

VILLAGE OF MCFARLAND

Village Board Minutes

Tuesday, April 25, 2023 - 7:00 PM

1. CALL TO ORDER.

Village President Clow called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village Trustee Hilary Brandt, Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Luke Fessler, Village Trustee Edward Wreh, Village Trustee TJ Jerke, Village Trustee Michael Flaherty

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke, Deputy Administrator/Clerk Cassandra Suettinger, Police Chief Aaron Chapin, Community and Economic Development Director Andrew Bremer, and Fire/EMS Director Chris Dennis.

3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.

4. CONSENT AGENDA.

a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.

1) Motion to approve the minutes of the March 28, 2023 Village Board meeting.

2) Motion to approve the minutes of the April 10, 2023 Village Board meeting.

3) Motion to approve the minutes of the April 18, 2023 Organizational meeting.

4) Motion to approve checks in the amount of \$1,729,586.38.

5) Motion to approve appointing Jessica Tokar to serve on the Parks & Recreation Committee for a term ending April 15, 2024.

6) Motion to approve appointing Lori Wisnicky to serve on the Parks & Recreation Committee for a term ending April 14, 2025.

7) Motion to approve an event permit for the Matt Splinter Softball Tournament to take place June 2-4, 2023 at Brandt Park with the variances requested regarding amplified sound after 10 p.m. and to allow minors to be present where alcohol is sold with the conditions outlined in Chief Chapin's letter dated April 17, 2023.

8) Motion to approve Resolution 2023-06: a Resolution acknowledging World Migratory Bird Day.

Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to approve the consent agenda as presented with item 4a.8) removed.

Motion carries 7 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.*

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

None.

6. BUSINESS.

President Clow read Resolution 2023-06: A Resolution acknowledging World Migratory Birds into the record.

Motion by President Carolyn Clow, second by Trustee Hilary Brandt, to approve Resolution 2023-06: A Resolution acknowledging World Migratory Bird Day into the record. Motion carries 7 - 0 - 0 by acclamation.

- a. *Discussion and action on Resolution 2023-05: A Resolution of commendation for John Stransky.*

Motion by Village President Carolyn Clow, second by Village Trustee Michael Flaherty, to approve Resolution 2023-05: A Resolution of commendation for John Stransky. Motion carries 7 - 0 - 0 by acclamation.

- b. *Presentation of Resolution 2023-05: A Resolution of commendation for John Stransky.*

President Clow presented John Stransky with Resolution 2023-05 and thanked him for his tremendous service to the Village.

- c. *Discussion and action regarding proposed Change Order #13 for the Public Safety Center project regarding extending the final completion date and addressing sinkhole.*

Jordan Schulz, owner representative, provided an overview of Change Order #13 for the Public Safety project regarding extending the final completion date and addressing sinkhole.

Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to approve the proposed Change Order #13 for the Public Safety Center project regarding extending the final completion date and addressing sinkhole. Motion carries 7 - 0 - 0 by acclamation.

- d. *Community Development Authority (Trustees Brassington & Jerke) & Plan Commission (President Clow & Trustee Brassington)*

1) Discussion and action to accept the McFarland Economic Strategic Plan.

Community & Economic Development Director Andrew Bremer provided an overview of the McFarland Economic Strategic Plan and the unanimous recommendation from the Community Development Authority and Plan Commission for approval.

Motion by Village President Carolyn Clow, second by Village Trustee Hilary Brandt, to accept the McFarland Economic Strategic Plan. Motion carries 7 - 0 - 0 by acclamation.

2) Discussion and action to accept the McFarland Housing Needs Assessment Study.

Motion by Village President Carolyn Clow, second by Village Trustee Edward Wreh, to accept the McFarland Housing Needs Assessment Study. Motion carries 7 - 0 - 0 by acclamation.

3) Discussion and action to approve Village Ordinance 2023-03 Amending the Village of McFarland Comprehensive Plan to Adopt and Incorporate the 2023 East Side Plan.

Motion by Village President Carolyn Clow, second by Trustee Brassington, to approve Village Ordinance 2023-03 Amending the Village of McFarland Comprehensive Plan to Adopt and Incorporate the 2023 East Side Plan with the following revisions:

1. Revise Policy 1.1, Chapter 2 to state "Ensure that a variety of housing types and sizes are included within the East Side growth area, including requiring each subdivision to consider 2-4 housing types/forms and encouraging every development to provide a unit mix that supports varying household sizes".
2. Chapter 4, LDR Policy 2. Strike "less than" and replace with "up to".
3. Chapter 4, MDR Policy 2. Strike "less than" and replace with "up to".
4. Add Appendix C providing a summary table of the implementation strategies within the plan organized by timeframe and then topic.

Motion carries 7 - 0 - 0 by acclamation.

e. Sustainability & Natural Resources Committee (Trustee Wreh & President Clow)

1) Discussion and action on a proposal from HGA for Comprehensive Energy Planning and Predesign Net Zero Energy Services for the Community Center.

President Clow requested for the credits identified in the proposal to be spelled out.

Motion by Village President Carolyn Clow, second by Village Trustee Michael Flaherty, to approve a proposal from HGA for Comprehensive Energy Planning and Predesign Net Zero Energy Services for the Community Center.

Motion by Village President Carolyn Clow, second by Trustee Ed Wreh, to amend the motion to include the planning of all enclosed park planning facilities in the Village. Motion to amend the motion carries 7 - 0 - 0 by acclamation. Amended motion carries 7 - 0 - 0 by acclamation.

7. SCHEDULE NEXT MEETING DATE.

a. May 3, 2023 - Joint Meet with School District - Land Acknowledgement - 6:00 p.m.

b. May 9, 2023 - Committee of the Whole - 5:30 pm

- c. May 9, 2023 - Village Board - 7:00 pm
- d. May 23, 2023 - Committee of the Whole - 5:30 pm
- e. May 23, 2023 - Village Board - 7:00 pm

8. ADJOURNMENT.

Motion by Village Trustee Edward Wreh, second by Trustee Hilary Brandt, to adjourn at 8:21 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Deputy Administrator/Clerk