

VILLAGE OF MCFARLAND

Senior Outreach Services Committee Minutes

Wednesday, February 15, 2023 - 8:30 AM

1. CALL TO ORDER, ROLL CALL.

Village President Clow called the regular meeting of the McFarland Senior Outreach Services to order at 8:32 am in the Community Room of the McFarland Municipal Center.

Members present: Carolyn Clow, Colleen McCormick, Barb VanderWerff, Jerry Adrian, Carrie Nelson

Staff present: Matt Schuenke, Lori Andersen, Dawn Wallace

2. PUBLIC APPEARANCES.

No public appearances.

- a. *This is an opportunity for members of the public to address the Senior Outreach Services Committee. Members of the public who wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to senior.outreach@mcfarland.wi.us to be included as part of the meeting.*

3. APPROVAL OF MINUTES.

- a. *Motion to approve the minutes of the October 12, 2022 meeting.*
Motion by Carolyn Clow, second by Colleen McCormick, to approve the minutes of the October 12, 2022 meeting. Motion carries 4 - 0 - 2 by acclamation, with 2 abstaining.

4. BUSINESS.

- a. *Update on change in meal vendors*
The Dane County catering contract ended abruptly. McFarland Senior Outreach provided shelf-stable meals for the first week and Dane County for the following two weeks. In our community, SignUpGenius was utilized to allow individuals to sign up to provide fresh fruit and protein drinks. In addition, the McFarland Food Pantry provided numerous shelf-stable meals and area restaurants provided meals (Angelo's, the McFarland House Cafe and Soups On!). Our meal site participants arranged brown bag lunches and a pot luck as the social interaction is very important to them. Consolidated Food Service is temporarily providing catered meals (possibly through July). The catering contract may be broken down into separate areas to allow caterers to provide a smaller number of meals.
- b. *Directors annual report*
The Annual Report was discussed which covered the following topics: Case management, nutrition, transportation services, foot care, loan closet, recreation/wellness programs, the sewing group, Senior Outreach Endowment, and volunteers. Lori Andersen also noted that our newsletter is currently sent (via hard copy and email) to approximately 1,000 people.

c. Upcoming year events

Upcoming events were discussed including a Brain Health Series starting in June and the Annual Picnic (it was decided that we will again ask for \$5.00 per person to attend).

d. Update on community center planning

Matt Schuenke provided an update on future Community Center plans. There have been design workshops and staff have worked on programming areas (including space needs, dedicated and shared areas, etc.) Two floor plan options have been discussed - a one story and a two story. In the one story option, the building is "split in half" with the east side being administrative and the west side community based. There will be approximately 5,000 sf dedicated space for seniors. The two story option shows the administrative offices upstairs. A public input meeting will be scheduled for this Spring. After the floor plan is decided on, the project will be sent out for architectural bids and then construction bids (this is a year long process).

5. SCHEDULE NEXT MEETING DATE.

a. Wednesday, April 19, 2023 at 8:30 am.

6. ADJOURNMENT.

Motion by Village Trustee Carrie Nelson, second by Member Colleen McCormick, to adjourn at _____ a.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Dawn Wallace
Nutrition Manager