

VILLAGE OF MCFARLAND
Public Works & Utilities Committee Minutes

Monday, April 24, 2023 - 6:00 PM

1. CALL TO ORDER, ROLL CALL.

Trustee Wreh called the regular meeting of the Public Works & Utilities Committee to order at 6:00 PM in the Community Room of the Municipal Center. This meeting was also held via Zoom webinar.

Members present: Edward Wreh, Hilary Brandt, Pauline Boness, Marc Nielsen, Chris Fredrick

Members not present: Eric Kindschi

Staff Present: Public Works Director Lee Igl, Streets & Utilities Superintendent Bob Jacobs, Assistant to the Public Works Director Aimee Irwin, Town & Country staff Brian Berquist

2. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Public Works and Utilities Committee for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Committee about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Committee for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to public.works@mcfarland.wi.us to be included as part of the meeting.*

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

None.

3. APPROVAL OF MINUTES.

- a. *Motion to approve the minutes of the February 27, 2023 Public Works & Utilities Committee meeting.*

Motion by Trustee Brandt, seconded by Fredrick, to approve the minutes of the February 27, 2023 Public Works & Utilities Committee meeting. Motion carries 4 - 0 - 1, with Trustee Wreh abstaining.

4. BUSINESS.

- a. *Discussion and action to make a recommendation to the Village Board regarding a proposal from Town & Country to conduct a stormwater rate study.*

Berquist provided an overview of their proposal to conduct a stormwater rate study. The last rate adjustment for the stormwater utility occurred in 2016.

- Trustee Wreh asked what the typical frequency is for completing a stormwater rate study. Berquist stated this varies and there isn't a set frequency.
- Nielsen asked if only the rate per Equivalent Residential Unit (ERU) was being reviewed. Berquist responded that the rate is the focus for the study, not how the ERU is calculated.

Motion by Trustee Wreh, seconded by Boness, to recommend approval to the Village Board regarding a proposal from Town & Country to conduct a stormwater rate study not to exceed \$4,500. Motion carries 5 - 0 - 0.

b. Discussion and action to make a recommendation to the Village Board regarding a proposal from Town & Country Engineering to create a stormwater management area maintenance plan.

Berquist provided an overview of their proposal to create a stormwater management area maintenance plan.

- Boness asked what the three other areas are to be transferred to the Village. Berquist stated all of these areas are from the Juniper Ridge subdivision.
- Trustee Wreh asked if the area across from the new Public Safety Building was included within the three other areas. Berquist responded that this is one of the three areas.
- Nielsen asked if the grass replacement areas for native planting would be identified. Berquist stated that the areas will be identified.
- Trustee Wreh asked if costs, both time and expenses, would be provided for the short and long term goals. Berquist explained costs would be identified for short-term goals.
- Igl explained that the study would become a tool to help explain the work being done and available for residents to review.
- Fredrick asked if the efforts would be incorporated into the GIS. Berquist stated these efforts would be added to the GIS.
- Fredrick asked if dredging work would be identified. Berquist responded that the areas that require this will be identified. Igl added that some dredging work is planned for within the CIP in 2024.

Motion by Trustee Wreh, seconded by Trustee Brandt, to recommend approval to the Village Board regarding a proposal from Town & Country Engineering to create a stormwater management area maintenance plan not to exceed \$2,200 without specific approval from the village. Motion carries 5 - 0 - 0.

c. Discussion and action to make a recommendation to the Village Board regarding the award of contract for the 2023 Burma Tower repainting project.

Berquist provided an overview of the bids received for the painting and repairs to address the Burma water tower. Berquist provided an explanation regarding the four alternates that were included in the bid package.

- Trustee Wreh asked what the allocated funds were in the 2023 budget for this

item. Irwin responded that it was \$830,000.

Motion by Fredrick, seconded by Trustee Wreh, to recommend to the Village Board the award of contract to L.C. United Painting Co, Inc. of Sterling Heights, Michigan in an amount of \$181,000 for the repainting of Burma water tower, including base bid and alternate three but rejecting alternates one, two, and four with additional expenses for construction administration, inspection, and contingency for a total project cost in an amount of \$244,000. Motion carries 5 - 0 - 0.

5. SCHEDULE NEXT MEETING DATE.

- a. Monday, May 22, 2023 at 6:00 p.m.
- b. Monday, September 25, 2023 will be rescheduled to Wednesday, September 27, 2023 at 6:00 p.m.
- c. Monday, December 25, 2023 will be rescheduled to Wednesday, December 20, 2023 at 6:00 p.m.

6. ADJOURNMENT.

Motion by Fredrick, seconded by Boness, to adjourn at 6:26 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Aimee Irwin
Assistant to the Public Works Director