

VILLAGE OF MCFARLAND

Library Board Minutes

Monday, May 1, 2023 - 5:15 PM

1. CALL TO ORDER

Ken Machtan called the Library Board to order at 5:15 p.m. the E.D. Locke Public Library, meeting room 103.

Members present: Luke Fessler, Mona Nelson, Evan Richards, Ken Machtan, Staci Fritz, Peter Sobol

Members not present: Karin Mandli

Staff Present: Heidi Cox, Library Director

2. PUBLIC APPEARANCES AND COMMUNICATION

3. ACTION ITEMS

a. Motion to approve the minutes of the April 3, 2023 meeting.

Motion by Member Evan Richards, second by Member Staci Fritz, to approve the minutes of the April 3, 2023 meeting. Motion carries 5 - 0 - 1 by acclamation, with Luke Fessler abstaining.

b. Motion to approve the April invoices

Motion by Member Peter Sobol, second by Member Evan Richards, to approve the April invoices Motion carries 6 - 0 - 0 by acclamation.

4. INFORMATION ITEMS

a. Budget Update

b. Director's Report

c. Monthly Statistical Report

5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

a. Introduction of new board member

b. Library Board Officers Elected

Motion by Member Mona Nelson, second by Member Staci Fritz, to approve Library Board Officers slate as presented:

Ken Machtan, President
Evan Richards, Vice President
Peter Sobol, Secretary/Treasurer

Motion carries 6 - 0 - 0 by acclamation.

c. Library Closing for Juneteenth and Indigenous Persons Day

Motion by Member Peter Sobol, second by Member Staci Fritz, to approve closing the

library for Juneteenth and Indigenous Persons Day Motion carries 6 - 0 - 0 by acclamation.

d. Puzzle Storage

Motion by Member Luke Fessler, second by Member Peter Sobol, to approve the quote for the Puzzle Storage for \$2,354. Motion carries 6 - 0 - 0 by acclamation.

e. Meeting Room Policy

Motion by Member Evan Richards, second by Member Staci Fritz, to approve changes to the Meeting Room Policy Motion carries 6 - 0 - 0 by acclamation.

f. Personnel Policy Manual

The library board discussed updating chapter 35 of the village personnel manual to reflect the areas where the library has different authority and policy than the village.

g. Finance subcommittee

Motion by Member Staci Fritz, second by Member Mona Nelson, to approve the creation of a Finance subcommittee. Membership will include two members of the Library board and one member of the Friends board. The mission of the finance subcommittee will be to recommend to the library board policy and uses for monies raised or appropriated in the benefit of the library. member Motion carries 6 - 0 - 0 by acclamation.

6. ADJOURNMENT

Motion by Member Mona Nelson, second by Member Luke Fessler, to adjourn at 6:20pm

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Heidi Cox
Library Director