP TESTING	1	05/26/2023	680.58	.00	680.58	06/08/2023
		INV-689	E2 PUMP TESTING	1	05/26/2023	1,127.95	.00	1,127.95	06/08/2023
		INV-691	TENDER 6 PLUMBING	1	05/26/2023	261.94	.00	261.94	06/08/2023
	Total 802:					3,734.46	.00	3,734.46	
818	ROTO ROOTER SEWER	214789	MUNICIPAL CENTER FAC	1	05/11/2023	169.00	.00	169.00	06/08/2023
	Total 818:					169.00	.00	169.00	
836	SCHILLING SUPPLY COM	918367-00	BATHROOM SUPPLIES	1	05/17/2023	142.69	.00	142.69	06/08/2023
	Total 836:					142.69	.00	142.69	
870	SLINDE TRUCKING	39828	PARKS	1	05/05/2023	210.00	.00	210.00	06/08/2023
		39959	PARKS	1	05/26/2023	96.00	.00	96.00	06/08/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		39974	PARKS	1	05/26/2023	64.00	.00	64.00	06/08/2023
	Total 870:					370.00	.00	370.00	
926	AXON ENTERPRISE INC.	INUS159608	TASER CARTRIDGES	1	05/20/2023	402.50	.00	402.50	06/08/2023
	Total 926:					402.50	.00	402.50	
958	TOWN & COUNTRY ENGI	25275	2023 JUNIPER RIDGE ES	1	05/11/2023	586.75	.00	586.75	06/08/2023
		25276	2023 ROSEWOOD/UTTER	1	05/11/2023	1,073.65	.00	1,073.65	06/08/2023
	Total 958:					1,660.40	.00	1,660.40	
961	TOWN OF DUNN	2022TOWNS	TOWNS TRUE UP REFUN	1	05/23/2023	16,645.77	.00	16,645.77	06/08/2023
	Total 961:					16,645.77	.00	16,645.77	
963	TOWN OF PLEASANT SP	2022TRUEU	TOWNS TRUE-UP REFUN	1	05/23/2023	1,032.98	.00	1,032.98	06/08/2023
	Total 963:					1,032.98	.00	1,032.98	
992	US CELLULAR	0582019370	PARKS TABLETS	1	05/22/2023	79.00	.00	79.00	06/08/2023
		0582019370	SEWER TABLETS	2	05/22/2023	134.50	.00	134.50	06/08/2023
		0582019370	WATER TABLETS	3	05/22/2023	134.50	.00	134.50	06/08/2023
		0582019370	COMMDEV PHONE	4	05/22/2023	3.26	.00	3.26	06/08/2023
		0582019370	SEWER PHONE	5	05/22/2023	90.39	.00	90.39	06/08/2023
		0582019370	WATER PHONE	6	05/22/2023	90.39	.00	90.39	06/08/2023
		0582019370	PW PHONE	7	05/22/2023	90.39	.00	90.39	06/08/2023
		0582019370	CABLE/COMMTECH PHO	8	05/22/2023	42.50	.00	42.50	06/08/2023
		0582019370	OUTREACH PHONE	9	05/22/2023	115.00	.00	115.00	06/08/2023
		0582019370	FD/EMS PHONE	10	05/22/2023	331.17	.00	331.17	06/08/2023
		0582019370	PW TABLETS	11	05/22/2023	134.50	.00	134.50	06/08/2023
		0582019370	PD PHONE	12	05/22/2023	969.55	.00	969.55	06/08/2023
	Total 992:					2,215.15	.00	2,215.15	
1005	VANGUARD UTILITY PA	9878	STREETLIGHT LOCATES	1	06/01/2023	218.78	.00	218.78	06/08/2023
	Total 1005:					218.78	.00	218.78	
1015	VILLAGE OF MCFARLAN	053123	DOG PARK 6300 ELVEHJ	1	05/31/2023	209.76	.00	209.76	06/08/2023
		053123	3234 CTY HWY AB	2	05/31/2023	129.02	.00	129.02	06/08/2023
		053123	GAZEBO	3	05/31/2023	99.94	.00	99.94	06/08/2023
		053123	MCDANIEL PARK - BUBB	4	05/31/2023	84.00	.00	84.00	06/08/2023
		053123	MCDANIEL PARK	5	05/31/2023	280.15	.00	280.15	06/08/2023
		053123	LEWIS PARK	6	05/31/2023	192.40	.00	192.40	06/08/2023
		053123	FLOWER CORNER	7	05/31/2023	110.32	.00	110.32	06/08/2023
		053123	LEWIS PARK ICE RINK	8	05/31/2023	26.00	.00	26.00	06/08/2023
		053123	VOM 5541 HOLSCHER R	9	05/31/2023	124.84	.00	124.84	06/08/2023
		8707	2023 ROAD PROJECTS H	1	05/30/2023	128.84	.00	128.84	06/08/2023
		8711	COMMUNITY PARK PROJ	1	05/31/2023	84.68	.00	84.68	06/08/2023
	Total 1015:					1,469.95	.00	1,469.95	
1019	BAKER TILLY VIRCHOW	BT2448481	UTILITY AUDIT H2O	1	05/30/2023	400.00	.00	400.00	06/08/2023
		BT2448481	UTILITY AUDIT SW	2	05/30/2023	400.00	.00	400.00	06/08/2023
		BT2448481	UTILITY AUDIT - STW	3	05/30/2023	200.00	.00	200.00	06/08/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		BT2453523	VILLAGE AUDIT	1	05/31/2023	3,019.58	.00	3,019.58	06/08/2023
		BT2453523	VILLAGE AUDIT	2	05/31/2023	77.42	.00	77.42	06/08/2023
		BT2453523	IMPACT FEE STUDY - PS	3	05/31/2023	1,455.00	.00	1,455.00	06/08/2023
	Total 1019:					5,552.00	.00	5,552.00	
1085	WI RURAL WATER ASSN	4582	SAFETY TRAINING PERS	1	05/18/2023	15.32	.00	15.32	06/08/2023
		4582	SAFETY TRAINING PERS	2	05/18/2023	15.32	.00	15.32	06/08/2023
		4582	SAFETY TRAINING PERS	3	05/18/2023	22.61	.00	22.61	06/08/2023
		4582	SAFETY TRAINING PERS	4	05/18/2023	19.68	.00	19.68	06/08/2023
	Total 1085:					72.93	.00	72.93	
1093	WI STATE LABORATORY	744447	FLUORIDE TEST	1	05/31/2023	28.00	.00	28.00	06/08/2023
	Total 1093:					28.00	.00	28.00	
1245	PROFESSIONAL PEST C	622795	PARKS PEST CONTROL	1	05/30/2023	71.00	.00	71.00	06/08/2023
		625193	PW PEST CONTROL	1	06/05/2023	6.15	.00	6.15	06/08/2023
		625193	PW PEST CONTROL	2	06/05/2023	6.15	.00	6.15	06/08/2023
		625193	PW PEST CONTROL	3	06/05/2023	6.15	.00	6.15	06/08/2023
		625193	PW PEST CONTROL	4	06/05/2023	22.55	.00	22.55	06/08/2023
		625194	MC PEST CONTROL	1	06/05/2023	48.00	.00	48.00	06/08/2023
	Total 1245:					160.00	.00	160.00	
1256	BOUND TREE MEDICAL,	84959108	EMS - SUPPLIES	1	05/16/2023	431.02	.00	431.02	06/08/2023
		84975542	EMS - SUPPLIES	1	06/01/2023	623.98	.00	623.98	06/08/2023
	Total 1256:					1,055.00	.00	1,055.00	
1264	BARNES INC	173045	BRUSH CURBSIDE ZONE	1	05/31/2023	3,569.20	.00	3,569.20	06/08/2023
		173045	BRUSH CURBSIDE ZONE	2	05/31/2023	3,569.19	.00	3,569.19	06/08/2023
	Total 1264:					7,138.39	.00	7,138.39	
1358	EBI INC	217518	PSC WORKSTATION	1	05/22/2023	496.54	.00	496.54	06/08/2023
		217641	PSC DELIVERY & INSTAL	1	05/31/2023	24,000.00	.00	24,000.00	06/08/2023
	Total 1358:					24,496.54	.00	24,496.54	
1397	ALL COMFORT SERVICE	83868778	MC REPAIRS	1	05/04/2023	361.70	.00	361.70	06/08/2023
	Total 1397:					361.70	.00	361.70	
1462	TASC	IN2751077	FSA ADMIN FEE	1	05/17/2023	159.20	.00	159.20	06/08/2023
	Total 1462:					159.20	.00	159.20	
1694	HEARTLAND LITHO	66472	DOG PARK DAILY PERMI	1	05/23/2023	169.60	.00	169.60	06/08/2023
		66485	UTILITY BILLS	1	05/23/2023	79.89	.00	79.89	06/08/2023
		66485	UTILITY BILLS	2	05/23/2023	79.89	.00	79.89	06/08/2023
		66485	UTILITY BILLS	3	05/23/2023	79.89	.00	79.89	06/08/2023
	Total 1694:					409.27	.00	409.27	
1709	VON BRIESEN & ROPER	426736	PERSONNEL ISSUES	1	05/30/2023	2,470.00	.00	2,470.00	06/08/2023

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Total 1709:						2,470.00	.00	2,470.00	
1730	ACCURATE APPRAISAL L	4233	ASSESSMENT SVCS.	1	05/25/2023	4,300.00	.00	4,300.00	06/08/2023
Total 1730:						4,300.00	.00	4,300.00	
1733	MOTOROLA SOLUTIONS	8230403111	SQUAD VIDEO ANNUAL F	1	03/09/2023	2,340.00	.00	2,340.00	06/08/2023
		8230409837	SQUAD VIDEO ANNUAL F	1	05/04/2023	2,340.00	.00	2,340.00	06/02/2023
Total 1733:						4,680.00	.00	4,680.00	
1738	STATE OF WI TREASURE	154-050123	MONTHLY COURT FEES -	1	05/01/2023	1,959.75	.00	1,959.75	06/08/2023
		154-053123	MONTHLY COURT FEES -	1	05/31/2023	2,083.60	.00	2,083.60	06/08/2023
Total 1738:						4,043.35	.00	4,043.35	
1896	NAPA AUTO PARTS	889815	SQUAD FILTERS	1	05/11/2023	80.88	.00	80.88	06/08/2023
		889840	VEHICLE MAINTENANCE	1	05/11/2023	164.99	.00	164.99	06/08/2023
		890248	VEHICLE MAINTENANCE	1	05/15/2023	84.69	.00	84.69	06/08/2023
		890248	VEHICLE MAINTENANCE	2	05/15/2023	23.10	.00	23.10	06/08/2023
		890248	VEHICLE MAINTENANCE	3	05/15/2023	23.10	.00	23.10	06/08/2023
		890248	VEHICLE MAINTENANCE	4	05/15/2023	23.10	.00	23.10	06/08/2023
		890310	MOWER FILTERS	1	05/15/2023	34.50	.00	34.50	06/08/2023
		890310	MOWER FILTERS	2	05/15/2023	9.41	.00	9.41	06/08/2023
		890310	MOWER FILTERS	3	05/15/2023	9.41	.00	9.41	06/08/2023
		890310	MOWER FILTERS	4	05/15/2023	9.41	.00	9.41	06/08/2023
		891811	VEHICLE MAINTENANCE	1	05/24/2023	13.34	.00	13.34	06/08/2023
		892993	VEHICLE MAINTENANCE	1	06/01/2023	14.83	.00	14.83	06/08/2023
		892993	VEHICLE MAINTENANCE	2	06/01/2023	4.05	.00	4.05	06/08/2023
		892993	VEHICLE MAINTENANCE	3	06/01/2023	4.05	.00	4.05	06/08/2023
		892993	VEHICLE MAINTENANCE	4	06/01/2023	4.05	.00	4.05	06/08/2023
Total 1896:						502.91	.00	502.91	
1909	CATERPILLAR FINANCIA	33934967	LOADER LEASE	1	05/23/2023	759.66	.00	759.66	06/08/2023
		33934967	LOADER LEASE	2	05/23/2023	253.23	.00	253.23	06/08/2023
		33934967	LOADER LEASE	3	05/23/2023	253.23	.00	253.23	06/08/2023
		33934967	LOADER LEASE	4	05/23/2023	253.23	.00	253.23	06/08/2023
Total 1909:						1,519.35	.00	1,519.35	
1910	ZURBUCHEN OIL INC	270039	DYED DIESEL FUEL	1	06/06/2023	695.09	.00	695.09	06/08/2023
Total 1910:						695.09	.00	695.09	
1917	ULINE SHIPPING SUPPLY	163565708	CUSTODIAL SUPPLIES P	1	05/12/2023	308.42	.00	308.42	06/08/2023
		163806518	PSC ITEMS	1	05/18/2023	15,194.68	.00	15,194.68	06/08/2023
		164027219	ULINE PALLET RACK	1	05/24/2023	812.09	.00	812.09	06/08/2023
		CM16406588	ULINE PALLET RACK	1	05/24/2023	812.09-	.00	812.09-	06/08/2023
Total 1917:						15,503.10	.00	15,503.10	
1978	COX, HEIDI	HC111722	MEETING MILEAGE	1	11/17/2022	56.25	.00	56.25	Multiple
Total 1978:						56.25	.00	56.25	

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
1981	TRITECH SOFTWARE SY	383550	CENTRAL SQUARE ANN	1	05/26/2023	1,559.98	.00	1,559.98	06/08/2023
Total 1981:						1,559.98	.00	1,559.98	
1989	CORPORATE BUSINESS	34115176	COPIER LEASE	1	05/24/2023	72.55	.00	72.55	06/08/2023
		34115176	COPIER LEASE	2	05/24/2023	19.77	.00	19.77	06/08/2023
		34115176	COPIER LEASE	3	05/24/2023	19.77	.00	19.77	06/08/2023
		34115176	COPIER LEASE	4	05/24/2023	19.77	.00	19.77	06/08/2023
		34127305	COPIER LEASE	1	05/26/2023	221.98	.00	221.98	06/08/2023
Total 1989:						353.84	.00	353.84	
1991	MEDICAL ENVIRONMENT	12607	PD MED DISPOSAL	1	04/12/2023	111.90	.00	111.90	06/08/2023
Total 1991:						111.90	.00	111.90	
2008	THE HOMESTEADER'S S	96688	MOWER PARTS	1	05/22/2023	141.14	.00	141.14	06/08/2023
		96688	MOWER PARTS	2	05/22/2023	38.50	.00	38.50	06/08/2023
		96688	MOWER PARTS	3	05/22/2023	38.50	.00	38.50	06/08/2023
		96688	MOWER PARTS	4	05/22/2023	38.50	.00	38.50	06/08/2023
		96715	MOWER PARTS	1	05/23/2023	34.09	.00	34.09	06/08/2023
		96715	MOWER PARTS	2	05/23/2023	9.29	.00	9.29	06/08/2023
		96715	MOWER PARTS	3	05/23/2023	9.29	.00	9.29	06/08/2023
		96715	MOWER PARTS	4	05/23/2023	9.29	.00	9.29	06/08/2023
Total 2008:						318.60	.00	318.60	
2032	TEN-41	866	UNIFORM ALLOWANCE C	1	05/22/2023	140.00	.00	140.00	06/08/2023
Total 2032:						140.00	.00	140.00	
2042	THOMSON REUTERS	848415979	WEST INFORMATION CH	1	06/01/2023	208.93	.00	208.93	06/08/2023
Total 2042:						208.93	.00	208.93	
2066	PELLITTERI WASTE SYS	3730415	TRASH SERVICE	1	05/31/2023	23,380.10	.00	23,380.10	06/02/2023
		3730415	RECYCLING SERVICE	2	05/31/2023	15,355.00	.00	15,355.00	06/02/2023
		3730415	TRASH SERVICE (BACKB	3	05/31/2023	378.25	.00	378.25	06/02/2023
		3730415	COUCH PICKUP	4	05/31/2023	43.00	.00	43.00	06/02/2023
		3730415	PW SHRED	5	05/31/2023	18.61	.00	18.61	06/02/2023
		3730415	PW SHRED	6	05/31/2023	18.61	.00	18.61	06/02/2023
		3730415	PW SHRED	7	05/31/2023	18.61	.00	18.61	06/02/2023
		3730415	LIBRARY SHRED	8	05/31/2023	54.20	.00	54.20	06/02/2023
		3730415	ADMIN SHRED	9	05/31/2023	55.83	.00	55.83	06/02/2023
Total 2066:						39,322.21	.00	39,322.21	
2070	KKS PROPERTY	060723	REFUND CREDIT ON AC	1	06/07/2023	24.89	.00	24.89	06/08/2023
		2023-6	COMMON AREA MAINT. F	1	06/01/2023	400.00	.00	400.00	06/08/2023
Total 2070:						424.89	.00	424.89	
2082	NASSCO INC	3307975-000	CUSTODIAL SUPPLIES P	1	05/19/2023	485.75	.00	485.75	06/08/2023
		6296539	PARK SUPPLIES	1	05/22/2023	147.48	.00	147.48	06/08/2023
		6296539	PW SUPPLIES	2	05/22/2023	22.12	.00	22.12	06/08/2023
		6296539	PW SUPPLIES	3	05/22/2023	22.12	.00	22.12	06/08/2023
		6296539	PW SUPPLIES	4	05/22/2023	22.12	.00	22.12	06/08/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		6296539	PW SUPPLIES	5	05/22/2023	81.12	.00	81.12	06/08/2023
		6296653	CUSTODIAL SUPPLIES F	1	05/23/2023	2,098.11	.00	2,098.11	06/08/2023
		6297963	MC SUPPLIES	1	05/25/2023	164.27	.00	164.27	06/08/2023
		6298020	PSC VACUUM	1	05/25/2023	34.75	.00	34.75	06/08/2023
		6298993	CUSTODIAL SUPPLIES M	1	05/30/2023	261.66	.00	261.66	06/08/2023
		6298993	CUSTODIAL SUPPLIES F	2	05/30/2023	784.96	.00	784.96	06/08/2023
		6299715	PSC DISPENSERS	1	06/01/2023	589.80	.00	589.80	06/08/2023
		6300672	MC SUPPLIES	1	06/02/2023	235.43	.00	235.43	06/08/2023
		6300672	PSC SUPPLIES	2	06/02/2023	706.28	.00	706.28	06/08/2023
		6300673	MC SUPPLIES	1	06/02/2023	17.53	.00	17.53	06/08/2023
		6300673	PSC SUPPLIES	2	06/02/2023	52.60	.00	52.60	06/08/2023
		6301314	PSC SUPPLIES	1	06/06/2023	182.56	.00	182.56	06/08/2023
Total 2082:						5,908.66	.00	5,908.66	
2089	MIDWEST METER INC	0155966-IN	METERS FOR CELLULAR	1	05/26/2023	239,400.00	.00	239,400.00	06/08/2023
		0156220-IN	METERS FOR CELLULAR	1	06/06/2023	3,888.00	.00	3,888.00	06/08/2023
Total 2089:						243,288.00	.00	243,288.00	
2173	BAER INSURANCE SERVI	7336	PUBLIC SAFETY CENTER	1	05/16/2023	2,956.00	.00	2,956.00	06/08/2023
Total 2173:						2,956.00	.00	2,956.00	
2230	WI DNR	WU103660	WATER USE FEES	1	05/15/2023	125.00	.00	125.00	06/08/2023
Total 2230:						125.00	.00	125.00	
2245	CGC, INC	65047-UPDA	PUBLIC SAFETY CENTER	1	06/06/2023	615.07	.00	615.07	06/08/2023
		65374	PSC - CONSULTATION	1	06/06/2023	4,156.09	.00	4,156.09	06/08/2023
Total 2245:						4,771.16	.00	4,771.16	
2280	GPRS	664458	PSC CONCRETE VOID &	1	05/22/2023	7,200.00	.00	7,200.00	06/08/2023
Total 2280:						7,200.00	.00	7,200.00	
9140	TRITECH FORENSICS IN	00881427	DRUG TEST KITS	1	05/19/2023	91.96	.00	91.96	06/08/2023
		00888041	INVESTIGATION SUPPLIE	1	06/05/2023	45.98	.00	45.98	06/08/2023
		00889024	INVESTIGATION SUPPLIE	1	06/07/2023	68.97	.00	68.97	06/08/2023
Total 9140:						206.91	.00	206.91	
9160	I90 ENTERPRISES LLC	71	TILT TRAILER	1	02/15/2023	5,670.00	.00	5,670.00	06/08/2023
Total 9160:						5,670.00	.00	5,670.00	
16234	GALLS, LLC	024539240	DUTY BOOTS	1	05/18/2023	138.01	.00	138.01	06/08/2023
		02462282	UNIFORM REPLACMENE	1	05/30/2023	64.37	.00	64.37	06/08/2023
Total 16234:						202.38	.00	202.38	
16241	WI DEPT OF JUSTICE	L1373T-0531	HIRING BACKGROUND C	1	05/31/2023	35.00	.00	35.00	06/08/2023
		L1373T-0531	BACKGROUND CHECKS	2	05/31/2023	388.00	.00	388.00	06/08/2023
Total 16241:						423.00	.00	423.00	

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16257	CORPORATE BUSINESS	341205	COPY CHARGES	1	05/31/2023	84.87	.00	84.87	06/02/2023
		341318	COPIER LEASE	1	06/01/2023	64.42	.00	64.42	06/08/2023
Total 16257:						149.29	.00	149.29	
16268	SCHROECKENTHALER,	MS052423	CELL PHONE REPLACEM	1	05/24/2023	727.44	.00	727.44	06/08/2023
Total 16268:						727.44	.00	727.44	
16315	CRAFT, ANTHONY	AC060523	K9 GOLF OUTING RAFFL	1	06/05/2023	843.95	.00	843.95	06/08/2023
Total 16315:						843.95	.00	843.95	
16332	SPEEDWAY SAND & GRA	PAYAPP1-M	MC203 - 2023 WATER MAI	1	05/24/2023	287,859.00	.00	287,859.00	06/08/2023
Total 16332:						287,859.00	.00	287,859.00	
16398	POSPYHALLA, DAVID	DP022522	PLOW MEAL	1	02/25/2022	8.53	.00	8.53	Multiple
Total 16398:						8.53	.00	8.53	
16640	TOP PACK DEFENSE LLC	10642	BLOCKER INITIAL ISSUE	1	05/15/2023	74.99	.00	74.99	06/08/2023
		10687	UNIFORM REPLACEMENT	1	05/22/2023	274.08	.00	274.08	06/08/2023
		10689	UNIFORM REPLACEMENT	1	05/22/2023	155.67	.00	155.67	06/08/2023
		10728	UNIFORM REPLACEMENT	1	05/24/2023	80.98	.00	80.98	06/08/2023
		10729	UNIFORM REPLACEMENT	1	06/02/2023	155.88	.00	155.88	06/08/2023
		10730	UNIFORM REPLACEMENT	1	06/02/2023	127.94	.00	127.94	06/08/2023
Total 16640:						707.58	.00	707.58	
16655	WI DEPT OF TRANSPORT	395-0000308	EXCHANGE ST PRELIMIN	1	06/01/2023	56.12	.00	56.12	06/08/2023
		395-0000308	KILCOYNE/GRADY TRAIN	1	06/01/2023	240.00	.00	240.00	06/08/2023
Total 16655:						296.12	.00	296.12	
16747	WISCONSIN PRINTING	22783	NEWSLETTER-(JUNE) 20	1	05/23/2023	803.17	.00	803.17	06/08/2023
		22783	NEWSLETTER POSTAGE	2	05/23/2023	119.23	.00	119.23	06/08/2023
Total 16747:						922.40	.00	922.40	
16777	AT&T MOBILITY II LLC	2873268713	CHAPIN CELL PHONE	1	05/12/2023	82.99	.00	82.99	06/02/2023
Total 16777:						82.99	.00	82.99	
16782	MADISON EMERGENCY	INV1391	MEDICAL DIRECTION JU	1	06/02/2023	1,000.00	.00	1,000.00	06/08/2023
Total 16782:						1,000.00	.00	1,000.00	
16829	REUTER, WHITISH & EVA	71909	PROSECUTIONS	1	05/12/2023	3,124.31	.00	3,124.31	06/08/2023
		71913	ROSEWOOD FIELDS ESC	1	05/12/2023	127.50	.00	127.50	06/08/2023
		71915	PROSECUTIONS	1	05/12/2023	32.00	.00	32.00	06/08/2023
		71916	PROSECUTIONS	1	05/12/2023	98.20	.00	98.20	06/08/2023
		71919	PROSECUTIONS	1	05/12/2023	2,396.80	.00	2,396.80	06/08/2023
		71920	PROSECUTIONS	1	05/12/2023	350.00	.00	350.00	06/08/2023
		71921	PROSECUTIONS	1	05/12/2023	433.30	.00	433.30	06/08/2023
		71923	PROSECUTIONS	1	05/12/2023	237.00	.00	237.00	06/08/2023
		71925	GENERAL LEGAL	1	05/12/2023	8,238.50	.00	8,238.50	06/08/2023

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		71925	GENERAL LEGAL	2	05/12/2023	1,792.00	.00	1,792.00	06/08/2023
	Total 16829:					16,829.61	.00	16,829.61	
16921	AVANT GARDENING & LA	20230224	LANDSCAPING	1	04/17/2023	521.38	.00	521.38	06/08/2023
	Total 16921:					521.38	.00	521.38	
17084	AMAZON CAPITAL SERVI	114F-NM7M-	DVDS & CDS	1	05/22/2023	11.97	.00	11.97	06/08/2023
		11HD-HNCD-	DVDS & CDS	1	05/20/2023	57.87	.00	57.87	06/08/2023
		11HD-HNCD-	DVDS & CDS	1	05/22/2023	24.22	.00	24.22	06/08/2023
		11TR-LLFT-C	FIRE DEPARTMENT VEHI	1	05/13/2023	16.99	.00	16.99	06/08/2023
		11TR-LLFT-C	BRINE TRAILER	2	05/13/2023	21.43	.00	21.43	06/08/2023
		11TR-LLFT-C	BRINE TRAILER	3	05/13/2023	5.85	.00	5.85	06/08/2023
		11TR-LLFT-C	BRINE TRAILER	4	05/13/2023	5.85	.00	5.85	06/08/2023
		11TR-LLFT-C	BRINE TRAILER	5	05/13/2023	5.85	.00	5.85	06/08/2023
		19K7-HH1M-	PROGRAM SUPPLIES	1	05/21/2023	25.99	.00	25.99	06/08/2023
		19K7-HH1M-	DVDS & CDS	1	05/22/2023	19.99	.00	19.99	06/08/2023
		19LV-43FF-7	DVDS & CDS	1	05/25/2023	18.98	.00	18.98	06/08/2023
		1CVX-H7DP-	DVDS & CDS	1	05/14/2023	40.95	.00	40.95	06/08/2023
		1D1G-RFCY-	DECOR	1	05/25/2023	71.96	.00	71.96	06/08/2023
		1DJC-D3W3-	DVDS & CDS	1	05/19/2023	17.99	.00	17.99	06/08/2023
		1FCH-6JF6-T	CUSTODIAL SUPPLIES	1	05/21/2023	217.04	.00	217.04	06/08/2023
		1FPY-1RY7-	GAMES	1	05/17/2023	69.00	.00	69.00	06/08/2023
		1FWT-H4K3-	OPERATING SUPPLIES	1	05/25/2023	28.98	.00	28.98	06/08/2023
		1JDG-JHGP-	DECOR	1	05/21/2023	58.78	.00	58.78	06/08/2023
		1KYQ-XYLD-	PROGRAM SUPPLIES	1	05/12/2023	177.60	.00	177.60	06/08/2023
		1N44-JPPC-	PARKS SUPPLIES	1	05/16/2023	92.00	.00	92.00	06/08/2023
		1NQJ-JRVH-	CDS & DVDS	1	05/15/2023	53.16	.00	53.16	06/08/2023
		1P7J-JJ7P-J	PW SUPPLIES CHARGIN	1	05/14/2023	136.86	.00	136.86	06/08/2023
		1P7J-JJ7P-J	PW SUPPLIES CHARGIN	2	05/14/2023	37.33	.00	37.33	06/08/2023
		1P7J-JJ7P-J	PW SUPPLIES CHARGIN	3	05/14/2023	37.33	.00	37.33	06/08/2023
		1P7J-JJ7P-J	PW SUPPLIES CHARGIN	4	05/14/2023	37.33	.00	37.33	06/08/2023
		1PXT-G3QY-	CUSTODIAL SUPPLIES P	1	05/26/2023	238.72	.00	238.72	06/08/2023
		1QPP-C1QY-	DVDS & CDS	1	05/19/2023	25.27	.00	25.27	06/08/2023
		1R1W-FVCG	PROGRAM SUPPLIES	1	06/02/2023	49.98	.00	49.98	06/08/2023
		1TTQ-D3PR-	CUSTODIAL SUPPLIES P	1	05/17/2023	44.98	.00	44.98	06/08/2023
		1TTQ-D3PR-	CUSTODIAL SUPPLIES P	2	05/17/2023	859.37	.00	859.37	06/08/2023
		1TTQ-D3PR-	CUSTODIAL SUPPLIES M	3	05/17/2023	44.99	.00	44.99	06/08/2023
		1V1T-77VL-K	PARKS SUPPLIES	1	05/14/2023	151.73	.00	151.73	06/08/2023
		1V4R-13DD-	PARKS SUPPLIES	1	06/06/2023	101.43	.00	101.43	06/08/2023
		1VJK-7TML-	DVDS & CDS	1	05/29/2023	44.92	.00	44.92	06/08/2023
		1W9K-DFFV-	PARKS SUPPLIES	1	05/17/2023	151.14	.00	151.14	06/08/2023
	Total 17084:					3,003.83	.00	3,003.83	
17096	PETERSON, SYDNEY	SP052423	TRAINING MEALS	1	05/24/2023	55.24	.00	55.24	06/08/2023
	Total 17096:					55.24	.00	55.24	
17123	MCFARLAND GARDEN C	060223	REIMBURSE MCF GARD	1	06/02/2023	500.00	.00	500.00	06/08/2023
	Total 17123:					500.00	.00	500.00	
17140	US BANK VOYAGER FLE	8694160992	PD FUEL	1	06/01/2023	2,662.78	.00	2,662.78	06/08/2023
		8694160992	PARKS FUEL	2	06/01/2023	326.52	.00	326.52	06/08/2023
		8694160992	FIRE/EMS FUEL	3	06/01/2023	2,010.89	.00	2,010.89	06/08/2023

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		8694160992	PW FUEL	4	06/01/2023	1,471.06	.00	1,471.06	06/08/2023
		8694160992	PW FUEL	5	06/01/2023	133.73	.00	133.73	06/08/2023
		8694160992	PW FUEL	6	06/01/2023	267.47	.00	267.47	06/08/2023
		8694160992	PW FUEL	7	06/01/2023	267.47	.00	267.47	06/08/2023
		8694160992	PW FUEL	8	06/01/2023	133.73	.00	133.73	06/08/2023
		8694160992	PW FUEL	9	06/01/2023	401.20	.00	401.20	06/08/2023
		8694160992	CD FUEL	10	06/01/2023	49.37	.00	49.37	06/08/2023
Total 17140:						7,724.22	.00	7,724.22	
17183	HEARTLAND AG SYSTEM	IF36068	BRINE TANKS	1	05/19/2023	17,174.00	.00	17,174.00	06/08/2023
Total 17183:						17,174.00	.00	17,174.00	
17187	B&H PHOTO	213111348	PSC WALL MOUNTS	1	05/09/2023	356.40	.00	356.40	06/08/2023
		213499665	PSC MONITORS	1	05/23/2023	985.56	.00	985.56	06/08/2023
		213556893	LAPTOP CHARGER	1	05/24/2023	49.23	.00	49.23	06/08/2023
		213627502	PSC ITEMS	1	05/29/2023	48.82	.00	48.82	06/08/2023
Total 17187:						1,440.01	.00	1,440.01	
17226	LARSON, SAYER	SL052423	PANTS - UNIFORM ALLO	1	05/24/2023	200.00	.00	200.00	06/08/2023
Total 17226:						200.00	.00	200.00	
17232	APG OF SOUTHERN WIS	24777-0523	OUTLOOK INSERTS	1	05/31/2023	146.25	.00	146.25	06/08/2023
		24777-0523	OUTLOOK INSERTS	2	05/31/2023	58.50	.00	58.50	06/08/2023
		24777-0523	OUTLOOK INSERTS	3	05/31/2023	58.50	.00	58.50	06/08/2023
		24777-0523	OUTLOOK INSERTS	4	05/31/2023	14.62	.00	14.62	06/08/2023
		24777-0523	OUTLOOK INSERTS	5	05/31/2023	14.63	.00	14.63	06/08/2023
		28886-0523	NOXIOUS WEED NOTICE	1	05/31/2023	28.20	.00	28.20	06/08/2023
		28886-0523	ALCOHOL PUBLICATION	2	05/31/2023	41.21	.00	41.21	06/08/2023
		28886-0523	VILLAGE BOARD MINUTE	3	05/31/2023	124.21	.00	124.21	06/08/2023
Total 17232:						486.12	.00	486.12	
17318	TDS	052223-PW	PW INTERNET/TV/PHON	1	05/22/2023	349.40	.00	349.40	05/25/2023
		052223-PW	PW INTERNET/TV/PHON	2	05/22/2023	95.29	.00	95.29	05/25/2023
		052223-PW	PW INTERNET/TV/PHON	3	05/22/2023	95.29	.00	95.29	05/25/2023
		052223-PW	PW INTERNET/TV/PHON	4	05/22/2023	95.30	.00	95.30	05/25/2023
		052223-VOM	FACILITIES PHONE	1	05/22/2023	102.64	.00	102.64	05/25/2023
		052223-VOM	FIRE/EMS TV/INTERNET/	2	05/22/2023	515.69	.00	515.69	05/25/2023
		052223-VOM	COMM&TECH PHONE/TV	3	05/22/2023	168.16	.00	168.16	05/25/2023
		052223-VOM	COMMDEV PHONE/INTE	4	05/22/2023	166.80	.00	166.80	05/25/2023
		052223-VOM	COURT PHONE/INTERNE	5	05/22/2023	87.94	.00	87.94	05/25/2023
		052223-VOM	LIBRARY INTERNET/PHO	6	05/22/2023	282.06	.00	282.06	05/25/2023
		052223-VOM	OUTREACH INTERNET	7	05/22/2023	41.00	.00	41.00	05/25/2023
		052223-VOM	OUTREACH PHONE	8	05/22/2023	115.78	.00	115.78	05/25/2023
		052223-VOM	PD TV/INTERNET/PHONE	9	05/22/2023	660.47	.00	660.47	05/25/2023
		052223-VOM	ADMIN PHONE/INTERNE	10	05/22/2023	297.03	.00	297.03	05/25/2023
Total 17318:						3,072.85	.00	3,072.85	
17320	PARKITECTURE & PLANN	21.045-6	COMMUNITY PARK PHAS	1	03/03/2023	1,160.50	.00	1,160.50	05/25/2023
Total 17320:						1,160.50	.00	1,160.50	

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
17377	SIGNS BY TOMORROW	I-20772	ELECTION SIGNAGE	1	04/26/2023	97.51	.00	97.51	06/02/2023
		I-20773	ARBOR DAY SIGNS	1	04/26/2023	150.00	.00	150.00	06/02/2023
Total 17377:						247.51	.00	247.51	
17407	ACEK9	286142	WATCHDOG CLOUD SER	1	04/05/2023	168.00	.00	.00	Multiple
		286142	WATCHDOG CLOUD SER	2	04/05/2023	168.00-			
Total 17407:						.00	.00	.00	
17484	FEARING'S AUDIO-VIDEO	71103	MEETING ROOM AV REP	1	04/27/2023	158.10	.00	158.10	06/08/2023
Total 17484:						158.10	.00	158.10	
17528	HGA	240199	PUBLIC SAFETY CENTER	1	06/02/2023	6,380.00	.00	6,380.00	06/08/2023
Total 17528:						6,380.00	.00	6,380.00	
17569	MCFARLAND ACE HARD	008609/1	BRANDT PARK	1	05/15/2023	10.60	.00	10.60	06/08/2023
		008619/1	BRANDT PARK FACILITY	1	05/16/2023	32.48	.00	32.48	06/08/2023
		008653/1	BRANDT PARK FACILITY	1	05/19/2023	7.99	.00	7.99	06/08/2023
		008655/1	TRUCK 6 MAINTENANCE	1	05/19/2023	9.30	.00	9.30	06/08/2023
		008655/1	TRUCK 6 MAINTENANCE	2	05/19/2023	2.54	.00	2.54	06/08/2023
		008655/1	TRUCK 6 MAINTENANCE	3	05/19/2023	2.53	.00	2.53	06/08/2023
		008655/1	TRUCK 6 MAINTENANCE	4	05/19/2023	2.53	.00	2.53	06/08/2023
		008656/1	TRUCK 6 MAINTENANCE	1	05/19/2023	11.71	.00	11.71	06/08/2023
		008656/1	TRUCK 6 MAINTENANCE	2	05/19/2023	3.19	.00	3.19	06/08/2023
		008656/1	TRUCK 6 MAINTENANCE	3	05/19/2023	3.19	.00	3.19	06/08/2023
		008656/1	TRUCK 6 MAINTENANCE	4	05/19/2023	3.19	.00	3.19	06/08/2023
		008679/1	FABRIC BANDAGE	1	05/22/2023	4.13	.00	4.13	06/08/2023
		008682/1	WATER SAMPLES	1	05/23/2023	7.18	.00	7.18	06/08/2023
		008687/1	PARK SUPPLIES	1	05/23/2023	13.99	.00	13.99	06/08/2023
		008715/1	BOLTS NUTS & FASTENE	1	05/25/2023	.88	.00	.88	06/08/2023
		008719/1	BRANDT PARK FACILITY	1	05/26/2023	6.29	.00	6.29	06/08/2023
		008771/1	PW SUPPLIES	1	05/31/2023	10.99	.00	10.99	06/08/2023
		008771/1	PW SUPPLIES	2	05/31/2023	3.00	.00	3.00	06/08/2023
		008771/1	PW SUPPLIES	3	05/31/2023	3.00	.00	3.00	06/08/2023
		008771/1	PW SUPPLIES	4	05/31/2023	3.00	.00	3.00	06/08/2023
		008774/1	SLIDE ROUND HRD/CAR	1	06/01/2023	12.59	.00	12.59	06/08/2023
		008779/1	ICE MAKER LINE	1	06/01/2023	12.59	.00	12.59	06/08/2023
		008780/1	MC FACILITY MAINTENA	1	06/01/2023	10.79	.00	10.79	06/08/2023
		008781/1	BRASS COMP	1	06/01/2023	7.19	.00	7.19	06/08/2023
		008792/1	WATER SAMPLES	1	06/02/2023	7.73	.00	7.73	06/08/2023
		008817/1	WELL SUPPLIES	1	06/05/2023	10.78	.00	10.78	06/08/2023
		008817/1	PW SUPPLIES	2	06/05/2023	2.55	.00	2.55	06/08/2023
		008817/1	PW SUPPLIES	3	06/05/2023	2.55	.00	2.55	06/08/2023
		008817/1	PW SUPPLIES	4	06/05/2023	2.55	.00	2.55	06/08/2023
		008817/1	PW SUPPLIES	5	06/05/2023	9.34	.00	9.34	06/08/2023
		008822/1	PARK SUPPLIES	1	06/06/2023	23.39	.00	23.39	06/08/2023
		008829/1	PARK SUPPLIES	1	06/06/2023	3.23	.00	3.23	06/08/2023
		008831/1	PARK SUPPLIES	1	06/06/2023	15.29	.00	15.29	06/08/2023
		008839/T	PW SUPPLIES	1	06/07/2023	2.05	.00	2.05	06/08/2023
		008839/T	PW SUPPLIES	2	06/07/2023	2.05	.00	2.05	06/08/2023
		008839/T	PW SUPPLIES	3	06/07/2023	2.05	.00	2.05	06/08/2023
		008839/T	PW SUPPLIES	4	06/07/2023	7.51	.00	7.51	06/08/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 17569:						275.94	.00	275.94	
17587	WISCONSIN BIKE FED	2023-060	COMMUNITY GROUP CO	1	04/05/2023	500.00	.00	500.00	06/08/2023
Total 17587:						500.00	.00	500.00	
17590	REIMER, TRICIA	TR051223	TRAINING MEAL	1	05/12/2023	11.31	.00	11.31	06/08/2023
Total 17590:						11.31	.00	11.31	
17599	QUADIENT LEASING USA	N9946405	POSTAGE MACHINE LEA	1	05/17/2023	458.10	.00	458.10	05/25/2023
Total 17599:						458.10	.00	458.10	
17608	ILLINOIS LIBRARY ASSO	237165	SRP SUPPLIES	1	02/27/2023	250.54	.00	250.54	06/08/2023
		237779	SRP SUPPLIES	1	03/10/2023	15.00	.00	15.00	06/08/2023
Total 17608:						265.54	.00	265.54	
17648	TIGERLILY MUSIC	090122	PROGRAM FEE	1	09/01/2022	600.00	.00	600.00	Multiple
Total 17648:						600.00	.00	600.00	
17672	WISCONSIN POLICE LEA	9399	A CHAPIN - CONFERENC	1	05/23/2023	275.00	.00	275.00	06/08/2023
Total 17672:						275.00	.00	275.00	
17685	INGRAM LIBRARY SERVI	62925880	BOOKS	1	05/10/2023	322.71	.00	322.71	06/08/2023
		62927353	BOOKS	1	05/16/2023	220.40	.00	220.40	06/08/2023
		67604324	BOOKS	1	05/12/2023	360.63	.00	360.63	06/08/2023
Total 17685:						903.74	.00	903.74	
17721	LOCATORS & SUPPLIES,	0276966	LINE LOCATOR TRAININ	1	05/18/2023	266.67	.00	266.67	06/08/2023
		0276966	LINE LOCATOR TRAININ	2	05/18/2023	266.67	.00	266.67	06/08/2023
		0276966	LINE LOCATOR TRAININ	3	05/18/2023	266.66	.00	266.66	06/08/2023
Total 17721:						800.00	.00	800.00	
17734	BOYD, STEVEN	SB051123	TRAINING MEALS	1	05/11/2023	34.46	.00	34.46	06/08/2023
Total 17734:						34.46	.00	34.46	
17761	CBS SQUARED, INC.	11718	TRAFFIC STUDY - EXCHA	1	05/19/2023	1,568.00	.00	1,568.00	06/08/2023
Total 17761:						1,568.00	.00	1,568.00	
17770	SJE	CD99482336	WELL MAINTENANCE	1	05/30/2023	528.02	.00	528.02	06/08/2023
Total 17770:						528.02	.00	528.02	
17782	GFC LEASING - WI	I00828320	COPIER LEASE	1	06/01/2023	181.93	.00	181.93	06/08/2023
Total 17782:						181.93	.00	181.93	
17789	TRANSUNION RISK AND	6174432-202	DATA SEARCH SERVICE	1	06/01/2023	248.20	.00	248.20	06/08/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 17789:						248.20	.00	248.20	
17899	FOREST SAFETY INSTRU	060623	CHAINSAW SAFETY TRAI	1	06/06/2023	240.00	.00	240.00	06/08/2023
Total 17899:						240.00	.00	240.00	
17908	BADGER METER	80129626	CELLULAR SERVICE UNI	1	05/30/2023	1,411.72	.00	1,411.72	06/08/2023
		80129626	CELLULAR SERVICE UNI	2	05/30/2023	1,411.72	.00	1,411.72	06/08/2023
Total 17908:						2,823.44	.00	2,823.44	
17936	TABBY & JACK'S	19854	SUPPLIES FOR RUDY	1	05/17/2023	44.99	.00	44.99	06/08/2023
Total 17936:						44.99	.00	44.99	
17953	RES GREAT LAKES, LLC	IN37015	CONSERVANCY MANAG	1	05/31/2023	1,265.00	.00	1,265.00	06/08/2023
Total 17953:						1,265.00	.00	1,265.00	
17962	DESIGNCRAFT LLC	9170	LOGO RE-CREATION	1	05/24/2023	1,600.00	.00	1,600.00	06/08/2023
Total 17962:						1,600.00	.00	1,600.00	
17993	LAKEVIEW DESIGNS	092222-FINA	DINNER RENTAL	1	09/22/2022	2,121.50	.00	2,121.50	Multiple
Total 17993:						2,121.50	.00	2,121.50	
17997	SAM'S WELL DRILLING IN	60324	COMMUNITY PARK WELL	1	05/24/2023	42,503.00	.00	42,503.00	06/08/2023
Total 17997:						42,503.00	.00	42,503.00	
18004	CONROY, GINGER	GC050523	REFRESHER CLASSES R	1	05/05/2023	300.00	.00	300.00	06/08/2023
Total 18004:						300.00	.00	300.00	
18019	NEWTON, DAVE	DN051723	TRAINING MEAL	1	05/17/2023	10.55	.00	10.55	06/08/2023
Total 18019:						10.55	.00	10.55	
18027	CENTRAL LAKE ARMOR	IN-0072577	VEST AND PLATE REPLA	1	06/01/2023	1,088.56	.00	1,088.56	06/08/2023
Total 18027:						1,088.56	.00	1,088.56	
18029	OHEARN VENTURES	051823	FINAL TIF LOAN DISBUR	1	05/18/2023	10,000.00	.00	10,000.00	06/08/2023
Total 18029:						10,000.00	.00	10,000.00	
18033	MEISE CONSTRUCTION,	PAYAPP3	COMMUNITY PARK PHAS	1	05/29/2023	207,338.71	.00	207,338.71	06/08/2023
Total 18033:						207,338.71	.00	207,338.71	
18034	HAWKINS, INC	6475467	WATER SYSTEM CHEMIC	1	05/18/2023	554.43	.00	554.43	06/08/2023
		6479954	WATER SYSTEM CHEMIC	1	05/24/2023	1,275.93	.00	1,275.93	06/08/2023
Total 18034:						1,830.36	.00	1,830.36	

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
18052	ORLOFF, DANIEL	DO051823	TRAINING MEAL	1	05/18/2023	10.00	.00	10.00	06/08/2023
Total 18052:						10.00	.00	10.00	
18068	SIMPLE NETWORK CON	29777	WEBCAM FOR BARNIER	1	05/12/2023	45.00	.00	45.00	06/08/2023
		29778	PSC COMPUTER ITEMS	1	05/12/2023	16,270.00	.00	16,270.00	06/08/2023
		29786	DESKTOPS	1	05/23/2023	890.00	.00	890.00	06/08/2023
		29787	ADMIN REMOTE WORK S	1	05/24/2023	656.88	.00	656.88	06/08/2023
		29911	COURT - CLOUD BACKU	1	06/01/2023	1.56	.00	1.56	06/08/2023
		29911	GEN ADMIN - CLOUD BA	2	06/01/2023	34.97	.00	34.97	06/08/2023
		29911	POLICE - CLOUD BACKU	3	06/01/2023	16.08	.00	16.08	06/08/2023
		29911	FIRE/EMS - CLOUD BACK	4	06/01/2023	6.85	.00	6.85	06/08/2023
		29911	OUTREACH - CLOUD BA	5	06/01/2023	2.09	.00	2.09	06/08/2023
		29911	COMMDEV - CLOUD BAC	6	06/01/2023	1.56	.00	1.56	06/08/2023
		29911	PUBLIC WORKS - CLOUD	7	06/01/2023	2.13	.00	2.13	06/08/2023
		29911	WATER - CLOUD BACKU	8	06/01/2023	11.48	.00	11.48	06/08/2023
		29911	SEWER - CLOUD BACKU	9	06/01/2023	11.50	.00	11.50	06/08/2023
		29911	STORMWATER - CLOUD	10	06/01/2023	11.50	.00	11.50	06/08/2023
		29911	EMMGT - CLOUD BACKU	11	06/01/2023	.52	.00	.52	06/08/2023
		29911	FAMILY FESTIVAL - CLOU	12	06/01/2023	.52	.00	.52	06/08/2023
		29911	SW ALLOCATION - CLOU	13	06/01/2023	3.19	.00	3.19	06/08/2023
		29912	SW	1	06/01/2023	18.53	.00	18.53	06/08/2023
		29912	EM MGT	2	06/01/2023	3.03	.00	3.03	06/08/2023
		29912	STW	3	06/01/2023	66.70	.00	66.70	06/08/2023
		29912	SEWER	4	06/01/2023	66.71	.00	66.71	06/08/2023
		29912	WATER	5	06/01/2023	66.67	.00	66.67	06/08/2023
		29912	PUBLIC WORKS	6	06/01/2023	12.38	.00	12.38	06/08/2023
		29912	COMMDEV	7	06/01/2023	9.08	.00	9.08	06/08/2023
		29912	OUTREACH	8	06/01/2023	12.11	.00	12.11	06/08/2023
		29912	FIRE/EMS	9	06/01/2023	39.79	.00	39.79	06/08/2023
		29912	POLICE	10	06/01/2023	93.36	.00	93.36	06/08/2023
		29912	GEN ADMIN	11	06/01/2023	203.03	.00	203.03	06/08/2023
		29912	FAMILY FESTIVAL	12	06/01/2023	3.03	.00	3.03	06/08/2023
		29912	COURT	13	06/01/2023	9.08	.00	9.08	06/08/2023
		29913	COURT	1	06/01/2023	21.62	.00	21.62	06/08/2023
		29913	GEN ADMIN	2	06/01/2023	483.61	.00	483.61	06/08/2023
		29913	POLICE	3	06/01/2023	222.35	.00	222.35	06/08/2023
		29913	FIRE/EMS	4	06/01/2023	94.78	.00	94.78	06/08/2023
		29913	OUTREACH	5	06/01/2023	28.86	.00	28.86	06/08/2023
		29913	COMM DEV	6	06/01/2023	21.62	.00	21.62	06/08/2023
		29913	PUBLIC WORKS	7	06/01/2023	29.49	.00	29.49	06/08/2023
		29913	WATER	8	06/01/2023	158.80	.00	158.80	06/08/2023
		29913	SEWER	9	06/01/2023	158.89	.00	158.89	06/08/2023
		29913	STORMWATER	10	06/01/2023	158.86	.00	158.86	06/08/2023
		29913	EMMGT	11	06/01/2023	7.21	.00	7.21	06/08/2023
		29913	FAMILY FESTIVAL	12	06/01/2023	7.21	.00	7.21	06/08/2023
		29913	SW ALLOCATION	13	06/01/2023	44.12	.00	44.12	06/08/2023
		MSP-29910	COURT	1	06/01/2023	43.79	.00	43.79	06/08/2023
		MSP-29910	GEN ADMIN	2	06/01/2023	979.37	.00	979.37	06/08/2023
		MSP-29910	POLICE	3	06/01/2023	450.30	.00	450.30	06/08/2023
		MSP-29910	FIRE/EMS	4	06/01/2023	191.94	.00	191.94	06/08/2023
		MSP-29910	OUTREACH	5	06/01/2023	58.44	.00	58.44	06/08/2023
		MSP-29910	COMM DEV	6	06/01/2023	43.79	.00	43.79	06/08/2023
		MSP-29910	PUBLIC WORKS	7	06/01/2023	59.71	.00	59.71	06/08/2023
		MSP-29910	WATER	8	06/01/2023	321.60	.00	321.60	06/08/2023
		MSP-29910	SEWER	9	06/01/2023	321.78	.00	321.78	06/08/2023
		MSP-29910	STORMWATER	10	06/01/2023	321.72	.00	321.72	06/08/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		MSP-29910	EMMGT	11	06/01/2023	14.60	.00	14.60	06/08/2023
		MSP-29910	FAMILY FESTIVAL	12	06/01/2023	14.60	.00	14.60	06/08/2023
		MSP-29910	SW ALLOCATION	13	06/01/2023	89.36	.00	89.36	06/08/2023
Total 18068:						22,917.75	.00	22,917.75	
18103	VISA	OCB052823	SCHUENKE	1	05/28/2023	2,685.35	.00	2,685.35	06/08/2023
		OCB052823	LARSON	2	05/28/2023	3,789.21	.00	3,789.21	06/08/2023
		OCB052823	D WALLACE	3	05/28/2023	232.43	.00	232.43	06/08/2023
		OCB052823	CHAPIN	4	05/28/2023	1,125.09	.00	1,125.09	06/08/2023
		OCB052823	ENGLER	5	05/28/2023	10.78	.00	10.78	06/08/2023
		OCB052823	DENNIS	6	05/28/2023	1,878.03	.00	1,878.03	06/08/2023
		OCB052823	HEASTY	7	05/28/2023	6.75	.00	6.75	06/08/2023
		OCB052823	IGL	8	05/28/2023	288.40	.00	288.40	06/08/2023
		OCB052823	MILLER	9	05/28/2023	644.31	.00	644.31	06/08/2023
		OCB052823	BREMER	10	05/28/2023	832.00	.00	832.00	06/08/2023
		OCB052823	IRWIN	11	05/28/2023	288.40	.00	288.40	06/08/2023
		OCB052823	MAURER	12	05/28/2023	130.40	.00	130.40	06/08/2023
		OCB052823	SUETTINGER	13	05/28/2023	519.29	.00	519.29	06/08/2023
		OCB052823	REIMER	14	05/28/2023	331.09	.00	331.09	06/08/2023
		OCB052823	JOB	15	05/28/2023	1,989.85	.00	1,989.85	06/08/2023
		OCB052823	ANDERSEN	16	05/28/2023	811.13	.00	811.13	06/08/2023
		OCB052823	JACOBSEN	17	05/28/2023	535.54	.00	535.54	06/08/2023
		OCB052823	COX	18	05/28/2023	131.25	.00	131.25	06/08/2023
		OCB052823	T REITER	19	05/28/2023	316.00	.00	316.00	06/08/2023
		OCB052823	ANDERSON	20	05/28/2023	500.37	.00	500.37	06/08/2023
		OCB052823	LAWRENCE	21	05/28/2023	3.47	.00	3.47	06/08/2023
		OCB052823	MARKHAM	22	05/28/2023	180.00	.00	180.00	06/08/2023
		OCB052823	ORLOFF	23	05/28/2023	1,030.99	.00	1,030.99	06/08/2023
		OCB052823	HENDRICKSON	24	05/28/2023	65.20	.00	65.20	06/08/2023
		OCB052823	JACOBS	25	05/28/2023	59.32	.00	59.32	06/08/2023
		OCB052823	ZIETSMA	26	05/28/2023	358.81	.00	358.81	06/08/2023
Total 18103:						18,743.46	.00	18,743.46	
18112	BADGERLAND COMPLIA	2500049	DRUG TESTING PARKS	1	06/01/2023	80.00	.00	80.00	06/08/2023
Total 18112:						80.00	.00	80.00	
18113	J. M. BRENNAN, INC	SALES00015	HVAC REPAIR	1	04/30/2023	3,873.00	.00	3,873.00	06/08/2023
Total 18113:						3,873.00	.00	3,873.00	
18144	ELAN FINANCIAL SERVIC	MSB051823	ANDERSEN	1	05/18/2023	26.99	.00	26.99	06/02/2023
		MSB051823	DENNIS	2	05/18/2023	900.00	.00	900.00	06/02/2023
		MSB051823	SCHUENKE	3	05/18/2023	14.99	.00	14.99	06/02/2023
		MSB051823	J REITER	4	05/18/2023	264.00	.00	264.00	06/02/2023
Total 18144:						1,205.98	.00	1,205.98	
18173	MAJESTIC FLAG & BANN	12442	HO-CHUNK TRIBAL FLAG	1	05/17/2023	1,571.00	.00	1,571.00	06/08/2023
Total 18173:						1,571.00	.00	1,571.00	
18187	NATURESCAPE	379601-0512	NATURESCAPE MUNICIP	1	05/12/2023	309.00	.00	309.00	06/08/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 18187:						309.00	.00	309.00	
18189	WILLE TRUCK SERVICE	5639	2015 AMBULANCE REPAI	1	05/22/2023	4,422.57	.00	4,422.57	06/08/2023
Total 18189:						4,422.57	.00	4,422.57	
18190	FISH CONCRETE RAISIN	2305-1012-5	SIDEWALK REPAIRS	1	05/22/2023	850.00	.00	850.00	06/08/2023
		2305-1907-7	SIDEWALK REPAIRS	1	05/22/2023	395.00	.00	395.00	06/08/2023
Total 18190:						1,245.00	.00	1,245.00	
18191	SCHUENKE, MATT & MIR	052223	REFUND DUPLICATE PAY	1	05/22/2023	215.76	.00	215.76	06/08/2023
Total 18191:						215.76	.00	215.76	
18192	ZEN ED WELLNESS	101	PROGRAM FEE	1	05/19/2023	400.00	.00	400.00	06/08/2023
Total 18192:						400.00	.00	400.00	
18193	MADISON PARTY RENTA	276932	TABLES & CHAIRS RENT	1	05/23/2023	950.00	.00	950.00	06/08/2023
Total 18193:						950.00	.00	950.00	
18194	LITT, ANDREW	052223	REFUND GOLF OUTING P	1	05/22/2023	340.00	.00	340.00	06/08/2023
Total 18194:						340.00	.00	340.00	
18195	LORCIOS, LEYBI RODAS	053123	REFUND OVERPAYMENT	1	05/31/2023	214.20	.00	214.20	06/08/2023
Total 18195:						214.20	.00	214.20	
18196	SKUTLEY, SUSAN	053123	PROPERTY TAX OVERPA	1	05/31/2023	237.49	.00	237.49	06/08/2023
Total 18196:						237.49	.00	237.49	
18197	SPATOLA, QUINTIN	053023	OVERPAYMENT ON CITA	1	05/30/2023	127.50	.00	127.50	06/08/2023
Total 18197:						127.50	.00	127.50	
18198	BRASSINGTON, STEPHA	SB052523	PRIDE CEREMONY SUPP	1	05/25/2023	217.15	.00	217.15	06/08/2023
Total 18198:						217.15	.00	217.15	
18199	HILT, BETH	060623	REFUND BOCCE BALL D	1	06/06/2023	200.00	.00	200.00	06/08/2023
Total 18199:						200.00	.00	200.00	
18200	CREATIVE TOUCH BODY	060723	REFUND CREDIT ON AC	1	06/07/2023	653.92	.00	653.92	06/08/2023
Total 18200:						653.92	.00	653.92	
Grand Totals:						1,223,718.	.00	1,223,718.	

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
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Report Criteria:

Detail report type printed

McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, June 13, 2023

SECTION: Business

DEPARTMENT: Public Works

CONTACT: Lee Igl, Public Works Director

AGENDA ITEM: Motion to approve a proposal from Fahrner Asphalt for sidewalk maintenance.

PREVIOUS ACTION:

The Public Works & Utilities Committee recommended approval of the 2023 sidewalk maintenance proposal received by Fahrner Asphalt not to exceed \$100,000 at their May 22, 2023 meeting.

ISSUE SUMMARY:

Property owners are the maintaining authority of the sidewalk adjacent to their property. To assist property owners with correction of structural deficiencies with concrete sidewalks and ramps, the Department of Public Works inspects and corrects and/or replaces defective sidewalk sections on an annual basis. This process is driven by inspections and citizen requests/inquiries. Replacement areas are logged on our GIS system. Residents are not assessed for this work as funds in the Public Works budget cover this.

We are moving into our third year of completing sidewalk replacement and repairs to identified sidewalk slabs. Again this year, staff talked with several different contractors requesting proposals to complete the sidewalk replacements. Only one, Fahrner Asphalt Sealers, was willing to entertain submittal of a proposal. The other contractors stated they had too much existing work and a lack of staff to commit to maintenance work.

Enclosed in your packet is a proposal from Fahrner Asphalt Sealers for the 2023 work to be completed. Funds for this work have been allocated in the 2023 budget. Staff are requesting up to \$100,000 towards sidewalk maintenance, which is approximately 175 squares, based on Fahrner's proposal.

Fahrner Asphalt, the proposal provider, has been in business since 1979 and has worked in the village in the past and we have been very pleased with their work. They are a reputable and well-respected company.

FINANCIAL/BUDGET IMPACT:

The funds for the 2023 Sidewalk Replacement project are included within the 2023 Budget.

VILLAGE PLAN REFERENCE:

None

ORDINANCE REFERENCE:

None



BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended motion:

Motion, second to approve the proposal from Fahrner Asphalt for 2023 sidewalk maintenance not to exceed \$100,000.

ATTACHMENTS:

1. 2023 Concrete Proposal May

PROPOSAL / CONTRACT

Job. No. _____

Date: May 23, 2023

PLOVER, WI 54467
2800 Mecca Drive
Ph.: 715.341.2868
Fax: 715.341.1054

WAUNAKEE, WI 53597
316 Raemisch Road
Ph.: 608.849.6466
Fax: 608.849.6470

KAUKAUNA, WI 54130
860 Eastline Road
Ph.: 920.759.1008
Fax: 920.759.1019

EAU CLAIRE, WI 54703
6615 U.S. Hwy 12 W
Ph.: 715.874.6070
Fax: 715.874.6717



Pavement Maintenance Contractors

EEO/AA Employer

CORPORATE OFFICE: 1.800.332.3360

FREDERIC, WI 54837
3468 115th Street
Ph.: 715.653.2535
Fax: 715.653.2553

SAGINAW, MI 48601
2224 Veterans Memorial Pkwy
Ph.: 989.752.9200
Fax: 989.752.9205

DUBUQUE, IA 52002
7680 Commerce Park
Section C
Ph.: 563.556.6231
Fax: 563.588.1240

OAKDALE, MN 55128
7500 Hudson Blvd., Ste. 305
Ph.: 651.340.6212
Fax: 651.340.6221

Contact Name: **Lee Igl**

Contract Price

T.B.D.

PURCHASER: **VILLAGE OF MCFARLAND**

TELEPHONE: **(608) 838-7287**

ADDRESS: **5115 TERMINAL DR
MC FARLAND, WI 53558**

DESCRIPTION OF PROPERTY:

**2023 Concrete
5155 Terminal Dr.
McFarland, WI 53558**

1. FAHRNER Asphalt Sealers, L.L.C. (CONTRACTOR) and PURCHASER agree that, CONTRACTOR shall furnish the labor and materials to complete certain construction in accordance with the following specifications:

Sidewalk Concrete Slab Replacement

Removal, disposal of debris, placement of new concrete, new topsoil & seeding. Does not include any traffic control on streets. Crew will close off the necessary sections of sidewalks during construction.

****Remove & Replace Sidewalk Panel 4" - SF Price..... \$20.04**

****Remove & Replace Sidewalk Panel 6" - SF Price..... \$20.81**

****Locations TBD by Village Public Works.**

****Dollar amount not to exceed \$100,000 without written approval.**

This proposal may be withdrawn if not accepted and received by CONTRACTOR within 20 days of the date above and/ or at any time before performance of the work hereunder upon CONTRACTOR'S determination that the PURCHASER is not creditworthy.

2. If proposal is accepted please sign, retain one copy and forward a copy to our office.

3. The undersigned ("PURCHASER") agrees to pay CONTRACTOR the total price of T.B.D. and/or the unit prices specified above for the labor and materials specified above which payment shall be due upon completion of each stage of work. PURCHASER acknowledges that the specifications, conditions and price quotes specified above are satisfactory and hereby accepted.

Acceptance of this Proposal includes acceptance of all the terms and conditions on back.

CONTRACTOR:

Fahrner Asphalt Sealers, LLC:608-280-1452
mike.jenquin@fahrnerasphalt.com

PURCHASER:

I have read and understand the terms and conditions on both sides of this contract.

Mike Jenquin

(PRINT OR TYPE NAME)

By: _____

Mike Jenquin
(CONTRACTOR REPRESENTATIVE)

By: _____

(PURCHASER AUTHORIZED REPRESENTATIVE)

Date: May 23, 2023

Date of acceptance: _____

TERMS AND CONDITIONS

NOTICE OF LIEN RIGHTS

AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAWS, CONTRACTOR HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDING IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED CONTRACTOR, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN SIXTY (60) DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO THE MORTGAGE LENDER, IF ANY. CONTRACTOR AGREES TO COOPERATE WITH THE OWNER AND THE OWNER'S LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMS ARE DULY PAID.

ACCEPTANCE OF WORK

All labor and material is conclusively accepted as satisfactory unless excepted to in writing within seven (7) days of performance.

EXTRA WORK

All alterations or deviations from any of the terms of this contract shall be in writing and executed by the parties hereto. Any extra cost involved therein will become an extra charge to be paid by PURCHASER over and above the contract price.

PURCHASER'S RESPONSIBILITIES

PURCHASER acknowledges and understands that it shall be responsible for obtaining any and all permits which may be required in connection with performance of this Proposal/Contract. Where applicable, PURCHASER shall also be responsible for backfilling areas that border along the newly paved surface with appropriate material to eliminate potential cracking and uneven surface at the edge of the paved surface and for installing, replacing, maintaining and repairing shoulders. PURCHASER assumes all liability for any damages done to underground utilities and/or structures unless CONTRACTOR has been notified, upon acceptance of this Proposal, as to the specific location and depth of any such buried utility/structures.

Unless exempt, in accepting this Proposal/Contract, PURCHASER acknowledges that it shall comply with the requirements of all applicable federal, state, and local employment laws, executive orders, codes and regulations (the "Requirements") effective where the work and/or services are being performed including, but not limited to, 41 CFR §§ 60-1.4(a)(1)-(8), 60-1.4(b), 60-1.4(c) or their successors effective where this Proposal/Contract is performed. To the extent required by law, all provisions of the Requirements are hereby incorporated into and made a part of this Agreement and any applicable agreements of CONTRACTOR. To the extent applicable, the Requirements include, but are not limited to, (1) prohibition of discrimination because of protected veteran status, disability, race, color, religion, sex, sexual orientation, gender identity, national origin and because of inquiry or discussion about or disclosure of compensation, (2) affirmative action to employ and advance in employment individuals without regard to race, sex, disability, or protected veteran status, (3) compliance with the Employee Notice clause contained in 29 C.F.R. part 471, Appendix A to Subpart A, or its successors, (4) compliance with the EEO-1 and VETS-4212 reports filing requirements in 41 C.F.R. §§ 60-1.7 and 41 C.F.R. §61-300.10, or their successors, (5) compliance with paycheck transparency obligations of 48 C.F.R. § 22.2005, including the contract clause found at 48 C.F.R. § 52.222-60, which is incorporated by reference as if fully set forth herein, (6) other affirmative action in employment, (7) required/certified payrolls, (8) social security acts, (9) unemployment compensation acts, (10) worker's compensation acts, (11) equal employment opportunity acts and (12) the required contract provisions for Federal-Aid Construction Contracts, Form FHWA-1273, if applicable.

When applicable, PURCHASER and CONTRACTOR shall abide by the requirements of 41 CFR 60-300.5(a). This regulation prohibits discrimination against qualified protected veterans, and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans. When applicable, PURCHASER and CONTRACTOR shall abide by the requirements of 41 CFR 60-741.5(a). This regulation prohibits discrimination against qualified individuals on the basis of disability, and requires affirmative action covered by prime contractors and subcontractors to employ and advance in employment qualified individuals with disabilities.

INCLEMENT WEATHER

Inclement weather may alter the completion of the work to be furnished hereunder. Furthermore, special consideration should be given if work is to be performed before May 1 or after October 15 in light of less than desirable weather conditions which could potentially impair the quality of the work performed hereunder.

WARRANTY

All material is guaranteed to be as specified and all work is to be completed in a workmanlike manner according to standard practices. All labor and materials will be guaranteed against defect for one (1) year from date of installation. Due to Wisconsin winters and expansion and contraction of the ground, some cracking of the pavement may be experienced. There are no express or implied warranties of merchantability, quality, quantity or of fitness for any particular purpose, which extend beyond those specifically set out in this document.

All warranties are void if payment is not made as stipulated.

DELINQUENCY CHARGE

Payment is due and payable upon completion of each stage of the work. If PURCHASER defaults on the payment required, PURCHASER will be liable for all costs of collection, including reasonable attorney's fees, and a delinquency charge on the balance at the maximum rates allowed by law. If PURCHASER is an organization as defined by Wis. Statutes, Section 421.301(28), the Delinquency Charge rate shall be 1.5% per month (18% APR) plus all costs of collection, including reasonable attorney's fees. CONTRACTOR retains title to all merchandise covered by this Agreement until full payment is received according to the above terms of sale. PURCHASER consents in any action or legal proceeding relating to this Contract commenced by the CONTRACTOR to the personal jurisdiction of any court that is either a court of record in the State of Wisconsin or a court of the United States located in the State of Wisconsin. It is hereby agreed that no legal action with respect to this contract may be brought by either party later than one (1) year after the cause of action accrues and that the party asserting such a legal action shall be barred from any remedy thereto.

INDIVIDUAL LIABILITY

The undersigned PURCHASER agrees to be individually liable for all terms of the Agreement, regardless of whether he or she signs individually or as an agent for the owner of the property upon which the work is being performed or for any other individual, partnership or corporation.

PRODUCT INFORMATION AND MAINTENANCE

Since the asphalt in blacktop needs time to harden and cure, usually 6-12 months, your asphalt pavement will remain soft and pliable during warm weather. During this time, don't park in the same spot every time and do not turn your steering wheel back and forth when your car is not moving. It is not unusual to experience some cracking over the winter due to the contraction and expansion of the ground, especially over culverts, pipes, electric wires, etc. Avoid gasoline and petroleum product spills as they will destroy your pavement. If spills do occur, immediately flush with lots of soapy water. If you decide to seal coat your pavement, wait until the summer following installation.

BINDING EFFECT

This Agreement shall be binding upon the parties hereto, their heirs, personal representatives, successors and assigns.

ENTIRE AGREEMENT

The entire contract is embodied in this writing. This writing constitutes the final expression of the party's agreement, and is a complete and exclusive statement of that agreement. In the event that any term of this contract is unenforceable, the remaining terms of the contract shall still be in full force and effect.

VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, June 13, 2023

SECTION: Business

DEPARTMENT: Public Works

CONTACT: Lee Igl, Public Works Director

AGENDA ITEM: Motion to approve a proposal from Town & Country Engineering regarding Final Engineering for Lift Station #2.

PREVIOUS ACTION:

The Public Works & Utilities Committee recommended approval of the proposal from Town & Country Engineering regarding Final Engineering design and bidding services for Lift Station #2 not to exceed \$125,000 at their May 22, 2023 meeting.

Original design engineering was approved at the December 18, 2021 Public Utility Committee meeting and also at the January 24, 2022 Village Board meeting.

ISSUE SUMMARY:

The Village of McFarland is planning to replace Lift Station No. 2. The lift station was constructed in 1979 as a steel underground structure, but the existing pump vault has some corrosion and is due for replacement. The pump vault is a confined space that requires operators to access it routinely to check on the pumps, valves, and controls located within the structure approximately 20 feet below the ground. In addition, the Village has decided to replace the existing wetwell structure to accommodate future anticipated growth.

The preliminary engineering services for this work have been completed and we are ready to continue with the final design.

FINANCIAL/BUDGET IMPACT:

The estimated cost for this will not exceed \$125,000 and this amount has been included within the 2023 budget.

VILLAGE PLAN REFERENCE:

None

ORDINANCE REFERENCE:

None

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended motion:

Motion, second to approve a proposal from Town & Country Engineering to complete final engineering design and bidding for Lift Station #2 not to exceed \$125,000.

ATTACHMENTS:



1. T&C Lift Station #2 engineering proposal

Task Order – Standard Hourly Rates Basis

In accordance with Paragraph 1.01 of the Agreement Between the Village of McFarland, Wisconsin (Owner) and Town & Country Engineering, Inc. (Engineer) for Professional Services – Task Order Edition, dated February 1, 2020 ("Agreement"), Owner and Engineer agree as follows:

1. Background Data

- a. Effective Date of Task Order: May 16, 2023
- b. Specific Project (title): Lift Station No. 2 Replacement – Final Engineering and Bidding (MC 214)
- c. Specific Project (description): See Attachment A

2. Services of Engineer

- A. The specific services to be provided or furnished by Engineer under this Task Order are described in Attachment A and the services (and related terms and conditions) set forth in the following sections of Exhibit A, as attached to the Agreement referred to above, such sections being hereby incorporated by reference:
 - Final Design Phase (Exhibit A, Paragraph A1.03)
 - Bidding or Negotiating Services (Exhibit A, Paragraph A1.04)
- B. All of the services included above comprise Basic Services for purposes of Engineer's compensation under this Task Order.

3. Additional Services

Those services (and related terms and conditions) set forth in Paragraph A2.01 of Exhibit A, as attached to the Agreement referred to above, such paragraph being hereby incorporated by reference.

4. Owner's Responsibilities

Owner shall have those responsibilities set forth in Article 2 of the Agreement and in Exhibit B, as attached to the Agreement referred to above, such Article and Exhibit being hereby incorporated by reference.

5. Task Order Schedule

In addition to any schedule provisions provided in Exhibit A, as attached to the Agreement referred to above, or elsewhere, the parties shall meet the schedule set forth in Attachment A.

6. Payments to Engineer

- A. Owner shall pay Engineer for Basic Services set forth above, except for services of Engineer's Resident Project Representative, if any, as follows:
1. An amount equal to the cumulative hours charged to the Project by each class of Engineer's personnel times Standard Hourly Rates for each applicable billing class for all services performed on the Project, plus Reimbursable Expenses and Engineer's Consultants' charges, if any.
 2. Engineer's Standard Hourly Rates Schedule is shown below.
 3. The total compensation for services under this Task Order is estimated to be a not-to-exceed cost of \$125,000.
- B. Compensation for Reimbursable Expenses
1. Owner shall pay Engineer for all Reimbursable Expenses at the rates set forth below.

Standard Hourly Rates and Reimbursable Expense Rates Schedule

Standard Hourly Rates and Reimbursable Expense Rates are set forth below. Standard Hourly Rates include salaries and wages paid to personnel in each billing class plus the cost of customary and statutory benefits, general and administrative overhead, non-project operating costs, and operating margin or profit.

Schedule:

Principal (700)	\$160.00 per hour
Senior Project Manager (714)	\$155.00 per hour
Senior Project Engineer (701)	\$140.00 per hour
Project Engineer II (702)	\$130.00 per hour
Project Engineer I (703)	\$125.00 per hour
Staff Engineer II (704)	\$110.00 per hour
Staff Engineer I (705)	\$100.00 per hour
Senior Engineering Technician (706)	\$100.00 per hour
Engineering Technician II (707)	\$90.00 per hour
Engineering Technician I (708)	\$80.00 per hour
Resident Inspector II (713)	\$90.00 per hour
Resident Inspector I (711)	\$80.00 per hour
Grant Writer (712)	\$80.00 per hour
Administrative II (709)	\$70.00 per hour
Administrative I (710)	\$65.00 per hour
Mileage	\$0.70 per mile
Total Station/GPS Survey Equipment	\$25.00 per hour of actual use
Computer used for CADD	\$15.00 per hour of actual use
Plotter	\$15.00 per plan page

7. Terms and Conditions

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is May 16, 2023.

OWNER: Village of McFarland, Wisconsin

ENGINEER: Town & Country Engineering, Inc.

By: _____

By: _____



Print Name: Matthew Schuenke

Print Name: Brian Berquist, P.E.

Title: Village Administrator

Title: President

Date Signed: _____

Date Signed: May 16, 2023

Engineer License or Firm's Certificate No. (if required): 37471-006

State of : Wisconsin

Address for Owner's receipt of notices:

Address for Engineer's receipt of notices:

5915 Milwaukee Street

6264 Nesbitt Road

P.O. Box 110

Madison, WI 53719

McFarland, WI 53558

DESIGNATED REPRESENTATIVE
(Paragraph 8.04):

DESIGNATED REPRESENTATIVE
(Paragraph 8.04):

Title: _____

Title: _____

Phone Number: _____

Phone Number: _____

E-Mail Address: _____

E-Mail Address: _____

ATTACHMENT A

May 16, 2023

Mr. Matt Schuenke, Administrator
Village of McFarland
5915 Milwaukee Street
P.O. Box 110
McFarland, WI 53558

Subject: Engineering Proposal for Final Engineering and Bidding Services; Lift Station #2 Replacement

Dear Matt:

The Village of McFarland is planning to replace Lift Station No. 2. The lift station was constructed in 1979 as a steel underground structure, but the existing pump vault has some corrosion and is due for replacement. The pump vault is a confined space that requires operators to access it routinely to check on the pumps, valves, and controls located within the structure approximately 20 feet below ground. In addition, the Village has decided to replace the existing wetwell structure to accommodate future anticipated growth.

The preliminary engineering services for this work have been completed and we are ready to continue with final design as outlined below:

Final Design:

- Perform hydraulic calculations, wetwell and valve vault design, pump sizing, force main confirmation, and electrical design for the new lift station.
- Evaluate options for the valve vault to be integral or adjacent to the wetwell, or utilizing an above-ground structure.
- Prepare plans, specifications, and engineering report for submittal to the WDNR.
- Provide electrical service design for the new pumps, control panel, and related level monitoring and/or float control equipment. The design drawings will include an electrical 1-line diagram, as well as a control panel elevation, and pad detail. A standby generator will be included in the design.
- Coordinate with the electrical utility on the requirements for the power service.

Bidding Services:

- Respond to questions during bidding, and prepare addenda as required to address concerns with the bid documents.

Wisconsin DNR Loan Document Preparation for Clean Water Funding:

- Assist the Village with the preparation of loan application documents to secure CWF loan and principal forgiveness funding for the project. Executed contracts will need to be delivered to the DNR by September of the construction year (anticipated to be 2024).

The cost of the Engineering Services as listed above is not-to-exceed \$125,000. Costs will be invoiced on a Time and Material basis with charges only for the hours and expenses incurred.

The following items are not included in the budget, and will be handled separately upon request if needed:

- Design and construction support for force main improvements, if needed.
- Soil borings and soil engineering report.
- Any additional wetland evaluations related to the site.
- Easement acquisition, if necessary.
- Negotiation of property acquisition if needed.

Once bids are received, we will provide a separate proposal to cover the following items:

Construction Services:

- Review of the lift station and related equipment submittals / shop drawings, as well as the O&M manuals for this equipment.
- Respond to contractor questions regarding concerns or issues during construction.
- Conduct three site inspections during critical phases of construction.
- Conduct a final site visit to review the installed equipment and electrical at substantial completion of the project.

Loan Administration:

- Review Pay Applications prior to payment to confirm they conform to DNR CWF requirements. Contractor wage rates and lien waivers will also be reviewed as part of the application review, and a recommendation will be made regarding the thoroughness of each application.
- Prepare the Request for Disbursement applications required by the DNR for reimbursement of the Village for the portions of the project to be covered under the loan.
- Coordinate with the DNR on Change Orders processed by the Village to be included in the CWF loan.
- Assist the Village with closing out the loan with the Wisconsin DNR upon completion of the project.

We at Town & Country Engineering, Inc. wish to thank you for allowing us to serve the Village on this project. If you have any questions regarding the above material, please feel free to call.

Very truly yours,

TOWN & COUNTRY ENGINEERING, INC.



Brian R. Berquist, P.E.
President

cc: Mr. Lee Igl, Director of Public Works, Village of McFarland (*via email*)

BRB:sai

J:\JOB#SMcFarland\MC-00-00\O&E and Scopes\Task Order Contract\Task Order No. 5 - Lift Station No. 2 Replacement - Final\Attachment A.docx

McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, June 13, 2023

SECTION: Business

DEPARTMENT: Public Works

CONTACT: Lee Igl, Public Works Director

AGENDA ITEM: Motion to approve Resolution 2023-10: A Resolution authorizing submittal of the Compliance Maintenance Annual Report (CMAR) for 2022.

PREVIOUS ACTION:

The Public Works & Utilities Committee recommended approval of the 2022 Compliance Maintenance Annual Report (CMAR) as presented at their meeting on May 22, 2023.

ISSUE SUMMARY:

The 2022 CMAR (Compliance Maintenance Annual Report) is an annual DNR report that indicates the health of the sewer utility in the area of maintenance and its equipment replacement fund. We are required to submit this report on an annual basis.

The utility has a Grade of "A" for the 2022 reporting year.

Once completed and before submission to the DNR, the CMAR needs to be accepted by a governing board via resolution.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Motion to approve Resolution 2023-10: A resolution authorizing submittal of the Compliance Maintenance Annual Report (CMAR) for 2022.

ATTACHMENTS:

1. Draft CMAR 2022
2. 2023-10 Resolution accepting the CMAR

Status :
InProgress

SECTIONS

[Financial](#)
[Collection](#)
[Summary](#)
[Resolution](#)

INFO

[SectionInstructions](#)[CMAR Website](#)

QUESTIONS

Report Issue

Submit

Save

Validate

Print

Return

Compliance Maintenance Annual Report

[Logout](#)

Mcfarland Sewage Collection System

Updated: 5/16/2023

Reporting For: 2022

Financial Management

1. Provider of Financial Information

Name: Lee Igl

Telephone: 608-838-7287

(XXX) XXX-XXXX

E-Mail Address lee.igl@mcfarland.wi.us
(optional):

2. Treatment Works Operating Revenues

2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?

☒ Yes (0 points)☐ No (40 points)

If No, please explain:

2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?

Year: 2023

☒ 0-2 years ago (0 points)☐ 3 or more years ago (20 points)☐ N/A (private facility)

2.3 Did you have a special account (e.g., CWFPP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?

☒ Yes (0 points)☐ No (40 points)

REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]

3. Equipment Replacement Funds

3.1 When was the Equipment Replacement Fund last reviewed and/or revised?

Year: 2023

☒ 1-2 years ago (0 points)☐ 3 or more years ago (20 points)☐ N/A

Status :
InProgress

SECTION

[SectionInstructions](#)

[CMAR Website](#)

If N/A, please explain:

3.2 Equipment Replacement Fund Activity

3.2.1 Ending Balance Reported on Last Year's CMAR \$ 521,663.00

3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.) +/- ▼ \$ 0.00

3.2.3 Adjusted January 1st Beginning Balance \$ 521,663.00

3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.) + \$ 43,184.00

3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*) - \$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year \$ 564,847.00

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

CALCULATE

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund? \$ 10,000.00

Please note: If you had a CWFP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

☒ Yes

☐ No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

Status :
InProgress

SECTIONS

INFO

[SectionInstructions](#)

[CMAR Website](#)

OPTIONS

☒ Yes - If Yes, please provide major project information, if not already listed below.

☐ No

Add Project

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Upgrade to Lift Station #2	\$2,100,000	2024
2	Exchange Street sewer rehabilitation	\$1,265,500	2024
3	Forcemain Rehabilitation/Replacement at Lift Station #2	\$450,000	2025
To edit Project, click on Project #			

5. Financial Management General Comments

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

Energy use can be obtained from your monthly utility bills or request from your utility a use summary. Read your energy bill or use summary closely and enter the use in the correct month. Include all collection system energy use in which the municipality is financially responsible.

COLLECTION SYSTEM: Total Energy Consumed

Number of Municipally Owned Pump/Lift Stations: 5

	Total Collection System Electricity Consumed (kWh)	Total Collection System Natural Gas Consumed (therms) <i>Leave blank if not applicable</i>
January	4,842	129
February	4,846	121
March	4,973	77
April	4,720	42
May	3,738	11
June	3,694	3
July	3,644	7
August	3,700	11
September	4,318	12
October	3,557	20
November	3,801	73
December	3,951	155
Total	49,784	661
Average	4,149	55

Status :
InProgress

Sections

6.1.2

[Section Instructions](#)

[CMAR Website](#)

6.2.1

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- ☐ Comminution or Screening
- ☐ Extended Shaft Pumps
- ☐ Flow Metering and Recording
- ☐ Pneumatic Pumping
- ☐ SCADA System
- ☐ Self-Priming Pumps
- ☐ Submersible Pumps
- ☐ Variable Speed Drives
- ☐ Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

☒ No

☐ Yes

Year:

By Whom:

Describe and Comment:

6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

Status :
InProgress

SECTION 1

Solar power may be implemented with the new Lift station #2 install.

Total Points Generated	0
Score (100 - Total Points Generated)	100
SECTION GRADE	A

The Official Internet site for the Wisconsin Department of Natural Resources
101 S. Webster Street . PO Box 7921 . Madison, Wisconsin 53707-7921 . 608.266.2621

101-0

[SectionInstructions](#)

[CMAR Website](#)

SECTION 1

RESOLUTION 2023-10

A RESOLUTION AUTHORIZING SUBMITTAL OF THE COMPLIANCE MAINTENANCE ANNUAL REPORT FOR 2022

WHEREAS, the McFarland Board of Trustees has received and reviewed the Compliance Maintenance Annual Report (CMAR) for 2022; and

WHEREAS, The Village Board of Trustees is pleased to acknowledge the “A” letter grade achieved by the McFarland Sewer Utility on both the Financial Management and Collection Systems portions of the CMAR; and

WHEREAS, The Village Board of Trustees will consider optional actions in the future that would further improve the future performance of the McFarland Sewer Utility;

NOW THEREFORE, BE IT RESOLVED that the Village of McFarland Board of Trustees accepts the CMAR for 2022 and authorizes its submission to the Wisconsin Department of Natural Resources.

The above and foregoing Resolution was duly adopted by the McFarland Board of Trustees at a regular meeting held this 13th day of June, 2023.

VILLAGE OF MCFARLAND:

By: _____
Carolyn A. Clow, Village President

ATTEST:

Cassandra Suettinger
Village Clerk/Treasurer

RESOLUTION # 2023-10	
MOTION	SECOND
ACTION	DATE
Adopted	06/13/2023
Referred	
Tabled	
Withdrawn	
Defeated	
Published	
INDIVIDUAL VOTING RECORD	
Brassington-	Flaherty-
Brandt-	Jerke-
Clow-	Fessler-
Fessler-	Wreh-
VOTING RESULTS	
Motion Carried:	
Motion Defeated:	

VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, June 13, 2023

SECTION: Business

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Deputy Administrator/Clerk, Chris Dennis,
Fire/Rescue Chief, Aaron Chapin, Police Chief, Andrew Bremer,
Comm & Eco Dev Director

AGENDA ITEM: Motion to approve a Tourist Rooming House Permit application for
Waubesa Performance Property Management LLC, for the property
at 6008 Lake Edge Rd for the July 1, 2023 through June 30, 2024
license year as recommended by the Public Safety Committee.

PREVIOUS ACTION:

None.

ISSUE SUMMARY:

Waubesa Performance Property Management LLC, with Adam Crowley as property owner, has applied for a tourist rooming house permit for the property located at 6008 Lake Edge Road. The application has been reviewed by staff and determined to be complete. As required by ordinance, the application has been forwarded to the Public Safety Committee for review. All property owners within 300 feet were notified of the date and time of the meeting and noticed of their opportunity to provide input on the application. Attached are comments received from the public in advance of the meeting regarding the application.

The Building Inspector and Fire Inspector have completed their inspection of the property and found no violations. Inspection reports have been attached. With this all minimum standards of the Village's Tourist Rooming House have been verified.

As required by the Village Ordinance, the Public Safety Committee has reviewed the application has found to be complete and verified it meets the standards contained within the Village Ordinance. As required, the Public Safety Committee has recommended approval of the application.

FINANCIAL/BUDGET IMPACT:

Additional permitting and room tax revenues.

VILLAGE PLAN REFERENCE:

N/A

ORDINANCE REFERENCE:

[Tourist Rooming House Ordinance](#)



BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

The Public Safety Committee reviewed the application and found it complete. As required by the Village Ordinance, the Public Safety Committee has recommended the proposal for approval.

Motion to approve a Tourist Rooming House permit application for Waubesa Performance Property Management LLC, for the property located at 6008 Lake Edge Road for the period of July 1, 2023 through June 30, 3024.

ATTACHMENTS:

1. 6008 Lake Edge Rd McFarland WI 53558 Tourist Rooming House Permit Application Submission_Redacted
2. 6008 Lake Edge Rd TRH Inspection 2023_Redacted
3. 6008 Lake Edge Rd BI Inspection
4. 06.05.23 TRH Feedback - 6008 Lake Edge - K & R Carl



Tourist Rooming House Permit Application

Pursuant to Village Ordinance Chapter 11

New or Renewal	New Application
----------------	-----------------

Property Information

Tourist Rooming House Physical Address	6008 Lake Edge Rd McFarland WI 53558
Name of Corporation, Limited Liability Company, Partnership, or Other Entity (if applicable)	Waubesa Performance Property Management LLC
Property Owner Name	Adam Crowley
Property Owner Address	[REDACTED]
Property Owner Telephone Number	[REDACTED]
Property Owner Email Address	[REDACTED]

Resident Agent

A resident agent must be appointed in the following situations:

- The property is not your primary residence and you reside outside a 30 mile radius from the Tourist Rooming House
- You will be absent while the property is rented (An owner is considered absent if the owner cannot be contacted and be present at the Tourist Rooming House within 45 minutes.)

NOTICE: APPLICANT SHALL IMMEDIATELY NOTIFY THE VILLAGE CLERK OF ANY CHANGE IN RESIDENCE OR INFORMATION REGARDING THE RESIDENT AGENT

Will a Resident Agent be appointed?

No

Application Fees

Application Fee (includes all required inspections) - \$500

Resident Agent Fee - \$50 (if applicable

Total application fees = \$500.00



Occupancy and Parking

Proposed Maximum Number of Overnight Guests 8

Number of Bedrooms Available 4

Number of Off-street Parking Spaces Available for Guests in Driveway 5

Number of Off-street Parking Spaces Available for Guests in Garage 4

Not less than one and one-quarter onsite off-street parking spaces for every four occupants based upon maximum occupancy.

Facility Information

Provide the square footage of each room.

Bedrooms

Select the plus sign to add additional bedrooms.

i. **Bedroom Length**

17

Bedroom Width

12

Bedroom Total Square Footage

ii. **Bedroom Length**

11

Bedroom Width

11

Bedroom Total Square Footage

iii. **Bedroom Length**

11

Bedroom Width

10

Bedroom Total Square Footage

iv. **Bedroom Length**

11

Bedroom Width

12

Bedroom Total Square Footage

Dining Room

Dining Room Length 12

Dining Room Width 12

Dining Room Total Square Footage

Living Room

Living Room Length 30

Living Room Width 30

Living Room Total Square Footage

900 Square Feet

Family Room/Den (if applicable)

Family Room/Den Length 30

Family Room/Den Width 30

Family Room/Den Total Square Footage

Number of Full Bathrooms 2

Number of 3/4 Bathrooms 0

Number of 1/2 Bathrooms 1



Nuisance Response Plan

The property owner or resident agent shall be responsible for promptly responding to or causing a prompt response to a nuisance complaint arising out of the occupancy or use of the short-term rental by tenants, their visitors or their guests. A return telephone call to a complainant within 45 minutes of the initial complaint shall be deemed prompt.

Describe the manner of responding to or causing a response to a nuisance complaint, including but not limited to the manner in which the complainant(s) will be notified of the response and the method of documenting prompt responses and timely corrective action.

In the case of a nuisance complaint occupants will be notified via phone and or messaging (like texting) informing them of the issue and required resolution. Ground rules will also be laid out prior to occupancy.

Describe the manner of assuring timely corrective action to remedy the conditions that caused the nuisance complaint. This shall include, at a minimum, a telephone call to the primary adult occupant of the short-term vacation rental within 45 minutes of the initial nuisance complaint.

A phone call and message via texting type platform will be delivered immediate upon learning of a nuisance. Security cameras are in outdoor spaces to ensure nuisance can be monitored at all times.



Liability insurance must be a commercial general liability, or hotel or short-term rental policy that specifically covers liabilities arising from rental of the tourist rooming house for short-term rentals. No less than \$1,000,000 per occurrence.

Proof of Liability Insurance

File(s) attached:



crowley lake edge policy.pdf

Copy of Wisconsin Seller's Permit is not required for those who will be listing the tourist rooming house **exclusively** through a lodging marketplace. Copy of Wisconsin Seller's Permit is required for all other touring rooming houses. Please contact the Clerk if you have questions on this provision.

Will you be listing your tourist rooming house exclusively through a lodging marketplace?

Yes

Which lodging marketplace(s) will you use? Select all that apply.

- Airbnb

A current Tourist Rooming House License issued by Public Health of Madison and Dane County (PHMDC), or other applicable entity, under Wis. Stats. § 97.605, or a copy of the completed application submitted for said license if the license has not been issued.

File(s) attached:



License Application.pdf

A copy of a completed Public Health of Madison and Dane County, or other applicable entity, tourist rooming house inspection form dated within one year of the date of issuance must be submitted before a permit can be issued.

File(s) attached:

 Inspection.docx

For more information about Tourist Rooming House Licenses from PHMDC, please visit the [PHMDC website](#).

Site Plan

File(s) attached:

 Site Plan.docx

A Site Plan must include location, number of units, number of people in each unit, dimensions of all rooms and common areas, laundry facilities, restroom facilities, and onsite parking dimensions.



To the Village of McFarland, Dane County, State of Wisconsin, that I the undersigned, understand that by applying for this Tourist Rooming House Permit, I am bound to all Village of McFarland Municipal Codes including Chapter 11 and any other codes or regulations that may apply. I also grant that an inspection of this property be conducted by the Village Building Inspector (or designee) and the Village Fire Inspector (or designee) prior to approval of this permit.

Certification Signature



Certification Date

05/10/2023



Tourist Room House Inspection

Per Village of McFarland Code of Ordinances

License Type:

- ☒ - New Application
☐ - Renewal Application

Section 1 - Applicant Information

Premises Address: 6008 Lake Edge Rd

Owner Name: Waubesa Performance Property Management LLC/Adam Crowley

Phone: [REDACTED]

Agent/Contact Name: N/A

Agent/Contact Phone: N/A

Section 2 - Building Inspection Only - Occupancy Verification

Requested Maximum Occupancy identified on application: _____

Does the application meet the standard of not less than 150 square feet of floor space for the 1st occupancy thereof and at least an additional 100 square feet for every additional occupancy thereof. Floor space is determined by measures of each room. Floor space does not include kitchens, bathrooms, closets, garages or rooms not meeting the UDC requirements for occupancy.

☐ - Yes ☐ - No

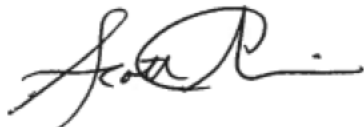
If no, what is the total square footage of floor space: _____

Number of onsite off-street parking spaces: _____

Number of Full Baths: _____ Number of ¾ Baths: _____ Number of ½ Baths: _____

Section 3 - Fire Department Only - TRH Minimum Specification Verification

Does the application meet the following standards:	Yes	No
Functional smoke detectors and CO2 detectors in accordance with State law.	X	
No accessible wood burning fireplace unless the owner provides a certificate from a licensed commercial building inspector, dated not more than 30 days prior to submission, certifying that the fireplace and chimney have been inspected and are in compliance with National Fire Prevention Association Fire Code Chapter 211 Standard for Chimneys, Fireplaces, Vents, and Solid Fuel-Burning Appliances.	X	
No hibachi, gas-fired grill, charcoal grill, or other similar devices used for cooking, heating, or any other purpose on any balcony, deck or under any overhanging structure or within ten feet of any structure.	X	

Section 4 - Inspection Information			
An inspection of the above premises has disclosed the following:			
Ord. Number	Code Section	Description of Violation	
☒ - No Violations Observed (skip to Section 6)		☐ - Hold for Corrections (complete Section 5)	
Section 5 - Use only if Corrections are Needed			
Noncompliant Order No.			
Date Corrections must be completed			
Is reinspection required?		☐ - Yes ☐ - No	
If reinspection is required , provide contact information for applicant to use when ready to schedule.			
If reinspection is not required , what materials/documentation/proof of compliance should applicant submit.			
Signature		Date	
Section 6 - Determination – USE ONLY AFTER ALL VIOLATIONS ARE CORRECTED, IF APPLICABLE			
RECOMMENDATION FROM:			
☒ - Fire Department ☐ - Community Development Department			
☒ - Grant License ☐ - Refuse License			
Signature		Date	05/17/2023



Tourist Room House Inspection

Per Village of McFarland Code of Ordinances

License Type:

- ☒ - New Application
☐ - Renewal Application

Section 1 - Applicant Information

Premises Address: 6008 Lake Edge Rd

Owner Name: Waubesa Performance Property
Management LLC/Adam Crowley

Phone: 608-279-5920

Agent/Contact Name: N/A

Agent/Contact Phone: N/A

Section 2 - Building Inspection Only - Occupancy Verification

Requested Maximum Occupancy identified on application: _____

Does the application meet the standard of not less than 150 square feet of floor space for the 1st occupancy thereof and at least an additional 100 square feet for every additional occupancy thereof. Floor space is determined by measures of each room. Floor space does not include kitchens, bathrooms, closets, garages or rooms not meeting the UDC requirements for occupancy.

☒ Yes ☐ No

If no, what is the total square footage of floor space: 8

Number of onsite off-street parking spaces: 5-9

Number of Full Baths: 2 Number of ¾ Baths: 2 Number of ½ Baths: 1

Section 3 - Fire Department Only - TRH Minimum Specification Verification

Does the application meet the following standards:

Yes No

Functional smoke detectors and CO2 detectors in accordance with State law.

No accessible wood burning fireplace unless the owner provides a certificate from a licensed commercial building inspector, dated not more than 30 days prior to submission, certifying that the fireplace and chimney have been inspected and are in compliance with National Fire Prevention Association Fire Code Chapter 211 Standard for Chimneys, Fireplaces, Vents, and Solid Fuel-Burning Appliances.

No hibachi, gas-fired grill, charcoal grill, or other similar devices used for cooking, heating, or any other purpose on any balcony, deck or under any overhanging structure or within ten feet of any structure.

Section 4 - Inspection Information

An inspection of the above premises has disclosed the following:

Ord. Number	Code Section	Description of Violation
-------------	--------------	--------------------------

☒ - No Violations Observed (skip to Section 6) ☐ - Hold for Corrections (complete Section 5)

Section 5 - Use only if Corrections are Needed

Noncompliant Order No.

Date Corrections must be completed

Is reinspection required?

☐ - Yes ☐ - No

If reinspection is **required**, provide contact information for applicant to use when ready to schedule.

If reinspection is **not required**, what materials/documentation/proof of compliance should applicant submit.

Signature

Date

Section 6 - Determination – USE ONLY AFTER ALL VIOLATIONS ARE CORRECTED, IF APPLICABLE

RECOMMENDATION FROM:

☐ - Fire Department ☒ - Community Development Department

☐ - Grant License ☐ - Refuse License

Signature



Date

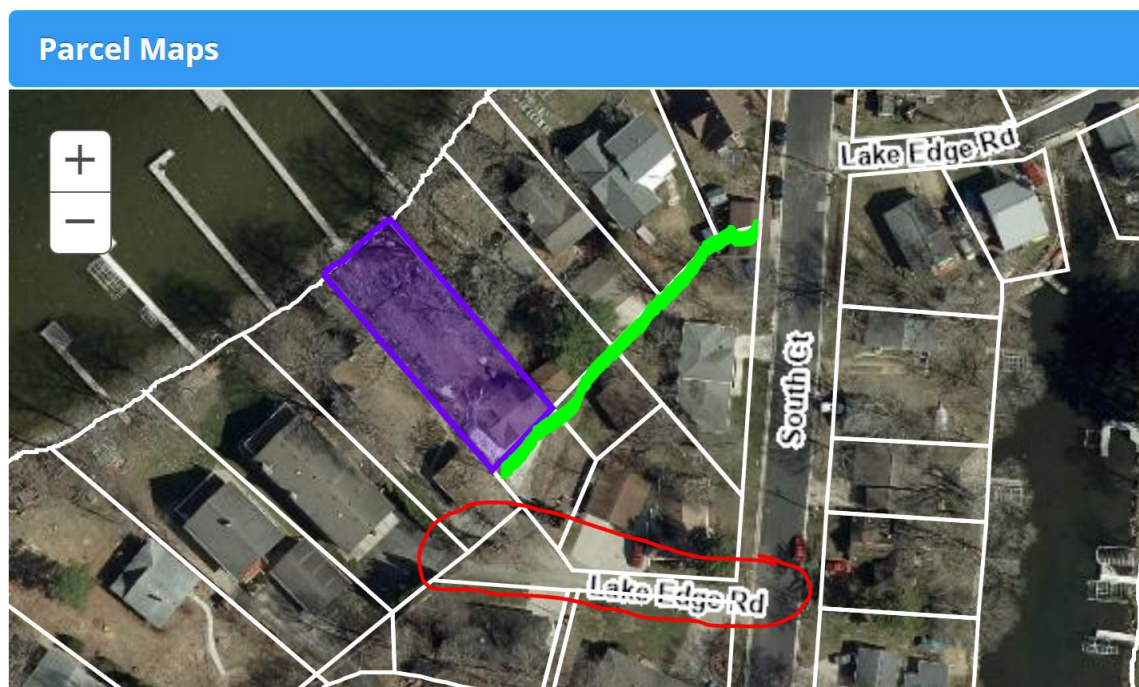
5.17.23

Page 1 of 2

Cassandra Suettinger

From: k.carl@charter.net
Sent: Tuesday, May 30, 2023 8:40 AM
To: Village Clerk
Cc: r.carl@charter.net
Subject: With street plat -- RE: NEW VERSION Comments re: rooming request at 6008 Lake Edge Rd

I thought I would send a picture of our road taken from AccessDane of the plots, shedding more light on our little "road". The portion circled in Red is a Village road which ends at our property line. The rest of our "road" runs through our properties and are only easements to utility companies... not technically a road. The green line is the private easement portion. We were made aware of these details when we closed on our house many years ago, as their was concern at the time was if our property was "land locked" (located between 2 private properties with no legal access).



Kathy
k.carl@charter.net
608.235.3648

From: k.carl@charter.net <k.carl@charter.net>
Sent: Sunday, May 28, 2023 1:07 PM
To: 'village.clerk@mcfarland.wi.us' <village.clerk@mcfarland.wi.us>
Cc: 'r.carl@charter.net' <r.carl@charter.net>; 'Kathy Carl' <k.carl@charter.net>
Subject: NEW VERSION Comments re: rooming request at 6008 Lake Edge Rd

Hi,

Our road is a very small, quiet, private lake front residential road. We are writing to share our concerns and questions about the request for the tourist rooming house at 6008 Lake Edge Rd.

1. When we purchased our home almost 30 years ago, we were told at our closing that we could not rent our property. I would assume this requirement would be in all of the title or deeds for properties on this street. I hope the Village will verify if this is even allowed.
2. This is a private road. We have a 12' easement for Public works so the renters will need to enter/exist on the end near 6008 and understand this is a private road. If the owners at 6008 don't own the road to South Ct, I would assume they will need permission from who does.
3. Parking. Their request says 5 parking spaces in the drive way and 4 in the garage. There is no garage. And there is no parking on our little road (too narrow) and there is very limited parking on the adjoining South Ct. If cars park on South Ct where our street exits, large emergency vehicles or vehicles with trailers are unable to get in or out. If this is allowed, I would like to propose that no parking be added to both portions of South Ct where Lake Edge exists, ensuring adequate access is maintained to our road by us and emergency vehicles, with the potential added people parking on South Ct.
4. We're very concerned with noise. Noise carries on the lake, and most people renting will be on vacation and partying. Our lots are narrow so we are all very close! We get it, being on the lake is fun. But we've found over the last 30 years, people who don't live here full time, have less respect for the water, wildlife and neighbors. Sadly it's the truth. If this is allowed I would hope there would be limits put on the hours of recreation (noise) allowed on the deck and pier. And maybe a limit of number of days per month that can be rented? I fear our peaceful days on the pier and deck are over. 😞
5. We're also curious if renters will be allowed to bring boats? If so, how many and where will the boat trailers would be parked and where will the boats be moored at night. The answers to these questions raise even more concerns...
6. Also there is no doubt having this rental 3 houses down will reduce the value of our property... no one wants to live near a rental on the lake. I'm curious how the Village Assessors take this into account in their assessment process.

We will continue to be good neighbors but I will be honest we are pretty sad about this and the thought of loud partying vacationers every week. 😞

We will be there at the June 5th meeting in person or by zoom.

Thank you,

Kathy & Rick Carl

6014 Lake Edge Rd
McFarland, WI 53558
k.carl@charter.net
608.235.3648

VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, June 13, 2023

SECTION: Business

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Deputy Administrator/Clerk, Stephanie Miller,
Comm & Technology Director

AGENDA ITEM: Discussion and action on Resolution 2023-11: a Resolution recognizing
Juneteenth in the Village of McFarland.

PREVIOUS ACTION:

ISSUE SUMMARY:

Attached is Resolution 2023-11: a Resolution Recognizing Juneteenth in the Village of McFarland. Additionally, it is of note, 2023 is the first year Village offices will officially close in celebration of Juneteenth.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Motion to approve Resolution 2023-11: a Resolution recognizing Juneteenth in the Village of McFarland.

ATTACHMENTS:

1. 2023-11 - Recognizing Juneteenth

RESOLUTION 2023-11

RECOGNIZING JUNETEENTH IN THE VILLAGE OF MCFARLAND

WHEREAS, Juneteenth recognizes the date that enslaved African Americans in Texas learned of their emancipation, almost two and a half years after the Emancipation Proclamation; and

WHEREAS, in 2023 in the United States of America, the legacy of slavery is felt daily by African Americans, and the promise of liberation has yet to be fulfilled, as evidenced by a lack of equal access to educational and economic opportunity, in challenged health outcomes, and, most critically, in disproportionate and sometimes life-threatening interaction with law enforcement and the criminal justice system; and

WHEREAS, this Juneteenth provides an opportunity to highlight the contributions of African Americans to the United States; it is also an opportunity to unite the community in a positive celebration of culture through dance, music, storytelling, drama, and other visual presentations; and

WHEREAS, the Village of McFarland was one of the first communities in Dane County to create a Diversity, Equity, and Inclusion Committee as a standing committee, and will close all Village offices for the first time in 2023 to honor the day to fortify the Village's commitment Diversity, Equity, and Inclusion within the community;

NOW THEREFORE BE IT RESOLVED, that the Village of McFarland calls upon all residents of the Village to work daily in all aspects of their lives to promote racial equity, within and outside the Village of McFarland, in order to bring true meaning to the significance of this day as we continue the work to eradicate racism; and,

BE IT FINALLY RESOLVED, that the McFarland Village Board proclaims June 19th in commemoration of Juneteenth.

The above and foregoing Resolution was duly adopted at a regular meeting of the McFarland Village Board on June 13, 2023.

APPROVED:

Carolyn A. Clow, Village President

ATTEST:

Cassandra Suettinger, Deputy Administrator/Clerk

RESOLUTION # 2023-11	
MOTION	SECOND
ACTION	DATE
Adopted	
Referred	
Tabled	
Withdrawn	
Defeated	
Published	
INDIVIDUAL VOTING RECORD	
Brandt –	Flaherty –
Brassington –	Jerke –
Clow –	Wreh –
Fessler –	
VOTING RESULTS	
Motion Carried	
Motion Defeated:	

VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, June 13, 2023

SECTION: Business

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Deputy Administrator/Clerk, Stephanie Miller,
Comm & Technology Director

AGENDA ITEM: Discussion and action on Resolution 2023-12: A Resolution
recognizing June as LGBTQI+ Pride Month.

PREVIOUS ACTION:

ISSUE SUMMARY:

Attached is a Resolution 2023-12: A Resolution recognizing June as LGBTQI+ Pride month. The Village of McFarland held a flag raising ceremony to raise the pride flag over the McFarland Municipal Center on May 31st. The pride flag will fly at the Municipal Center for the month of June.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Motion to approve Resolution 2023-12: A Resolution recognizing June as LGBTQI+ Pride Month.

ATTACHMENTS:

1. 2023-12 - Recognizing Pride Month

RESOLUTION 2023-12

RECOGNIZING JUNE AS LGBTQI+ PRIDE MONTH

WHEREAS, the month of June is nationally recognized as Pride Month, a time to celebrate the diversity, impact, and resilience of the lesbian, gay, bisexual, transgender, queer, and intersex (LGBTQI+) community; and

WHEREAS, Dane County's LGBTQI+ community has a long and proud history of fighting for equality and justice and has made significant contributions to society in all areas of life including the arts and sciences, education and law, medicine and sports, community service, and government; and

WHEREAS, LGBTQI+ allies own and operate businesses and organizations throughout Dane County that are important to the vitality of our economy, history, health, and wellbeing; and

WHEREAS, the LGBTQI+ community continues to face discrimination, hatred, and violence, and everyone must work to create a more inclusive and just society for all; and

WHEREAS, everyone deserves to be treated with dignity and respect, regardless of their sexual orientation or gender identity; and

WHEREAS, Pride Month is a time to celebrate the progress that has been made and to recommit to the work that remains to be done.

WHEREAS, in recognition of the LGBTQI+ community, the Village of McFarland held a Pride flag raising ceremony at the McFarland Municipal Center and will fly the Pride flag for the entire month of June.

NOW, THEREFORE, BE IT RESOLVED, the Village of McFarland Board commits to ensuring all LGBTQI+ residents have equal standing and access to housing, employment, education, healthcare, and other essential services and opportunities, protecting LGBTQI+ youth from bullying and harassment, combating all forms of discrimination and violence against LGBTQI+ people, and promoting LGBTQI+ visibility and acceptance in the community.

NOW, THEREFORE, BE IT FINALLY RESOLVED that the Village Board of the Village of McFarland recognize June 2023 as Pride Month across the Village of McFarland and celebrates the diversity of the LGBTQI+ community.

RESOLUTION # 2023-12	
MOTION	SECOND
ACTION	DATE
Adopted	
Referred	
Tabled	
Withdrawn	
Defeated	
Published	
INDIVIDUAL VOTING RECORD	
Brandt –	Flaherty –
Brassington –	Jerke –
Clow –	Wreh –
Fessler –	
VOTING RESULTS	

The above and foregoing Resolution was duly adopted at a regular meeting of the McFarland Village Board on June 13, 2023.

Motion Carried Motion Defeated:

APPROVED:

Carolyn A. Clow, Village President

ATTEST:

Cassandra Suettinger, Deputy Administrator/Clerk

**VILLAGE OF
McFarland
SUMMARY SHEET**

MEETING DATE: Tuesday, June 13, 2023

SECTION: Business

DEPARTMENT: Communications & Technology

CONTACT: Stephanie Miller, Comm & Technology Director, Cassandra Suettinger, Deputy Administrator/Clerk

AGENDA ITEM: Discussion and action regarding the Public Input Plan as part of the Communications and Engagement Plan being prepared by Revelation: PR, Advertising, and Social Media.

PREVIOUS ACTION:

On January 10th, the Village Board selected Revelation PR, Advertising & Social Media to put together a Communications and Engagement Plan for the Village.

ISSUE SUMMARY:

Revelation:PR, Advertising and Social media has completed phase 1 of the Communications and Engagement Plan. As part of this work, Revelation has met with all Department Heads and the Village Board to compile feedback. As part of phase 2 of the Plan, Revelation has developed a public input plan to help them gather insights on how community members received communications from the village, the platforms and channels they use, and their awareness of various Village services, projects and services.

Attached is the draft public input plan submitted to the Village for for approval. Once approved, Revelation will executive the plan in July and August of 2023. Revelation will be on hand at the Board meeting to provide a recap of their work to date and go over the Public Input Plan.

FINANCIAL/BUDGET IMPACT:

Creation of a Communications and Engagement Plan was included as part of the 2023 Village Budget.

VILLAGE PLAN REFERENCE:

none.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Submitted for review and feedback from the Village Board.

Motion to approve the Public Input Plan as part of the Communications and Engagement Plan being prepared by Revelation: PR, Advertising, and Social Media.



ATTACHMENTS:

1. Comm-Engagement Plan Project Timeline
2. Village of McFarland - Public Input Plan_v2 - FINAL

PROJECT SCHEDULE



revelation
PR, Advertising & Social Media

Task	March 2023	April 2023	May 2023	June 2023	July 2023	Aug. 2023	Sept. 2023
PHASE 1							
Onboarding							
Analyze platforms and tools							
Review existing plans, surveys/research and background							
Evaluate leadership communications structure							
Recommend technologies, solutions and services							
Conduct an environmental scan							
PHASE 2							
Develop the Community Outreach and Engagement Plan							
Provide recommendations on staffing resources and structure							
PHASE 3							
Identify and create a mission statement							
Provide recommendations specific to the School District							
Develop DE&I Plan							



Public Input Plan

Schedule: Summer 2023

Prepared by Revelation PR, Advertising & Social Media

Overview

The purpose of this public input plan is to gather insights on how community members receive communications from the Village, the platforms and channels they use, and their awareness level of various Village services, projects and services. The information will be used to develop the community outreach plan.

Execution

This plan includes a list of community stakeholders. Once the list is approved, Revelation will contact them to set up focus groups (either small-group and/or one-on-one). Depending on the level of participation from stakeholders, we anticipate 2-4 focus groups/interviews of one hour each, to be held at Village Hall in June and July, with food and beverages provided.

The primary objective of the focus groups will be to gather participants' opinions and feedback on Village communications and community engagement efforts. One or two individuals from Revelation will conduct the focus groups, and we recommend that no Village staff or trustees attend so that participants feel free to speak their mind.

Following the completion of the focus groups, we will compile the data and formulate hypotheses that will be tested in a subsequent online survey. This survey will be sent by Village staff to the entire community in July, and three respondents will receive a \$50 VISA gift card.

Revelation will use the results of the online survey to shape the strategies and tactics of the community engagement plan.

Timeline

June 2023

- Gain Village approval of plan
- Set up focus group meetings
- Begin focus group meetings

July 2023

- Complete focus group meetings
- Update online survey questions and gain approval from Village
- Distribute online survey questions

August 2023

- Compile and analyze online survey data

Key Messages

Invitation to focus group (sent by Revelation; will CC Matt Schuenke)

The Village of McFarland is seeking to improve its community engagement efforts. My firm has been brought on to help gather feedback from important stakeholders like you. Would you be willing to participate in a one-on-one or small-group interview lasting no more than an hour? It will take place at Village Hall and be conducted by my team, with no Village staff or trustees present. We will provide food and refreshments.

Will you please fill out this Doodle poll to let me know when you're available? If you have any questions, please don't hesitate to contact me or Matt Schuenke. [[link](#)]

Invitation to take online survey (sent by Stephanie Miller to residents of the Village)

The Village of McFarland is interested in learning how residents like yourself receive communications from the Village, the platforms and channels you use, and your awareness level of various Village services, projects and services. Our goal is to better serve you and make sure your voices are heard.

We ask that you please fill out this online survey by Friday, Aug. 4. It should not take longer than 10 min. to complete. All data will be aggregated, and no individual responses will be made public.

To compensate you for your time, three respondents will be chosen at random to win a \$50 VISA gift card. [[link](#)]

Stakeholders

Name	Organization	Email
Becky Rogers, President	McFarland Chamber of Commerce	Contact form on this page: https://www.mcfarlandchamber.com/members/becky-rogers-mary-kay-independent-sales-director Mary Kay email: beckyrogersmk@gmail.com
Mike Carmody, President	McFarland Lions Club	mikecarmody@live.com
Shawn Miller, President Shawn Close, Managing Director	McFarland Youth Center	General email: mcfarlandyouthcenter@gmail.com
	McFarland Equity Project	General email: McFarlandEquityProject@gmail.com
John Nagler, President	Secret Places Neighborhood	General contact form: http://www.secretplacesneighborhood.com/?page_id=128

Michelle Pope-Bartman and Abby Otteson are admins of the Facebook group	Autumn Grove Neighborhood	Private Facebook group: https://www.facebook.com/groups/416216563773818 --- Michelle's Facebook page: https://www.facebook.com/mebartman Abby's Facebook page: https://www.facebook.com/abby.otteson
Krisa Warren, Admin of the Facebook Group	Rosewood Fields Neighborhood	Private Facebook group: https://www.facebook.com/groups/414740397189197/ --- Krisa's Facebook page: https://www.facebook.com/krisa527
	Juniper Ridge HOA	DSI Real Estate's HOA information page: https://www.dsirealestate.com/hoa/juniper-ridge/ General email: hoa@dsirealestate.com
Darrin Greenwold, Jason Jasinski, Ali Noyes and John Ryan are all admins of the Facebook group	Juniper Ridge McFarland	Private Facebook group: https://www.facebook.com/groups/JuniperRidge --- Darrin's Facebook page: https://www.facebook.com/darrin.greenwold Jason's Facebook page: https://www.facebook.com/jasinski Ali's Facebook page: https://www.facebook.com/aliapplesauce John's Facebook page: https://www.facebook.com/heizman.john
"Wendy Plizska" (Wendy Pliska), Derek Irwin, "KA Remtzel" (Kelly Wentzel) and "Jenny Leigh"	McFarland LGBTQIA+ Community & Allies	Private Facebook group: https://www.facebook.com/groups/615333076476810 --- Wendy's Facebook page: https://www.facebook.com/wendy.pliska/; Possible email address: pliskaw@mcfbsd.org (teacher at McFarland HS)

(Jenny Gotcher) are all admins of the Facebook group		Derek's Facebook page: https://www.facebook.com/Derbearr12/ KA's Facebook page: https://www.facebook.com/kelly.remsburg.wentzel Jenny's Facebook page: https://www.facebook.com/jenny.gotcher
Lori Wisnicky	Friends of McFarland Parks	lori.wisnicky@gmail.com
Dan Chin, Team Leader & Sales Director	Dan Chin Homes	dan@danchinhomes.com Dan Chin is also listed as the Admin for the Indian Mound Park Neighborhood Facebook group (which hasn't been active for the last month).
	Friends of McFarland Library	From library website: If you would like more information about the Friends, please call the Library at 608-838-9030 or stop in to talk to us. Library email: mcflib@mcfarlandlibrary.org
Aaron Tarnutzer, District Administrator	McFarland School District	TarnutA@mcsfd.org
Dale Marsden, President	McFarland Historical Society	Contact form on website: https://www.mcfarlandhistorical.org/contact/ Dale's Phone number: 608-838-3992
Peter Morehouse, President	McFarland Food Pantry	General email: hello@mcfarlandfoodpantry.org
Nathan Weier, Post Commander	American Legion Post 534	Contact form on website: https://alp534.com/contact
Kate Heiser, President	McFarland Education Foundation	General email: mcfarlandmef@gmail.com
Kristin Ellis, Founder	McFarland Pride Association	Kellis@farwellgallery.com
Mason Tikkanen, President	Madison Curling Club	president@madisoncurlingclub.com

Questions

Focus group questions

1. How do you currently get your information from the Village?
 - a. Do you follow any of the Village's social media accounts?
 - b. Which resources are most valuable (e.g., website, print/digital newsletters, etc.)?
2. How well informed do you feel on what's going on in the Village?
 - a. How would you describe the quality of the communications from the Village?
3. What forms of communications do you think the Village should be using?
4. Do you watch the McFarland cable channel/Community media (includes athletics, government meetings, community presentations, parades, PSAs, etc.)? Why or why not?
5. What is your ideal frequency level of communication from the Village?
6. If you have had an issue in or with the Village, whom did you contact?
7. Have you attended a public board meeting? Why or why not?
8. Have you attended a public information meeting for projects like the Paulson Road construction or Municipal Center Master Campus Plan? Why or why not?
9. If there is an emergency within McFarland, where do you typically look first for information?
10. How well do you think the Village and its elected officials engage/communicate with the community?
11. How well do you think the Village and its elected officials engage/communicate with communities of color, low income, disabled, LGBTQ+, etc.?
12. Do you subscribe to the police department's Rave alert system? Why or why not?
13. Did you know that the Village has a mission statement? If so, do you know what it says?

Online survey questions

Note: these questions are subject to change based on the feedback gathered from the focus groups.

1. What forms of communication from the Village do you read/watch? Check all that apply.
 - a. Social media
 - b. Village of McFarland website
 - c. Village of McFarland website notification subscriptions
 - d. Newsletter – printed “The Outlook”
 - e. Newsletter – digital “The Lookout”
 - f. Cable channel/Community media live on TV (includes athletics, government meetings, community presentations, parades, PSAs, etc.)?
 - g. Cable channel website/Community media live on TV (includes athletics, government meetings, community presentations, parades, PSAs, etc.)?
 - h. Digital message boards
 - i. Other _____
2. What forms of communication should the Village use to better engage the community? Check all that apply.
 - a. Social media
 - b. Village of McFarland website

- c. Village of McFarland website notification subscriptions
 - d. Newsletter – printed “The Outlook”
 - e. Newsletter – digital “The Lookout”
 - f. Cable channel/Community media live on TV (includes athletics, government meetings, community presentations, parades, PSAs, etc.)?
 - g. Cable channel website/Community media live on TV (includes athletics, government meetings, community presentations, parades, PSAs, etc.)?
 - h. Digital message boards
 - i. Community meetings
 - j. Text messages
 - k. Other _____
3. Which external sources do you use to get your Village information? Check all that apply.
- a. McFarland Thistle
 - b. McFarland Community Facebook group
 - c. Other Facebook groups
 - d. NextDoor
 - e. Village department Facebook pages
 - f. Other _____
4. What are the top things you’d like to see the village focus on?
- a. Increase local businesses
 - b. Host more events
 - c. Increase town safety
 - d. Improve inclusivity for underrepresented populations (e.g., communities of color, low income, disabled, LGBTQ+, etc.)
 - e. Build relationships with school district
 - f. Improve or increase amenities for residents
 - g. Other _____
5. How would you rate how informed you are with upcoming capital projects in the Village (e.g., East Side plan, Public Safety Center, Exchange Street reconstruction, etc.)? 1 = not at all informed, 5 = well informed
6. If you subscribe to the police department’s alert service (Rave), do you find it useful?
- a. Yes
 - b. No
 - c. I do not subscribe
7. What should the Village and the board of trustees do to gather feedback from the community? Check all that apply.
- a. Host in-person office hours or listening sessions
 - b. Host virtual office hours or listening sessions
 - c. Have a dedicated email address for feedback
 - d. Use social media
 - e. Use its website

- f. Make meetings (e.g., board meetings, public information meetings) more welcoming to residents
 - g. Other _____
8. If the Village were to put more resources into its cable channel (YouTube, On Demand website and cable), what programming would you like to see?
9. If applicable, what are some of the reasons you haven't regularly engaged with or don't regularly engage with the Village? Check all that apply.
- a. I'm not sure how to get involved
 - b. I don't feel like I have enough information to share my opinions
 - c. I speak up when an issue is important to me
 - d. I don't have time
 - e. I am not comfortable participating in village-related discussions
 - f. I feel that things are working the way they are
 - g. This question doesn't apply to me because I am always getting involved.
 - h. I don't care
 - i. Other _____
10. In general, what time of day would work best for you to attend in-person/virtual/hybrid public meetings?
- a. Mornings (9 a.m.-11 a.m.)
 - b. Late morning/early afternoon (11 a.m.-2 p.m.)
 - c. Late afternoon (2 p.m.-4 p.m.)
 - d. Evenings (4-7 p.m.)
 - e. Nights (after 7 p.m.)
 - f. Other _____
11. What can the Village do to improve the quality of its communications to the community? Check all that apply.
- a. Use less jargon/technical terminology
 - b. Shorten the communications
 - c. Lengthen the communications
 - d. Use more photos/graphics
 - e. Use more videos
 - f. Other _____
12. What additional feedback do you have related to Village of McFarland communications?
[open-text; optional]

**VILLAGE OF
McFarland
SUMMARY SHEET**

MEETING DATE: Tuesday, June 13, 2023

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion and action on selecting the one floor option or the two floor option for the Municipal Center renovation as presented within the McFarland Municipal Center Campus Master Plan project.

PREVIOUS ACTION:

The Village Board authorized the issuance of the enclosed RFP at their meeting on December 13, 2021.

The Village Board approved hiring the consultant to complete the Master Plan following the RFP process at their meeting on February 28, 2022. [Please click on this link to view the proposal](#) and [click on this link to view the Request for Proposals \(RFP\)](#).

The Village Board met with the Consultant through its Committee of the Whole meeting on May 24, 2022 in order to introduce and begin the project.

The Village Board met with the Consultant through its Committee of the Whole meeting on June 28, 2022 in order to provide input on the project through stakeholder engagement.

The Village Board met with the Consultant through its Committee of the Whole meeting on July 26, 2022 in order to receive summary updates, provide design directives, and plan for the design workshop.

The Design Workshop was held with the Village Board and Departments on October 6, 2022.

The Committee of the Whole met with Staff and Consultants to review the conceptual floor and site plan layouts for the project at its meeting on February 14, 2023.

A Public Information Meeting was held on Thursday, April 20, 2023 with about 40 public attendees present to meet with the Consulting Team and Department Heads of impacted Staff. [The presentation can be viewed by clicking on this link](#) and the presentation provided is included within this packet.

The Committee of the Whole met with Staff and Consultants on April 25, 2023 to review the updates to the conceptual floor plans and site plan layouts as well as feedback from the Public Information Meeting.



The Village Board accepted the Master Plan at its meeting on May 23, 2023.

ISSUE SUMMARY:

The Village Board had previously accepted the Master Plan for the McFarland Municipal Center Campus. The signature element of this project includes two options for improvements to the Municipal Center to add elements of a Community Center to the facility as well as supporting growth of departments to remain and be added.

Option #1 is to renovate the facility within a single story concept. Essentially using the space to be vacated by Public Safety users in August and remodeling it to better align with space needs.

This does have additions to the facility to create a new and second entrance for the facility as well as to the south as well adjacent the current garage bay. As much as it is solely a renovation, it does have elements of new construction as well.

Option #2 will also address the first floor but also adds a second floor to the project. Senior Outreach, Library with Youth Center, and general shared Community Center spaces will be located on the first floor. Second floor will capture Administration, Communications and Technology, Community Development, and public meeting room spaces. Both floors will also have space that can be earmarked for future growth and expansion without completing build out initially.

Before we can proceed with next steps to implement the project, we need to consider which option should be selected in order to move forward. The plan has the work that will guide us for either option but in order to bring on the next consulting team we need to pick one path forward to follow. We do anticipate moving into the design phase of this project in the Fall at some point which is what has been anticipated also within the master plan.

[Please click on this link to view the Master Plan](#) that was accepted.

Additionally, [please click on this link to view the project webpage](#) as additional background.

FINANCIAL/BUDGET IMPACT:

Either option is not without a significant investment in our infrastructure in order to bring forward. The costs are summarized and detailed within the Master Plan but presented as roughly \$17 million for Option #1 and \$24 million for Option #2 (with some rounding applied here). The impacts for which have been built into our 2024-2028 Capital Improvement Plan that was introduced to the Village Board on May 23rd. This is the first time now we've been able to incorporate the costs derived from within the plan to what is proposed for implementation in the next 5 years. Our next discussion for the CIP will be on June 27th where we start to review its general elements that are recommended. Notably within that plan the financial forecasting is accounted for as a draft presently with the second option included. The rationale was to start with the higher cost option to see what the effect is on the "ceiling" of our debt needs knowing if option one was selected then that decreases.

[Please click on this link to view the 2024-2028 Capital Improvement Plan](#). The financial forecasting is included on page 10 of that document. Presently the draft suggests that on



average the tax rate would need to increase by \$0.35 per thousand dollars of value over the next 5 years when the project financing would be needed. This amounts to an additional payment of \$128.83 per year during that same time period. This is trending better on the tax impact than what was presented previously in the Master Plan but remains a considerable increase on our overall debt burden. The last 5 year CIP projected the average at \$0.48 and a cost around \$151, the second option compared within that plan suggested that would increase to \$0.61 and approximately \$190. The overall value of the Village has increased more than previously projected as well as continued effort to balance other borrowing needs of the Community outside of this project have helped to improve this. The overall debt burden increases to 84% by 2025; however, which is on par with previous projections that were hovering around 83% up from 69% in the last five year plan. That leaves about \$11-\$12 million of capacity at its height as it starts to decline then in 2026. It is important to note that even with this project and all other planned capital investments, the number will still go down where by 2028 at the end of this plan its projected around 62% which is below policy recommendations of 67%. So basically, other things like roads, trucks, etc. will continue to advance as they normally would even in light of the substantial investment in the Municipal Center. That would be true for either option.

This is presented at the highest debt need presently known as well as worst case on the tax impact as it doesn't presently account for additional revenues to lower the tax burden. Annually we look at the use of impact fees, bond revenue, debt service reserves, etc. which lower the amount needed from the levy which helps to phase in the cost impacts over a longer time period. We will continue to review this over the Summer within that process to accept that plan by August to setup the 2024 Budget process in the Fall.

VILLAGE PLAN REFERENCE:

[2017 Facilities Master Plan](#) - This plan created the idea of a public safety use moving out of the existing location to make room for the Community Center. This latest plan will further study that concept in greater detail knowing the full extent of the space availability. This 2017 effort also established space needs for other Departments that are remaining within the facility and those estimates will be revisited as a result of this work.

[2022 Library Space Needs Study \(Final\)](#) - This plan was accepted by the Library Board at its meeting in July of 2022 as it considered options for facility improvements. The work of this Master Plan does not need to revisit this work, but simply understand it as background and relate to it as practicable.

[2022-2023 McFarland Strategic Implementation Plan](#) - This plan sets the goals and objectives approved by the Village Board. The work within the Master Plan presents one of the highest priorities of the board in the coming year and Action Step (i) within Goal A specifically states to complete the Master Plan in order to help guide future decisions on use of the facility.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended Action:



Motion, second to selection Option # ____ for the Municipal Center renovation as presented within the McFarland Municipal Center Campus Master Plan project.

This is a big decision. Not unlike other facility decisions, it will affect the use of this facility until the next time it is considered which is likely 20 years from now other than for smaller renovations. We have done the work to prepare the master plan to intentionally guide us to assist in answering this question as to which option should be pursued. If questions remain yet and additionally information is desired, then we should discuss what's needed yet so that we can properly prepare the information needed to help the board reach its decision. Ultimately then if a decision is not ready for this meeting, that's quite all right and we can continue to bring information together that's needed so the board can make a decision when it is ready.

ATTACHMENTS:

1. MYC Public Comment - 06.09.2023
2. 06.05.2023 Library Feedback

Cassandra Suettinger

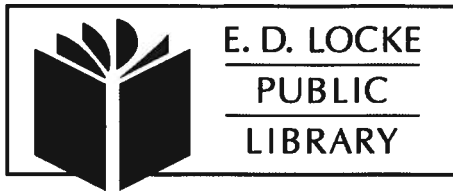
From: Shawn Miller <608shawnmiller@gmail.com>
Sent: Thursday, June 8, 2023 11:53 PM
To: Cassandra Suettinger
Cc: Matt Schuenke
Subject: Public Comment for 6/13/2023 Village Board Meeting

Hello Cassandra...

I am writing in to have a comment read into the 6/13/2023 Village Board Meeting during the Public Comments portion of the agenda. Please let me know if you have any questions/comments.

COMMENT for 6/13/2023 meeting: Good evening and thank you for undertaking the agenda item on the potential future McFarland Community Center this evening. My name is Shawn Miller and I am a 20+ year resident of the Village of McFarland as well as the President of the McFarland Youth Center Board since 2005. I apologize for being unable to attend in person this evening, but I would like to have my comments supporting the 2-story option for the Community Center entered into the public comments record. I support the 2-story proposal as a wise long-term investment for our community. It is critical when making a large investment such as a community center to maximize the future utility and efficiency of the facility during construction. As proposed, I believe the 2-story proposal will give our community the proper future flexibility to fulfill ALL the needs that our community will have now and throughout the 30-year life of this Community Center facility: Senior Services, Youth Services, expanded Library Services, Municipal Government, Community Space for local clubs & organizations, etc. Conversely, if we pursue the 1-story version at this time and then (almost certainly) find out later that this does not provide adequate space, the costs for a second renovation at the Community Center to add a second story will vastly exceed the costs for the same proposal executed in today's dollars. Just as we appreciate a prior Village Board's decision to make our current municipal building ABLE to have a second floor added, we should also think into the future in a constructive, proactive and robust manner and provide a 2-story construction option that will give future Village Boards the ability to meet the needs of a future-state McFarland community. Thank you for your consideration.

Kind Regards,
--Shawn Miller
President, MYC Board of Directors
Village of McFarland Resident



5920 Milwaukee St. ♦ McFarland, WI 53558
608-838-9030 ♦ mcflib@mcfarlandlibrary.org

June 5, 2023

Village of McFarland Board of Trustees
Village of McFarland Municipal Center
5915 Milwaukee Street
McFarland, WI 53558

RE: ENDORSEMENT OF OPTION ONE FOR MCFARLAND COMMUNITY CENTER

Dear President Clow and Trustees:

It is our understanding you will be making funding and construction decisions on a possible McFarland Community Center in the very near future. We very much appreciate inclusion of space for a branch library in both plan options, given our space restrictions at the current E.D. Locke McFarland Public Library.

We are respectfully requesting the Village Board adopt Option One (no second story) for the following reasons:

- Proposed debt levels the village will incur, due to this project and the very expensive Public Safety Building, will likely extend the time frame for any library expansion beyond what we believe will currently be a minimum of ten years;
- Competition for limited future funding from other taxing entities such as the school district and Dane County could also delay a library expansion;
- Reduced overall public funding if an economic recession occurs;
- Increasing village tax bills, and the taxpayers' ability to pay, is a growing concern we hear expressed in the village; and,
- A dwindling of public support for all village spending after the final cost of both the Public Safety Center and Community Center projects is realized by McFarland taxpayers.

As you may know, the current library was designed and built with the plan that a second story could be added in the future as space requirements increased. It has taken us nearly twenty years to reach the point of needing substantially more space and we believe the Community Center will likely face the same growth pattern. At that point, an additional story could be added similar to what is planned for the library-which we know already has enormous support and usage from the community. A new Community Center has yet to show how well it will be received by the public.

Thank you for your attention to this request.

Sincerely,

E.D. Locke McFarland Public Library Board of Trustees

**VILLAGE OF
McFarland
SUMMARY SHEET**

MEETING DATE: Tuesday, June 13, 2023

SECTION: Business

DEPARTMENT: Community Development

CONTACT: Andrew Bremer, Comm & Eco Dev Director, Kong Thao, Associate Planner

AGENDA ITEM: Discussion and possible action to approve a purchase order from Sewah Studios for historical marker signs.

PREVIOUS ACTION:

January 11, 2023 - Landmarks Commission, discussion on the 2023 historical signage project.
April 25, 2023 - Landmarks Commission, staff update on the 2023 historical signage project.
May 22, 2023 - Landmarks Commission unanimously recommends approval of the Sewah purchase order.

ISSUE SUMMARY:

Scope of the Historical Signage Project

As part of the Village's 2023 Capital Improvement Budget, the Village Board included \$15,000 in funding for new historical signage in the Village. This project broadly consists of two components: (1) signage for officially designated historic properties in the Village and (2) potential installation of an additional community history sign(s) within Village parks/downtown, etc. The initial project focus is regarding the first item. Sec. 62-399 states *"After an historic structure or site has been so designated by the Village Board, the Landmarks Commission shall cause to be placed on such property, at Village expense, a suitable plaque declaring that such property is an historic structure or site. Such plaque shall be placed in a location readily visible to pedestrians and shall contain all information deemed appropriate by the Commission."* Staff notes that the Village can't compel owners of historical properties to place a historic sign on their property if they do not want a sign but can place signs within the public right-of-way without the neighboring property owners consent. In addition, this project is limited to properties that are officially designated under Village ordinance as historic properties. There are other properties within the publication Historic McFarland A Walking Tour that have been previously determined to not meet the conditions for official local historic property designation that this project would not apply to. The following is a general approach to completion of this project.

Historic Property Signage

1. Property Maps for Historic Properties. Staff reviewed the designated historical properties, identifying their existing features, including trees, general sewer/water lateral locations, existing signs, and mail boxes which may impact the placement of signs in the right-of-way. From this, proposed locations are based on each property's layout and provided in the packet. The maps provided in the packet are intended to give



Commission members a high-level overview of potential locations within the ROW to install the signs. The purpose of this meeting is not to finalize the location of signs on any particular property. Staff will review the recommended locations with Public Works staff (future installers) and associated property owners (refer to item #5.) to ensure each sign appropriately meets each property.

2. Design Sign. [Sewah Studios](#) offers a number of different sign styles, sizes, and designs.

The Landmarks Commission meeting on April 25, 2023 concurred with Staff's recommendation for the selection of the [Revised Ohio](#) as the preferred sign due to its versatility and popularity. The selected sizes are 12"x18" for non-nationally designated properties and 20"x29" for nationally designated property. The Commission recommended the signs include a brown background with gold lettering. Previously, it was assumed each sign's title counted towards the character count total. The packet includes the revised title and text for each sign, including updated total character count, word count, and established year. The proposed text for each sign is derived from the *Historic McFarland: A Walking Tour* booklet, but edited to meet the character limit for Sewah's specifications. Each sign will include: the name of the property, a short description of the historical significance, the property's historical established date, the McFarland badge, and a sponsor line which reads, "McFarland Landmarks Commission."

3. Sign Estimate. The packet includes [Sewah Studios](#)' (Sewah) latest quote on the preferred project designs and materials. For the 20"x29" Revised Ohio, using 5/8" text on both sides, the price is \$1,960 per sign. For the 12"x18" Revised Ohio, using 5/8" text on both sides is \$1,720 per sign. The estimates include metal poles to be mounted and shipping costs.

4. Project Financing. Given the project budget of \$15,000, ordering signs for all 19 designated properties will not be achievable in 2023. Staff has also determined that the Village should not proceed with installing signs for properties along Exchange Street south of the Larson House in 2023. In 2024, [the Village is planning to reconstruct this roadway](#). The property maps in the packet illustrate the future reconstruction of this road. It does not make sense to install signs in 2023 within the right-of-way for these properties only to have to remove and reinstall them in 2024 after the road is reconstructed. Therefore, staff is considering the following revised approach to funding and implementing the signage project:

- a. There are six properties located on Exchange Street that will be delayed until 2024 due to roadway reconstruction. Funding for the purchase of these signs would be considered within the 2024 budget for installation in 2024 after the road work nears completion.
- b. There are six properties located within the Village's Tax Increment District #4, including two nationally designated properties (Larson House, McFarland House). With Village Board approval, it may be possible to utilize TID #4 rehabilitation funds for the cost of purchasing these signs in 2023.
- c. The remaining seven properties will take priority in being financed with the allotted \$15,000 2023 budget. The packet includes the arrangements of these listed properties and their proposed funding source.

5. Notification to Property Owners. Staff have drafted a preliminary letter to be sent to property owners regarding the details of the historical signage project as included in the packet. For informational purposes, each letter will include the property site map of the



proposed location and representative image/text of the sign design based on the final approved by the Landmarks Commission. Questions and comments can be redirected to our Department.

General Project Timeline

The Landmarks recommendation regarding the purchase order will be forwarded to the Village Board for approval, including the allocation of TID #4 funds for the project. After a confirmed order has been made for this project, Sewah estimates a 20-24 week production schedule until completion. Sewah guarantees a 5-year warranty on their power coated finish, while paint on the markers, combined with property care, is expected to last 20 or more years.

Community ("history telling") Park Signage

Staff anticipates there might be sufficient funds within the remaining project budget to install a "history telling" community park sign in 2023 as previously envisioned. The capacity to install additional sign(s) is dependent on the final quote received from Sewah Studios. Similar to the historic property signage, Staff will need to determine the final location, size, message/images, design, and materials for Community Park signs. Noting also, that any signs proposed within a Village Park should also be reviewed by the Village's Parks & Recreation Committee. This project can be discussed at a future Landmarks Commission meeting.

Rehabilitation of Existing Historical Marker

Sewah Studios was the vendor that made the existing Village historical marker sign on Exchange Street across from Larson Park. Staff obtained a preliminary estimate from Sewah to refurbish the sign at \$1,500, excluding shipping and handling. Similar to the Community Park Signage project, staff recommends postponing discussion on this potential project to a future meeting with funding requests considered for 2024, if it is determined that the sign needs improvements.

FINANCIAL/BUDGET IMPACT:

The 2023 Capital Improvement Budget includes up to \$15,000 to fund the first part of this project. This budget will go towards financing seven of the historical properties not located on Exchange Street and outside TID #4. The estimated total based off Sewah Studio's latest quote is \$12,280. This includes one National Historic Property, Waubesa School. Additionally, through the use of TID #4 Rehabilitative Incentive Funding, 310-56700-726-000, there are six properties located within TID #4 that may receive supplemental financing. This includes two National Historic Properties, the Larson House and McFarland House. The estimated total TID #4 funding for the six signs is \$10,800. A one-time charge of \$175 for the etched plate (McFarland badge logo) is included in the total. The total estimated cost for the historical signage project comes to \$33,575, with a subtotal of 23,255 for 2023.

VILLAGE PLAN REFERENCE:

Comprehensive Plan, 2017 - The project's goals are consistent with Chapter 3-Culture and Community Character, Initiative 3. with conducting a building inventory and McFarland's efforts for historic preservation.

Reinvigorate McFarland's Historic Preservation Efforts. A range of efforts, like updating a



historic building inventory or becoming a Certified Local Government, could further distinguish McFarland as a village with history.

ORDINANCE REFERENCE:

Sec. 62-399. - Recognition of historic structures and historic sites.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Motion, and second, to approve a purchase order from Sewah Studios for historical marker signs for an amount of \$23,255.

ATTACHMENTS:

1. 5-26-23 Revised Quote for 13 Markers - VOM
2. Historical Signage Project Funding Table
3. McFarland Historic Property Text Examples - 5.17.2023
4. Historical Signage Property Maps 4.19.2023
5. Draft Letter to Historic Property Owners_04.20.2023



190 Millcreek Rd.
Marietta, Ohio
740-373-2087

5/26/23

To Whom It May Concern: Quote for Kong Thao / McFarland

1. Three: 20 X 29 Revised Ohio
5/8" Text Same both sides
7' Post and Shipping Included:

Total: \$1,960.00 Each
Grand Total for Three: \$5,880.00

2. Ten: 12 x 18 Revised Ohio
5/8" Text Same both sides
7' Post and Shipping Included:

Total: \$1,720.00 Each
Grand Total for Ten: \$17,200.00

Etched plate pricing:
Any size up to 10 X 10 \$175.00 (to be included on the invoice for the first marker produced)

Total for all Thirteen Markers and Etch Plate: \$23,255.00

Planned Funding Sources for Historical Signage

	Historical Name	Address	Designation	Sidewalks	ROW or Private Property	Category	Funding	Expected Cost	
1	Moe House	6107 Exchange St	Local	Yes	Both	Exchange Street Reconstruction	2024 Capital Improvement Budget	\$1,720	
2	Melvin Lewis House	6304 Exchange St	Local	No	Both	Exchange Street Reconstruction	2024 Capital Improvement Budget	\$1,720	
3	Siggelkow-Downing House	6142 Exchange St	Local	No	Both	Exchange Street Reconstruction	2024 Capital Improvement Budget	\$1,720	
4	Skare House	6128 Exchange St	Local	Yes	Both	Exchange Street Reconstruction	2024 Capital Improvement Budget	\$1,720	
5	Ottum-Olson House	6120 Exchange St	Local	No	Both	Exchange Street Reconstruction	2024 Capital Improvement Budget	\$1,720	
6	Edwards-Vick House	6116 Exchange St	Local	No	Both	Exchange Street Reconstruction	2024 Capital Improvement Budget	\$1,720	
								\$10,320 TOTAL	
7	Larson House	6003 Exchange St	National	Yes	Both	TID #4	TIF #4 Funding	\$1,960	
8	McFarland House	5923 Exchange St	National	Yes	No	TID #4	TIF #4 Funding	\$1,960	
9	Evans Store & McFarland Tavern	5915 Exchange St	Local	Yes	No	TID #4	TIF #4 Funding	\$1,720	
10	Ed Reed Building	5819 Main St	Local	Yes	Both	TID #4	TIF #4 Funding	\$1,720	
11	Tollef Lewis Building	5902 Main St	Local	Yes	No	TID #4	TIF #4 Funding	\$1,720	
12	Ole S. Olson Building	5910 Main St	Local	Yes	No	TID #4	TIF #4 Funding	\$1,720	
								\$10,800 TOTAL	
13	Waubesa School	5979 Siggelkow Rd	National	Yes	Both		2023 Captial Improvement Budget	\$1,960	
14	Johnson House	6123 Johnson St	Local	Yes	No		2023 Captial Improvement Budget	\$1,720	
15	Olson-Evenson House	5707 Wisconsin St	Local	No	No		2023 Captial Improvement Budget	\$1,720	
16	Anderson House	5606 Main St	Local	No	Both		2023 Captial Improvement Budget	\$1,720	
17	Patterson House	5518 Broadhead St	Local	Yes	Both		2023 Captial Improvement Budget	\$1,720	
18	Holscher House	5810 Broadhead St	Local	Yes	Both		2023 Captial Improvement Budget	\$1,720	
19	Freeman Eighmy House II	5416 Main St	Local	Yes	No		2023 Captial Improvement Budget	\$1,720	
								\$12,280 TOTAL	
						Not recommended by staff	Picture/Photo	\$0	
						Not recommended by staff	QR Code	\$0	
						One time payment up to 10x10	Etched Plate Pricing	\$175	
						One time payment	Art Clean Up Charge	\$0	
							2023 Purchase Cost	\$23,255	
								\$33,575	PROJECT TOTAL

Nationally Historic Property (perhaps with photos)

		5/8"				1"			
Pattern	Panel H. x W.	# Lines	LtrSp/Ln	Total LtrSp	# Words	# Lines	LtrSp/Ln	Total LtrSp	# Words
Revised Ohio	39" X 43"	31	66	2046	345	22	48	1056	176
	33" X 43"	24	68	1632	274	16	49	784	139
	26" X 36"	18	56	1008	165	12	41	492	85
	20" X 36"	11	58	638	109	8	42	336	56
	20" X 29"	12	49	588	101	9	35	315	52
	12" X 18"	9	27	243	39	6	20	120	20

McFarland House

McFarland's oldest home. Built in 1857 by village founder, William H. McFarland, for use as a family residence and hotel. A third-floor hall was used in the early years for Saturday dances and Sunday church services. Mr. McFarland worked for the Milwaukee & Mississippi Railroad in the early 1850's, when the railroad asked him to buy 160 acres here, erect a depot and name it McFarland. Soon, a small town grew around the railroad. The vernacular Italianate style house remained in the McFarland family until the late 1960's. This property is listed on the National Register of Historic Places.
(588 Characters w/spaces, 99 Words)

Larson House

A very beautiful example of Queen Anne architecture with fine ornamental work on the front gable and front porch. Built for E.N. Edwards in 1898 but sold in 1901 to Toffe Olson (Fosheim) who lived here for ten years. The John Larson family bought the house in 1911, spending the winters here and the summers at a cottage on Lake Waubesa, where they operated the Larson Beach resort. The home was purchased by the McFarland Historical Society in 2012, restored, and is now home to the Larson House Museum. This property is listed on the National Register of Historic Places.
(563 Characters w/spaces, 100 Words)

Waubesa School

Built in 1920 by Louis Harrison, the building operated as a one-room schoolhouse for the town of Blooming Grove's Waubesa school district. In 1954, the school merged with the McFarland School District and housed kindergarten

classes from 1955 until 1961. The school was sold in 1961 and used as a storage building until 1989. It was then purchased by Lorenzi and Lucia Rhodehamel, who used it as a private residence, erecting the back addition in 1992. From 2004 until 2020, the building served as a private school. This property is listed on the National Register of Historic Places.
(586 characters w/spaces, 98 words)

Non-national (locally designated)

		5/8"			
Pattern	Panel H. x W.	# Lines	LtrSp/Ln	Total LtrSp	# Words
Revised Ohio	39" X 43"	31	66	2046	345
	33" X 43"	24	68	1632	274
	26" X 36"	18	56	1008	165
	20" X 36"	11	58	638	109
	20" X 29"	12	49	588	101
	12" X 18"	9	27	243	39

Evans Store/Hall

Built in a vernacular Italianate style in 1896. Brothers Ole and Egil Evans, and later brother-in-law Harold Smedal, operated a general store and meeting hall. John McFarland bought the building in the late 1930's, turning it into a tavern.
(240 w/spaces Characters, 39 words)

Ed Reed Building

Built by Ed Reed in 1914, its features reflect the Classical Revival style. Decorative molding along the outside wall was added later. Businesses that once occupied this site include a grocery store, meat market, pharmacy and upholstery shop.
(242 Characters w/spaces, 38 words)

Tollef Lewis Building

Built around 1897 in the Neo-Classical Revival style. Tollef Lewis was a furniture dealer, barber and undertaker here for nearly 40 years. Gordon Lofgren had his dentist office here from 1961 until 2011. The exterior was restored in 1990.
(238 Characters w/spaces, 39 words)

Ole S. Olson Building

Built by Ole S. Olson in 1897. It has a Neo-Classical style with keystone arch windows and Italianate hood moldings. Businesses that were located here include dry goods, grocery, hardware and antique stores. Exterior remodel was done in 2017.

(242 w/spaces characters, 39 words)

Moe House

Built for Thomas and Kari Moe in 1915, this house is an example of the American Four Square. Usually two stories, this style also features a large front porch spanning the entire front, dormers and a hipped roof.

(213 Characters w/spaces, 38 Words)

Johnson House

Built around 1875 for Sjur and Bertha Johnson, this farmhouse has hints of Greek Revival and Italianate architecture. Christ Johnson bought the house and farm in 1910, followed by Carrol Johnson, who sold the surrounding farmland in 1976.

(239 Characters w/spaces, 38 Words)

Melvin Lewis House

Built in 1917 for McFarland farmer, Melvin Lewis, this stucco-sided house is an example of the American Craftsman design, with the exterior resembling an oversized bungalow.

(191 Characters w/spaces, 29 Words)

Siggelkow House

Built in 1901 for E.N. Edwards, this house is an impressive example of Queen Anne architecture. The original siding was shingle covering. Edwards sold the house to Frank Siggelkow in 1904, who owned it until the early 1940s.

(224 Characters w/spaces, 38 words)

Skare House

Built for Henry and Caroline Skare in 1903, this house is a example of a small-scale Queen Anne. It remained in the family until the 1980's. Caroline's parents, Ole and Ragnhild Skare, were early McFarland residents at 'Hidden Farm'.

(233 Characters w/spaces, 39 words)

Ottum-Olson House

Built in 1916 for Napoleon Olson, McFarland blacksmith, this house is a fine example of the bungalow style with stucco veneer. Other owners included Thomas (Bert) and Cecelia Ottum (1923-1954) and Erling and Alice Olson (1954-20??).

(233 Characters w/spaces, 36 words)

Edwards-Vick House

An example of the bungalow style, this house was built for Sibbe Edwards in 1917, who then sold it to her son, Gerhard Edwards. In 1928, Homer (McFarland State Bank) and Della Vick became the owners until the mid-1960s.

(219 Characters w/spaces, 39 words)

Olson-Evenson House

This bungalow style house, complete with large front porch, wide projecting roof and stucco veneer, was built in 1915 for Julius Olson, a McFarland blacksmith. Peter Evenson, owner of the feedmill, owned the house from 1929 until the 1960s.

(240 Characters w/spaces, 39 Words)

Anderson House

Built in 1916 for John M. and Caroline Anderson. The house is a great example of the American Craftsman Style with a simple, yet handsome exterior. John Anderson was a McFarland businessman with the lumberyard and bank.

(220 Characters w/spaces, 37 Words)

Patterson House

Built around the turn of the century, this house is an example of the Classical Revival style with a fine example of Palladian windows in the front gable. The original metal roof is a unique feature of this house.

(213 Characters w/spaces, 39 words)

Holscher House

Built in 1875 for the Holscher family. A circa 1905 addition gave the house a Queen Anne style appearance. The house remained in the Holscher family until 1976 when it was purchased and restored by John and Barbara Obst.

(220 Characters w/spaces, 39 words)

Freeman Eighmy House

This large Queen Anne style house was built in 1896 for Freeman and Eliza Eighmy. Freeman owned the lumberyard from 1859 until 1885, at which time he focused on farming full-time. The Eighmy family owned the property until 1956.

(228 Characters w/spaces, 39 Words)

5923 Exchange Street - McFarland House



February 23, 2023

Road Names
Road Centerlines
County Highway

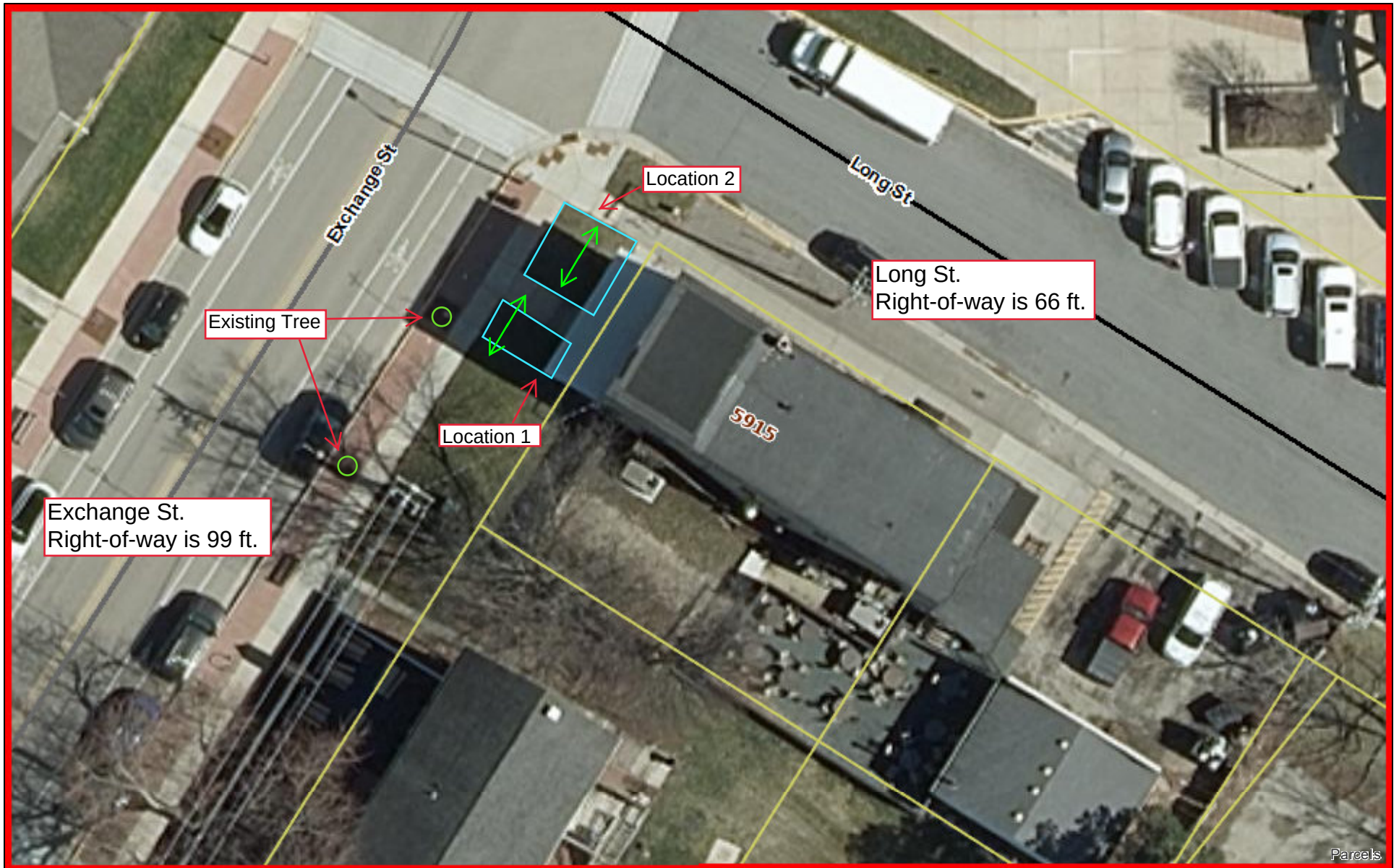
Dane County Mask
Address
Address & Unit Number

Address & Building Number
Parcels

0 15 30 60 Feet



5915 Exchange Street - Evans Store & McFarland Tavern



February 23, 2023

0 15 30 60 Feet

Road Names

Local Road

Address & Unit Number

Road Centerlines

Dane County Mask

Address & Building Number

County Highway

Address

Parcels



5819 Main Street - Ed Reed Building



February 23, 2023

Road Names
Road Centerlines
County Highway

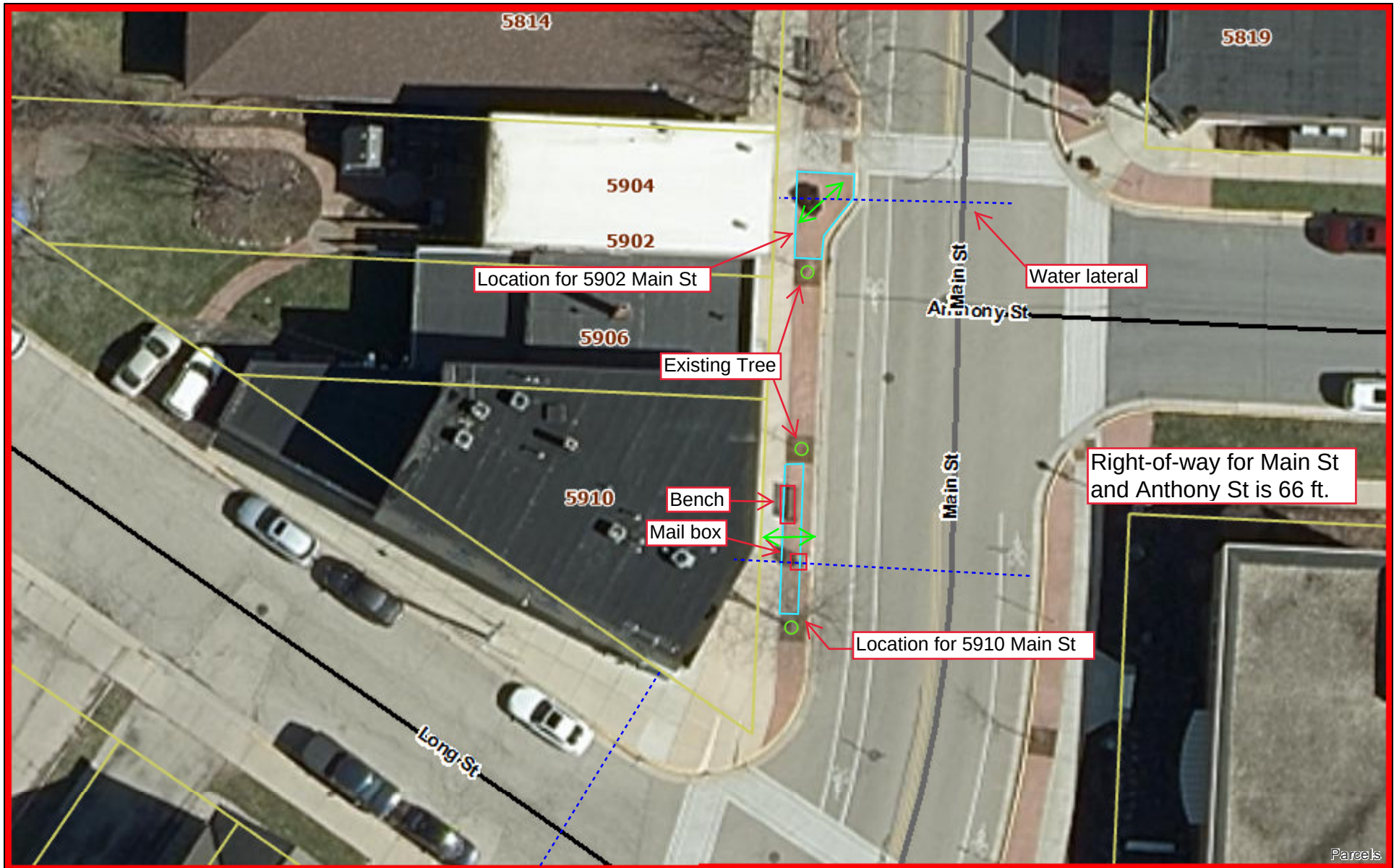
Local Road
Dane County Mask
Address

Address & Unit Number
Address & Building Number
Parcels

0 15 30 60 Feet



5901 Main St - Tollef Lewis Building & 5910 Main Street - Ole S. Olson Building

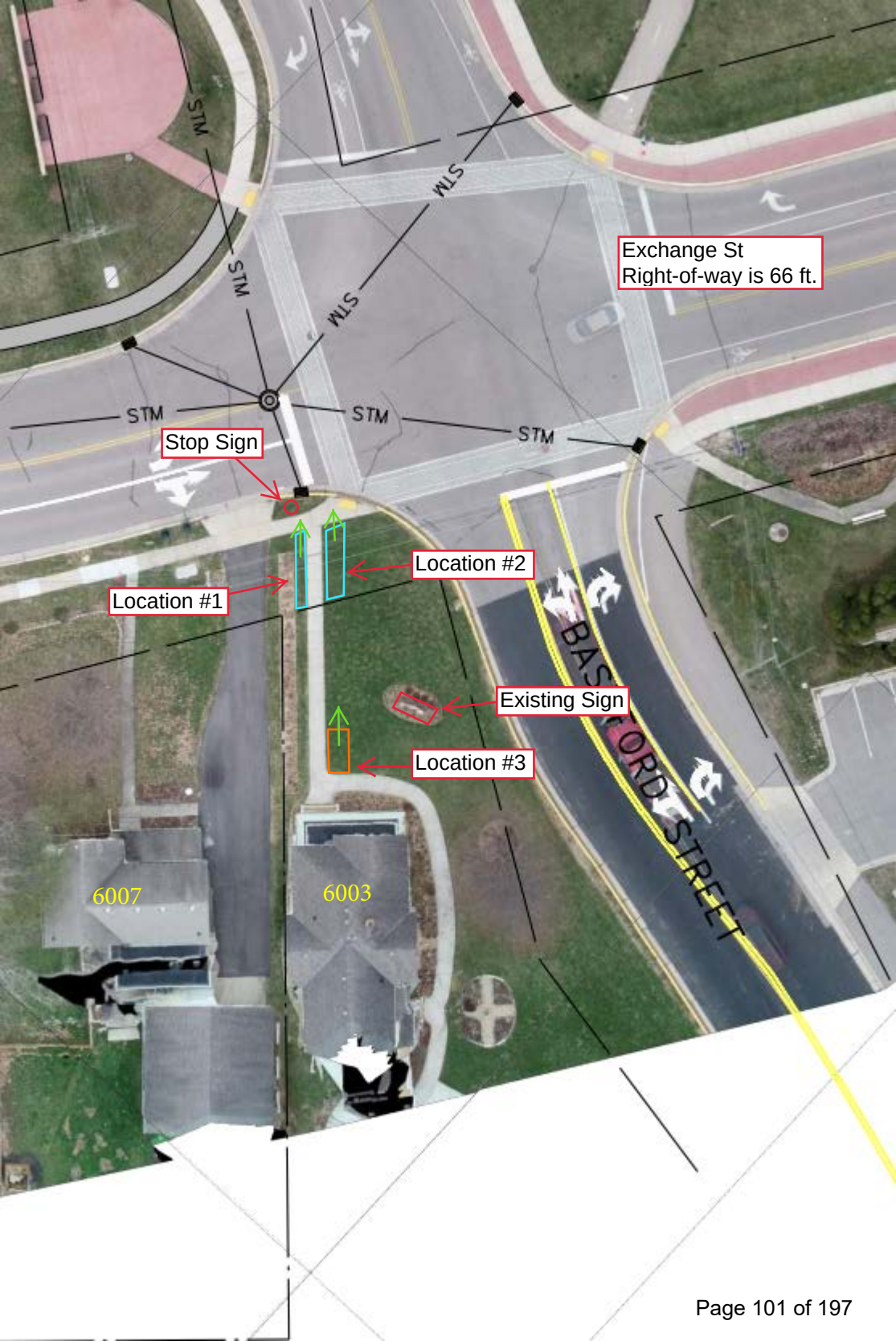


February 23, 2023

0 15 30 60 Feet

Road Names	Local Road	Address & Unit Number
Road Centerlines	Dane County Mask	Address & Building Number
County Highway	Address	Parcels





Exchange St
Right-of-way is 66 ft.

Stop Sign

Location #1

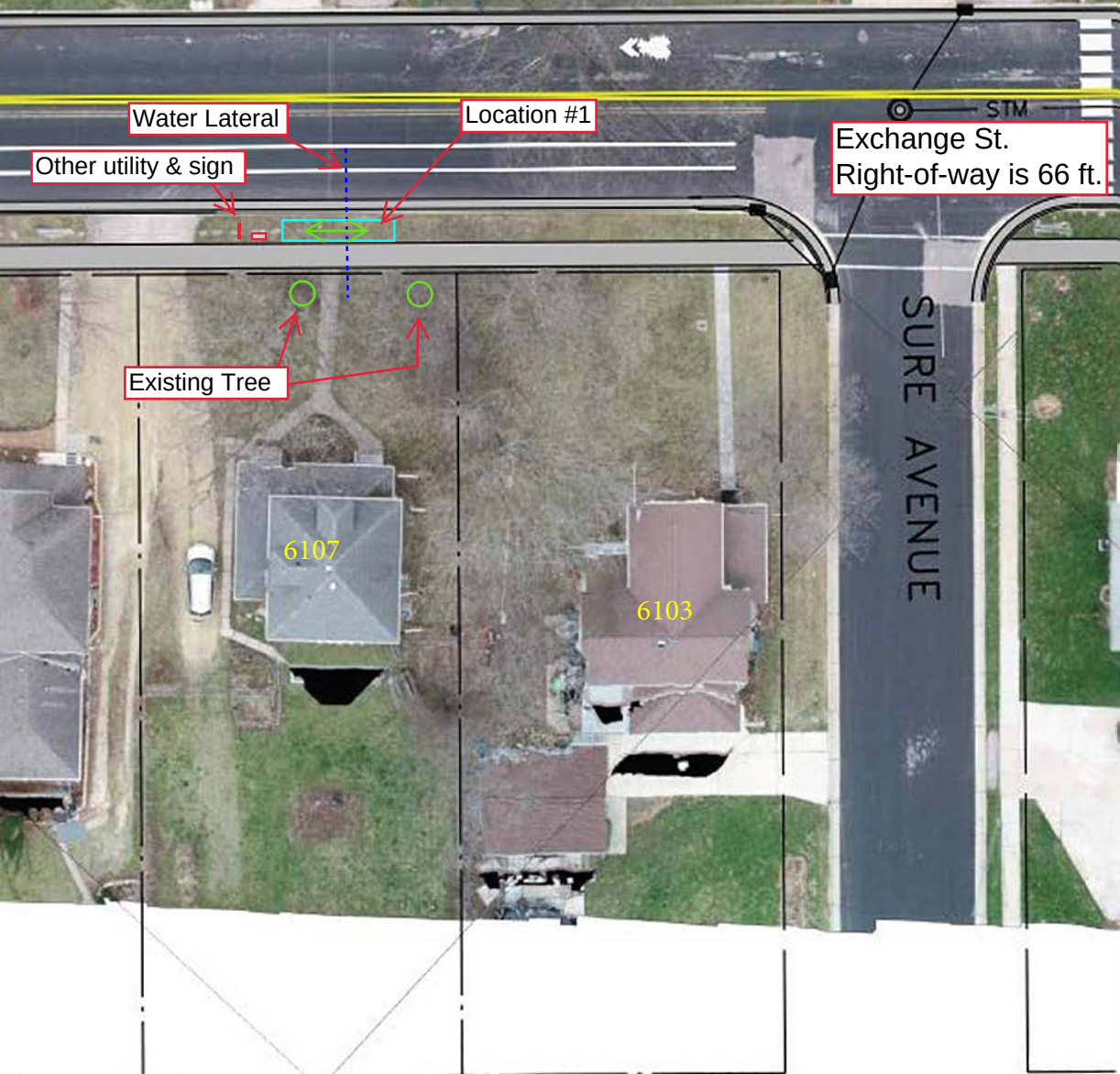
Location #2

Existing Sign

Location #3

6007

6003



Water Lateral

Location #1

Other utility & sign

Exchange St.
Right-of-way is 66 ft.

Existing Tree

6107

6103

6107 Exchange Street - Moe House

6123 Johnson Street - Johnson House

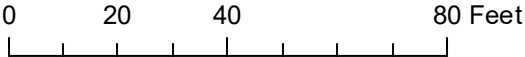


February 23, 2023

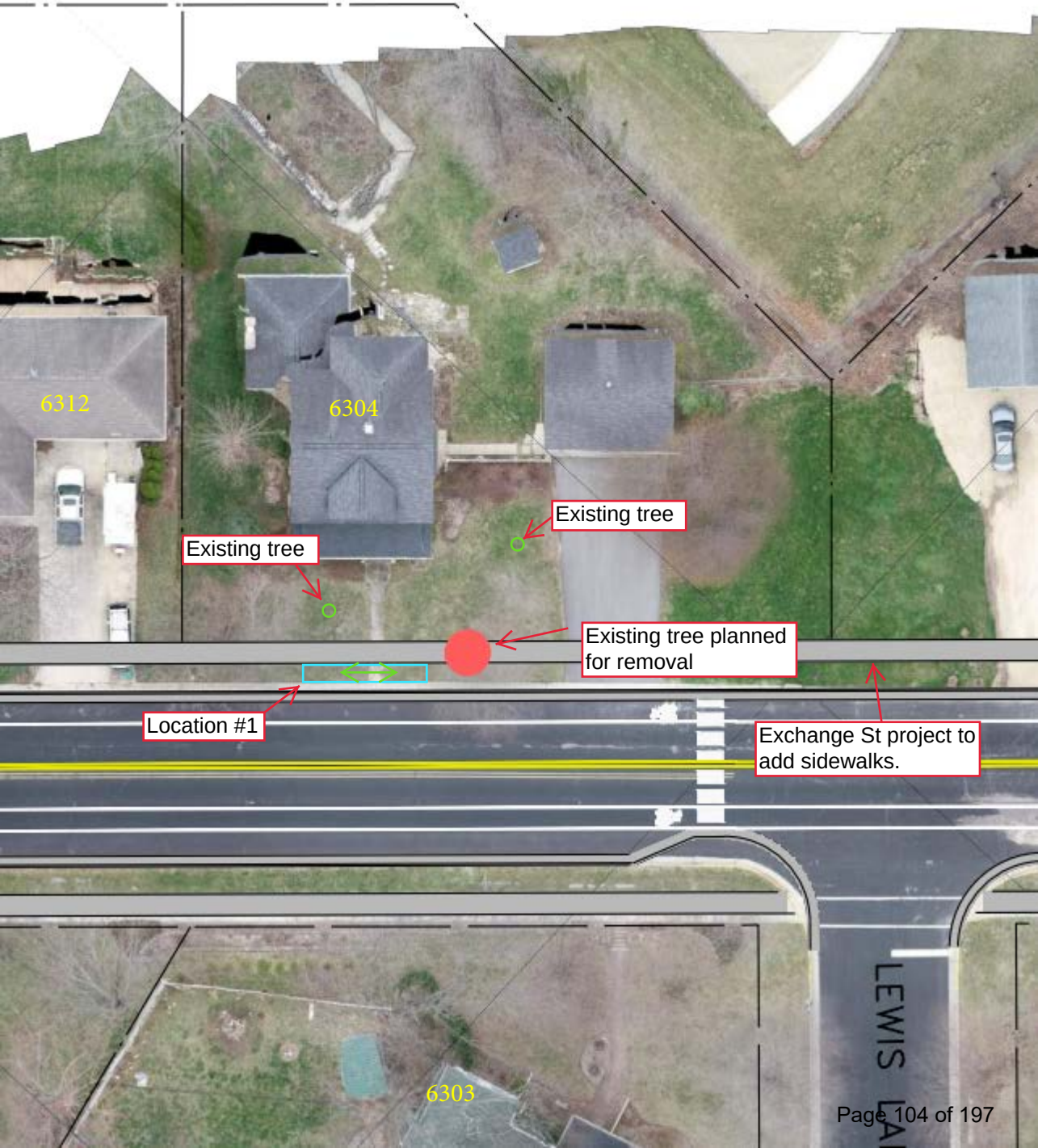
Road Centerlines

- Centerline Road
- Dane County Mask

Parcels



6304 Exchange Street - Melvin Lewis House



6312

6304

Existing tree

Existing tree

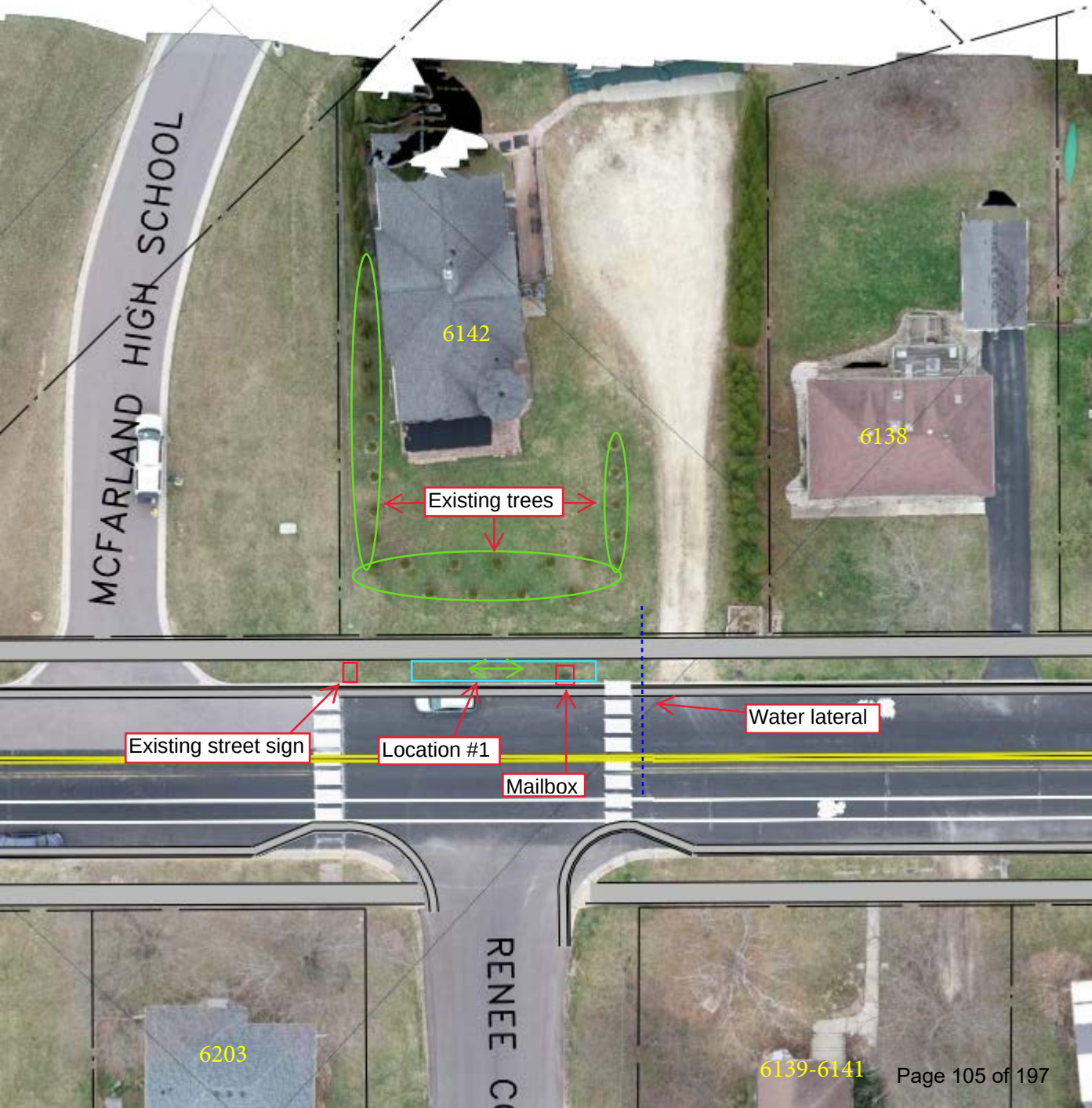
Existing tree planned for removal

Location #1

Exchange St project to add sidewalks.

6303

6142 Exchange Street - Siggelkow-Downing House



Existing street sign

Location #1

Mailbox

Water lateral

6203

6139-6141

6128 Exchange St - Skare House



Existing tree

Location #1

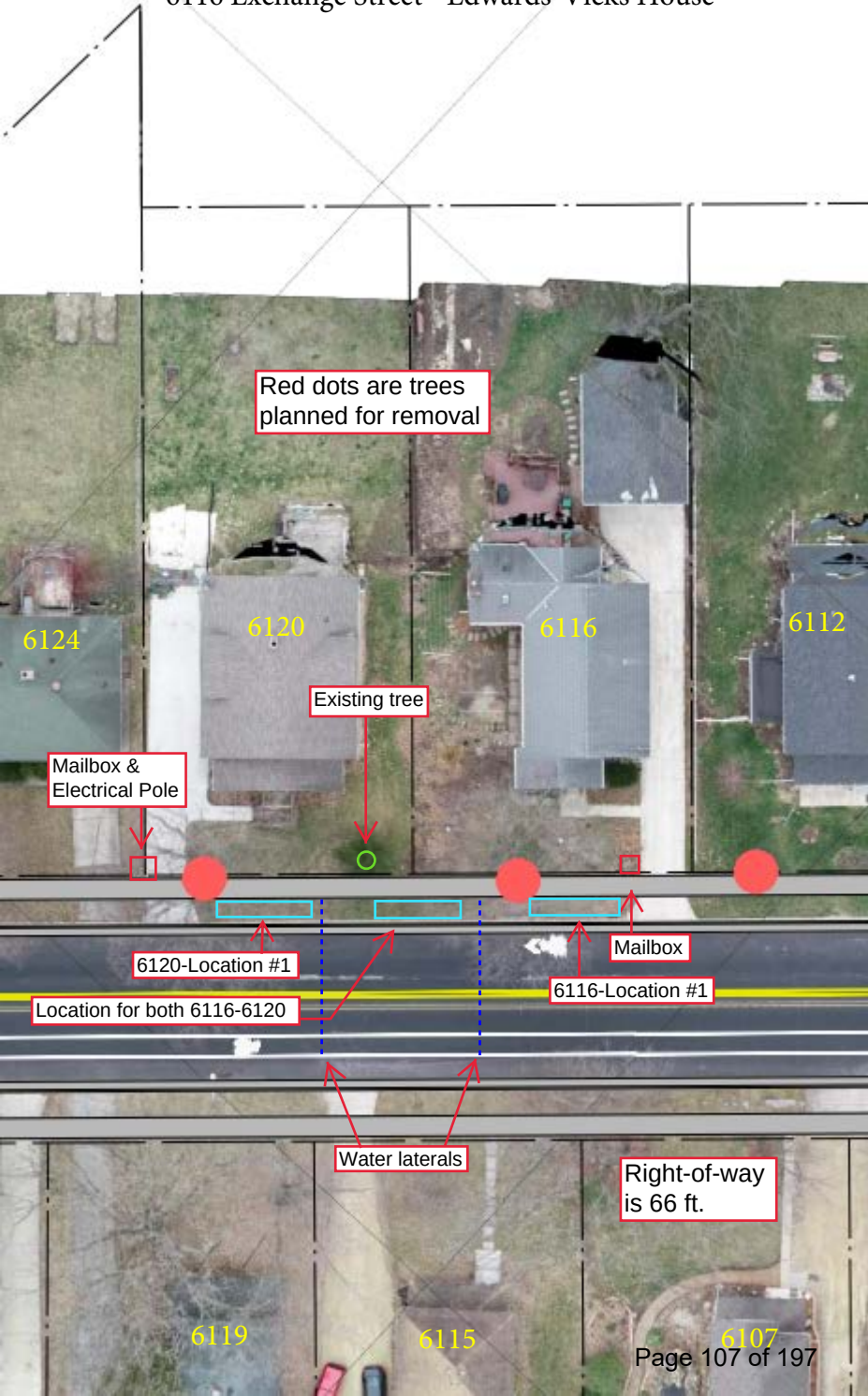
Existing street sign

Mail Box

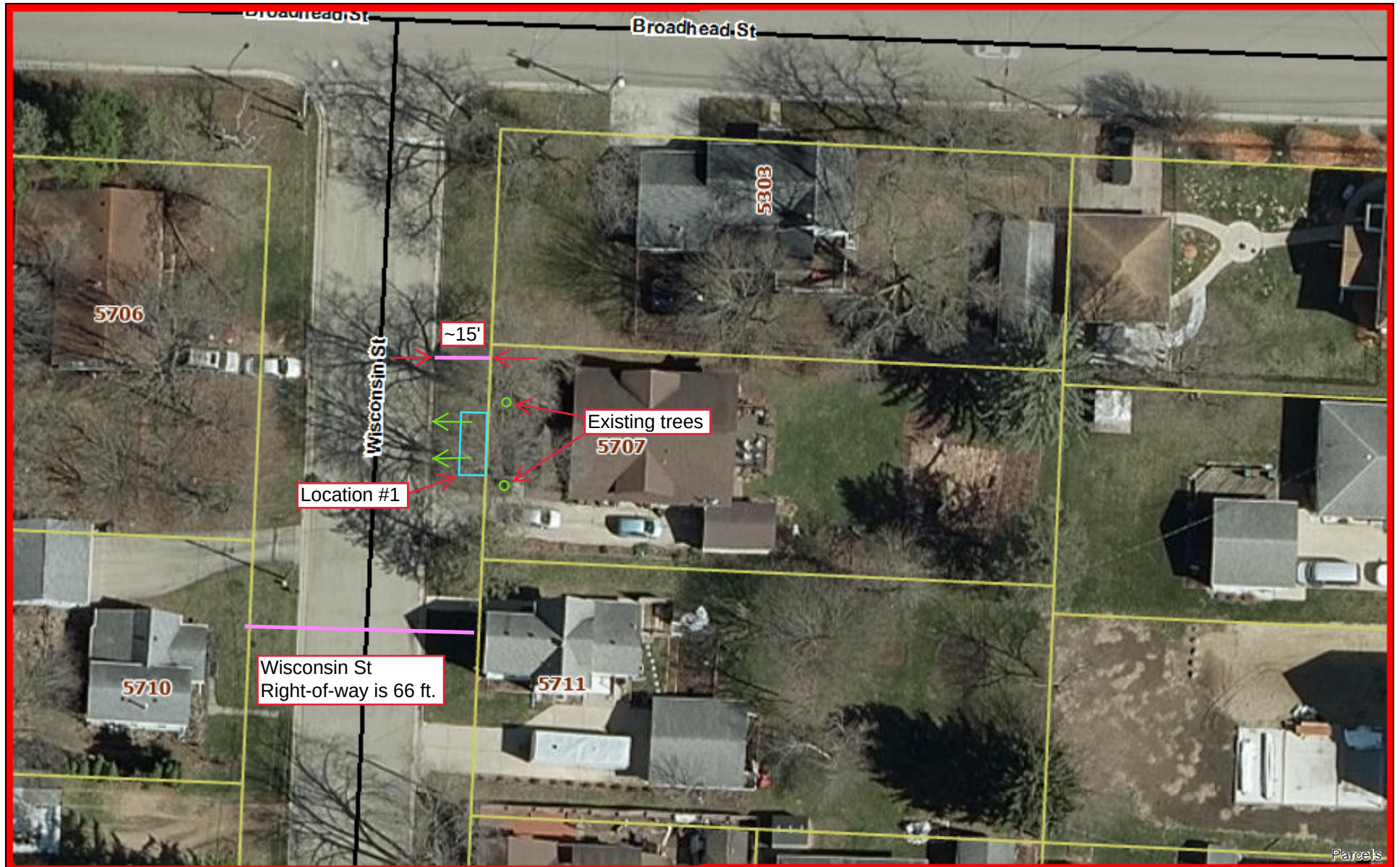
Water lateral

Tree planned for removal

6120 Exchange Street - Ottum-Olson House &
6116 Exchange Street - Edwards-Vicks House



5707 Wisconsin Street - Olson-Evenson House



February 24, 2023

ROW is 66' wide

0 25 50 100 Feet



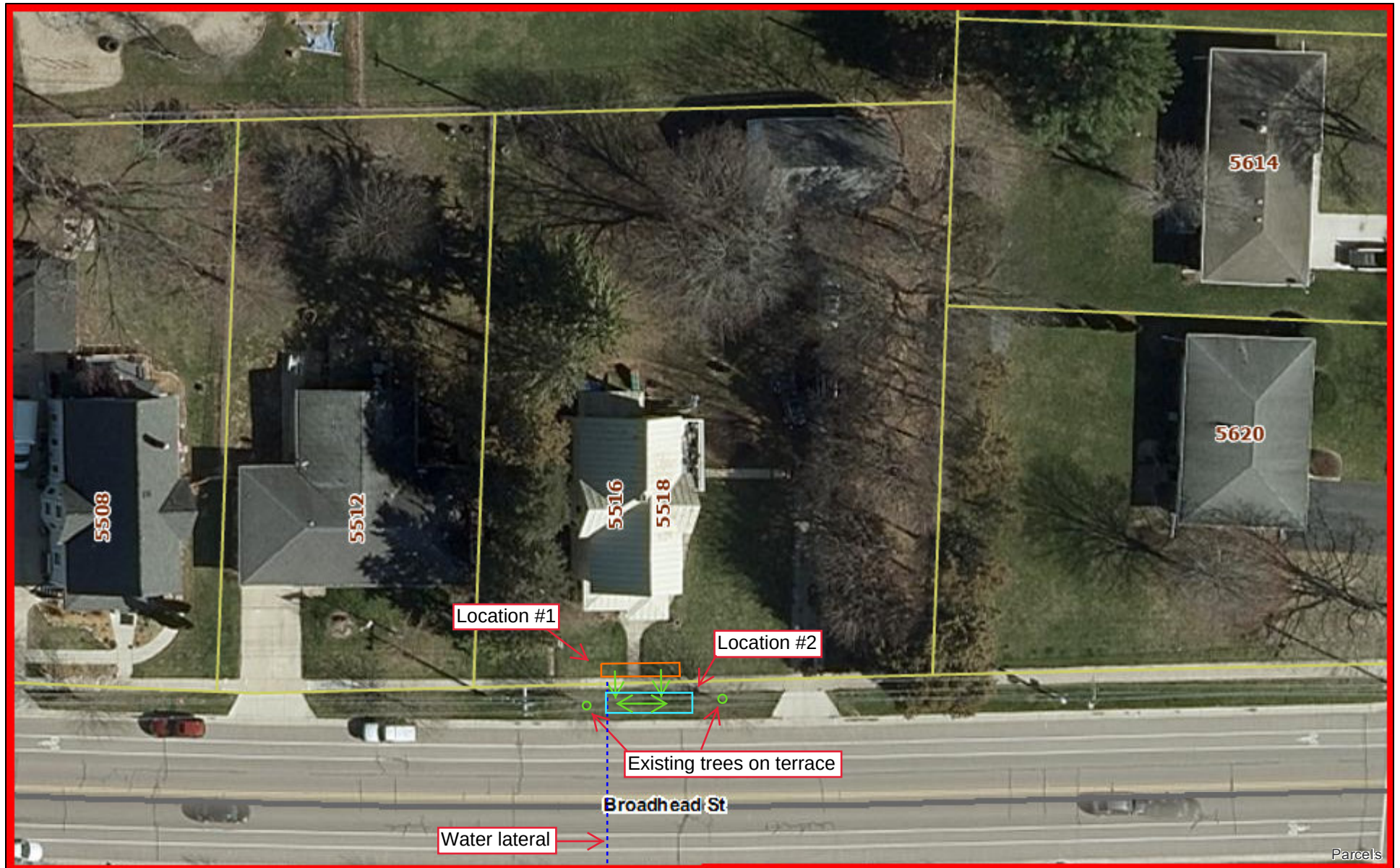
5606 Main Street - Anderson House



February 24, 2023

Road Names	Dane County Mask	Address & Building Number
Road Centerlines	Address	Parcels
Local Road	Address & Unit Number	

5518 Broadhead Street - Patterson House



February 24, 2023

Road Names
Road Centerlines
 County Highway

Dane County Mask
 Address
 Address & Unit Number

Address & Building Number
 Parcels

0 25 50 100 Feet



5810 Broadhead Street - Holscher House



February 23, 2023

0 30 60 120 Feet

Road Names	Local Road	Address & Unit Number
Road Centerlines	Dane County Mask	Address & Building Number
County Highway	Address	Parcels



5416 Main Street - Freeman Eighmy House II



February 23, 2023

Road Names

Road Centerlines

Local Road



Dane County Mask

Address

Address & Unit Number

Address & Building Number



Parcels

0 25 50 100 Feet



5979 Siggelkow Road - Waubesa School



February 23, 2023

Road Names

Road Centerlines

Local Road

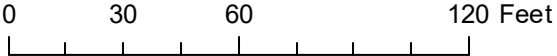
Dane County Mask

Address

Address & Unit Number

Address & Building Number

Parcels





www.mcfarland.wi.us/communityandeconomicdevelopment | 5915 Milwaukee St, McFarland, WI 53558 | 608.838.3154

Date

John Smith

Address Line 1

Address Line 2

McFarland, WI 53558

RE: Sign Installation to Recognize Historically Designated Properties in McFarland

You are receiving this letter because your property is designated as a historic building in the Village of McFarland. As part of the Village Code of Ordinance Sec. 62-399 provided below, the Village is reaching out to all historical property owners to inform them of the following signage initiative by the Village's Landmarks Commission. The project will include our community's nationally & locally designated properties, and community sites, such as McDaniel Park..

Sec. 62-399. - Recognition of historic structures and historic sites.

After an historic structure or site has been so designated by the Village Board, the Landmarks Commission shall cause to be placed on such property, at Village expense, a suitable plaque declaring that such property is an historic structure or site. Such plaque shall be placed in a location readily visible to pedestrians and shall contain all information deemed appropriate by the Commission.

What does this mean for you?

The Village intends to place historical marker signs within the public right-of-way in front of your property. The signs will be approximately 12"x 18" and mounted on a metal pole. The signs will be similar in size to a typical no parking sign. The Village will be responsible for the cost of purchasing and installing the sign. Preliminary locations for the sign are shown on the enclosed map. The location for installation is based on existing features of the property and known utilities. The final location of the sign will be determined in the field. Village Public Works staff will be installing the signs and will call Diggers Hotline to mark on-site utilities prior to installation. Also included in this letter is an example of what the signs may look like including the text of the sign. The signs will be double sided. A final date for the installation of the signs has not been determined at this time but is anticipated to occur later this Summer/Fall.

Please contact Kong Thao at the Community & Economic Development Office at 608-838-3154 or via email at kong.thao@mcfarland.wi.us if you have any questions.

Sincerely,

[signature]

Enc: Aerial map proposed locations; Example plaque signs.

McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, June 13, 2023

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion and action regarding a proposal to develop an Inclusive Playground at Waubesa Intermediate School with the McFarland School District.

PREVIOUS ACTION:

The Parks & Recreation Committee recommended approval to the Village Board regarding a proposal to develop an Inclusive Playground at Waubesa Intermediate School with the McFarland School District at their meeting on June 6, 2023.

ISSUE SUMMARY:

Please find enclosed a proposal between the School District and Village to develop an inclusive park and supporting amenities at Waubesa Intermediate School. Staff have been working on it conceptually to break into two phases for more than a year now. The first phase would begin this fall and be completed by the spring, with the second phase to finish the park slated for next summer in time for school next year. The appendices include the conceptual site plan, plans for Phase 1, and the Village's plan from 2020 for the development of an inclusive park. Our objective will be to review the proposal and obligations between the parties before the process begins to formalize these elements within each of our two entities.

FINANCIAL/BUDGET IMPACT:

Phase 1(a) for the facility is estimated between \$700,000 to \$900,000 with Phase 1(b) around \$200,000 to provide access to the site as well as necessary utilities. Phase 2 of the project will largely be dependent on the design of the park that is intended and could range from \$1-2 million. We will work more on that through the planning process outlined in the proposal for this work to better identify these costs. The Village and School District will share in the costs to bring the facility forward helping to mitigate the cost impact for any one party.

VILLAGE PLAN REFERENCE:

[Inclusive Playground Master Plan 2020](#)

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended Action:

Motion, second to approve a proposal to develop an Inclusive Playground at Waubesa



Intermediate School with the McFarland School District.

ATTACHMENTS:

1. District-Village WIS Inclusive Park Planning Outline 05262023 mgs
2. Appendix A - Site Plan
3. Appendix B - Phase 1(a)
4. Appendix C - Phase 1(b)
5. Appendix D - Inclusive Park Plan

Memorandum

To: School Board for School District of McFarland
Village Board for Village of McFarland

From: Jeff Mahoney, Director of Business
Matthew G. Schuenke, Village Administrator

Date: May 25, 2023

Re: Proposal for the Development of an Inclusive Park at Waubesa Intermediate School

Executive Summary

The District and Village are interested in developing an inclusive park at Waubesa Intermediate School. Please see Appendix A for the updated conceptual site plan outlining various aspects of the improvements proposed. The park when complete would better support curriculum, recreation, athletics, and the Community at large while serving a broader demographic. This work is guided by Village planning efforts from 2020 for a new inclusive playground within the system and desires by the District to improve their amenities. This memorandum is meant to provide background and serve as a guide for how the project is to be implemented in partnership between the two entities.

Project Phases

Phase 1

- (a) Facility – The District will be responsible to construct a facility that supports both their softball program and also the adjoining park to be constructed. This facility will provide restrooms, covered shelter, concessions, and outdoor seating. The project will need to also address associated landscaping and site work around the facility as well as tie into the utilities to support it. A draft conceptual layout of the floor plan is attached as Appendix B.

- (b) Site Development/Utilities – The Village will be responsible for site development and utilities in order to provide access to the proposed facility. Site development will consist of new driveway access, accessible parking, driveway/pedestrian access. Utilities will consist of new laterals for water and sanitary sewer to the facility, and associated stormwater management that is needed to control/treat runoff. The design and specifications for this work is included within Appendix C. Construction is being pursued via a change order to an existing Village street construction project already awarded for this construction cycle.

Phase 2

The current playground to support school curriculum is original to the facility constructed in 1999 and in need of replacement. The current location of both hard surface area and current playground would be shifted to the southeast of the existing facility.

The Village completed a plan in 2020 to develop an inclusive park at nearby Cedar Ridge Park (Appendix D). Development of the inclusive park at this location to address both objectives was considered mutually beneficial to both entities. The work then identified in Phase 2 would reconstruct the playground, swing amenities, and introduce new elements identified within the Village plans. Planning on the development of these amenities would be completed by School Staff, Village Staff, Village Committee, and public input where applicable.

Additionally, the reconstruction of the WIS athletic field would need to be updated to accommodate more sports, less down time for grass growth, and meet stormwater needs. This field will be needed to support district athletics, community recreation, and school activities but also available to the public for use as part of the larger park redevelopment. In order to meet all of these objectives to encompass all of these uses it will need to be constructed as a synthetic surface similar to what is constructed at the High School.

Once planning is complete, the design process will be commissioned for bidding to be constructed next Summer prior to the start of the next school year.

Timeline

There are tasks in the short term that are more finite and other activities in the long term that are more of an estimate. A timeline on moving forward is summarized as follows:

May 31st – Joint Village School District/Board Planning Committee

- Discussion on this memorandum.
- Objective is to gain informal consensus from both entities present to move forward on approval of this memorandum by our respective boards.

June 6th – Village Parks and Recreation Committee

- Discussion/action to make a recommendation on this memorandum.
- Discussion/action to make a recommendation on the change order to construct Phase 1(b).
- Discussion/action to make a recommendation on the proposal for planning, design, and bidding services for Phase 2.

June 13th – Village Board

- Approval on this memorandum.
- Approval on the change order to construct Phase 1(b).
- Approval on proposal for planning, design, and bidding services for Phase 2.

June 26th – School Board

- Approval on this memorandum.
- Review and/or approval on the proposal to construct Phase 1(a).

July 17th – School Board

- Approval on the proposal to construct Phase 1(a) (as needed).

July 18th – Plan Commission

- Phase 1 Site/Design Approval
- Deadline for Application is June 6th.

August 1st – Village Parks and Recreation Committee

- Phase 2 Project Kick Off

September 1st – Phase 1 Construction

- Commence both phases.
- Phase 1(a) to be completed by March of 2024.
- Phase 1(b) to be completed by November of 2023.

Phase 2 General Schedule

Aug-Oct – Planning

Nov-Jan – Design

Feb-Mar – Bidding/Contracting

May-Aug – Construction

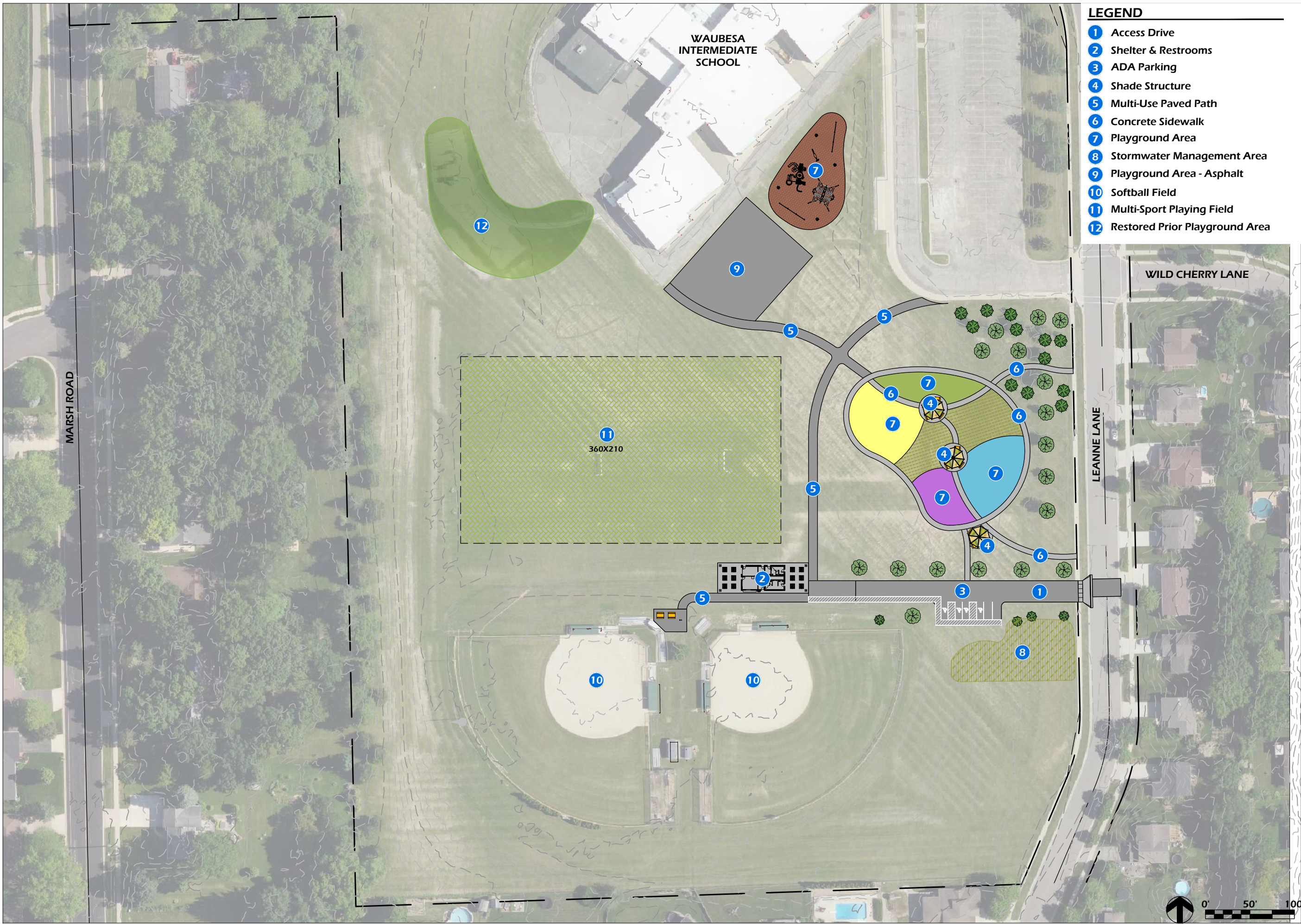
Conclusion

This project creates a unique opportunity for two entities serving roughly the same Community while making a larger impact than either originally intended. As such, there is no definitive road map for its acceptance and implementation. The steps outlined within the timeline are meant to at least roughly serve as a guide and this memorandum as a proposal on how we jointly move forward together. That requires working together to advance elements of the project and individually to fulfill our obligations. There will be different checkpoints along the way as well as moments in which we need to be flexible to reach our objectives and ensure a successful project.

Exhibits

Appendix A	Conceptual Site Plan
Appendix B	Phase 1(a) – Conceptual Facility Floor Plan
Appendix C	Phase 1(b) – Site Development/Utilities Design and Specifications
Appendix D	Inclusive Park Plan

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LEGEND

- 1 Access Drive
- 2 Shelter & Restrooms
- 3 ADA Parking
- 4 Shade Structure
- 5 Multi-Use Paved Path
- 6 Concrete Sidewalk
- 7 Playground Area
- 8 Stormwater Management Area
- 9 Playground Area - Asphalt
- 10 Softball Field
- 11 Multi-Sport Playing Field
- 12 Restored Prior Playground Area

Project Name: **WAUBESA INTERMEDIATE SCHOOL PHASE 1**

5605 RED OAK TRAIL
MCFARLAND, WI

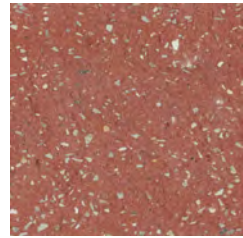
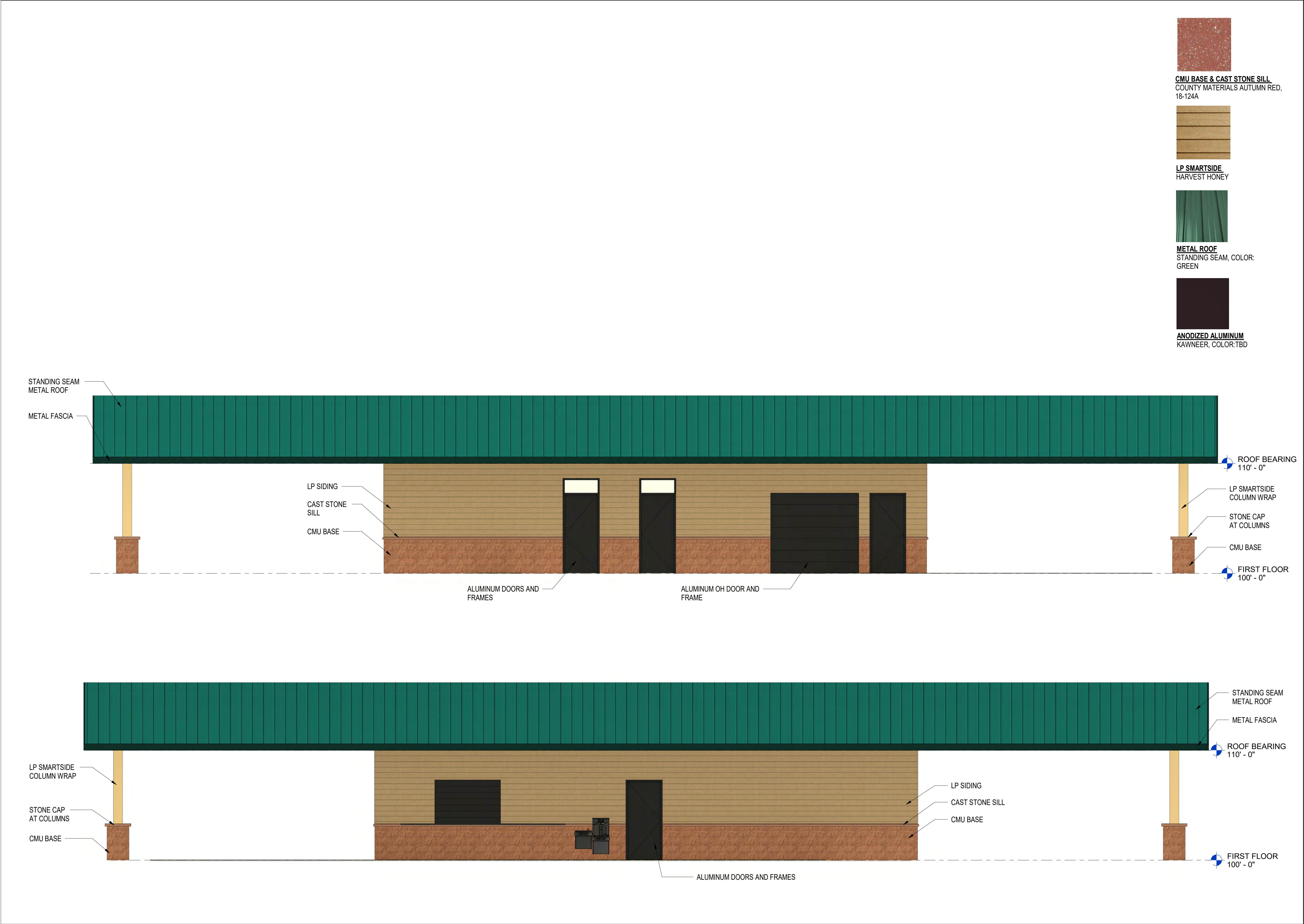
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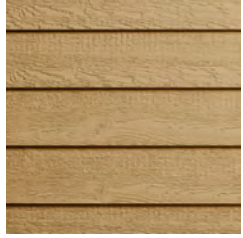
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Issued For: Review
Date: 05/9/2023

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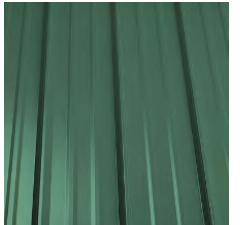
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CMU BASE & CAST STONE SILL
COUNTY MATERIALS AUTUMN RED, 18-124A



LP SMARTSIDE
HARVEST HONEY



METAL ROOF
STANDING SEAM, COLOR: GREEN



ANODIZED ALUMINUM
KAWNEER, COLOR:TBD

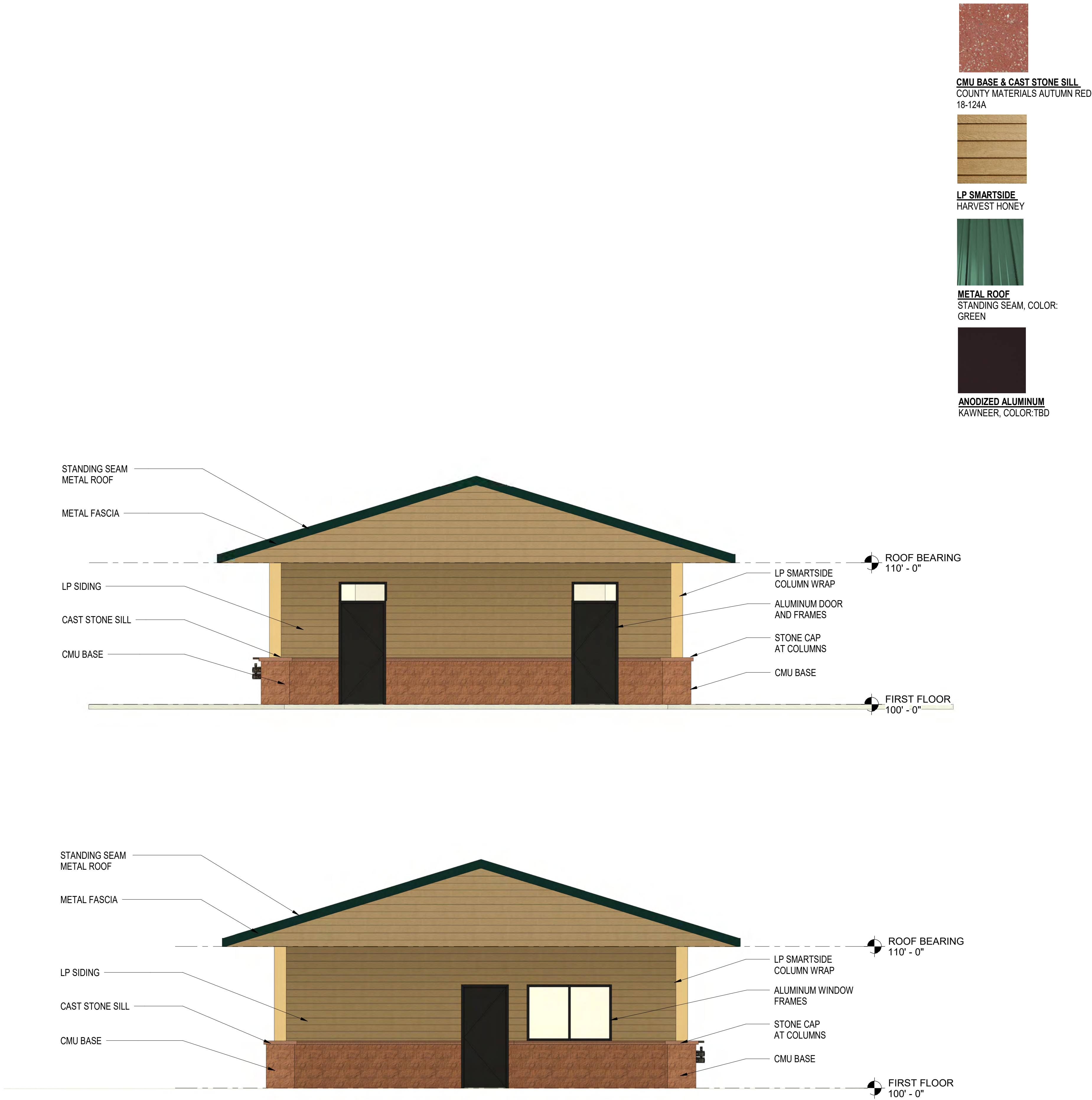


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Project Name: WAUBESA INTERMEDIATE PARK SHELTER MCFARLAND, WI		Sheet Title BUILDING ELEVATIONS
Issue	Description	Date
Project #:	20230300	
Issue:	-	
Date:	05/22/2023	
Sheet Number A301		





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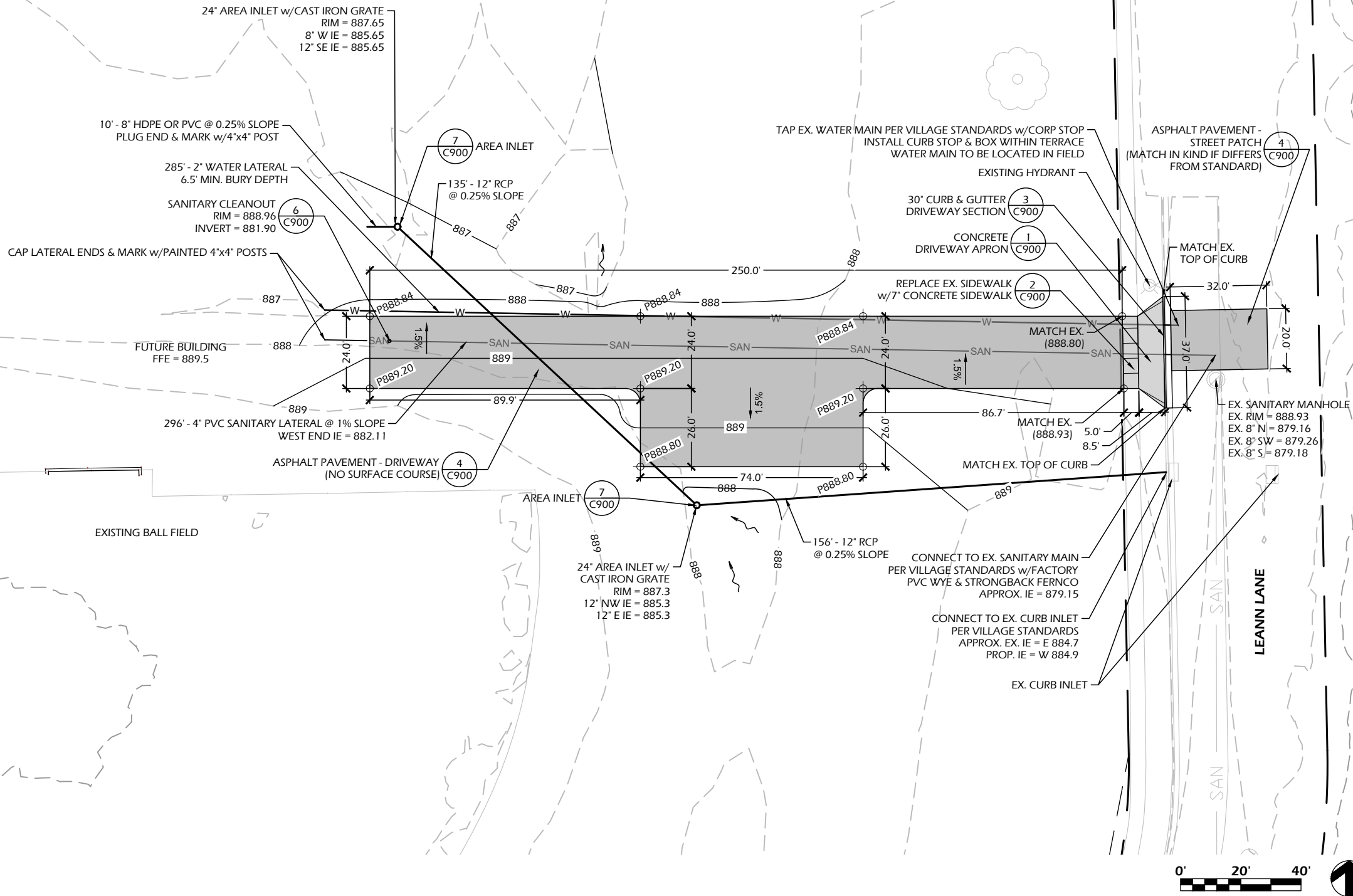
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Project Name: WAUBESA INTERMEDIATE PARK SHELTER MCFARLAND, WI		
Sheet Title: BUILDING ELEVATIONS		
Issue	Description	Date
Project #:		20230300
Issue:		-
Date:		05/22/2023
Sheet Number		
A302		





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SITE LAYOUT NOTES

1. CONTACT DIGGER'S HOTLINE 5 WORKING DAYS PRIOR TO THE START OF CONSTRUCTION.
2. ALL PROPOSED DIMENSIONS ARE REFERENCED PARALLEL OR PERPENDICULAR TO THE PROPOSED FEATURES SHOWN. WRITTEN DIMENSIONS SUPERSEDE ANY SCALED DIMENSIONS.
3. PROPOSED GRADE AND LEVEL SHALL BE PERIODICALLY REVIEWED IN THE FIELD BY THE OWNER OR A/E.
4. SEED, FERTILIZE, AND CRIMP MULCH ALL GENERAL LANDSCAPE AREAS DISTURBED DURING CONSTRUCTION IN ACCORDANCE WITH THE SPECIFICATIONS EXCEPT THOSE AREAS INDICATING OTHERWISE. THIS SHALL INCLUDE ANY AREAS OUTSIDE OF THE PROJECT LIMITS THAT ARE DISTURBED BY CONTRACTOR ACTIVITY.
5. ANY EXISTING STRUCTURES AND/OR UTILITIES NOT SHOWN ON THESE DOCUMENTS WHICH NEED TO BE REMOVED, RELOCATED, AND OR ADJUSTED SHALL BE THE RESPONSIBILITY OF THE SITE CONTRACTOR AND INCLUDED IN THE BASE BID.
6. CONTRACTOR SHALL BE RESPONSIBLE FOR SITE STAKING. DIGITAL PLAN FILES MAY BE AVAILABLE FROM THE A/E.

WAUBESA INTERMEDIATE SCHOOL PHASE 1

**5605 RED OAK TRAIL
MCFARLAND, WI**

Project Name:

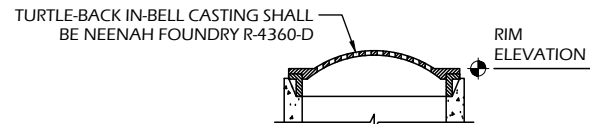
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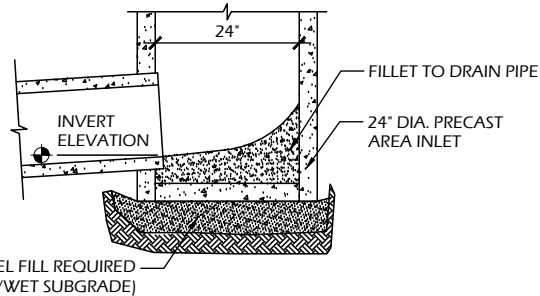
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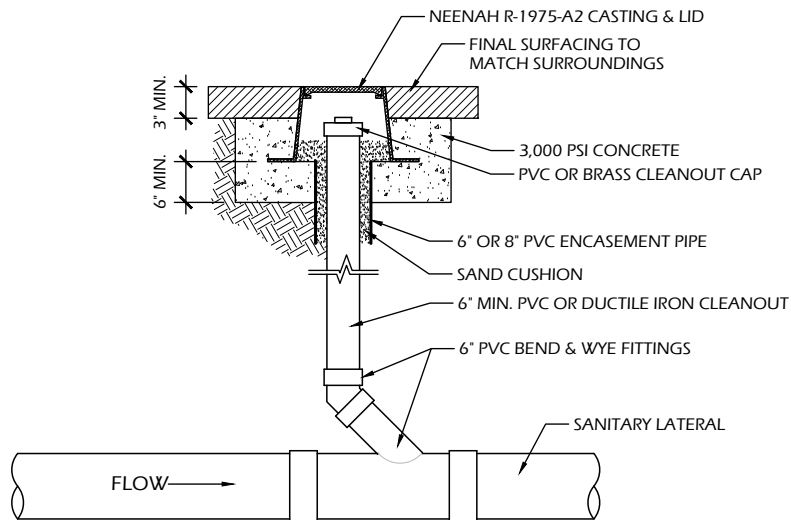
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AREA INLET BOTTOM SECTION

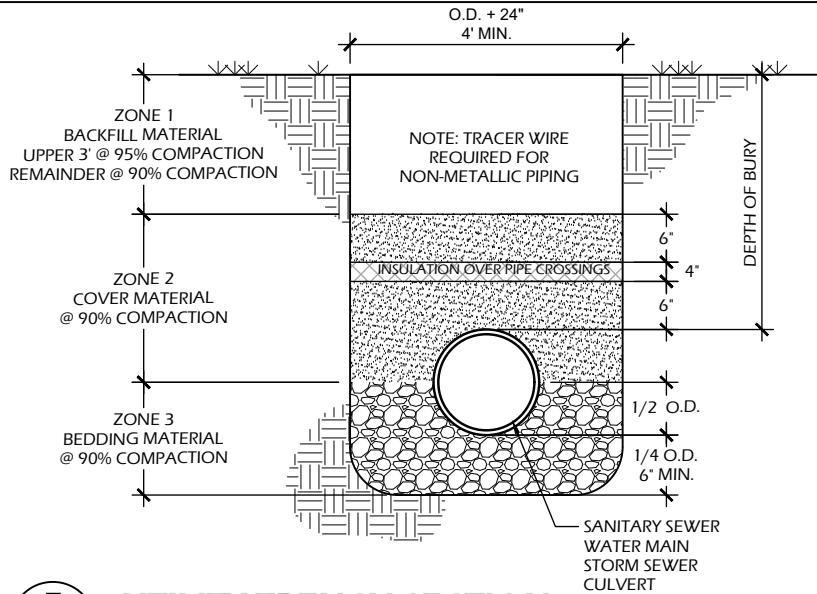
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6 SANITARY CLEANOUT
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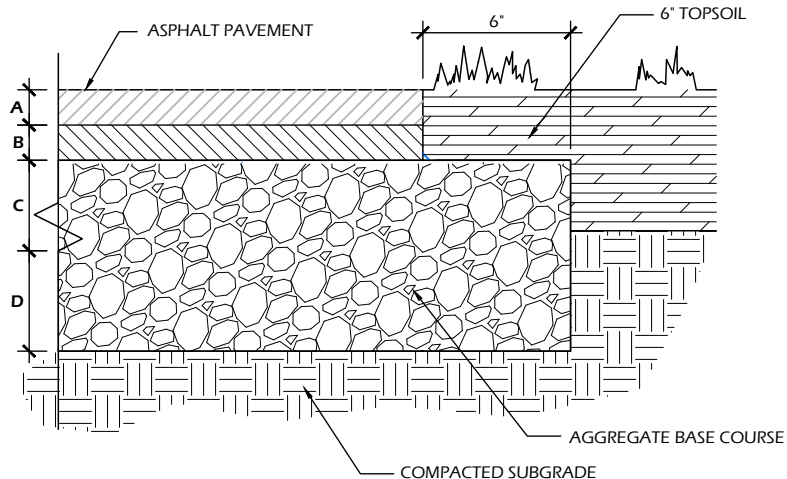


5 UTILITY TRENCH SECTION
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SCALE: NTS

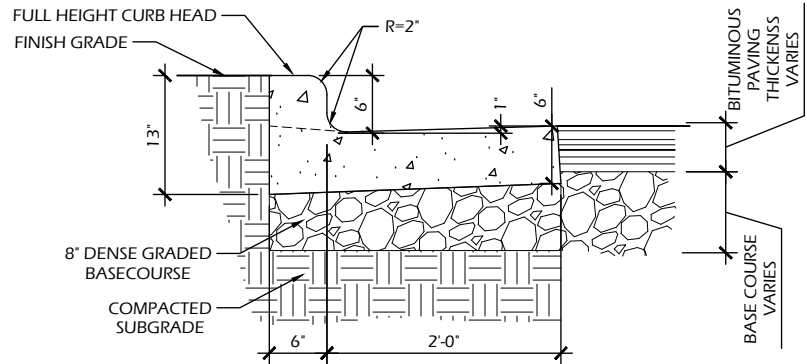
ASPHALT PAVEMENT TYPICAL SECTION - LOCAL STREET PATCH			
	MATERIAL	MATERIAL THICKNESS (INCHES)	PAVEMENT TYPE (WISDOT)
A	BITUMINOUS UPPER LAYER	1.5	5 LT 58-28 S
B	BITUMINOUS LOWER LAYER	1.75	4 LT 58-28 S
C	¾ IN CRUSHED AGGREGATE BASE COURSE	6.0	
D	3 IN BREAKER RUN BASE COURSE	12.0	
TOTAL THICKNESS (INCHES)		21.25	

ASPHALT PAVEMENT TYPICAL SECTION - DRIVEWAY			
	MATERIAL	MATERIAL THICKNESS (INCHES)	PAVEMENT TYPE (WISDOT)
A	BITUMINOUS UPPER LAYER (FUTURE)	1.5	5 LT 58-28 S
B	BITUMINOUS LOWER LAYER	2.25	4 LT 58-28 S
C	¾ IN CRUSHED AGGREGATE BASE COURSE	6.0	
D	3 IN BREAKER RUN BASE COURSE	12.0	
TOTAL THICKNESS (INCHES)		21.75	



4 ASPHALT PAVEMENT
C900

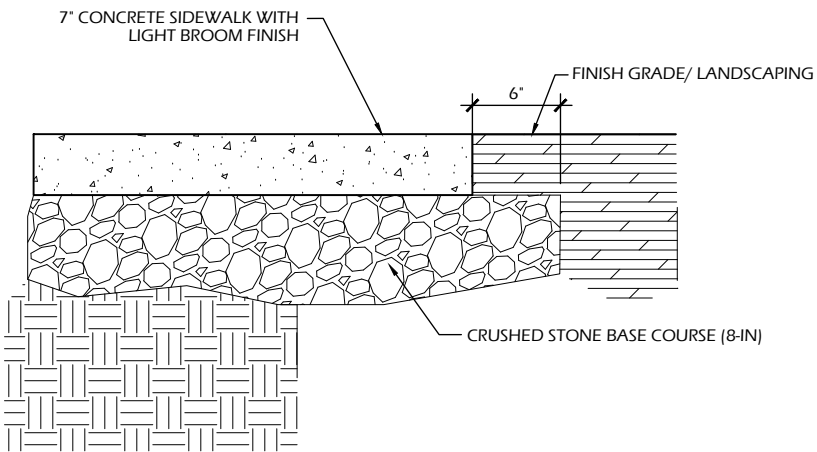
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- GENERAL NOTES:
1. SEE TOP OF GRADING PLAN TO DETERMINE LOCATIONS OF HOLDING OR REJECT CURBS.
 2. IF SIDEWALK ABUTS CURB, BACK OF CURB TO BE 'STRING LINE' STRAIGHT & RUBBED CLEAN.
 3. PROVIDE CONTROL JOINTS 10'± O.C. PROVIDE BITUMINOUS EXPANSION JOINTS 50' O.C.
 4. PAVING CONTRACTOR SHALL PROVIDE FLUSH BITUMINOUS TO CONCRETE CURB. IF BITUMINOUS IS RAISED AFTER PAVING, PAVING CONTRACTOR SHALL HEAT UP, REMOVE AND COMPACT EXCESS PAVEMENT.

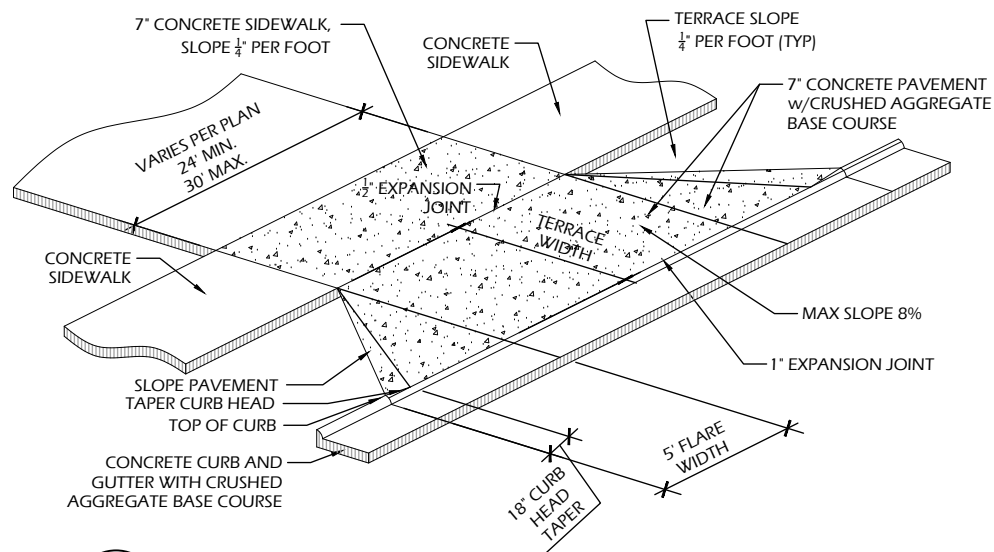
3 30" CURB & GUTTER
C900

SCALE: NTS



2 CONCRETE PAVEMENT
C900

SCALE: NTS



1 DRIVEWAY APRON
C900

SCALE: NTS



Village of McFarland Inclusive Playground Master Plan

Final Report

Prepared By:
Learning Landscapes Design LLC
262.707.8004
12/14/20



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Introduction

The Village of McFarland's diverse system of parks and open space exemplifies the inviting, dynamic, and diverse nature of the community. Open spaces range from small tot lots, neighborhood parks, community parks to conservancy areas. All which offer a variety of different recreational opportunities. As the Village continues to grow the McFarland Park System continuously strives to improve the quality of life of their community through nature connections and park improvements. Through planning efforts and community surveys the Village has identified the need for an all accessible and all inclusive playground within their community. Currently there is no playground within the park system that is solely dedicated to this purpose.

Through a competitive proposal process the Village hired Learning Landscapes Design and sub-consultant Let Kid's Play! to complete the planning services for an inclusive park. An inclusive playscape addresses the needs of all people including those who have autism, intellectual disabilities, hearing impairments, cerebral palsy, spina bifida, and other disabilities. It also addresses the needs of typical children. An inclusive playground accommodates everyone and challenges them at their own developmental level. Learning Landscapes Design is a landscape architecture firm that strives to create spaces for people of all ages and abilities to play, interact, and learn by putting children and their families at the center of the community and building amenities that attract them and meet their play and learning needs at any level.

This report covers the tasks and outcomes from the planning process. Each task is described in further detail throughout the body of this report. The execution of some of the tasks were modified from those outlined in the original proposal in order to meet healthy and safety recommendations related to Covid-19. The planning services are as follows:

- Meet with Village Staff (digitally) to review current conditions and existing amenities or site constraints, and receive direction regarding site-specific requirement.
- Background review and site inventory.
- Evaluate up to three potential locations within the current parks system that could allow for the development of the improvements generated through the meeting and public input process.
- Prepare and conduct public input efforts in order to solicit viewpoints from the community on the improvements.
- Work with Village Staff and the Parks Committee to inventory the extent of park development and amenities desired for the project.
- Prepare conceptual plans for discussion, review, and presentation.
- Generate plans for implementation of the project.
- Prepare final report including renderings and a cost estimate.

A CORE team was assembled to attend meeting, participate in planning discussions, and make design decisions. The CORE team consists (4) Village of McFarland Parks and Rec staff members and (3) community members who have experience working with children of varying ability either personally or within the McFarland school district.



Background Review and Site Inventory

Learning Landscapes Design team visited 15 public playgrounds within the Village of McFarland's park system to identify play or accessibility gaps and opportunities. Additionally, three inclusive playground within the Madison Metropolitan area were reviewed to provide examples of inclusive playgrounds within the surrounding communities. Each playground's accessibility was evaluated based on the Guide to ADA Accessibility Guidelines for Play Areas and Learning Landscapes Design's professional judgment and experience in designing inclusive playgrounds. We evaluated each park on the following criteria:

1) Access to the Playground

- Are there designated accessible parking spaces available?
- Is there an accessible route to get to the playground?
- Does the playground contain inclusive play surfacing? This includes unitary surfacing such as pour-in-place rubber, rubber tiles, or artificial turf.

2) Site Support Features

- Is there an accessible restroom?
- Are there accessible furnishings?
- Is the play area fenced in?

3) Playground Components

- Types of ground level components
- Is access to the playground equipment by ramp or by transfer station?
- What are the best inclusive features offered at the playground?

4) Types of Play

- What types of play are offered?

In addition to the criteria listed above, we provided a descriptions of each playground and a few small scale recommendations on how to improve the accessibility of each playground. All of this information was put together in a matrix in order to compare and understand the accessibility needs of each individual park and the park system as a whole. See the following pages for a map of the McFarland parks and open spaces, the inventory matrix, and images of each of the existing playground sites.

Through this exercise we were able to identify a few keys accessibility and inclusive design gaps within the current park system. Those gaps and recommended playground elements include:

- Loose Parts or Constructive Play area - Loose Parts are simple movable objects that are open ended in their use and form. These types of materials allow children to move, manipulate, and control objects and materials through play. A great example of loose parts play includes sticks, stumps, limbs, wood planks, and tree cookies for children to build forts or set up imaginative play elements like a market or house.
- Planting - Planting areas provide rich opportunities for sensory input, imaginative play, and education. Planting area allows children to run their hands through many textures or listen to the different sounds the plants make on a windy day. Appropriate planting areas spark children's imaginations. Are they pioneers exploring a new land or pretending to be picking ingredients for a salad? Planting areas provide opportunities to observe birds, bees, and bugs in their natural environment.

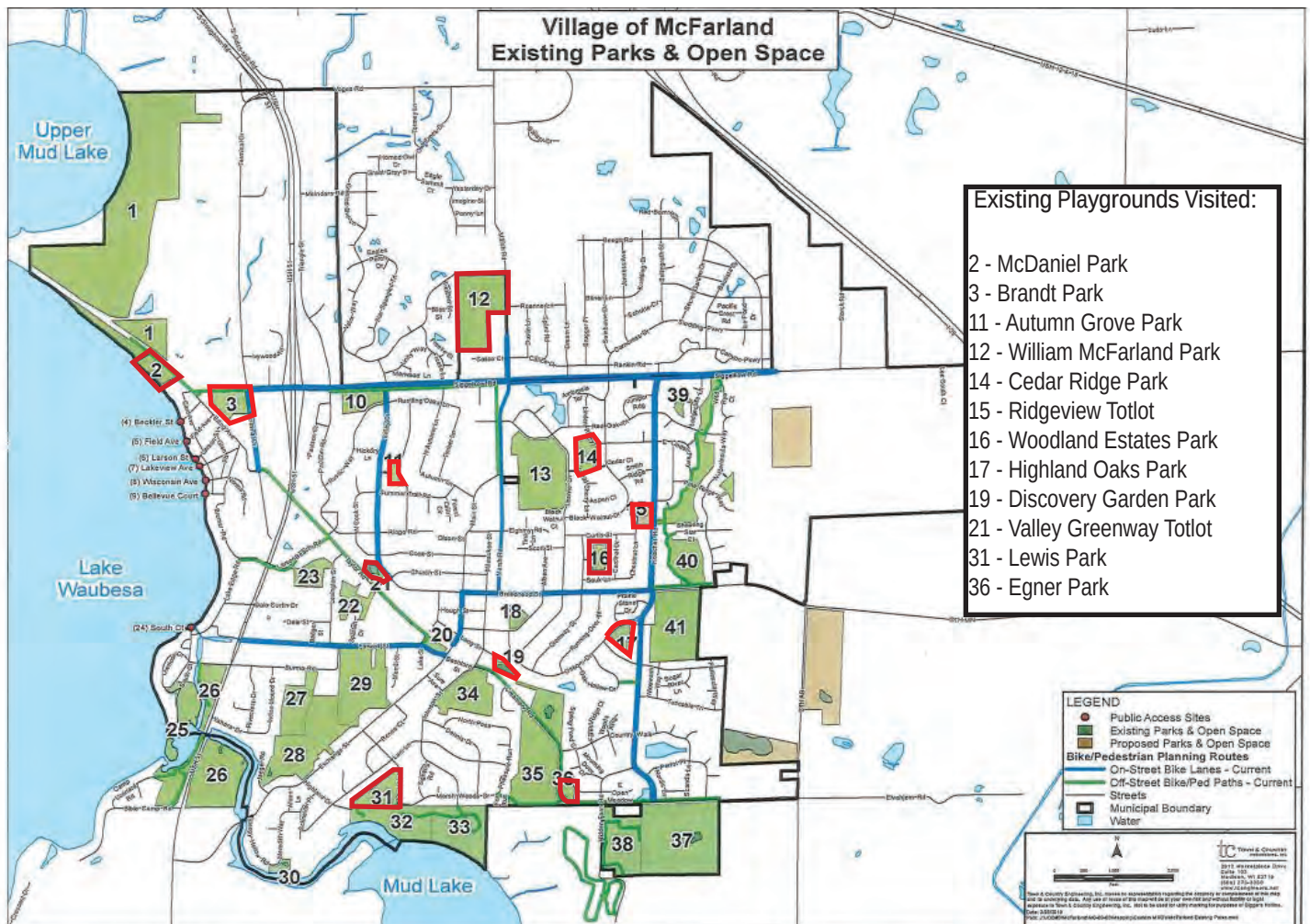


- Natural Elements - Natural elements include logs, boulders, planting areas, and wood components. When children are exposed to natural elements they tend to focus more on the task at hand. For example when climbing a boulder mound the experience is different every time. A child needs to be more deliberate and cognizant of their hand and foot placement. Natural elements provide a connection to nature with varying textures that evolve and change over time.
- Non-Prescribed Elements - These are play elements that are open-ended, meaning there is no defined way to interact with the component. A series of logs and boulders for example can become an obstacle course, a space to perch and gather with friends, a balancing exercise, or a climbing challenge.
- Water Play - Water's dynamic nature makes it an excellent sensory experience and captives uses of all ages and abilities. When paired with a hand pump and elevated water channels users are able to control the amount of water available and can manipulate the course of the water running down the channels.



Map of McFarland Parks

Below is a map of the parks and open spaces within the Village of McFarland. All sites visited are highlighted in red.



Village of McFarland - Inclusive Playground
Level of Service Inventory

Prepared by Learning Landscapes Design
6.12.20

Village of McFarland Parks

Park	Playground Description	Access to the Playground			Site Support Features			Playground Components			Type of Play	How to Improve the Site
		Accessible Parking	Accessible route to playground	Inclusive Play Surfacing	Accessible Restroom	Accessible Furnishings	Fenced Play Area	Types of Ground Level Components	Access by Transfer or Ramp	Best Inclusive Features	Variety of play types offered	
Autumn Grove Park	One play structure with multiple climbing options, tunnel, bridge, and slides. Additional components include a bending balancing beam, four swings (two belt swings and two bucket swings) and sand digging area.	● Street Parking, no designated ADA parking	● No Path	● Wood Chips	● No Restroom Facility	● (2) Benches with backs located within chips area	● No	● (3) Sand diggers, swings, balancing beam (none accessible)	(1) Transfer Station, access to entire structure	Sand digging area, Access Ramp	Majority physical play with sensory play in the sand digging area and musical panel.	Provide a paved path to the playground ramp and sand digging area from the road. Add an accessible sand digger. Add an accessible swing in a new location along an accessible path.
Brandt Park	One play structure with multiple climbing options and slides and sand digging area.	● Street Parking with designated ADA parking	● Path is paved but not accessible	● Wood Chips	● Yes	● None	● Fenced along road side and residential side	● (4) music panel, stools, steering wheel, and sand diggers (none accessible)	(1) Transfer Station, access to one slide	Sand digging area, Access Ramp	Majority physical play with sensory play in the sand digging area and musical panel.	Providing a fully accessible pathway to the playground is going to be difficult with the existing grading. Instead focus on providing a wider range of play by adding a spinner and more imaginative play elements.
Cedar Ridge Park	One small play structure with bridge, overhead bars, and a double slide. Additional components include a spring rocker, four swings (two belt swings and two bucket swings), a net climbing wall, overhead rings, and sand digging area	● Street Parking, no designated ADA parking	● No Path, however the play area is very close to the existing path and could be easily connected	● Wood Chips	● No Restroom Facility	● (1) Bench with backs located within grass	● No, Private residential fences on one side	● (2) Spring rocker and sand diggers (none accessible)	(1) Transfer Station, access to double slide	Sand digging area	Mostly physical play with sensory play in the sand digging area	This playground is a good candidate for complete replacement. If replacement is not an options, consider adding a short access path to the playground. There is a lot of underutilized play scape, add accessible ground level components like spinners, balancing bar, and steppers
Discovery Garden Park	One rope climbing structure with slide. Additional components include a camp themed climbing area with log steppers and a grass play mound	● Parking Lot with designated ADA parking	● Yes	● Pour-In-Place Rubber	● Yes, access to restrooms in library during business hours	● (5) Benches with backs and armrest on accessible route ● (2) non-ADA picnic tables on a non-accessible route	● No	● (5) Log climber, log steppers, climbing tent, lowest hammock of rope climber, grassy play hill (all accessible)	(0) No transfer stations or ramps	Surfacing, Grassy Play Hill, Camp Theme Climbing Area, Rope Climber Hammock	Physical Play and Imaginative Play	This is a great play space! A couple minor improvements include adding a couple musical instruments for sensory play and providing at least one ADA picnic table with paved access.
Egner Park	Two playground structures. The larger structure has hex cube climbers with slide, stepping pads, and overhead bars. The smaller structure has three short slides, a climbing net, and overhead bars. Additional components include, seesaw, standup spinner, and 5 swings (two belt swings, one ada swing, one double-occupancy swing, and one bucket swing)	● Street Parking, no designated ADA parking	● No Path	● Wood Chips	● No Restroom Facility	● None	● No	● (5) Seesaw, stepping pads, stand up spinner, accessible swing, bottom hex cubes (none accessible)	Larger Structure: (0) Transfer Stations, Smaller Structure: (1) Transfer Station	Spring SeeSaw, ADA swing,	All Physical Play	This playground could be a great accessible play space with a few key improvements. Add an accessible path to the play area from the main pathway. Consider a pour-in-place rubber path to the ground level components. Replace the stairs on the smaller structure with an accessible ramp. To increase access to the park, parking stalls could be added along Creamery Rd. Provide accessible picnic tables under the overhang and accessible benches with backs throughout. Good park to prioritize site improvements.

Legend: ● = most inclusive, ● = somewhat inclusive, ● = least inclusive * Ratings are based on professional judgement

Village of McFarland - Inclusive Playground
Level of Service Inventory

Prepared by Learning Landscapes Design
6.12.20

Village of McFarland Parks

Park	Playground Description	Access to the Playground			Site Support Features			Playground Components			Type of Play	How to Improve the Site
		Accessible Parking	Accessible route to playground	Inclusive Play Surfacing	Accessible Restroom	Accessible Furnishings	Fenced Play Area	Types of Ground Level Components	Access by Transfer or Ramp	Best Inclusive Features	Variety of play types offered	
Highland Oaks Park	One play structure with multiple climbing options, overhead bars, and slides. Additional components include 4 swings (two belt swings, two bucket swings), 2 spring rockers, a sand digging area with diggers.	● Street Parking, no designated ADA parking	● Yes	● Wood Chips	● No Restroom Facility	● (2) Accessible bench with back	● No	● (2) spring rockers and sand diggers (1 digger is accessible)	(1) Transfer Station, access to entire structure	Accessible digger, paved access to the playground	Mostly physical play with sensory play in the digging area	Add a short accessible path to the picnic shelter with atleast (1) ADA picnic table. Expand the play area to include an accessible swing or group spinner with accessible surfacing. Add some musical instruments within the concrete pad. Replace mulch with sand in digging area. Good park to prioritize site improvements.
Lewis Park	Two climbing structures. The large structure has multiple climbing options, over head bars, bridge, tunnel, net climber, and slides. The smaller structure has two slides and one climbing option. Additional components include 8 swings (six belt seats and two buckets seats) and sand digging area	● Street Parking nearest to playground, parking lot with accessible stall on other side of park	● No Path	● Rubber Mulch, wood chips, and sand	● No Restroom Facility near playground. Accessible restroom on other side of park.	● (2) Bench with back and armrest, (2) Bench with back, no armrest. All located in rubber mulch surfacing	● No	● (6) 3 Activity Panels, Steering Wheel, Bells, sand diggers	Larger Structure: (1) Transfer Station. Smaller Structure: (1) Transfer Station	Sand digging area, Access Ramp	Mostly physical play with sensory play in the sand digging area	Add an accessible path to the play area. Provide accessible play surfacing to transfer station and nearest slide. Move sand digging area close to the path, provide an accessible route and digger. Replace one of the swing sets with a group swing with accessible surfacing.
McDaniel Park	Two climbing structures. The platform structure has multiple climbing options, tunnels, and a slide. The net climbing structure has tunnels, spinning, and balancing. Additional components include 2 spinner seats, 4 swings (two belt seats, two bucket seats), and a sand digging area.	● Parking Lot with designated ADA parking	● Yes	● Rubber Mulch	● Public restrooms adjacent to the playground, but not accessible	● (2) Benches with backs located within rubber mulch area	● No	● (3) sand diggers, tunnel, spinners	Platfrom structure: (1) Transfer Station	Accessible digger in sand area, spinner seats	Mostly physical play with sensory play in the sand digging area	Replace rubber mulch with accessible play surfacing. Add an accessible swing. Include some imaginative elements like a playhouse or cozy space. Good park to prioritize site improvements.
Ridgeview Totlot	One small toddler climbing structure with two climbing options and a slide. Additional components include a spring rocker.	● Street Parking, no designated ADA parking	● No Path	● Sand	● No Restroom Facility	● None	● No	● (1) spring rockers (not accessible)	No ramp or transfer station	Spring rocker	Mostly physical play with sensory play in the sand surfacing	Focus on providing a wider range of play by adding sensory and imaginative elements like musical instruments and a play house or cozy space. There is enough space within the play area to add low steppers and balancing bar.
Valley Greenway Totlot	One toddler structure with tunnels, slides, and ladder. Additional components include 2 bucket seat swings.	● Street Parking, no designated ADA parking	● No Path	● Wood Chips	● No Restroom Facility	● (1) Benches with back and armrest, located within lawn	● Fenced on one side along water	● (1) tunnel (not accessible)	Platfrom structure: (1) Transfer Station	Access ramp and tunnel	All Physical Play	Provide an accessible path to the playground from the road. Add musical instruments and sand digging area for sensory play along path.
William McFarland Park	One structure with two climbing options and a double slide. Additional components include 2 spring rockers and sand digging area.	● Parking Lot with designated ADA parking	● Yes	● Wood Chips	● Yes	● None	● No	● (2) spring rockers and diggers (none accessible)	Platfrom structure: (1) Transfer Station	Paved access to playground, sand digging area	Mostly physical play with sensory play in the sand digging area	This playground is a good candidate for complete replacement. If replacement is not an options, consider providing an accessible sand digger and add musical instruments on the concrete pad.
Woodland Estates Park	One tall structure with multiple climbing options, slides, and tunnel. Ground level components include 4 swings (three belt seats, one bucket seat)	● Street Parking, no designated ADA parking	● No Path	● Wood Chips	● No Restroom Facility	● (1) Benches with back and armrest, located within chips	● No	● (2) activity panel (none accessible)	Platfrom structure: (1) Transfer Station	Access ramp and muscial panel	Majority physical play with a music sensory panel and imaginative play counter	Provide a paved pathway to the playground. Expand the playground to include a nest swing or spinners with accessible surfacing. Add a sand digging area with accessible digger along pathway.

Legend: ● = most inclusive, ● = somewhat inclusive, ● = least inclusive * Ratings are based on professional judgement

Village of McFarland - Inclusive Playground
Level of Service Inventory

Prepared by Learning Landscapes Design
6.12.20

Inclusive Playground Examples in Surrounding Communities

Park	Playground Description	Access to the Playground			Site Support Features			Playground Components			Type of Play	How to Improve the Site
		Accessible Parking	Accessible route to playground	Inclusive Play Surfacing	Accessible Restroom	Accessible Furnishings	Fenced Play Area	Types of Ground Level Components	Access by Transfer or Ramp	Best Inclusive Features	Variety of play types offered	
Brittingham Park, Madison	One large structure with multiple climbing options, slides, activity panels, overhead bars, spinning and balancing. The majority of the structures is accessible by ramps with additional transfer platforms within. Additional accessible components include group spinner, individual cozy spinner, double spring rocker, and 6 swings (two bucket seats, two belt seats, and two ADA seats)	● Yes	● Yes	● Pour-In-Place Rubber	● Yes	● (4) Benches with backs	● No	● (8) swings, spinners, spring rocker, tunnel, and 4 sensory panels	Ramps and multiple transfer stations	Surfacing, Group spinner, Individual spinner, Accessible swings, play structure ramp	Majority physical play with a few sensory panels	
Elvehjem School, Village of McFarland	Three play structures. Large structure with multiple climbing options and slides, activity panels, balancing, overhead bars, and spinning. A ramp provides access to the lower portion of the structure. Large structure is only partially within the accessible surfacing. Smaller structure with climbing options, tunnel, slide, activity panels and seating. Small structure is all within the accessible surfacing. Older Fire Truck themed structure, within the chips area, provides climbing options, slide, and imaginative play. Additional components include cozy dome climber, spinning seats, 10 swings (8 belt seats and 2 ADA seats). The ADA swing seats and 1 spinner is within the accessible surfacing.	● Yes	● Yes	● Pour-in-place rubber path with wood chips	● No Public Restroom	● (1) Accessible bench with back, (4) benches with backs in chips area.	● No	● (11) 7 activity panels, table and stools, dome hiding nook/climber, accessible swings, spinners	Large Structure: Ramp and (1) Transfer Station. Small Structure: (1) Transfer Station.	Surfacing, spinner seat, dome hiding nook/climber, accessible swings	Mostly physical play with sensory music panels and imaginative elements (Cozy dome climber, surfacing patterns, play counters, fire truck climber, house theme climber)	
Elver Park, Madison	Two play structures. One large structure with multiple climbing options, slides, balancing, overhead bars, cozy spaces, rocking, spinning, and activity panels. The majority of the structures is accessible by ramps. The smaller structure has a slide with climbing, sensory panels, and playhouse front for imaginative play. Additional components include group spinner, spring rockers, and 6 swings (two bucket seats, two belt seats, and two ADA seats).	● Yes	● Yes	● Pour-In-Place Rubber	● Yes	● (5) Benches with backs	● Partially fenced along road	● (10) steppers, spinners, swings, spring rockers, balancing bar, 5 activity panels	Large Structure: Ramps and (1) Transfer Stations. Small Structure (1) Transfer Station	Surfacing, Rocking Boat, Group Spinner, Swings, Cozy Spaces	Mostly physical play with sensory music panels and imaginative elements (Hiding nooks, surfacing patterns, play counters, alegator steppers, boat theme)	

Legend: ● = most inclusive, ● = somewhat inclusive, ● = least inclusive * Ratings are based on professional judgement

Park Inventory - McFarland Playgrounds

Autumn Grove Park

One play structure with multiple climbing options, overhead bars, and slides. Additional components include 4 swings (two belt swings, two bucket swings), 2 spring rockers, a sand digging area with diggers.



Brandt Park

One play structure with multiple climbing options, slides and sand digging area.



Cedar Ridge Park

One small play structure with bridge, overhead bars, and a double slide. Additional components include a spring rocker, four swings (two belt swings and two bucket swings), a net climbing wall, overhead rings, and sand digging area. Play components are dated and minimal.



Park Inventory - McFarland Playgrounds

Discovery Garden Park

One rope climbing structure with slide. Additional components include a camp themed climbing area with log steppers and a grass play mound. Play space contains unitary surfacing for easy access to all.



Egner Park

Two playground structures. The larger structure has hex cube climbers with slide, stepping pads, and overhead bars. The smaller structure has three short slides, a climbing net, and overhead bars. Additional components include, seesaw, standup spinner, and 5 swings (two belt swings, one ada swing, one double-occupancy swing, and one bucket swing). The park includes a number of inclusive play components.



Highland Oaks Park

One play structure with multiple climbing options, overhead bars, and slides. Additional components include 4 swings (two belt swings, two bucket swings), 2 spring rockers, a sand digging area with diggers.



Park Inventory - McFarland Playgrounds

Lewis Park

Two climbing structures. The large structure has multiple climbing options, over head bars, bridge, tunnel, net climber, and slides. The smaller structure has two slides and one climbing option. Additional components include 8 swings (six belt seats and two buckets seats) and sand digging area



McDaniel Park

Two climbing structures. The platform structure has multiple climbing options, tunnels, and a slide. The net climbing structure has tunnels, spinning, and balancing. Additional components include 2 spinner seats, 4 swings (two belt seats, two bucket seats), and a sand digging area.



Ridgeview Totlot

One small toddler climbing structure with two climbing options and a slide. Additional components include a spring rocker



Park Inventory - McFarland Playgrounds

Valley Greenway Totlot

One toddler structure with tunnels, slides, and ladder. Additional components include 2 bucket seat swings.



William McFarland Park

One structure with two climbing options and a double slide. Additional components include 2 spring rockers and sand digging area.



Woodland Estates Park

One tall structure with multiple climbing options, slides, and tunnel. Ground level components include 4 swings (three belt seats, one bucket seat)



Park Inventory - Inclusive Playgrounds in the Madison Area

Brittingham Park

One large structure with multiple climbing options, slides, activity panels, overhead bars, spinning and balancing. Additional accessible components include group spinner, individual cozy spinner, double spring rocker, and 6 swings (2 bucket seats, 2 belt seats, and 2 ADA). Unitary surfacing, perimeter path, and benches provide a comfortable and easily navigated space.



Elvehjem School

Three play structures. Large structure with multiple climbing options and slides, activity panels, balancing, overhead bars, and spinning. A ramp provides access to the lower portion of the structure. Large structure is only partially within the accessible surfacing. Smaller structure with climbing options, entirely within the accessible surfacing. Older Fire Truck themed structure, within the chips area, provides climbing options, slide, and imaginative play. Additional components include cozy dome climber, spinning seats, 10 swings. Although the unitary surfacing does not provide access to the entire play area, it does provide access to the accessible play components and a variety of types of play.



Elver Park

Two play structures. One large structure with multiple climbing options, slides, balancing, overhead bars, cozy spaces, rocking, spinning, and activity panels. The majority of the structure is accessible by ramps. The smaller structure has a slide with climbing, sensory panels, and playhouse front for imaginative play. Additional components include group spinner, spring rockers, and 6 swings (two bucket seats, two belt seats, and two ADA seats). The playground provides unitary surfacing throughout the space, multiple levels of challenges, imaginative play, and wheel-chair accessible components that do not require transferring.



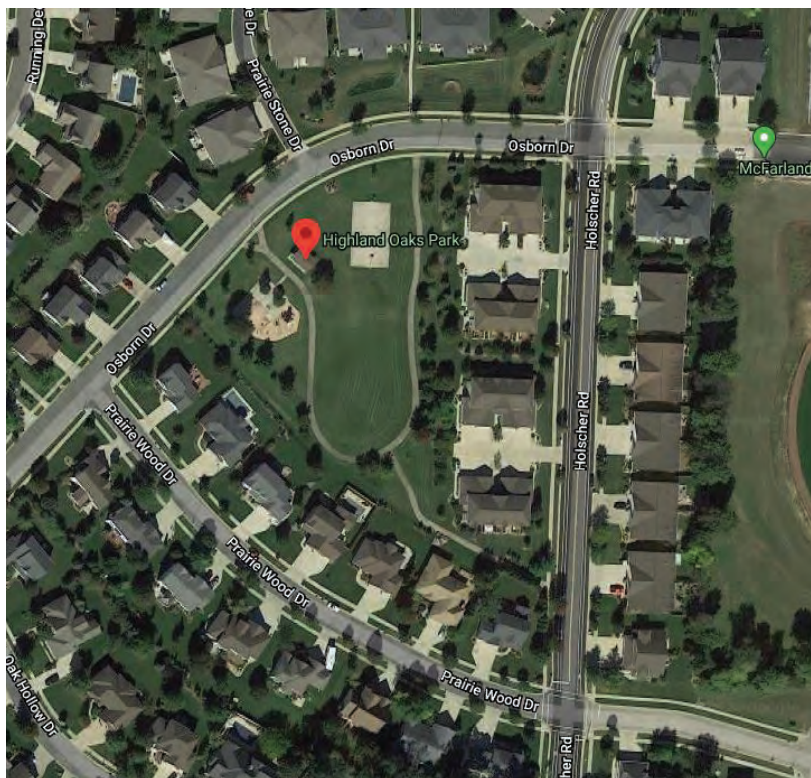
Site Development Discussion

Following the inventory and analysis of existing playgrounds within the Village of McFarland, the CORE Team discussed a number of different potential development sites, and through discussions narrowed the options down to three: Highlands Oak Park, Cedar Ridge Park and Community Park.



Highlands Oak Park

This 2.25 acre neighborhood park located on the east side of McFarland is nestled in a neighborhood with sidewalks making it highly accessible to the nearby houses and visible from the road. The existing site is relatively flat making it easy to provide accessible routes throughout. The existing playground is dated and does not provide much variety in types of play. The playground equipment is a good candidate for replacement. The rest of the park site is open, allowing for expansion of the playground and space for parking and site support features including picnic shelter and restrooms.



Cedar Ridge Park

This 3.9 acre neighborhood park located on the east side of McFarland, near the Waubesa Intermediate School. This park is connected to the nearby residents through an extensive web of sidewalks and is easily walkable from the nearby school. The park is large, open and provides safe walking routes and direct pedestrian access through the neighborhood. The gradual slope from the southeast corner to the northwest corner provides interest. We can use this slope within the playscape to create a more dynamic play environment with elevation changes and embankment slides while still providing accessible pathways. The existing playground equipment is minimal and aging making it a good candidate for replacement. The park has ample space for incorporating a small parking area and site support features.



Community Park

The newly acquired property by the Village of McFarland. It is a 26 acre site located near the intersection of County Hwy AB and Siggelkow Road, far from residents and the Village core. This site is a blank slate meaning the playscape design would not be confined by space or existing features. A playground at this location could be folded into the master planning for this property that is currently underway by a separate consultant. The site has a steady slope from the west to the east and provides excellent views of the farmland and woodland landscape beyond. The grading would allow for a dynamic play environment with play components designed into the hillside.

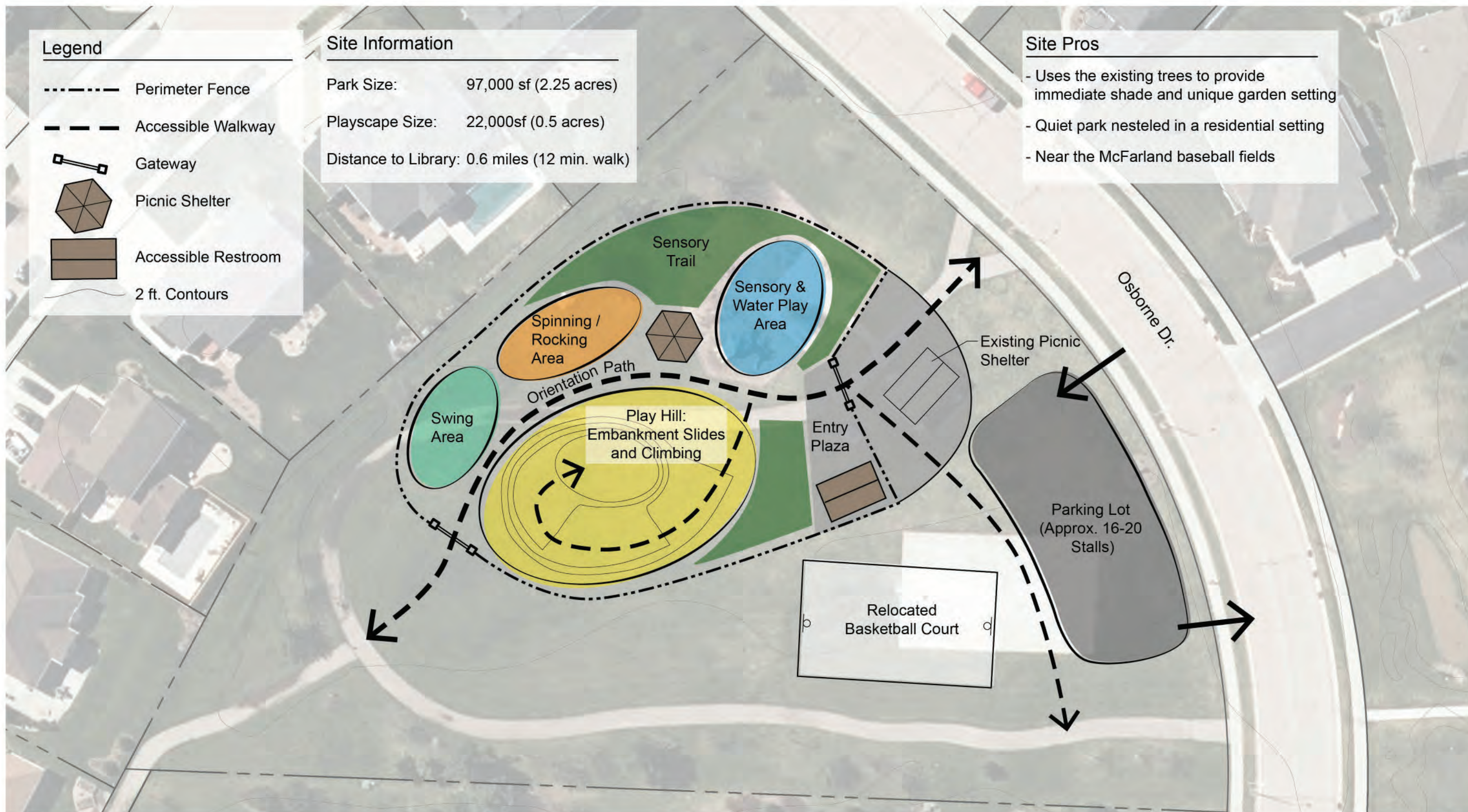


Design Approach Options

The design team created a bubble diagram for each of the three potential development sites. These diagrams are a early level design tool that generally organizes the spaces and sizes of components with a low level of detail. The play areas within each of the bubble diagrams are based on conversations among the CORE team. Through the discussions it became clear that the core team preferred to focus on types of play that stimulate the senses and provide a variety of different play options. All playground options incorporate features allowing for the fundamental needs of families with children of varying abilities to be met, including restrooms, seating, shade, parking, and accessible routes and surfaces. Play options include physical play, quiet reflection, imaginative, loose parts, sensory (art, music, tactile), and water.

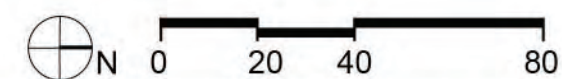
Below are the potential design options that were developed. The concept image boards exemplify the general look and feel for the playscape, the different types of play components, and support features.





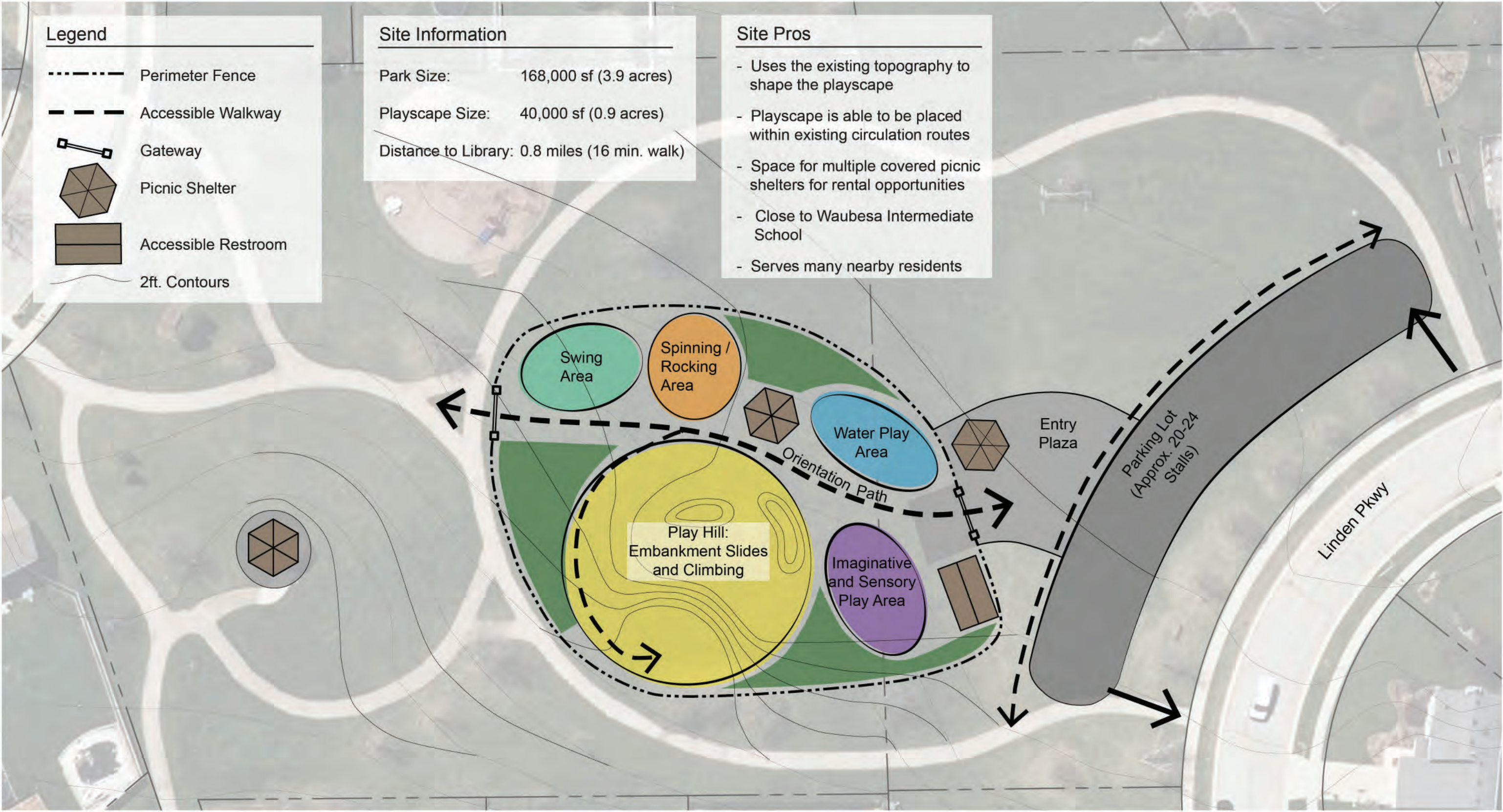
Potential Development Site A: Highlands Oak Park

Village of McFarland - Special Needs Park



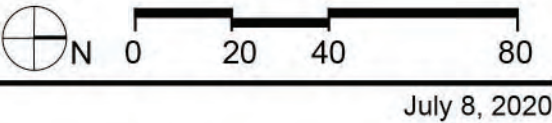
July 8, 2020

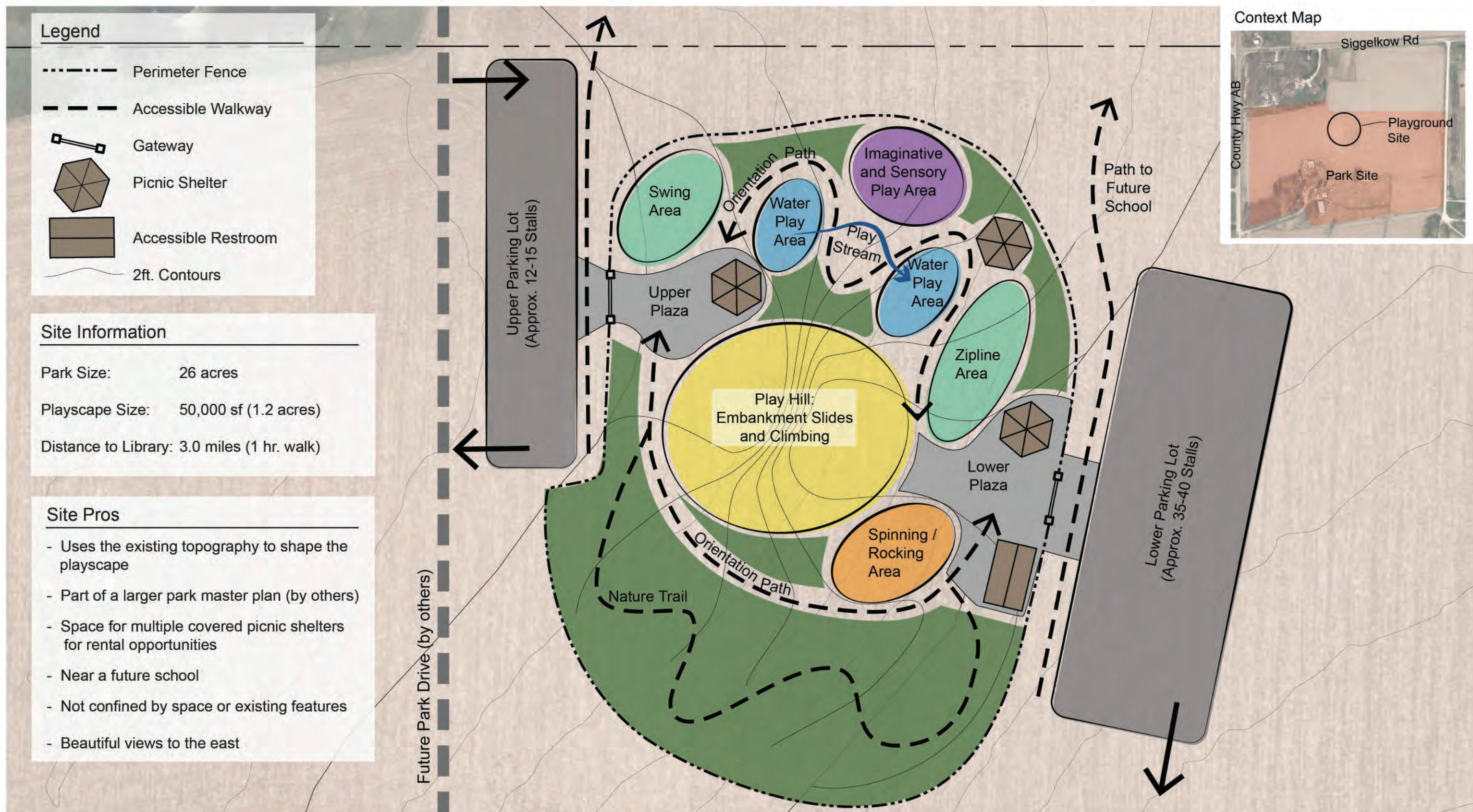




Potential Development Site B: Cedar Ridge Park

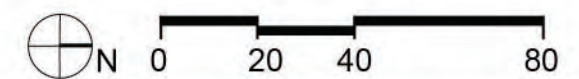
Village of McFarland - Special Needs Park





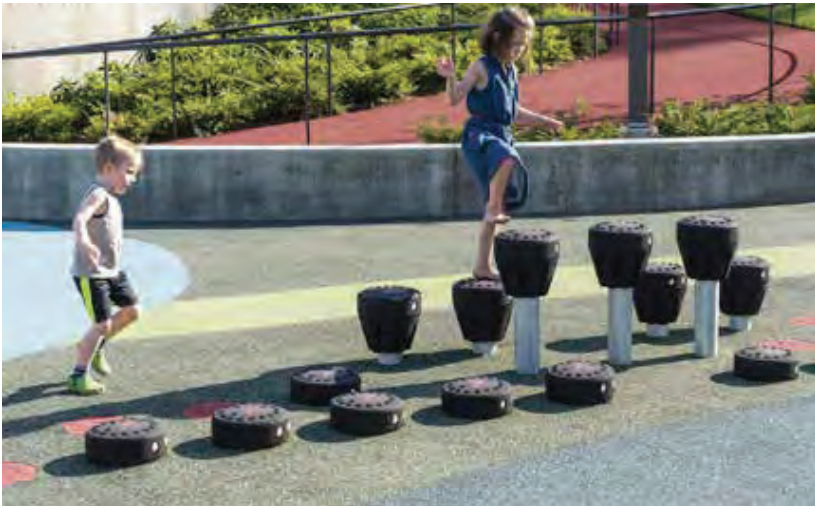
Potential Development Site C: Community Park

Village of McFarland - Special Needs Park



July 8, 2020



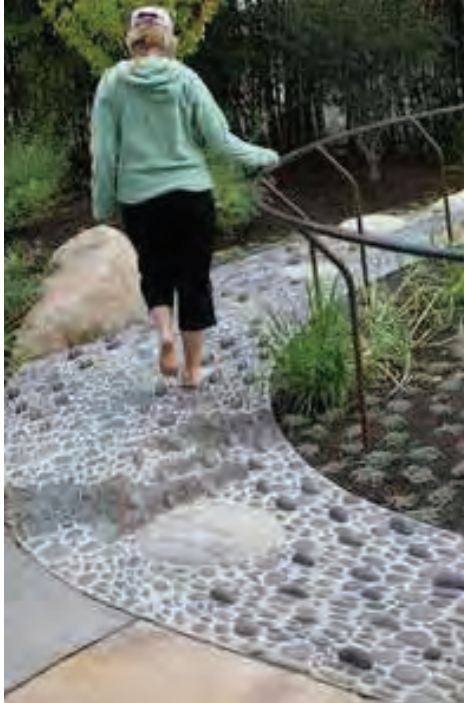


Concept Images

Village of McFarland - Special Needs Park

July 8, 2020





Concept Images

Village of McFarland - Special Needs Park

July 8, 2020



Community Involvement

To gather input from the community the three design options were presented to the public during a Facebook live event on 8/4/2020. After the presentation, community members were able to ask or submit written questions, which were then answered by the design team or the CORE team members. Immediately following the community event the Village of McFarland distributed a survey. The purpose of the survey was for the community to select a site for development of the inclusive playground and to gather input from the community on how they use the current playgrounds and what they would like included in the new inclusive playground.

Survey Summary:

The survey was available for two weeks and had 189 responses, 25% of those responses were from participants who have a child or care for a child with a disability or medical issue. The preferred playground development site was Cedar Ridge Park by over 50% of the responders, Community Park is preferred by just over 30% of the responders, and Highland Oaks was the least preferred site. The survey showed that the majority of the responders preferred Cedar Ridge Park for its walk-ability/ bike-ability, the over all park size, and its proximity to their place of residence.

The most popular types of play are listed below in order from most popular to least popular:

- 1 - Physical Play
- 2 - Vestibular Play (Sense of balance and spatial orientation)
- 3 - Water Play
- 4 - Imaginative Play
- 5 - Sensory Play
- 6 - Construction Play
- 7 - Nature Play
- 8 - Quiet Reflection

The most popular type of equipment preferred by users are listed below in order from most popular to least popular:

- 1 - Ladders/ bridges/ monkey bars/ climbing wall
- 2 - Slides
- 3 - Swings
- 4 - Balance beams / stepping stones
- 5 - Track Rides / Ziplines
- 6 - Tunnels
- 7 - Rockers/Seesaws
- 8 - Spinners

The top three site features needed on the playground in order to attract users of varying abilities include:

- 1 - Shade
- 2 - Restrooms
- 3 - Seating

See appendix A for the survey and appendix B for the full summary of survey results including written responses and comments.

Learning Landscapes Design presented these results to the Parks Committee on 8/27/20 for final comment and approval of Cedar Ridge Park as the selected development site for the future inclusive playground.

Concept Design

The Core team developed a list of program elements for the playground. These were selected based on survey result, the Core team's experiences with the targeted user group and park planning, and design discussions with Learning Landscapes Design and leading universal play specialist Mara Kaplan from Let Kid's Play!

Below is a summary of the design decision made:

- A play space for everyone should be our main goal.
- The Core team wants to focus on the types of play that are not provided else where in the McFarland park system. Although, physical play is the most popular type of play by survey responders, it is also the most common type of play offered at the other parks within the community. The physical play items that are incorporated should be inclusive items that focus on movement and should be unique to this park.
- The primary focus of the playscape should be vestibular play, sensory play and imaginative play. The secondary focus of the playscape should be physical play, nature play, and quiet reflection.
- The types of play should be sensory rich in order to engage users with sensory processing disorders. Sensory rich items include elements that engage visual, auditory, tactile, vestibular, and proprioceptive senses. The vestibular system relates to balance and the proprioceptive system relates to the awareness of how your body is positioned within the world. Sensory rich play environments allow children of all abilities to integrate and develop their senses. Children with sensory processing disorders, whether they are hyper or hypo sensitive are able work on and train their senses to a wider range of experiences which better prepares them for the variety every day situations.
- The Core team decided to remove water play from the playscape. Water play should be made the primary focus of another project to allow water play to be a deliberate decision for both the users and the care givers.
- The zip-line was removed from the playscape due to the space required for this piece of equipment and the limited amount of users it can accommodate at one time. The team decided it would be better to focus on slides, swings, spinners, and balancing elements because of their vestibular input benefits.
- Perimeter fences and gated entrances allow children to freely play without the risk that they run into nearby dangers. This is especially true for children on the Autism spectrum who tend to run away from stimulation. Perimeter fences and gates provide caregivers with piece of mind that their child will not suddenly leave or wander away from the play space. The whole play experience including play equipment, pathways, and support features such as picnic tables and restrooms is surrounded by a fence and limited to one entrance with a gate.



- Play elements should provide multiple challenge levels for safe risk taking.
- Materials should be a blend of natural elements and equipment.
- Use of unitary surfacing should be used within the use zones of play components. Unitary surfacing should be pour-in-place rubber or artificial turf.
- Designated accessible parking spaces should be provided within the parking lot to make access to the playscape easier for those arriving by vehicle.
- Based on survey results the team has decided to focus on the following site support features: seating, shade, and a restroom. A variety of seating should be provided through the space and shade should be provided in areas where users may be spending extended periods of time.
- A restroom with an adult changing table makes it easier for care givers and users to visit the playscape knowing their needs are met without having the leave. Large family style restrooms allow groups to enter the restroom together if needed, increasing supervision options.
- Quiet reflection or cozy spaces provide a place where children can go to decompress or relax when they are over stimulated. The survey indicated that one large quiet reflection space was not desired by the community. However, small quiet reflection spaces should be peppered throughout the design. Cozy spaces may be a sitting areas with high walls or a low overhead structure where children feel safe and enclosed while still being visible to others.
- An orientation path should connect all the areas and be completely accessible. Orientation paths allow users and caregivers the opportunity to tour and take in the entire space before choosing to engage. Users are able to create an internal map in their head in case they need to suddenly change their environment.
- The playscape should provide a map of the space both at the playscape entrance and on the McFarland parks and rec website. This will allow both users and caregivers to become familiar with the layout of the space and to help prepare for their visit to the park, minimizing the amount of surprises or unforeseen situations.
- Themes were discussed and the core team decided a theme should be incorporated on a small scale, but not throughout the entire playscape. The Core team suggested an emergency responders theme such as fire truck, ambulance, or police car.



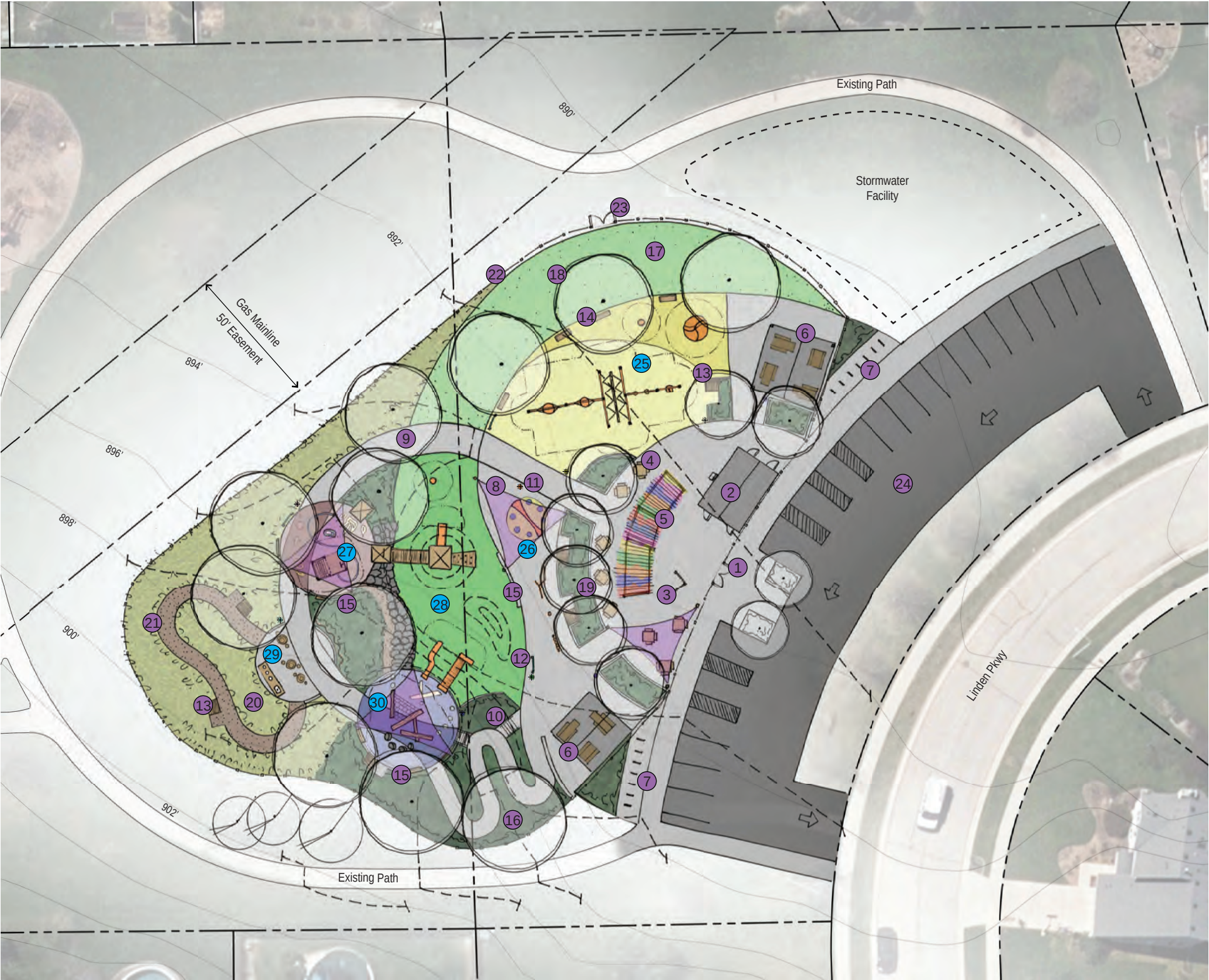
The survey results, the design meetings and the Core team decisions resulted in the following concept plan. Accompanying this plan are concept images and an estimate of probable cost.

Site Elements

- 1 Entry Gate
- 2 Family Restrooms with Adult Changing Tables
- 3 Map / Park Signage
- 4 Picnic Tables
- 5 Colorful Shadow Overhead Structure
- 6 Picnic Shelter (2)
- 7 Bike Racks
- 8 Shade Sail Structure (4)
- 9 Orientation Path
- 10 Stairs
- 11 Wayfinding Posts (6)
- 12 Communication Boards (3)
- 13 Quiet Nooks (6)
- 14 Benches
- 15 Raised Concrete Seating Wall
- 16 Planting Area, typ.
- 17 Open Lawn
- 18 Large Shade Trees
- 19 Quaking Aspen Grove
- 20 Wild Flower and Tall Grass Meadow
- 21 Crushed Aggregate Pathway
- 22 Perimeter Fence
- 23 Maintenance Access Gate
- 24 Parking Lot (21 Spaces)

Play Elements

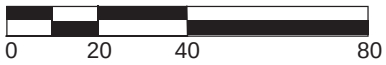
- 25 Vestibular Play Area
 - Wheelchair Accessible Spinner
 - Single Spinner Seat
 - Swing Structure: Accessible Swing Seat, Bucket Swing (2), Pendulum Rope Swing, Nest Swing (2)
 - Pour-In-Place Rubber Surfacing
- 26 Sensory Area
 - Electronic Movement Game
 - Sensory Panels
 - Musical Instruments
- 27 2-5yr old Play Area
 - Playhouses
 - Fire Truck with Steering Wheel and Net Seat
 - Fire Station Bells
 - Fire Dog Statue
 - Pour-In-Place Rubber Surfacing with Patterns
- 28 Hill Play Area
 - Boulder Scramble
 - Cave
 - Embankment Slide
 - Playhouses and Bridge
 - Climbing Wall
 - Play Mounds
 - Artificial Turf Surfacing
- 29 Nature Play Area
 - Nature Kitchen
 - Log Table and Stump Seats
 - Exploration Path
 - Woven Stick Peek Through Panel
- 30 5-12yr old Play Area
 - Embankment Slide
 - Embankment Roller Slide
 - Balancing and Climbing Logs, Boulders, and Net
 - Pour-In-Place Rubber Surfacing with Patterns



Cedar Ridge Park Inclusive Playground - Draft Concept Plan

Village of McFarland, WI

November 12th, 2020



Swinging and Spinning



Hills, Slides, and Forts



Cedar Ridge Park Inclusive Playground - Concept Images

Village of McFarland , WI

November 19th, 2020





Cedar Ridge Park Inclusive Playground - Concept Images

Village of McFarland, WI

November 19th, 2020





Cedar Ridge Park Inclusive Playground - Concept Images

Village of McFarland, WI

November 19th, 2020



McFarland Inclusive Playscape

Estimate of Costs

11/19/20

ITEM	QTY.	UNIT	UNIT COST	TOTAL COST (Grey = possible savings)	REMARKS	SOURCE
SITE PREPARATION & DEMOLITION				\$36,000		
Mobilization	1	LS	\$30,000	\$30,000		
Demo	1	LS	\$2,000	\$2,000	Contractor to demo a few trees and a small section of path.	
Erosion Control	1	LS	\$4,000.00	\$4,000	Silt fence \$50 lf plus inlet covers	
EARTHWORK AND DRAINAGE				\$41,250		
Top Soil Stripping and Saving	62000	SF	\$0.25	\$15,500	Assumes stripping and saving top 4" of existing soil	
Site Grading	370	CY	\$40.00	\$14,800	Balanced Cut/Fill (Roughly 10,000sf cut / 10,000sf fill)	
Fine Grading	13000	SF	\$0.25	\$3,250	Sod, Seeding, and Planting Areas	
Drain Pipe Under Play Surfacing	300	LF	\$9.00	\$2,700	4" perforated pipe connect to stormwater area	
Stormwater Plumbing	1	AL	\$5,000.00	\$5,000	Drainlines and drainage infrastructure from playarea and parking lot to stormwater facility	
PAVING AND CONCRETE				\$285,944		
Asphalt paving (parking lot)	11300	SF	\$6.00	\$67,800	4" depth asphalt paving	
Concrete Paving - 4" depth	14200	SF	\$10.00	\$142,000	10,400sq within playground fence, 3800sq along parking lot.	
Concrete Stairs w/ Handrails	1	LS	\$10,000.00	\$10,000	Concrete stairs + 4 hand rails, 5 risers each staircase	
Concrete Walls	450	LF	\$125.00	\$56,250	8-10" curb width, top of planter: 18" above finish grade.	
Wood Bench Tops to Seat Wall	5	EA	\$1,500.00	\$7,500	Allowance for custom construction	
Crushed Aggregate Path - 6' Wide	21	tons	\$114.00	\$2,394	Narrow pathway at top of boulder scramble and 6' wide path in Nature Play Area - Includes stone, labor, site prep, and fabric. Stone: 925sf @ 4" depth = 21 tons, Price \$48/ton. Labor = \$1.50/sf	Halquist Stone

McFarland Inclusive Playscape

Estimate of Costs

11/19/20

SITE IMPROVEMENTS - GENERAL		\$414,750				
Restroom	1	LS	\$150,000.00	\$150,000	Includes restroom building, (2) adult changing tables, drinking fountain, utilities connections (water, sewer, storm), installation, and freight	HuffCutt & Max-Ability
Picnic Shelter (2)	1	LS	\$70,000.00	\$70,000	20x20 Gable Structure \$14,775, 24x24 Gable Structure \$19,300. Includes engineering, installation, and freight	Coverworx
Colorful Entrance Structure	1	LS	\$40,000.00	\$40,000	Wood pergola, 45' length through center of structure x 10' width. Colorful Plexiglass roof sold separately and installed by contractor.	Coverworx
Shadesails	4	EA	\$15,000.00	\$60,000	30x30x30 Triangular Shade Sail with (3) metal posts. Includes engineering, installation, and freight.	
Perimeter Fence	750	LF	\$42.00	\$31,500	4' ht. Black Aluminum Fence with (2) double hinge gates	
Bike Racks	17	EA	\$250.00	\$4,250	Allowance for purchase item. Black powder coated "U" Rack, surface mounted with grout cover. Includes product, installation, and shipping	
Picnic Tables	16	EA	\$1,000.00	\$16,000	An allowance for purchased item. (8) ADA accessible square picnic tables and (8) ADA accessible rectangular picnic tables. Includes freight.	
Benches	6	EA	\$1,500.00	\$9,000	Allowance for purchased item. Includes freight.	
Quiet Nooks	6	EA	\$1,500.00	\$9,000	Allowance for custom constrution. Seating platforms designed to create a sense of enclosure.	
Wayfinding Posts	6	EA	\$1,500.00	\$9,000	Allowance for custom 10' ht. 6x6 posts with colored sign or painted icon for wayfinding. Embedded in concrete footing.	
Communication Boards	3	EA	\$2,000.00	\$6,000	Allowance for purchased item	
Entrance Sign / Map and Kiosk	1	LS	\$10,000.00	\$10,000	Allowance for purchased item	
PLAYGROUND SURFACING		\$147,900				
Pour-in-place rubber surfacing	5630	SF	\$15.00	\$84,450	100% Color Pour-In-Place Rubber. Includes sub-base, rubber, and instalation. Does not include Excavation. Cost savings opportunity: 50% color / 50% black rubber blend. Two to five area 900 Sf, Vestibular area 3700sf, five to twelve 1030sf	
Flush Concrete Curb at PIP Edge - 6" wide	230	LF	\$15.00	\$3,450		
Artificial Turf Surfacing	3000	SF	\$20.00	\$60,000	Includes sub-base, turf, and install. Does not include excavation	

McFarland Inclusive Playscape

Estimate of Costs

11/19/20

VESTIBULAR PLAY AREA		\$71,650				
Wheelchair Accessible Spinner	1	LS	\$13,900.00	\$13,900	The Inclusive Whirl, Price includes product, installation, and Freight	PlayWorld
Single Spinner Seat	1	LS	\$3,750.00	\$3,750	Cozy Cocoon, price includes product , installation, and Fright	PlayWorld
Swing Structure	1	LS	\$54,000.00	\$54,000	Includes (1) rope swing, (2) bucket swings, (1) Accessible swing seat, (2) nest swings	Columbia Cascade
SENSORY AREA		\$78,100				
Electronic Movement Game	1	LS	\$55,000.00	\$55,000	Sona, includes product, 10 subscription, pavement painting, installation, and freight	Yalp
Sensory Panels	1	LS	\$15,250.00	\$15,250	Museum Grand Gallery Sensory Panels, price includes product, installation, and freight	Miracle Recreation
Musical Instruments	1	LS	\$2,500.00	\$2,500	Small Cabasa and Large Cabasa, price includes product, installation and freight	PlayWorld
Musical Instruments	1	LS	\$5,350.00	\$5,350	Concerto Chimes, price includes product, installation, and freight	PlayWorld
2-5 YR OLD AREA		\$40,000				
Musical Instrument - Fire Station Bell	1	LS	\$2,500.00	\$2,500	An Allowance for custom construction	
Playhouses	2	EA	\$5,000.00	\$10,000	An Allowance for custom construction. Playhouse to have 4 sides and roof.	
Wood Fire Truck	1	LS	\$12,000.00	\$12,000	An Allowance for custom construction. Truck includes steering wheel, crawl through opening, partial overhead structure, wide opening and wheel chair turnaround space, window openings, cargo net seat.	
Interpretive Play Signage	1	LS	\$500.00	\$500	Allowance for purchased item	
Fire Station Themed Statue (Dalmation or Fire Hydrant)	1	LS	\$5,000.00	\$5,000	Allowance for purchased item	
Small Custom Climber	1	LS	\$10,000.00	\$10,000	Allowance for custom construction	
HILL PLAY AREA		\$42,000				
Wood Hilltop Structure / Bridge / Climbing Wall	1	LS	\$30,000.00	\$30,000	Allowance for custom construction	
3' ht, Wide Plastic Embankment Slide	1	LS	\$5,000.00	\$5,000	Includes slide, sit down platform, and installation. Hill slide installation does not include preparation/grading of hill.	Playworld
Single Spinner Seat	1	LS	\$2,000.00	\$2,000	Spin Cup, price includes product, installation, and freight	Playworld
Boulder Scramble	1	LS	\$5,000.00	\$5,000		

McFarland Inclusive Playscape

Estimate of Costs

11/19/20

NATURE PLAY AREA	\$6,800					
(1) Log Table and (2) Stump Seats	3	EA	\$500.00	\$1,500	An Allowance for custom construction	
Nature Kitchen	1	LS	\$3,000.00	\$3,000	An Allowance for custom construction	
Woven Stick Peek Through Panel	1	LS	\$2,000.00	\$2,000	An Allowance for artistic installation	
Habitat Houses	2	EA	\$150.00	\$300	An Allowance for habitat houses. Includes installation and freight.	
5-12 YR OLD AREA	\$26,550					
Double Crisscross Logs - 12-8" dia	1	LS	\$3,000.00	\$3,000	An Allowance for custom construction	
Single Elevated Balancing Lot	1	LS	\$1,000.00	\$1,000	An Allowance for custom construction	
Climbing Net	1	LS	\$2,000.00	\$2,000	An Allowance for custom construction	
Stepping Stones	4	EA	\$500.00	\$2,000	Boulders set into the safety surfacing	
6' Plastic Embankment Slide with Transfer Seat at Bottom	1	EA	\$7,550.00	\$7,550	Includes slide, sit down platform, and installation. Hill slide installation does not include preparation/grading of hill.	PlayWorld
6' Roller Embankment Slide with Transfer Seat at Bottom	1	EA	\$11,000.00	\$11,000	Includes slide, sit down platform, and installation. Hill slide installation does not include preparation/grading of hill.	PlayWorld
PLANTING & IRRIGATION	\$48,500					
Planting Beds	4200	SF	\$3.50	\$14,700	Assumes no irrigation. Includes soil, plants, top dressing, and installation.	
Open Lawn - Sod	3700	SF	\$1.50	\$5,550	Assumes no irrigation. Includes sod, soil, and installation.	
Seeded Area - Wild Flowers and Tall Grass	5000	SF	\$0.25	\$1,250	Assumes no irrigation. Includes seed, soil, and installation.	
Shade Trees	20	EA	\$300.00	\$6,000	Assumes no irrigation.	
Stormwater Facility	6000	SF	\$3.50	\$21,000	Assumes no irrigation. Includes soil, plants, top dressing, and installation	
Estimated Construction Cost	\$1,239,444.00					
Contractor Overhed and Bonding	10%			\$123,944		
Permit	1%			\$12,394		
Contengency	15%			\$185,917		
Estimated Construction Cost	\$1,561,699.44					

Appendix A

Village of McFarland – Special Needs Playground Survey

The Village of McFarland is planning for a new inclusive playground with the help of Learning Landscapes Design. The objective of this inclusive playground will be to include everyone in the McFarland community. With your input, we will create a thoughtfully designed play environment where children of all abilities can play together and be challenged at their own developmental level. Our goal for this playground is to take away the barriers, both physical and social, and provide a fun experience for all.

Through a site analysis process, we have chosen three potential development sites and we would like the community to weigh in on your preferred location. We have put together a graphic, which can be found at: <https://bit.ly/33q2oZh>, that shows a preliminary design approach at each potential location.

Please take a few minutes to review the design approach options and answer the following questions. This survey will help us understand which location is preferred, how playgrounds are used, and what you would like to see included in the design.

Thank you!

1. Out of the three location in mind, please rank each of the following playground sites in order of importance with (1) being the most desired location and (3) being the least desired location.

_____ Highlands Oak Park (5945 Osborn Dr)

_____ Cedar Ridge Park (5303 Wild Cherry Ln)

_____ Community Park (3234 County Hwy AB)

2. Referring to question number one, why is the selected park above your MOST desirable location for an inclusive playground? (Select all that apply)

_____ Near your place of residence

_____ Distance from town center

_____ Walkable / Bikeable

_____ Easy to get to by car

_____ Park Size

_____ Other:

3. Referring to question number one, why is the selected park above your LEAST desirable location for an inclusive playground? (Select all that apply)

_____ Too far from your place of residence

_____ Distance from town center

_____ Not walkable / bikeable

_____ Difficult to get to by car

_____ Park Size

_____ Other:

Section II: Types of Play

The following questions are for parents and caregivers to rank the type of play, or activity, that your child[ren] enjoy most. Please answer the questions based on the number of children withi your household.

4. Child One: Rank the type of play your child enjoys the most. (1) being the most enjoyable and (8) being least enjoyable.

- ☐ Physical Play (jumping, climbing, running, etc.)
- ☐ Imaginative Play (pretend house or castle)
- ☐ Sensory Play (music, art, colors, tactile panels)
- ☐ Vestibular Play (spinning, swinging, etc.)
- ☐ Water Play (water works station)
- ☐ Construction Play (building forts or stacking blocks)
- ☐ Quiet Reflection (sitting, observation)
- ☐ Nature Play (exploration, flower picking, bug hunts, etc.)

5. Child Two: Rank the type of play your child enjoys the most? (1) being the most enjoyable and (8) being least enjoyable

- ☐ Physical Play (jumping, climbing, running, etc.)
- ☐ Imaginative Play (pretend house or castle)
- ☐ Sensory Play (music, art, colors, tactile panels)
- ☐ Vestibular Play (spinning, swinging, etc.)
- ☐ Water Play (water works station)
- ☐ Construction Play (building forts or stacking blocks)
- ☐ Quiet Reflection (sitting, observation)
- ☐ Nature Play (exploration, flower picking, bug hunts, etc.)

6. Child Three: Rank the type of play your child enjoys the most? (1) being the most enjoyable and (8) being least enjoyable

- ☐ Physical Play (jumping, climbing, running, etc.)
- ☐ Imaginative Play (pretend house or castle)
- ☐ Sensory Play (music, art, colors, tactile panels)
- ☐ Vestibular Play (spinning, swinging, etc.)
- ☐ Water Play (water works station)
- ☐ Construction Play (building forts or stacking blocks)
- ☐ Quiet Reflection (sitting, observation)
- ☐ Nature Play (exploration, flower picking, bug hunts, etc.)

7. Child Four: Rank the type of play your child enjoys the most? (1) being the most enjoyable and (8) being least enjoyable

- ☐ Physical Play (jumping, climbing, running, etc.)
- ☐ Imaginative Play (pretend house or castle)
- ☐ Sensory Play (music, art, colors, tactile panels)
- ☐ Vestibular Play (spinning, swinging, etc.)
- ☐ Water Play (water works station)
- ☐ Construction Play (building forts or stacking blocks)
- ☐ Quiet Reflection (sitting, observation)
- ☐ Nature Play (exploration, flower picking, bug hunts, etc.)

Village of McFarland – Special Needs Playground Survey, continued

8. Please rank the type of physical equipment children in your household prefer? (1) being the most popular and (8) being the least popular.

- ☐ Slides
- ☐ Ladders/bridges/monkey/climbing walls
- ☐ Balance beams/ stepping stones
- ☐ Tunnels
- ☐ Rockers/Seesaws
- ☐ Swings
- ☐ Spinners
- ☐ Track Rides/Zip Lines

9. Please select the top (3) site features needed on the playground.

- ☐ Seating
- ☐ Restrooms
- ☐ Perimeter Containment Fence
- ☐ Unitary Surfacing (i.e. rubber playground surfacing)
- ☐ Shade
- ☐ Signage (Wayfinding, Map, Orientation)
- ☐ Picnic Tables
- ☐ Parking
- ☐ Drinking Water
- ☐ Other:

10. Does your child, or a child you car for, have a disability or medical issue?

- ☐ Yes
- ☐ No

11. If you answered "yes: to the questions above, please explain how it impacts their playground experience.

12. What can we add to the playground to ensure that your family has what they need to come and play?

13. Any additional comments? Please share.

Appendix B

Survey Results

ABOUT

Survey Open ... August 5 – August 19

Total Responses ... 189

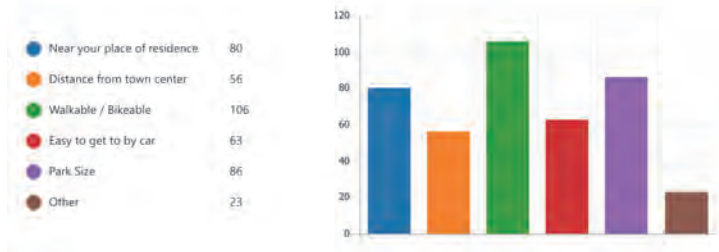
Average Time to Complete ... 24:10

Q1: 161 Responses

Out of the three locations in mind, please rank each of the following playground sites in order of importance with (1) being the most desired location to (3) being the least desired location.

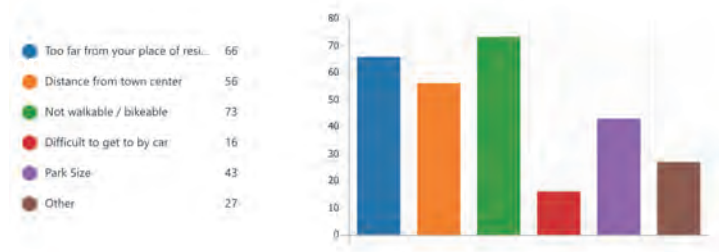


- **Cedar Ridge Park**
 - 53.4% First Choice
 - 21.7% Second Choice
 - 24.8% Third Choice
- **Highland Oak Park**
 - 13.7% First Choice
 - 59.6% Second Choice
 - 26.7% Third Choice
- **Community Park**
 - 32.9% First Choice
 - 18.6% Second Choice
 - 48.4% Third Choice



Q2: 187 Responses

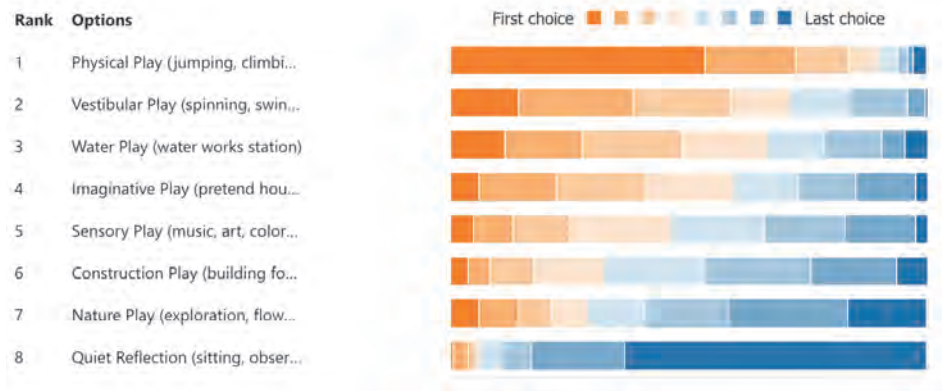
Referring to question number one, why is the selected park above your MOST desirable location for an inclusive playground?



Q3: 170 Responses

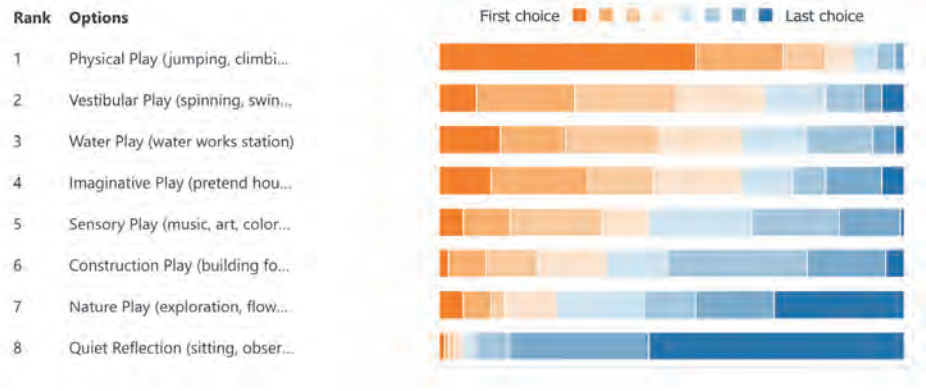
Referring to question number one, why is the selected park above your LEAST desirable location for an inclusive playground?

Appendix B - Survey Results



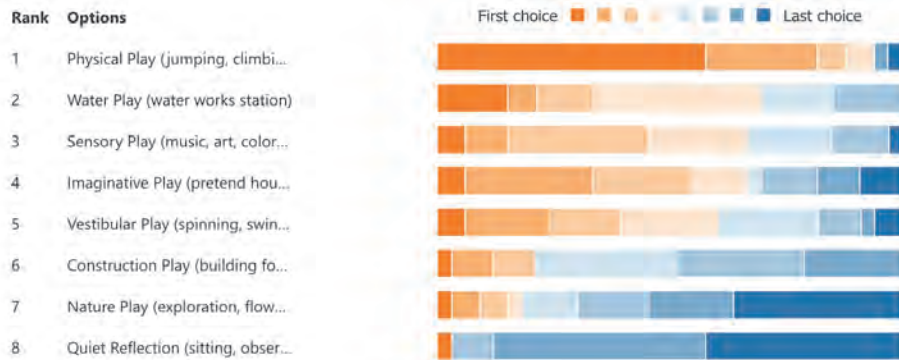
Q4: 167 Responses

Child One: Please rank the type of play your child enjoys the most. (1) being the most enjoyable and (8) being least enjoyable.



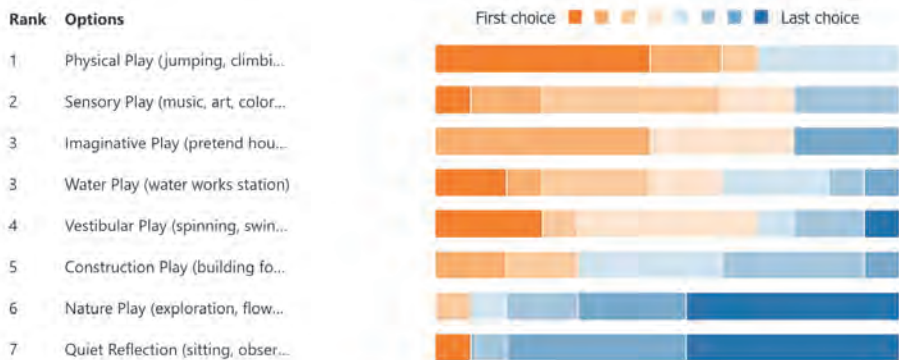
Q5: 100 Responses

Child Two: Please rank the type of play your child enjoys the most. (1) being the most enjoyable and (8) being least enjoyable.



Q6: 33 Responses

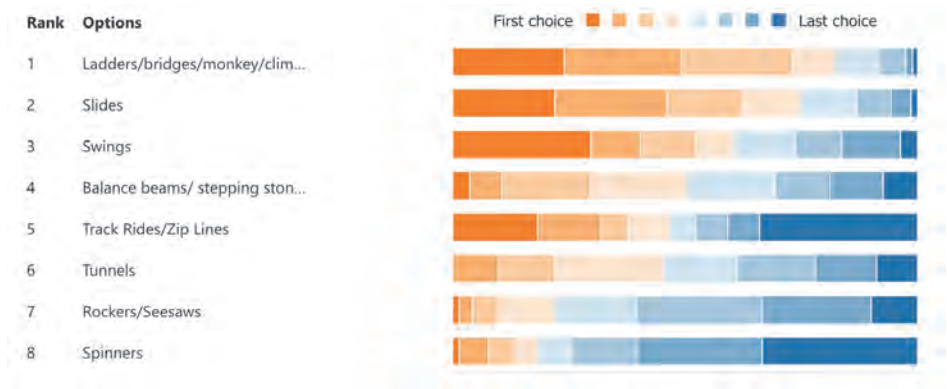
Child Three: Please rank the type of play your child enjoys the most. (1) being the most enjoyable and (8) being least enjoyable.



Q7: 13 Responses

Child Four: Please rank the type of play your child enjoys the most. (1) being the most enjoyable and (8) being least enjoyable.

Appendix B - Survey Results



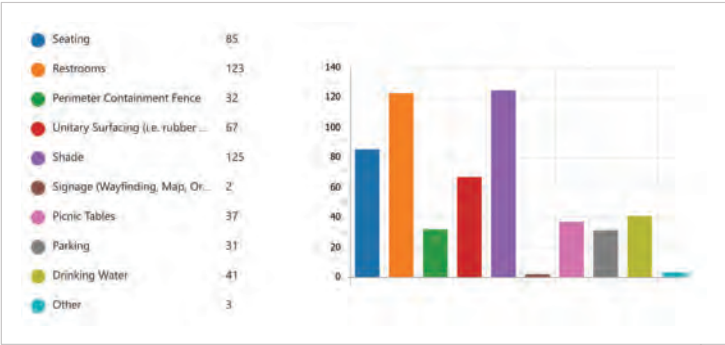
Q8: 159 Responses

Please rank the type of physical equipment children in your household prefer? (1) being the most preferred and (8) being the least preferred.

Q9: 179 Responses

Please select your top 3 site features needed on the playground.

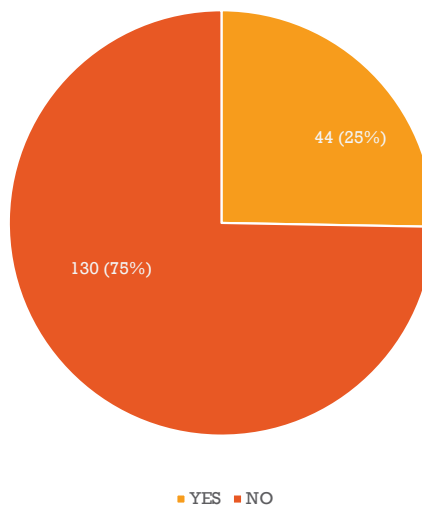
SHADE RESTROOMS SEATING



Q10: 174 Responses

Does your child, or a child
you care for, have a disability
or medical issue?

RESULTS



Q11:43 Responses

If you answered "yes" to the question above, please explain how it impacts their playground experience.

(Full Responses in PDF)

If you answered "yes" to the question above, please explain how it impacts their playground experience.

(Full Responses in PDF)

Autism- needs lots of space and independent play areas

Hands on, tactile, and sensory play is so important!

My 6-year-old Daughter uses a wheelchair/walker. My 2-year-old son has autism and is a runner.

Sensory issues and diabetes make playing difficult at times loud noises, dogs, and bathroom breaks limit play

Wheelchair and developmental delays

ADHD and sensory issues

43

She just needs an area to take a break and catch her breath. She has asthma.

Need to be able to supervise easily, tends to run off, needs support to use equipment

Our daughter uses a wheelchair. She is unable to use her arms and legs for play. She also can't sit up or hold her head up on her own. She relies on a caregiver to help her play and push her in her chair.

She is in a wheelchair

Uneven ground makes it trickier to navigate

Needs to observe hearing and physical impairment

Needs assistance to get into swings, etc.

Autistic

It is helpful to us to have a restroom close by that is accessible to the child and the caregiver to assist as needed.

Inclusion is huge. Being able to participate to any degree with peers is long overdue, appreciated, and welcomed!

Mental and physical disabilities make sensory very important.

Developmental delays,

Doesn't enjoy traditional playgrounds because they are too physically demanding.

Most playgrounds have limited access.

Less emphasis on physical play, more sensory activities

Cerebral palsy—need wheelchair accessible activities and supportive equipment for reduced tone

My son has fluid on the brain and macrocephaly which causes him to fall more frequently during physical activity. Because of this, I prefer playgrounds with rubber and avoid mulch which is less stable.

Lacks balance and size compared to peers.

Blindness

Some things are too tricky

Autism: he runs away

sun allergies chemical sensitivities

Food allergies- would love for there to be signage, and sensory processing- have vestibular play is welcome

Equipment needs to be accessible for those with motor planning issues

Sensory sensitivities and motor functioning

Sensory & vestibular play is very important.

Crowds are difficult.

Sensory input is important. Perimeter fence ensures safety

Neurological disorder

My son has never been a huge fan of playgrounds because he lacks the core muscle strength and balancing skills that are required to use most of the equipment on a regular playground. He always gravitates towards the swings or sandbox, because they are easier for him.

Uneven surfaces prevent our child's access to playground/parks. Parking is critical as long distances to walk creates a barrier. Swings styled for individuals with disabilities must be hung at a height that allows a single person to be able to help our family member get onto the swing seat (swings that are too high are impossible to lift our individual into to sit. Paths thru a variety of accessible play features should have solid footing, handrails for slopes & be wide enough to allow 2 individuals in wheelchairs to easily pass each other... Steps are a barrier, so accessible ramps are needed. Would enjoy a variety of equipment that gives different types of sensory input- proprioceptive, vestibular. A wheelchair swing would be nice for anyone arriving in a w/c.

Appendix B - Survey Results



Q12: 66 Responses

What can we add to the playground to ensure that your family has what they need to come and play?
(Full Responses in PDF)

At least one slide with stairs and railings to climb up. Swings. I like the water play area idea as well.

Parking/easily accessible from road.

PLEASE DO NOT PUT SAND OR WEAPONS. A 'WEAPON' is something like a stick, toy or other thing that can be thrown towards another child or adult. Sand can be thrown, rocks, pea gravel, woodchips, etc. If there is rubber matting, great or those rubber pellet things don't hurt and will not get into eyes that much. I've had sand thrown in my eyes and had to go to the ER. My other kid and little friends, as well as myself/dad has been hit with toys, sticks, etc. It is VERY hard to have a barely verbal child when he did NOT understand that his actions HURT others. He does not mean to hurt others, it happened. A water table is amazing, but make sure the water toys are on a chain or something so they cannot be hurled at another kid. Bubbles are also amazing, but those huge wand things hurt! When I saw the example, park pictures of exploratory areas / nature areas of woods or something, sand play, etc. I was in my head.... ooooh no, we would have turned around and had to leave unless that was gated off. Something that would have gates and 'locks' that adults have to control the entry in / out of areas perhaps? That obviously doesn't make it 'user' friendly for kids in wheelchairs to access, but kids that are autistic, or ADHD, or unable to control their little bodies need guidance and an environment free from things mentioned so they don't hurt themselves or others.

It should be accessible to toddlers and up. Some parks in the town aren't easily accessible for little ones who stumble on their feet. The library park isn't a good park for little ones, for example.

Bike parking near parent seating around the perimeter; half shaded equipment (to avoid burns on hot equipment)

Benches and seating for parents

The designs look fantastic.

Adaptive swings. Fenced in/gated. My son is a runner and I have multiple kids. Again, a changing station for bigger kids in the restroom.

Sand box, but also restroom options and water

My nephew lives nearby and is wheelchair bound. Unitary surface and accessible equipment are essential.

a bathroom and no pets allowed

Wheelchair access, lots of space and restrooms

Splash pad

Several different options, which I believe are already in consideration.

A fence, safe padding and accessories

Wheelchair accessibility

Options for multiple age levels.

Equipment for a wide age range

Fencing would be very helpful

Options for wheelchair users to play without having to be transferred out...swings, marry-go-round, or any options for movement while still in the wheelchair.

a beer garden

safety and walk/bike accessible

The swings where an adult and child can ride on the same swing together

Just signage to tell folks that ALL kids can play on the playground.

Scenery stuff, fence, changing table for bigger kids

A swing that the wheelchair can go on

Flooring that is even and easy to roll wheelchairs and strollers on. Fewer steps and more inclines.

Wheelchair accessible to moving parts

monkey bars and climbing equipment

Parking and bathrooms

Ramp to swing

Additional picnic/seating/maybe covered area

Sensory toys, spaces where he can play around others but still have space

Restroom

Restrooms, safety measures such as a perimeter fence, parking, different levels of equipment for all to enjoy

I don't have a child with disabilities but have cared for children with disabilities. I love that McFarland is doing this!

Adequate parking, security features to decrease chances of vandalism, 'buddy benches'...

A sensory area as well as shade

Bike rack(s); Multiple sunshade sails in different locations with picnic tables

Spaces for all kiddos with and without disabilities and all ages so families can play together

Bathrooms, picnic tables, shaded areas.

Shade

Things for All ages of children. Not just big kids

Safe access for children with physical differences.

Restrooms and picnic tables

A community swimming pool

Wheelchair accessible paths, equipment for wheelchairs without requiring we transfer child. Benches to rest and accommodate needs with changing table that could fit a 7-year-old

Soft rubber surfacing definitely helps and shade so that families can come during the quieter times of day without being burnt.

Most anything would be great. A full-on splash pad is more enjoyable if close

Green space for running, playing catch.

A spacious bathroom for changing diapers/clothes and an even rubber surface for running.

Brail. Equipment that makes noise. Musical or other

A variety of playground equipment for a wide range of ages.

Bathrooms for sure for younger children

Easy to get on

Perimeter fence with limited entrances/exits

Happy Hour

parking restroom/water

Food allergy signage, lots of kinds of interactive play

Benches surrounding the park for sensory break and shaded areas for break from the hot sun

Crowds are difficult. Pictures on Facebook would help to comfort ahead of time.

Fence, water play, vestibular and physical sensory input

Shade is a big thing otherwise we are limited to early or late in the day due to having multiple melanomas removed

Water play keeps him engaged and relaxed for hours

My son has medical needs that would require a bathroom for most visits. Picnic tables in the shade would also be helpful to manage medical needs.

Accessible swing or gentle gliding play equipment. Parents with different abilities need benches or picnic tables. Color coded sections to depict different areas usage: Adequate space to maneuver around equipment. A basketball hoop at the level for a wheelchair user. Avoid placement of horizontal rails that limit visual fields of wheelchair users. Keep visual lines open for caregivers to observe across play area. Tactile signage and communication board with descriptive language for nonverbal users to express themselves. Colors can signify different usage areas or quiet zones/ active.

[illegible]

Any additional comments?

(Full Responses in PDF)

I think this park idea is amazing and I am happy to further share ideas, clearly, we've been through some trials and tribulations. My boys are 'good' now and my special son is on some medicine and in therapy that helps a lot, McFarland has been incredibly welcoming, and we are grateful to live here. I am sorry to have missed the meeting, I thought it was tonight, campingliz@gmail.com.

This park will be incredible for McFarland!

Thank you for considering

This is a great idea we are new McFarland and I'm so happy to see this forward thinking going on!

other parks need improvements

I would only suggest that you call this project an “all abilities park” rather than a special needs park.

Consider talking about this differently. By saying “Special Needs Park” this sounds limiting to only those with special needs. I would assume the intention is that ALL KIDS would be able to play here. “Inclusive Park,” perhaps. Thanks for listening and considering.

Page 176 of 197

Necessary addition to our community. We need to give the residents opportunities in our community to access. Our world is changing with residents staying at home for work. These considerations need to be addressed.

Thank you for asking us!

Subcommittee for disabilities

Maintenance costs need to be very low. There are many options that don't require active regular upkeep and repair. This is a priority to me. The building toys seem like they would disappear quickly. Site C suggests a larger park master plan and new school. Without that info, site C makes no sense

Thank you for doing this project! It sounds Amazing!

We are very excited for an inclusive playground!

I appreciate the community survey! This is a great way to get input! I hope that we can move forward with a water option in town soon. All of our surrounding communities have them and it would be nice to stay in town for water play.

The presentation was wonderful, but we need to keep spending under control for this project, especially to look towards a family-oriented water facility (which obviously can be made accessible as well) in the near future.

Great idea

Thank you

We don't have younger children, but I feel this is an important need for the village and especially for those who are at a disadvantage for using traditional park equipment.

We will be grandparents and feel this is a need

Thank you!

We would like a community swimming pool

Thank you for doing this!

Thank you for all your hard work in making this a reality.

Thank you for considering Cedar Glade. It is a large park with very little equipment. Even if this much needed park goes to another location, please consider minor upgrades and improvements to Cedar Ridge park.

abilities and needs change with age

Thanks for working so hard to get community input

Shade will be important as well

Thank you taking the time so ensure all are included!

I think the park is a great idea and a much-needed resource for many families.

Having a park located with room to expand and adequate parking is essential. However, I'm concerned that putting park on Siggelkow across the interstate is an isolated placement that doesn't capture the Village feel and might be so removed it's at risk for vandalization. Wasn't there room near the ballfields on MN? Please remember to include equipment that adults with disabilities can use as small children have access to equipment at elementary schools, while larger individuals have few opportunities. Also including features for all abilities will make for a more inclusive experience, rather than segregating those with disabilities.

McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, June 13, 2023

SECTION: Business

DEPARTMENT: Public Works

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion and action regarding a change order to construct Phase 1(b) for the Inclusive Playground at Waubesa Intermediate School with the McFarland School District.

PREVIOUS ACTION:

The Parks & Recreation Committee recommended approval to the Village Board regarding a change order to construct Phase 1(b) for the Inclusive Playground at Waubesa Intermediate School with the McFarland School District at their meeting on June 6, 2023.

ISSUE SUMMARY:

The previous agenda item outlined the plan for the development of an Inclusive Playground at Waubesa Intermediate School. The project will be implemented this year and next year in partnership with the McFarland School District. The District is working on implementing Phase 1(a) which serves as the new facility to serve the park. The Village, through this change order, would move forward to Phase 1(b) which is the road and utility connections to access the site.

The change order is through the contractor, Speedway Sand & Gravel, reconstructing Paulson Road this year. The work that is proposed here is of a similar variety on a smaller scale.

Bidding a project of this size on its own with a contractor already mobilized is likely to lead to a higher expected cost. The timing for this work was also moved up a year to align with the facilities construction schedule. The utility connections are needed in the process and the timeline for Phase 1(a) is to construct the project for completion in the spring of 2024 prior to the softball season beginning.

FINANCIAL/BUDGET IMPACT:

The total cost for this change order is \$215,487. Aspects of these costs were to be budgeted in 2024 as recommended by the last Capital Improvement Plan. However, they were also proposed to be completed without using borrowed money. The two sources proposed in the CIP were through the ARPA Fund and Parks Fund. ARPA Fund is one time money through the Federal Government aligned very well for eligibility with this project. All expected funds have been received and available for our use. Alternatively, Parks Fund remains very healthy and able to address this aspect of the project as well. If borrowed money within the Capital Projects Fund were desired then it could be picked up through the unexpended proceeds of the McDaniel Park Beach Project that was recently terminated. Funds to support that project should be used sooner rather than later as there is a deadline for them to be expended versus the unknown nature of when that project comes forward.

VILLAGE PLAN REFERENCE:



None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended Action:

Motion, second to approve a change order to construct Phase 1(b) for the Inclusive Playground at Waubesa Intermediate School with the McFarland School District.

ATTACHMENTS:

1. Change Order 1 - MC 197 Signed

Date of Issuance:	6/1/2023	Effective Date:	6/1/2023
Owner:	Village of McFarland	Engineer's Project No.:	MC 197
Contractor:	Speedway Sand & Gravel, Inc.		
Engineer:	Town & Country Engineering, Inc.		
Project:	2023 Street and Utility Improvements		

The Contract is modified as follows upon execution of this Change Order:

This change order is for the addition of utilities and access pavement to the future park site at Waubesa Intermediate School. The scope of work is further described and detailed in the attachments. The completion date of the work under this change order shall be October 30, 2023. The work is expected to start after September 1, 2023. No liquidated damages shall be assessed for work under this change order that occurs beyond the original contract completion dates.

Description:	Quant.	Unit	Unit Price	Amount
CO1.1 Waubesa Intermediate School Phase I Plans	1	lump sum	\$215,487.00	\$215,487.00

TOTAL CHANGE ORDER

\$215,487.00

Attachments: Waubesa Intermediate School Phase I Plans, Speedway Quote Letter

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$2,017,538.45	Original Contract Times: Substantial Completion: September 15, 2023 Ready for Final Payment: September 15, 2023 days or dates
[Increase] [Decrease] from previously approved Change Orders No. <u>N/A</u> to No. <u>N/A</u> : \$0.00	[Increase] [Decrease] from previously approved Change Orders No. <u>N/A</u> to No. <u>N/A</u> : Substantial Completion: Ready for Final Payment: days
Contract Price prior to this Change Order: \$2,017,538.45	Contract Times prior to this Change Order: Substantial Completion: September 15, 2023 Ready for Final Payment: September 15, 2023 days or dates
[Increase] [Decrease] of this Change Order: \$215,487.00	[Increase] [Decrease] of this Change Order: Substantial Completion: none Ready for Final Payment: September 15, 2023 days or dates
Contract Price incorporating this Change Order: \$2,233,025.45	Contract Times with all approved Change Orders: Substantial Completion: September 15, 2023 Ready for Final Payment: September 15, 2023 days or dates

RECOMMENDED:

By: 
Engineer (Authorized Sign.)
Title: Project Engineer
Date: 6/1/2023

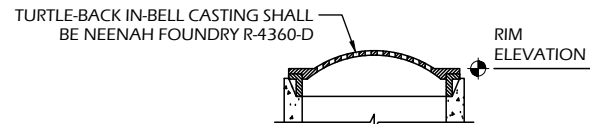
ACCEPTED:

By: _____
Owner (Authorized Sign.)
Title: _____
Date: _____

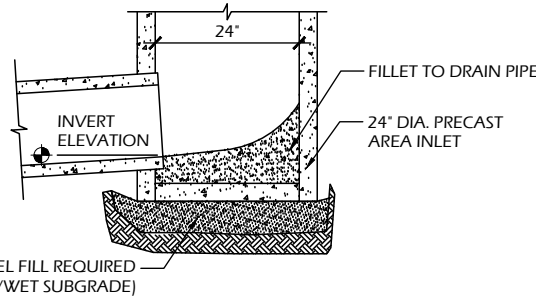
ACCEPTED:

By: Katie Lichtie
Contractor (Authorized Sign.)
Title: Project Manager
Date: 06/01/23

File: V:\23.007 McFarland Waubesa Phase 1\CAD\1-P-D.dwg Layout: C900 User: bluem Plotted: Apr 27, 2023 - 8:29pm



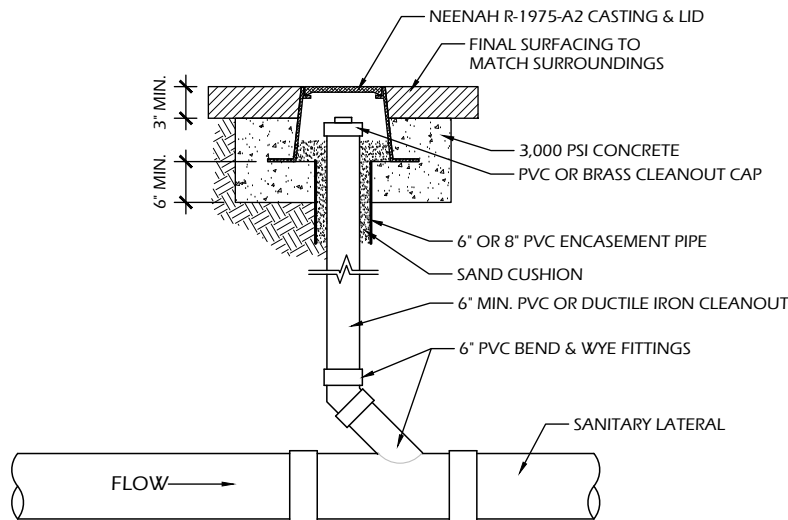
AREA INLET WITH TURTLE-BACK CASTING



AREA INLET BOTTOM SECTION

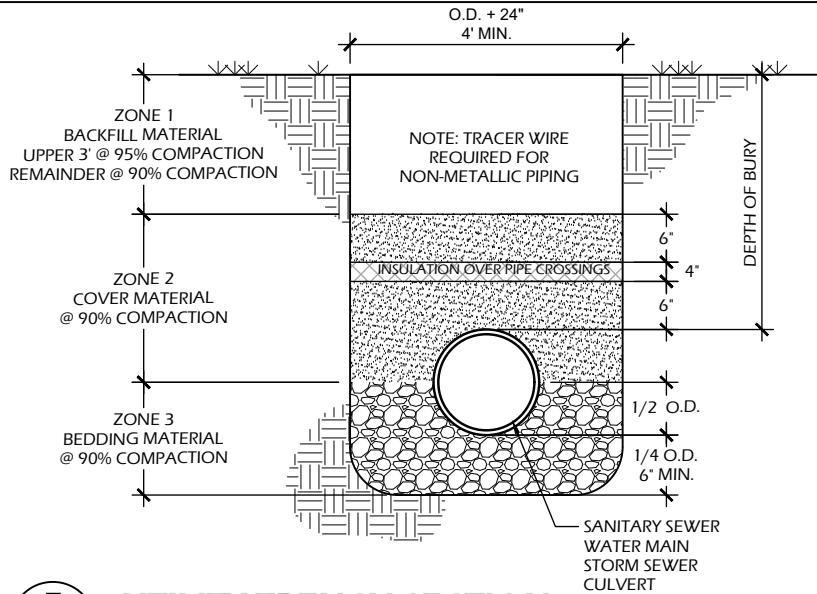
7 AREA INLET

C900 SCALE: NTS



6 SANITARY CLEANOUT

C900 SCALE: NTS

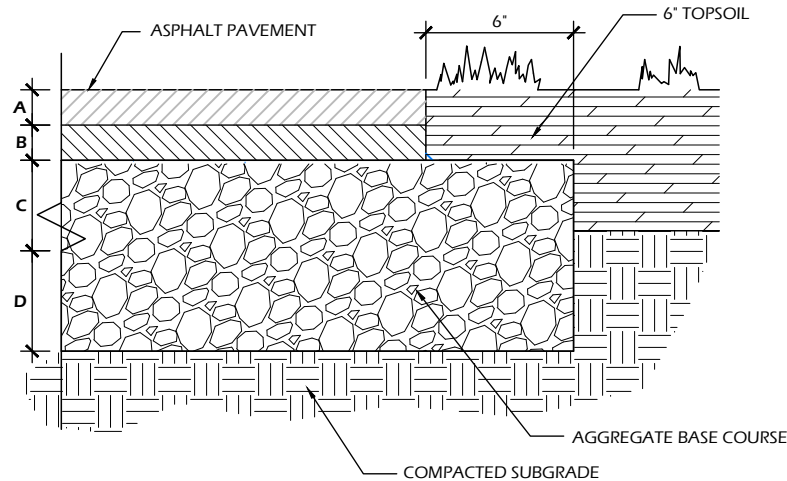


5 UTILITY TRENCH SECTION

C900 SCALE: NTS

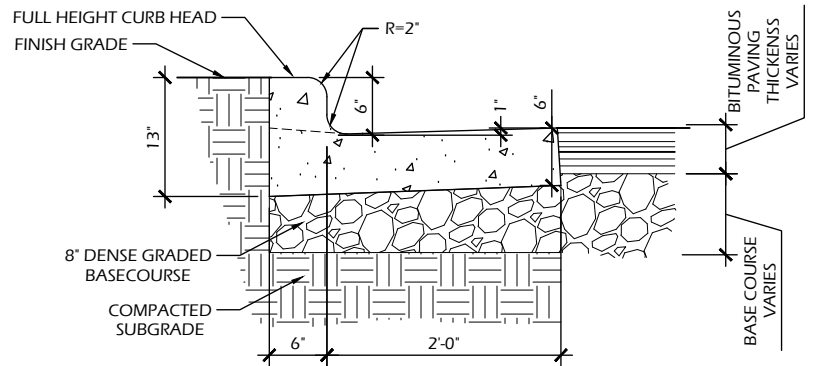
ASPHALT PAVEMENT TYPICAL SECTION - LOCAL STREET PATCH			
	MATERIAL	MATERIAL THICKNESS (INCHES)	PAVEMENT TYPE (WISDOT)
A	BITUMINOUS UPPER LAYER	1.5	5 LT 58-28 S
B	BITUMINOUS LOWER LAYER	1.75	4 LT 58-28 S
C	¾ IN CRUSHED AGGREGATE BASE COURSE	6.0	
D	3 IN BREAKER RUN BASE COURSE	12.0	
TOTAL THICKNESS (INCHES)		21.25	

ASPHALT PAVEMENT TYPICAL SECTION - DRIVEWAY			
	MATERIAL	MATERIAL THICKNESS (INCHES)	PAVEMENT TYPE (WISDOT)
A	BITUMINOUS UPPER LAYER (FUTURE)	1.5	5 LT 58-28 S
B	BITUMINOUS LOWER LAYER	2.25	4 LT 58-28 S
C	¾ IN CRUSHED AGGREGATE BASE COURSE	6.0	
D	3 IN BREAKER RUN BASE COURSE	12.0	
TOTAL THICKNESS (INCHES)		21.75	



4 ASPHALT PAVEMENT

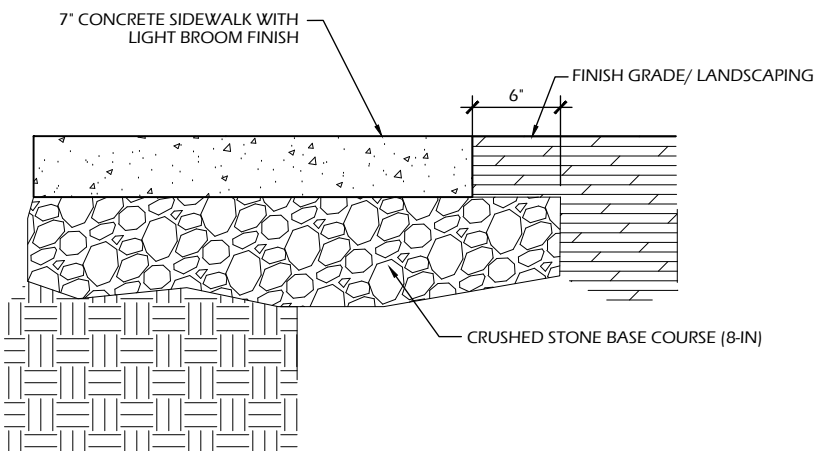
C900 SCALE: NTS



- GENERAL NOTES:
- SEE TOP OF GRADING PLAN TO DETERMINE LOCATIONS OF HOLDING OR REJECT CURBS.
 - IF SIDEWALK ABUTS CURB, BACK OF CURB TO BE 'STRING LINE' STRAIGHT & RUBBED CLEAN.
 - PROVIDE CONTROL JOINTS 10'± O.C. PROVIDE BITUMINOUS EXPANSION JOINTS 50' O.C.
 - PAVING CONTRACTOR SHALL PROVIDE FLUSH BITUMINOUS TO CONCRETE CURB. IF BITUMINOUS IS RAISED AFTER PAVING, PAVING CONTRACTOR SHALL HEAT UP, REMOVE AND COMPACT EXCESS PAVEMENT.

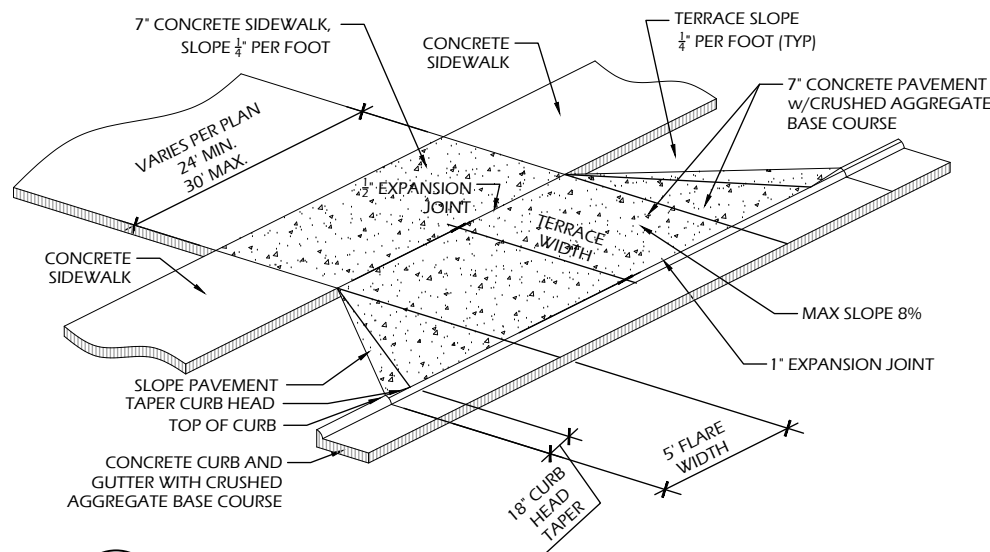
3 30" CURB & GUTTER

C900 SCALE: NTS



2 CONCRETE PAVEMENT

C900 SCALE: NTS



1 DRIVEWAY APRON

C900 SCALE: NTS

Project Name:

Revisions:

Project #: 23.007
Issued For: Review
Date: 04/26/2023

Sheet Number

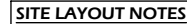
C900

SITE LAYOUT & GRADING PLAN

Sheet Title:

Sheet Number

Page 182 of 197



1. CONTACT DIGGER'S HOTLINE 5 WORKING DAYS PRIOR TO THE START OF CONSTRUCTION.
2. ALL PROPOSED DIMENSIONS ARE REFERENCED PARALLEL OR PERPENDICULAR TO THE PROPOSED FEATURES SHOWN. WRITTEN DIMENSIONS SUPERSEDE ANY SCALED DIMENSIONS.
3. PROPOSED GRADE AND LEVEL SHALL BE PERIODICALLY REVIEWED IN THE FIELD BY THE OWNER OR A/E.
4. SEED, FERTILIZE, AND CRIMP MULCH ALL GENERAL LANDSCAPE AREAS DISTURBED DURING CONSTRUCTION IN ACCORDANCE WITH THE SPECIFICATIONS EXCEPT THOSE AREAS INDICATING OTHERWISE. THIS SHALL INCLUDE ANY AREAS OUTSIDE OF THE PROJECT LIMITS THAT ARE DISTURBED BY CONTRACTOR ACTIVITY.
5. ANY EXISTING STRUCTURES AND/OR UTILITIES NOT SHOWN ON THESE DOCUMENTS WHICH NEED TO BE REMOVED, RELOCATED, AND OR ADJUSTED SHALL BE THE RESPONSIBILITY OF THE SITE CONTRACTOR AND INCLUDED IN THE BASE BID.
6. CONTRACTOR SHALL BE RESPONSIBLE FOR SITE STAKING. DIGITAL PLAN FILES MAY BE AVAILABLE FROM THE A/E.



SPEEDWAY SAND & GRAVEL INC.

EXCAVATING, GRADING, SITEWORK & DEMOLITION

8500 Greenway Blvd. Suite 202 Middleton, WI 53562

Telephone (608) 836-1071 Fax (608) 836-7485

To: Town & Country

Attn: Tim Stieve

From: Katie Lichtie

Date: 5/23/23

Page(s): 1

Job: Waubesa School

Base Proposal:

- Traffic Control
- Installation only of tracking pad, inlet protection and silt fence
- Strip topsoil and stockpile onsite for reuse, haul off excess.
- Site demolition and removals and replacement of sidewalk and curb.
- Site grading
- Base course under site asphalt, fine grade and pavement per plan
- Place topsoil, seed fertilizer, and mulch
- Site sanitary, storm and water main

Price: \$ 215,487.00

Exclude:

Clearing and grubbing

Permits and fees.

Removal and replacement of unsuitable Soils

Rock excavation

Mill and overlay

Compaction testing

Construction staking and layout.

Dewatering

Thank you,

Katie Lichtie katie@speedwaysg.com

McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, June 13, 2023

SECTION: Business

DEPARTMENT: Public Works

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion and action regarding a proposal for plan, design and bidding services for Phase 2 for the Inclusive Playground at Waubesa Intermediate School with the McFarland School District.

PREVIOUS ACTION:

The Parks & Recreation Committee recommended approval to the Village Board regarding a proposal for plan, design, and bidding services for Phase 2 for the Inclusive Playground at Waubesa Intermediate School with the McFarland School District at their June 6, 2023 meeting.

ISSUE SUMMARY:

Included in your packet is a proposal to address the plan, design, and bidding services for Phase 2 of the Inclusive Playground at Waubesa Intermediate School. The Village and District have been working with the current provider on the conceptual planning side on the project for about a year. We will split the costs of the proposal as presented as well. This work is meant to help us plan out what the improvements are going to be, design them for construction, and then find someone to build it through the bidding process. Along the way there will be space for engagement as well. Construction is anticipated in the late spring of 2024 for completion prior to the start of the 2024 school year in the Fall.

FINANCIAL/BUDGET IMPACT:

The cost for this proposal is \$69,475. The 2023 Budget provided \$100,000. One of the benefits then of sharing in these costs is already seen as our expense is expected around \$35,000 after we split this bill with the School District. They are agreeable also to this proposal.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended action:

Motion, second to approve a proposal for plan, design and bidding services for Phase 2 for the Inclusive Playground at Waubesa Intermediate School with the McFarland School District.



ATTACHMENTS:

1. 23_0531TO #12 Waubesa IS Phase 2

Waubesa Intermediate School Phase 2

TASK ORDER #12 - SCOPE OF SERVICES

General Project Scope:

Project scope includes development of design and engineering plans for the proposed inclusive playground, day use social area, artificial turf football field, pathways, and shade structure at the Waubesa Intermediate School. This project is a collaborative project between the Village and School District and will build upon the work currently underway for Phase 1 (restroom building, service drive, and parking). The desire is for plan completion over the fall/winter in preparation for construction during the summer of 2024.

Task Items below are further described in the Master Agreement set forth between Parkitecture + Planning and the Village of McFarland.

Services to be completed:

1. Facilitate Kick off meeting with Village and School District staff. This meeting will review design intent, theme opportunities, precedent imagery, and may include a digital charrette.
2. Conduct stakeholder engagement to include District staff, Park Board Members, select community members, etc.
3. Develop a concept for the playscape and social area to explore options and further development of the theme options.
4. Collaborate with Village and District staff and pre-selected play equipment manufacturer to produce graphic renderings. This may include interviews with selected manufacturer representatives.
5. Develop conceptual plans for the new artificial turf football/soccer field.
6. Attend public event to solicit input on design direction. This may coincide with a regular scheduled Park Board Meeting.
7. Attend Park Board Meeting (Virtual).
8. Produce final rendered graphics (plan views, vignettes, and 3-D stills) for use in public awareness and potential fundraising efforts by Village and District.
9. Design and Engineering for the proposed park elements to include:
 - a. Demolition of existing facilities
 - b. Site layout plans
 - c. Hardscape layout plans and details
 - d. Grading, stormwater drainage, and erosion control plans
 - e. Artificial Turf Field plans
 - f. Playground area and equipment layout plans (park and school areas)
 - g. Playground surfacing and retainer systems
 - h. Landscape/restoration plan
 - i. Site and paving construction details
 - j. Coordination with playground vendor for equipment drawings and installation details
10. Assemble Opinion of Probable Construction Costs (OPC).
11. Prepare Project Manual including front end documents and special provision specifications for public bidding.

Waubesa Intermediate School Phase 2

12. Prepare and submit Local and State Permits.
 - a. Local erosion control permit
 - b. DNR WRAPP permit
13. Assist Village with Public Bidding.
 - a. Host bid documents on Quest CDN for public bidding
 - b. Answer bidder questions and issue addenda if needed
 - c. Facilitate bid opening and provide bid tabulation

Deliverables:

Final project deliverables will include the following:

- Preliminary Plans
- Final Bid Documents (Plans and Bid Form)
- Stormwater Management Report

Schedule:

Parkitecture is prepared to begin work on the project on or about June 15, 2023.

Fee:

In consideration of the scope outlined above, Parkitecture requests a fixed fee of \$69,475 including expenses (permit and geo-technical fees not included).

Signature below shall serve as notification to proceed.

Accepted by:

Village of McFarland



Parkitecture + Planning

Date:

5/29/2023

Date:

McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, June 13, 2023

SECTION: Business

DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: Discussion and action on submitting a letter of support for the Village of McFarland to be included in the local negotiated agreement (LNA) process regarding Dane County's Future Sustainability Campus and Landfill.

PREVIOUS ACTION:

ISSUE SUMMARY:

The Local Negotiated Agreement (LNA) Process for siting of Dane County's Future Sustainability Campus and Landfill are administered by the State of Wisconsin Waste Facility Siting Board and is required as part of the Feasibility Study stage of landfill permitting. The landfill operator and the municipalities must closely follow the LNA process outlined in the State statutes (ss. 289.33). The process begins when the landfill operator mails letters inviting affected municipalities (municipalities that are within 1,500 ft of the proposed edge of waste for a landfill) to participate in the process. Letters sent to affected municipalities regarding participation in the LNA for our proposed landfill were mailed at the end of April. The Village was not part of these original letters. However, each affected municipality that wishes to participate in negotiations appoints members to the LNA committee that negotiates directly with the proposed landfill owner. Municipalities beyond 1,500 ft. of the proposed limits of the waste can negotiate directly with the owner outside of the LNA process or be brought into the LNA process with consent of the committee members.

The proposed agenda item approves sending a letter to the WFSB to request the Village be included as part of the Land Negotiation Process.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended for approval.



Motion to approve submitting a letter of support for the Village of McFarland to be included in the local negotiated agreement (LNA) process regarding Dane County's Future Sustainability Campus and Landfill.

ATTACHMENTS:

1. Letter to the WFSB to Participate in the LNA Process



www.mcfarland.wi.us | 5915 Milwaukee St, McFarland, WI 53558 | 608.838.3153

June 8, 2023

Waste Facility Siting Board
4822 Madison Yards Way, 5th Floor North
Madison WI 53705-5400

RE: Participation in the Local Negotiated Agreement for the Dane County Sustainability Campus and Landfill.

Dear Waste Facility Siting Board,

In accordance with 289.33(7n) the Village of McFarland formally requests inclusion within the Local Negotiated Agreement (LNA) Committee as it applies to the Dane County Sustainability Campus and Landfill project. Those municipalities within 1,500' of the proposed landfill are automatically included within this Committee in order to enter into an agreement with the operator on various impacts created by the project. At some point in the project's history the Village will fall within this setback but not likely at its outset.

We wish to engage our neighbors from the beginning to work together on developing an agreement in which all parties can benefit to the extent applicable. We have made similar requests to the Town of Cottage Grove, City of Madison, and Town of Blooming Grove.

We look forward to hearing back from you. Please reach out to me with any questions.

Sincerely,

Carolyn Clow,
Village President.

VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, June 13, 2023

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator, Cassandra Suettinger, Deputy Administrator/Clerk

AGENDA ITEM: Discussion on the revised Village Board schedule for 2023-2024.

PREVIOUS ACTION:

None.

ISSUE SUMMARY:

Enclosed within your packet is an updated draft scheduled for the 2023-2024 Village Board year. This outlines your regular meeting schedule as well as special meetings as best as can be forecasted.

What has been updated? Committee of the Whole dates for June 13th and 27th, and July 11th and 25th have been added.

Additionally, from a DEI perspective, Stephanie Miller has reviewed this schedule in comparison to the "Religious Holiday Recognitions and Government Meetings for 2023" document (PDF attached) which was approved by the Board on Tuesday, January 10, 2023. There are no major conflicts for the remainder of the year. The meetings scheduled for October 5th and December 12th technically fall during Jewish holidays, though, meetings are considered acceptable to have scheduled during those dates and times. It is suggested that the Board and staff are mindful that those religious holidays are celebrated during those times.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

No action is needed on this item.

ATTACHMENTS:

1. 2023-2024 DRAFT VB Schedule Updated 6-2-23
2. Religious Holidays 2023-Approved



2023-2024 Village Board Year

Tentative Meeting Schedule

All regularly scheduled Village Board meetings will be held at 7:00 pm on the second and fourth Tuesday of each month. Special meetings as well as changes in dates and times are noted below.

Committee of the Whole meetings will meet generally at 5:30 pm prior to regularly scheduled Village Board meetings when needed. Some of these meetings are presently known and identified within the annual schedule.

Please note the following schedule for the Village Board calendar year in 2023 and 2024:

2023

April

- 18th at 5:30 pm – Village Board (Annual Organizational Meeting)
- 22nd at 8:00 am – Community Service Day
- 25th at 5:30 pm – Committee of the Whole
 - This meeting will address and provide an update on the McFarland Municipal Center Campus Master Plan.
- 25th at 7:00 pm – Village Board

May

- 9th at 7:00 pm – Village Board
- 23rd at 5:30 pm – Committee of the Whole
- 23rd at 7:00 pm – Village Board
 - This meeting will introduce the draft 2024-2028 Capital Improvement Plan.
- 31st at 5:30 pm – Village Board
 - 2023-2024 Strategic Implementation Plan Meeting #1 – Financial forecasting, mission/vision discussion, and review goals.

June

- 13th at 5:30 pm – Committee of the Whole
- 13th at 7:00 pm – Village Board
- 15th at 5:30 pm – Village Board
 - 2023-2024 Strategic Implementation Plan Meeting #2 – Continuation of topics from previous meeting as needed.
- 27th at 5:30 pm – Committee of the Whole
- 27th at 7:00 pm – Village Board
 - Continued opportunity for Capital Improvement Plan review.

July

- 11th at 5:30 pm – Committee of the Whole
- 11th at 7:00 pm – Village Board
 - This meeting will introduce the process for the 2024 Budget.
- 13th at 5:30 pm – Village Board
 - 2023-2024 Strategic Implementation Plan Meeting #3 – Optional third meeting as needed for overflow from previous two meetings.
- 25th at 5:30 pm – Committee of the Whole
- 25th at 7:00 pm – Village Board
 - Continued opportunity for Capital Improvement Plan review.

August

- 2nd at 5:30 pm – Village Board
 - 2023-2024 Strategic Implementation Plan Meeting #4 – Review Action Plan for Goals and Objectives with Department Heads.
- 8th at 7:00 pm – Village Board
- 22nd at 7:00 pm – Village Board
 - Targeted acceptance of Capital Improvement Plan.
 - Targeted acceptance of the Strategic Implementation Plan.

September

- 12th at 5:30 pm – Special Joint Meeting (Village and Library Board)
- 12th at 7:00 pm – Village Board
- 26th at 7:00 pm – Village Board
 - This meeting will target annual presentation from the McFarland Food Pantry.
 - This meeting will also be when the budget is transmittal.

October

- 5th at 6:00 pm – Village Board (Special, Budget Review #1)
- 10th at 7:00 pm – Village Board
 - This meeting will target annual presentation from the McFarland Youth Center.
 - Budget Review #2
- 12th at 6:00 pm – Village Board (Special, Budget Review #3)
- 24th at 7:00 pm – Village Board
 - Budget Review #4
 - Budget Public Hearing
- 26th at 6:00 pm – Village Board
 - Special, Budget Review #5
 - Discussion on budget items and requested changes.

November

- 2nd at 6:00 pm – Village Board
 - Special, Budget Review #6
 - Action on budget changes.
- 9th at 6:00 pm – Village Board
 - Special, Budget Review #7
 - Optional.
- 14th at 7:00 pm – Village Board
 - Budget Review #7, Optional.
- 28th at 7:00 pm – Village Board
 - Budget Adoption

December

- 12th at 7:00 pm – Village Board
- 26th at 7:00 pm – Village Board
 - To be cancelled.
 - We schedule this meeting only if necessary.

2024

January

- 9th at 7:00 pm – Village Board
- 23rd at 7:00 pm – Village Board

February

- 13th at 5:30 pm - Special Joint Meeting (Village Board and Sustainability/Natural Resources Committee)
- 13th at 7:00 pm – Village Board
- 27th at 7:00 pm – Village Board

March

- 12th at 7:00 pm – Village Board
- 27th at 7:00 pm – Village Board

April

- 9th at 7:00 pm – Village Board

To facilitate employee and public participation and inclusion, it is recommended that Village meetings be considered for rescheduling on the following religious holidays in 2023:

Ash Wednesday (Christian) – Wednesday, February 22nd

- Currently, no meeting(s) scheduled; no conflicts

Purim (Jewish) – Begins at sunset of Monday, March 6th to nightfall of Tuesday, March 7th. Meetings are acceptable to schedule, but keep in mind that the holiday is celebrated during this time.

- Regularly scheduled Village meetings that occur during this holiday:
 - Monday, March 6th – Public Safety Committee
 - Tuesday, March 7th – Parks and Recreation Committee

Maundy Thursday (Christian) – Thursday, April 6th

- Currently, no meeting(s) scheduled; no conflicts

Good Friday (Christian) – Friday, April 7th

- Currently, no meeting(s) scheduled; no conflicts

Passover (Jewish) – Begins at sunset of Wednesday, April 5th to nightfall Thursday, April 13th. Avoid meetings April 5th through 7th and April 11th through 13th. Meetings are acceptable April 8th through 10th.

- Regularly scheduled Village meetings that occur during this holiday:
 - Tuesday, April 11th – Village Board
 - Wednesday, April 12th – CDA

Eid-al-Fitr (End of Ramadan) (Muslim) – Begins at sunset of Friday, April 21st to Saturday, April 22nd. Avoid meetings April 21st and 22nd.

- Currently, no meeting(s) scheduled; no conflicts

Shavuot (Jewish) – Begins at sunset of Thursday, May 25th to nightfall Saturday, May 27th. Avoid meetings May 25th through 27th.

- Currently, no meeting(s) scheduled; no conflicts

Eid-al-Adha (Muslim) – Begins at sunset of Wednesday, June 28th to Thursday, June 29th. Avoid meetings June 28th and 29th.

- Currently, no meeting(s) scheduled; no conflicts

Rosh Hashanah (Jewish) – Begins at sunset of Friday, September 15th to nightfall Sunday, September 17th. Avoid meetings September 15th through 17th.

- Currently, no meeting(s) scheduled; no conflicts

Yom Kippur (Jewish) – Begins at sunset of Sunday, September 24th to nightfall Monday, September 25th. Avoid meetings September 24th through 25th.

- Regularly scheduled Village meetings that occur during this holiday:
 - Monday, September 25th – Public Works & Utilities Committee

Sukkot (Jewish) – Begins at sunset of Friday, September 29th to nightfall of Friday, October 6th. Avoid meetings September 29th to October 1st. Meetings are acceptable October 2nd through 5th, but keep in mind that the holiday is celebrated during this time.

- Regularly scheduled Village meetings that occur during this holiday:
 - Monday, October 2nd – Public Safety Committee
 - Tuesday, October 3rd – Parks & Recreation Committee

Shmini Atzeret & Simchat Torah (Jewish) – Begins at sunset of Friday, October 6th to nightfall Sunday, October 8th. Avoid meetings October 6th through 8th.

- Currently, no meeting(s) scheduled; no conflicts

Hanukkah (Jewish) – Begins at sunset of Thursday, December 7th to Friday, December 15th. Meetings are acceptable to schedule, but keep in mind that the holiday is celebrated during this time.

- Regularly scheduled Village meetings that occur during this holiday:
 - Monday, December 11th – Sustainability & Natural Resources Committee
 - Tuesday, December 12th – Village Board
 - Wednesday, December 13th – CDA

If you, any Village employee, board, committee, or commission member believe there are other religious holidays that need to be addressed, please contact McFarland DEI Committee staff member, Stephanie Miller. The Village strives to be respectful, inclusive, cautious, and not leave anyone in an uncompromising position with meeting responsibilities at work and the most serious religious responsibilities.

Note: these are dates where the Village may be open for business.

This list was approved by the Village Board on Tuesday, January 10, 2023.